

PRESENT

Ms Robyn McPherson (Chairperson)
Mrs Janine Tout (Deputy Chairperson)
Mrs Ali Tanner
Mrs Lesley Vennell
Mrs Melissa McKinnon

IN ATTENDANCE

Monique Price – Executive Assistant (Mayor)
Scott Gray – Manager Executive Support
Nicole Johnson – Corporate Governance Coordinator (Minute Taker)
Sarah Karpanen – Business and Communications Support Officer

The meeting of the Sister City Community Committee commenced at 4:35pm.

ACKNOWLEDGEMENT OF COUNTRY

I would like to Acknowledge the Traditional Custodians of this Land, on which this meeting takes place and to pay my respects to Elders past and present.

APOLOGIES

The Mayor, Councillor Greg Conkey OAM
Mr Brian Andrews
Councillor Rod Kendall
Councillor Kerry Pascoe
Mrs Corinne Mendham

ACKNOWLEDGMENT AND APPRECIATION TO MONIQUE PRICE

At this stage of the Meeting the Committee acknowledged Monique Price for her significant contribution to the Sister City Community Committee and expressed appreciation for her efforts with the Committee and in arranging and facilitating outstanding Sister City visits over many years. The Committee wished Monique well in her future endeavours.

CONFIRMATION OF MINUTES

RP-1 CONFIRMATION OF MINUTES - 26 MAY 2017

Recommendation:

On the Motion of L Vennell and M McKinnon

That the Minutes of the proceedings of the Sister City Community Committee Meeting held on 26 May 2017 and 22 June 2017 be confirmed as a true and accurate record.

CARRIED

RP-2 ACTION PLAN - SISTER CITY PARTNERSHIPS AND THE WAGGA WAGGA COMMUNITY

Recommendation:

On the Motion of L Vennell and M McKinnon

That the Committee:

- a create and discuss an action plan for the ideas presented at the last meeting of the Sister City Community Committee**
- b form a subcommittee for the three identified action items and allocate members to each sub committee with a report to be presented back to the next meeting on progress following informal meetings of each sub committee**
- c request members absent from this meeting to nominate for a subcommittee and contact allocated members participate**

CARRIED

SUB COMMITTEES

Sub Committee and Scope	Sub Committee Member
Promotional material/marketing to promote sister cities <u>Scope</u> <ul style="list-style-type: none">• Directional Signs to be installed• Activate Social Media – Facebook, Instagram #waggasistercities• The Sister City information page on Councils website.<ul style="list-style-type: none">– Currently only has Monique Price as the contact, but maybe the Committee members names could also be	Melissa Ali Janine

Sub Committee and Scope	Sub Committee Member
<p>added.</p> <ul style="list-style-type: none"> – Could add photographs and details of previous visits to Sister Cities. • Links to language database • Advertise and promote to enhance tourism and visitors to Wagga Wagga • Promotional material such as badges, stubby holders, bags • Correspondence in the Daily Advertiser - Council news • Need to capitalise on the use of Sister City Logo • Install next to 'Welcome to Wagga Wagga' Entrance signs 	
<p>Cultural</p> <ul style="list-style-type: none"> • Tours for Wagga people travelling to the Sister Cities <ul style="list-style-type: none"> – Information for people travelling - how to get to our Sister Cities and what they can see and do once there. Possibly organise group tours. • Ask local travel agency's to promote the Sister Cities to customers. • People to people contact – The possibility of visitors meeting up with people their own age for engagement whilst in Wagga. • Engage with a commercial partner – Thirsty Crow (beer festival), Travel Agency 	<p>Request for Committee members to nominate</p>
<p>Education</p> <ul style="list-style-type: none"> • Involving schools by providing information pack • Need to utilise Rotary Club connections • Regular cultural exchange – eg. Artist in residence, Rotary exchanges, Student representative exchange • Family swaps / teacher exchanges 	<p>Janine Ali Robyn</p>

**RP-3 OFFICIAL DELEGATION OF VISITORS FROM OUR SISTER CITIES -
NORDLINGEN, GERMANY AND LEAVENWORTH, UNITED STATES OF
AMERICA**

Recommendation:

On the Motion of J Tout and A Tanner

That the Committee:

- a review and accept the itinerary as tabled**
- b delegate Committee Members to be the contact point for certain activities throughout the visit as below**
- c request that all Committees Members review the Final Itinerary for the Official Sister Delegation Visit 2017 and advise Monique Price if they are able to provide assistance**
- d request that Scott Gray review the budget and establish if there is capacity to increase the amount of hospitality that is provided to the delegation such as inclusion of breakfasts etc**
- e request that Scott Gray include an article in Council News regarding the**

CARRIED

QUESTIONS WITH NOTICE

The Committee requested the following agenda items for the next meeting:

- Sister City Community Committee Annual Action Plan Review
- Budget Review
- Reports from Subcommittees

The Sister City Community Committee rose at 5:46pm.