

AGENDA AND BUSINESS PAPER

Ordinary Meeting of Council

**To be held on
MONDAY
24 FEBRUARY 2020
AT 6:00PM**

Cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650
PO Box 20, Wagga Wagga

Phone: 1300 292 442
Fax: 02 6926 9199
Website: www.wagga.nsw.gov.au



NOTICE OF MEETING

In pursuance of the provisions of the Local Government Act, 1993 and the Regulations there under, notice is hereby given that an Ordinary Meeting of the Council of the City of Wagga Wagga will be held in the Council Chamber, Civic Centre, Corner Baylis and Morrow Streets, Wagga Wagga, on Monday 24 February 2020 at 6:00pm.

Council live streams video and audio of Council meetings. Members of the public are advised that their voice and/or image may form part of the webcast.



Mr Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



**Mayor
Councillor Greg
Conkey OAM**



**Deputy Mayor
Councillor Dallas
Tout**



**Councillor Yvonne
Braid**



**Councillor Paul
Funnell**



**Councillor Dan
Hayes**



**Councillor Vanessa
Keenan**



**Councillor Rod
Kendall**



**Councillor Tim
Koschel**

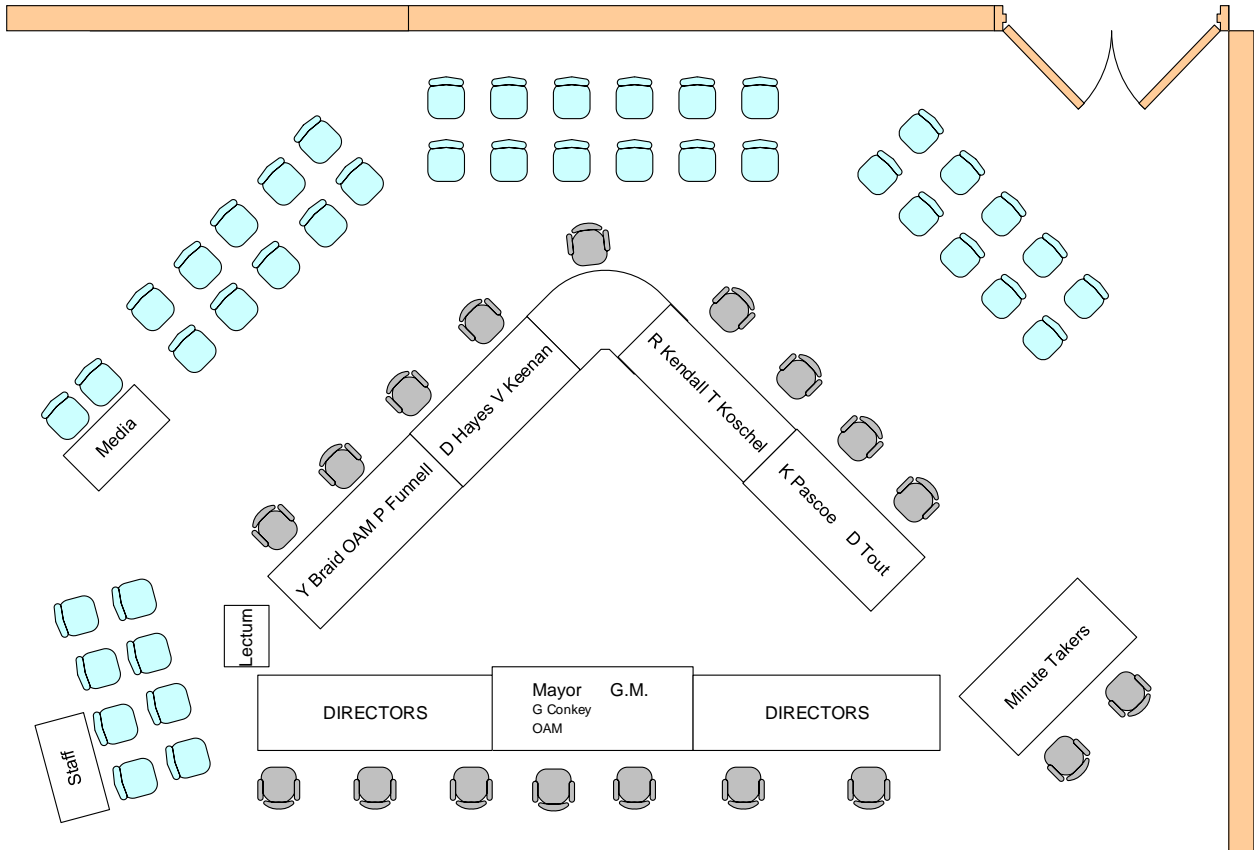


**Councillor Kerry
Pascoe**

QUORUM

The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office for the time being who are eligible to vote at the meeting.

COUNCIL MEETING ROOM



ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 24 FEBRUARY 2020

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PRAYER

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 10 FEBRUARY 2020

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 10 February 2020 be confirmed as a true and accurate record.

Attachments

1   Minutes - Ordinary Council Meeting - 10 February 2020 105

DECLARATIONS OF INTEREST

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NOM-1 NOTICE OF MOTION - ADULT LAYDOWN CHANGE FACILITIES ALONG NSW HIGHWAYS

Author: Councillor Greg Conkey OAM

Summary:

An adult laydown facility is a purpose-built change facility that includes a height adjustable adult change table for community members living with a disability and their carers. These facilities effectively remove barriers for people living with disabilities who are away from their home and have specific changing needs. The purpose of this Notice of Motion is to write a letter to the State Government requesting they fund these facilities along NSW highways.

Recommendation

That Council write a letter to the NSW Minister for Families, Communities and Disability Services, the Minister for Transport and Roads and the Shadow Minister for Disability Inclusion, to call upon the State Government to fund adult laydown change facilities along NSW highways.

Report

In 2018 Council put a motion to the LGNSW Conference requesting they advocate for the provision of adult laydown facilities at regular intervals along the major highways. The response from the State Government was a no.

With the assistance of the State Government, Council has installed three of these facilities in town. Feedback has been very positive from community members requiring these facilities. The next step is to ensure that community members also have access to the same level of facilities when travelling around the state.

Financial Implications

N/A

Policy and Legislation

Wagga Wagga Code of Meeting Practice

Link to Strategic Plan

Safe and Healthy Community

Objective: We have access to health and support services that cater for all our needs

Outcome: We have services that support us

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

REPORTS FROM STAFF

RP-1 PLANNING PROPOSAL (LEP19/0007) TO AMEND THE MINIMUM LOT SIZE FOR LOT 176, TUMBARUMBA ROAD, LADYSMITH

Author: Crystal Atkinson

Director: Michael Keys

Summary:

A report was presented to Council on 26 August 2019 recommending proceeding with a planning proposal to reduce the minimum lot size provisions of the Wagga Wagga Local Environmental Plan for Lot 176 Tumbarumba Road, Ladysmith. Council indicated support of the planning proposal and to seek Gateway Determination.

Council received a Gateway Determination from the NSW Department of Planning, Industry and Environment on 25 November 2019 to proceed with the above-mentioned planning proposal subject to public exhibition.

The purpose of the report is to provide feedback on the public consultation and submissions received. The report also requests adoption and gazettal of the Wagga Wagga Local Environmental Plan 2010.

Recommendation

That Council:

- a note the results of the exhibition period for planning proposal LEP19/0007
- b adopt planning proposal LEP19/0007 to amend the Wagga Wagga Local Environmental Plan 2010
- c gazette the plan and notify NSW Department of Planning, Industry and Environment of the decision

Applicant Details:

Submitted Proposal: Amendment to Wagga Wagga Local Environmental Plan 2010 to reduce the minimum lot size from 200 hectares to 2 hectares for Lot 176 DP 257253, Tumbarumba Road, Ladysmith.

Applicant: Christopher and Kendra Webber

Land Owners: Christopher and Kendra Webber

Site and location

The subject site is located on the fringe of the Ladysmith village and is 2.44 hectares in size. The lot is currently zoned RU1 Primary Production but is not used for primary production purposes. The existing minimum lot size provisions for the site is 200 hectares. Immediately north of the subject lot is a 2.41 hectare lot with a dwelling and

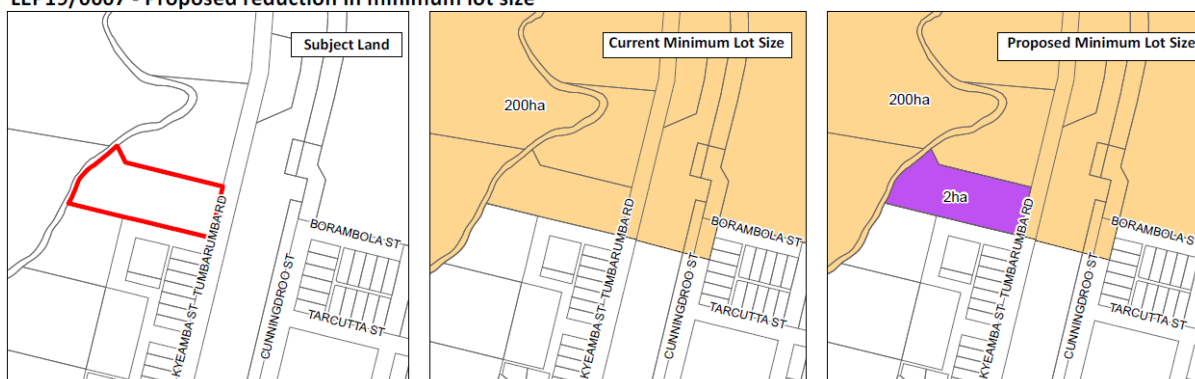
immediately south of the lot is a 1.59 hectare lot with a dwelling. To the west on the other side of Kyeamba Creek is a 40 hectare lot that forms part of a larger farm holding.

Report

The NSW Department of Planning, Industry and Environment issued a Gateway Determination for the planning proposal, which was previously presented to Council on 26 August 2019.

The planning proposal seeks to amend the minimum lot size for Lot 176 DP 257253, Tumbaramba Road, Ladysmith.

LEP19/0007 - Proposed reduction in minimum lot size



Gateway Determination

The NSW Department of Planning, Industry and Environment issued a Gateway Determination for the planning proposal subject to public exhibition and consultation with Department of Planning, Industry and Environment's Environment, Energy and Science Group (Floodplain Management). A copy of the Gateway Determination is attached.

Financial Implications

In accordance with Council's 2018/19 Fees and Charges, a Minor LEP Amendment (low complexity) application attracts an application fee of \$7,500. The proponent has paid this fee. There are no requirements to amend the DCP, therefore, the \$2,000 fee for such is not required.

Section 7.11 of the Environmental Planning and Assessment Act 1979 and the City of Wagga Wagga's Section 94 Contributions Plan 2006-2019 / Levy Contributions Plan 2006 enables Council to levy contributions, where anticipated development will or is likely to increase demand for public facilities.

Section 64 of the Local Government Act 1993, Section 306 of the Water Management Act 2000 as well as the City of Wagga Wagga's Development Servicing Plan for Stormwater 2007 and/or City of Wagga Wagga Development Servicing Plan for Sewerage 2013 enables Council to levy developer charges based on the increased demands that new development will have on sewer and/or stormwater.

The Section 7.11 and Section 64 contribution applies and will apply to any future development consent on the land. The proponent also can enter into a voluntary planning agreement, however at the time of this report, no request has been received to enter into an agreement.

Policy and Legislation

Environmental Planning and Assessment Act 1979
Wagga Wagga Local Environmental Plan 2010

Link to Strategic Plan

The Environment

Objective: We plan for the growth of the city

Outcome: We have sustainable urban development

Risk Management Issues for Council

An approval of the proposal may be subject to public scrutiny during the formal public consultation process and may put additional pressure on Council to review minimum lot sizes surrounding the villages.

Internal / External Consultation

The planning proposal was placed on public exhibition between 30 November 2019 and 31 January 2020 (inclusive) with engagement as per the table below:

TIER	Mail			Media				Community Engagement					Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news story	Council News advert	Media releases	TV/radio advertising	One-on-one meetings	Your Say website	Community meetings	Stakeholder workshops	Drop-in sessions	Surveys and feedback forms	Social media	Email newsletters	Website	Digital advertising
		☒			☒				☒							☒	

The planning proposal and accompanying exhibition material were made available for viewing by the public on Council's website and at Council's Customer Service Counter in the Civic Centre between 30 November 2019 and 31 January 2020. Notices with factsheets were also provided to adjoining land owners.







During the public consultation period two submissions was received, one from Crown Land, Department of Planning, Industry and Environment and one from John Holland Rail (attached).

A summary of the submissions and Council Officer response is provided below.

Crown Land, Department of Planning, Industry and Environment	
Submission	Officer Response
<p>Whilst there is no objection to the proposed amendments, points to be considered include:</p> <ul style="list-style-type: none"> ▪ Any proposal to rezone land to permit new subdivision or land release where Crown Public roads will be required to provide access, Council must accept transfer of control before approving any such proposal, regardless of the number of lots to be serviced. ▪ Any proposal to rezone land that presently relies on Crown Public road for access into the zone that permit a more intensive land use, Council must accept transfer of control of such roads before approving any such proposal to further develop the land. ▪ Asset protection zones and perimeter access roads that are required as part of any bushfire protection scheme in any new subdivision must be located within the property of the private subdivision and not on any adjoining crown land. ▪ Any proposed new subdivision areas where essential public infrastructure is required to service new subdivision should not propose to utilise any Crown Public reserves for that purpose. ▪ Any proposed rezoning should not utilise Crown land as buffer areas for example bush fire hazard reduction zones, visual impact relief or open space to serve additional demands. ▪ Urban zones should not be given to freehold lands at the expense of Crown land with potential urban use, Crown land with potential urban use should not be used as a public recreation or green space offset to intensified development on nearby freehold lands. ▪ Crown reserve that have the potential to be developed outside their current purpose be favourable viewed in any rezoning proposals if 	<p>The planning proposal is intended to allow a dwelling to be built on an existing lot.</p> <p>The lot has access to Tumbarumba Road and the use of Crown Land is not intended to facilitate the outcomes of this planning proposal.</p>

the rezoning proposed is similar to existing zoning in the area to reflect highest and best use.	
John Holland Rail	
Submission	Officer Response
<ul style="list-style-type: none"> No objection to the above Planning Proposal on the condition that Council must consider State Environmental Planning Policy (SEPP) (Infrastructure) 2007 and Development Near Rail Corridors and Busy Roads – Interim Guideline (2008) in its assessment of the planning proposal and its subsequent development applications. 	<p>Noted, the planning proposal will facilitate the development of one dwelling on site with access to Tumbarumba Road. Given the village context, it is not anticipated to impact on the road or rail.</p> <p>Subsequent development applications will further consider impacts.</p>

Attachments

1. LEP19/0007 - Planning Proposal and Addendum - Provided under separate cover

2. LEP19/0007 - Assessment Report - Provided under separate cover

3. LEP19/0007 - Gateway Determination - Provided under separate cover

4. LEP19/0007 - Previous report and minutes - Provided under separate cover

5. LEP19/0007 - Submission - Crown Land - Provided under separate cover

6. LEP19/0007 - Submission - John Holland Rail - Provided under separate cover


RP-2 FINANCIAL PERFORMANCE REPORT AS AT 31 JANUARY 2020**Author:** Carolyn Rodney**Director:** Natalie Te Pohe

Summary: This report is for Council to consider and approve the proposed 2019/20 budget variations required to manage the 2019/20 budget and Long Term Financial Plan, and details Council's external investments and performance as at 31 January 2020.

Recommendation

That Council:

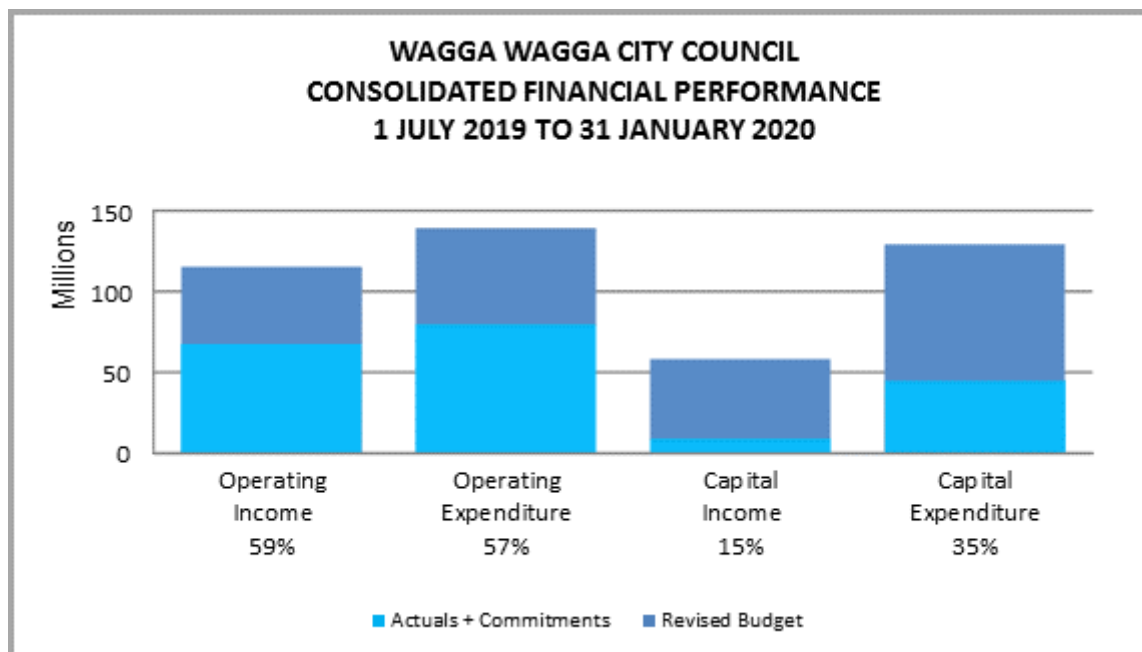
- a approve the Potential Projects outlined within the report to be included in the 2019/20 and 2020/21 Capital Works Delivery Program
- b approve the proposed 2019/20 budget variations for the month ended 31 January 2020 and note the forecasted balanced budget position presented
- c note the Responsible Accounting Officer's reports, in accordance with the Local Government (General) Regulation 2005 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as at 31 January 2020 in accordance with section 625 of the Local Government Act 1993

Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as at 31 January 2020. Proposed budget variations are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of January when compared to budget. This is mainly due to a strong return from Council's TCorp Long Term Growth fund, which returned 2.65% (\$42,916) for the month.

Key Performance Indicators



OPERATING INCOME

Total operating income is 59% of approved budget, which is on budget for the end of January (this percentage excludes capital grants and contributions). An adjustment has been made to reflect the levy of rates that occurred at the start of the financial year. Excluding this adjustment, operating income received is 83%.

OPERATING EXPENSES

Total operating expenditure is 57% of approved budget and is tracking within budget for the full financial year.

CAPITAL INCOME

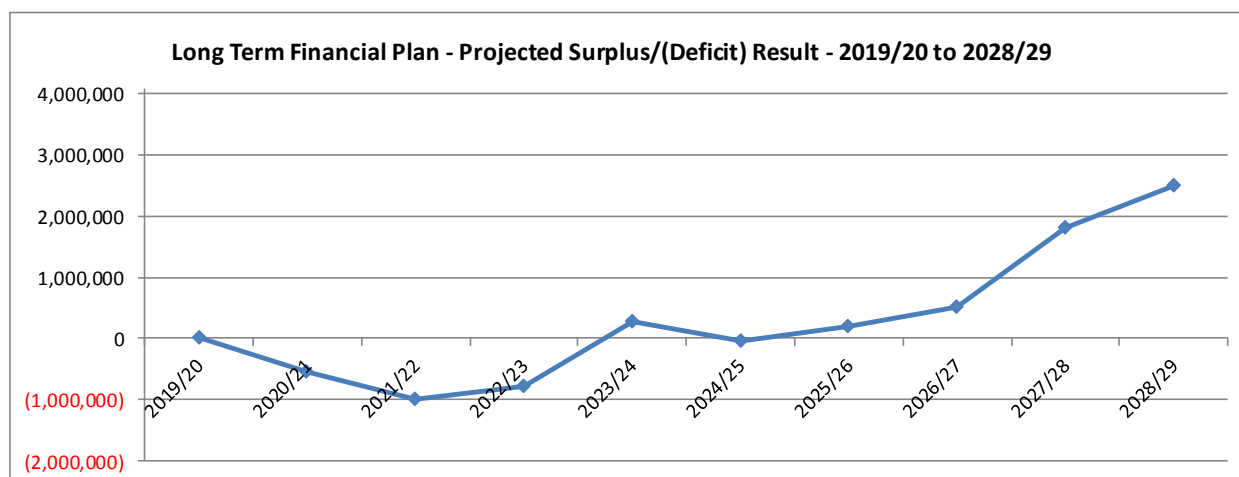
Total capital income is 15% of approved budget. It is important to note that the actual income from capital is influenced by the timing of the receipt of capital grants and contributions relating to projects. This income also includes the sale of property, plant and equipment.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 35% of approved budget (including 'Potential Projects'). Excluding 'Potential Projects' capital works budgets, the capital expenditure including commitments is 46% of approved budget.

Council's Project Delivery Office (PMO) (in consultation with Council's Finance section), have reviewed the 2019/20 capital project budgets with a report presented to Council (RP-6) regarding the reset of capital works budgets from 2019/20 into 2020/21 and future financial years.

CURRENT LONG TERM FINANCIAL PLAN – PROJECTED SURPLUS/ (DEFICIT) BUDGET POSITION



WAGGA WAGGA CITY COUNCIL STATEMENT OF FINANCIAL PERFORMANCE 1 JULY 2019 TO 31 JANUARY 2019							
CONSOLIDATED STATEMENT							
	ORIGINAL BUDGET 2019/20	BUDGET ADJ 2019/20	APPROVED BUDGET 2019/20	YTD ACTUAL EXCL COMMT'S 2019/20	COMMT'S 2019/20	YTD ACTUAL + COMMT'S 2019/20	YTD % OF BUD
Revenue							
Rates & Annual Charges	(69,736,893)	(63,636)	(69,800,529)	(40,625,790)	0	(40,625,790)	58%
User Charges & Fees	(28,440,057)	(39,500)	(28,479,557)	(16,230,130)	0	(16,230,130)	57%
Interest & Investment Revenue	(3,774,001)	0	(3,774,001)	(2,248,354)	0	(2,248,354)	60%
Other Revenues	(3,053,633)	(275,937)	(3,329,570)	(2,449,603)	0	(2,449,603)	74%
Operating Grants & Contributions	(14,280,296)	4,429,531	(9,850,766)	(5,900,889)	0	(5,900,889)	60%
Capital Grants & Contributions	(56,263,733)	1,251,606	(55,012,127)	(8,451,070)	0	(8,451,070)	15%
Total Revenue	(175,548,613)	5,302,064	(170,246,549)	(75,905,836)	0	(75,905,836)	45%
Expenses							
Employee Benefits & On-Costs	46,012,119	(9,356)	46,002,763	25,879,832	78,034	25,957,866	56%
Borrowing Costs	3,587,823	(963,622)	2,624,202	1,437,195	0	1,437,195	55%
Materials & Contracts	32,357,210	10,140,901	42,498,111	18,956,301	6,736,013	25,692,314	60%
Depreciation & Amortisation	34,843,073	0	34,843,073	20,325,126	0	20,325,126	58%
Other Expenses	13,015,295	199,811	13,215,106	6,141,854	41,408	6,183,263	47%
Total Expenses	129,815,520	9,367,734	139,183,254	72,740,309	6,855,455	79,595,764	57%
Net Operating (Profit)/Loss	(45,733,093)	14,669,798	(31,063,295)	(3,165,527)	6,855,455	3,689,928	
Net Operating (Profit)/Loss before Capital Grants & Contributions	10,530,640	13,418,192	23,948,832	5,285,543	6,855,455	12,140,998	
Capital / Reserve Movements							
Capital Exp - Renewals	34,034,738	7,404,000	45,134,964	16,661,992	5,107,854	21,769,846	48%
Capital Exp - New Projects	42,696,132	4,850,534	47,546,666	5,360,818	15,409,400	20,770,218	44%
Capital Exp - Project Concepts	38,364,925	(1,688,046)	32,980,654	136,713	84,707	221,419	1%
Loan Repayments	3,380,744	(21,035)	3,359,708	1,972,101	0	1,972,101	59%
New Loan Borrowings	(21,222,532)	(7,228,983)	(28,451,515)	0	0	0	0%
Sale of Assets	(1,502,910)	(1,745,414)	(3,248,324)	(541,067)	0	(541,067)	17%
Net Movements Reserves	(15,174,931)	(16,240,854)	(31,415,785)	0	0	0	0%
Total Cap/Res Movements	80,576,166	(14,669,798)	65,906,368	23,590,557	20,601,960	44,192,517	

	ORIGINAL BUDGET 2019/20	BUDGET ADJ 2019/20	APPROVED BUDGET 2019/20	YTD ACTUAL EXCL COMMIT'S 2019/20	COMMIT'S 2019/20	YTD ACTUAL + COMMIT'S 2019/20	YTD % OF BUD
Net Result after Depreciation	34,843,073	0	34,843,073	20,425,030	27,457,415	47,882,445	
Add back Depreciation Expense	34,843,073	0	34,843,073	20,325,126	0	20,325,126	58%
Cash Budget (Surplus)/Deficit	0	0	0	99,904	27,457,415	27,557,319	

Revised Budget Result - Surplus/(Deficit)	\$'000s
Original 2019/20 Budget Result as adopted by Council	\$0
Total Budget Variations approved to date	\$0
Budget Variations for January 2020	\$0
Proposed Revised Budget result for 31 January 2020	\$0

The proposed Budget Variations to 31 January 2020 are listed below:

Budget Variation	Amount	Funding Source	Net Impact Fav/ (Unfav)
4 – Community Place and Identity			
Library Services Review	\$40K	Library Council of NSW (\$40K)	Nil
Riverina Science Festival	\$4K	NSW State Library Grant (\$4K)	
Council has been advised that the 2019/20 NSW State Public Library Funding for the Library Subsidy and Local Priority Funding will be \$44K higher than budgeted which will bring the budget to a total of \$216K for the two programs. The Local Priority Funding will be utilised to address priorities identified in the Library Services Review and to coordinate the Annual Science Festival. Estimated Completion: 30 June 2020			
5 – The Environment			
Alan Turner Depot Power Generator	\$79K	Building Maintenance (\$79K)	Nil
Additional funds were required for the supply and installation of a back up power generator at the Alan Turner Depot. The generator is connected to the depot main switchboard and will automatically operate to provide continuity of power in the event of a power outage from the grid. This will bring the total project budget to \$142K.			

Budget Variation	Amount	Funding Source	Net Impact Fav/ (Unfav)
It is proposed to fund the variation from existing Building Maintenance budgets. Estimated Completion: Job Completed			
Funding Transfer between Gregadoo Road Improvement project and Lake Albert Road Stage 2 project	(\$329K)	Roads to Recovery Grant funding / Fit for the Future Reserve: \$329K	Nil
Due to the requirement to fully spend Roads to Recovery (R2R) grant funding by 30 June 2020, it is proposed to reallocate the \$329K R2R funding currently on the Gregadoo Road Improvement project, to the recently completed Lake Albert Road Stage 2 project. The \$329K Fit for the Future funding currently allocated on the Lake Albert Road Stage 2 project will then be reallocated to the Gregadoo Road Improvement project, which due to delays with required land acquisitions, may not be fully expended by the R2R 30 June 2020 deadline.			
SURPLUS/(DEFICIT)			\$0K

The Potential Projects is a list of adopted Capital Works projects which have not been included in the 2019/20 Delivery Program for the following reason(s):

- Capacity and resourcing constraints
- Project description and scope not fully defined
- External funding to be determined

The following projects are now considered to meet the necessary requirements to be included in the Capital Works Delivery Program:

Capital Project	Works	Prior Years	2019/20 Budget	2020/21 Budget	Total Project Budget
Gobbagombalin Stormwater Infrastructure		\$0	\$1,800,000	\$800,000	\$2,600,000
SPS33 Gobbagombalin North New Assets (NB: includes Rising Main, Trunk Main and Pump Station)		\$33,135	\$533,432	\$238,433	\$805,000

Current Restrictions

RESERVES SUMMARY					
31 JANUARY 2020					
	CLOSING BALANCE 2018/19	ADOPTED RESERVE TRANSFERS 2019/20	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 20.1.2020	PROPOSED CHANGES for Council Resolution	REVISED BALANCE
Externally Restricted					
Developer Contributions - Section 7.11	(23,836,289)	3,427,074	(2,950,291)		(23,359,506)
Developer Contributions - Section 7.12	97,487	(32,500)	154,012		218,999
Developer Contributions – S/Water DSP S64	(6,551,347)	2,579,329	(320,101)		(4,292,118)
Sewer Fund	(31,115,819)	155,636	1,447,467		(29,512,716)
Solid Waste	(21,521,767)	2,164,970	1,553,683		(17,803,113)
Specific Purpose Grants	(4,044,299)	0	4,044,299		0
SRV Levee	(3,853,286)	(3,211)	78,000		(3,778,497)
Stormwater Levy	(3,699,109)	2,758,808	574,006		(366,295)
Total Externally Restricted	(94,524,428)	11,050,106	4,581,075	0	(78,893,247)
Internally Restricted					
Airport	(442,321)	(522,440)	15,919		(948,842)
Art Gallery	(33,971)	(6,865)	0		(40,836)
Ashmont Community Facility	(7,500)	(1,500)	0		(9,000)
Bridge Replacement	(601,972)		0		(601,972)
CBD Carparking Facilities^	(884,968)	110,302	847,098		72,432
CCTV	(84,476)	18,000	0		(66,476)
Cemetery Perpetual	(107,717)	(133,730)	16,519		(224,928)
Cemetery	(448,951)	110,164	0		(338,787)
Civic Theatre Operating	(125,471)	8,327	29,240		(87,904)
Civic Theatre Technical Infrastructure	(82,706)	10,000	65,000		(7,706)
Civil Projects	(155,883)	24,000	(10,133)		(142,016)
Community Amenities	(76,763)	(214,928)	25,000		(266,691)
Community Works	(86,412)	(32,217)	63,020		(55,609)
Council Election	(343,408)	(83,163)	0		(426,571)
Economic Development	(500,000)	(80,000)	0		(580,000)
Emergency Events	(191,160)	(50,000)	90,420		(150,740)
Employee Leave Entitlements	(3,585,224)		0		(3,585,224)
Environmental Conservation	(115,206)		(42,725)		(157,931)
Estella Community Centre	(230,992)		0		(230,992)
Family Day Care	(245,192)	93,442	0		(151,750)
Fit for the Future*	(1,785,102)	266,703	1,577,494		59,096
Generic Projects Saving	(816,377)	20,000	31,130		(765,248)
Glenfield Community Centre	(21,704)	(2,000)	0		(23,704)
Grants Commission	(5,256,259)		5,256,259		0
Grassroots Cricket	(70,992)		0		(70,992)
Gravel Pit Restoration	(797,002)		3,546		(793,456)

RESERVES SUMMARY

31 JANUARY 2020

	CLOSING BALANCE 2018/19	ADOPTED RESERVE TRANSFERS 2019/20	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 20.1.2020	PROPOSED CHANGES for Council Resolution	REVISED BALANCE
Gurwood Street Property	(50,454)		0		(50,454)
Hampden Bridge	(107,198)		107,198		0
Information Services	(775,938)	(222,792)	222,315		(776,415)
Infrastructure Replacement	(335,497)	(30,192)	0		(365,689)
Insurance Variations	(100,246)		0		(100,246)
Internal Loans	(660,754)	260,962	398,554		(1,238)
Lake Albert Improvements	(28,338)	(21,515)	(158,608)		(208,461)
LEP Preparation	(2,667)		0		(2,667)
Livestock Marketing Centre	(3,311,635)	972,792	(121,861)		(2,460,703)
Museum Acquisitions	(39,378)		0		(39,378)
Oasis Building Renewal	(320,759)	65,000	28,529		(227,230)
Oasis Plant	(1,239,132)	857,486	6,937		(374,709)
Office Equipment/Building Projects	(159,030)		156,530		(2,500)
Parks & Recreation Projects	(206,102)	30,148	75,954		(100,000)
Planning Legals	0	(40,000)	0		(40,000)
Plant Replacement	(3,550,033)	660,253	1,055,919		(1,833,861)
Playground Equipment Replacement	(95,290)	(165,727)	0		(261,017)
Project Carryovers	(2,453,184)	518,327	1,934,858		0
Public Art	(198,922)	30,300	80,594		(88,028)
Robertson Oval Redevelopment	(92,151)		0		(92,151)
Senior Citizens Centre	(17,627)	(2,000)	0		(19,627)
Sister Cities	(46,328)	(10,000)	0		(56,328)
Sporting Event Attraction	(169,421)		110,000		(59,421)
Sporting Event Operational	(100,000)		0		(100,000)
Stormwater Drainage	(158,242)	(100,000)	0		(258,242)
Strategic Real Property	0		(395,000)		(395,000)
Street Lighting Replacement	(56,549)		43,288		(13,261)
Subdivision Tree Planting	(702,868)	(20,000)	90,000		(632,868)
Sustainable Energy	(527,244)	389,333	37,732		(100,179)
Unexpended External Loans	(431,337)		431,337		0
Workers Compensation	(93,251)		(133,461)		(226,712)
Total Internally Restricted	(33,127,305)	2,706,471	11,938,601	0	(18,482,234)
Total Restricted	(127,651,734)	13,756,577	16,519,676	0	(97,375,480)
Total Unrestricted	(5,725,794)	0	0	0	(5,725,794)
Total Cash, Cash Equivalents and Investments	(133,377,528)	13,756,577	16,519,676	0	(103,101,274)

*The Fit for the Future Reserve is showing a proposed deficit for the 2019/20 closing balance. This is due to the interim funding transferred from this reserve in 2018/19 for the Bomen land acquisitions which will be paid back from the Sewer Reserve once Ministerial approval is finalised.

^ The CBD Carparking Facilities Reserve is showing a proposed deficit for the 2019/20 closing balance. This is due to funding being allocated in 2019/20 for projects which have since been identified for carryover to 2020/21 for delivery which will be presented to Council as part of the Capital Works Reset Report. If the Report recommendations are adopted, \$105K will be allocated back to the Reserve in 2019/20 resulting in a positive 2019/20 closing balance.

Investment Summary as at 31 January 2020

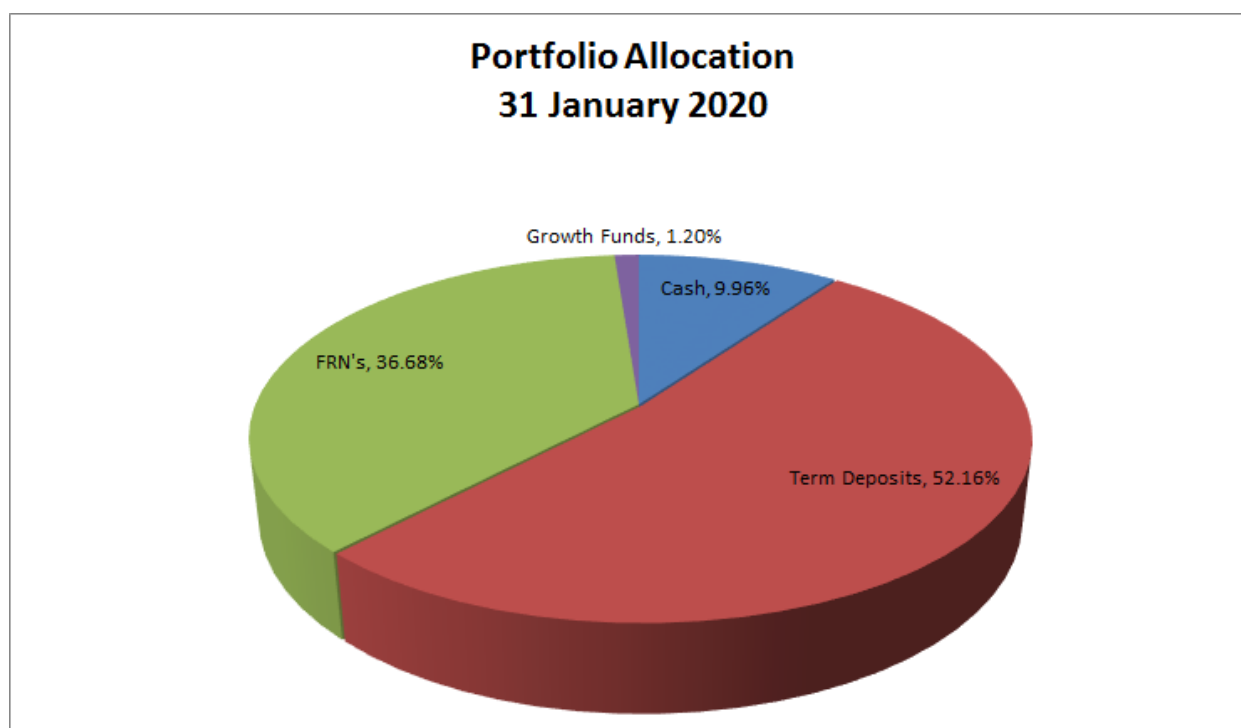
In accordance with Regulation 212 of the *Local Government (General) Regulation 2005*, details of Wagga Wagga City Council's external investments are outlined below:

Institution	Rating	Closing Balance Invested 31/12/2019 \$	Closing Balance Invested 31/01/2020 \$	January EOM Current Yield %	January EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
Short Term Deposits								
AMP	BBB+	2,000,000	2,000,000	2.10%	1.45%	2/12/2019	1/06/2020	6
AMP	BBB+	1,000,000	1,000,000	2.00%	0.72%	13/11/2019	11/05/2020	6
AMP	BBB+	1,000,000	1,000,000	2.10%	0.72%	2/12/2019	1/06/2020	6
MyState	BBB	1,000,000	1,000,000	2.75%	0.72%	1/04/2019	1/04/2020	12
NAB	AA-	1,000,000	1,000,000	1.67%	0.72%	28/08/2019	28/02/2020	6
ICBC	A	1,000,000	1,000,000	1.67%	0.72%	29/08/2019	28/08/2020	12
NAB	AA-	2,000,000	2,000,000	1.65%	1.45%	30/08/2019	6/03/2020	6
Macquarie Bank	A+	2,000,000	2,000,000	1.75%	1.45%	2/09/2019	2/03/2020	6
NAB	AA-	1,000,000	1,000,000	1.70%	0.72%	10/09/2019	11/05/2020	8
Total Short Term Deposits		12,000,000	12,000,000	1.91%	8.69%			
At Call Accounts								
NAB	AA-	1,146,326	255,734	0.75%	0.19%	N/A	N/A	N/A
CBA	AA-	1,409,593	1,523,952	0.75%	1.10%	N/A	N/A	N/A
CBA	AA-	14,947,574	11,971,261	1.60%	8.67%	N/A	N/A	N/A
Total At Call Accounts		17,503,492	13,750,948	1.49%	9.96%			
Medium Term Deposits								
Rabobank	A+	1,000,000	1,000,000	3.16%	0.72%	5/06/2017	6/06/2022	60
BOQ	BBB+	2,000,000	2,000,000	3.10%	1.45%	7/07/2017	7/07/2020	36
AMP	BBB+	2,000,000	2,000,000	3.00%	1.45%	2/08/2018	3/02/2020	18
Rabobank	A+	1,000,000	1,000,000	3.20%	0.72%	25/08/2016	25/08/2021	60
Westpac	AA-	3,000,000	3,000,000	1.99%	2.17%	10/03/2017	10/03/2022	60
Auswide	BBB	2,000,000	2,000,000	2.95%	1.45%	5/10/2018	6/10/2020	24
BOQ	BBB+	2,000,000	2,000,000	3.35%	1.45%	3/01/2018	4/01/2022	48
ING Bank	A	1,000,000	0	0.00%	0.00%	5/01/2018	6/01/2020	24
Police Credit Union	NR	2,000,000	2,000,000	3.05%	1.45%	29/10/2018	29/10/2020	24
Australian Military Bank	BBB+	1,000,000	1,000,000	2.95%	0.72%	29/05/2018	29/05/2020	24
BOQ	BBB+	1,000,000	1,000,000	3.50%	0.72%	1/06/2018	1/06/2022	48
Westpac	AA-	2,000,000	2,000,000	3.02%	1.45%	28/06/2018	28/06/2021	36
Westpac	AA-	2,000,000	2,000,000	2.88%	1.45%	28/06/2018	29/06/2020	24
ING Bank	A	2,000,000	2,000,000	2.86%	1.45%	16/08/2018	17/08/2020	24
BOQ	BBB+	3,000,000	3,000,000	3.25%	2.17%	28/08/2018	29/08/2022	48
ING Bank	A	3,000,000	3,000,000	2.85%	2.17%	30/08/2018	14/09/2020	24
P&N Bank	BBB	1,000,000	1,000,000	3.10%	0.72%	16/10/2018	18/10/2021	36
Westpac	AA-	2,000,000	2,000,000	3.05%	1.45%	13/11/2018	15/11/2021	36
Police Credit Union	NR	1,000,000	1,000,000	3.07%	0.72%	20/11/2018	20/11/2020	24
P&N Bank	BBB	1,000,000	1,000,000	3.30%	0.72%	20/11/2018	21/11/2022	48
ING Bank	A	2,000,000	2,000,000	2.93%	1.45%	29/11/2018	30/11/2020	24
NAB	AA-	2,000,000	2,000,000	3.01%	1.45%	30/11/2018	30/11/2021	36
Bendigo-Adelaide	BBB+	1,000,000	1,000,000	3.25%	0.72%	30/11/2018	30/11/2022	48
CUA	BBB	2,000,000	2,000,000	3.02%	1.45%	5/12/2018	7/12/2020	24
Newcastle Permanent	BBB	2,000,000	2,000,000	3.05%	1.45%	8/02/2019	8/02/2022	36
ING Bank	A	1,000,000	1,000,000	2.82%	0.72%	22/02/2019	22/02/2021	24
Newcastle Permanent	BBB	2,000,000	2,000,000	2.70%	1.45%	23/04/2019	26/04/2022	36

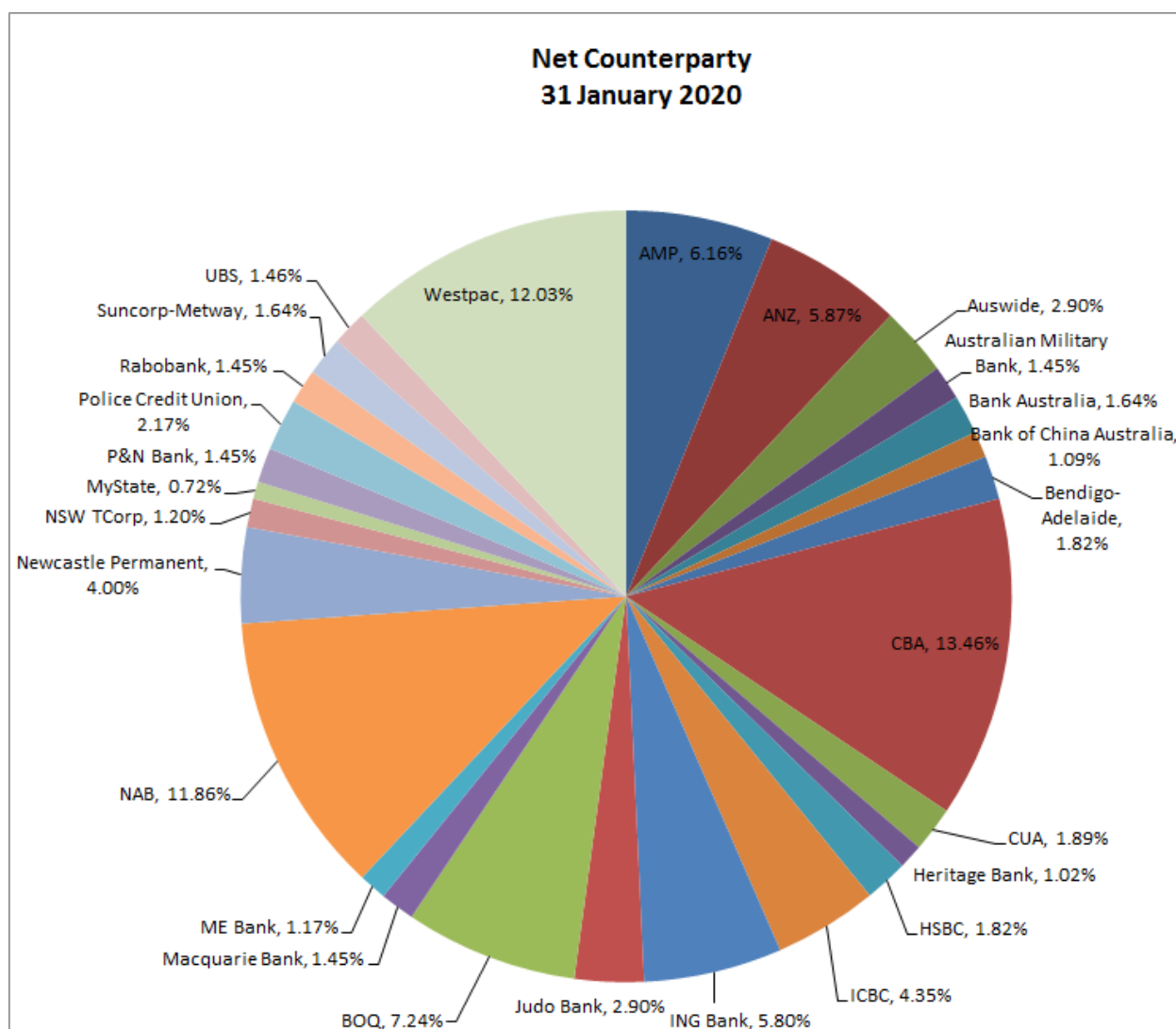
Institution	Rating	Closing Balance Invested 31/12/2019 \$	Closing Balance Invested 31/01/2020 \$	January EOM Current Yield %	January EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
BoQ	BBB+	1,000,000	1,000,000	2.40%	0.72%	22/05/2019	23/05/2022	36
BoQ	BBB+	1,000,000	1,000,000	2.15%	0.72%	8/07/2019	10/07/2023	48
Judo Bank	NR	1,000,000	1,000,000	2.30%	0.72%	16/07/2019	16/07/2021	24
Auswide	BBB	1,000,000	1,000,000	1.95%	0.72%	12/08/2019	12/08/2022	36
Judo Bank	NR	1,000,000	1,000,000	2.15%	0.72%	20/08/2019	19/08/2021	24
Australian Military Bank	BBB+	1,000,000	1,000,000	1.76%	0.72%	20/08/2019	20/08/2021	24
Judo Bank	NR	1,000,000	1,000,000	1.90%	0.72%	10/09/2019	9/09/2022	36
Auswide	BBB	1,000,000	1,000,000	1.72%	0.72%	3/10/2019	4/10/2022	36
ICBC	A	2,000,000	2,000,000	2.03%	1.45%	6/11/2019	6/11/2024	60
ICBC	A	2,000,000	2,000,000	1.83%	1.45%	28/11/2019	28/11/2024	60
Judo Bank	NR	1,000,000	1,000,000	2.20%	0.72%	5/12/2019	3/12/2021	24
ICBC	A	0	1,000,000	1.75%	0.72%	6/01/2020	8/01/2024	48
Total Medium Term Deposits		60,000,000	60,000,000	2.74%	43.47%			
Floating Rate Notes - Senior Debt								
AMP	BBB+	1,003,883	1,006,441	BBSW + 135	0.73%	24/05/2016	24/05/2021	60
Suncorp-Metway	A+	1,009,894	1,011,883	BBSW + 97	0.73%	16/08/2017	16/08/2022	60
Westpac	AA-	2,016,953	0	0.00%	0.00%	30/10/2017	27/10/2022	60
ME Bank	BBB	1,510,881	0	0.00%	0.00%	9/11/2017	9/11/2020	36
NAB	AA-	2,015,711	2,020,687	BBSW + 80	1.46%	10/11/2017	10/02/2023	63
ANZ	AA-	1,512,853	0	0.00%	0.00%	18/01/2018	18/01/2023	60
Bendigo-Adelaide	BBB+	504,597	503,179	BBSW + 105	0.36%	25/01/2018	25/01/2023	60
Newcastle Permanent	BBB	1,518,177	1,524,292	BBSW + 140	1.10%	6/02/2018	6/02/2023	60
Westpac	AA-	2,012,790	2,019,854	BBSW + 83	1.46%	6/03/2018	6/03/2023	60
UBS	A+	2,008,853	2,015,214	BBSW + 90	1.46%	8/03/2018	8/03/2023	60
Heritage Bank	BBB+	1,408,422	1,411,425	BBSW + 123	1.02%	29/03/2018	29/03/2021	36
ME Bank	BBB	1,615,414	1,610,205	BBSW + 127	1.17%	17/04/2018	16/04/2021	36
ANZ	AA-	2,022,670	2,028,216	BBSW + 90	1.47%	9/05/2018	9/05/2023	60
NAB	AA-	2,020,960	2,026,898	BBSW + 90	1.47%	16/05/2018	16/05/2023	60
CBA	AA-	2,023,992	2,030,222	BBSW + 93	1.47%	16/08/2018	16/08/2023	60
Bank Australia	BBB	755,755	757,199	BBSW + 130	0.55%	30/08/2018	30/08/2021	36
CUA	BBB	605,516	606,602	BBSW + 125	0.44%	6/09/2018	6/09/2021	36
AMP	BBB+	1,498,267	1,501,885	BBSW + 108	1.09%	10/09/2018	10/09/2021	36
NAB	AA-	2,018,843	2,025,383	BBSW + 93	1.47%	26/09/2018	26/09/2023	60
Bendigo-Adelaide	BBB+	1,009,156	1,006,169	BBSW + 101	0.73%	19/10/2018	19/01/2022	39
CBA	AA-	3,066,290	3,057,630	BBSW + 113	2.22%	11/01/2019	11/01/2024	60
Westpac	AA-	3,062,406	3,056,403	BBSW + 114	2.21%	24/01/2019	24/04/2024	63
ANZ	AA-	2,549,092	2,554,660	BBSW + 110	1.85%	8/02/2019	8/02/2024	60
NAB	AA-	2,031,243	2,035,781	BBSW + 104	1.47%	26/02/2019	26/02/2024	60
Bank of China Australia	A	1,510,411	1,506,774	BBSW + 100	1.09%	17/04/2019	17/10/2022	42
Westpac	AA-	2,521,890	2,528,245	BBSW + 88	1.83%	16/05/2019	16/08/2024	63
Suncorp-Metway	A+	1,249,203	1,248,637	BBSW + 78	0.90%	30/07/2019	30/07/2024	60
ANZ	AA-	2,008,629	2,012,360	BBSW + 77	1.46%	29/08/2019	29/08/2024	60
HSBC	AA-	2,499,844	2,506,635	BBSW + 83	1.82%	27/09/2019	27/09/2024	60
Bank Australia	BBB	1,502,048	1,504,832	BBSW + 90	1.09%	2/12/2019	2/12/2022	36
ANZ	AA-	0	1,503,750	BBSW + 76	1.09%	16/01/2020	16/01/2025	60
NAB	AA-	0	2,004,972	BBSW + 77	1.45%	21/01/2020	21/01/2025	60
Total Floating Rate Notes - Senior Debt		52,094,642	50,626,432		36.68%			

Institution	Rating	Closing Balance Invested 31/12/2019 \$	Closing Balance Invested 31/01/2020 \$	January EOM Current Yield %	January EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
Managed Funds								
NSW Tcorp	NR	1,618,323	1,661,239	2.65%	1.20%	17/03/2014	1/01/2025	129
Total Managed Funds		1,618,323	1,661,239	2.65%	1.20%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		143,216,457	138,038,618		100.00%			
LESS: RIVERINA REGIONAL LIBRARY (RRL) CASH AT BANK		2,836,855	4,100,277					
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		140,379,602	133,938,341					

Council's investment portfolio is dominated by Term Deposits, equating to approximately 52% of the portfolio across a broad range of counterparties. Cash equates to 10%, with Floating Rate Notes (FRNs) around 37% and growth funds around 1% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.

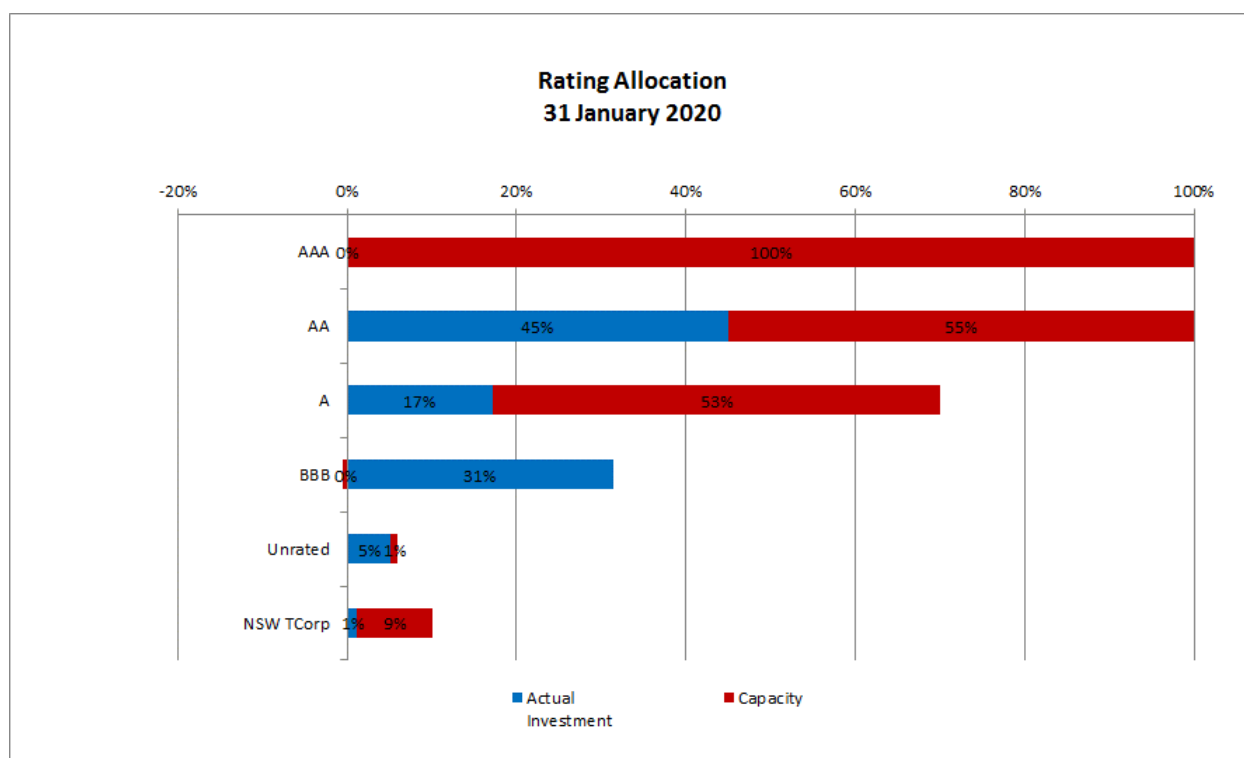


All investments are within the defined Policy limits except for the “BBB” rated category. This over allocation to the “BBB” rated category is the result of number of recent credit rating movements including the downgrade of AMP Bank in August 2019 (from A- to BBB+) and Australian Military Bank receiving a formal credit rating in late November 2019 (from NR to BBB+). Over the January month, Councils overall total portfolio balance reduced, which also attributed to the continued slight overweight position.

Overall, these movements have resulted in a marginal over exposure of 0.46%, or \$640K, in this category at 31 January 2020. It should be noted that Council redeemed a \$2M term deposit on maturity with AMP Bank (BBB+) in early February that has rectified this overweight position.

Council’s credit quality limits are outlined in the below table and Rating Allocation chart.

Credit Rating	Invested (\$)	Invested (%)	Max Limit (%)	Available (\$)
AA Category	\$ 62,162,644	45.03%	100.00%	\$ 75,807,782
A Category	\$ 23,782,508	17.23%	70.00%	\$ 72,779,057
BBB Category	\$ 43,432,227	31.46%	31.00%	-\$ 639,680
Unrated ADI's	\$ 7,000,000	5.07%	6.00%	\$ 1,281,165
NSW TCorp LTGF	\$ 1,661,239	1.20%	10.00%	\$ 12,131,710
	\$ 138,038,618	100.00%		



Investment Portfolio Balance

Council's investment portfolio balance has decreased from the previous month's balance, down from \$140.4M to \$133.9M. This is reflective of a number of large contract payments being made during the month.

	Closing Balance Invested 30/11/2019 \$	Closing Balance Invested 31/12/2019 \$	Closing Balance Invested 31/01/2020 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	143,837,748	140,379,602	133,938,341

Monthly Investment Movements

Redemptions/Sales – Council redeemed/sold the following investment securities during January 2020:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ING Bank Term Deposit	\$1M	2 years	2.80%	This term deposit was redeemed on maturity and funds were reinvested in a new 5-year term deposit with ICBC (see below).
Westpac Floating Rate Note	\$2M	5 years	BBSW + 81bps	This floating rate note was sold prior to maturity, with funds reinvested in a new 5-year NAB floating rate note (see below). Council recognised a capital gain of \$10,960.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ANZ Bank Floating Rate Note	\$1.5M	5 years	BBSW + 77bps	This floating rate note was sold prior to maturity, with funds reinvested in a new 5-year ANZ floating rate note (see below). Council recognised a capital gain of \$7,155.
ME Bank Floating Rate Note	\$1.5M	3 years	BBSW + 125bps	This floating rate note was sold prior to maturity. Council recognised a capital gain of \$7,125.

New Investments – Council purchased the following investment securities during January 2020:

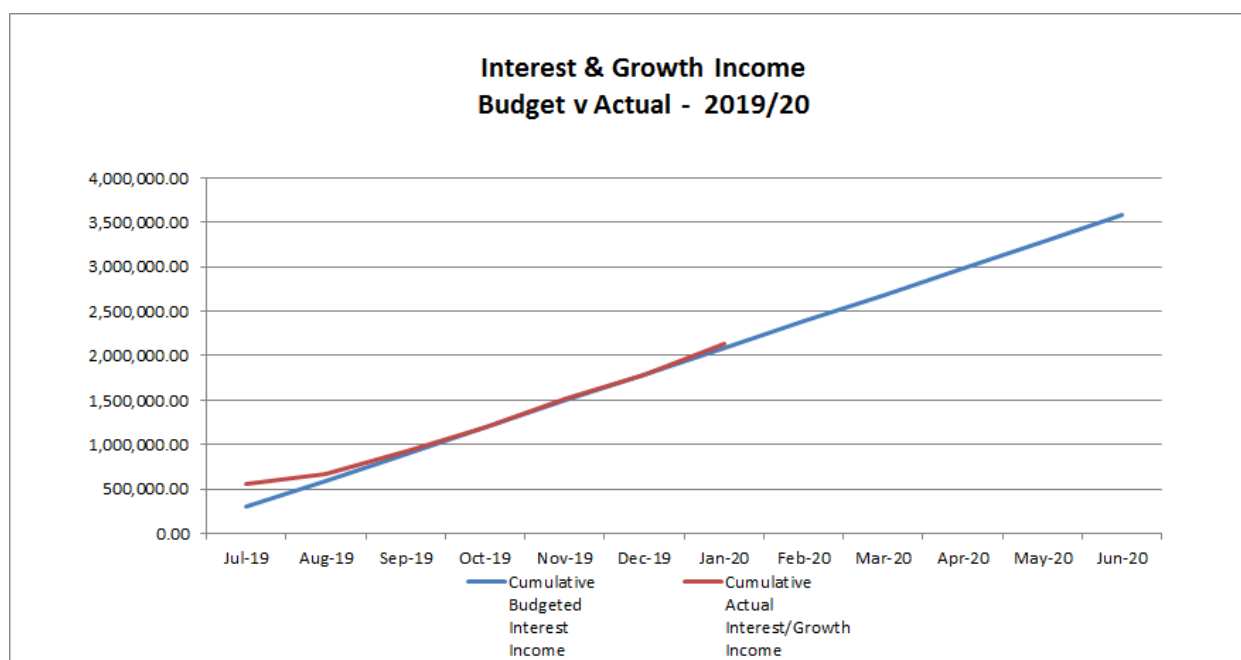
Institution and Type	Amount	Investment Term	Interest Rate	Comments
ICBC Term Deposit	\$1M	4 years	1.75%	The ICBC rate of 1.75% compared favourably to the rest of the market for this investment term. This term was chosen to allow Council to lock in an attractive longer-term rate, given the likelihood of another interest rate cut.
ANZ Bank Floating Rate Note	\$1.5M	5 years	BBSW + 76bps	Council's independent Financial Advisor advised this Floating Rate Note represented good value.
NAB Floating Rate Note	\$2M	5 years	BBSW + 77bps	Council's independent Financial Advisor advised this Floating Rate Note represented good value.

Rollovers – Council did not rollover any investment securities during January 2020.

Monthly Investment Performance

Interest/growth/capital gains for the month totalled \$362,490, which compares favourably with the budget for the period of \$298,250, outperforming budget for the month by \$64,240.

Council's outperformance of budget for January was mainly due to a strong return from Council's TCorp Long Term Growth fund, which returned 2.65% (or \$42,916) for the month as domestic equities rallied, including the S&P ASX 200 Index gaining 5.0% for the month.



The longer-dated deposits in the portfolio, particularly those locked in above 3.00%, continue to anchor Council's portfolio performance. It should be noted that Council's investment portfolio includes 17 investments yielding 3.00% or above. As these investments mature, it is inevitable that they will be reinvested at lower prevailing rates. To reduce this reinvestment risk, Council staff and Council's Independent Financial Advisor will continue to identify opportunities to lock in higher yielding investments as they become available.

In comparison to the AusBond Bank Bill Index* (1.40%), Council's investment portfolio returned 2.64% (annualised) for January. Cash and At-Call accounts returned 1.56% (annualised) for this period. These funds are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

Over the past year, Council's investment portfolio has returned 2.76%, outperforming the AusBond Bank Bill index by 1.36%.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.06%	0.19%	0.42%	0.50%	1.10%	1.30%	1.37%
AusBond Bank Bill Index	0.08%	0.24%	0.49%	0.61%	1.40%	1.67%	1.70%
Council's Cash	0.13%	0.37%	0.75%	0.88%	1.73%	1.92%	1.98%
Council's T/D	0.22%	0.66%	1.37%	1.62%	2.88%	2.93%	3.03%
Council's FRN	0.18%	0.50%	1.02%	1.23%	2.49%	2.84%	2.87%
Council's TCorp LTGF	2.65%	4.63%	5.91%	7.68%	17.63%	9.63%	10.57%
TCorp Benchmark	2.68%	4.84%	6.03%	7.89%	18.00%	10.09%	10.91%
Council's Portfolio	0.22%	0.61%	1.22%	1.46%	2.76%	2.86%	2.91%
Outperformance	0.14%	0.38%	0.73%	0.85%	1.36%	1.19%	1.22%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3 month Bank Bill Swap rates.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investments Policy adopted by Council on 29 April 2019.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - How may councils invest?

Local Government (General) Regulation 2005

Section 212 - Reports on council investments

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within the Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

RP-3 SECTION 356 FINANCIAL ASSISTANCE REQUESTS - FEBRUARY 2020

Author: Craig Katsoolis
Director: Natalie Te Pohe

Summary: Five Section 356 financial assistance requests have been received for Council's consideration at the 24 February 2020 Ordinary Council Meeting.

Recommendation

That Council:

- a in accordance with Section 356 of the *Local Government Act 1993*, provide financial assistance to the following:
 - i Wagga Basketball Association - \$116 (Request 1)
 - ii Wagga Mardi Gras - \$625 (Request 2)
 - iii Wagga Seventh Day Adventist Church - \$480 (Request 3)
 - iv Southern Cross Austero -\$95 (Request 4)
 - v Department of Communities and Justice \$1,812 (Request 5)
- b note the remaining budget available for financial assistance requests for the 2019/2020 financial year

Report

Five Section 356 financial assistance requests have been received for the 24 February 2020 Ordinary Council meeting, which are noted below for Council's consideration:

1. Wagga Basketball Association – Fund Raiser for the family of the Late Mr Samuel McPaul - \$116

Mr Zac Maloney, a coach with the Wagga Basketball Association has written to Council requesting a fee waiver for the use of the Bolton Park Stadium Courts to conduct a Basketball Clinic as a fund raiser for the Late Mr Samuel McPaul.

Mr McPaul, a volunteer firefighter died on 30 December 2019 whilst fighting the Green Valley blaze in Jingellic. Mr McPaul had played representative basketball in the Wagga area.

The above request aligns with Council's Strategic Plan "We are active community members – Objective: We recognise we all have a role to play".

2. Wagga Mardi Gras - \$625

The Event Organiser for the Wagga Mardi Gras has written to Council (see attached letter) requesting Council's consideration for the provision of financial assistance by waiving the hire fees for the use of the Bolton Park carpark on 14 March 2020 (\$95); Victory Memorial Gardens on Saturday 14 March 2020 (\$375); and the Victory Memorial Gardens on 15 March 2020 (\$155), bringing the total fee waiver request to \$625.

The Wagga Mardi Gras Festival was awarded \$20,000 by Council at its Ordinary meeting held the 23 September 2019 – Council Officer's Report CONF-4 Major Events, Festivals and Film Sponsorship. It may be considered that the financial contribution and the in-kind support is adequate, and that no fees should be waived, however given the success of the event, and the relatively minor amount, it is recommended that the fee waiver be provided for this year.

Council's Visitor Economy & Events Coordinator notes:

"The funds requested are to be used to help grow the event from a 1 day to a 3-day event. There was no request for a fee waiver as part of this however there was additional in-kind support through the provision of marquees, toilet cleaning, pickets and parawebbing."

The above request aligns with Council's Strategic Plan "Community Place & Identity – Objective: We are proud of where we live and our identity".

Given the relatively small amount requested in terms of the overall revenue budget of approximately \$325,000 for 2019/2020 Parks and Sports ground hire it is proposed that the request be absorbed from within the Parks Cost Centre budget.

3. Wagga Seventh Day Adventist Church - \$480

The Wagga Seventh Day Adventist Church has written to Council (see attached letter) requesting Council's consideration for the provision of financial assistance by waiving the hire fees for the use of the Senior Citizen Centre rooms to deliver an 8-week community education program.

The Church advises in their attached letter:

"Last year a team of trained volunteers from the Wagga Seventh Day Adventist Church delivered 2x Nedley Depression & Anxiety Recovery Program in the Wagga community. This is an eight-week community education program on raising awareness and causes of depression and anxiety; and practical lifestyle changes and steps to overcome and treat the illness."

"Thanks to Council generosity the Program was held at the Glenfield Community Centre and SCC. Both Programs were very successfully received by the community."

"This year we would like again to deliver the Nedley Depression & Anxiety Recovery Program at the SCC from 24/2 to 11/5/2020 and would like to request for the booking fee waived."

Council donated \$408.50 to the Wagga Wagga Seventh Day Adventist Church at its meeting held on the 26 November 2018 for the Nedley Depression and Anxiety Program to be held at the Glenfield Community Centre in 2019.

The above request aligns with Council's Strategic Plan "Safe & Healthy Community – Objective: We have services that support us".

Given the relatively small amount requested it is proposed that the request be absorbed from within the Community Services Cost Centre budget.

4. Southern Cross Austero - \$95

Southern Cross Austero have written to Council (see attached letter) requesting Council's consideration for the provision of financial assistance by waiving the hire fees for the use of the Victory Memorial Gardens on Easter Saturday to host the Triple M Easter Egg Hunt.

Southern Cross Austero expect approximately 1,000 people to attend the above community event.

The above request aligns with Council's Strategic Plan "Community Place and Identity – Objective: We have opportunities to connect with others".

5. Department of Communities and Justice \$1,812

The Senior Project Officer of the Place Plans Unit (Department of Communities and Justice) – Murrumbidgee-Wagga Wagga, Albury and Griffith has in their attached letter requested Council's consideration for the provision of a small truck and driver to assist with a Clean-up day to be held in Koorringal on 4 March 2020.

The writer notes:

"As you are aware, the Department of Communities and Justice (DCJ), Housing – Place Plan unit lead a community clean up in the Tolland Housing Estate late last year. The day exceeded all expectations with the following amount of rubbish removed from the estate;

- 13.42 tonnes of rubbish
- 42 mattresses
- 2.23 tonne of scrap metal
- 34 tyres

Many residents that live in social housing estates have limited means to access waste removal options, events like this are certainly appreciated by the community and this was echoed throughout the day. On behalf of DCJ, I would like to extend our appreciation to the Wagga Wagga City Council for their ongoing support and commitment to the community of Tolland to ensure that the day was successful.

The DCJ Place Plan Team are planning to hold another Community Clean-up Day on the 4th March 2020 in the Koorringal social housing estate. Similarly to the Tolland Clean-up day, we will providing large skip bins placed around the suburb and a BBQ throughout the day.

We are seeking Council's support for the following;

- *A small truck and a driver to assist the community to get their bulky items to the skip bins.*
- *Tip fees waived for the removal of rubbish and mattresses.*
- *Approval to place a skip bin on each of the following privately owned properties*

The provision of the above Plant and Day Labour assistance has been costed at approximately \$512.

An estimate of 50 mattresses is proposed at a cost of \$26.00 per mattress to be received at the Gregadoo Waste Management Centre. The cost of the mattress disposal would be 50 at \$26 each = \$1,300.00

The Department will cover the cost of the skip bins and associated waste disposal costs.

It is proposed that Council support the above event by contributing the above assistance funded from Council's Waste Management Operations budget which can absorb the above costs.

The above request aligns with Council's Strategic Plan "The Environment – Objective: We are proactive with our waste management".

It is noted that Council at its Ordinary meeting held on 25 November 2019 resolved to provided similar assistance as requested above for a highly successful Tolland Community Clean-up day held on the 6 December 2019.

Financial Implications

The Section 356 financial assistance budget for the 2019/2020 financial year is \$48,123.50, of which \$39,907 is already committed in the adopted 2019/2020 Delivery and Operational Plan.

Section 356 Financial Assistance Budget Summary	
Unallocated balance of S356 fee waiver financial assistance budget 2019/2020	\$2,544.50
1) Wagga Basketball Association	\$116.00
2) Wagga Mardi Gras Festival - \$625	Funded from the Parks Open Space Cost Centre Budget
3) Wagga Seven Day Adventist Church - \$480	Funded from the Community Services Cost Centre Budget
4) Southern Cross Austero	\$ 95.00
5) Department of Communities and Justice \$1,812	Funded from the Solid Waste Operating budget
Balance of Section 356 fee waiver financial assistance budget for the remainder of the 2019/2020 Financial Year	\$2,333.50

Policy and Legislation

Section 356 of the *Local Government Act 1993*

Council's Financial Assistance Policy – POL 078

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

No risk management issues identified.

Internal / External Consultation

Relevant internal stakeholders were consulted with the assessment of these requests.


Attachments

1.  Section 356 Financial Assistance Request - Wagga Basketball Association



2.  Section 356 Financial Assistance Request - Wagga Mardi Gras




3.  Section 356 Financial Assistance Request - Wagga Seventh Day Adventist Church



4.  Section 356 Financial Assistance Request - Southern Cross Austero



5.  Section 356 Financial Assistance Request - Department of Communities and Justice



Hi Craig,

my name is Zac Maloney, I am a coach with the Wagga Basketball association. I got your contact through Louise at the oasis, she said you were the person to talk to about my enquiry.

This Sunday the 19th, I will be hosting a charity basketball clinic, with all the proceeds going to the family of Sam Mcpaul, the local firefighter that lost his life over the Christmas break. For this clinic I have both courts booked at Bolton park stadium from 10am-12pm.

I was contacting you to see if it would be possible to get the court hire donated for this event. The total cost of the court hire will be \$116 but i was hoping to raise as much money as possible for Sam's Family and this would be a massive help.

Myself personally spends between \$80-\$100 a week on court hire at Bolton park outside this event and would appreciate any financial help I can get for this event.

look forward to hearing from you.

regards, Zac

0434644022

From: Holly Conroy <holly@waggamardigras.com>
Sent: Friday, 17 January 2020 4:27 PM
To: City of Wagga Wagga <Council@wagga.nsw.gov.au>
Subject: Fees for Wagga Mardi Gras

Hi peter, could I please formally request to have the site fees waved for the victory memorial gardens and Bolton park car park that are being used for the Wagga Mardi Gras,
Thank you
Holly Conroy
Event Organiser

Dear Mr Thompson

Last year a team of trained volunteers from the Wagga Seventh Day Adventist Church delivered 2x Nedley Depression & Anxiety Recovery Program in the Wagga community. This is an eight week community education program on raising awareness and causes of depression and anxiety; and practical lifestyle changes and steps to overcome and treat the illness.

Thanks to Council generosity the Program was held at the Glenfield Community Centre and SCC. Both Programs were very successfully received by the community.

This year we would like again to deliver the Nedley Depression & Anxiety Recovery Program at the SCC from 24/2 to 11/5/2020 and would like to request for the booking fee waived.

Thank you for considering this request and we look forward to hearing from you.

Kind regards
Conie Bostock

From: Molly Hurley <Molly.Hurley@sca.com.au>
Sent: Monday, 3 February 2020 1:17 PM
To: Thompson, Peter <Thompson.Peter@wagga.nsw.gov.au>
Subject: FW: Thanks for your application

Hi Peter,

Hope you had a lovely weekend 😊

Each year Triple M host an Easter Egg Hunt in Victory Memorial Gardens on Easter Saturday.

I was just wondering if it was possible to have the booking fee waived?

Please see the below for more details and please reach out if you have any questions.

I look forward to hearing from you,

Many thanks,

Molly

Molly Hurley
Brand & Promotions Coordinator

Southern Cross Austereo
T 02-6932-9731 **M** 0499199795
E Molly.Hurley@sca.com.au
A 11 Forsyth Street, Wagga Wagga, NSW, 2650



Communities
& Justice

11 February 2020

Ms Lisa Saffery
Social Planning Coordinator
Wagga Wagga City Council

Dear Lisa

Koorringal Clean Up - Request for Assistance

As you are aware, the Department of Communities and Justice (DCJ), Housing – Place Plan unit lead a community clean up in the Tolland Housing Estate late last year. The day exceeded all expectations with the following amount of rubbish removed from the estate;

- 13.42 tonnes of rubbish
- 42 mattresses
- 2.23 tonne of scrap metal
- 34 tyres

Many residents that live in social housing estates have limited means to access waste removal options, events like this are certainly appreciated by the community and this was echoed throughout the day. On behalf of DCJ, I would like to extend our appreciation to the Wagga Wagga City Council for their ongoing support and commitment to the community of Tolland to ensure that the day was successful.

The DCJ Place Plan Team are planning to hold another Community Clean-up Day on the 4th March 2020 in the Koorringal social housing estate. Similarly to the Tolland Clean-up day, we will providing large skip bins placed around the suburb and a BBQ throughout the day.

We are seeking Council's support for the following;

- A small truck and a driver to assist the community to get their bulky items to the skip bins.
- Tip fees waived for the removal of rubbish and mattresses.
- Approval to place a skip bin on each of the following privately owned vacant land in Koorringal;
 - 20 Tichborne Cres – Vacant Block
 - 28 Ziegler Ave – Vacant Block
- Approval to place a small skip bin on the nature strip in front of the Chifley Crescent units as the Contractor will be able to empty this bin regularly throughout the day.

If you have any further questions regarding this request, please don't hesitate to call me on 0459 871 379.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Wendy McPherson'.

Wendy McPherson

Senior Project Officer - Place Plans Unit
Murrumbidgee - Wagga Wagga, Albury and Griffith

Murrumbidgee District
Department of Communities and Justice
25-27 Tompson Street, WAGGA WAGGA NSW 2650
W www.facs.nsw.gov.au | E Wendy.McPherson@facs.nsw.gov.au
T (02) 6921 0089 ABN 36 433 875 185

RP-4 PROPOSED TELECOMMUNICATIONS TOWER LICENCE TO THE NSW GOVERNMENT TELECOMMUNICATIONS AUTHORITY

Author: Dianne Wright
Director: Michael Keys

Summary: | This report concerns the granting of a licence over Crown Land managed by Council.

Recommendation

That Council:

- a enter into a licence agreement with the NSW Government Telecommunications Authority as follows;
 - i Property – Mount Flakney tower (Lot 7300 DP 1157647)
 - ii Duration – twenty years comprising four consecutive five year agreements
 - iii Initial Annual Rental: \$4,060
- b delegate authority to the General Manager or their delegate to complete and execute any necessary documents on behalf of the Council
- c authorise the affixing of Council's common seal to all relevant documents as required

Report

Council is the licensee of a telecommunications tower located on Crown Land at Mount Flakney. The tower licence attracts an annual licence fee of \$8,120 (in FY 2019/2020) and is used by Council for two-way radio communications and Rural Fire Services (RFS) communications.

Visionstream Australia Pty Ltd have been engaged by the NSW Telco Authority to manage the "Critical Communication Enhancement Program". This program integrates multiple radio communications networks used by emergency services and other government agencies into a new shared network known as the Government Radio Network.

Visionstream have identified the Mount Flakney tower as being a suitable candidate for the Government Radio Network. Accordingly, Visionstream have approached Council regarding the establishment of a licence to permit co-location of their telecommunications infrastructure on the tower.

Costs to upgrade the tower to a suitable standard to carry the new infrastructure are estimated at \$69,500. These costs will be borne by the NSW Telco Authority. Changes to the tower will not require the removal of Council infrastructure, interfere with existing Council infrastructure, or impact the ability of Council to add telecommunications infrastructure in the future.

The licence offer from Visionstream is for a total of twenty years comprising four consecutive five year licence agreements at an initial annual rental of \$1,602.84 including GST. The rate proposed represents 25% of the 2018/19 annual licence rent of \$6,411 recommended by the Independent Pricing and Revenue Tribunals NSW (IPART) for the budget funded sector. Visionstream argue that the investment required

to allow use of the tower, and community benefit derived from the Government Radio Network merits consideration of the discounted rate.

Whilst some community benefit is acknowledged through development of the Government Radio Network, upgrading the asset will also result in additional costs for Council through accounting for depreciation.

The recommended rental of \$4,060 per annum including GST comprises 50% of Council's annual licence fee. This will go to offset some of Council's costs in maintaining and depreciating the tower which is considered a fair and reasonable imposition on the State of NSW. The rent is to be adjusted each year to 50% of the IPART recommended rate applying to Council (standard licence in low density area).

As licensee of the tower Council is required to obtain consent from Crown Lands for grant of the licence. This consent has already been obtained by Visionstream on Council's behalf.

Council's Information Technology Division has reviewed the proposed upgrade and is supportive of the upgrade and licence proposal.

Financial Implications

Council's annual licence fee for the tower is \$8,120 (GST exclusive). The proposed licence fee partially offsets this sum.

Job number: 15067

Policy and Legislation

Crown Land Management Act 2016

Link to Strategic Plan

Safe and Healthy Community

Objective: We are safe

Outcome: We are responsive to emergencies

Risk Management Issues for Council

N/A

Internal / External Consultation

Council's Corporate Services Directorate – Information Services
NSW Crown Lands

Attachments

1   NSW Government - Communication Licence Fact Sheet



Communication licence rent Fact Sheet

Communication licence rent

In October 2012, the Independent Pricing and Regulatory Tribunal (IPART) commenced a review into the rental arrangements for communication facilities located on Crown land managed by the NSW Department of Industry—Lands & Water (the department), Forestry Corporation of NSW and the NSW Office of Environment and Heritage.

In July 2013, IPART released its final report, titled *Review of Rental Arrangements for Communication Towers on Crown Land* (IPART 2013 Report). A copy of the IPART 2013 report can be found at www.ipart.nsw.gov.au. In July 2014, the NSW Government adopted all 23 recommendations of the IPART 2013 Report.

Among the recommendations accepted was the rental fee schedule for standard sites.

Density classification and rent calculation

The annual rent charged for communication facilities located on a standard site is dependent upon the type of occupation and the location of the facilities. In line with the IPART 2013 Report recommendations, the state of NSW is divided into four density classifications and these determine the annual rent that is charged for each site. These classifications are defined in Table 1. The affected local government areas and urban centre and localities (UCLs) of the classifications are detailed further in Annexure A. Figure 1 depicts the location of the classifications.

A primary user of a site who owns and maintains the communication infrastructure will be charged the rent figures detailed in Table 2. A co-user of a site will be charged rent at a rate of 50% of what is charged to a primary user. Co-users may also have to pay usage fees to the primary user of the site. The payment of these fees is a matter purely between the co-user and primary user.



Communication licence rent Fact Sheet

Table 1. IPART Definition of density classifications

Density classification	Definition
Sydney	Local council areas in metropolitan Sydney with a population density of greater than 1,800 people per square kilometre
High	<ul style="list-style-type: none">Local council areas in metropolitan Sydney with a population density of less than or equal to 1,800 people per square kilometreGreater metropolitan area of Central Coast, Newcastle and Wollongong



Communication licence rent Fact Sheet

Density classification	Definition
Medium WAGGA WAGGA LGA	Areas within 12.5 kilometres of the centre of the 37 urban centres and localities defined by the Australian Bureau of Statistics as having a population of 10,000 people or more, based on the 2011 census
Low MT. FLANKNEY	The remainder of NSW



Communication licence rent Fact Sheet

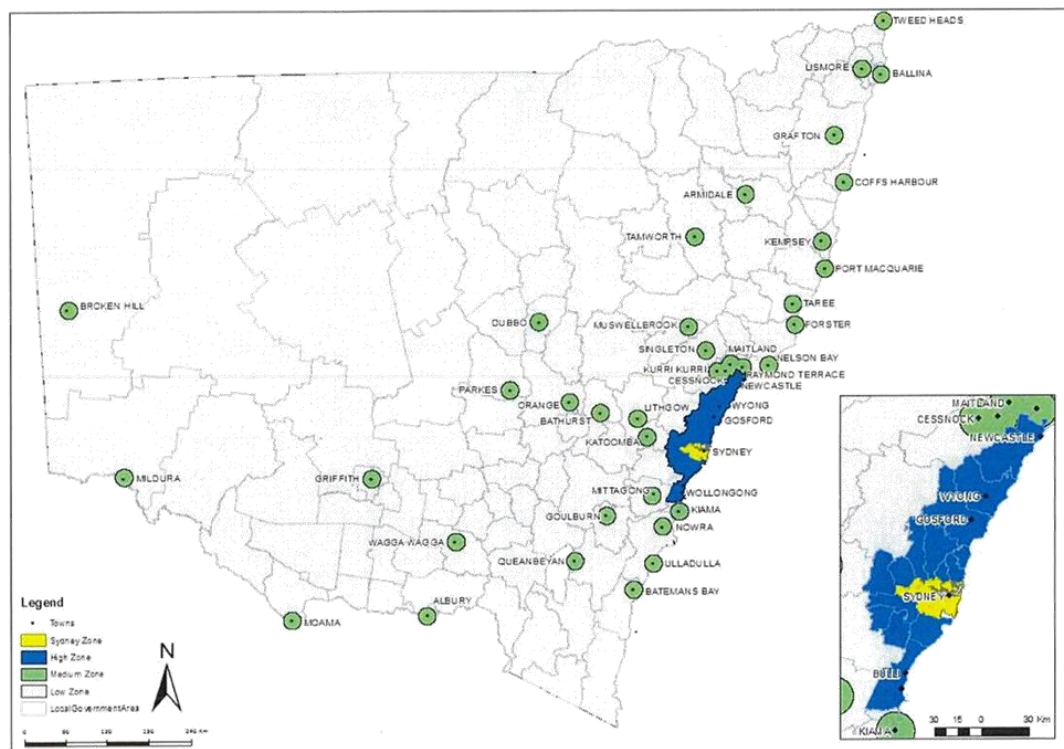


Figure 1. Map of the density classifications in NSW

Table 2. Rent for communication licences for standard sites

Financial year	Sydney	High	Medium	Low
2013-14	\$32,607	\$27,172	\$15,095	\$7,245
2014-15	\$33,528	\$27,939	\$15,521	\$7,450
2015-16	\$34,067	\$28,389	\$15,771	\$7,570
2016-17	\$34,512	\$28,759	\$15,977	\$7,668
2017-18	\$35,338	\$29,447	\$16,359	\$7,852
2018-19	\$36,068	\$30,056	\$16,697	\$8,014
2019-20	\$36,544	\$30,453	\$16,918	\$8,120

RATE WHICH APPLIES TO
COUNCIL



Communication licence rent Fact Sheet

Rent rebates

Communications providers who meet the criteria in Table 3 may be eligible for a rental rebate. To apply for a rebate, organisations must lodge a [Communication Service Providers Rebate Application Form](#) to the department for assessment. Organisations can find more information regarding rebate eligibility within the department's Financial concessions - Guidelines which can be found on the department's website.

Organisations must notify the department if there is a change of circumstances that may affect rebate eligibility.

Table 3. Definition of rebate categories

Category	Definition
Community groups	Special community interest groups that are run on a not-for-profit basis
Budget-funded sector	Government emergency service bodies (agencies or authorities) that deliver essential services to the public and typically cannot fully recover the value they create through user fees. The Budget-funded sector includes both Commonwealth and NSW Government agencies and authorities.
Local service providers	Commercial entities which solely or predominately service communities in a limited number of low and/or medium-density locations. The business operations must be predominately in these areas and the rebate is only available to the sites located in the low and medium- density locations.
Telephony service providers	Telephone service providers required to provide telephony services under government direction or legislative requirements in low-density locations, specifically for small country automatic exchange sites (SCAX).

Table 4 describes rebates that may apply for eligible organisations, if a rebate application is approved.

Table 4. Annual rate of rebated rent

Rebate category	Financial year	Density location rebates (annual)			
		Sydney	High	Medium	Low
Community groups	2013–14	\$ 32,163	\$ 26,728	\$ 14,651	\$ 6,801
	2014–15	\$ 33,072	\$ 27,483	\$ 15,065	\$ 6,994
	2015–16	\$ 33,603	\$ 27,925	\$ 15,307	\$ 7,106
	2016–17	\$ 34,042	\$ 28,290	\$ 15,507	\$ 7,198
	2017–18	\$ 34,857	\$ 28,966	\$ 15,878	\$ 7,371
	2018–19	\$ 35,577	\$ 29,565	\$ 16,206	\$ 7,523
	2019–20	\$36,047	\$29,954	\$16,419	\$7,622
Budget-funded sector	2013–14	\$ 26,085	\$ 21,738	\$ 12,076	\$ 5,796
	2014–15	\$ 26,822	\$ 22,352	\$ 12,417	\$ 5,960



Communication licence rent Fact Sheet

Rebate category	Financial year	Density location rebates (annual)			
		Sydney	High	Medium	Low
<p><i>RATE WHICH APPLIES TO NSW GOVT. TELECOMM. AUTHORITY</i></p>	2015–16	\$ 27,254	\$ 22,711	\$ 12,617	\$ 6,056
	2016–17	\$ 27,609	\$ 23,008	\$ 12,782	\$ 6,135
	2017–18	\$ 28,270	\$ 23,557	\$ 13,087	\$ 6,282
	2018–19	\$ 28,854	\$ 24,044	\$ 13,357	\$ 6,411
	2019–20	\$29,237	\$24,362	\$13,534	\$6,496
Local service providers	2013–14	\$ -	\$ -	\$ 9,057	\$ 4,347
	2014–15	\$ -	\$ -	\$ 9,313	\$ 4,470
	2015–16	\$ -	\$ -	\$ 9,463	\$ 4,542
	2016–17	\$ -	\$ -	\$ 9,586	\$ 4,601
	2017–18	\$ -	\$ -	\$ 9,815	\$ 4,711
	2018–19	\$ -	\$ -	\$ 10,018	\$ 4,808
	2019–20	\$ -	\$ -	\$10,151	\$4,872
Telephony service providers	2013–14	\$ -	\$ -	\$ -	\$ 4,347
	2014–15	\$ -	\$ -	\$ -	\$ 4,470
	2015–16	\$ -	\$ -	\$ -	\$ 4,542
	2016–17	\$ -	\$ -	\$ -	\$ 4,601
	2017–18	\$ -	\$ -	\$ -	\$ 4,711
	2018–19	\$ -	\$ -	\$ -	\$ 4,808
	2019–20	\$ -	\$ -	\$ -	\$4,872

RP-5 LLOYD ROAD REHABILITATION - ADDITIONAL FUNDING REQUEST

Author: Sylvester Otieno
Director: Caroline Angel

Summary: | This report outlines the issues encountered in rehabilitation of Lloyd Road, and the steps taken to resolve the issues.

Recommendation

That Council:

- a receives and notes the contents of this report
- b approve the budget variation/s as detailed in the Financial Implications section of the report

Report

Background

Lloyd Road was designed for reconstruction in the 2018/19 financial year and it is to be completed in two stages (Stage 1 – 1.4km and Stage 2 – 1.1km). The design comprised new road pavement and associated drainage works. The new pavement comprises a subbase, base and seal. The existing road pavement will be retained to act as the subgrade. Drainage was designed for 10% AEP and included widening and deepening of existing table drains, construction of new trickle-flow piped drainage and replacement of culverts. The proposed vertical geometry of the road is nominally 200-300mm above the existing road seal, with several short sections cutting into the existing road pavement to meet sight distance requirements. This approach was taken to enable access during overland flooding, to prevent traffic safety risks resulting from aquaplaning, and to protect the pavement from damage due to moisture saturation.

Construction on Stage 1 began in January 2019 and was scheduled for completion by June 2019.

The Problem

During construction of drainage works for Stage 1, a local resident raised an issue in regard to the road design. He was concerned that the new raised road level would increase flooding in his property. To investigate this concern, an independent consultant was engaged to review the proposed design with regard to possible drainage impacts on abutting properties and to ensure properties were not adversely affected. In the meantime, all site work ceased pending completion of the review. The review took longer than expected so a temporary seal was constructed on the road to keep it serviceable and safe for traffic.

The Solution

The design review was to investigate the possible impacts on properties as a result of the proposed works, and any additional changes if required to reduce impacts, in relation to both 10% and 1% AEP overland flow events. The inclusion of the 1% AEP consideration (over and above the original design scope) meant that additional drainage design scenarios needed to be included within the review process to ensure that properties were not adversely affected by either storm event. Design scenarios centred upon combinations of options including increased culvert capacities, enlarged

table drains beside the road, and water conveyance through private property to Stringybark Creek.

The software package used by the consultants to interrogate the proposed road design, and other scenarios, in relation to the 10% and 1% AEP storm events was Tuflow. Tuflow outputs are attached which show overland flow patterns for both 10% and 1% AEP storm events for the existing condition and also the revised proposed design.

The design scenario which provided best protection to properties has been selected and the additional work required to protect properties has been identified.

The additional work required includes widening and deepening of the table drain on both sides of Lloyd road, additional culverts across Plumpton Road and Mallee Road, formed bunding to better direct stormwater flow, and an open drainage channel from Plumpton Road to Stringybark Creek across private property. Council is in the process of negotiating with landowners to enable design and construction of the channel. All the additional works are estimated to cost \$370,000, which includes land acquisition costs. The current allocated funding for this project is \$1,560,000, which increases the estimated cost of the project to \$1,930,000 in total.

Financial Implications

The Lloyd Road Rehabilitation project has a current project budget of \$1,560,000 funded via the Pavement Rehabilitation recurrent program. The \$1,560,000 budget currently comprises:

- \$704,808 – Materials
- \$397,488 – Labour
- \$396,396 – Plant Hire
- \$61,308 - Services

As at 11 February 2020, \$74,260 has been expended.

The additional \$370,000 is proposed to be funded from the Stormwater Levy Reserve, which has current capacity. Other stormwater projects are allocated in future years with project timings based on the highest priority project at the time.

In addition to the current project budget of \$1,560,000, a number of works have been completed in prior financial years. Total project budgets and expenditure for this project is outlined in the below table.

FY	Budget	Actual Expenditure	Work Completed
2019/20	\$1,560,000	\$74,260	Drainage re-modelling and design, temporary seal
2018/19	\$872,837	\$872,837	Design, drainage as per original design, subgrade and subbase roadworks for 500m
2017/18	\$2,152	\$2,152	Design
2016/17	\$57,520	\$57,520	Design

Job Number: 17714

Policy and Legislation

Local Government Act 1993
WWCC Engineering Guidelines for Subdivisions

Link to Strategic Plan

Growing Economy

Objective: We are a Regional Capital

Outcome: We have complete and accessible transport networks, building infrastructure, improving road travel reliability, ensure on-time running for public transport

Risk Management Issues for Council

- Additional consultation with residents will take place in relation to the project
- Operational risks include weather delays, unforeseen services and potentially poor ground conditions which could ultimately contribute to delays and increased costs associated with delivering the project
- Legal risks Council include Council being held liable for any damages to underground infrastructure, and damage to private property due to flooding
- WHS risks will be managed on site
- Traffic risks will be managed using an elaborate TMP, work at night and diversions
- Noise impacts on sleeping residents will need to be managed accordingly






Internal / External Consultation

Engagement has been undertaken with landowners in relation to easements.

Further consultation will be taken with residents on Lloyd Road on the recommencement of works. A letter box drop along with social media updates and an article in the Council News.

Council Staff have spoken to Councillors individually and provided them with an update.

Attachments

1.  Lloyd Road - Additional Works Estimate
2.  Lloyd Road - Predevelopment 1% ARI
3.  Lloyd Road - Predevelopment 10% ARI
4.  Lloyd Road - Proposed Construction 1% ARI
5.  Lloyd Road - Proposed Construction 10% ARI

**WAGGA WAGGA CITY COUNCIL
INFRASTRUCTURE PLANNING DIVISION
SCHEDULE OF ESTIMATED QUANTITIES**

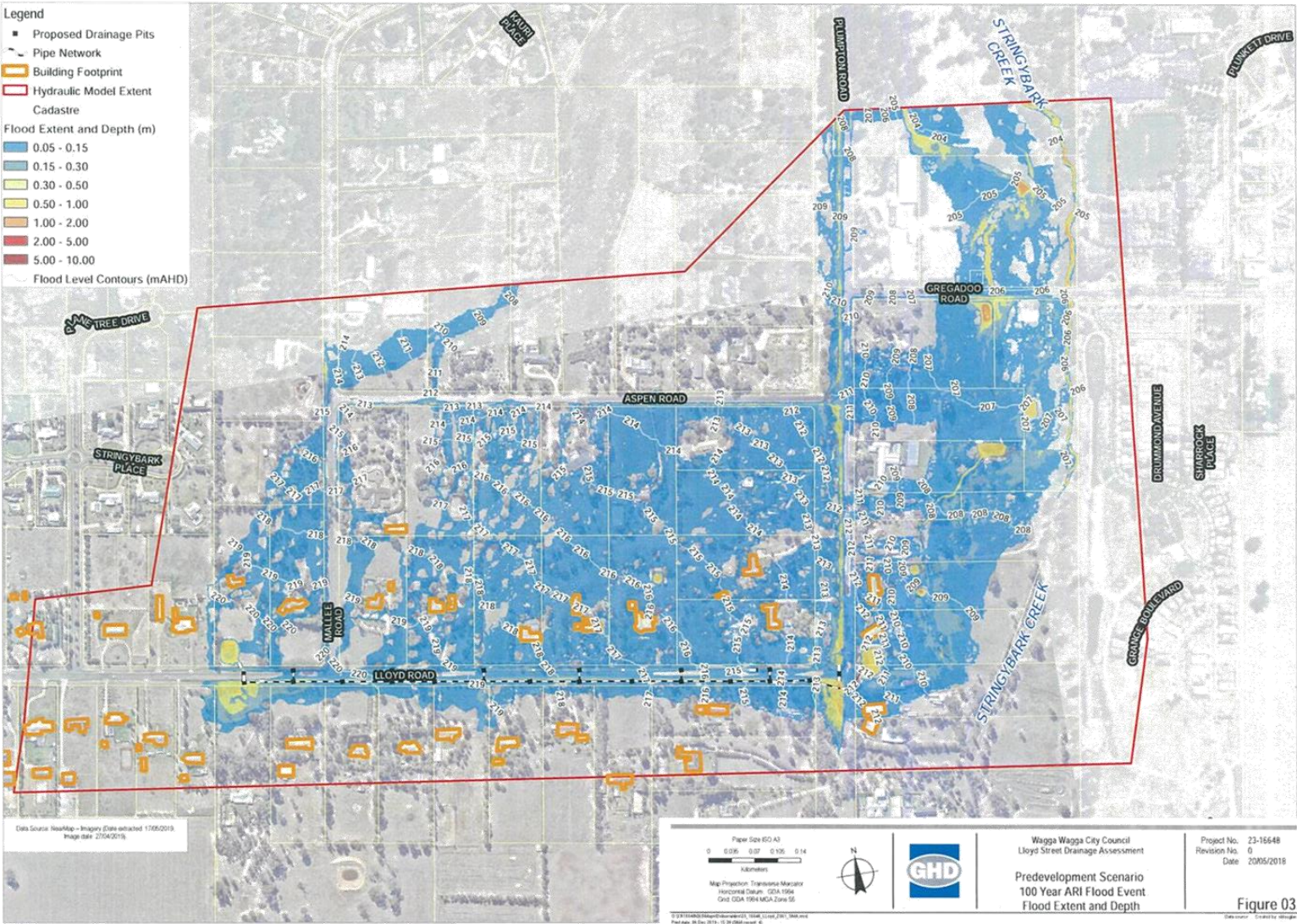


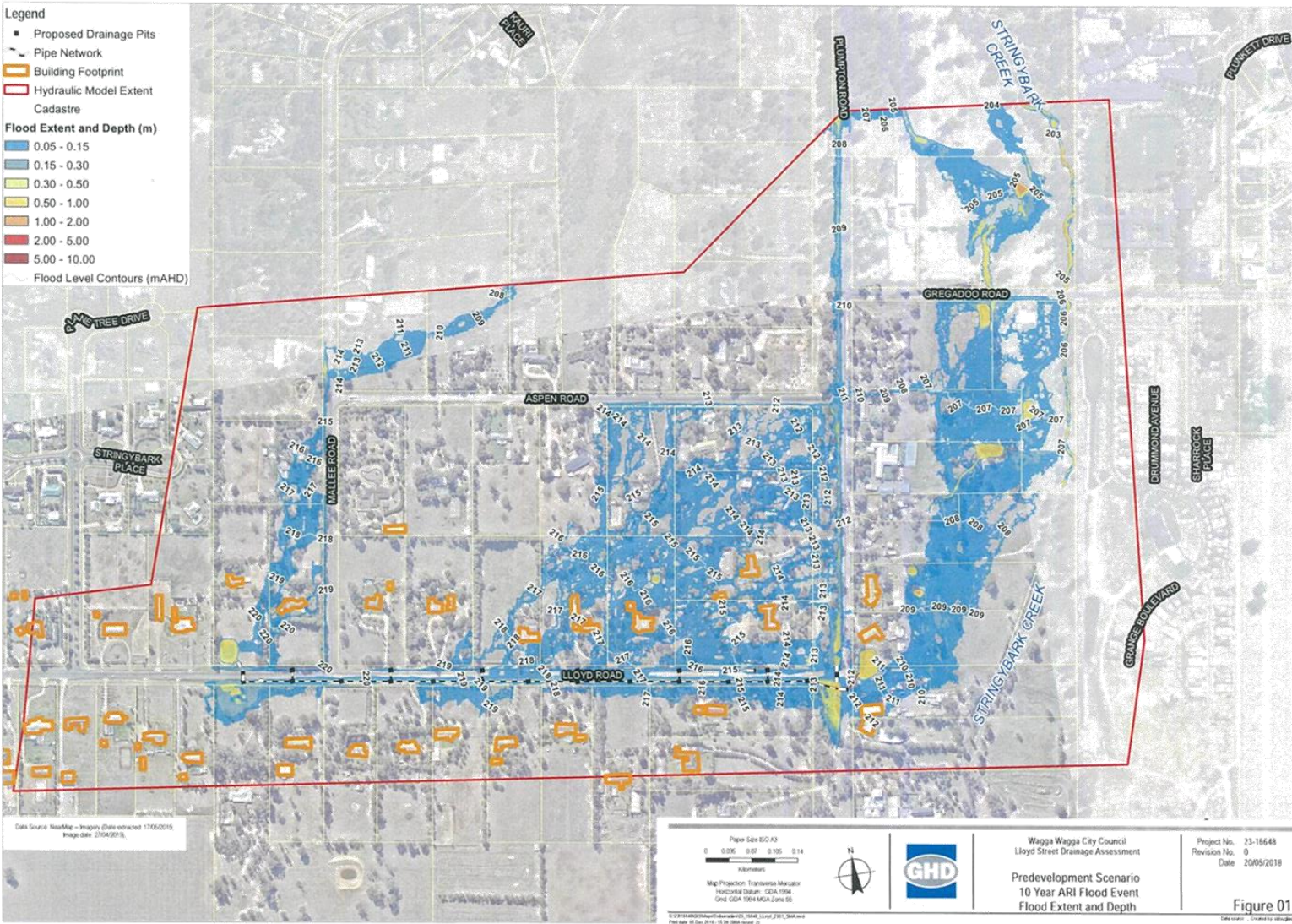
PROJECT: LLOYD ROAD RECONSTRUCTION
LOCATION: SPRINGVALE
PLAN REGISTRATION:
PREPARED BY:
REVISION:
DATE:

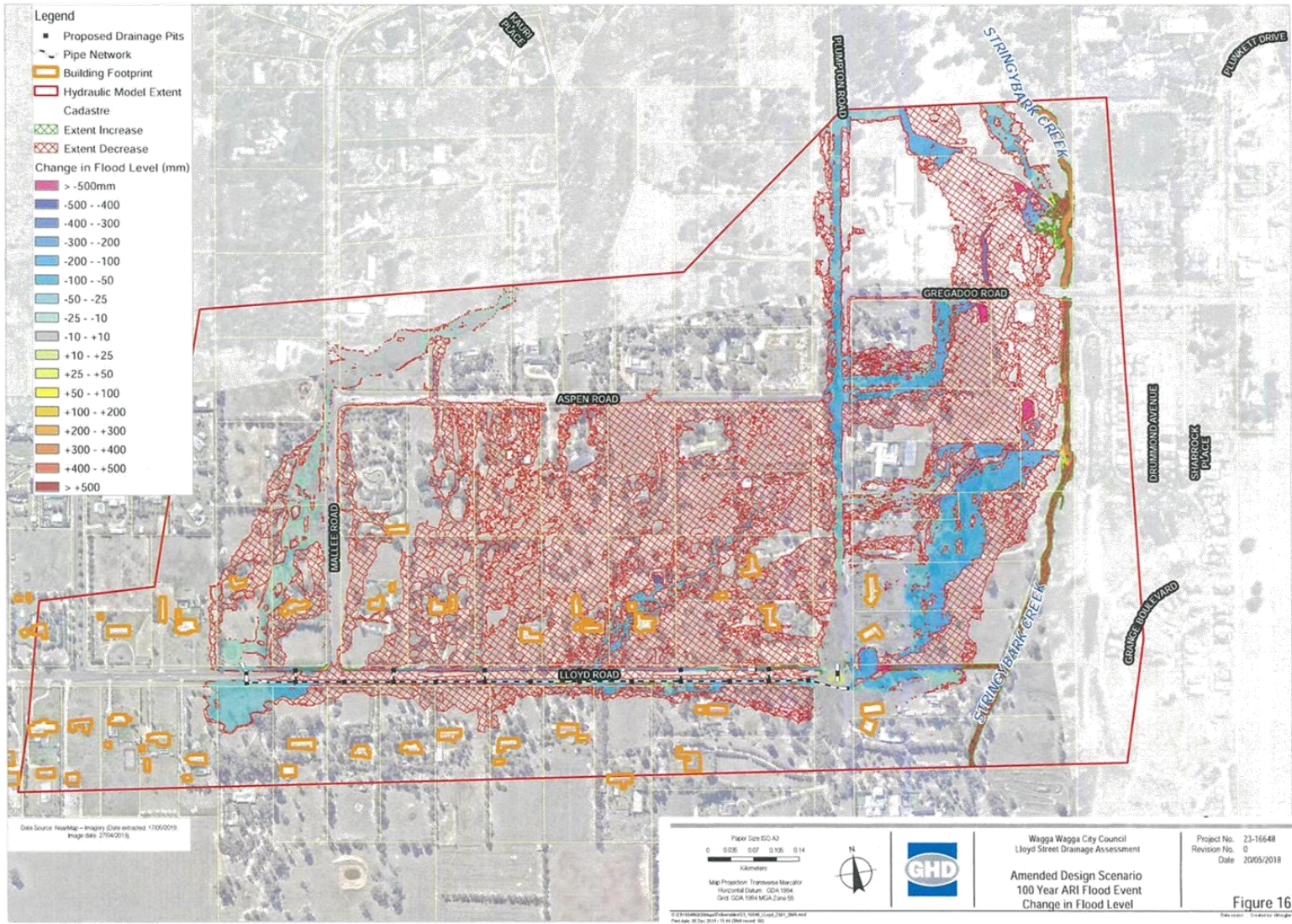
ITEM	DESCRIPTION	QUANTITY	UNIT	RATE	COST	COMMENT
	South of Lloyd road across Plumpton road					
1.4	Replacement of 3x525mm RCP with 5x600mm RCP	75	m	400	\$ 30,000	
	Headwalls	2	nos	5000	\$ 10,000	
	North of Lloyd road across Plumpton road					
1.5	New 2x600mm RCP	30	m	400	\$ 12,000	
	Headwalls	2	nos	1600	\$ 3,200	
1.6	Provision of 1x450mm RCP beneath the Lloyd/Mallee Road intersection	15	m	370	\$ 5,550	
	Headwalls	2	nos	450	\$ 900	
1.7	Local earthworks and bunding to manage flows at the intersection of Lloyd Road and Mallee Road, and at the northern side of the Lloyd Road/Plumpton Road Intersection	150	m	100	\$ 15,000	
1.8	Additional road work for the pipe culvert installations	20	m	1500	\$ 30,000	
1.9	widening and deepening of table drain on both side of Lloyd Road from Mallee Road to Plumpton Road (from Chainage 1720m to ch 2480m)	2400	m	20	\$ 48,000	
2.0	Acquisition of land including dam for the downstream water management (Approx area inc. Dam)	4000	sqm	12.5	\$ 50,000	
	Legals - Land Acquisition	1	Item	20,000	\$ 20,000	
	Additional Survey, design and drafting	1	Item	15,000	\$ 15,000	
	Construction of new drainage channel	1560	cum	60	\$ 93,600	
				Sum	\$ 333,250	
				Contingency (10%)	\$ 33,325	
				Total	\$ 366,575	
				Say	\$370,000	

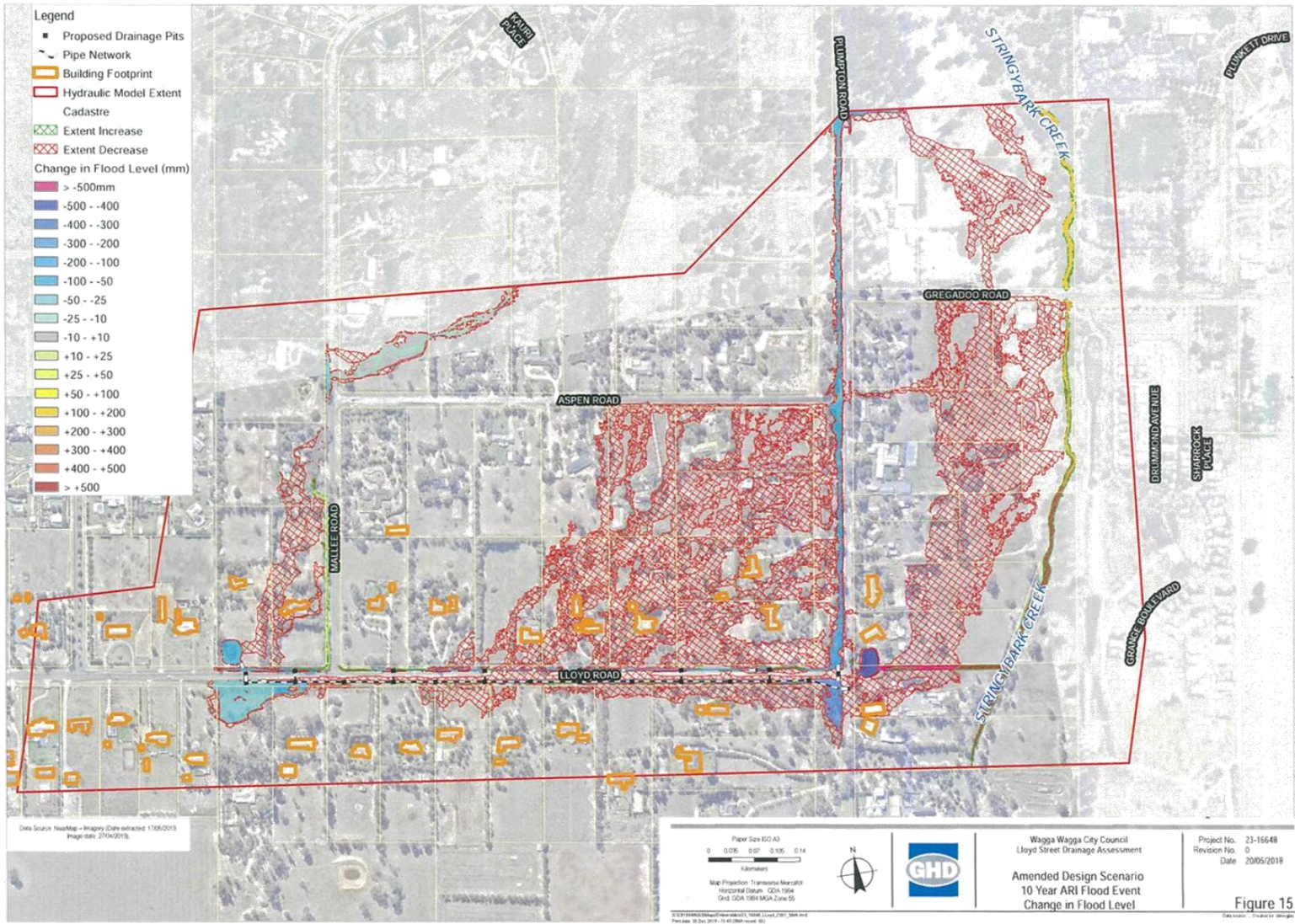
The quantities shown in this schedule are estimated quantities only and are not guaranteed to be the actual or correct quantities of work to be carried out.

Version 1.1
6/10









**RP-6 RESETTING OF CAPITAL WORKS PROGRAM FOR 2019/20 AND
PROPOSED CAPITAL WORKS PROGRAM FOR 2021/30 LONG
TERM FINANCIAL PLAN**

Director: Caroline Angel

Summary: This report is for Council to consider and approve the Reset Capital Works Program for 2019/20 and the proposed Long Term Financial Plan Capital Works Program for 2021/30.

Recommendation

That Council:

- a note the contents of the report
- b approve the reset Capital Works Program for 2019/20, including the proposed budget variations
- c approve the proposed Capital Works Program for 2020/21, including the proposed adjustments to the 2021/30 Long Term Financial Plan

Report

The current approved Capital Works Program for delivery in the 2019/20 financial year is \$92.6M (original approved \$73.4M), which comprises of \$71M in one off capital and \$21.6M in recurrent projects. The increase to the capital works program from \$73.4M up to \$92.6M is due to carry overs, budget variations and potential new projects (such as the taxiway) being added throughout the year.

Based on quarterly review of the budget in Oct 2019, a significant value of projects (\$45M) were still in planning phase and about \$12.4M of recurrent projects were still in initiation phase (as these were programmed to be done in later months).

Some of the bottlenecks identified were:

- Projects were significantly under budget – This required extra time for planning and Procurement.
- Tenders being non-conforming requiring negotiation with contractors to meet the project budget. This also prohibited works to be implemented in stages (as previously planned) for fear of running out of budget to complete whole scope.
- Easement and Land Acquisitions not resolved and/or taking longer to be resolved due to dependency on private owners and other government agencies.
- Support Departments under resourced – Delay for DA approvals, Construction Certificates & REF thereby projects taking longer to put on procurement.
- Projects not ready for delivery – Projects taking longer for planning due to lack of maturity in development of concepts and scope changes, design issues, easement/ environment issues, DA approval delays etc.

The actual YTD figures (for 149 projects) as of Jan 2020 are:

- Budget: \$92.7M
- Actuals: \$21.8M
- Commitments: \$20.5M

Meetings were organised in Nov/Dec 2019 with the business owners/project sponsors, finance department and project delivery team to review the current status of the delivery program and forecast an achievable delivery budget for 2019/20 along with forward planning for 2020/21 and the 2021/30 Long Term Financial Plan. Focus was on resource availability, completion deadlines for high priority grants funded projects, recurrent projects and strategic projects to better serve the community giving preference to alternate delivery options like Design and Construct, which could speed up the procurement process.

Based on the outcomes of these meetings, the 2019/20 Capital Works Program is proposed to be reset to \$70.77M which comprises of \$49.09M in one off capital works and \$21.68M in recurrent projects.

The breakdown of the proposed reset program as per department is as follows:

- **Regional Activation Department**
One off Capital Works: \$8.23 M
Recurrent Works: \$0.4M
- **Corporate Services Department**
One off Capital Works: \$0.1M
Recurrent Works: \$6.99M
- **Community Department**
One off Capital Works: \$1.11M
Recurrent Works: \$0.04M
- **Commercial Operations Department**
One off Capital Works: \$39.65M
Recurrent Works: \$14.24M

The list of projects in the reset 2019/20 Capital Works Program is included in the attachment.

The proposed budget for the 2020/21 Capital Works Program is \$83.67M, which comprises of \$66.28M in one off capital works and \$17.39M in recurrent projects. These projects comprise of grant funded projects with completion deadlines within the financial year, recurrent projects and projects in execution from preceding year.

The breakdown of the Capital Works Program for 2020/21 as per department is as follows:

- **Regional Activation Department**
One off Capital Works: \$16.25M
Recurrent Works: \$0.82M
- **Corporate Services Department**
One off Capital Works: \$0.00M
Recurrent Works: \$4.84M

- **Community Department**

One off Capital Works: \$3.17M

Recurrent Works: \$0.04M

- **Commercial Operations Department**

One off Capital Works: \$46.87M

Recurrent Works: \$11.69M

The list of projects in the proposed 2020/21 Capital Works Program and 2021/30 Long Term Financial Plan is also included in the attachment.

Notes:

- The reset of the delivery program for 2019/20 and forward planning for 2020/21 was done based on meetings held in Nov/Dec 2019 and the current status of projects could have changed since, due to projects taking longer in design or tenders not awarded due to projects being in negotiation.
- The budgets forecast for major projects was considering adherence to the funding deadlines, thereby projects could not be phased to later years. As such four major projects have a budget of \$42.87M for delivery in 2020/21; these are:
 - RIFL - \$23.44M
 - Active Travel - \$ 8.7M
 - Pomingalarna Cycling Complex - \$5.73M
 - Riverside Stage 2 - \$5M
- The realisation of the forecast delivery program is dependent on all business owners and department project delivery resources adhering to their forecast commitments.

Financial Implications

The current Capital Works Program for delivery in 2019/20 is \$92.6M.

The proposed Capital Works Program for delivery in 2019/20 after reset is \$70.77M - this figure excludes the movement from Potential Projects to Delivery Program for the Gobbagombalin Stormwater and Sewer projects noted in RP-4 for Council's consideration.

Hence, \$21.83M will be transferred to successive years based on their priorities for completion and available project delivery resources. Accordingly, the proposed budget for the 2020/21 Capital Works Program is \$83.67M.

These projects in 2019/20 and 2020/21 comprise of high priority grant funded projects, recurrent projects, projects in execution from preceding year and projects regarded as high priority by the respective business owners; and have a delivery resource assigned or there is a resource being recruited to manage the project.

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

The identified risk associated with the budget reset is that community expectations are not met with regard to completed capital works.

For projects externally funded, the client will have to be advised of the revised project schedules and milestone submission dates will have to be updated.

Internal / External Consultation

The budget reset and forward planning has been undertaken in consultation with the business owners, project resources and the finance directorate. External community engagement is required to inform with regard to the reset and proposed Capital Work Program for 2019/20 and 2020/21 respectively.

Consultation has taken place with Councillors at workshop held 17 February 2020, where the Councillors were advised on the quarterly status and bottlenecks prohibiting the realisation of the full delivery program.

The councillors in attendance were:

- Councillor Greg Conkey OAM
- Councillor Yvonne Braid
- Councillor Dan Hayes
- Councillor Rod Kendall
- Councillor Dallas Tout

Attachments

- 1   Proposed Reset Capital Works Program - Long Term Financial Plan

PROPOSED RESET LONG TERM FINANCIAL CAPITAL WORKS PROGRAM 2019/20 - 2029/30

			70,772,139	83,673,659	53,868,362	24,042,893	24,853,489	23,266,727	24,000,307	20,799,914	22,191,059	22,886,741	22,524,679
Ref	Project Title	NB - Existing Adopted LTFP Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
1	Accessible Adult Changeroom Stage 2	No Change	117,093										
2	Active Travel Plan - 5 corridors totalling 45 kilometres - TT26	2019/20 - \$6,337,982 2020/21 - \$6,365,838	2,500,000	8,703,820	1,500,000								
3	Airport - Design + Construct - Upgrade to Code C: Taxiways A, B, D, E	No Change	5,423,707										
4	Art Gallery - Acquire pieces for the Australian Print Collection	No Change	11,689	8,517	8,857	9,212	9,580	9,963	10,362	10,776	11,207	11,638	12,143
5	Art Gallery - Acquire pieces for the National Art Glass Collection	No Change	20,473	21,291	22,143	23,029	23,950	24,908	25,904	26,940	28,018	29,096	30,359
6	Art Gallery Humidity Control System	No Change	21,000	213,000									
7	Birramal Conservation Area Lookout - Walking Track	No Change	64,150										
8	Birramal Glider Poles	No Change	45,598										
9	Bolton Park Amenities	No Change	999,926										
10	Boorooma St Upgrade - TT28	No Change							2,812,200				
11	Botanic Gardens Adventure Playground - Replace Softfall	No Change		84,840									
12	Botanic Gardens Capital Works	No Change	168,355										
13	Botanic Gardens Museum - Purchase of Shipping Container	No Change	7,500										
14	Botanic Gardens Museum Redevelopment	2019/20 - \$2,706,291	500,000	2,206,291									
15	Botanic Gardens Restaurant Site Building Improvements	No Change	127,500										
16	Botanic Gardens Zoo - Additional CCTV - Stg 2	No Change	10,201										
17	Botanic Gardens Zoo - Exterior Fencing - Stg 2	No Change	180,285										
18	Bus Shelters Upgrade (existing)	No Change	20,000		20,000		20,000		20,000		20,000		20,000
19	Civic Theatre - Audio System Upgrade including Sound Desk	No Change			80,000								
20	Civic Theatre - Backstage Equipment Upgrade	No Change	11,699	12,167	12,653	13,159	13,686	14,233	14,802	15,394	16,010	16,626	17,291
21	Civic Theatre - Replacement of Lighting Desk	2020/21 - \$45,000			65,000								
22	Civic Theatre - Replacement of Overhead Stage Lights with Digital Lights	2020/21 - \$65,000 2021/22 - \$65,000 2023/24 - \$65,000			65,000		65,000						
23	Civic Theatre - Stage Relay	No Change	70,000										
24	Community Amenities - Anderson Oval	No Change	25,000	189,928									
25	Community Amenities - Apex Park	No Change									264,332		

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Capital Works Program

Ref	Project Title	NB - Existing Adopted LTFF Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
26	Community Amenities - Forest Hill Oval	No Change				228,016							
27	Community Amenities - Gissing Oval	No Change							249,158				
28	Community Amenities - Jubilee/Connolly Park	No Change						241,901					
29	Community Amenities - Kessler Park	No Change			221,375								
30	Community Amenities - McPherson Oval	No Change										272,031	
31	Community Amenities - Norman Duck Oval	No Change		137,360									
32	Community Amenities - Tarcutta Public Convenience	No Change								256,633			
33	Community Amenities - TBC	No Change											280,192
34	Community Amenities - Uranquinty Sports Ground	No Change					234,856						
35	Connolly Park Rugby Expansion - Contribution	No Change	29,917										
36	Corporate Hardware Purchases	No Change	865,546	645,000	757,000	415,000	395,000	393,000	910,000	732,000	450,000	450,000	450,000
37	Culverts - Renew and Replace	No Change	575,261	599,816	625,353	651,911	679,531	708,256	738,094	769,119	799,884	830,649	863,875
38	Depot - Stores Upgrade	No Change	48,480										
39	Depot Emergency Power Generator	No Change	62,493										
40	Depot Fuel Tanks & Bowsers Replacement	No Change	49,500										
41	Edward Street Footpath Project	No Change	75,000										
42	Electric Utility Vehicle Purchase	No Change	13,800										
43	Energy Savings Project - Civic Building Solar Panels	No Change	278,384										
44	Energy Savings Project - Civic Centre Air-Conditioning Upgrade	2019/20 - \$1,821,757	1,197,049	624,708									
45	Energy Savings Project - Civic Centre Lighting	No Change	630,526										
46	Energy Savings Project - Civic Theatre Air-Conditioning Upgrade	No Change	143,113										
47	Energy Savings Project - Civic Theatre Lighting	No Change	49,240										
48	Energy Savings Project - LMC Pump House Solar Panels	No Change	87,570										
49	Energy Savings Project - Museum of the Riverina Botanic Gardens	2019/20 - \$194,012		194,012									
50	Energy Savings Project - Oasis	2019/20 - \$1,047,961	60,000	987,961									
51	Energy Savings Project - Project Management	No Change	47,173										
52	Entwine Project	2019/20 - \$933,961	110,000	823,961									
53	Equex Capital Works	No Change	1,741,399										

Ref	Project Title	NB - Existing Adopted LTFFP Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
54	Erosion Control of Sandy Creek, Uranquinty	2019/20 - \$303,000	50,000	253,000									
55	Estella - Neighbourhood Open Space Works - Walking Path	No Change	14,680										
56	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)	No Change				1,495,725	1,231,950						
57	Estella Rise Embellishment - ROS4	No Change	250,000	250,000									
58	Euberta Hall & Sports Ground Water Bore & Irrigation System	No Change	43,425										
59	Eunony Bridge Replacement	2019/20 - \$9,608,740	8,773,236	835,504									
60	Events Signage (temporary)	No Change	31,680										
61	Explorer Park Open Space Land Acquisition	No Change	29,949										
62	Farrer Road Improvements - TT4	2019/20 - \$4,475,795	4,375,795	100,000									
63	Female Change Room Facilities	No Change	281,235	89,491									
64	Forest Hill Upgrade Local Park - ROS16	No Change								216,200			
65	Glenfield Road Animal Shelter (GRAS) Cat Isolation Room	No Change	144,430										
66	Gobbagombalin - 2 local parks - ROS3 + LA3 (Land Acquisition)	No Change		456,950	385,400								
67	Gobbagombalin Nth (Harris Road) Park Embellishment - ROS2	No Change				197,400							
68	Gravel Resheets	No Change	1,545,000	1,682,525	1,753,709	1,827,738	1,904,728	1,984,797	2,067,981	2,154,476	2,240,655	2,326,834	2,419,907
69	Gregadoo Road Corridor Works - TT7	2019/20 - \$1,169,000 2020/21 - \$1,983,125 2025/26 - \$772,225 2026/27 - \$772,225	500,000	2,652,125					772,225	772,225			
70	GWMC - Access Road & Fence Construction	No Change	472,818										
71	GWMC - Cell Geotech	No Change	40,000	40,000									
72	GWMC - Domestic Precinct	2019/20 - \$2,312,706 (previously 4 projects 'Construct RRC', 'Office Space', 'Establish CRC', 'Hard Stand for Landfill Sorting')	100,000	2,212,706									
73	GWMC - Gas Capture Network Expansion & Gas Powered Evaporator	2019/20 - \$964,314	320,000	644,314									
74	GWMC - Hook Truck & Bins	2019/20 - \$199,730 2020/21 - \$98,545	199,730										
75	GWMC - Large Cardboard Compactor Purchase	No Change	78,241										
76	GWMC - Managed Wheel Washing Facility	No Change	200,000										
77	GWMC - Replacement Pumps Purchase	No Change	35,000										
78	GWMC - Road Rehabilitation	No Change					300,000						

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Capital Works Program

Ref	Project Title	NB - Existing Adopted LTFP Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
79	GWMC - Rural Transfer Station Renewal	2019/20 - \$399,453	100,000	299,453									
80	GWMC - Weighbridge Relocation	No Change	470,525										
81	Harris Road to Open Space (shared path) - ROS13	No Change		350,000									
82	Henwood Park Footpath	No Change	3,497										
83	Jubilee Oval - Community Meeting Space - ROS14	No Change							384,750				
84	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements	2019/20 - \$200,000 2020/21 - \$190,000	5,000	385,000									
85	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex	No Change		625,000									
86	Kerb and Gutter Replacement	No Change	474,038	493,614	513,973	535,147	557,167	580,067	603,870	628,622	653,767	678,912	706,068
87	Ladysmith Asphalt Bike Track	No Change	63,000										
88	Ladysmith RFS Shed/Bruce Dale Hall Toilet Facility Installations	No Change	18,999										
89	Lake Albert Hall Accessible Toilet	No Change		38,122									
90	Lawn Cemetery & Crematorium Furnace Reline	No Change	98,634										
91	Lawn Cemetery & Crematorium Office Refurbishment	No Change							500,000				
92	Lawn Cemetery Lunch Room	2019/20 - \$52,707	5,000	47,707									
93	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	No Change	16,519		750,000								
94	Levee System Upgrade - Main City (1 in 100) - Stage 2	2019/20 - \$5,000,000 2020/21 - \$2,340,474	7,340,474										
95	Levee System Upgrade - North Wagga (1 in 20)	2020/21 - \$3,304,642 2021/22 - \$5,115,169			5,115,169	3,304,642							
96	Lineal Park Boorooma (Promenade - Amundsen) - Corridor Recreation Improvements	No Change	109,985										
97	Lloyd Establish 3 Local Parks - ROS5 + LA5 (Deakin Ave) + LA6 (Barton Ave) + LA7 (Central Lloyd) - Land Acquisitions	No Change		1,036,500	702,125	641,025		2,401,850					
98	LMC - Cattle Yard Capability Upgrade	No Change	50,000										
99	LMC - CCTV & security (partial)	No Change					41,734						
100	LMC - Implement a Wifi Network throughout the LMC Operational Area	2019/20 - \$160,488	20,000	140,488									
101	LMC - Landscaping	No Change	63,976										
102	LMC - New circulating road (partial)	No Change					2,086,693						
103	LMC - New fan draft for receivals	No Change	42,424										

Ref	Project Title	NB - Existing Adopted LTFP Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
104	LMC - Sheep Yard Projects	No Change	50,000	2,769,261									
105	Lord Baden Powell Drive Redevelopment	2019/20 - \$10,000	2,193										
106	McDonalds Parks - Establish 2nd Rugby League Field - ROS6	No Change					939,550						
107	Mona Vale Road Bridge Removal	2019/20 - \$75,000 2020/21 - \$269,850	30,000	314,850									
108	Mt Austin Neighbourhood Park Construction (Harris Park - OS10)	No Change	53,376										
109	Oasis - 25m Pool Lane Ropes & Lane Storage Rollers Replacement	No Change			34,441								
110	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	No Change				40,804							
111	Oasis - 50m & Dive Pool Expansion Joints Replacement	No Change				79,790							
112	Oasis - 50m Pool Covers & Rollers Replacement	No Change			79,992								
113	Oasis - Automatic Pool Cleaners x 2 Replacement	No Change		37,370									
114	Oasis - CCTV Camera System Upgrade	No Change						75,750					
115	Oasis - Change Rooms Upgrade	No Change					353,500						
116	Oasis - Chemical Controller Equipment (All Pools)	No Change		130,000									
117	Oasis - Chlorine & Acid pumps (All Pools) - Replacement	No Change		60,000									
118	Oasis - Circulation pumps (All Pools) - Replacement	No Change			145,000								
119	Oasis - Dive Pool Covers & Rollers Replacement	No Change			35,350								
120	Oasis - Filter Sand for All Pools	No Change								232,300			
121	Oasis - Flotex Flooring (Carpet) Replacement	No Change		42,420									
122	Oasis - Pool Cover Winch Replacement	No Change			15,150								
123	Oasis - Pool Deck Grating Replacement	No Change				51,005							
124	Oasis - Pool Hall Glass Doors Upgrade & Replacement	No Change				136,350							
125	Oasis - Pool Hall Skylights Repair & Replacement	No Change				237,350							
126	Oasis - Pool Heating Systems (All Pools)	No Change				200,000							
127	Oasis - Pool Mechanical Air Ventilation System Upgrade	2020/21 - \$231,770 2023/24 - \$231,770			231,770			231,770					
128	Oasis - Pool Plant Equipment Upgrade & Replacement	No Change						868,600					
129	Oasis - Programmable Logic Controller (PLC) System Upgrade	No Change	98,546										

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Capital Works Program

Ref	Project Title	NB - Existing Adopted LTFF Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
130	Oasis - Replace Fibreglass Spring Boards	No Change			61,105								
131	Oasis - Security Lockers Replacement	No Change					30,300						
132	Oasis - Tile Repairs & Floor Resurfacing	No Change	307,520										
133	Oasis - Two Pool Inflatables Replacement	No Change						28,280					
134	Oasis - Ultraviolet Light Pool Filters Replacement	No Change	218,288										
135	Palmer's Road Bridge Removal	2019/20 - \$75,000 2020/21 - \$224,200	30,000	269,200									
136	Parks Facilities Renewal	No Change	127,434	132,532	137,833	143,346	149,080	155,043	161,245	167,695	174,403	181,111	188,354
137	Parks Smart Irrigation Pilot - To assess the water saving capabilities of the irrigation system	No Change	49,995										
138	Pavement Rehabilitation Program	No Change	5,052,637	3,768,478	4,780,153	4,933,080	5,093,853	4,209,302	4,381,282	4,560,126	4,742,531	4,924,936	5,121,933
139	Pine Gully Road - Bike Track - (2006-19 Plan)	No Change	29,250	96,510									
140	Plant and Equipment Replacement	No Change	6,123,973	4,192,500	5,086,500	2,722,000	4,433,000	5,259,700	3,938,500	3,679,100	5,967,000	3,985,000	3,985,000
141	Playground Equipment Renewal	No Change	100,000	160,000	40,000	20,000	80,000	180,000	340,000	281,000	300,000	313,987	329,093
142	Pominalarna Reserve Multisport Cycling Complex - ROS	2019/20 - \$4,541,372 2020/21 - \$4,439,898	1,250,000	5,731,270	2,000,000								
143	Public Art - Living Communities	No Change	10,000	10,000									
144	Public Art - Living Lights - Brightlights - Youth based projection program	No Change	11,048										
145	Public Art - Living Lights - Nightlights	No Change	30,196										
146	Public Art - Living Spaces	No Change	34,650										
147	Public Art - River Life	No Change		132,183									
148	Recreational Assets Renewal	No Change	23,397	24,333	25,306	26,319	27,371	28,466	29,605	30,789	32,021	33,252	34,582
149	Recreational Facilities Renewal	No Change	129,158	156,164	162,411	168,907	175,664	182,690	189,998	197,598	205,502	213,406	221,942
150	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	2020/21 - \$279,135 2021/22 - \$1,621,308		150,000	1,750,443								
151	Red Hill Road Upgrade - TT3	Tfrrd from Potential to DP	92,631									2,134,706	1,151,636
152	Reseal program (renewal)	No Change	1,576,663	2,259,041	2,364,013	2,477,136	2,593,666	2,715,989	2,835,510	2,960,301	3,078,713	3,197,125	3,299,790
153	RIFL Stage 2A - Rail Siding	2019/20 - \$7,200,000 2020/21 - \$7,200,000 Tfrrd from Potential to DP	1,545,003	12,854,997									
154	RIFL Stage 2C - Industrial Subdivision - Civil Works	2020/21 - \$15,500,000 2021/22 - \$15,500,000 Tfrrd from Potential to DP		10,582,189	18,606,642								
155	Riverside - Hampden Bridge Legacy Project	No Change	449,250										
156	Riverside Wagga - Wagga Beach Upgrade Stage 2 - ROS9 (including Landscaping, carpark, CCTV, lighting)	2019/20 - \$3,529,556 2020/21 - \$3,396,530	500,000	5,000,000	1,426,086								

Ref	Project Title	NB - Existing Adopted LTFF Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
157	Robertson Oval Shed Extension	No Change	7,375										
158	Sewer - Ashmont Pump Station - SPS23 - New Assets - New pump station and rising main	2019/20 - \$2,034,324	37,251	1,997,073									
159	Sewer - Ashmont SPS, Rising Main & Gravity Main Upgrade	2019/20 - \$98,791 2020/21 - \$554,671	1,558	651,904									
160	Sewer - Copland Street Pump Station - SPS39 - New Assets - New pump station	No Change			65,348	379,124							
161	Sewer - Pump Station - SPS01 + SPS02 Sewer Rising Main Network Diversion	No Change	991,150										
162	Sewer - Re-use Water - Additional infrastructure to meet quality requirements	No Change			1,224,096								
163	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station	No Change				15,352	581,105						
164	Sewer - SPS15 to Koorringal Treatment Works Rising Main	No Change	1,558,419										
165	Sewer Gravity Mains Renewal Program	No Change	142,055	146,316	150,706	155,227	159,884	164,680	169,621	174,709	179,950	185,191	190,747
166	Sewer Joint Connections Elimination	No Change	51,511	52,284	53,068	53,864	54,672	55,492	56,325	57,169	58,027	58,885	59,768
167	Sewer Mains Rehabilitation Program	No Change	2,779,780	1,311,272	1,350,611	1,391,129	1,432,863	1,475,849	1,520,124	1,565,728	1,612,700	1,659,671	1,709,461
168	Sewer Manhole Lids Replacment	No Change	70,000	71,050	72,116	73,197	74,295	75,409	76,540	77,688	78,853	80,036	81,237
169	Sewer Plant Replacement and Renewal	No Change	52,284	53,068	53,864	54,672	55,492	56,325	57,170	58,027	58,897	59,768	60,665
170	Sewer Treatment Works - Forest Hill Plant - New Assets	2019/20 - \$1,140,528	20,657	1,119,871									
171	Smarter Sportsgrounds Systems	No Change	28,000		7,000								
172	Sportsgrounds Lighting Program - Anderson Oval (Mt Austin)	No Change		324,500									
173	Sportsgrounds Lighting Program - Estella	No Change			330,000								
174	Sportsgrounds Lighting Program - Jack Misson Oval (Ashmont)	No Change				324,500							
175	Stadium Upgrades	No Change	1,232,783										
176	Stormwater Drainage works - 64 Plumpton Road	No Change	46,178										
177	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	No Change	159,361	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
178	Street Tree Audit - Purchase Tough Books	No Change	10,000										
179	Survey Equipment	No Change	50,000					50,000					
180	Tarcutta Truck Stop CCTV	2020/21 - \$20,000		26,000									
181	TRAC Sewer Connection	No Change	74,538										
182	Traffic Committee - Implement unfunded Resolutions as adopted by Council	2019/20 \$51,007 2020/21 - 2029/30 \$50,000 (transfer of \$25K from capital to operating)	51,007	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000

Ref	Project Title	NB - Existing Adopted LTFP Budget Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
183	Trail Street (15-17) Land Acquisition	No Change	830,000										
184	Uranquinty Skate Park	No Change	25,954										
185	Urban Asphalt Program	No Change	1,668,451	851,852	886,599	922,737	960,320	999,406	1,040,041	1,082,297	1,125,589	1,168,881	1,215,636
186	Vehicle Barrier Fencing on Reserves	No Change	3,178										
187	Victory Memorial Garden Toilet Block	No Change		15,000									
188	Village Community Priorities - S94A3	No Change	20,000	20,000	20,000	20,000	20,000	20,000	20,000	18,000	18,000		
189	VMG Christmas Lights Stage 2	No Change	57,155										
190	Wilga Park Koorngal Embellishment	No Change	9,669										
191	Wilga Park - Stronger Communities	No Change	50,000										
192	Wiradjuri Walking Track Easement Acquisition	No Change	62,700										
TOTAL LTFP CAPITAL PROGRAM			70,772,139	83,673,659	53,868,362	24,042,893	24,853,489	23,266,727	24,000,307	20,799,914	22,191,059	22,886,741	22,524,679

* Timing of project is subject to receipt of sufficient Section 7.11, Section 7.12 and DSP funds

RP-7 RESPONSE TO NOTICE OF MOTION - TRAFFIC RELATED MATTERS

Author: Peter Ross
Director: Caroline Angel

Summary:

At its Ordinary Meeting on 29 January 2019, Council resolved in relation to a Notice of Motion from Councillor Hayes to request a report to look at models to improve its approach to traffic related matters.

The Notice of Motion was concerned with the current approach to addressing traffic management issues.

With the influx of planning and development proposals expected and general traffic matters, consideration should be given to establishing a separate committee to assist and guide the Local Traffic Committee (LTC) and Council in their decision-making process.

Recommendation

That Council:

- a acknowledge its resolution, from the Ordinary Meeting on 29 January 2019, to improve its approach on traffic related matters
- b establish a separate committee for the above purpose in accordance with NSW Roads Act 1993 subject to:
 - i a workshop being held amongst relevant Council staff and RMS representative to:
 - nominate members and formalise the structure of the committee
 - discuss committee and member responsibilities
 - assign reporting protocols
 - schedule meetings dependent on LTC meeting schedule and meeting formats to review planning and development proposals
 - establish referral timeframes for general LTC matters
 - establish anticipated turnaround period for non – LTC matters
- c receive a further report outlining the consensus of the Workshop and a draft Terms of Reference for the Committee

Report

At the Ordinary Meeting of Council on 29 January 2019, Council resolved the following:

That Council requests a report to look at models to improve the approach by Wagga Wagga City Council in relation to traffic related matters, with a focus on, but not limited to the following:

- a a proactive approach

- b improve pathways and ability for the community members to request matters to be examined*
- c utilise the existing Traffic Committee as an expert technical advisory group only*
- d clear pathways for decision making*

Background

Council is a Roads Authority defined under the [Roads Act 1993](#) (NSW) with certain functions that are not conferred to councils by the legislation, and which relate to the regulation of traffic and the use of prescribed traffic control devices.

The Local Traffic Committee is a technical review committee only that provides recommendations to Council on local traffic matters referred to it. These matters must relate to prescribed traffic control devices and traffic control facilities. The Local Traffic Committee has no decision- making powers.

Committee composition

Council held a Workshop with Councillors in August 2019 which focussed on one aspect of the Notice of Motion, namely the operation and composition of the Local Traffic Committee (LTC). Roads and Maritime Services (RMS) representatives were present at that Workshop and provided an overview of the functions of RMS that are delegated to councils in addition to the process for Council implementation of LTC recommendations.

The Local Traffic Committee is not a committee of Council as defined in the *Local Government Act 1993*. By way of background, Council must operate within a guideline document, 'A guide for the delegation to councils for the regulation of traffic', produced by the Roads and Traffic Authority (RTA) (now RMS). That guide specifies the membership of the LTC, as consisting of the following:

- one representative of Council (may be a Councillor or a Council officer)
- one representative of the NSW Police
- one representative of RMS
- the local State Member of Parliament (MP) or their nominee
- additional informal (non-voting) advisors – as required for specific items

At the workshop it was considered there was merit in reviewing the membership of the current LTC. Given the very specific and technical nature of the committee there was support for the Council representative being a Council staff member from the applicable area of Council.

As part of End of Term feedback Council staff will be reviewing the Council Committee structure and will include any other feedback received on the LTC in the review of the Committee structures for the new term of Council.

Benchmarking

Following the Councillor Workshop, further consultation and benchmarking was undertaken with over 30 NSW Councils (Regional and Metropolitan) in regards options to manage matters outside the scope of the LTC with the following feedback received.

The following councils only have an LTC to manage traffic matters in their Local Government Area. Matters that fall outside the scope of the LTC are managed operationally by Council Officers in consultation with other agencies such as RMS. Where matters fall outside Council officer delegations, matters are reported to Council for determination.

Hornsby Shire Council	Blacktown City Council	Penrith City Council
Edward River Council	Wingecarribee Shire Council	Tweed Shire Council
Moree Plains Shire Council	Leeton Shire Council	Albury City Council
Upper Lachlan Shire Council	Glen Innes Secern Council	Inner West Council
Armidale Regional Council	Canterbury Bankstown Council	Port Stephens Council
Hay Shire Council	Clarence Valley Council	Bathurst Regional Council
Liverpool Plains Shire Council	Eurobodalla Shire Council	Liverpool City Council
Narrabri Shire Council	North Sydney Council	Wollondilly Shire Council
The Hills Shire Council	Randwick City Council	

A number of councils as listed below have the LTC with an additional committee. Majority of these committees are not solely related to traffic matters. Advice received from a significant number of councils strongly advised against the formation of a separate committee to protect the LTC responsibilities. Once again it should be noted that the LTC is only a technical advisory committee and has no responsibilities in relation to strategic traffic management issues.

Liverpool City Council	LTC Renamed Pedestrian, Active Transport and Traffic Committee to include pedestrian and active transport item.
Wentworth Shire Council	Roads and Road Safety Committee - Roads to recovery, possible funding opportunities, asset updates and road safety matters.
Bega Valley Shire Council	Traffic Development Advisory Committee –Traffic matters relating to proposed developments.
Shellharbour City Council	Development Advisory Committee - Traffic Issues related to development in the City.
Sutherland Shire Council	Consultative Traffic Forum - delegation to GM/Director to approve changes to prescribes traffic control devices
Shoalhaven City Council	Strategy and Assets Committee
Griffith City Council	Transport Committee - Aerodrome & Airport, Transport & Logistics
Sydney City Council	Local pedestrian, cycling and traffic calming Committee. Transport, Heritage and Planning Committee

The proposal discussed at the Workshop was initially supported by the majority of attendees based on advice received from other Councils.

It is noted here that the formation of a separate committee is not intended to impact on the performance and responsibilities of the LTC, rather to develop a system to assist and facilitate the LTC and Council in their respective advisory and decision-making roles from a strategic perspective.

It is proposed to form a separate strategic committee to holistically assess traffic and transport related impacts from major developments in accordance with the objectives of Wagga Wagga Community Strategic Plan 2040.

Council is currently undergoing rapid development which is anticipated to continue into the foreseeable future. The LTC's responsibility as an advisory body makes recommendations to Council on a wide range of traffic matters, including planning and development proposals and general traffic matters raised by the community. It is noted here that general matters that are of non - technical nature have in the past been reported to the LTC thereby increasing the volume of workload and responsibilities of the LTC.

With the influx of planning and development proposals expected together with general traffic matters, it is apparent that the LTC may not have sufficient resources to assess matters efficiently and within the required timeframes. Decisions taken by Council on traffic matters relies heavily on the LTC's recommendation.

Currently, there is no committee established to particularly assess and recommend on traffic impacts arising from developmental growth or change in land use. Whilst the LTC may make recommendations to Council on rezoning and development traffic issues, a coordinated approach to assess and report on the impacts of current and future proposals does not exist.

LTC meetings are held four times in a calendar year - once every quarter.

From a planning perspective, it is Council's responsibility to strategically plan its road and transport infrastructure to meet the objectives of the Community Strategic Plan 2040. It becomes increasingly necessary to establish a robust and efficient system to assist the LTC in its assessment and reporting responsibilities to guide Council in its decision making process.

It is therefore recommended that a separate strategic committee be established to assist the LTC and Council in its advisory and decision making processes.

The objectives of forming a separate strategic committee are as follows:

- To streamline and expedite the LTC and Council reporting processes
- To ensure informed decision are made on planning and developmental proposals with regard to traffic and road related infrastructure
- To guide and support Council's Strategic Forward Planning instrument and Community Strategic Plan 2040

To achieve the above objectives, it is proposed to establish the strategic committee as an advisory body to the LTC and Council.

The main responsibilities of the Committee are to be as follows:

- Review and assess developer/consultant traffic impact reports and plans for rezoning and development applications.
- Report findings of the assessment to LTC which is to form part of its recommendations to Council
- Review general traffic matters raised by the community and refer matters that are of technical in nature to LTC and/or where it is considered LTC advice is vital.
- Respond to non-technical LTC matters and “triage” community traffic management issues.

Details relating to the formation of the committee are as follows:

Name of Committee:

City Traffic Planning Committee (CTPC)

Members

The CTPC is to consist of 4 members:

- One Councillor representative
- One representative of Council's Commercial Operations Department
- One representative of Council's Town Planning Department
- One representative of Council's Regional Activation Department
- Other members as required

Where a development application impacts directly or indirectly on a Federal, State or Regional Road, no decision is to be taken by the Committee without the prior consent of the appropriate Road Authority (e.g. RMS). For developments that have a major impact on the local (Council) road infrastructure, it is advised to seek RMS approval prior to arriving at a decision.

Meetings

LTC meetings are held four times in a calendar year - once every quarter. In relation to development applications, following lodgement, Council has 25 days to request additional information for a planning or development proposal and 40 days to make a final decision. After 40 days the applicant can take Council to court for a deemed refusal. The introduction of the new committee will minimise the probability of this occurring.

In view of the above and expected foreseeable growth, consideration should be given to increasing the frequency of LTC meetings to meet to expedite application processing timeframes.

It is expected that CTPC meetings will be held on a “need” basis and such meetings are to be scheduled to provide sufficient time to submit an assessment report to the LTC 4 weeks prior to the latter meetings. Referral on general traffic matters to the LTC is to be made on an ongoing basis.

Financial Implications

N/A

Policy and Legislation

A guide for the delegation to councils for the regulation of traffic (RMS)

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We are informed and involved in decision making

Outcome: Everyone in our community feels they have been heard and understood

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

RP-8 2019 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION ANNUAL CONFERENCE

Author: Ingrid Hensley
General Manager: Peter Thompson

Summary: | Endorse representation and appointment of a Councillor to attend the ALGWA Conference in Shellharbour from Thursday 26 to Saturday 28 March 2020.

Recommendation

That Council:

- a consider Council representation at the 2020 Annual Australian Local Government Women's Association (ALGWA) Conference to be held from Thursday 26 to Saturday 28 March 2020 in Shellharbour
- b appoint one Councillor as Council's delegate to attend the ALGWA Conference

Report

The Australian Local Government Women's Association (ALGWA) NSW, is the State's peak representative body for women who are in any way involved or interested in local government. The group aims to promote gender equality within Councils for both elected representatives and staff and encourages women to embrace challenges and be the best version of themselves.

The annual conference is an opportunity to come together and engage in learning and networking that will assist in personal and professional development. Council has participated in the ALGWA Annual Conference since 2008. The theme of the 2020 ALGWA Annual Conference is 'Woman in the know, Grow'.

The 2020 Conference is scheduled to be held in Shellharbour from Thursday 26 to Saturday 28 March 2020. The conference details and the program is available via the [Shellharbour City Council website](#).

Financial Implications

The registration cost per delegate is \$980. Transport, Accommodation and incidentals estimated at approximately \$500 per delegate additional to the registration costs, bringing the total estimated cost for this conference to \$1,480.

The Conference and associated costs will be funded from the Councillors' Conference budget, which has a budget allocation of \$20,000 for 2019/20 with \$12,919 currently expended as at 18 February 2020, leaving a budget remaining of \$7,081.

Included in this Council meeting business papers is another report which also recommends utilising the Councillors' Conference budget to fund another conference.

\$ 7,081 – Councillors' Conference remaining budget available
 (\$1,480) – Total estimated cost as per RP-8 Report
(\$5,200) – Total estimated cost for two delegates as per RP-9 Report
 \$ 401 – estimated remaining budget after endorsement of the 2 reports

Policy and Legislation

POL 025 Payment of Expenses and Provision of Facilities to Councillors

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

RP-9 NATIONAL GENERAL ASSEMBLY - CALL FOR MOTIONS

Author: Ingrid Hensley
General Manager: Peter Thompson

Summary: Endorsement of the Mayor's attendance at the 2020 National General Assembly of Local Government Annual Conference as outlined in the report.

Consideration and endorsement of Motion's to be submitted to the Australian Local Government Association for the 2020 National General Assembly of the Local Government under this year's theme, "Working Together for our Communities".

Recommendation

That Council:

- a endorse submitting a motion/s to the National General Assembly of Local Government Annual Conference on 14 to 17 June 2020
- b nominate one Councillor and one alternate Councillor to attend the conference with the Mayor

Report

The National General Assembly (NGA) will be held at the National Convention Centre in Canberra from 14 to 17 June 2020.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2020 NGA under this year's theme "Working Together for our Communities".

This report provides an opportunity for Councillors to consider any motions for submission to the ALGA. To be eligible for inclusion in the ALGA business papers, motions must follow the following criteria:

1. Be relevant to the work of local government nationally
2. Be consistent with the themes of the NGA
3. Complement or build on the policy objectives of your state and territory local government association
4. Be submitted by a council which is a financial member of their state or territory local government association
5. Propose a clear action and outcome
6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

To assist Council in preparing motions, a discussion paper has been prepared by the ALGA. This paper provides background information on the theme and is designed to assist Councils in developing motions.

Motions must be received by the ALGA by 11.59pm on Friday 27 March 2020.

Council is provided with one vote. Therefore it recommended that the Mayor represent Council as its voting member at the 2020 National General Assembly.

Financial Implications

The estimated cost of the conference per attendee is \$2,600 including conference registration, two conference dinners, three nights' accommodation and associated out of pocket expenses.

The Conference and associated costs will be funded from the Councillors' Conference budget, which has a budget allocation of \$20,000 for 2019/20 with \$12,919 currently expended as at 18 February 2020, leaving a budget remaining of \$7,081.

Included in this Council meeting business papers is another report which also recommends utilising the Councillors' Conference budget to fund another conference.

\$ 7,081 – Councillors' Conference remaining budget available

(\$1,480) – Total estimated cost as per RP-8 Report

(\$5,200) – Total estimated cost for two delegates as per RP-9 Report

\$ 401 – estimated remaining budget after endorsement of the 2 reports

Policy and Legislation

POL 025 Payment of Expenses and Provision of Facilities to Councillors Policy

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

N/A

Internal / External Consultation

Councillors
Executive Officers

Attachments

1  Discussion Paper - National General Assembly 2020



4 December 2019

City of Wagga Wagga
PO Box 20
WAGGA WAGGA NSW 2650



Dear Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2020 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2020 NGA is '*Working Together for our Communities*'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at alga.asn.au no later than 11:59pm on Friday 27 March 2020.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

A handwritten signature in black ink, which appears to read "Adrian Beresford-Wylie", is located above the printed name.

Adrian Beresford-Wylie
ALGA CEO

**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA20**

Call for Motions
Discussion Paper 2020

14-17 June 2020
National Convention Centre Caberra

nga20.com.au



KEY DATES

18 November 2019

Opening of Call for Motions

27 March 2020

Acceptance of motions close

14 - 17 June 2020

National General Assembly

To submit your motion go to:

alga.asn.au/nga20-motions/

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to

e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. **Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.**

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

The National Outlook

The Australia National Outlook 2019 released by the CSIRO¹ revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

- **The rise of Asia** – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more than half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?

- **Technological change** – New disruptive technologies are transforming industries and the way people live, work, and interact with each other. They are also changing the skills that will be needed in the workforce of the future. In the face of declining academic results Australia faces difficulties in ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place embracing technology can have a net positive outlook for jobs.



What are the pre-requisites for commitments to take advantage of technological change?

What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?

- **Climate change and environment** – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?

- **Demographics** – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?

- **Trust** – Trust in institutions including governments, businesses, non-government organisations and the media has declined significantly since 1993 when 42% trusted government compared with just 26% in 2016. The loss of trust threatens the social licence to operate for Australia's institutions, restricting their ability to enact long term strategies.

How can local governments utilise partnerships to strengthen our social licence to operate?

- **Social cohesion** – like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.

How can local governments work in partnership with their communities and others to build and maintain social cohesion?

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several “levers” that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
 - Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia’s growth, as well as new industries.
 - Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
 - Develop export-facing growth industries that draw on Australia’s strengths and build competitive advantage in global markets and value chains.

What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
 - Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
 - Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
 - Invest in transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

Rural communities are essential to Australia’s wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?

Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?

- An ENERGY shift to manage Australia’s transition to a reliable, affordable, low-emissions energy economy that builds on Australia’s existing sources of comparative advantage.
 - Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
 - Improve energy productivity using available technologies to reduce household and industrial energy use.
 - Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.



What role do local governments play in the energy shift? How will local governments and communities benefit?

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
 - o Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
 - o Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
 - o Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
 - o Rebuild trust and respect in Australia's political, business and social institutions.
 - o Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
 - o Recognise and include social and environmental outcomes in decision-making processes.

How can local governments build partnerships with their local communities that also benefit the nation as a whole?


How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?

Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?

Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*², trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal*³ revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.



	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted⁴ that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal*⁵ revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions⁶ not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report⁷ went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?

How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?

How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?

What do local governments bring to the table to tackle issues of national significance?

REFERENCES

PAGE 4

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RP-10 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT POLICY - POL 113

Author: Ingrid Hensley
General Manager: Peter Thompson

Summary: Amendments have been made to the draft Councillor Induction and Professional Development Policy (POL 113) requiring the endorsement of Council.

Recommendation

That Council:

- a endorse the draft Councillor Induction and Professional Development Policy (POL 113), that is to be placed on public exhibition for a period of 28 days from 25 February 2020 to 26 March 2020 and invite public submissions until the 11 April 2020 on the draft Policy
- b receive a further report following the public exhibition and submission period:
 - i addressing any submissions made in respect of the proposed Councillor Induction and Professional Development Policy (POL 113)
 - ii proposing adopting of the Policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

Report

The Office of Local Government NSW released a Model Councillor Induction and Professional Development Policy as part of its Councillor Induction and Professional Development Guidelines. To ensure compliance and consistency it is proposed that Council adopt the model as attached.

Amendments made to the *Local Government Act* 1993 (NSW) (the Act) saw the inclusion in the prescribed role of councillors under section 232 a responsibility “to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor”. The Act and regulations do not prescribe what specific categories of training are mandatory. However, the Guidelines do focus on Councillors having a full understanding of the following areas;

- the roles and responsibilities of a councillor and mayor, including the knowledge, skills and personal attributes needed to perform these roles effectively
- the legislation, code of conduct and other council policies they will need to comply with
- the time commitment that will be required from them, and
- the financial and other support available to them to fulfil the role of a mayor and/or councillor.

The Guidelines also identify, that at a minimum the following induction training should take place as soon as possible after election:

- code of conduct,
- code of meeting practice
- preparation for taking the oath of office and
- electing the mayor (if applicable).

Council has used the above to form the basis of its training plan during the year, for example, ensuring Code of Conduct and Code of Meeting Practice training was made available to councillors after the changes to the model codes. During workshop consultation with Councillors, the importance of developing training plans early in the term of council was emphasised and this is something that will be developed, and regularly reviewed, with the newly elected council following the NSW local government elections at the end of this year. Practical tools to support councillor professional development are also currently being reviewed.

The Guidelines then discuss further professional development and induction program components. In particular, the induction program for councillors comprises a knowledge component and team-building component and the Guidelines list the various areas that these should cover. Professional development activities will, wherever possible, follow the 70/20/10 principle. The 70/20/10 principle requires that:

- 70% of learning activities are provided via learning and developing from experience – for example, on the job training, self-directed learning, developmental roles, problem solving, exposure and practice,
- 20% of learning activities are provided via learning and training through others – for example, personal or professional networks, coaching, mentoring, feedback, memberships and professional associations,
- 10% of learning activities are provided via learning and developing through structured programs – for example, training courses, external or in-house workshops, seminars, webinars and other e-learning and briefing sessions conducted by the council, external training providers or industry bodies.

Council is committed to supporting the ongoing professional development of the mayor and councillors. Ongoing professional development programs for mayors and councillors are now also mandatory in NSW under the Regulation, as outlined above. However, aside from the abovementioned guidance there are no specific categories of 'compulsory' training. Within their existing policies (adopted prior to the Model was released but continued) a number of councils had categorised training for councillors into the below categories, with corresponding explanatory statements:

- Imperative;
- Desirable; and
- Developmental.

In reviewing the Model Policy, consideration may be given to adding additional provisions, such as the above, to strengthen the Policy. Proposed additions are highlighted in blue in the attached policy. Classifying professional development activities in this way may assist in providing clarity and distribution of the annual budget allocation, particularly for the 10% component that relates to structured programs.

Council's current policy is also attached for Councillors' reference.

Financial Implications

Council has an annual allocation for Councillor Education of \$10,000 as well as a separate allocation for Councillor conferences/seminars, which can be considered as professional development activities.

Policy and Legislation

Councillor Induction and Professional Development Policy (POL 113)
Local Government Act 1993 (NSW)

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council


Council policies are essential to ensure transparent legal, fair and consistent decision-making across the Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, Councillors and other stakeholders. In the absence of effective policies there is a greater risk of inconsistency, confusion and inefficiency.

Internal / External Consultation

The draft Councillor Induction and Professional Development Policy (POL 113), has been reviewed internally by staff and Councillors at a workshop held in December 2019.

	Mail			Media				Community Engagement						Digital			
	Rates notices insert	Direct mail	Letterbox drop	Council news story	Council News advert	Media releases	TV/radio advertising	One-on-one meetings	Your Say website	Community meetings	Stakeholder workshops	Drop-in sessions	Surveys and feedback forms	Social media	Email newsletters	Website	Digital advertising
TIER																	
Consult					<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
Involve																	
Collaborate																	

Attachments

1  Draft POL 113 - Councillor Induction and Development Policy

City of Wagga Wagga

COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT POLICY

REFERENCE NUMBER	POL 113
ORIGINAL APPROVAL DATE	March 2008
RESPONSIBLE MANAGER	Manager Audit, Risk and Governance
RESPONSIBLE DIRECTORATE	Governance
<p>This document is to be reviewed: every four years or in the first twelve months of the new term of Council, whichever is the earliest.</p> <p>Next Review Date: September 2020</p>	

Revision number	Issue Date	Council Resolution	Council Meeting Date
0	March 2008	Res No: 08/076.7	31 March 2008
1	January 2009	Res No: 09/007	27 January 2009
2	July 2009	Res No: 09/077	27 July 2009
3	May 2013	Res No: 13/187	29 July 2013
4	August 2013	Res No: 13/224.1	26 August 2013
5	August 2016	General Manager approval	August 2016
6	August 2017	Res No: 17/279	28 August 2017
7	February 2020		

PART 1: INTRODUCTION

Wagga Wagga City Council is committed to developing an induction and ongoing professional development program for the Mayor and Councillors to ensure they can fulfil their statutory roles and responsibilities. As part of this program, the Mayor and each Councillor will have a Professional Development Plan that identifies specific gaps in their capabilities (ie their knowledge, skills and attributes) and identify professional development activities to build these capabilities.

1.1 Policy Objectives

The purpose of this Policy is to demonstrate Wagga Wagga City Council's commitment to ensuring that the Mayor and Councillors have access to induction and ongoing professional development which will assist them to develop and maintain the skills and knowledge required to effectively perform their civic role and responsibilities under the Local Government Act 1993 ('the Act').

1.2 Scope of Policy

This policy applies to all Councillors of Wagga Wagga City Council, including the Mayor.

1.3 Responsibilities

The Mayor and each Councillor are responsible for making themselves available to attend any development activities identified in the Professional Development Plan. The Mayor and all Councillors must make all reasonable endeavours to attend and participate in the induction sessions and professional development activities arranged for them during term of the Council.

The Manager Audit, Risk and Governance is responsible for planning, scheduling and facilitating induction and professional development activities for the Mayor and Councillors in consultation with the General Manager.

The General Manager has overall responsibility for Wagga Wagga City Council's Induction and Professional Development Program.

1.4 Budget

An annual budget allocation will be provided to support the induction and professional development activities undertaken by the mayor and councillors. Expenditure will be monitored and reported quarterly.

1.5 Approval of training and/or expenses

Professional development activities that require council funds are to be approved by the general manager in accordance with POL 025 Council's Councillor Expenses and Facilities Policy.

1.6 Review procedures

Councils are to evaluate their ongoing professional development program to assist the council to determine the program's effectiveness and to identify areas of possible improvement. The outcomes of the professional development program should, at a minimum, include councillors and mayors demonstrating the core skills and knowledge areas listed in council's needs analysis. The evaluation should assess whether these outcomes were achieved.

1.7 Legislative Context

Councillors are bound by the Local Government Act 1993 and Local Government Regulations 2005. All Mayors and Councillors have a responsibility to make all reasonable efforts to acquire and maintain the skills necessary to perform their roles. To support this, the General Manager is required under the Regulation to ensure the delivery of:

- an induction program for newly elected and returning Councillors and a specialised supplementary induction program for the Mayor within six months of their election,
- an ongoing Professional Development Program for the Mayor and each Councillor over the term of the Council to assist them to acquire and maintain the skills necessary to perform their roles. The content of the ongoing Professional Development Program is to be determined in consultation with the Mayor and each Councillor.

Under the Regulation, Mayors and Councillors must make all reasonable efforts to participate in the activities offered to them as part of an Induction or Professional Development Program. Councils are also required to report on the participation of the Mayor and Councillors in these programs.

1.8 Related Documents

- Payment Expenses and Provision of Facilities for Councillors Policy – POL 025
- Code of Conduct

1.9 Reporting Requirements

The General Manager of Wagga Wagga City Council will publically report each year in Council's Annual Report:

- the name of the Mayor and each individual Councillor that completed Council's Induction Program (where an induction program has been delivered during the relevant year)
- the name of the Mayor and each Councillor who participated in any ongoing Professional Development Program during the year
- the number of training and other activities provided to the Mayor and Councillors during the year as part of Professional Development Program
- the total cost of induction and professional development activities and any other training provided to the Mayor and Councillors during the relevant year.

1.10 Evaluation

Council will evaluate the professional development program at the end of each council term to assess whether it was effective in assisting the mayor and councillors to develop the capabilities required to fulfil their civic roles.

PART 2: POLICY CONTENT

2.1 Induction Program

Council will develop an induction program for new and returning councillors as well as a supplementary program for the mayor to ensure they are provided all the information they need to effectively fulfil their roles in the first few months of Council's term and feel confident in their ability to do so. The induction program will cover:

- an orientation to council facilities and the local government area
- an overview of the key issues and tasks for the new council including council's community strategic plan, delivery program, operational plan, resourcing strategy and community engagement plan
- the legislation, rules, principles and political context under which councils operate
- the roles and responsibilities of councillors and the mayor
- Council's organisational structure, workforce management strategy and the roles and responsibilities of the general manager and council staff
- what Council does and how it operates, including an overview of integrated planning and reporting, land-use planning, natural resource management, [community and cultural services](#), financial management [council businesses](#), [economic development](#), [infrastructure](#) and asset management by Council

- key Council policies and procedures councillors must comply with including the code of conduct
- the role of Council meetings and how to participate effectively in them the support available to the mayor and councillors and where they can go to get more information or assistance, and
- information on the process for taking the oath of office and electing the mayor at the first council meeting

In the case of the mayor, the program will also cover:

- how to be an effective leader of the governing body and the council
- the role of the Chair and how to chair council meetings
- the mayor's role in integrated planning and reporting
- the mayor's role and responsibilities under the code of conduct
- the mayor's role and responsibilities in relation to the general manager's employment
- the mayor's role at regional and other representative bodies, and
- the mayor's civic and ceremonial role.

The mayor and councillors must have a working knowledge and understanding of these areas by the end of the induction program.

The induction program will also include team building activities to help the governing body establish itself as a cohesive and collaborative team focused on a common purpose with shared values and goals. Activities will aim to ensure mayors and councillors:

- identify how they would like to work together as a team and identify a common vision for the governing body
- build relationships with each other based on trust and mutual respect that facilitate collaboration [and using that as a basis to also then develop professional, respectful relationships with staff](#)
- contribute to a positive and ethical culture within the governing body
- work towards consensus as members of the governing body for the benefit of the community
- develop respectful negotiation skills and manage alternative views within the governing body without damaging relationships
- understand what supports or undermines the effective functioning of the governing body
- respect the diversity of skills and experiences on the governing body, and
- communicate and uphold the decisions of Council in a respectful way, even if their own position was not adopted.

Activities should also help the mayor, as the leader of the governing body, to:

- act as a stabilising influence and show leadership, and
- promote a culture of integrity and accountability within Council and when representing Council in the community and elsewhere.

The mayor and councillors, including those re-elected to office, must attend all induction sessions.

Council will evaluate the induction program at the end of each council term to determine whether it has achieved these outcomes, and to identify and address areas for improvement.

2.2 Ongoing professional development program

An individual ongoing professional development plan will be developed for the mayor and each councillor to address any gaps in the capabilities (ie the knowledge, skills and attributes) needed to effectively fulfil their role.

Professional development activities will, wherever possible, follow the 70/20/10 principle. The 70/20/10 principle requires that:

- 70% of learning activities are provided via learning and developing from experience – for example, on-the-job training, self-directed learning, developmental roles, problem solving, exposure and practice
- 20% of learning activities are provided via learning and training through others – for example, personal or professional networks, coaching, mentoring, feedback, memberships and professional associations, and
- 10% of learning activities are provided via learning and developing through structured programs – for example, training courses, external or in-house workshops, seminars, webinars and other e-learning and briefing sessions conducted by the council, external training providers or industry bodies.

The timing of professional development activities for the mayor and councillors will be designed in such a way so as to not overload councillors with learning activities in the early part of council's term. The timing will reflect what knowledge and skills councillors and the mayor need at various points in council's term to undertake their roles.

The mayor and councillors will be provided with as much notice as possible for upcoming induction and professional development activities.

Each professional development plan will span the council's term, and identify professional development activities that the mayor or councillor will participate in. The Mayor and councillors are expected to complete all the activities included in their professional development plan. *To assist in this process, professional development activities will be categorised into the following areas* and will be prioritised according to need and approved by the general manager where council funds are required in accordance with council's councillor and expenses and facilities policy.

Imperative Training

Training considered imperative is vital to the role of a Councillor and must be attended by all councillors at least once per term. This training includes specific to the legislative and governance roles and functions, such as:

- Councillor Induction Program (See Section 2.1)
- Meeting procedures
- Code of Conduct
- Conflict of Interest
- The relationship between councillors and staff

Desirable Training

Training considered desirable is that which is important to the role of the councillor and is in the best interest of the councillor to attend, such as:

- Financial skills
- Planning legislation
- Strategic management
- Community leadership

Developmental Training

Developmental training is offered to councillors for the further development of skills or professional expertise. Such training may include:

- Attendance at conferences, seminars and workshops
- Informal sessions conducted by council with appropriate guest speakers or trainers
- Discussion papers, reference and research materials
- On-line training including webinars
- Mentoring

**RP-11 WAGGA WAGGA CITY COUNCIL PARTICPATION IN MARDI GRAS
2020**

Author: Fiona Piltz
General Manager: Peter Thompson

Summary: The Wagga Wagga Mardi Gras will be held on 14 March 2020. Council employees have expressed interest in once again supporting this event through participation in the community parade for and on behalf of Wagga Wagga City Council as an employer. This report seeks Council support for employee participation in this event as outlined.

Recommendation

That Council:

- a endorse the entry of a Wagga Wagga City Council float in the Mardi Gras 2020 at the request of Council staff
- b approve the budget variation as detailed in the Financial Implications section of the report

Report

The Wagga Wagga Mardi Gras will take place on 14 March 2020 from 5pm and includes a parade down Baylis Street followed by a community celebration in the Victory Memorial Gardens.

Wagga Wagga City Council are a major sponsor of this event alongside Charles Sturt University, Que, ANZ and other local businesses.

Council participated in last year's inaugural event which was a great success. Council employees have again expressed interest in volunteering their own time to support this event through participation in the Mardi Gras parade for and on behalf of Wagga Wagga City Council.

The event aims to raise the visibility of the lesbian, gay, bisexual, transgender, queer and intersex communities in the Riverina, providing an opportunity to express their creativity and celebrate their identity.

As a large employer in our community and major sponsor of the event supporting staff demonstrates to our employees and prospective employees that we support and celebrate diversity and inclusion in our workplace.

Council employees will volunteer their time to be part of the parade in the form of:

- Marcher;
- Marshall;
- Driver;
- First Aid Officer.

Council's contribution as an employer would be in the form of:

- a monetary contribution to purchase a Wagga Wagga City Council banner that can be used on an annual basis by marchers participating in the parade
- a Council ute to carry water and supplies
- using the Council logo in any promotional material or costumes as appropriate

The vehicle would be decorated by staff in a voluntary capacity.

Whilst participation by employees in this event is built on a volunteer basis, the monetary contribution to purchase a banner and the use of the Council resources is requested to assist in supporting our employees to make this event a success.

All Councillors are invited to participate with Council employees.

Financial Implications

Council to Cover		
WWCC Mardi Gras Banner		\$280.00
Council Resources		
Petrol for Vehicle		\$50.00
Vehicle	1 Council Ute (2 day hire)	\$150.00
	TOTAL	\$480.00

The costs will be attributed to existing operational cost centres.

Policy and Legislation

Local Government Act 1993 – EEO Management Plan
POL 085 - Equal Employment Opportunity Policy
Anti-Discrimination Act 1977
Anti-Discrimination Regulation 2004

Link to Strategic Plan

Community Place and Identity

Objective: We are proud of where we live and our identity

Outcome: We have a strong sense of place

Risk Management Issues for Council

- Adherence with the Mardi Gras registration and safety guidelines
- A risk assessment of the event for employee participation will be completed by Council's Safety Team

Internal / External Consultation

Internal consultation has taken place in the form of staff expressing interest in Council's participation in the event again this year. Advice to staff has been that employee participation will be subject to Council approval.

RP-12 RESPONSE TO QUESTIONS/BUSINESS WITH NOTICE**Author:** Scott Gray**General Manager:** Peter Thompson

Summary: | This report is to provide responses to Questions/Business with Notice arising from previous Ordinary Council Meetings.

Recommendation

That Council receive and note the report.

Report

The following is in response to Questions/Business with Notice raised at previous Ordinary Council meetings.

Councillor P Funnell raised a question if Council staff could investigate if there is an appetite for all day angle car parking at the eastern end of Chaston Street near the Hammond Health Centre.

Council will investigate whether there is a need and the capacity to cater for angle parking in this area.

Councillor D Hayes asked a question raised by a resident, if there are any plans to install a water drinking station or a bubbler at the half-court basketball court and playground area at the corner of Docker and Bolton streets.

There are currently no plans to install a bubbler at the half-court basketball court and playground at the corner of Docker and Bolton streets (Belling Park). The Belling Park playground is identified as a Local Major playground under the 2016-2036 Playground Strategy which does not identify including supporting infrastructure such as bubblers.

Councillor P Funnell requested advice to be provided to Councillors out of session on the development of an operational plan and budget to deal with the regrowth and clearing of vegetation at Lake Albert including consultation and impacts from the Natural Resource Access Regulator (NRAR).

Following further conversations the Director Commercial Operations has had with Councillor Funnell, Council is working out a program in the short-term to deal with vegetation. Operations and City Strategy will discuss short, medium, and longer-term options and provide advice to Councillors in due course.

Councillor T Koschel requested advice and a fact sheet to be provided to Councillors out of session outlining the history and maintenance of Lake Albert, to assist Councillors better inform the community on facts and to eliminate myths circulating in the community. He requested that this information also be provided to the media to assist in consistent factual messaging.

Council staff will work on collating relevant information and expanding on the existing content available for Lake Albert.

Financial Implications

N/A

Policy and Legislation

Code of Meeting Practice

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We have leaders that represent us

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

QUESTIONS/BUSINESS WITH NOTICE

CONFIDENTIAL REPORTS**CONF-1 RFT2020-09 BOLTON PARK AMENITIES BUILDING DESIGN & CONSTRUCT**

Author: Adrian Inglis
Director: Caroline Angel

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

CONF-2 RFT2020-10 PROVISION OF INTERNAL AUDIT SERVICES

Author: Ingrid Hensley

General Manager: Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-3 PROPOSED INTERNAL LOAN FROM SEWER FUND**Author:** Zachary Wilson**Director:** Natalie Te Pohe

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF-4 PROPOSED WRITE OFF OF UNRECOVERABLE DEBT OWED TO COUNCIL

Author: Craig Katsoolis
Director: Natalie Te Pohe

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (b) discussion in relation to the personal hardship of a resident or ratepayer.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

PRESENT

The Mayor, Councillor Greg Conkey OAM
Councillor Yvonne Braid OAM
Councillor Paul Funnell
Councillor Dan Hayes
Councillor Vanessa Keenan
Councillor Rod Kendall
Councillor Tim Koschel
Councillor Kerry Pascoe
Councillor Dallas Tout

IN ATTENDANCE

General Manager	(Mr P Thompson)
Director Corporate Services	(Mrs N Te Pohe)
Director Community	(Mrs J Summerhayes)
Director Commercial Operations	(Ms C Angel)
Director Regional Activation	(Mr M Keys)
Manager Audit, Risk & Governance	(Ms I Hensley)
Manager City Strategy	(Mr T Kell)
Manager Corporate Strategy & Communications	(Mr S Gray)
Manager Development Assessment & Building Certification	(Mr P O'Brien)
Senior Project Manager	(Mr S Darby)
Project Coordinator	(Mr T Lemerle)
Corporate Governance Coordinator	(Mrs N Johnson)
Strategic Asset Planner (Parks & Recreation)	(Mr B Creighton)
Communications & Engagement Officer	(Mr S Shaw)
Communications & Engagement Officer	(Ms M Schoonmaker)
Governance Officer	(Ms B King)

PRAYER

Almighty God,

Help protect our Mayor, elected Councillors and staff.

Help Councillors to govern with justice, integrity, and respect for equality, to preserve rights and liberties, to be guided by wisdom when making decisions and settling priorities, and not least of all to preserve harmony.

Amen.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of this Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Community members present.

APOLOGIES

No apologies were received.

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 20 JANUARY 2020

20/033 RESOLVED:

On the Motion of Councillors T Koschel and R Kendall

That the Minutes of the proceedings of the Ordinary Council Meeting held on 20 January 2020 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

DECLARATIONS OF INTEREST

Councillor T Koschel declared a Non-Significant, Non-Pecuniary Interest in RP-8 6 HARRIS ROAD GOBBAGOMBALIN (DA18/0302) PROPOSAL TO DEFER DEVELOPER CONTRIBUTIONS the reason being that he works for a financial institution and remained in the chamber during its consideration.

Councillor T Koschel declared a Non-Significant, Non-Pecuniary Interest in RP-9 RFT2020-22 FARRER ROAD WIDENING - CHANGES TO SCOPE the reason being that his daughter attends The Riverina Anglican College, which is on this road and remained in the chamber during its consideration.

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

Councillor T Koschel declared a Non-Significant, Non-Pecuniary Interest in CONF-3 PROPOSED ACQUISITION OF LAND FOR GREGADOO ROAD WIDENING the reason being that residents named in the report are known to him through mutual contacts and remained in the chamber during its consideration.

Councillor K Pascoe declared a Pecuniary Interest in RP-2 DA18/0262 - RE-DEVELOPMENT OF SITE AT 11 STURT STREET, WAGGA WAGGA LOT 12 DP1237398 the reason being that his company is constructing a building in Blake Street and vacated the chamber during its consideration.

Councillor K Pascoe declared a Pecuniary Interest in RP-7 86 HARRIS ROAD GOBBAGOMBALIN (DA18/0302) PROPOSAL TO DEFER DEVELOPER CONTRIBUTIONS the reason being that his company pays developer contributions to Council and vacated the chamber during its consideration.

Councillor P Funnell declared a Non-Significant, Non-Pecuniary Interest in CONF-3 PROPOSED ACQUISITION OF LAND FOR GREGADOO ROAD WIDENING the reason being that he knows residents who live in the area and remained in the chamber during its consideration.

Councillor V Keenan declared a Non-Significant, Non-Pecuniary Interest in CONF-3 PROPOSED ACQUISITION OF LAND FOR GREGADOO ROAD WIDENING the reason being that she knows some of the landholders identified in the report and remained in the chamber during its consideration.

Councillor D Tout declared a Non-Significant, Non-Pecuniary Interest in CONF-3 PROPOSED ACQUISITION OF LAND FOR GREGADOO ROAD WIDENING the reason being that he knows two of the residents named in the report and remained in the chamber during its consideration.

The Mayor, Councillor G Conkey OAM declared a Non-Significant, Non-Pecuniary Interest in RP-1 DA19/0537 CONCEPT DEVELOPMENT APPLICATION AT 231 GURWOOD STREET - ERIC WEISSEL OVAL the reason being that he has done some work for the developers in the past and vacated the chamber during its consideration.

The Mayor, Councillor G Conkey declared OAM a Significant, Non-Pecuniary Interest in RP-2 DA18/0262 - RE-DEVELOPMENT OF SITE AT 11 STURT STREET, WAGGA WAGGA LOT 12 DP1237398 the reason being that his son and daughter in law are part owners of an adjoining property and vacated the chamber during its consideration.

Mrs J Summerhayes, Director Community declared a Non-Significant, Non-Pecuniary Interest in RP-9 RFT2020-22 FARRER ROAD WIDENING - CHANGES TO SCOPE the reason being that her son attends The Riverina Anglican College and remained in the chamber during its consideration.

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

PROCEDURAL MOTION - CHANGE OF STANDING ORDERS

20/034 RESOLVED:

On the Motion of The Mayor, Councillor G Conkey OAM

That Council bring forward consideration of ENGLOBO to precede the public discussion forum.

CARRIED

PROCEDURAL MOTION - ENGLOBO

20/035 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That the standing orders be varied for the meeting as set out hereunder:

- Items where councillors wish to speak
- Items where no councillors wish to speak
- Confidential
- Matter of urgency
- Closure of Meeting

That RP-4, RP-8, M-1, CONF-1, CONF-4, CONF-5 be adopted as recommended in the business papers

CARRIED

PUBLIC DISCUSSION FORUM

RP-3 PROPOSED ADOPTION OF PLANNING PROPOSAL (LEP19/0006) TO REZONE LAND ON THE CORNER OF AVOCET DRIVE AND RAINBOW DRIVE, ESTELLA

- Mrs Elizabeth Plumbe – Speaking against the report

This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

PROCEDURAL MOTION - CHANGE OF STANDING ORDERS

20/036 RESOLVED:

On the Motion of Councillors D Hayes and T Koschel

That Council bring forward consideration of the following report to follow the public discussion forum:

- **RP-3 PROPOSED ADOPTION OF PLANNING PROPOSAL (LEP19/0006) TO REZONE LAND ON THE CORNER OF AVOCET DRIVE AND RAINBOW DRIVE, ESTELLA**

CARRIED

RP-3 PROPOSED ADOPTION OF PLANNING PROPOSAL (LEP19/0006) TO REZONE LAND ON THE CORNER OF AVOCET DRIVE AND RAINBOW DRIVE, ESTELLA

A Motion was moved by Councillor D Hayes and T Koschel

That Council:

- a note the receipt of two submissions during the exhibition period for planning proposal LEP19/0006, and response to items raised in those submissions
- b adopt the planning proposal LEP19/0006 to amend the Wagga Wagga Local Environmental Plan 2010
- c use Council delegation to approve the legal instrument and notify NSW Department of Planning, Industry and Environment to gazette the amendment

An AMENDMENT was moved by Councillor T Koschel and seconded by Councillor P Funnell

That Council defer consideration of PROPOSED ADOPTION OF PLANNING PROPOSAL (LEP19/0006) TO REZONE LAND ON THE CORNER OF AVOCET DRIVE AND RAINBOW DRIVE, ESTELLA until 14 April 2020 Ordinary Council Meeting.

RECORD OF VOTING ON THE AMENDMENT

For the AMENDMENT

Y Braid OAM
P Funnell
T Koschel
K Pascoe

Against the AMENDMENT

D Hayes
V Keenan
R Kendall
D Tout
G Conkey OAM

The AMENDMENT on being put to the meeting was LOST.

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

20/037 RESOLVED:

On the Motion of Councillors D Hayes and T Koschel

That Council:

- a note the receipt of two submissions during the exhibition period for planning proposal LEP19/0006, and response to items raised in those submissions
- b adopt the planning proposal LEP19/0006 to amend the Wagga Wagga Local Environmental Plan 2010
- c use Council delegation to approve the legal instrument and notify NSW Department of Planning, Industry and Environment to gazette the amendment

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

G Conkey OAM
D Hayes
V Keenan
R Kendall
D Tout

Against the Motion

Y Braid OAM
P Funnell
T Koschel
K Pascoe

NOTICES OF MOTIONS OF RESCISSION

NOR-1 RESCISSION MOTION - ROADSIDE MEMORIALS POLICY - POL118

20/038 RESOLVED:

On the Motion of Councillors T Koschel and P Funnell

That Council:

- a rescind resolution 20/0010 carried on 20 January 2020 which reads as follows

That Council:

- a note that there was one public submission received during the exhibition period the draft POL118 Roadside Memorials Policy
- b adopt the POL118 Roadside Memorial Policy
- b refer this matter to a Councillor workshop to develop guidelines for Roadside Memorials

CARRIED

This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

REPORTS FROM STAFF

RP-1 DA19/0537 CONCEPT DEVELOPMENT APPLICATION AT 231 GURWOOD STREET - ERIC WEISSEL OVAL

The Mayor, Councillor G Conkey OAM declared a Non-Significant, Non-Pecuniary Interest and vacated the chair and the chamber, the time being 6:56pm.

Councillor D Tout assumed the chair, the time being 6.56pm.

20/039 RESOLVED:

On the Motion of Councillors D Hayes and R Kendall

That Council approve the Concept Development application for land located at 231 Gurwood Street subject to the conditions outlined in the Section 4.15 assessment report for DA19/0537.

CARRIED

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

RP-2 DA18/0262 - RE-DEVELOPMENT OF SITE AT 11 STURT STREET, WAGGA WAGGA LOT 12 DP1237398

Councillor K Pascoe declared a Pecuniary Interest and vacated the chamber, the time being 7:00pm.

The Mayor, Councillor G Conkey OAM declared a Significant, Non-Pecuniary Interest and remained vacated from the chamber.

20/040 RESOLVED:

On the Motion of Councillors D Hayes and T Koschel

That Council approve DA18/0262 for 67 residential flat buildings, 3 commercial tenancies, 91 car parking spaces and associated works at 11 Sturt Street subject to the conditions contained within the attached Section 4.15 assessment report.

CARRIED

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

For the Motion

Y Braid OAM

P Funnell

D Hayes

V Keenan

R Kendall

T Koschel

D Tout

Against the Motion

Councillor D Tout vacated the chair, the time being 7.17pm.

The Mayor, Councillor G Conkey OAM re-entered the chamber and assumed the Chair, the time being 7:17pm.

Councillor K Pascoe re-entered the chamber, the time being 7:18pm.

RP-3 PROPOSED ADOPTION OF PLANNING PROPOSAL (LEP19/0006) TO REZONE LAND ON THE CORNER OF AVOCET DRIVE AND RAINBOW DRIVE, ESTELLA was moved to follow the public discussion forum.

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

RP-4 PROPOSED ROAD LEASE RENEWAL TO WAGGA MINI MIX AND PRECAST CONCRETE PTY LTD

20/041 RESOLVED:
On the Motion of Councillors V Keenan and D Hayes

That Council:

- a enter into a lease agreement with Wagga Mini Mix and Precast Concrete Pty Ltd upon the following terms:**
 - i Property – disused section of the Urana Street road reserve measuring approximately 2,870m²**
 - ii Rent - \$5,500 per annum (GST inclusive)**
 - iii Term – five years**
- b note the lease is subject to public notice requirements under sections 154 and 156 of the Roads Act 1993**
- c delegate authority to the General Manager or their delegate to execute any necessary documents on behalf of Council**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion
Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

RP-5 FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - APPOINTMENT OF COUNCILLOR

20/042 RESOLVED:
On the Motion of Councillors T Koschel and V Keenan

That Council appoint one Councillor to the Floodplain Risk Management Advisory Committee.

CARRIED

This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

The Mayor, Councillor G Conkey OAM was nominated by Councillor V Keenan.

The Mayor, Councillor G Conkey OAM accepted the nomination.

The Mayor, Councillor G Conkey OAM was elected to be the Councillor representative on the Floodplain Risk Management Advisory Committee.

RECORD OF VOTING ON THE MOTION

For the Motion

Against the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

RP-6 COMPLAINTS HANDLING POLICY

20/043 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council:

- a note that there were no public submissions received during the exhibition period of the draft Complaint Handling Policy (POL 103)
- b adopt the Complaint Handling Policy (POL 103)

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Against the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Councillor P Funnell vacated the chamber, the time being 7:32pm.

Councillor P Funnell re-entered the chamber, the time being 7:33pm.

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

Councillor D Hayes vacated the chamber, the time being 7:36pm.

Councillor D Hayes re-entered the chamber, the time being 7:37pm.

RP-7 86 HARRIS ROAD GOBBAGOMBALIN (DA18/0302) PROPOSAL TO DEFER DEVELOPER CONTRIBUTIONS

Councillor K Pascoe declared a Pecuniary Interest and vacated the chamber, the time being 7:35pm.

A Motion was moved by Councillors D Tout and R Kendall

That Council:

- a defer the Section 7.11 infrastructure contributions due for the subdivision of 86 Harris Road as detailed in DA18/0302.02 for 210 lots
- b defer the Section 64 Stormwater and Sewer infrastructure contributions due for the subdivision of 86 Harris Road as detailed in the DA18/0302.02 for 210 lots
- c prior to the release of a Subdivision Certificate for each stage require an unconditional bank guarantee in Councils favour from Combined Development Group Pty Ltd for the amount of the outstanding infrastructure contributions as they apply to each stage, for a maximum of 12 months

RECORD OF VOTING ON THE MOTION

For the Motion
G Conkey OAM
R Kendall
D Tout

Against the Motion
Y Braid OAM
P Funnell
D Hayes
V Keenan
T Koschel

The Motion on being put to the meeting was LOST.

Councillor K Pascoe re-entered the chamber, the time being 7:56pm.

RP-8 RFT2020-14 RELOCATION OF RISING MAIN SPS15 TO KOORINGAL SEWAGE WORKS

20/044 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council note the typographical error contained in the Council Report for the relocation of Rising Main SPS15 to Koorimal Sewage Works and note the correct ABN for FB Contracting Pty Ltd is 19 154 665 317.

CARRIED

This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

RP-9 RFT2020-22 FARRER ROAD WIDENING - CHANGES TO SCOPE

20/045 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a note the issues experienced on the Farrer Road project requiring alterations to the design scope
- b approve the budget variations as noted in the financial implications section of this report excluding Item 3 "Messenger Avenue connection"
- c request Riverina Water to consider costs that Wagga Wagga City Council have incurred to date with regard to the protection of the water main and other matters with regards to this project

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

This is page 12 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

COMMITTEE MINUTES

M-1 AIRPORT ADVISORY COMMITTEE - MINUTES - NOVEMBER AND DECEMBER 2019

20/046 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council receive the minutes of the Airport Advisory Community Committee Meetings held on 6 November and 10 December 2019.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

QUESTIONS/BUSINESS WITH NOTICE

The following Questions/Business with Notice will be addressed in the next available Business paper:

1. Councillor P Funnell requested advice to be provided to Councillors out of session on the development of an operational plan and budget to deal with the regrowth and clearing of vegetation at Lake Albert including consultation and impacts from the Natural Resource Access Regulator (NRAR).
2. Councillor R Kendall stated that he attended TumbaTrek 2020 along with Councillor V Keenan on the weekend. Snowy Valley Council expressed to the Councillors their gratitude and complimented Wagga Wagga City Council staff for their contributions during the recent bushfire emergency.
3. Councillor T Koschel requested advice and a fact sheet to be provided to Councillors out of session outlining the history and maintenance of Lake Albert, to assist Councillors better inform the community on facts and to eliminate myths circulating in the community. He requested that this information also be provided to the media to assist in consistent factual messaging.

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

4. Councillor K Pascoe supported comments from other Councillors in regards to Lake Albert and stated that the foreshores require a good clean-up.
5. The Mayor, Councillor G Conkey OAM congratulated event organisers and Oasis staff for the set up and facilitation of the Country Water Polo Championships held in Wagga Wagga over the weekend. Congratulating all involved in the successful event.

CLOSED COUNCIL

20/047 RESOLVED:

On the Motion of Councillors T Koschel and R Kendall

That the Council now resolve itself into a Closed Council, the time being 8.26pm.

CARRIED

AT THIS STAGE OF THE MEETING THE PRESS AND PUBLIC GALLERY RETIRED FROM THE COUNCIL MEETING.

CONFIDENTIAL REPORTS

CONF-1 PROPOSED EASEMENT FOR RIGHT OF CARRIAGEWAY WITH LOTS A & C DP 311306 AT TARCUTTA STREET, WAGGA

20/048 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council:

- a acquire easements for right of carriageway within Lots A & C DP 311306 at Tarcutta Street, Wagga Wagga
- b pay compensation and meet other costs in the amounts specified in the body of this report
- c delegate authority to the General Manager or their delegate to complete and execute the any necessary documents on behalf of the Council
- d authorise the affixing of Council's common seal to all relevant documents as required

CARRIED

This is page 14 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 10 February 2020.

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

**CONF-2 PROPOSED ACQUISITION OF LAND AND EASEMENTS FOR
STORMWATER AND SEWER MANAGEMENT WITHIN LOT 2 DP
719938 AT HARRIS ROAD, GOBBAGOMBALIN**

20/049 RESOLVED:

On the Motion of Councillors R Kendall and D Hayes

That Council:

- a delegate authority to the General Manager, or their delegate to negotiate the acquisition of easements for drainage and sewage within Lot 2 DP 719938 at Harris Road, Gobbagombalin within the parameters outlined in the body of this report
- b delegate authority to the General Manager, or their delegate to negotiate the acquisition of land for construction of a detention basin within Lot 2 DP 719938 at Harris Road, Gobbagombalin within the parameters outlined in the body of this report
- c authorise the General Manager, or their delegate to enter into an access licence to permit construction of the necessary infrastructure
- d delegate authority to the General Manager or their delegate to complete and execute the any necessary documents on behalf of the Council
- e authorise the affixing of Council's common seal to all relevant documents as required
- f arrange an onsite inspection for Councillors prior to the Council Meeting 24 February 2020

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

G Conkey OAM
D Hayes
V Keenan
R Kendall
T Koschel
D Tout

Against the Motion

Y Braid OAM
P Funnell
K Pascoe

This is page 15 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

**CONF-3 PROPOSED ACQUISITION OF LAND FOR GREGADOO ROAD
WIDENING**

20/050 RESOLVED:

On the Motion of Councillors T Koschel and D Hayes

That Council:

- a delegate authority to the General Manager, or their delegate to negotiate acquisition of the land identified as parcels A – M inclusive upon the parameters identified in the body of this report
- b authorise payment of the compensation sums identified in the body of the report
- c receive a separate report concerning compulsory acquisition of Crown Land at Lot 198 DP 45443 and Lot 7004 DP 1049750
- d prepare a road widening plan for the land parcels identified as N – AG inclusive in the body of this report
- e undertake public notice advertising and community consultation for the road widening plan in accordance with s 22 (2) of the Roads Act 1993 and the additional recommendations contained in the body of this report
- f at the conclusion of the public notice period submit the road widening plan together with any submissions received to the Minister administering the Roads Act 1993 for approval
- g upon approval of the road widening plan publish a road widening order in the NSW Government Gazette and undertake notification requirements as set out in s25 (4) of the Roads Act 1993
- h delegate authority to the General Manager or their delegate to execute any necessary documents on behalf of the Council
- i authorise the affixing of Council's common seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

This is page 16 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

CONF-4 RFT2020-06 MUSEUM REDEVELOPMENT DESIGN & CONSTRUCTION

20/051 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council:

- a in accordance with Clause 178(1)(b) of the Local Government (General Regulation) 2005 (LG Regulation), decline to accept any of the tenders submitted in response to RFT2020-06 Museum Redevelopment D&C
- b in accordance with Clause 178(3)(b) of the Local Government (General Regulation) 2005 (LG Regulation), invite fresh applications by public advertisement, as an Open Tender

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

CONF-5 RFQ2020-534 SUPPLY OF FOUR 4X2 CREW CAB TIPPER TRUCKS

20/052 RESOLVED:

On the Motion of Councillors V Keenan and D Hayes

That Council:

- a accept the offer of Wagga Trucks (ABN: 86 087 947 608) for four new 2020 HINO 921, 4X2 Crew Cab, 300 Series Truck and Tipper Tray for the amount of \$340,424.88 excluding GST (each unit costing \$85,106.22 excluding GST)
- b authorise the General Manager or their delegate to enter into a contract with Wagga Trucks (ABN: 86 087 947 608) for the supply of four new 2020 HINO 921, 4X2 Crew Cab, 300 Series Truck and Tipper Tray for the amount of \$340,424.88 excluding GST (each unit costing \$85,106.22 excluding GST)

This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 10 February 2020**.

- c authorise the affixing of Council's Common seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
G Conkey OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

REVERSION TO OPEN COUNCIL

20/053 RESOLVED:

On the Motion of Councillors V Keenan and P Funnell

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 9.15pm.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 9.17pm.

.....
MAYOR

This is page 18 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **10 FEBRUARY 2020**.

.....MAYORGENERAL MANAGER