

# Memorandum of Understanding (MOU)

Wagga Wagga City Council and  
Wagga Wagga Business Chamber

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**Original approval date:** XX February 2020

**Statement of Intent:** The purpose of this MOU is to define the key objectives, funding, administration and management of the Partnership between Wagga Wagga City Council (Council) and Wagga Wagga Business Chamber (Chamber).

## Memorandum of Understanding

Wagga Wagga City Council and Wagga Wagga Business Chamber

# Key Objectives

The key objectives of this MOU are to:

- promote, lobby and advocate for the Wagga Wagga business sector broadly at the regional, state and federal levels;
- jointly seek, promote and advocate for major funding (from all levels of government) and projects within the LGA;
- engage the local business sector in revitalising the commercial and industrial areas of the Wagga Wagga region through increased commercial activity;
- advocate for the creation of new businesses in the LGA, the relocation of existing businesses to the LGA and the attraction of government services to the LGA;
- build the economic development capacity of the Chamber through increased funding and membership.

# Responsibilities

The Chamber shall use its best endeavours to:

- develop a 4-year strategic plan during the first year of this agreement
- build strong, robust relationships with key industry groups and strive to become a connected voice for the region
- continue to be a critical link between Council and the business community
- provide opportunities for Council to connect with the business community (including members and non-members)
- provide Council with access to business sector information and contacts to facilitate activities that complement and support the development of an economic development strategy
- provide communication opportunities through the network of Chamber members and key stakeholders so that Council is able to effectively communicate and engage with the business community
- assist Council in coordinating and facilitating stakeholder sessions for businesses in the region on key Council related topics
- participate in relevant committee meetings and represent the interests of the broader business community regarding their expectations – e.g, Airport Advisory Committee
- provide naming rights sponsorship to Council for one of the categories in the annual Crow Awards

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Council shall:

- provide a strategic framework to stimulate economic development across the LGA
- continue to play a role as a critical link between the Chamber, the broader business community and all levels of government
- work collaboratively with the business community to ensure all stakeholders are well informed about key strategies, projects, business issues and trends within the region
- provide access to statistical information which is of particular interest to the business community
- form strategic relationships with government and community-based departments and organisations, in conjunction with the Chamber to facilitate implementation of key objectives
- provide information to the Chamber in a timely manner for inclusion in Chamber communications
- use its best endeavours to attend Chamber related events

## Public Statements

If either party has any genuine issues surrounding the other party's processes or plans, then they will first be raised in good faith with the other party to seek a positive outcome before making any public statements.

## Duration

The duration of this MOU is over two (2) calendar years from 01 January 2020, subject to annual review. To assist with this review, the Chamber are to provide a status report detailing how it is progressing with the activities listed in Schedule A.

The Agreement will be reviewed in the third quarter of the second year, prior to a recommendation being made to Council regarding the extension or otherwise of this MOU.

## Financial Arrangements

In order for the Chamber to perform its obligations pursuant to the terms of this MOU, Council agrees to provide financial assistance to the Chamber during the term of the MOU.

Year One (2020) \$65,000

Year Two (2021) \$65,000

Payments shall be made in equal instalments at the start of each quarter by Council on receipt of a tax invoice from the Chamber.

The Chamber shall be an incorporated body, registered for GST, prior to receipt of any payment from Council.

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# Dispute Resolution

Any dispute arising over the implementation of this Agreement should be resolved by the following representatives on behalf of the parties.

Council: Peter Thompson  
General Manager

Chamber: Danielle Wait  
President

# Termination

Either party may notify the other party that does not wish to continue with this MOU provided that:

- (i) such notice is given in writing at least 3 months prior; and
- (ii) each party has first used its best endeavours to resolve any issues leading to the issue of the notice, including dispute resolution.

# No Legal Partnership

Notwithstanding any provisions set out herein, the parties agree that the relationship between the parties created by entering into this MOU is not a partnership at law and neither party has the right to act as legal agent for the other or to enter into any binding legal agreements on behalf of the other with any third party.

# Release And Indemnity

Both parties shall release and fully indemnify the other party (indemnified party) in relation to any claims brought against the indemnified party as a direct result of the other party's act, neglect, default or omission.

**Memorandum of Understanding**

Wagga Wagga City Council and Wagga Wagga Business Chamber

# Signatories

This MOU was agreed between:

Wagga Wagga City Council	
Signature:	
Name:	
Position:	
Date:	

Wagga Wagga Business Chamber	
Signature:	
Name:	
Position:	
Date:	