

AGENDA AND BUSINESS PAPER

Ordinary Meeting of Council

**To be held on
MONDAY
27 APRIL 2020
AT 6:00PM**

Cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650
PO Box 20, Wagga Wagga

Phone: 1300 292 442
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Website: www.wagga.nsw.gov.au



NOTICE OF MEETING

In pursuance of the provisions of the Local Government Act, 1993 and the Regulations there under, notice is hereby given that an Ordinary Meeting of the Council of the City of Wagga Wagga will be held in the Council Chamber, Civic Centre, Corner Baylis and Morrow Streets, Wagga Wagga, on Monday 27 April 2020 at 6:00pm.

Council live streams video and audio of Council meetings. Members of the public are advised that their voice and/or image may form part of the webcast.



Mr Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



**Mayor
Councillor Greg
Conkey OAM**



**Deputy Mayor
Councillor Dallas
Tout**



**Councillor Yvonne
Braid**



**Councillor Paul
Funnell**



**Councillor Dan
Hayes**



**Councillor Vanessa
Keenan**



**Councillor Rod
Kendall**



**Councillor Tim
Koschel**

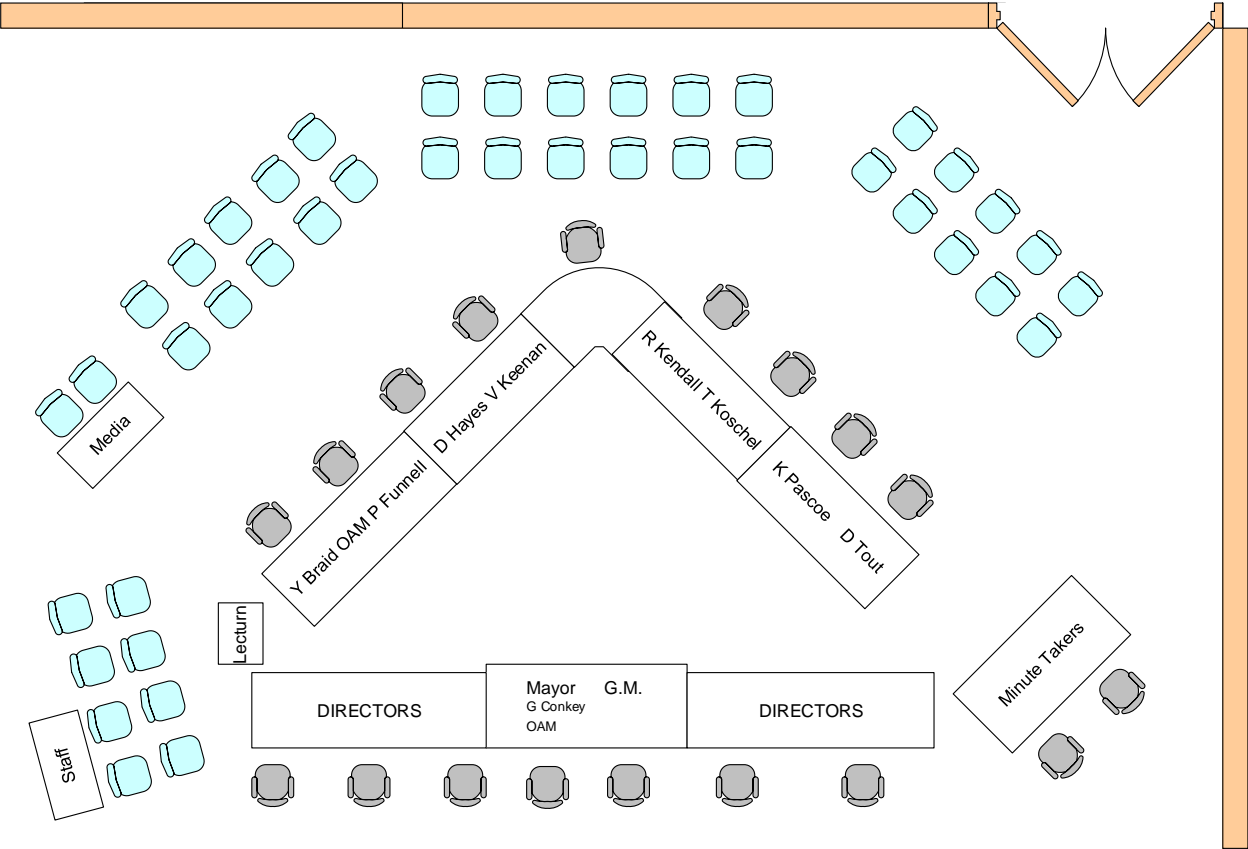


**Councillor Kerry
Pascoe**

QUORUM

The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office for the time being who are eligible to vote at the meeting.

COUNCIL MEETING ROOM



ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 27 APRIL 2020

ORDER OF BUSINESS:

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PRAYER

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 14 APRIL 2020

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 14 April 2020 be confirmed as a true and accurate record.

Attachments

1   Minutes - Ordinary Council Meeting - 14 April 2020 57

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 FINANCIAL PERFORMANCE REPORT AS AT 31 MARCH 2020

Author: Carolyn Rodney

Director: Natalie Te Pohe

Summary: This report is for Council to consider and approve the proposed 2019/20 budget variations required to manage the 2019/20 budget and Long Term Financial Plan, and details Council's external investments and performance as at 31 March 2020.

Recommendation

That Council:

- a approve the proposed 2019/20 budget variations for the month ended 31 March 2020 and note the forecasted balanced budget position presented
- b note the Responsible Accounting Officer's reports, in accordance with the Local Government (General) Regulation 2005 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- c note the details of the external investments as at 31 March 2020 in accordance with section 625 of the Local Government Act 1993

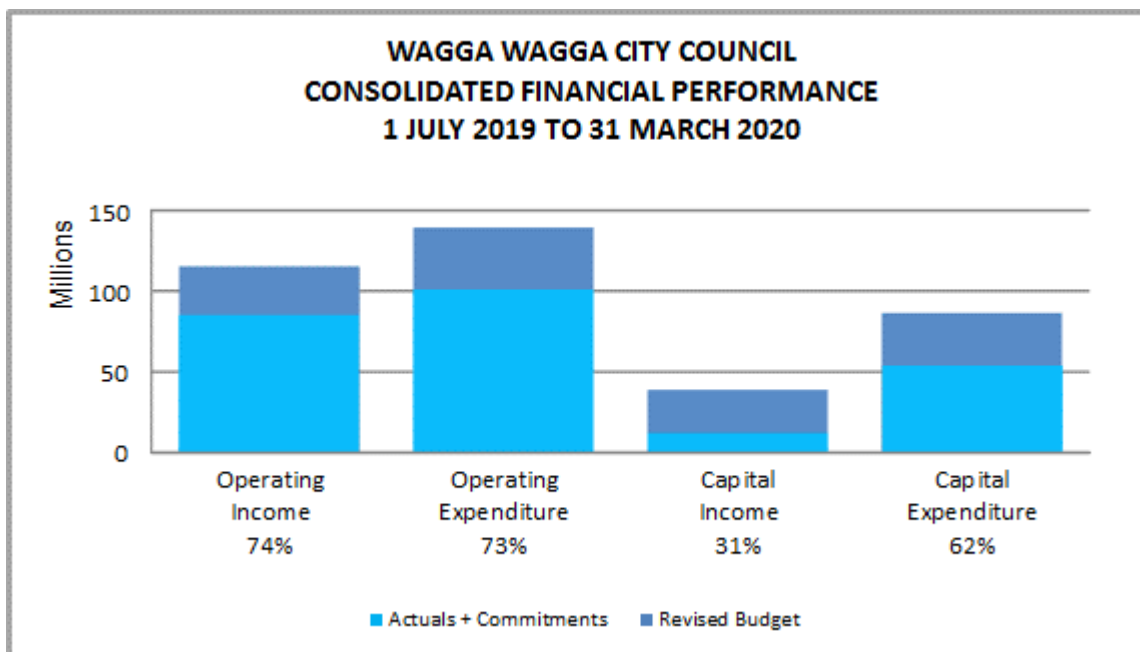
Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as at 31 March 2020. Proposed budget variations are detailed in this report for Council's consideration and adoption.

Council has experienced a negative monthly investment performance for the month of March when compared to budget (\$958,299 down on monthly budget). This is mainly due to negative returns from Council's Floating Rate Note portfolio and TCorp Long Term Growth fund, resulting from the ongoing concerns of the COVID-19 pandemic.

There will be a report presented to Council at a future Council meeting providing advice on the indicative financial impact of COVID-19 on Council's 2019/20 Budget.

Key Performance Indicators



OPERATING INCOME

Total operating income is 74% of approved budget, which is on budget for the end of March (this percentage excludes capital grants and contributions). An adjustment has been made to reflect the levy of rates that occurred at the start of the financial year. Excluding this adjustment, operating income received is 89%. As noted earlier, the indicative financial impact of COVID-19 on Council's 2019/20 Budget will be presented at a future Council meeting.

OPERATING EXPENSES

Total operating expenditure is 73% of approved budget and is tracking within budget at this stage of the financial year.

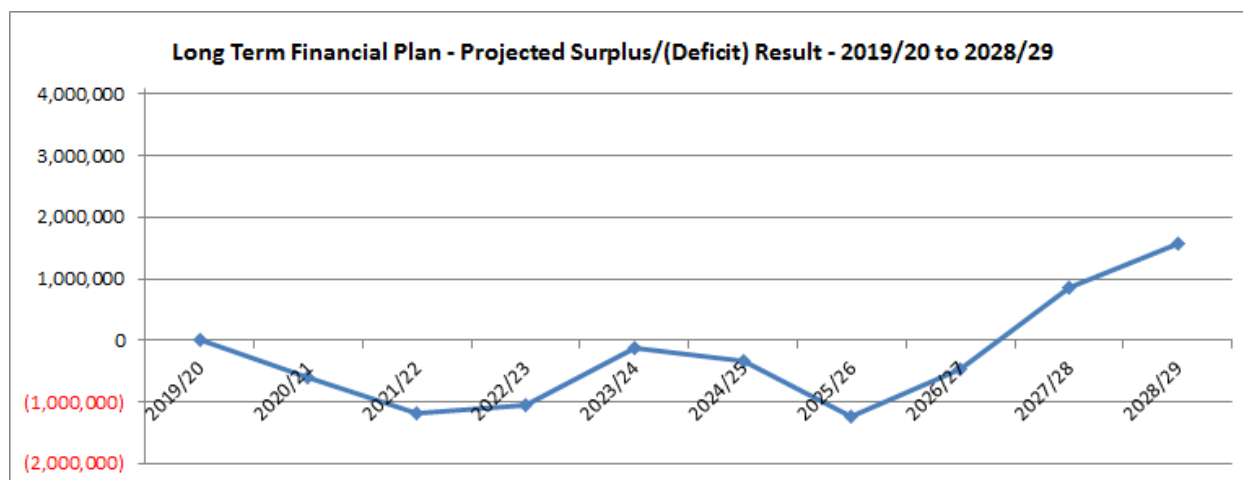
CAPITAL INCOME

Total capital income is 31% of approved budget. It is important to note that the actual income from capital is influenced by the timing of the receipt of capital grants and contributions relating to projects. This income also includes the sale of property, plant and equipment.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 62% of approved budget (including 'Potential Projects'). Excluding 'Potential Projects' budgets, the capital expenditure including commitments is 69% of approved budget.

CURRENT LONG TERM FINANCIAL PLAN – PROJECTED SURPLUS/ (DEFICIT) BUDGET POSITION*



*The Long Term Financial Plan 10 year Surplus/(Deficit) budgets as presented in this graph, are based on the current adopted budget and does not include any forecasted adjustments as a result of COVID-19. It also does not include any proposed adjustments for the draft 2021/30 LTFP, which will be presented to Council 27 April 2020 to go on public exhibition in May, for adoption in June 2020.

WAGGA WAGGA CITY COUNCIL STATEMENT OF FINANCIAL PERFORMANCE 1 JULY 2019 TO 31 MARCH 2020							
CONSOLIDATED STATEMENT							
	ORIGINAL BUDGET 2019/20	BUDGET ADJ 2019/20	APPROVED BUDGET 2019/20	YTD ACTUAL EXCL COMMT'S 2019/20	COMMT'S 2019/20	YTD ACTUAL + COMMT'S 2019/20	YTD % OF BUD
Revenue							
Rates & Annual Charges	(69,736,893)	(63,636)	(69,800,529)	(52,325,500)	0	(52,325,500)	75%
User Charges & Fees	(28,440,057)	(69,500)	(28,509,557)	(20,504,164)	0	(20,504,164)	72%
Interest & Investment Revenue	(3,774,001)	0	(3,774,001)	(1,817,883)	0	(1,817,883)	48%
Other Revenues	(3,053,633)	(240,553)	(3,294,186)	(2,946,776)	0	(2,946,776)	89%
Operating Grants & Contributions	(14,280,296)	4,365,943	(9,914,354)	(7,612,744)	0	(7,612,744)	77%
Capital Grants & Contributions	(56,263,733)	20,666,648	(35,597,085)	(11,521,688)	0	(11,521,688)	32%
Total Revenue	(175,548,613)	24,658,902	(150,889,711)	(96,728,754)	0	(96,728,754)	64%
Expenses							
Employee Benefits & On-Costs	46,012,119	(63,200)	45,948,419	34,660,152	56,487	34,716,640	76%
Borrowing Costs	3,587,823	(264,964)	3,322,860	2,195,765	0	2,195,765	66%
Materials & Contracts	32,357,210	9,561,399	41,919,109	23,792,880	6,718,466	30,511,346	73%
Depreciation & Amortisation	34,843,073	0	34,843,073	26,132,305	0	26,132,305	75%
Other Expenses	13,015,295	199,811	13,215,106	7,327,658	166,157	7,493,815	57%
Total Expenses	129,815,520	9,433,046	139,248,566	94,108,759	6,941,110	101,049,870	73%
Net Operating (Profit)/Loss	(45,733,093)	34,091,948	(11,641,145)	(2,619,995)	6,941,110	4,321,115	
Net Operating (Profit)/Loss before Capital Grants & Contributions	10,530,640	13,425,300	23,955,940	8,901,693	6,941,110	15,842,803	
Capital / Reserve Movements							
Capital Exp - Renewals	34,034,738	(615,622)	56,582,538	22,649,928	19,708,819	42,358,746	75%
Capital Exp - New Projects	42,696,132	(18,670,888)	17,905,100	6,791,930	1,938,594	8,730,523	49%
Capital Exp - Project Concepts	38,364,925	(12,800,615)	8,521,033	232,954	78,649	311,603	4%
Loan Repayments	3,380,744	(21,035)	3,359,708	2,535,558	0	2,535,558	75%
New Loan Borrowings	(21,222,532)	1,887,999	(19,334,533)	0	0	0	0%
Sale of Assets	(1,502,910)	(1,745,414)	(3,248,324)	(608,072)	0	(608,072)	19%
Net Movements Reserves	(15,174,931)	(2,126,373)	(17,301,304)	0	0	0	0%
Total Cap/Res Movements	80,576,166	(34,091,948)	46,484,218	31,602,298	21,726,061	53,328,359	

	ORIGINAL BUDGET 2019/20	BUDGET ADJ 2019/20	APPROVED BUDGET 2019/20	YTD ACTUAL EXCL COMMT'S 2019/20	COMMT'S 2019/20	YTD ACTUAL + COMMT'S 2019/20	YTD % OF BUD
Net Result after Depreciation	34,843,073	0	34,843,073	28,982,303	28,667,172	57,649,474	
Add back Depreciation Expense	34,843,073	0	34,843,073	26,132,305	0	26,132,305	75%
Cash Budget (Surplus)/Deficit	0	0	0	2,849,998	28,667,172	31,517,169	

Revised Budget Result - Surplus/(Deficit)	\$'000s
Original 2019/20 Budget Result as adopted by Council	\$0
Total Budget Variations approved to date	\$0
Budget Variations for March 2020	\$0
Proposed Revised Budget result for 31 March 2020	\$0

The proposed Budget Variations to 31 March 2020 are listed below:

Budget Variation	Amount	Funding Source	Net Impact Fav/ (Unfav)
2 – Safe and Healthy Community			
Museum Exhibition Space Fit Out	\$144K	State Government Grant (\$68K) Existing Museum Operational Budgets (\$76K)	Nil
Council has been successful in securing State Government Grant funding under the <i>November 2019 - Arts & Culture Grant Funding</i> program. The grant funding will enable Council to fit-out the museum exhibition space as part of the Museum of the Riverina Redevelopment through the purchase of high-quality exhibition cases. With the grant funding requiring Council to match the grant funds it is proposed to fund Council's portion from existing Museum operational budgets. The grant funds will be paid over two payments with 90% (\$68,400) to be received in 2019/20 and the remaining 10% (\$7,600) to be received upon completion of the fit-out which is expected to be in 2021/22. Estimated Project Completion: November 2021			
3 – Growing Economy			
Bushfire Community Resilience & Economic Recovery	\$100K	Joint State and Commonwealth Government Grant (\$100K)	Nil

Budget Variation	Amount	Funding Source	Net Impact Fav/ (Unfav)
Council has been successful in securing State and Commonwealth Government Joint Grant funding under the <i>Bushfire Community Resilience and Economic Recovery Funds: Phase 1</i> program. The aim of this funding is to meet the immediate recovery needs of the communities directly affected by the recent natural disaster.			
Valuation of Wagga Airport Assets	\$43K	Airport Reserve (\$43K)	Nil
As part of Stage 2 of the Airport accounting review, Council has engaged a consultant to undertake a valuation of the Airport infrastructure assets. It is proposed to fund these works from the Airport Reserve. Estimated completion: 30 June 2020			
5 – The Environment			
Pipe Network Relocation of Rising Mains	\$120K	Sewer Reserve (\$120K)	Nil
Additional funds are required for the Pipe Network Relocation of Rising Mains for Sheppard Street, Forsyth Street and Simmons Street Sewer Pump Stations due to a required change in scope of works for the project. The change in scope includes additional under bores, connections and road restorations. This will bring the total project budget to \$1.16M. It is proposed to fund the variation from the Sewer Reserve. Estimated completion: 30 June 2020			
Narrung Street Treatment Plant Flood Protection	\$230K	Sewer Reserve (\$200K) Existing Sewer Operational Budgets (\$30K)	Nil
A Polyethylene (PE) liner is required to be installed in the Narrung Street Emergency Storage Pond to ensure sewage does not enter the groundwater and adjacent Murrumbidgee River. Previous drought conditions have made the installation of the PE liner non-urgent. The original purpose of the Emergency Storage Pond was to hold up to 20 ML of bypassed sewage during periods of high rainfall to cope with increased inflow/infiltration into the Narrung Street Sewage Treatment Plant (STP) sewerage reticulation. The Contractors operating and maintaining the STP (Downer Australia Pty Ltd) wish to replace the existing diffusers (some have failed), at their expense, with a more efficient type of diffuser which will save power costs and increase the treatment capacity of the STP. In order to complete this project, each of the Sequential Batch Reactor tanks will need to be pumped into the Emergency Storage Pond whilst the diffuser changeover occurs. This is an ideal time to install the PE Liner. \$20K is allocated to the project in 2020/21 in Potential Projects. It is proposed to bring the project forward out of Potential Projects and into the			

<i>Budget Variation</i>	<i>Amount</i>	<i>Funding Source</i>	<i>Net Impact Fav/ (Unfav)</i>
Capital Works Delivery Program in 2019/20 and fund the additional works from existing Sewer Operational Budgets and the Sewer Reserve. Estimated Completion: 30 June 2020			
Bomen NBN Area Switch	\$1.395M	Infrastructure NSW Grant (\$1.395M)	Nil
It is proposed to separate and bring forward into 2019/20 the Bomen NBN Area Switch from the Riverina Intermodal Freight and Logistics (RiFL) Stage 2C - Industrial Subdivision - Civil Works Project which is scheduled to commence in 2020/21 due to the availability of NBN to undertake the works earlier than originally anticipated. The works are funded from grant funds provided by Infrastructure NSW as part of the Growing Local Economies program. Estimated Completion: 30 June 2020			
SURPLUS/(DEFICIT)			\$0K

Current Restrictions

RESERVES SUMMARY					
31 MARCH 2020					
	CLOSING BALANCE 2018/19	ADOPTED RESERVE TRANSFERS 2019/20	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 30.3.2020	PROPOSED CHANGES for Council Resolution	REVISED BALANCE
Externally Restricted					
Developer Contributions - Section 7.11	(23,836,289)	3,427,074	(5,794,902)		(26,204,116)
Developer Contributions - Section 7.12	97,487	(32,500)	134,012		198,999
Developer Contributions – S/Water DSP S64	(6,551,347)	2,579,329	(1,276,930)		(5,248,947)
Sewer Fund	(31,115,819)	155,636	6,230,376	319,711	(24,410,096)
Solid Waste	(21,521,767)	2,164,970	(1,836,399)		(21,193,196)
Specific Purpose Grants	(4,044,299)	0	4,044,299		0
SRV Levee	(3,853,286)	(3,211)	1,708,696		(2,147,801)
Stormwater Levy	(3,699,109)	2,758,808	(2,199,103)		(3,139,404)
Total Externally Restricted	(94,524,428)	11,050,106	1,010,050	319,711	(82,144,561)
Internally Restricted					
Airport	(442,321)	(522,440)	(43,496)	43,350	(964,907)
Art Gallery	(33,971)	(6,865)	0		(40,836)
Ashmont Community Facility	(7,500)	(1,500)	0		(9,000)
Bridge Replacement	(601,972)		0		(601,972)
CBD Carparking Facilities	(884,968)	110,302	666,796		(107,870)
CCTV	(84,476)	18,000	0		(66,476)
Cemetery Perpetual	(107,717)	(133,730)	16,519		(224,928)
Cemetery	(448,951)	110,164	(47,707)		(386,494)
Civic Theatre Operating	(125,471)	8,327	20,913		(96,231)
Civic Theatre Technical Infrastructure	(82,706)	10,000	65,000		(7,706)
Civil Projects	(155,883)	24,000	(10,133)		(142,016)
Community Amenities	(76,763)	(214,928)	25,000		(266,691)
Community Works	(86,412)	(32,217)	63,020		(55,609)
Council Election	(343,408)	(83,163)	0		(426,571)
Economic Development	(500,000)	(80,000)	90,000		(490,000)
Emergency Events	(191,160)	(50,000)	90,420		(150,740)
Employee Leave Entitlements	(3,585,224)		0		(3,585,224)
Environmental Conservation	(115,206)		(42,725)		(157,931)
Estella Community Centre	(230,992)		0		(230,992)
Family Day Care	(245,192)	93,442	0		(151,750)
Fit for the Future	(1,785,102)	266,703	(3,054,537)		(4,572,935)
Generic Projects Saving	(816,377)	20,000	31,130		(765,248)
Glenfield Community Centre	(21,704)	(2,000)	0		(23,704)
Grants Commission	(5,256,259)		5,256,259		0
Grassroots Cricket	(70,992)		0		(70,992)
Gravel Pit Restoration	(797,002)		3,546		(793,456)

RESERVES SUMMARY

31 MARCH 2020

	CLOSING BALANCE 2018/19	ADOPTED RESERVE TRANSFERS 2019/20	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 30.3.2020	PROPOSED CHANGES for Council Resolution	REVISED BALANCE
Gurwood Street Property	(50,454)		0		(50,454)
Hampden Bridge	(107,198)		107,198		0
Information Services	(775,938)	(222,792)	222,315		(776,415)
Infrastructure Replacement	(335,497)	(30,192)	0		(365,689)
Insurance Variations	(100,246)		0		(100,246)
Internal Loans	(660,754)	260,962	(1,910,123)		(2,309,915)
Lake Albert Improvements	(28,338)	(21,515)	(158,608)		(208,461)
LEP Preparation	(2,667)		0		(2,667)
Livestock Marketing Centre	(3,311,635)	972,792	(2,367,862)		(4,706,704)
Museum Acquisitions	(39,378)		0		(39,378)
Oasis Building Renewal	(320,759)	65,000	28,529		(227,230)
Oasis Plant	(1,239,132)	857,486	(441,652)		(823,298)
Office Equipment/Building Projects	(159,030)		156,530		(2,500)
Parks & Recreation Projects	(206,102)	30,148	136,954		(39,000)
Planning Legals	0	(40,000)	0		(40,000)
Plant Replacement	(3,550,033)	660,253	1,055,919		(1,833,861)
Playground Equipment Replacement	(95,290)	(165,727)	0		(261,017)
Project Carryovers	(2,453,184)	518,327	1,934,858		0
Public Art	(198,922)	30,300	45,594		(123,028)
Robertson Oval Redevelopment	(92,151)		0		(92,151)
Senior Citizens Centre	(17,627)	(2,000)	0		(19,627)
Sister Cities	(46,328)	(10,000)	0		(56,328)
Sporting Event Attraction	(169,421)		110,000		(59,421)
Sporting Event Operational	(100,000)		0		(100,000)
Stormwater Drainage	(158,242)	(100,000)	50,000		(208,242)
Strategic Real Property	0		(395,000)		(395,000)
Street Lighting Replacement	(56,549)		43,288		(13,261)
Subdivision Tree Planting	(702,868)	(20,000)	90,000		(632,868)
Sustainable Energy	(527,244)	389,333	(43,545)		(181,456)
Unexpended External Loans	(431,337)		36,485		(394,852)
Workers Compensation	(93,251)		(133,461)		(226,712)
Total Internally Restricted	(33,127,305)	2,706,471	1,697,423	43,350	(28,680,062)
Total Restricted	(127,651,734)	13,756,577	2,707,473	363,061	(110,824,623)
Total Unrestricted	(5,725,794)	0	0	0	(5,725,794)
Total Cash, Cash Equivalents and Investments	(133,377,528)	13,756,577	2,707,473	363,061	(116,550,417)

CONTRACTS REVIEW STATEMENT						
1 January 2020 to 31 March 2020						
Contract Number	Contractor	Contract Detail & Purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Yes/No)
2020-533	WSP Australia Pty Ltd	ATP detailed intersection designs	\$82,709.00	1/02/2020	16 weeks	Y
2020-541	Bidgee Welding Pty Ltd	Footbridge Marshall's Creek	\$186,989.00	14/02/2020	6 weeks	Y
PE10868	Computer Systems Australia	Hardware platforms for VM software	\$147,213.00	7/02/2020	8 weeks	Y
PE10620	Audit Office NSW	Financial Statements/auditing	\$121,770.00	22/01/2020	10 months	Y
PE11167	Cambia Consulting	Consulting asset management services	\$85,360.00	21/02/2020	8 Weeks	Y
PE11198	Aerometrex	Aerial imagery	\$54,450.00	28/02/2020	8 weeks	Y

CONSULTANCY & LEGAL EXPENSES BUDGET REVIEW STATEMENT								
31 MARCH 2020								
	Approved Changes				REVISED BUDGET	RECOMMENDED CHANGES for Council Resolution	PROJECTED YEAR END RESULT	ACTUAL YTD
	BUDGET 2019/20	SEPTEMBER QTR BUDGET VARIATIONS APPROVED TO DATE	DECEMBER QTR BUDGET VARIATIONS APPROVED TO DATE	MARCH QTR BUDGET VARIATIONS APPROVED TO DATE				
Consultancy Expenses	344,935	204,120	0	77,600	626,655	0	626,655	416,390
Legal Expenses	260,795	70,173	9,074	0	340,042	0	340,042	220,380

Investment Summary as at 31 March 2020

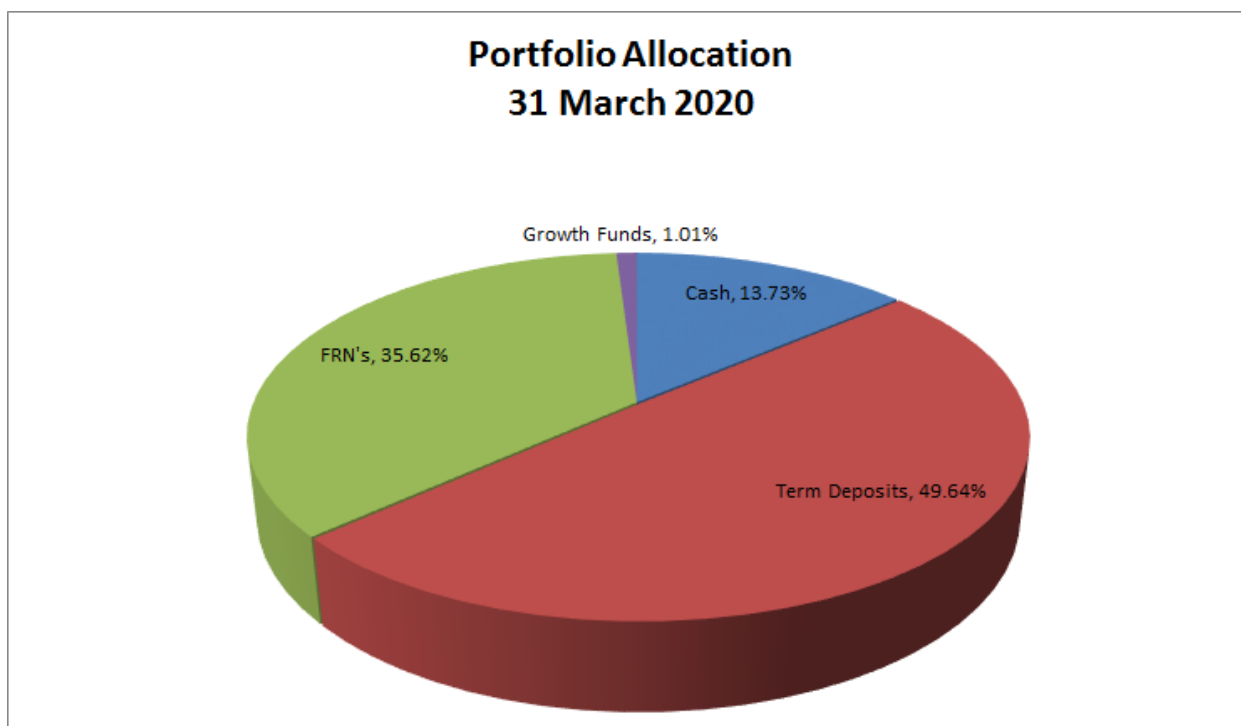
In accordance with Regulation 212 of the *Local Government (General) Regulation 2005*, details of Wagga Wagga City Council's external investments are outlined below:

Institution	Rating	Closing Balance Invested 29/02/2020 \$	Closing Balance Invested 31/03/2020 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
Short Term Deposits								
AMP	BBB+	2,000,000	2,000,000	2.10%	1.40%	2/12/2019	1/06/2020	6
AMP	BBB+	1,000,000	1,000,000	2.00%	0.70%	13/11/2019	11/05/2020	6
AMP	BBB+	1,000,000	1,000,000	2.10%	0.70%	2/12/2019	1/06/2020	6
MyState	BBB	1,000,000	1,000,000	2.75%	0.70%	1/04/2019	1/04/2020	12
NAB	AA-	1,000,000	0	0.00%	0.00%	28/08/2019	3/03/2020	6
ICBC	A	1,000,000	1,000,000	1.67%	0.70%	29/08/2019	28/08/2020	12
NAB	AA-	2,000,000	0	0.00%	0.00%	30/08/2019	6/03/2020	6
Macquarie Bank	A+	2,000,000	0	0.00%	0.00%	2/09/2019	2/03/2020	6
NAB	AA-	1,000,000	1,000,000	1.70%	0.70%	10/09/2019	11/05/2020	8
Macquarie Bank	A+	0	1,000,000	1.65%	0.70%	9/03/2020	7/09/2020	6
Total Short Term Deposits		12,000,000	8,000,000	2.01%	5.59%			
At Call Accounts								
NAB	AA-	1,308,795	601,301	0.25%	0.42%	N/A	N/A	N/A
CBA	AA-	2,034,934	2,034,801	0.25%	1.42%	N/A	N/A	N/A
CBA	AA-	14,988,976	17,004,874	1.60%	11.89%	N/A	N/A	N/A
Total At Call Accounts		18,332,705	19,640,976	1.42%	13.73%			
Medium Term Deposits								
Rabobank	A+	1,000,000	1,000,000	3.16%	0.70%	5/06/2017	6/06/2022	60
BOQ	BBB+	2,000,000	2,000,000	3.10%	1.40%	7/07/2017	7/07/2020	36
Rabobank	A+	1,000,000	1,000,000	3.20%	0.70%	25/08/2016	25/08/2021	60
Westpac	AA-	3,000,000	3,000,000	1.65%	2.10%	10/03/2017	10/03/2022	60
Auswide	BBB	2,000,000	2,000,000	2.95%	1.40%	5/10/2018	6/10/2020	24
BOQ	BBB+	2,000,000	2,000,000	3.35%	1.40%	3/01/2018	4/01/2022	48
Police Credit Union	NR	2,000,000	2,000,000	3.05%	1.40%	29/10/2018	29/10/2020	24
Australian Military Bank	BBB+	1,000,000	1,000,000	2.95%	0.70%	29/05/2018	29/05/2020	24
BOQ	BBB+	1,000,000	1,000,000	3.50%	0.70%	1/06/2018	1/06/2022	48
Westpac	AA-	2,000,000	2,000,000	3.02%	1.40%	28/06/2018	28/06/2021	36
Westpac	AA-	2,000,000	2,000,000	2.88%	1.40%	28/06/2018	29/06/2020	24
ING Bank	A	2,000,000	2,000,000	2.86%	1.40%	16/08/2018	17/08/2020	24
BOQ	BBB+	3,000,000	3,000,000	3.25%	2.10%	28/08/2018	29/08/2022	48
ING Bank	A	3,000,000	3,000,000	2.85%	2.10%	30/08/2018	14/09/2020	24
P&N Bank	BBB	1,000,000	1,000,000	3.10%	0.70%	16/10/2018	18/10/2021	36
Westpac	AA-	2,000,000	2,000,000	3.05%	1.40%	13/11/2018	15/11/2021	36
Police Credit Union	NR	1,000,000	1,000,000	3.07%	0.70%	20/11/2018	20/11/2020	24
P&N Bank	BBB	1,000,000	1,000,000	3.30%	0.70%	20/11/2018	21/11/2022	48
ING Bank	A	2,000,000	2,000,000	2.93%	1.40%	29/11/2018	30/11/2020	24
NAB	AA-	2,000,000	2,000,000	3.01%	1.40%	30/11/2018	30/11/2021	36
Bendigo-Adelaide	BBB+	1,000,000	1,000,000	3.25%	0.70%	30/11/2018	30/11/2022	48
CUA	BBB	2,000,000	2,000,000	3.02%	1.40%	5/12/2018	7/12/2020	24
Newcastle Permanent	BBB	2,000,000	2,000,000	3.05%	1.40%	8/02/2019	8/02/2022	36
ING Bank	A	1,000,000	1,000,000	2.82%	0.70%	22/02/2019	22/02/2021	24
Newcastle Permanent	BBB	2,000,000	2,000,000	2.70%	1.40%	23/04/2019	26/04/2022	36
BoQ	BBB+	1,000,000	1,000,000	2.40%	0.70%	22/05/2019	23/05/2022	36

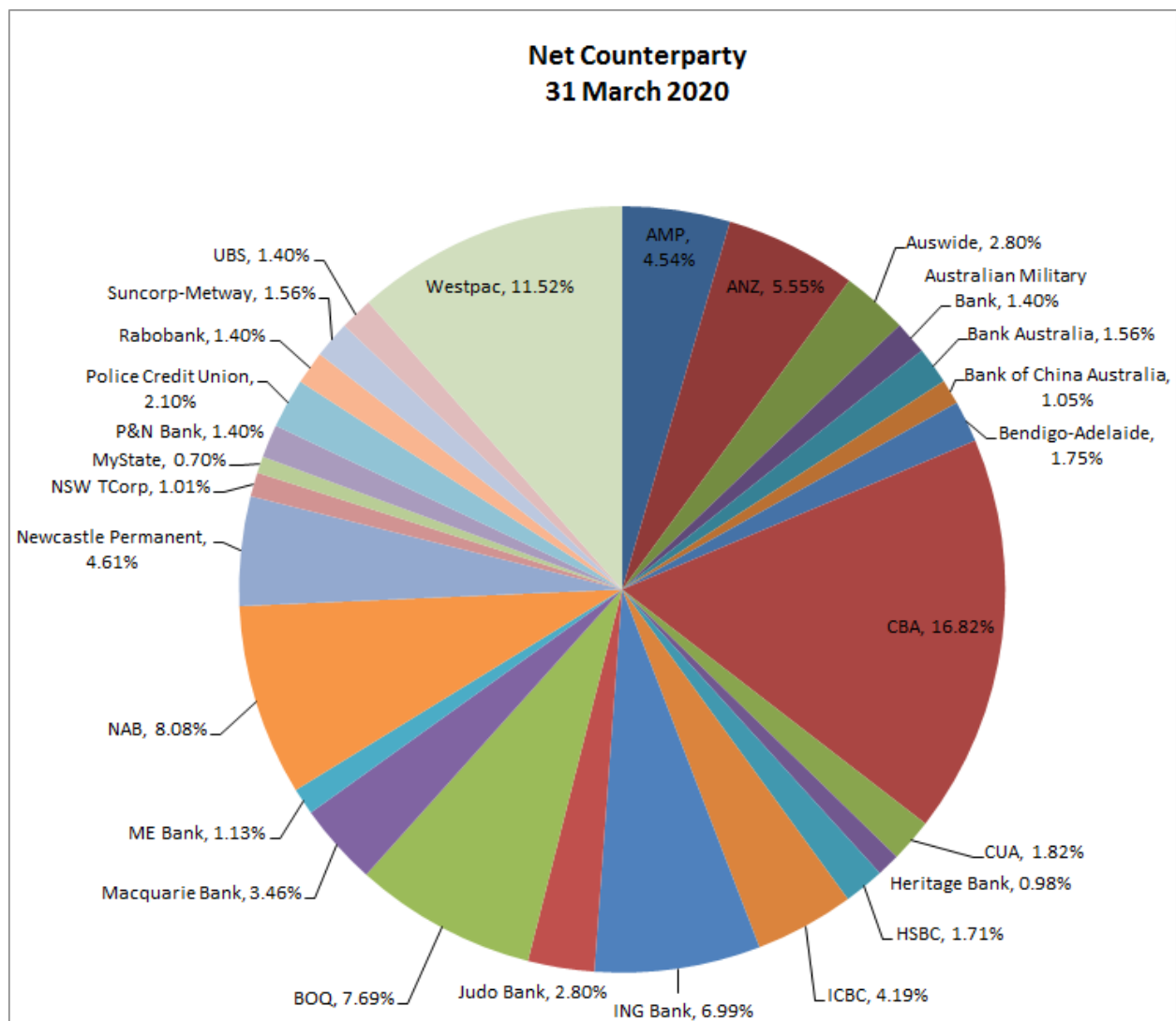
Institution	Rating	Closing Balance Invested 29/02/2020 \$	Closing Balance Invested 31/03/2020 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
BoQ	BBB+	1,000,000	1,000,000	2.15%	0.70%	8/07/2019	10/07/2023	48
Judo Bank	NR	1,000,000	1,000,000	2.30%	0.70%	16/07/2019	16/07/2021	24
Auswide	BBB	1,000,000	1,000,000	1.95%	0.70%	12/08/2019	12/08/2022	36
Judo Bank	NR	1,000,000	1,000,000	2.15%	0.70%	20/08/2019	19/08/2021	24
Australian Military Bank	BBB+	1,000,000	1,000,000	1.76%	0.70%	20/08/2019	20/08/2021	24
Judo Bank	NR	1,000,000	1,000,000	1.90%	0.70%	10/09/2019	9/09/2022	36
Auswide	BBB	1,000,000	1,000,000	1.72%	0.70%	3/10/2019	4/10/2022	36
ICBC	A	2,000,000	2,000,000	2.03%	1.40%	6/11/2019	6/11/2024	60
ICBC	A	2,000,000	2,000,000	1.83%	1.40%	28/11/2019	28/11/2024	60
Judo Bank	NR	1,000,000	1,000,000	2.20%	0.70%	5/12/2019	3/12/2021	24
ICBC	A	1,000,000	1,000,000	1.75%	0.70%	6/01/2020	8/01/2024	48
BOQ	BBB+	1,000,000	1,000,000	2.00%	0.70%	28/02/2020	28/02/2025	60
ING Bank	A	0	2,000,000	1.50%	1.40%	2/03/2020	2/03/2022	24
Macquarie Bank	A+	0	2,000,000	1.40%	1.40%	9/03/2020	9/03/2022	24
Total Medium Term Deposits		59,000,000	63,000,000	2.62%	44.04%			
Floating Rate Notes - Senior Debt								
AMP	BBB+	1,002,824	1,002,668	BBSW + 135	0.70%	24/05/2016	24/05/2021	60
Suncorp-Metway	A+	1,008,935	1,001,515	BBSW + 97	0.70%	16/08/2017	16/08/2022	60
Bendigo-Adelaide	BBB+	504,563	498,912	BBSW + 105	0.35%	25/01/2018	25/01/2023	60
Newcastle Permanent	BBB	1,519,739	1,507,412	BBSW + 140	1.05%	6/02/2018	6/02/2023	60
Westpac	AA-	2,021,851	1,991,697	BBSW + 83	1.39%	6/03/2018	6/03/2023	60
UBS	A+	2,018,940	2,000,138	BBSW + 90	1.40%	8/03/2018	8/03/2023	60
Heritage Bank	BBB+	1,413,439	1,402,747	BBSW + 123	0.98%	29/03/2018	29/03/2021	36
ME Bank	BBB	1,613,270	1,610,084	BBSW + 127	1.13%	17/04/2018	16/04/2021	36
ANZ	AA-	2,020,818	1,997,684	BBSW + 90	1.40%	9/05/2018	9/05/2023	60
NAB	AA-	2,019,601	1,997,722	BBSW + 90	1.40%	16/05/2018	16/05/2023	60
CBA	AA-	2,023,042	1,996,854	BBSW + 93	1.40%	16/08/2018	16/08/2023	60
Bank Australia	BBB	754,345	753,953	BBSW + 130	0.53%	30/08/2018	30/08/2021	36
CUA	BBB	607,647	602,644	BBSW + 125	0.42%	6/09/2018	6/09/2021	36
AMP	BBB+	1,505,192	1,495,373	BBSW + 108	1.05%	10/09/2018	10/09/2021	36
NAB	AA-	2,027,483	1,990,559	BBSW + 93	1.39%	26/09/2018	26/09/2023	60
Bendigo-Adelaide	BBB+	1,008,076	1,003,012	BBSW + 101	0.70%	19/10/2018	19/01/2022	39
CBA	AA-	3,061,077	3,015,288	BBSW + 113	2.11%	11/01/2019	11/01/2024	60
Westpac	AA-	3,060,611	3,010,485	BBSW + 114	2.10%	24/01/2019	24/04/2024	63
ANZ	AA-	2,543,143	2,505,504	BBSW + 110	1.75%	8/02/2019	8/02/2024	60
NAB	AA-	2,027,829	1,998,177	BBSW + 104	1.40%	26/02/2019	26/02/2024	60
Bank of China Australia	A	1,511,450	1,496,188	BBSW + 100	1.05%	17/04/2019	17/10/2022	42
Westpac	AA-	2,520,608	2,473,267	BBSW + 88	1.73%	16/05/2019	16/08/2024	63
Suncorp-Metway	A+	1,252,058	1,231,837	BBSW + 78	0.86%	30/07/2019	30/07/2024	60
ANZ	AA-	2,006,085	1,968,443	BBSW + 77	1.38%	29/08/2019	29/08/2024	60
HSBC	AA-	2,511,111	2,441,988	BBSW + 83	1.71%	27/09/2019	27/09/2024	60
Bank Australia	BBB	1,506,263	1,483,516	BBSW + 90	1.04%	2/12/2019	2/12/2022	36
ANZ	AA-	1,504,711	1,471,869	BBSW + 76	1.03%	16/01/2020	16/01/2025	60
NAB	AA-	2,006,766	1,962,968	BBSW + 77	1.37%	21/01/2020	21/01/2025	60
Newcastle Permanent	BBB	1,104,086	1,084,532	BBSW + 112	0.76%	4/02/2020	4/02/2025	60
Macquarie Bank	A+	2,001,797	1,948,743	BBSW + 84	1.36%	12/02/2020	12/02/2025	60
Total Floating Rate Notes - Senior Debt		51,687,360	50,945,778		35.62%			

Institution	Rating	Closing Balance Invested 29/02/2020 \$	Closing Balance Invested 31/03/2020 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
Managed Funds								
NSW Tcorp	NR	1,602,227	1,449,575	-9.53%	1.01%	17/03/2014	1/03/2025	131
Total Managed Funds		1,602,227	1,449,575	-9.53%	1.01%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		142,622,293	143,036,329		100.00%			
LESS: RIVERINA REGIONAL LIBRARY (RRL) CASH AT BANK		3,929,595	3,685,861					
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		138,692,698	139,350,468					

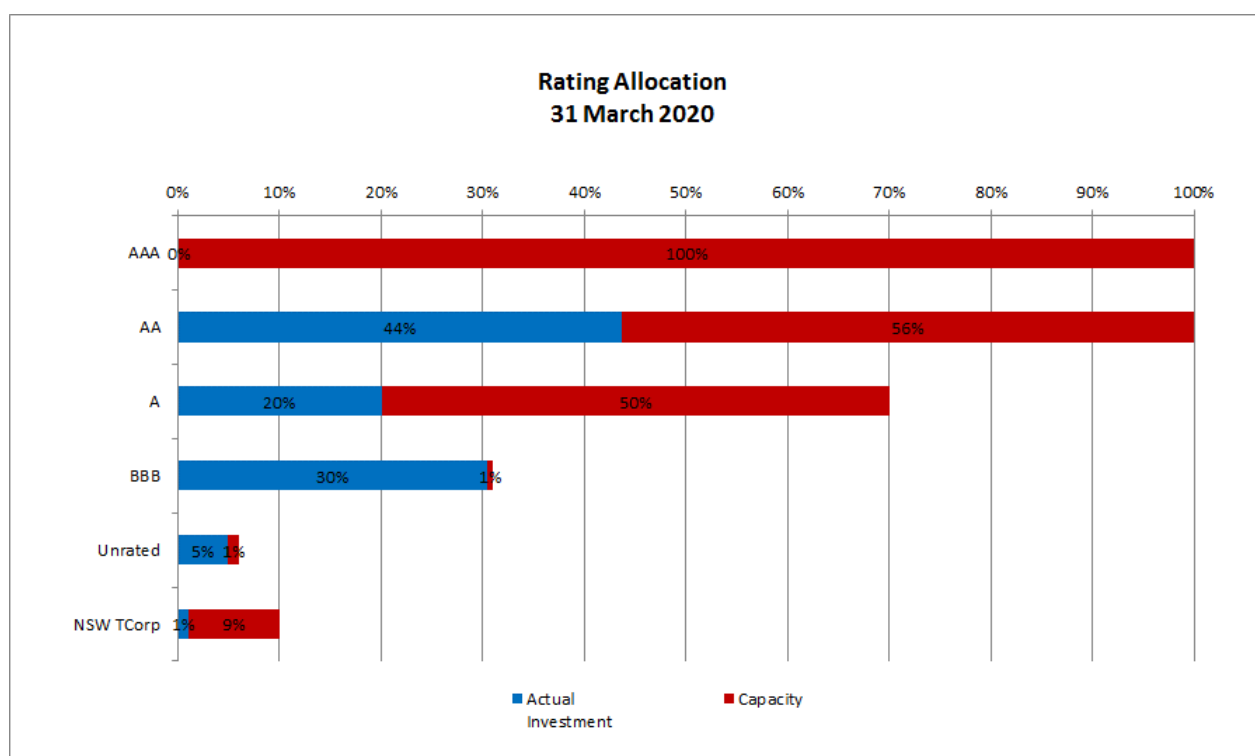
Council's investment portfolio is dominated by Term Deposits, equating to approximately 50% of the portfolio across a broad range of counterparties. Cash equates to 14%, with Floating Rate Notes (FRNs) around 35% and growth funds around 1% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance has increased slightly from the previous month's balance, up from \$138.7M to \$139.4M.

	Closing Balance Invested 31/01/2020 \$	Closing Balance Invested 29/02/2020 \$	Closing Balance Invested 31/03/2020 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	133,938,341	138,692,698	139,350,468

Monthly Investment Movements

Redemptions/Sales – Council redeemed/sold the following investment securities during March 2020:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
NAB Term Deposit	\$1M	6 months	1.67%	This term deposit was redeemed on maturity and funds were reinvested into a new 5-yr BoQ term deposit, purchased in late February 2020.
NAB Term Deposit	\$2M	6 months	1.65%	This term deposit was redeemed on maturity due to poor reinvestment rates.
Macquarie Bank Term Deposit	\$2M	6 months	1.75%	This term deposit was redeemed on maturity and funds were reinvested into a new 2-yr ING Bank term deposit (see below).

New Investments – Council purchased the following investment securities during March 2020:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Macquarie Bank Term Deposit	\$1M	6 months	1.65%	The Macquarie Bank rate of 1.65% compared favourably to the rest of the market for this investment term.
ING Bank Term Deposit	\$2M	2 years	1.50%	The ING rate of 1.50% compared favourably to the rest of the market for this investment term. This term was chosen to allow Council to lock in an attractive longer-term rate, given the likelihood of further interest rate cuts.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Macquarie Bank Term Deposit	\$2M	2 years	1.40%	The Macquarie Bank rate of 1.40% compared favourably to the rest of the market for this investment term. This term was chosen to allow Council to lock in an attractive longer-term rate, following the first interest rate cut in March 2020.

Rollovers – Council did not rollover any investment securities during March 2020.

Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled (\$660,049), which compares unfavourably with the budget for the period of \$298,250 - underperforming budget for the month by \$958,299.

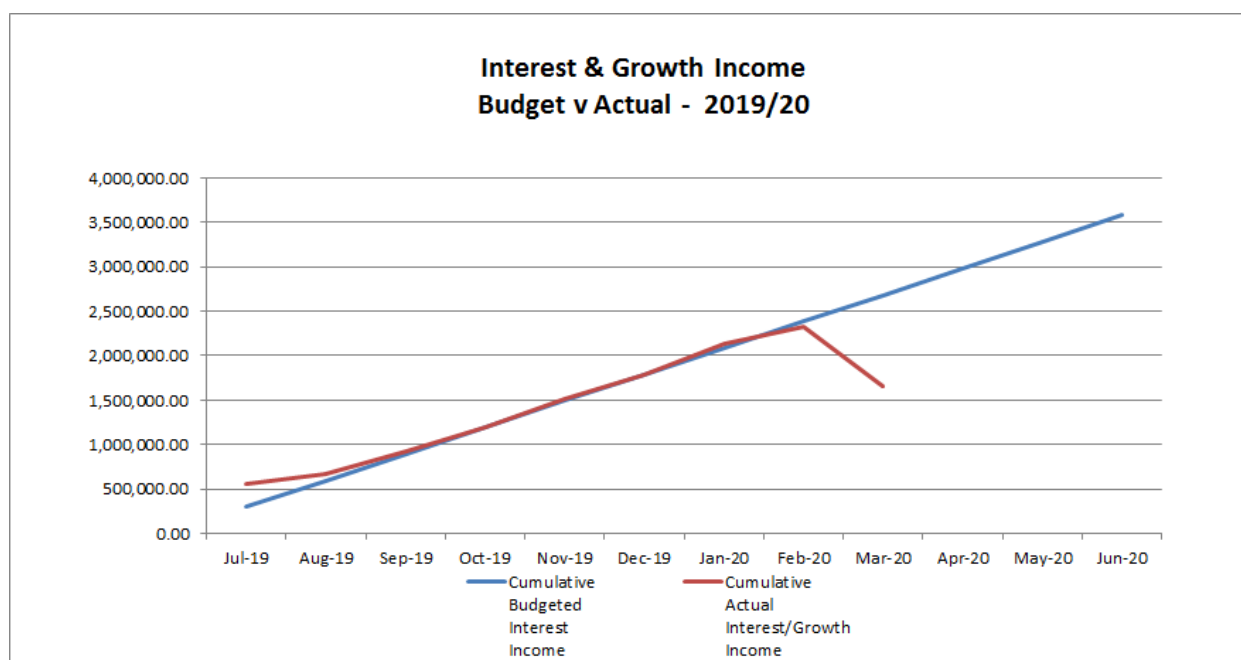
Council's underperformance to budget for March was mainly due to a negative movement in the principal value of its Floating Rate Note (FRN) portfolio. During the month, the principal value of Council's FRN portfolio fell by \$758,917 (or -1.47%) as trading margins on these securities widened significantly – as can be seen from the below table.

Senior FRNs (ADIs)	31/03/2020	28/02/2020
"AA" rated – 5yrs	+130bp	+80bp
"AA" rated – 3yrs	+104bp	+63bp
"A" rated – 5yrs	+150bp	+93bp
"A" rated – 3yrs	+116bp	+78bp
"BBB" rated – 3yrs	+135bp	+100bp

Source: IBS Capital

It is worth noting that these investment securities are senior ranking assets and high in the bank capital structure. It is expected that, if held to maturity, these FRN's will pay back the original face value of the investment whilst Council still receives its quarterly interest payments. Therefore, it is not expected that Council will lose any capital or interest payments from its current holdings within its FRN portfolio.

Council's TCorp Long Term Growth fund (LTGF) also experienced a negative return, with the fund returning -9.53% (or -\$152,653) for the month as both domestic and international equities suffered a strong selloff due to ongoing concerns from COVID-19. Global and domestic shares fell -13.19% and -20.65% respectively, the worst quarter performances since 1987.



As can be seen in the above graph, Council interest on investments has taken a significant hit due to the movements in Councils FRN portfolio and TCorp LTGF. It should be noted that at the time of writing this report, Council has seen a rebound in the principal value of its FRN portfolio – up approximately \$209K for the first half of April 2020.

In comparison to the AusBond Bank Bill Index* (1.23%), Council's investment portfolio returned 0.84% (annualised) for March – excluding the negative movement for Council's FRN portfolio. Cash and At-Call accounts returned 1.44% (annualised) for this period. These funds are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

Over the past year, Councils investment portfolio has returned 2.43%, outperforming the AusBond Bank Bill index by 1.19%.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.02%	0.14%	0.33%	0.58%	0.94%	1.22%	1.31%
AusBond Bank Bill Index	0.10%	0.26%	0.49%	0.78%	1.23%	1.62%	1.66%
Council's Cash	0.12%	0.36%	0.73%	1.11%	1.62%	1.86%	1.94%
Council's T/D	0.22%	0.64%	1.32%	2.05%	2.81%	2.91%	2.98%
Council's FRN	0.15%	0.49%	0.97%	1.55%	2.27%	2.76%	2.81%
Council's TCorp LTGF	-9.53%	-10.43%	-8.36%	-6.04%	-1.94%	2.91%	4.60%
TCorp Benchmark	-9.50%	-10.36%	-8.31%	-5.81%	-1.59%	3.39%	4.92%
Council's Portfolio	0.07%	0.43%	1.02%	1.67%	2.43%	2.75%	2.81%
Outperformance	-0.02%	0.18%	0.53%	0.89%	1.19%	1.13%	1.15%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3 month Bank Bill Swap rates.

Please note that the above performance table does not take into account the negative movement from Councils FRN portfolio for the month of March due to the fact that Council does not expect to lose any of the capital value of these investments.

Council's Independent Financial Advisor, Imperium Markets, will be presenting to Council's Audit, Risk and Improvement Committee at its 7 May 2020 meeting where Councillors will also be invited to attend.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investments Policy adopted by Council on 29 April 2019.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - How may councils invest?

Local Government (General) Regulation 2005

Section 212 - Reports on council investments

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within the Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

RP-2 COMMUNITY TENANT ABATEMENTS**Author:** Dianne Wright**Director:** Michael Keys

Summary: This report concerns a proposal to credit licence fees or rents to locally based, independent not for profit community groups affected by restrictions or closures brought about by the COVID-19 pandemic.

Recommendation

That Council:

- a note the considerable current and future financial impact the community is facing in light of the COVID-19 pandemic
- b agree to provide rent reductions to the tenants identified in the attachment of this report representing one quarter of their current annual rent or licence fee
- c review rent reductions after 1 June 2020 on a monthly basis
- d in accordance with Section 356 of the Local Government Act 1993, approve in principle the financial assistance to the tenants listed in this report
- e give public notice of the assistance pursuant to Section 356 of the Local Government Act 1993, which is in good faith for the community
- f note the provisions of Section 356 of the Local Government Act 1993 legislation and acknowledge departures due to the unforeseen impacts of COVID-19 and the urgency of the situation
- g approve the budget variation/s as detailed in the financial implications section of the report, in the event the assistance is confirmed without further consideration by Council

Report

The impacts of COVID-19 are affecting our community on all levels.

The activities and operations, including fund-raising events and associated actions, of community organisations are directly impacted by Government restrictions on non-essential business, social distancing measures and isolation measures. For example, local AFL and Netball clubs are not able to continue their normal activities or organise events / functions.

These groups provide a significant benefit to the wider community and region. Their ongoing survival and capacity to deliver and offer their services is largely dependant on volunteers and fundraising activities. Acknowledging this and the financial pressures that will be felt by these groups due to the restrictions of Covid 19 it is recommended that Council take a proactive approach and provide financial relief to these organisations.

Council as the landlord of a range of community sites and buildings has the opportunity to provide rent relief to community groups affected by the COVID-19.

The attached schedule identifies approximately 55 local, independent, not for profit groups who are ineligible for government funding or COVID-19 assistance packages. These tenants represent approximately 60% of Council's community portfolio with the remainder comprising government funded education, social welfare or medical organisations and national organisations. Some have already approached Council requesting relief from the obligation to pay rent or licence fees.

It is recommended that Council agree to a rent or licence fee reduction equivalent to one quarter of the applicable annual rent or licence fee. Depending on the tenants' anniversary this may result in a credit or refund.

A further review will be undertaken in June 2020 or in response to a direct request for assistance from a particular community group.

Financial Implications

The attachment to this report notes a \$11,342.63 (GST inclusive) proposed credits/refunds across 54 sporting or cultural groups. The funding source for the credits/refunds is proposed to be the Travers Street environmental investigation (job 18924) job which is no longer required this financial year.

Policy and Legislation

Leasing & Licensing Policy 038
Local Government Act

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

Risk Management Issues for Council

Council may receive further requests for rent concessions from community groups not identified by this report. This abatement may create additional expectations from other tenants or ratepayers. These requests would be dealt with on request based on the specific circumstances. The recommendation is a proactive approach in recognition of the existing and potential impacts on these important not for profit community organisations.

Internal / External Consultation

Council has undertaken consultation with the City Strategy Division (Parks Strategic) and Council's Community Directorate (Social Planning)

The proposal to provide financial assistance is subject to a requirement to undertake public notice in accordance with sections 356, 610 E and 610 F of the Local Government Act 1993.

	Mail			Media				Community Engagement						Digital			
	Rates notices insert	Direct mail	Letterbox drop	Council news story	Council News advert	Media releases	TV/radio advertising	One-on-one meetings	Your Say website	Community meetings	Stakeholder workshops	Drop-in sessions	Surveys and feedback forms	Social media	Email newsletters	Website	Digital advertising
TIER																	
Consult					<input checked="" type="checkbox"/>												

Attachments

1   Non-Profit Tenants - Rate Concession

Lessee or Licensee	Address	Annual Rate (incl GST)	Proposed Credit
SPORTING			
Collingullie Glenfield Park Football Netball Club Inc.	10 Kennedy Street, Collingullie	\$655.00	\$163.75
Henwood Park Soccer & Sporting Club Inc.	18 Hume Street, Wagga Wagga	\$655.00	\$163.75
Hopwood Park Tennis Club Inc.	Part Hopwood Park, 38 Sunshine Avenue, Wagga Wagga	\$655.00	\$163.75
Koorngal Tennis Club Inc.	Henwood Park Clubhouse & Storage Shed, 319 Lake Albert Road, Wagga Wagga	\$655.00	\$163.75
Lake Albert Pony Club Inc.	Part Rawlings Park, Bushland Reserve	\$655.00	\$163.75
Lake Albert Soccer Sporting Club Inc.	Corner Hume & Forrest Streets, Lake Albert	\$655.00	\$163.75
Mangoplah Cookardinia United-Eastlakes Football Club Incorporated	Reserve 81402 at Mangoplah	\$655.00	\$163.75
North Wagga Australian Football Netball Club	North Wagga Clubhouse, McPherson Oval, William Street, North Wagga	\$655.00	\$163.75
Riverina Racing Pigeon Federation Inc - Licence Fee	Shed at Botanic Gardens, Willans Hill, Wagga Wagga	\$655.00	\$163.75
Riverina Racing Pigeon Federation Inc - Outgoings	Shed at Botanic Gardens, Willans Hill, Wagga Wagga	\$62.05	\$15.51
South Wagga Tennis Club	Tennysen Park, 40 Oates Avenue, Wagga Wagga	\$655.00	\$163.75
Wagga Bidgee Canoe Club Inc.	Kiosk and part of the change room area at the Wagga Wagga Beach off Johnston Street, Wagga Wagga	\$655.00	\$163.75
Wagga & District Kart Racing Club Inc.	156 Tasman Road, Wagga Wagga	\$591.50	\$147.88
Wagga Leagues Swimming Club Inc.	Shed at Cabarita Park, Johnston Street, Wagga Wagga	\$655.00	\$163.75
Wagga Tigers Australian Football Club Inc.	Tigers Clubhouse, Robertson Oval, 23 Fitzhardinge Street, Wagga Wagga	\$3,940.33	\$985.08
Wagga Triants Triathlon Club Inc.	Apex Park Kiosk, Lake Albert	\$655.00	\$163.75
Wagga Wagga Basketball Association	Office space, Bolton Park Stadium, Morgan Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga City Pistol Club Inc - Licence Fee	Lot 3 Tasman Road, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Combined Hockey Association - Licence Fee	Jubilee Park Clubhouse, 344 Bourke Street	\$655.00	\$163.75
Wagga Wagga Combined Hockey Association - Outgoings	Jubilee Park Clubhouse, 344 Bourke Street	\$167.59	\$41.90
Wagga Wagga Croquet Club - Licence Fee	25 Fitzhardinge Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Croquet Club - Grounds Maintenance	25 Fitzhardinge Street, Wagga Wagga	\$4,195.40	\$1,048.85
Wagga Wagga Netball Incorporated	Equex Centre, 150 Copland Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Swimming & Lifesaving Club Inc.	Office space at the Oasis, Bolton Park, Morgan Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Tennis Association	Jim Elphick Tennis Assoc, Bolton Park, Edward Street, Wagga Wagga	\$6,178.79	\$1,544.70
Wagga Wagga Polocrosse Club Incorporated	1534 Old Narrandera Road, Euberta	\$655.00	\$163.75
Wagga Wagga Touch Association - Licence Fee	Jubilee Park Clubhouse, 344 Bourke Street	\$655.00	\$163.75
Wagga Wagga Touch Association - Outgoings	Jubilee Park Clubhouse, 344 Bourke Street	\$170.22	\$42.56
Wagga Wagga Sailing Club Inc.	Lake Albert foreshore off Lakehaven Drive, Wagga	\$655.00	\$163.75
TOTAL SPORTING		\$29,715.88	\$7,428.97
CULTURAL			
Association of Riverina Cultural Clubs Inc.	133 Tarcutta Street, Wagga Wagga	\$655.00	\$163.75
Australian Truck Drivers Memorial Inc.	Paddy Osborne Park, Sydney Street, Tarcutta	\$655.00	\$163.75
Menshed Wagga Wagga	Best Reserve, Part 5 Veale Street, Wagga Wagga	\$655.00	\$163.75
Riverina Woodworkers Club Inc - Licence Fee	Part of truck shed at Parks Depot, Botanic Gardens, Willans Hill, Wagga Wagga	\$655.00	\$163.75
Riverina Woodworkers Club Inc - Outgoings		\$132.17	\$33.04
Rotary Club of Wollundry - Wagga Wagga Incorporated	Rear 76 Hampden Avenue, North Wagga Wagga	\$546.34	\$136.59
Tarcutta Mens Shed Incorporated	Former RFS Shed, 8 Bent Street, Tarcutta	\$655.00	\$163.75
Tarcutta Transport & Farming Museum Incorporated	Gresham Street, Tarcutta (part Crown Reserve 1037368)	\$557.21	\$139.30
The Quilty Mens Shed	Part Ted Jeffery Oval, 80 Connorton Street, Uranquinty	\$655.00	\$163.75
Wagga Amateur Radio Club Inc.	9 Small Street, Wagga Wagga	\$655.00	\$163.75
Wagga Historic Engine Club Inc.	Reserve 1440, Willans Hill	\$655.00	\$163.75
Uranquinty Neighbourhood Centre Management Committee	Uranquinty Neighbourhood Centre, 80 Connorton Street, Uranquinty	\$655.00	\$163.75
Wagga Wagga Art Society	Art studio, 11 Small Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Bridge Club Inc.	Belling Park Hall (old Scout Hall), 7 Bolton Street, Wagga	\$655.00	\$163.75
Wagga Wagga & District Family History Society Inc.	24 Tarakan Avenue, Wagga Wagga (Cnr Bardia & Tarakan)	\$655.00	\$163.75
Wagga Wagga Highland Pipe Band Inc.	Old kiosk building in Beach Caravan Car Park	\$655.00	\$163.75
Wagga Wagga Model Railroaders Inc. (Clubhouse at Best Reserve)	Best Reserve, Part of 5 Veale Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Riverina Lapidary Club Inc.	Small Street Reserve, 7-9 Small Street, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga School of the Arts (SOACT) - Rent	Civic Theatre Basement	\$545.60	\$136.40
Wagga Wagga School of the Arts (SOACT) - Outgoings	Civic Theatre Basement	\$773.30	\$193.33
Wagga Wagga Society of Model Engineers Inc.	Reserve 1440, Willans Hill, Model Railway, Botanic Gardens, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Veteran and Vintage Motor Club Inc.	Corner Docker & Morgan Streets, Wagga Wagga	\$655.00	\$163.75
Wagga Wagga Women's Shed Inc.	Cnr Beckwith & Kincaid Streets, Wagga Wagga	\$655.00	\$163.75
Kyeamba Kennel & Training Club Inc.	Norman Duck Oval Clubhouse, Benedict Street, San Isidore	\$655.00	\$163.75
North Wagga Residents Association Inc.	Part 76 Hampden Avenue, North Wagga	\$655.00	\$163.75
TOTAL CULTURAL		\$14,999.62	\$3,913.66
TOTAL		\$44,715.50	\$11,342.63

RP-3 UPDATED TERMS OF REFERENCE - FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE

Author: Peter Ross
Director: Caroline Angel

Summary: | This report seeks Council endorsement of the revised Floodplain Risk Management Advisory Committee Terms of Reference.

Recommendation

That Council:

- a note this report and its update on the February Floodplain Risk Management Advisory Committee (FRMAC)
- b endorse the attached revised Terms of Reference for the FRMAC

Report

At its meeting on 4 February 2020, the Floodplain Risk Management Advisory Committee (FRMAC) considered both:

- a. a proposal to change the composition of community member representation on the Committee, and
- b. amendments to the FRMAC Terms of Reference to align the Council's policy and current organisation structure.

The Committee elected to retain the current composition of community member representation, namely four community members with voting rights. The Committee did not support a request to add an additional position on the Committee dedicated to a representative from North Wagga Wagga.

The Committee endorsed a recommendation to amend the Terms of Reference to ensure consistency with the *Appointment of Organisation, Community and Individual Citizen Members to Council Committees Policy (POL 117)*, namely that the Terms of Reference 'be amended to reflect the extended duration of the Committee for not more than six months following the Local Government Election.'

In addition to this substantive change, the Committee recommended the following additional changes to the draft Terms of Reference:

- a. clause 5 Membership, point (2) to include "NSW" State Emergency Service
- b. clause 5 Membership, point (2) to update NSW Office of Environment and Heritage and NSW Department of Planning to the Department of Planning, Industry and Environment
- c. clause 9 Chairperson and Deputy Chairperson, point (1) to change to the 'bi annual' election of Mayor

Financial Implications

N/A

Policy and Legislation

Appointment of Organisation, Community and Individual Citizen Members to Council Committees Policy (POL 117)

Floodplain Risk Management Advisory Committee Terms of Reference

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We are informed and involved in decision making

Outcome: Everyone in our community feels they have been heard and understood



Risk Management Issues for Council

N/A

Internal / External Consultation

Council sought feedback on the draft TOR from the members of the FRMAC.

Attachments

1.  Floodplain Risk Management Advisory Committee Terms of Reference
 February 2020

Wagga Wagga City Council

FLOODPLAIN RISK MANAGEMENT COMMITTEE

TERMS OF REFERENCE

April
2017 ~~February~~ ~~Febr~~
uary 2020





1. Status and Name

- (1) The Committee shall be known as the "Floodplain Risk Management Committee" (hereinafter referred to as "the Committee").
- (2) This Committee is a Committee of Wagga Wagga City Council (hereinafter referred to as "the Council") pursuant to and in accordance with provisions contained in the Local Government Act 1993 and the Local Government (General) Regulations 2005.

2. Established

The Committee was established by Council Resolution 16/276 at its meeting held Monday 31 October 2016

3. Purpose, Objectives and Operational Support

- (1) Council has convened this committee as an efficient and effective means of communicating and consulting with members of the community with an interest in, and key stakeholders relating to, floodplain risk management in the Wagga Wagga Local Government Area, to assist in rendering effective oversight concerning the implementation of actions contained in the Floodplain Risk Management Plan.
- (2) Council Committees are to operate in accordance with the legislative framework of the Council, and in line with best practice guidelines.
- (3) The usefulness of the Committee must relate to how well it complements and assists the Council to achieve the outcomes of the Floodplain Risk Management Plan which define the key actions the Council and stakeholders will undertake in the Floodplain.
- (4) The Committee allows the community and other key stakeholders to oversee the delivery of actions relating to floodplain risk management in the Wagga Wagga Local Government Area.
- (5) The Council's Operational Plan is a statutory document prescribed by the provisions of the Local Government Act 1993. It produces specific Operational Plans for each functional area, and is the guiding document driving the day to day operations of the Council. The Committee is not intended to be part of, or intervene in, these operations. In addition the Floodplain Risk Management Plan is a Council adopted document with necessary actions to be completed in the Floodplain and it is not intended the Committee intervene in these actions, but be the connection between the implementation of these actions and the community.



- (6) The Council's Code of Conduct for members of the Committee must be followed.
- (7) The Committee is nominated as a serviced committee by the Council. This means that the Council is responsible for:
- Preparation of minutes, reports and agendas
 - Providing professional staff and minute taker to attend meetings if required
 - Providing training to Committee members where required
 - Providing feedback on Council decisions to the Committee
 - Provision of a meeting venue and refreshments as appropriate
 - Provision of insurance coverage for the Committee as appropriate
 - Provision of a Councillor or a staff member to attend in an advisory capacity when required or requested
 - Placing agendas on the Council's website and where appropriate inviting members of the public to attend as observers
 - The agenda is to include an item for Questions with Notice. Any relevant operational matters, pertinent to the actions contained in the Floodplain Risk Management Plan within the Wagga Wagga Local Government area may be discussed during Questions with Notice providing the matter has been raised with the Committee chair prior to the meeting and is documented in the agenda under the section 'Questions with Notice'. These items will only be recorded in the minutes should a resolution ensue. These items will be subject to disclosures of interest where applicable
 - When appropriate, responding to requests from the Committee to obtain from Council officers reports or recommendations related to an agenda item
 - Ensuring that agendas will be forwarded to Committee members, all Councillors and the General Manager at least three working days prior to a meeting
 - On completion of the Minutes, a report will be prepared with Minutes attached and any recommendations of council officers where appropriate.



4. Function and Role

The function and role of the Committee is to provide advice to the Council on:

- (1) The development, implementation and delivery of the actions contained in the Flood Plain Risk Management Plan for the Wagga Wagga Local Government area, and
- (2) Where appropriate convening subcommittees to assist in rendering effective advice concerning specific issues.

5. Membership

- (1) The committee shall have a maximum of 15 members, with membership as reported to Council October 2016.
- (2) Membership of the Committee shall comprise the following:

Voting Members

- Three elected Council representatives
- Four community representatives
- ~~Wagga Wagga City elected Council representative~~
- ~~Wagga Wagga City elected Council representative~~
- ~~Wagga Wagga City elected Council representative~~

Community representative

- ~~Community representative~~
- ~~Community representative~~
- ~~Community representative~~

Non-voting Members

- Riverina Local Land Services
- NSW State Emergency Services Representative
- ~~NSW Office of Environment and Heritage~~
- NSW Department of Planning, Industry and Environment
- Director Commercial Sector Operations Manager



- [Commercial Sector Manager](#) Development [Assessment & Building Certification Manager](#)
- [Director](#) Community [Sector Manager](#)
- Various Council staff as required

Alternate Representative

Where a Committee member is a representative of an organisation, the community or State Body representative, an alternate representative may be nominated to attend meetings of the Committee in lieu of the nominated representative and when so attending shall have the same representation and voting rights of the nominated representative. The name of the alternate representative should be forwarded to a relevant Council staff member prior to the meeting.

(3) Selection of Members of the Committee

Organisation, Community and Interest Groups are appointed in accordance with the process detailed in Council's policy entitled "Appointment of Organisation, Community and Individual Citizen Members to Council Committees".

- (4) The Committee at its discretion, may co-opt additional members from time to time (referred to as co-opted members) to provide specialist advice or assistance in the Committee's deliberations of any matter, but such co-opted members shall serve on the Committee only for the period of time required by the Committee, and will not, whilst serving as a co-opted member, have any voting rights.
- (5) The Committee may:
 - (a) Invite observers, citizens or other representatives to attend meetings of the Committee for the purpose of clarifying any matters under consideration by the Committee;
 - (b) From time to time, invite people to attend meetings of the Committee to make representations or provide expert advice on matters of interest to and under consideration by the Committee provided that such invited persons shall not have any voting rights



6. Authorities

- (1) The Committee is appointed under the provisions of the Local Government Act (1993) and the Local Government (General) Regulations 2005, and the Committee shall abide at all times with the terms of reference of this constitution.
- (2) Any authorities conferred upon the Committee under this constitution may be varied or revoked by resolution of the Council at any time.

7. Terms of Office

- (1) The Committee may be dissolved by resolution of the Council at any time but otherwise members shall cease to hold office at the next general election (scheduled for September 2020) of the Council following its appointment in accordance with POL117 "Appointment of Organisation Community and Individual Citizen Members to Council Committees". By resolution, Council may extend the duration of the Committee and its independent membership for a period of not more than six (6) months after the date of a local government election.
- (2) Committee members may be re-appointed by the Council following a general election at the Council's absolute discretion.
- (3) The Council reserves the right to determine the appointment of all members and member Organisations, Community or Interest Groups.

8. Vacation of Office

- (1) The office of an elected, appointed or representative member of the Committee shall become vacant:
 - i. Upon his/her death.
 - ii. If she/he becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes an assignment of his or her remuneration for their benefit,
 - iii. If he/she becomes a medically confirmed mentally incapacitated person
 - iv. If he/she resigns his/her membership by notice in writing to the Committee.



- v. If he/she is absent for more than three (3) consecutive meetings without prior leave of the Committee.
- vi. If he/she ceases to be a member of the organisation which he/she represents.
- vii. If he/she holds any office for profit with the Council.
- viii. If he/she commits any breach of this Constitution.
- ix. If he/she is convicted of any indictable offence or of any summary offence related to dishonesty,
- x. If he/she is disqualified or dismissed from holding civic office
- xi. If the committee is dissolved by the Council.
- xii. If the position is used for any pecuniary interest of the individual.
- xiii. On the retirement of the Council.

(2) Where a person who ceases to be a member of the Committee pursuant to paragraph (1) of this Clause was appointed by an Organisation, Community or Interest group as its representative, that Organisation Community or Interest Group shall, subject to the Council's approval of its nominee, fill the vacancy so created.

(3) Where such person was directly appointed by the Council, the vacancy shall be filled by the Council.

9. Chairperson and Deputy Chairperson

- (1) The Committee shall, at its first meeting following appointment, and at the first meeting following the Council bi-annual election of Mayor, elect one of its voting members appointed under Clause 5 to be Chairperson of the Committee and one of its voting members appointed under the same clause to be Deputy Chairperson. A staff member may be appointed as Chair with no voting powers.
- (2) The Deputy Chairperson shall act in the absence of the Chairperson.
- (3) A staff member of the Council is not permitted to be a voting member of the Committee.



10. Voting at Meetings of the Committee

- (1) Voting on all matters shall be on the voices except where the Chairperson otherwise determines or a challenge to voting is made, in which case the voting shall be by show of hands.
- (2) Each member of the Committee entitled to vote, shall have one vote, provided that in the event of an equality of votes, the chairperson presiding at the meeting shall have a casting vote as well as an original (deliberative) vote.
- (3) A proposition which receives a majority of votes (i.e. more than half) of the voting members present shall be a decision of the Committee.
- (4) It shall be the duty of the chairperson at a meeting of the Committee to receive and put to the meeting any lawful motion or amendment brought before the Committee.
- (5) The Minutes of the Committee meeting shall record all decisions of the Committee and shall record all decisions which are determined upon the casting vote of the chairperson.
- (6) Any voting member of the Committee may request that their name be recorded in the Minutes of a meeting as having voted against a recommendation of the Committee, and such shall be recorded in the Minutes.

11 Quorum

- (1) A quorum shall comprise a majority of the appointed voting members of the Committee.
- (2) Should a quorum not be present at the start of, or during, any meeting, the voting members present may decide that the Agenda items continue to be discussed, however any agreement or decision so made shall be recorded in the Minutes as "No quorum - decision of the members present", and not as a recommendation of the Committee.
- (3) The names of the Committee members present, whenever a quorum is not present, shall be recorded in the Committee minutes, and the reason as to why a quorum was not present.



12. Meetings

The Committee is to meet bi-monthly, as determined by the Committee. Committee meetings will not normally be open to the general community; however the Committee may invite members of the community to attend meetings as observers or to provide relevant information as required.

13 Notice of Meetings and Agenda/Business Paper

- (1) A Notice of, and an Agenda and Business Papers for, every meeting of the Committee shall be forwarded at least three (3) working days prior to the date of the meeting to:
 - (a) Each member of the Committee both voting and non-voting
 - (b) The Mayor and all Councillors
 - (c) Council's General Manager and Directors
- (2) Items submitted for inclusion on the agenda by any of the Committee members or representatives are to be lodged with the Committee's nominated secretary a minimum of two (2) weeks prior to the meeting to allow time to prepare information and/or report on the matter.
- (3) Provision will be made on each agenda for General Business to be raised at each meeting.

14 Conduct of Proceedings

- (1) The delegations outlined in this constitution confer powers upon the Committee that effectively make the Committee the Council in the specific areas outlined in the Functions and Roles of the Committee (see Clause 4).
- (2) Proceedings at all meetings shall be conducted in accordance with the provisions of Council's Code of Meeting Practice applicable to meetings of committees of Council. This includes disclosures of pecuniary and non-pecuniary conflicts of interest interests (see Clause 17).
- (3) The Committee may determine other procedures for conduct of meetings so long as they are not inconsistent with this Constitution.
- (4) Committee Members will be required to comply with the Council's Code of Conduct.



15 Minutes

- (1) Minutes from each meeting shall be made containing details of all matters considered and the Committee recommendations formulated.
- (2) The Minutes must specifically include all decisions made by the committee exercising Council's delegated authority.
- (3) Within one (1) week of the meeting, a copy of the minutes is to be circulated to all members of the Committee and the Council.
- (4) The Minutes and recommendations of the Committee may be submitted to a meeting of the Council or its Standing Committee, before the next meeting of the Committee.
- (5) The recommendations of the Committee shall, so far as adopted by the Council, be a resolution of the Council, provided that recommendations or reports of the Committee, except any decisions made in accordance with any authority delegated to the Committee by the Council as specified in clause 6 hereof, shall not have effect unless adopted by the Council.
- (6) The Minutes of all meeting shall record the names of:
 - (a) All voting members, including any alternate representative, present and their representation on the Committee
 - (b) All non-voting staff members present
 - (c) Any co-opted, or invited non-voting people who attend the meeting
- (7) The Minutes must be prepared in accordance with the Council's Code of Meeting Practice.

16 Reports and Correspondence for Committee

- (1) The Agenda for meetings shall include:
 - (a) Acknowledgement of Country
 - (b) The Minutes of any previous meeting for confirmation as to accuracy of the proceedings and decisions of the meeting
 - (c) Reports from Council officers on matters and on correspondence received by the Committee on matters the domain of the Committee's function and role
 - (d) Any correspondence or matter submitted by a member of the Committee under Clause 13.
- (2) The agenda shall not include any business which is, or the implementation of the business would be, unlawful.



- (3) Any correspondence relevant to an item on the Agenda under the Committee's consideration may be included in the Agenda and Business Papers provided it is provided to the Committee with the Agenda and Business Papers.
- (4) The Chairperson shall determine whether any correspondence tabled otherwise than in accordance with Clause 16(3) is to be considered by the Committee and then require a motion confirming the urgency of the item tabled.
- (5) Any report, correspondence or material tabled and accepted at the meeting, which was not included in the agenda, must be recorded in the Minutes of the meeting and annexed to the minutes when distributed under Clause 15.

17. Disclosure of Interests

- (1) Pecuniary Interests/Conflicts of Interest.
 - (a) The first item on the agenda of all Committee meetings, other than that held annually for election of the Chairperson (after apologies/requests for leave of absence) shall be the declaring of pecuniary interests/conflicts of interest.
 - (b) A member of the Committee shall not at meetings of the Committee vote on, or take part in the discussion of, any matter in which that person or any relation of that person, has, personally or by their partner, any pecuniary interest. Such interest shall be declared to the meeting at the earliest opportunity, and any member declaring any such interest shall refrain from any discussion of or voting on the matter.
 - (c) In declaring the nature of a pecuniary or conflict of interest at a meeting, the member, adviser, staff member or delegate must ensure that:
 - The details are sufficient to enable other Committee members and the public to appreciate in general terms the connection of the person with this matter under consideration.
 - The disclosure does not reveal sensitive information which is not relevant to the matter before the Committee.
 - The disclosure does not reveal information which may be unnecessarily damaging to the reputation of some person(s) with whom the person disclosing is associated.
 - The disclosure will not unnecessarily prejudice a sensitive commercial or legal situation.



- (2) Disclosure to be recorded.

A disclosure made at a meeting of a Committee must be recorded in the Minutes of the meeting.

18 Dissolution

The Committee may be dissolved by a resolution of Council at any time.

COMMITTEE MINUTES

M-1 FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - MINUTES - FEBRUARY & MARCH 2020

Author: Peter Ross
Director: Caroline Angel

Summary: | The Floodplain Risk Management Advisory Committee met on 4 February and 17 March 2020

Recommendation

That Council note the minutes of the Floodplain Risk Management Advisory Committee meetings held on 4 February and 17 March 2020.

Report

The Floodplain Risk Management Advisory Committee met on 4 February 2020 and again, in a special meeting and workshop, on 17 March 2020. The minutes from both meetings are attached for Councillors' reference.

Financial Implications

N/A

Policy and Legislation

N/A

Link to Strategic Plan

Community Leadership and Collaboration

Objective: We are informed and involved in decision making

Outcome: Everyone in our community feels they have been heard and understood

Risk Management Issues for Council

N/A


Internal / External Consultation

N/A

Attachments

1  Floodplain Risk Management Advisory Committee minutes - 17 March 2020



2  Floodplain Risk Management Advisory Committee minutes - 4 February 2020



MINUTES of the EXTRAORDINARY FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE
held on Tuesday 17 March 2020.

PRESENT

Councillor Greg Conkey OAM	Wagga Wagga City Council
Councillor Vanessa Keenan	Wagga Wagga City Council
Councillor Rod Kendall	Wagga Wagga City Council
Jenny Rolfe	Community Member
Ros Prangnell	Community Member
Patricia Murray	Community Member
Brian Mahony	Community Member

IN ATTENDANCE

Peter Thompson	General Manager
Steve Manwaring	Department Planning, Industry & Environment
Peter Ross	Manager Technical and Strategy
Darryl Woods	Manager Council Businesses
Amir Abbasnia	Design Engineer, Sewer & Stormwater
Michael Casey	Communications & Engagement Coordinator
Andrew Mason	Project Manager
Michael Friend	Co-opted Community Member
Fiona Ziff	Co-opted Community Member
Erin Askew	WMAwater
Nigel Rajaratnam	The CIE
Karyn Wong	Woolcott
Shannon Coghlan	Infrastructure Administration Coordinator (Minute Taker)

APOLOGIES

Caroline Angel	Director Commercial Operations
Barry Griffiths	NSW State Emergency Service
Craig Ronan	NSW State Emergency Service

The meeting of the Extraordinary Floodplain Risk Management Advisory Committee commenced at 8.35am.

ACKNOWLEDGEMENT OF COUNTRY

I would like to Acknowledge the Traditional Custodians of this Land, on which this meeting takes place and to pay my respects to Elders past and present.

DECLARATIONS OF INTEREST

No declarations of interest received.

MINUTES of the EXTRAORDINARY FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE
held on **Tuesday 17 March 2020.**

At this stage of the meeting with agreement of the Committee, the Chair, Councillor V Keenan amended the Order of Business to bring forward General Business.

GENERAL BUSINESS

**GB-1 COMMUNITY MEMBER ATTENDANCE AT FLOODPLAIN RISK
MANAGEMENT ADVISORY COMMITTEE EXTRAORDINARY
MEETING – 17 MARCH 2020**

Discussion and consideration was given by the Floodplain Risk Management Advisory Committee on the recommendation below, in particular the role and function of Council, the role and function of the Committee, and the Chair's role as media spokesperson.

The Chair, Councillor V Keenan, moved the recommendation

That the Floodplain Risk Management Advisory Committee:

- a allow the North Wagga Wagga Residents Group and community members to attend this meeting in full or in limited numbers including:
 - i. to allow members of the community to observe the debate and voting on RP-1 – Floodplain Risk Management Study correspondence
 - ii. to allow members of the community to observe the debate and voting on RP-2 – WMAwater Draft Report and Presentation
 - iii. to allow members of the community to observe the debate and voting on RP-3 – Proposed Community and Stakeholder Plan – Centre For International Economics
- b allow media to attend this meeting

The RECOMMENDATION of being put to the Committee was LOST.

REPORTS FROM STAFF

RP-1 FLOODPLAIN RISK MANAGEMENT STUDY CORRESPONDENCE

Recommendation:

On the Motion of J Rolfe and R Kendall

That the Floodplain Risk Management Advisory Committee:

- a receive and note this report
- b receive and note the correspondence with the Office of the Hon. Matthew Kean, Minister for Energy and Environment
- c recommend that a third party be engaged to undertake a short review of options for North Wagga Wagga in the Floodplain Risk Management

MINUTES of the EXTRAORDINARY FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE
held on **Tuesday 17 March 2020.**

Study Plan (FRMSP) to be considered for inclusion in the current feasibility study (2018-19-FM-0071)

CARRIED

Discussion on the Report

The Department of Planning, Industry and Environment representative advised that the Floodplain Management Manual was developed to guide Councils and that it stipulates a process to be followed. There were shortcomings in the 2015 NSW Department of Public Works report. This report did not comply with the Floodplain Management Manual being it was an economic study and not a full study.

Concerns were raised on behalf of North Wagga Wagga residents that the process was flawed and that the findings of the Murrumbidgee River Floodplain Risk Management Study and Plan (2018) by WMAwater were flawed.

The Committee and attendees discussed the various study ranges, from 1 in 20 studies, through to 1 in 100.

The Committee discussed what a 'short' review of the Floodplain Risk Management Study Plan (FRMSP) – per the Minister's correspondence – would look like, who ought or might conduct the review, and the timeframe. Acknowledging that the review would not be a reconfiguration of the entire FRMSP. The Department of Planning, Industry and Environment representative suggested that Council could apply for funding to incorporate a review.

RP-2 WMAWATER DRAFT REPORT AND PRESENTATION

Recommendation:

On the Motion of R Prangnell and J Rolfe

That the committee

- a receive and note the draft report**
- b note that representatives from WMAwater are attending the meeting to present project updates**

CARRIED

WMAwater made a presentation to the Committee on the progress of the Wagga Wagga Major Overland Flow Study.

Feedback to be provided by members via the Secretariat by the end of the week.

MINUTES of the EXTRAORDINARY FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE
held on **Tuesday 17 March 2020.**

Questions and comments on the presentation and reports

Option LA01 – Lake Albert Enhanced Flow Scheme: Lake Albert Road

Ros Prangnell asked what the consequences would be for a full Lake Albert, if there are back-to-back events.

The Chair specified that early consultation should happen with impacted stakeholders (for example, the Boat Club) prior to public exhibition.

Options LA02/03 – Lake Albert Enhanced Flow Scheme: Crooked Creek, Stringybark Creek, Lake Albert Road

Recommendation to move forward with a Physical Feasibility Study with a high priority.

Option GD03 – Glenfield Drain Scheme: Anderson Oval Basin

The Chair asked for consultation to occur with the Parks team as it relates to Anderson Oval.

Option GD05 – Glenfield Drain Scheme: Flowerdale Lagoon

Council would need to undertake further consultation with the Aboriginal community.

Discussion is also needed around implications for planning and development.

Council staff to follow up and provide advice via email in relation to planning and environment.

RP-3 PROPOSED COMMUNITY AND STAKEHOLDER PLAN - CENTRE FOR INTERNATIONAL ECONOMICS

Recommendation:

On the Motion of R Kendall and J Rolfe

That the committee

- a note and receive the report**
- b receive the presentation provided by the CIE on the proposed communication plan for the Feasibility Study Flood Mitigation, North Wagga Wagga project**

CARRIED

CIE and Woolcott Research and Engagement made a presentation to the Committee on the proposed Community and Stakeholder Plan.

MINUTES of the EXTRAORDINARY FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE
held on **Tuesday 17 March 2020.**

Questions and comments on the presentation and reports

- Some of the most affected live outside of the identified villages and are often excluded from consultation.
- Question whether representation across the areas should be proportionate to the population size.
- Committee asked that the draft survey be returned for Committee review, rather than just to Council.
- Discussion around delays to public consultation due to COVID-19 restrictions.

The Department Planning, Industry and Environment is aware of extensions to timeframes. Karyn Wong (Woolcott) noted that the costs associated with delays in other engagement projects have been around the recruitment of participants and venue bookings. The preparatory work itself is not date contingent.

- Discussion around opportunity and mechanisms for all individuals to have their voices heard through the various engagement mechanisms

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Extraordinary Floodplain Risk Management Advisory Committee rose at 1.36pm.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

PRESENT

Councillor Greg Conkey OAM	Wagga Wagga City Council
Councillor Vanessa Keenan	Wagga Wagga City Council
Councillor Rod Kendall	Wagga Wagga City Council
Jenny Rolfe	Community Member
Ros Prangnell	Community Member
Patricia Murray	Community Member
Brian Mahony	Community Member

IN ATTENDANCE

Peter Thompson	General Manager (WWCC)
Barry Griffiths	State Emergency Service (SES)
Craig Ronan	State Emergency Service (SES)
Steve Manwaring	Department Planning, Industry & Environment
Caroline Angel	Director Commercial Operations
Mark Gardiner	Manager Environment & City Compliance
Peter Ross	Manager Technical and Strategy
Daryl Woods	Manager Council Businesses
Sam Robins	Town Planner
Andrew Mason	Project Manager
Peter Garland	Senior Engineer - Strategy
Amir Abbasnia	Design Engineer – Sewer & Stormwater
Michael Casey	Communications and Engagement Coordinator
Ange Little	Business Support – Operations
Jessica Lawlor	Business Support – Operations
Nigel Rajaratnam	Centre for International Economics

APOLOGIES

Janice Summerhayes	Director Community Service
Sylvester Otieno	Manager Operations
Rup Shah	Manager Project Delivery
Michael Friend	Co-opted Community Member
Sue Hardwick	Co-opted Community Member
Adriaan Stander	Strategic Planning Coordinator
Fiona Ziff	Community Member

The meeting of the Floodplain Risk Management Advisory Committee commenced at 8.30am.

ACKNOWLEDGEMENT OF COUNTRY

I would like to Acknowledge the Traditional Custodians of this Land, on which this meeting takes place and to pay my respects to Elders past and present.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

Chairperson Councillor Keenan introduced Peter Garland, Amir Abbassnia and Nigel Rajaratnam to the Committee. Peter and Amir and new Council staff based in the Sydney Office and Nigel is attending the meeting on behalf of Centre for International Economics, who are undertaking the North Wagga Feasibility Study.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - MEETING HELD 3 DECEMBER 2019

Recommendation:

On the Motion of R Prangnell and J Woods

That the Minutes of the proceedings of the Floodplain Risk Management Advisory Committee Meeting held on 3 December 2019 be confirmed as a true and accurate record.

CARRIED

DECLARATIONS OF INTEREST

Nil to declare

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

REPORTS FROM STAFF

RP-1 PROJECT UPDATES

Recommendation

That the Committee

- a receive and note the report
- b schedule a workshop to be held during March 2020 to discuss the draft MOFFs report (project 1753)

Discussion Points

1753 – Major Overland Flow Flood Study

- Workshop

The workshop is scheduled for 17 March 2020 at 8.30am. The purpose of the workshop is to make sure the Committee are comfortable with the draft report, and identify any gaps, as well as delivery priorities.

Action: provide the Committee with a briefing paper outlining the desired outcomes, and copy of the draft report within a reasonable timeframe before the workshop.

- Community Engagement for MOFF's report
 - When the draft report is finalised, consultation to occur with community and specific user groups, eg: Lake Albert.
 - Clear explanations to be provided to the community on the difference between drainage issues and overland flow. Ensure a mechanism is created to capture any drainage concerns and record as customer requests for the Operations team

RP-2 PRESENTATION FROM SES - MAPPING PROGRAM

Recommendation:

On the Motion of R Kendall and R Prangnell

That the committee

- a receive the presentation provided by the SES on their mapping program

CARRIED

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

RP-3 CORRESPONDENCE FROM NORTH WAGGA RESIDENTS ASSOCIATION

Recommendation:

On the Motion of J Rolfe and R Kendall

That the Committee

- a receive and note the correspondence received on 25 January 2020 from the North Wagga Residents Association
- b request council staff draft a response addressing the concerns and questions raised in the letter, which will be presented to be provided at the next Floodplain Risk Management Advisory Committee meeting on 7 April 2020.

CARRIED

Discussion Points

- Point 1 in letter - concerns were raised by the Committee regarding the request to provide details of the upstream residents, and their right to have their privacy maintained.
- Point 2 in letter – Appendix H in the Floodplain Risk Management Study and Plan document addresses vegetation
- Point 3 in letter (SES) – the letter is a good opportunity to commence community consultation, similar to the work done with Uranquinty community.
Action: SES will arrange to meet with North Wagga residents, and provide a verbal update to the Committee. A Council representative to be included in the resident meetings, and minutes / notes taken.
- Point 6 in letter - discussion around the fact that North Wagga residents have previously been afforded and had the same opportunities to join to committee as other residents in Wagga.
- The response letter:
 - reiterate that the formal resolved position of Council is not to pursue the 1/100, with potential for other options including 1/20, house raising etc.
 - address the
 - address that North Wagga is part of a whole floodplain issue.
 - the software used for the data is the intellectual property of WMAwater

RP-4 FLOODPLAIN RISK MANAGEMENT COMMITTEE MEMBERSHIP REVIEW AND DRAFT TERMS OF REFERENCE

Recommendation:

On the Motion of J Woods and R Kendall

That the Committee:

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

- a endorse the current composition of community member representation as outlined in the report
- b endorse the draft Floodplain Risk Management Advisory Committee Terms of Reference with the exception of proposed amendments to
 - i. clause 5, point (2) include "NSW" State Emergency Service
 - ii. clause 5, point (2) NSW Office of Environment and Heritage and NSW Department Of Planning which are updated to Department of Planning, Industry and Environment
 - iii. clause 7, point (1) which is adopted without the final sentence of the draft
 - iv. clause 9, point (1) which is changed to the 'bi annual' election of Mayor

CARRIED

RP-5 FEASIBILITY STUDY FLOOD MITIGATION, NORTH WAGGA AND CIE REPRESENTATIVE INTRODUCTION

Recommendation:

On the Motion of J Rolfe and R Prangnell

That the committee

- a receive and note the report
- b note that a representative from CIE is attendance at the meeting to provide an introduction on CIE and the project

CARRIED

Discussion Points

- Nigel Rajaratnam from the Centre for International Economics provided information to the Committee. CIE is a consortium with experts in their field from CIE, Woolcott and WMAwater.
- A schedule for the project will be developed and provided to the Committee. The schedule may need to be adjusted as the project and community engagement is undertaken and develops.
- Community consultation discussion:
 - CIE working to understanding how we can better communicate with the community, ensuring everyone is on the same page
 - Variety of communication methods including 1 on 1 meetings and surveys. Meetings will be held at a location away from North Wagga.
 - Not just looking at the technical impact, but the social impacts as well.
 - Ensure the correct terminology is used eg: 1 in 100
 - Present to the community using more visual and graphical tools

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Tuesday 4 February 2020.

RP-6 OBSTRUCTIONS ON THE FLOODPLAIN

Recommendation:

On the Motion of R Prangnell and R Kendall

That the Committee

- a note the resolution at the meeting on 3 December 2019 to hold a workshop following the meeting of 4 February 2020
- b note the changes to the documents provided at the last Committee meeting, where the classification of North Wagga has been amended.

CARRIED

Discussion Points

- Council staff to contact the EPA to obtain approval to move the stockpiles of fill in to the current hole
- Council to seek a funding source to undertake the recommendations

The Floodplain Risk Management Advisory Committee rose at 11am.

QUESTIONS/BUSINESS WITH NOTICE

CONFIDENTIAL REPORTS**CONF-1 ESTELLA SCHOOL AND NORTHERN SPORTING PRECINT UPDATE****Author:** Ben Creighton**Director:** Michael Keys

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-2 TENANT HARDSHIP

Author: Dianne Wright

Director: Michael Keys

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (b) discussion in relation to the personal hardship of a resident or ratepayer.

CONF-3 RFQ2020-538 ACTIVE TRAVEL PLAN CYCLE WAY CONSTRUCTION

Author: Rupesh Shah
Director: Caroline Angel

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-4 RFT2020-27 STORMWATER, SEWER TRUNK MAINS AND
DETENTION BASINS****Author:** Peter Ross**Director:** Caroline Angel

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 14 April 2020.

PRESENT

Councillor Yvonne Braid OAM
Councillor Paul Funnell
Councillor Dan Hayes
Councillor Vanessa Keenan
Councillor Rod Kendall
Councillor Tim Koschel
Councillor Kerry Pascoe
Councillor Dallas Tout

IN ATTENDANCE

General Manager	(Mr P Thompson)
Director Corporate Services	(Mrs N Te Pohe)
Director Community	(Mrs J Summerhayes)
Director Commercial Operations	(Ms C Angel)
Director Regional Activation	(Mr M Keys)
Manager Audit, Risk & Governance	(Ms I Hensley)
Manager Finance	(Mrs C Rodney)
Manager Community Services	(Ms M Scully)
Manager Corporate Strategy & Communications	(Mr S Gray)
Manager Procurement Services	(Mr D Butterfield)
Manager Development Assessment & Building Certification	(Mr P O'Brien)
Corporate Governance Coordinator	(Mrs N Johnson)

PRAYER

Almighty God,

Help protect our Mayor, elected Councillors and staff.

Help Councillors to govern with justice, integrity, and respect for equality, to preserve rights and liberties, to be guided by wisdom when making decisions and settling priorities, and not least of all to preserve harmony.

Amen.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of this Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Community members present.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

APOLOGIES

An apology for non-attendance was received and accepted for The Mayor, Councillor Greg Conkey OAM on the Motion of Councillors P Funnell and R Kendall.

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 30 MARCH 2020

20/118 RESOLVED:

On the Motion of Councillors T Koschel and D Hayes

That the Minutes of the proceedings of the Ordinary Council Meeting held on 30 March 2020 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

DECLARATIONS OF INTEREST

Councillor D Hayes declared a Non-Significant, Non-Pecuniary Interest in RP-2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT the reason being that his workplace is located on the site of the proposed development and remained in the meeting during its consideration.

Councillor R Kendall declared a Significant Non-Pecuniary Interest in RP-1 DA19/0257 - SIX STOREY MIXED USE DEVELOPMENT, GROUND FLOOR COMMERCIAL AND CAR PARKING, ONE FLOOR OF CAR PARKING AND FOUR FLOORS OF HOTEL ROOMS the reason being that he has an interest in a property in very close proximity to this development and that property is specifically identified in the proposal and vacated the meeting during its consideration.

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020.**

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 14 April 2020.

Councillor R Kendall declared a Significant Non-Pecuniary Interest in CONF-3 RFT2020-25 ROAD PAVEMENT MATERIAL SUPPLY the reason being that he has a business relationship with the principal of one of the tenderers and vacated the meeting during its consideration.

Councillor V Keenan declared a Non-Significant Non-Pecuniary Interest in RP- 2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT the reason being that she lives in the vicinity of the subject land and remained in the meeting during its consideration.

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in RP-4 SECTION 356 FINANCIAL ASSISTANCE REQUESTS - MARCH 2020 the reason being that he has done charity work for an organisation requesting a donation outlined in the report and remained in the meeting during its consideration.

Councillor K Pascoe declared a Pecuniary Interest in CR-1 - COUNCILLOR REPORT - SISTER CITY RELATIONSHIPS the reason being that he has undertaken two visits to Kunming, he has been a member of the Sister City Committee and has approved funding for visits to Kunming and vacated the meeting during its consideration.

Councillor K Pascoe declared a Pecuniary Interest in RP-1 DA19/0257 - SIX STOREY MIXED USE DEVELOPMENT, GROUND FLOOR COMMERCIAL AND CAR PARKING, ONE FLOOR OF CAR PARKING AND FOUR FLOORS OF HOTEL ROOMS the reason being that he owns a premises in the same industry and vacated the meeting during its consideration.

Councillor K Pascoe declared a Pecuniary Interest in RP- 2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT the reason being that his company is undertaking a similar project and vacated the meeting during its consideration.

Councillor D Tout declared a Significant Non-Pecuniary Interest in CR-1- COUNCILLOR REPORT - SISTER CITY RELATIONSHIPS the reason being a family member is on the Sister City Community Committee and vacated the meeting during its consideration.

Councillor D Tout declared a Significant Non-Pecuniary Interest in MM-1 - MAYORAL MINUTE – COMMUNITY SUPPORT PROGRAM the reason being he is Board Member of CareVan and vacated the meeting during its consideration.

Councillor D Tout declared a Significant Non-Pecuniary Interest in M-1 - SISTER CITY COMMITTEE – MINUTES – 20 FEBRUARY 2020 the reason being a family member is on the Sister City Community Committee and vacated the meeting during its consideration.

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

PROCEDURAL MOTION - CHANGE OF STANDING ORDERS

20/119 RESOLVED:

On the Motion of Councillors D Hayes and V Keenan

That Council bring forward consideration of ENGLOBO to precede the public discussion forum.

CARRIED

PROCEDURAL MOTION - ENGLOBO

20/120 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That the standing orders be varied for the meeting as set out hereunder:

- Items where councillors wish to speak
- Items where no councillors wish to speak
- Confidential
- Matter of urgency
- Closure of Meeting

That RP-3, RP-4, RP-7 to RP-10, CONF-1, CONF-2, CONF-5, be adopted as recommended in the business papers

CARRIED

PUBLIC DISCUSSION FORUM

Councillor K Pascoe declared a Pecuniary Interest and vacated the meeting, the time being 6:12pm.

RP-2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT

- Chris Roche – speaking against the report

Councillor K Pascoe re-entered the meeting, the time being 6:17pm.

RP-5 CULTURAL PLAN 2020 – 2030

- Anne Lowe (Eastern Riverina Arts) – speaking for the report
- Bob Hitchens (SoACT) – speaking for the report

This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

PROCEDURAL MOTION

20/121 RESOLVED:

On the Motion of Councillors P Funnell and K Pascoe

That Council bring forward consideration of the following report to follow the public discussion forum:

- **RP-2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT**
- **RP-5 CULTURAL PLAN 2020 – 2030**

CARRIED

RP-2 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN AMENDMENT TO SECTION 10 FOR MIXED USE DEVELOPMENT

Councillor K Pascoe declared a Pecuniary Interest and vacated the meeting, the time being 6:30pm.

20/122 RESOLVED:

On the Motion of Councillors D Hayes and T Koschel

That Council:

- a endorse the draft amendment to the Wagga Wagga Development Control Plan 2010 for public exhibition purposes for a minimum period of three months with the General Manager to have discretion to extend the exhibition period beyond three months
- b receive a further report after the public exhibition period:
 - i addressing any submissions made in respect of the planning proposal and development control plan amendment
 - ii proposing adoption of the development control plan amendment unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period
 - iii having regard to the height of building and floor space ratio amendments proposed in LEP19/0002 – Planning Proposal for land located on Morgan, Murray and Forsyth Streets

CARRIED

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
D Tout

Against the Motion

Councillor K Pascoe re-entered the meeting, the time being 6:48pm.

RP-5 CULTURAL PLAN 2020-2030

20/123 RESOLVED:

On the Motion of Councillors D Hayes and V Keenan

That Council:

- a note all submissions and feedback received relating to the exhibited Wagga Wagga City Council Cultural Plan 2020-2030**
- b adopt the Wagga Wagga City Council Cultural Plan 2020-2030 with the recommended changes as detailed in the report**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

PROCEDURAL MOTION - ELECTION OF CHAIRPERSON

20/124 RESOLVED:

On the Motion of the Chair, Deputy Mayor, Councillor D Tout

That Council elect a Chair for this Council meeting for the following items only:

- **MM-1 - MAYORAL MINUTE - COMMUNITY SUPPORT PROGRAM**
- **CR-1 - COUNCILLOR REPORT - SISTER CITY RELATIONSHIPS and**
- **M-1 - SISTER CITY COMMUNITY COMMITTEE – MINUTES – 20 FEBRUARY 2020**

CARRIED

Councillor P Funnell nominated Councillor T Koschel.

Councillor T Koschel accepted the nomination.

Councillor Hayes nominated Councillor R Kendall.

Councillor R Kendall accepted the nomination.

With the vote being tied four votes each, Councillor T Koschel was duly elected by lot to Chair this Council meeting for items M-1, CR-1 and MM-1.

MAYORAL MINUTE

MM-1 MAYORAL MINUTE - COMMUNITY SUPPORT PROGRAM

Councillor D Tout declared a Significant Non-Pecuniary Interest and vacated the Chair and the meeting, the time being 7:01pm.

Councillor T Koschel assumed the Chair the time being 7.01pm.

20/125 RESOLVED:

On the Motion of Councillors D Hayes and K Pascoe

That Council approve the budget variation as detailed in the Financial Implications section of the report.

CARRIED

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

COUNCILLOR REPORT

CR-1 COUNCILLOR REPORT - SISTER CITY RELATIONSHIPS

Councillor K Pascoe declared a Pecuniary Interest and vacated the meeting, the time being 7:03pm.

Councillor D Tout declared a Significant Non-Pecuniary Interest and remained vacated from the meeting.

20/126 RESOLVED:

On the Motion of Councillors P Funnell and T Koschel

That Council:

- a repeal and sever, any and all Sister City agreements, Friendship programmes and arrangements, and Memorandums of Understanding (MOU) associated with the People's Republic of China
- b notify our Sister City Committee of this decision of Council

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
T Koschel

Against the Motion

D Hayes
V Keenan
R Kendall

With the vote being tied three all, the Chair Councillor T Koschel used his casting vote for the Motion.

Councillor T Kochel vacated the Chair the time being 7:26pm.

Councillor D Tout re-entered the meeting and assumed the Chair the time being 7:27pm.

Councillor K Pascoe re-entered the meeting, the time being 7:27pm.

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

REPORTS FROM STAFF

RP-1 DA19/0257 - SIX STOREY MIXED USE DEVELOPMENT, GROUND FLOOR COMMERCIAL AND CAR PARKING, ONE FLOOR OF CAR PARKING AND FOUR FLOORS OF HOTEL ROOMS

Councillor R Kendall declared a Significant Non-Pecuniary Interest and vacated the meeting, the time being 7:28pm.

Councillor K Pascoe declared a Pecuniary Interest and vacated the meeting, the time being 7:28pm.

20/127 RESOLVED:

On the Motion of Councillors D Hayes and T Koschel

That Council approve DA19/0257 for a mixed use development at 7-9 Baylis Street, Wagga Wagga, NSW, 2650 subject to the conditions outlined in the Section 4.15 assessment report.

CARRIED

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

Division

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
T Koschel
D Tout

Against the Motion

Councillor K Pascoe re-entered the meeting, the time being 7:30pm.

Councillor R Kendall re-entered the meeting, the time being 7:31pm.

RP-3 REVALUATION OF PROPERTY LAND VALUES FOR RATING PURPOSES

20/128 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a note that NSW Valuer General has conducted a general revaluation of all parcels of land within the Wagga Wagga Local Government Area

This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

- b note that the new land values will be used for all properties for the 2020/21 rating year
- c note that Council is only permitted to increase the total rates received by all property owners by the annual IPART allowable rate peg percentage, which is 2.6% for the 2020/21 rating year

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

RP-4 SECTION 356 FINANCIAL ASSISTANCE REQUESTS - MARCH 2020

20/129 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following:
 - i Mangoplah-Cookardinia United Eastlakes Football & Netball Club - \$865 (Request 1)
 - ii Suicide Prevention Network \$95 (Request 2)
 - iii South Wagga Apex \$250 (Request 3)
 - iv Women in Business Wagga \$95 (Request 4)
 - v Shave 4 SMRF Fundraiser - \$95 (Request 5)
 - vi Wagga & Bidgee District Pony Club - \$865 (Request 6)
- b note the remaining budget available for financial assistance requests for the 2019/20 financial year

CARRIED

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

RP-6 RESPONSE TO NOTICE OF MOTION - STOCKPILING MATERIALS IN THE FLOODPLAIN

20/130 RESOLVED:

On the Motion of Councillors K Pascoe and P Funnell

That Council receive and note the report, including:

- i the action plan to remove the stockpiles and levees**
- ii the update in relation to vegetation management within the floodplain**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe
D Tout

Against the Motion

This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

RP-7 CANBERRA RAIDERS AGREEMENT

20/131 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a note the reasons for cancelling the hosting of a Canberra Raiders NRL Premiership match in Wagga Wagga in 2020
- b endorse the General Manager or their delegate to enter into an agreement with the Canberra Raiders to host a 2021 NRL Premiership Match

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

RP-8 PROPOSED ROAD CLOSURES WITHIN THE WAGGA WAGGA BASE HOSPITAL GROUNDS

20/132 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a agree to the closure of parts of Doris Roy Lane, Lewis Drive, Yabtree Street and Yathong Street within the Wagga Wagga Base Hospital grounds as identified in the body of this report in accordance with the provisions of s38A of the Roads Act 1993
- b undertake public notice of the proposed road closures in accordance with s38B of the Roads Act 1993
- c upon closure classify the land as operational land in accordance with s31(2) of the Local Government Act 1993

This is page 12 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

- d agree to sell the land parcels created by the road closure to the NSW Health Corporation on the terms outlined in the body of this report
- e delegate authority to the General Manager or their delegate to execute any necessary documents on behalf of Council
- f authorise the affixing of Councils common seal to all relevant documents as required
- g transfer the compensation paid to Council's bottom line

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM

P Funnell

D Hayes

V Keenan

R Kendall

T Koschel

K Pascoe

Against the Motion

RP-9 PROPOSED ACCESS LICENCE FOR CONSTRUCTION OF MONA VALE BRIDGE, LADYSMITH

20/133 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a enter into a construction access licence with the NSW Department of Industry (Crown Lands) for replacement of the Mona Vale Bridge
- b receive a further report concerning the requirement to compulsorily acquire land for the bridge
- c delegate authority to the General Manager or their delegate to execute any necessary documents on behalf of Council
- d authorise the affixing of Council's common seal to all relevant documents as required

CARRIED

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

RP-10 RESPONSE TO QUESTIONS/BUSINESS WITH NOTICE

20/134 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

Councillor Y Braid OAM vacated the chamber, the time being 7:43pm.

This is page 14 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the
CITY OF WAGGA WAGGA held on **14 APRIL 2020.**

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 14 April 2020.

COMMITTEE MINUTES

M-1 SISTER CITY COMMUNITY COMMITTEE - MINUTES - 20 FEBRUARY 2020

Councillor D Tout declared a Significant Non-Pecuniary Interest and vacated the Chair and the meeting, the time being 7:42pm.

Councillor T Koschel assumed the Chair the time being 7:43pm.

20/135 RESOLVED:

On the Motion of Councillors D Hayes and R Kendall

That Council:

- a receive the minutes of the Sister City Community Committee Meeting held on 20 February 2020
- b not proceed with hosting the proposed combined Sister City delegation visit scheduled for later this year

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

Councillor T Koschel vacated the Chair the time being 7:43pm.

Councillor D Tout re-entered the meeting and assumed the Chair, the time being 7:43pm.

QUESTIONS/BUSINESS WITH NOTICE

Councillor R Kendall thanked the community of Wagga Wagga and the region for their compliance with COVID-19 restrictions and acknowledged and continue to acknowledge the great work being undertaken in the community.

Councillor D Tout thanked Council, the General Manager and staff for the work that is being undertaken in a wide range of areas in response to COVID-19 including areas of responsibility and additional support and services to the community.

This is page 15 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020.**

Councillor Y Braid OAM re-entered the meeting, the time being 7:48pm.

CLOSED COUNCIL

20/136 RESOLVED:

On the Motion of Councillors D Hayes and P Funnell

That the Council now resolve itself into a Closed Council, the time being 7:50pm.

CARRIED

CONFIDENTIAL REPORTS

CONF-1 PROPOSED ACQUISITION OF LAND FROM THE FOREST HILL TENNIS CLUB INCORPORATED

20/137 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council authorise, in accordance with Clause 131 of the Local Government (General) Regulation 2005, to write off outstanding rates and accrued interest charges owed by the Forest Hill Tennis Club Incorporated at the date of transfer of their land to Council.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM

P Funnell

D Hayes

V Keenan

R Kendall

T Koschel

K Pascoe

Against the Motion

This is page 16 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

**CONF-2 PROPOSED ACQUISITION OF LAND AT 167 FITZMAURICE STREET,
WAGGA FOR LEVEE BANK**

20/138 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council pay compensation in the amount identified in the body of this report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM

P Funnell

D Hayes

V Keenan

R Kendall

T Koschel

K Pascoe

Against the Motion

CONF-3 RFT2020-25 ROAD PAVEMENT MATERIAL SUPPLY

Councillor R Kendall declared a Significant Non-Pecuniary Interest and vacated the meeting, the time being 7:48pm.

20/139 RESOLVED:

On the Motion of Councillors P Funnell and K Pascoe

That Council:

- a accept the offers from the following tenderers for the supply of road pavement materials:**
- The Trustee for The Rocky Point Quarries Unit Trust (ABN:17 916 689 845) T/a Rocky Point Quarries
 - Bald Hill Quarry Pty Ltd (ABN: 19 033 764 725)
 - Burgess Earthmoving Pty Ltd (ABN: 82 002 974 496)
- b authorise the General Manager or his delegate to enter into a contract for the supply of road pavement materials with:**
- The Trustee for The Rocky Point Quarries Unit Trust (ABN:17 916 689 845) T/a Rocky Point Quarries
 - Bald Hill Quarry Pty Ltd (ABN: 19 033 764 725)
 - Burgess Earthmoving Pty Ltd (ABN: 82 002 974 496)
- c authorise the affixing of Council's Common Seal to all relevant documents as required**

CARRIED

This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
T Koschel
K Pascoe
D Tout

Against the Motion

Councillor R Kendall re-entered the meeting, the time being 7:56pm.

**CONF-4 RFT2020-27 STORMWATER, SEWER TRUNK MAINS AND
DETENTION BASINS**

20/140 RESOLVED:

On the Motion of Councillors T Koschel and P Funnell

**That Council defer consideration of RFT2020-27 stormwater, sewer trunk
mains and detention basins.**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM
P Funnell
D Hayes
V Keenan
R Kendall
T Koschel
K Pascoe

Against the Motion

This is page 18 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the
CITY OF WAGGA WAGGA held on **14 APRIL 2020**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 14 April 2020**.

CONF-5 RFQ2020-535 SUPPLY OF TWO SKID STEER LOADERS

20/141 RESOLVED:

On the Motion of Councillors D Tout and T Koschel

That Council:

- a accept the offer of Capital Construction Equipment for two new 2019 RT120 ASV Positrack Rubber Tracked Skid Steer Loaders for the amount of \$339,900.00 excluding GST (each unit costing \$169,950.00 excluding GST)
- b authorise the General Manager or their delegate to enter into a contract with Capital Construction Equipment for two new 2019 RT120 ASV Positrack Rubber Tracked Skid Steer Loaders for the amount of \$339,900.00 excluding GST (each unit costing \$169,950.00 excluding GST)
- c authorise the affixing of Council's Common seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Y Braid OAM

P Funnell

D Hayes

V Keenan

R Kendall

T Koschel

K Pascoe

Against the Motion

REVERSION TO OPEN COUNCIL

20/142 RESOLVED:

On the Motion of Councillors K Pascoe and V Keenan

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 8:00PM.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 8:02PM.

.....
MAYOR

This is page 19 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **14 APRIL 2020**.

.....MAYORGENERAL MANAGER