

AGENDA AND BUSINESS PAPER

Sister City Community Committee

**To be held on
THURSDAY
21 JUNE 2018
AT 4:30PM**

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City of
Wagga Wagga

SISTER CITY COMMUNITY COMMITTEE AGENDA AND BUSINESS PAPER

THURSDAY 21 JUNE 2018

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ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 SISTER CITY COMMUNITY COMMITTEE - MINUTES - 6 APRIL 2018

Recommendation

That the Minutes of the proceedings of the Sister City Community Committee Meeting held on 6 April 2018 be confirmed as a true and accurate record.

Attachments

1 [↓](#). Sister City Community Committee Minutes - 6 April 2018 8

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 SISTER CITY SIGNAGE UPDATE

Author: Elizabeth Cox
General Manager: Peter Thompson

Analysis: The purpose of this report is to enable staff to provide the committee with an overview of potential designs for the Sister City signage and to seek feedback before progressing further with the signs.

Recommendation

That the Committee receive and note the update provided

Report

At the Sister City meeting held on the 15 February 2018 it was resolved:

That the Committee recommends that Council:

- a. *accepts the donation from the Miss Wagga Wagga Committee in the amount of \$2,000, for the development of Sister City signage;*
- b. *that staff investigate an appropriate location for the Sister City signage and noting the Sister City Community Committees preference of the Visitors Information Centre.*
- c. *request a member of the Visitors Information Centre to attend the next meeting of the Sister City Committee Meeting to discuss promotional materials.*

Council then resolved the following at the 26 March 2018 Council Meeting:

That Council:

- a. *receive the minutes of the Sister City Community Committee Meeting held on 15 February 2018*
- b. *consider leading a delegation from Wagga Wagga to Kunming to attend the 2018 South China Expo and Import/Export Fair from 12 June to 18 June 2018*
- c. *accept the donation from the Miss Wagga Wagga Quest in the amount of \$2,000 for the development of Sister City signage*
- d. *endorse proceeding with the design and erection of a Sister City sign at the Visitor's Information Centre*
- e. *approve the budget variation/s as detailed in the budget section of the report*

Council staff have commenced developing concept designs for the signage. These will be presented to the committee for feedback before progressing further with the design and procurement of signage.

Link to Strategic Plan

Community Place and Identity

Objective: We have opportunities to connect with others

Outcome: Groups, programs and activities bring us together

RP-2 UPDATE TO SISTER CITY ACTION PLAN

Author: Elizabeth Cox
General Manager: Peter Thompson

Analysis: | The purpose of this report is to discuss the cancellation of the Kunming visit and potential changes to the Sister City Budget Plan itinerary.

Recommendation

That the Committee receive and note the report

Report

As per the recommendation from the Sister City Community Committee, Council resolved to send a delegation to Kunming to attend the 2018 South China Expo and Import/Export Fair from 12 June to 18 June 2018.

The Committee then received advice that the proposed visit to Kunming was subsequently cancelled and it has been proposed that a business delegation may visit in 2019.

Due to the Kunming visit not proceeding, alternate visits have been discussed for late 2018.

It is requested that the Committee review the Sister City Budget Plan as attached in light of these recent changes and update it to align with planned future visits.

Financial Implications

Changes will be required to be made to the Sister City Action plan to reflect the change to the Kunming visit for August 2018.

Link to Strategic Plan

Community Place and Identity

Objective: We are proud of where we live and our identity

Outcome: We value our heritage

Attachments

1 [↓](#). Sister City Budget Plan



Sister City Budget Plan

Event	Sister City	When	Funding/Comments
2017 Miss Wagga Wagga and Community Princess to Leavenworth Mayor may join them.	Leavenworth	TBC - August / October 2017	2017/18 Budget
St Georg Chamberchoir visit to Wagga Wagga.	Nördlingen	Aug 2017	2017/18 Budget
Visit by Nördlingen and Leavenworth to celebrate 55 years with Leavenworth, and 50 years with Nördlingen. All cities were invited to attend.	Nördlingen and Leavenworth	October 2017	2017/18 Budget
Improved presentation of the Gifts received from our Sister Cities.	All	October 2017	2017/18 Budget
Potential visit to Kunming by Miss Wagga Wagga, Community Princess and small delegation Sister City representatives.	Kunming	August 2018	2018/19 Budget
Miss Wagga Wagga, Community Princess and small delegation of Sister city representatives to Stadtmuerfest in Nördlingen.	Nördlingen	September 2019	2019/20 budget
Visit to Leavenworth by Miss Wagga Wagga, Community Princess and a small delegation of Sister City representatives.	Leavenworth	August 2020	2020/21 budget
A combined visit of our sister cities to Wagga Wagga should take place every three to four years. These visits should coincide with a major city event such as Fusion Festival, Australia Day, Food and Wine Festival, Twilight by the Lagoon Finale Concert, or Gold Cup.	All	2020	2019/20 budget

Budgetary Impacts:

Delegation historically consists of Mayor, General Manager (costs covered for flights and incidentals) together with their partners and various sister city representatives and business representatives (paying their own way) and Miss Wagga & Community Princess (covered by Qantas). Accommodation and food is usually covered by each individual.

Annual Budget of \$7,500.00 plus the ability to access a maximum amount of \$10,000 from a reserve fund – a majority of this budget is accessed for the overseas visits to the Sister Cities.

RP-3 SISTER CITY PROMOTIONAL MATERIALS

Author: Elizabeth Cox
General Manager: Peter Thompson

Analysis: | The Committee would like to receive information regarding potential promotional materials for Sister Cities.

That the Committee receive and note the feedback provided

Report

The Sister City Community Committee members have requested for a staff member from the Visitors Information Centre (VIC) to attend this meeting to discuss promotional materials that are able to be purchased through the VIC.

Mrs Sarah Myers, the Visitor Services Operations Officer will be attending this meeting to provide the Committee with advice.

Link to Strategic Plan

Community Place and Identity

Objective: We are proud of where we live and our identity

Outcome: We value our heritage

MINUTES of the **SISTER CITY COMMUNITY COMMITTEE** held on **Friday 6 April 2018**.

APOLOGIES

Councillor R Kendall
Mrs Lesley Vennell

PRESENT

The Mayor, Councillor Greg Conkey OAM
Mrs Ali Tanner
Mr Brian Andrews PSM
Mrs Melissa McKinnon
Mrs Robyn McPherson
Mrs Janine Tout
Councillor Kerry Pascoe

IN ATTENDANCE

Liz Cox, Executive Assistant - The Mayor
Andrea Crossley, Economic Development Officer

The meeting of the Sister City Community Committee commenced at 4:35pm.

ACKNOWLEDGEMENT OF COUNTRY

I would like to Acknowledge the Traditional Custodians of this Land, on which this meeting takes place and to pay my respects to Elders past and present.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - 15 FEBRUARY 2018

Recommendation:

On the Motion of M McKinnon and Councillor G Conkey OAM

That the Minutes of the proceedings of the Sister City Community Committee Meeting held on 15 February 2018, noting the below changes be confirmed as a true and accurate record.

DECLARATIONS OF INTEREST

Ali Tanner declared a non-pecuniary interest in RP-5, the reason being that her husband is a member of the Wagga Rugby Male Choir and Rugby Choir Concert Band.

CARRIED

MINUTES of the **SISTER CITY COMMUNITY COMMITTEE** held on **Friday 6 April 2018**.

DECLARATIONS OF INTEREST

NIL

REPORTS FROM STAFF

RP-1 DELEGATION FROM WAGGA WAGGA TO KUNMING - 12 JUNE TO 18 JUNE 2018

Recommendation:

On the Motion of A Tanner and Councillor G Conkey OAM

That the Committee:

- a receive and note the report**
- b seek expressions of interest for businesses interested in attending the 2018 South China Expo and Import/Expo Fair from 12 June to 18 June 2018**
- c request expressions of interest to be distributed on Monday 9 April 2018 and to close within 10 days.**

CARRIED

The Committee would like to thank Committee Members Alison, Janine and Melissa regarding the work that has been done regarding the directional sign, that is to be erected at the visitors information centre.

The Sister City Community Committee rose at 5:40pm.