



# Agenda and Business Paper

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## Ordinary Meeting of Council

To be held on  
**Monday 14 October 2024**  
at 6.00pm

Civic Centre cnr Baylis and Morrow Streets,  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
P [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

[wagga.nsw.gov.au](http://wagga.nsw.gov.au)

## **NOTICE OF MEETING**

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



**Peter Thompson**  
General Manager

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## **WAGGA WAGGA CITY COUNCILLORS**

|                           |                           |
|---------------------------|---------------------------|
| Councillor Allana Condron | Councillor Georgie Davies |
| Councillor Richard Foley  | Councillor Tim Koschel    |
| Councillor Jenny McKinnon | Councillor Amelia Parkins |
| Councillor Karissa Subedi | Councillor Lindsay Tanner |
| Councillor Dallas Tout    |                           |

## **STATEMENT OF ETHICAL OBLIGATIONS**

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

## **QUORUM**

The quorum for a meeting of the Council, is a majority of the Councillors of the Council, who hold office for the time being, who are eligible to vote at the meeting.

# ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 14 OCTOBER 2024

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## **WELCOME TO COUNTRY**

Aunty Dorothy Whyman, Senior Wiradjuri Elder, to perform the Welcome to Country.

## **ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

## **REFLECTION**

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

## **APOLOGIES**

## **CONFIRMATION OF MINUTES**

**CM-1            ORDINARY COUNCIL MEETING - 26 AUGUST 2024**

### **Recommendation**

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 26 August 2024 be confirmed as a true and accurate record.**

## **Attachments**

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## **DECLARATIONS OF INTEREST**

## **PROCEDURAL MOTIONS**

### **PM-1 OATHS AND AFFIRMATIONS OF OFFICE**

**Author:** David Galloway  
**General Manager:** Peter Thompson

**Summary:** All councillors are required to take an oath or make an affirmation of office at or before the first meeting of the council after being elected. This can be done by way of a signed statement containing the oath or affirmation or by recording the taking of the oath or making of the affirmation by each Councillor in the minutes of the Council meeting. Where the oath or affirmation is taken at the first meeting, this should be the first item of business.

### **Recommendation**

That:

- a each Councillor take an oath or make an affirmation of office in the prescribed format in accordance with the provisions of Section 233A of the *Local Government Act* 1993 (NSW)
- b each Councillor read out aloud the prescribed wording of the oath or affirmation of office to be taken in front of the General Manager
- c Council record in the Minutes that the oath or affirmation of office was taken by all Councillors

### **Report**

Under section 233A of the *Local Government Act* 1993 (the Act) Councillors (including mayors) are required to take an oath or make an affirmation of office. The prescribed words of the oath and affirmation are provided below.

Oath "I [name of Councillor] swear that I will undertake the duties of the office of Councillor in the best interests of the people of [name of Council area] and the [name of Council] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment."

Affirmation "I [name of Councillor] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of [name of Council area] and the [name of Council] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment."

Oaths or affirmations of office must be taken or made by each Councillor at or before the first meeting of the Council after being elected. An oath or affirmation should be taken or made by each Councillor as the first item of business for the first meeting.

The oath or affirmation may be taken or made before the General Manager of the Council, an Australian legal practitioner, or a justice of the peace.

Councillors need to be physically present before the General Manager, legal practitioner or Justice of the Peace when taking their oath or making their affirmation of office. Therefore, Council has made arrangements for the oath or affirmation to be taken or made by each Councillor at the first meeting of the newly elected Council. The Office of Local Government NSW (OLG) advises that Councillors should be made aware of this requirement prior to the first meeting, and which has been undertaken.

The General Manager must ensure that a record is kept of the taking of the oath or making of the affirmation. This can be done by way of a signed statement containing the oath or affirmation or by recording the taking of the oath or making of the affirmation by each Councillor in the minutes of the Council meeting. The recommendation in this report is to record this in the minutes, for transparency to the community and to reflect the oath or affirmation having been taken at that meeting.

If a Councillor is not able to attend the first Council meeting, they may take the oath or affirmation of office at another location in front of the General Manager. As noted above, the oath or affirmation of office may also be taken before an Australian legal practitioner or a justice of the peace. The taking of the oath or making an affirmation of office outside a Council meeting must be publicly recorded by Council. Where an oath or affirmation is taken or made outside a Council meeting, a Council staff member should also be present to ensure that an accurate record can be kept by Council.

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### **Financial Implications**

N/A

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### **Policy and Legislation**

Under the *Local Government Act* 1993 (the Act), Councillors are required to take an Oath or Affirmation of Office at or before the first meeting of Council after they are elected.

Section 233A provides that a Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of office in accordance with this section is not entitled to attend a meeting as a Councillor (other than the first meeting of the Council after the Councillor is elected to the office or a meeting at which the Councillor takes the oath or makes the affirmation) until the Councillor has taken the oath or made the affirmation. Any absence of a Councillor from an ordinary meeting of the Council that the Councillor is not entitled to attend because of this section is taken to be an absence without prior leave of the Council.

Failure to take an oath of office or make an affirmation of office does not affect the validity of anything done by a Councillor in the exercise of the Councillor's functions.

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### **Link to Strategic Plan**

#### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We have leaders that represent us

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## **Risk Management Issues for Council**

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N/A

## **Internal / External Consultation**

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N/A



## PM-2 ELECTION OF MAYOR AND DEPUTY MAYOR

**Author:** David Galloway

**General Manager:** Peter Thompson

### Summary:

The purpose of this report is to facilitate the election of the Mayor and Deputy Mayor. Wagga Wagga City Council's Mayor is to be elected by the Councillors from among the Councillors (Section 227 of the *Local Government Act* 1993 (the Act)). Councils that elect mayors must hold a mayoral election at a council meeting within three (3) weeks of the declaration of the election. If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting. Open Voting is recommended by the Office of Local Government NSW as being the preferred method of voting.

### Recommendation

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That Council conduct the election of the Mayor and Deputy Mayor by open voting for the period October 2024 to September 2026.

### Report

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Section 225 of the *Local Government Act* 1993 (the Act) requires Council to have a Mayor who is elected in accordance with the provisions of the Act.

Council currently elects the Mayor on a biennial basis, from within its numbers, as provided for under section 227 of the Act. Under the Act, the civic office of mayors elected by councillors expire on the day of election, which was 14 September 2024. Under section 290 of the Act a mayoral election at a council meeting must then take place within three (3) weeks of the declaration of the election.

### Role of the Mayor

Section 226 of the Act prescribes that the role of the Mayor and includes, but is not limited to, the following:

- *to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council*
- *to exercise such other functions of the Council as the Council determines*
- *to preside at meetings of the Council*
- *to carry out the civic and ceremonial functions of the mayoral office*

### Term of Office

Councils that elect their mayors are required under section 290(1)(b) of the Act to hold mid-term mayoral elections in the month of September. This means that the mid-term mayoral elections will need to be held in September 2026. The mayor elected at the mid-term mayoral election will then hold their office until the day of the council's next ordinary election in September 2028, when their civic office as a councillor and mayor will expire.

In accordance with the provisions of Section 231(2) of the Act, the Council may also elect one of its members to act as Deputy Mayor either for the Mayoral term or for a shorter term as may be resolved by the Council. Further, the Deputy Mayor may exercise any function of the Mayor, at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.

Deputy Mayors hold their office for the term specified in the council's resolution. The practice of this council is to align the term of the Deputy Mayor to the term of the Mayor, which is reflected in the recommendation in this Report.

### **Election of Mayor – October 2024 to September 2026**

The procedure to be followed for the election of Mayor is outlined in Schedule 7 of the Local Government (General) Regulation 2021, as below. Schedule 7 prescribes three methods of election of mayors:

1. open ballot (eg a show of hands)
2. ordinary ballot, or
3. preferential ballot

Councillors need to be present at the meeting in person to participate in voting by means other than an open voting?

The Office of Local Government Fact Sheet 'Election of Mayor and Deputy Mayor by Councillors' (attached) recommends Open Voting as being the most transparent and least bureaucratic method of voting and reflects normal council voting methods.

The election provisions of Schedule 7 of the Local Government (General) Regulation 2021 also relate to the Deputy Mayor.

### **Part 1 - Preliminary**

#### ***Returning Officer***

1. The General Manager, Mr Peter Thompson will be the returning officer for the election to be held on 14 October 2024.

#### ***Nomination***

2.
  - (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
  - (2) The nomination is to be made in writing by two or more Councillors, one of whom may be the nominee. The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
  - (3) The nomination is to be delivered or sent to the Returning Officer prior to the start of the 14 October 2024 Council Meeting.
  - (4) The Returning Officer is to announce the names of the nominees at the council meeting at which the election is to be held.

## ***Election***

3. (1) If only one Councillor is nominated, that Councillor is elected.
- (2) If more than one Councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.
- (4) In this clause:  
    **"ordinary ballot"** has its normal meaning of secret ballot.  
    **"open voting"** means voting by a show of hands or similar means.

## **Part 2 - Ordinary ballot or open voting**

### ***Application of Part***

4. This Part applies if the election proceeds by ordinary ballot or by open voting.

### ***Marking of ballot-papers***

5. (1) If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 of the Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

### ***Count-2 candidates***

6. (1) If there are only two candidates, the candidate with the higher number of votes is elected.
- (2) If there are only two candidates and the votes are tied, the one elected is to be chosen by lot.

### ***Count-3 or more candidates***

7. (1) If there are three or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If three or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, three or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only two candidates remain.
- (4) A further vote is to be taken of the two remaining candidates.
- (5) Clause 6 of the Schedule then applies to the determination of the election as if the two remaining candidates had been the only candidates.

- (6) If at any stage during a count under subclause (1) or (2), two or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

### **Part 3 - Preferential Ballot**

#### ***Application of Part***

8. This Part applies if the election proceeds by preferential ballot.

#### ***Ballot-papers and voting***

9. (1) The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 of the Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

#### ***Count***

10. (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause, "absolute majority", in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

#### ***Tied candidates***

11. (1) If, on any count of votes, there are two candidates in, or remaining in, the election and the numbers of votes cast for the two candidates are equal-the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are three or more candidates in, or remaining in, the election and the numbers of votes cast for two or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes-the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

## Part 4 - General

### ***Choosing by lot***

12. To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

### ***Result***

13. The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:
- (a) to be declared to the Councillors at the council meeting at which the election is held by the Returning Officer, and
  - (b) to be delivered or sent to the Secretary and the Chief Executive Officer of Local Government NSW.

### **Election of Deputy Mayor – October 2024 to September 2026**

It has been Council's normal practice to elect a Deputy Mayor for the same Mayoral term, immediately following the election of the Mayor.

Nomination papers for the Mayor and Deputy Mayor have been distributed to Councillors in hard copy and through the online portal. Nomination papers are to be delivered or sent to the Returning Officer, Mr Peter Thompson prior to the commencement of the Council Meeting to be held on Monday, 14 October 2024 at 6.00pm.

### **Financial Implications**

N/A

### **Policy and Legislation**

Section 225 of the *Local Government Act* 1993 (NSW)  
Schedule 7 of the Local Government (General) Regulations 2021

### **Link to Strategic Plan**

### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We have leaders that represent us

### **Risk Management Issues for Council**

N/A

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## Internal / External Consultation

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N/A



**MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****NOM-1 NOTICE OF MOTION - COUNCIL SUPPORT FOR COMMUNITY COST OF LIVING PRESSURES**

**Author:** Councillor Jenny McKinnon

**Summary:** Notice of Motion submitted by Councillor Jenny McKinnon.

**Recommendation**

That Council receive a report from staff outlining measures that could be taken by Council to relieve cost of living pressures for residents. The report should include, but not be limited to, options such as:

- a extending the library opening hours
- b investigating if we can reintroduce the annual vouchers for free tip access, replacing the 'bulky goods collection' currently available
- c a big screen to provide free crowd access to important cultural and sporting events
- d making pool entry free for children during school holidays
- e encouraging providers to extend free pet desexing programs
- f extending support for free community sport and recreation initiatives, such as Park Run
- g providing free period products and sunscreen in public toilets

**Report**

There is a cost of living crisis at the moment and Council should play a role in providing relief for residents who are under significant financial pressure. The cost of living crisis is characterised by a number of factors. Mortgage and rents have increased so much in recent years that they take up a much higher proportion of income than is recommended for household financial stability. There is also a decade-high number of home repossessions.

There have been many media reports of people having to choose between buying food or medicines, which is of particular concern for those living with chronic illnesses. My contact with local welfare agencies has confirmed that this situation is commonly seen in Wagga, and I would like to see Council do what it can to help alleviate this situation with at least a one-year trial period.

**Financial Implications**

To be identified in the report to come back.

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## **Policy and Legislation**

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Wagga Wagga City Council Code of Meeting Practice

## **Link to Strategic Plan**

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### **Community leadership and collaboration**

Objective: Wagga Wagga has strong community leadership and a shared vision for the future

Our leaders represent our community

## **Risk Management Issues for Council**

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N/A

**NOM-2 NOTICE OF MOTION - REVIEW OF COUNCIL'S ROAD OWNERSHIP AND MAINTENANCE****Author:** Councillor Georgie Davies**Summary:**

Wagga Wagga City Council is in the top five Local Government Areas for length of road network. Many of our roads are crumbling and Local Government NSW has declared a Statewide Roads Emergency. Many of Wagga's roads are not primarily used by local traffic, with trucks and other heavy vehicles tearing up their surfaces as they transport food, fibre and other goods across the State. But it's Wagga ratepayers who are left to foot the bill for maintaining these roads which benefit the State.

This Notice of Motion seeks to identify Council-owned roads which should be reclassified from 'Local' to 'Regional'. The motion also seeks to identify which Council roads should be transferred to the State Government to own and maintain.

**Recommendation**

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That Council:

- a identify, and list in priority, Council-owned roads that should be reclassified from 'Local' to 'Regional'
- b identify, and list in priority, Council-owned roads which should be transferred to, and maintained by, the State Government
- c identify the length in kilometres of each road and provide a timeframe of when the roads will need significant capital restoration as well as their average annual maintenance cost
- d once appropriate roads have been identified, bring the findings back to a Council workshop so that Councillors can come to an agreement on the best approach to lobby the State Government to ensure the transfer of ownership and maintenance takes place

**Report**

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Many of Wagga's roads are not just local roads, with local traffic. They are critical infrastructure for the State economy, supplying food and goods across the State. Merino Road at Bomen, Old Narrandera Road and Eunony Bridge Road are good examples of Council-owned roads that should be reclassified from 'Local' to 'Regional'. Furthermore, there are a number of roads which are Council-owned and maintained that should be transferred to the State Government.

Wagga City Council has an extensive road network and it is struggling to fund an infrastructure maintenance backlog, and this figure is accumulating. In addition to investing significant funds to bring the network back up to an acceptable standard, why don't we lobby to reduce the length of our network to a more sustainable size? This will mean more of our funds can be put towards quality reseal and restoration works on roads which are primarily used for local traffic.

An independent panel for The Regional Road Transfer and Road Classification Review provided advice on the 15,000 kilometers of council-owned Regional Roads which could be transferred to NSW State Government management.

The final report with the panel's findings and recommendations were delivered in November 2022 but the recommendations seem to have gone nowhere since the new NSW Government came to power. This NOM puts this issue back into the spotlight. It will provide Wagga City Council with a detailed and prioritised list of Council roads which should be transferred to and maintained by the State Government and the best approach to lobby the NSW State Government to ensure Council is not left to pay for roads which service the needs of our entire State.

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### **Financial Implications**

N/A

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### **Policy and Legislation**

Wagga Wagga City Council Code of Meeting Practice

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### **Link to Strategic Plan**

#### **Community leadership and collaboration**

Objective: Wagga Wagga has strong community leadership and a shared vision for the future

Plan long term for the future of Wagga Wagga

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### **Risk Management Issues for Council**

N/A

## **REPORTS FROM STAFF**

### **RP-1 ELECTION OF MEMBERS TO RIVERINA WATER COUNTY COUNCIL**

**Author:** David Galloway  
**General Manager:** Peter Thompson

**Summary:** Riverina Water covers an area of approximately 15,400 square kilometres and contains a population of more than 73,000 people. An estimated 60,000 people are provided with water through some 26,000 service connections. The governing body of Riverina Water County Council is a Board of nine (9) members, comprising councillors from each of the constituent councils.

### **Recommendation**

That Council:

- a conduct an election of five (5) Councillors to the Board of Riverina Water County Council from October 2024 until the next Local Government Election, currently September 2028
- b note that in accordance with the Local Government (General) Regulations 2021, the General Manager is the Returning Officer for the election of Board Members to Riverina Water County Council

### **Report**

Riverina Water County Council provides water to four (4) local government areas (with four constituent councils) and operates under the *Local Government Act* 1993 (NSW). The governing body is a Board of nine (9) members, comprising councillors from each of the constituent councils. Attached is an information sheet prepared by Riverina Water, for prospective Board Members.

In accordance with the provisions of Section 390 of the Act, Council is to elect five (5) Councillors to be members of the Riverina Water County Council from October 2024 to September 2028 or until the date of the next general NSW Local Government Election, with such election to be conducted in accordance with Schedule 9 of the Local Government (General) Regulation 2021 (Regulations).

If the number of candidates nominated is not more than the number of vacancies to be filled (five), then those candidates are declared elected.

However, if more than five (5) nominations are received then Regulation 396 specifies the method of election of members of a county council, whereby Schedule 9 requires that “[i]f there are more candidates nominated than the number to be elected, an election is to be determined by preferential ballot.” Schedule 9 of the Regulation states (in part):

## **1 When elections to be held**

- (1) The first ordinary election of members of a county council is to be held within 2 months of its establishment.
- (2) Subsequent ordinary elections are to be held within 2 months after each ordinary election of Councillors under Part 4 of Chapter 10 of the Act (Local Government Act 1993).
- (3) A by-election to fill an office vacated by a member is to be held within 2 months after the occurrence of the vacancy.

## **4 Returning officer**

The General Manager of the constituent council (or a person appointed by that General Manager) is the returning officer.

## **5 Nomination**

- (1) A Councillor of the constituent council may be nominated for election as a member of the county council.
- (2) The nomination:
  - (a) may be made without notice by any Councillor of the council
  - (b) is to be in writing delivered or sent to the returning officer prior to the council meeting at which the election is to be held
  - (c) is not valid unless the nominee has indicated consent to the nomination in writing
- (3) The returning officer is to announce the names of the nominees at a council meeting.

## **6 Election**

- (1) If the number of candidates nominated is not more than the number of vacancies to be filled, those candidates are to be declared elected.
- (2) If there are more candidates nominated than the number to be elected, an election is to be determined by preferential ballot. The ballot is to be conducted by the preparation, marking and counting of ballot-papers in the presence of the council.

## **7 Ballot-papers and voting**

- (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the figures 1, 2 and so on against the various names so as to indicate the order of their preference for at least the number of candidates to be elected.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 of this Regulation as if it were a ballot-paper referred to in that clause.



- (2) An informal ballot-paper is to be rejected at the scrutiny of votes.

## **8 Count**

The votes are to be counted in accordance with Schedule 4 of this Regulation.

## **9 Result**

The result of the election (including the names of the candidates elected as members) is:

- (a) to be declared to the Councillors by the returning officer at the council meeting where the election is held
- (b) to be delivered or sent to the General Manager of the county council and the Secretary

Riverina Water will be inducting new Board members late in October 2024, with the first meeting scheduled for Thursday 31 October 2024. That meeting, will amongst other matters, elect a Chairperson and Deputy Chairperson, together with delegates to external organisations.

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### **Financial Implications**

N/A

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### **Policy and Legislation**

*Local Government Act 1993 (NSW)*  
Local Government (General) Regulation 2021

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### **Link to Strategic Plan**

#### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We have leaders that represent us

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### **Risk Management Issues for Council**

N/A

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### **Internal / External Consultation**

N/A

**RP-2 DELEGATION OF AUTHORITY TO THE MAYOR**

**Author:** David Galloway  
**General Manager:** Peter Thompson

**Analysis:** | Continue to adopt accurate and contemporary Delegations of Authority to the Mayor.

---

**Recommendation**

That Council delegate the following powers, authorities, duties or functions to the Mayor, as listed below:

1. Day-to-day oversight of the General Manager's employment under the contract of employment between the Council and the General Manager as contemplated by the 'Guidelines for the Appointment & Oversight of General Managers'
2. Incurring expenditure on behalf of the Council in connection with the mayor's day-to-day oversight of the General Manager's employment in order to obtain independent expert advice on matters relating to the General Manager's performance under the contract of employment between the Council and the General Manager
3. To expend money in an amount not exceeding \$30,000.00 in any financial year in the proper exercise of the Council's functions in circumstances where the Mayor reasonably considers that the expenditure is urgent and the expenditure is duly authorised by the Council under clause 211 of the Local Government (General) Regulation 2021 and subject to any conditions or limitations imposed by resolution of the Council from time to time specifically for the purpose of this delegation
4. To approve jointly with the General Manager, the attendance of Councillors at any seminar, conference, meeting or course, provided that:
  - i. such delegation shall not be exercised if there is a prior Council meeting at which the attendance might be considered allowing sufficient time for registration, arrangements, etc
  - ii. provision has been made for such expenditure in the Council's budget
  - iii. such seminar, conference etc is for one day or less and does not involve an overnight stay
5. To call Extraordinary Council Meetings of the Council as per Council's Code of Meeting Practice

---

**Report**

Wagga Wagga City Council (Council) has, in the past, delegated authority to the Mayor for certain functions. This is considered to be both appropriate and necessary to ensure the position of Mayor has the relevant authority to undertake the role effectively and in the best interests of the community.

In accordance with Section 377 of the *Local Government Act* 1993 (the Act), a Council may delegate functions, other than those specified and exempted under that Section. A council may, by resolution, sub-delegate to the General Manager or any other person or body (not including another employee of the council) any function delegated to the Council by the Department's Chief Executive except as provided by the instrument of delegation to the Council.

The delegations included in the recommendation reflect the current delegations of the Mayor and are in addition to the functions prescribed under Section 226 of the Act which states that the role of the Mayor relates to:

- Conferring Powers or Duties under the Act
- Powers or Duties under other legislation
- Preside at Meetings and Functions of Council

The Mayor does not need a delegation from Council to carry out the functions set out in section 226 as above, that section provides the functions as specified.

In accordance with the roles, previous delegations and consistent with legislation, it is recommended that the powers, authorities, duties and functions listed above be delegated to the Mayor.

---

### Financial Implications

All expenditure incurred by the Mayor is to be consistent with the provisions of the adopted [Code of Conduct](#) and [Councillor Expenses and Facilities Policy \(POL 025\)](#) and the [Corporate Purchase Card Policy \(POL 053\)](#).

---

### Policy and Legislation

*Local Government Act* 1993 (NSW)  
Local Government (General) Regulations 2021  
Corporate Purchase Card Policy (POL 053)  
Councillor Expenses and Facilities Policy (POL 025)  
Code of Conduct

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### Link to Strategic Plan

#### Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We are accountable and transparent

---

### Risk Management Issues for Council

N/A

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### Internal / External Consultation

N/A

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## Attachments

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1.   Guidelines for the Appointment & Oversight of General Managers

# Guidelines for the Appointment and Oversight of General Managers

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2022



Office of Local Government, Department of Planning and Environment

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## INTRODUCTION

The *Local Government Act 1993* (the Act) requires councils to appoint a person to be the council's general manager (section 334).

One of the prescribed functions of the governing body of a council is to determine the process for the appointment of the general manager and to monitor their performance (section 223).

These Guidelines have been developed to assist councillors when performing their functions under the Act relating to the appointment of general managers and overseeing their performance. They provide guidance on:

- the role of the general manager and the importance of a good working relationship between councillors and the general manager
- the recruitment process and the appointment of a general manager
- day to day oversight of and liaison with the general manager
- the performance review process
- separation, and
- renewal of the general manager's contract.

These Guidelines are issued under section 23A of the Act and must be taken into consideration by councils when exercising their functions in relation to the recruitment and oversight of general managers. They should be read in conjunction with the relevant provisions of the Act and the *Local Government (General) Regulation 2021* (the Regulation) and the standard contract of employment for general managers approved by the Departmental Chief Executive of the Office of Local Government under section 338 of the Act (the approved standard contract).

# ROLE OF THE GENERAL MANAGER

Councillors comprise the governing body of a council and make decisions by passing resolutions. It is the general manager’s role to implement the lawful decisions of the council and to carry out the functions conferred on them by the Act and Regulation and other legislation.

General managers also perform other functions delegated to them by the governing body.

The governing body monitors the implementation of its decisions through the general manager’s reports to council meetings.

## Key functions of the general manager

The Act confers certain functions on general managers of councils (section 335). Key aspects of the general manager’s role are set out below:

### Management of the council

The general manager is responsible for conducting the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies approved by the governing body of the council and implementing without undue delay, lawful decisions of the governing body.

### Assisting the governing body to set the strategic direction

The general manager also plays a key role in assisting the governing body to develop the council’s strategic direction. The general manager is responsible for guiding the preparation of the community strategic plan and the council’s response to it via the delivery program and operational plans. The general manager is also responsible for implementing the delivery program and operational plans and reports to the governing body on their

implementation. More information on this is available on the Office of Local Government’s [website](#).

### Determining the organisation structure

The general manager is responsible for determining the organisation structure of the council (other than senior staff positions) following consultation with the governing body and in accordance with the budget approved by the governing body (section 332). The positions within the organisation structure of the council must be determined to give effect to the priorities set out in the council’s strategic plans, including the community strategic plan and delivery program.

### Appointment and direction of staff

The general manager is responsible for the appointment and direction of staff and their dismissal. The general manager must consult with the governing body before appointing or dismissing senior staff.

### Supporting councillors

The general manager is also responsible for ensuring councillors are provided with the information and the advice they require to make informed decisions and to carry out their civic duties.

The general manager should ensure that council meeting business papers contain sufficient information to allow councillors to make informed decisions and to allow them to effectively monitor and review the council’s operations and performance. This will assist councils in ensuring they are complying with statutory requirements, keeping within the budget approved by the council, and achieving the strategic goals set by the council in its delivery program and operational Plan.

The governing body may direct the general manager to provide councillors with advice but

cannot direct them as to the content of that advice.

Requests by councillors for assistance or information outside of meetings should be made to the general manager unless the general manager has authorised another staff member to receive such requests. The *Model Code of Conduct for Local Councils in NSW* contemplates that councils should adopt a policy to provide guidance on interactions between councillors and staff. The policy should be agreed to by both the governing body and the general manager. To assist councils, the Office of Local Government has prepared a model councillor and staff interaction policy which reflects best practice. This is available on the Office of Local Government's [website](#).

## The delegation of functions to the general manager

A governing body may delegate certain functions of the council to the general manager but cannot delegate the functions set out in section 377(1) of the Act. The delegation of a council's functions must be made by resolution and be evidenced in writing. Delegations must be reviewed during the first 12 months of each term of the council (section 380).

The general manager may sub-delegate a function delegated to them by the governing body (section 378). However, the general manager still retains responsibility to ensure that any sub-delegated function is carried out appropriately.

## The importance of a good working relationship with the general manager

The position of general manager is pivotal in a council. It is the interface between the governing body which sets the strategic

direction of the council and monitors its performance, and the administrative body of the council, headed by the general manager, which implements the decisions of the governing body. A good working relationship between the general manager and the councillors is therefore critical for good governance and a well-functioning council. Where this relationship breaks down, this can quickly lead to dysfunction.

The Centre for Local Government at the University of Technology in Sydney has identified the following as key components of a good working relationship between councillors and the general manager:

- mutual trust and respect
- councillors publicly supporting the work of the general manager
- councillors dealing with any performance concerns through appropriate channels e.g., not the media or council meetings
- councillors not getting involved in the day-to-day operational matters of the council (which makes it difficult for the general manager to do their job)
- councillors having a clear understanding of how and when to approach the general manager or other staff for information or support and following agreed protocols
- regular meetings between the general manager, mayor and councillors to ask questions and share information and advice
- respect of confidentiality, and
- any conflict is dealt with professionally and quickly and where it can't be addressed informally, proper processes are followed.

## RECRUITMENT AND SELECTION

### Requirements of the *Local Government Act 1993*

One of the prescribed functions of the governing body of a council is to determine the process for the appointment of the general manager (section 223).

When recruiting a new general manager, the position must be advertised in a manner sufficient to enable suitably qualified persons to apply for the position (section 348).

As with the appointment of all council staff, councils must ensure that the appointment of the general manager is made using merit selection principles (section 349). Recruitment using merit selection is a competitive process where the applicant who demonstrates that they have the best qualifications and experience relevant to the role is appointed. Equal employment opportunity principles also apply to the recruitment of general managers (sections 349 and 344).

The recruitment process must be open and transparent, but the confidentiality of individual applicants must be maintained. A failure to maintain appropriate confidentiality may constitute a breach of the Act, the council's code of conduct and the *Privacy and Personal Information Protection Act 1998*.

Councils should engage an external recruitment consultant to assist them with the recruitment process and that person should have a role in verifying that proper processes and procedures are followed in the appointment of the general manager.

There are a range of possible approaches to undertaking the recruitment of the general manager. The guidance contained in these Guidelines reflects what the Office of Local Government considers to be best practice.

### The pre-interview phase

As noted above, the council's governing body is responsible for determining the process for recruiting the general manager.

The governing body should delegate the task of recruitment to a selection panel led by the mayor and approve the recruitment process. The panel will report back to the governing body on the process and recommend the most meritorious applicant for appointment by the council.

The selection panel should consist of at least the mayor, the deputy mayor, another councillor and a suitably qualified person independent of the council. Where practicable, the selection panel membership should remain the same throughout the entire recruitment process.

Selection panels should, where possible, have a mix of genders.

The council's governing body should delegate to one person (generally the mayor) the task of ensuring:

- the selection panel is established
- the general manager's position description is current and evaluated in terms of salary to reflect the responsibilities of the position
- the proposed salary range reflects the responsibilities and duties of the position
- the position is advertised according to the requirements of the Act
- information packages are prepared, and
- applicants selected for interview are notified.

The mayor, or another person independent of council staff, should be the contact person for the position and should maintain confidentiality with respect to contact by potential applicants.

## Interview phase

Interviews should be held as soon as possible after candidates are short listed.

Questions should be designed to reflect the selection criteria for the position and assist the selection panel to assess the suitability of the candidate for the position.

Interviews should be kept confidential.

All written references must be checked. The selection panel must delegate the task of contacting referees to one panel member. Other panel members should not contact referees.

If contact with someone other than a nominated referee is required, the applicant's permission must be sought.

At least 2 referees must be contacted and asked questions about the candidate relevant to the selection criteria.

Where tertiary qualifications are relied on, they should be produced for inspection and if necessary, for verification.

Appropriate background checks must be undertaken, for example, bankruptcy and criminal records checks and whether the candidate has been disqualified from managing a corporation by the Australian Securities and Investments Commission. For guidance on better practice recruitment background checks, see the Australian Standard AS 4811:2022 [Workforce Screening](#) and the Independent Commission Against Corruption's publication, *Strengthening employment screening practices in the NSW public sector* which is available on its [website](#).

## Selection panel report

The selection panel is responsible for preparing a report to the council's governing body that:

- outlines the selection process

- recommends the most meritorious applicant with reasons
- recommends an eligibility list if appropriate
- recommends that no appointment is made if the outcome of interviews is that there are no suitable applicants.

This report should be confidential and reported to a closed meeting of the council.

The appointment of a general manager is a non-delegable function of the council under section 377 of the Act and a general manager cannot be appointed without a formal resolution of the council.

The council's governing body must by resolution approve the position of the general manager being offered to the successful candidate before the position is offered to the candidate.

## Finalising the appointment

The mayor makes the offer of employment after the governing body has resolved to appoint the successful candidate. The initial offer can be made by telephone.

Conditions such as term of the contract (1-5 years) and remuneration package (within the range approved by the governing body of the council) can be discussed by telephone but must be confirmed in writing.

The standard contract of employment for general managers approved by the Departmental Chief Executive of the Office of Local Government under section 338 of the Act must be used. The approved standard contract is available on the Office's [website](#). The terms of the approved standard contract must not be varied. Only the term of the contract and the schedules to the approved standard contract can be adapted by councils.

General managers must be employed for 1–5 years.

The contract governs:

- the duties and functions of general managers
- performance agreements
- the process for renewal of employment contracts
- termination of employment and termination payments
- salary increases, and
- leave entitlements.

It should be noted that the Departmental Chief Executive of the Office of Local Government cannot approve individual variations to the standard terms of the contract.

Candidates who are placed on the eligibility list and unsuccessful applicants should be advised of the outcome of the recruitment process before the successful applicant's details are made public.

## Record keeping

Councils should retain all records created as part of the recruitment process including the advertisement, position description, selection criteria, questions asked at interview, interview panel notes, selection panel reports and notes of any discussions with the selected candidate. These records are required to be stored and disposed of in accordance with the *State Records Act 1998*.

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## DAY-TO-DAY OVERSIGHT AND LIAISON WITH THE GENERAL MANAGER

While one of the prescribed functions of the governing body is to monitor the general manager's performance, day-to-day oversight of and liaison with the general manager should be undertaken by the mayor.

The mayor's role in the day-to-day management of the general manager should include:

- approving leave
- approving expenses incurred, and
- receiving and managing complaints about the general manager in accordance with the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*.

The council's governing body should ensure there are adequate and appropriate policies in place to guide the mayor in the day-to-day oversight of and liaison with the general manager and keep those policies under regular review.

Some of the key policies the governing body should ensure are in place are those relating to:

- leave
- travel
- credit cards
- purchasing and procurement
- expenses and facilities
- petty cash, and
- financial and non-financial delegations of authority.

The governing body should also ensure there are appropriate policies in place with respect to the expenditure of council funds and reporting requirements in relation to that expenditure.

The council's governing body should satisfy itself that any policy governing the conferral of a benefit on the general manager, such as use of a motor vehicle, allows the actual dollar value of that benefit to be quantified so it can be accurately reflected in the general manager's salary package in Schedule C to the approved standard contract.



## PERFORMANCE MANAGEMENT

### Managing the performance of the general manager

The general manager is made accountable to the council for their performance principally through their contract of employment.

The role of the governing body is to monitor the general manager's performance in accordance with their contract of employment.

The performance of the general manager must be reviewed at least annually against the agreed performance criteria for the position. Councils may also choose to undertake more frequent interim reviews of the general manager's performance.

The agreed performance criteria must be set out in an agreement that is signed within three months of the commencement of the contract. Development of the performance agreement is discussed below.

### Establishing a performance review panel

The governing body must establish a performance review panel led by the mayor, and delegate the task of undertaking the general manager's performance reviews to the panel. The extent of the delegation should be clear.

It is recommended that full responsibility for performance management be delegated to the performance review panel, including discussions about performance, any actions that should be taken and the determination of the new performance agreement.

Performance review panels should comprise of the mayor, the deputy mayor, another councillor nominated by council and a councillor nominated by the general manager.

The council's governing body may also consider including an independent observer on the panel. Panel members should be trained in the performance management of general managers.

The role of the review panel includes:

- conducting performance reviews
- reporting the findings and recommendations of reviews to the council, and
- development of the performance agreement.

The governing body and the general manager may agree on the involvement of a suitably qualified external facilitator such as a human resources professional to assist with the performance review process and the development of a new performance agreement. That person may be selected by the governing body or the performance review panel.

Councillors who are not members of the performance review panel may be invited to contribute to the performance review process by providing feedback to the mayor on the general manager's performance relevant to the agreed performance criteria.

All councillors should be notified of relevant dates in the performance review cycle and be kept advised of the panel's findings and recommendations.

The panel should report back to the governing body of the council in a closed session on the findings and recommendations of performance reviews as soon as practicable following any performance review. This should not be an opportunity to debate the results or revisit the general manager's performance review. The general manager should not be present when the matter is considered.

The performance agreement, action plan and any associated records that contain specific information about the work performance or conduct of the general manager are to remain confidential unless otherwise agreed to by the general manager or are required to be disclosed by law. The unauthorised disclosure of this information may constitute a breach of the Act, the council's code of conduct and the *Privacy and Personal Information Protection Act 1998*.

## Establishing the performance agreement

The performance agreement is the most important component of successful performance management. The performance agreement should include clearly defined and measurable performance indicators against which the general manager's performance can be measured.

As one of the general manager's key responsibilities is to oversee the implementation of the council's strategic direction, it is important to align the general manager's performance criteria to the goals contained in the community strategic plan, and the council's delivery program and operational plans.

The performance agreement should also include indicators relevant to the general manager's personal contribution to the council's key achievements and their core capabilities, including leadership qualities.

The performance agreement should also include indicators related to promoting and maintaining an ethical culture within the council. These could include the conduct and measurement of the outcomes from staff surveys and the promotion of whistleblowing procedures under the *Public Interest Disclosures Act 1994* and the reporting of suspected wrongdoing to appropriate oversight agencies including the Independent Commission Against Corruption and the Office of Local Government.

The performance agreement should contain but not be limited to key indicators that measure how well the general manager has met the council's expectations with respect to:

- service delivery targets in the council's delivery program and operational plans
- budget compliance
- organisational capability
- timeliness and accuracy of information and advice to councillors
- timely implementation of council resolutions
- management of organisational risks
- promotion of an ethical culture
- ensuring a safe workplace and facilitating compliance with the *Work Health and Safety Act 2011*, and
- leadership and providing a consultative and supportive working environment for staff etc.

## Performance review process

The approved standard contract requires that the performance of the general manager must be formally reviewed at least annually. The governing body of the council may also undertake interim performance reviews as appropriate.

The assessment should include:

- a self-assessment by the general manager, and
- an assessment by the review panel of the general manager's performance against the performance agreement.

The performance review meeting should be scheduled with sufficient notice to all parties in accordance with clauses 7.6 and 7.7 of the approved standard contract. These require:

- the general manager to give the council 21 days' written notice that an annual performance review is due, and
- the council to give the general manager at least 10 days' written notice that the performance review is to be conducted.

The meeting should concentrate on constructive dialogue about the general manager's performance against all sections of the performance agreement.

The meeting should identify any areas of concern and agreed actions to address those concerns.

In undertaking the performance review, care must be taken to ensure that the review is conducted fairly and in accordance with the principles of natural justice. The appointment by the council, in agreement with the general manager, of a suitably qualified external facilitator to advise on the process (see above) should assist councils to comply with these requirements.

The council's governing body must advise the general manager, in writing, in clear terms, the outcome of any performance review.

The new performance agreement for the next period should be prepared as soon as possible after the completion of the previous period. The agreement should be presented to the governing body of the council for discussion in a closed meeting together with the outcomes of the previous review period.

---

## REMUNERATION AND REWARD

Under the approved standard contract, general managers are entitled to an annual increase in their salary package on each anniversary of the contract, equivalent to the latest percentage increase in remuneration for NSW public sector senior executive office holders as determined by the Statutory and Other Offices Remuneration Tribunal.

Councils may also approve discretionary increases to the general manager's total remuneration package under the approved standard contract as a reward for good performance. Discretionary increases may only be approved after a formal review of the general manager's performance has been undertaken and the general manager's performance has been assessed as being better than satisfactory.

Any discretionary increases should be modest and in line with community expectations and only apply for one year unless the council determines that it is to apply for the balance of the contract. All discretionary increases in remuneration, together with the reasons for the increase, must be reported to an open meeting of the council.

Councils may also on one occasion during the term of the contract approve the payment of a retention bonus to the general manager as an incentive for them to serve out their contract. If approved, the retention bonus is to be accrued on an annual, pro-rata basis for the remainder of the contract and is to be paid at the end of the contract period.

## SEPARATION

### Termination of the general manager's employment

The approved standard contract sets out how the general manager's employment contract can be terminated before its expiry date by either the governing body or the general manager (see clause 10 of the approved standard contract). The circumstances in which the general manager's employment contract may be terminated are set out below:

#### By agreement

The contract may be terminated at any time by written agreement between the council and the general manager.

#### Resignation

The general manager may terminate the contract by giving 4 weeks written notice to the governing body of the council.

#### Incapacity

A council may terminate the general manager's contract by giving them 4 weeks written notice or by paying the equivalent of 4 weeks' remuneration calculated in accordance with Schedule C of the approved standard contract where:

- the general manager has become incapacitated for 12 weeks or more
- they have exhausted their sick leave, and
- the duration of the incapacity is either indefinite or for a period that would make it unreasonable for the contract to be continued.

#### Poor performance

A council may terminate the general manager's contract by giving them 13 weeks written notice or by paying the equivalent of 13 weeks' remuneration calculated in accordance with Schedule C of the approved

standard contract on grounds of poor performance.

A council may only terminate the general manager's contract on the grounds of poor performance where:

- a performance review has been conducted, and
- the council has concluded that the general manager's performance falls short of the performance criteria or the terms of their performance agreement, and
- the general manager has been afforded a reasonable opportunity to utilise dispute resolution under clause 17 of the contract (see below).

#### No fault termination

A council may terminate the general manager's contract at any time by giving them 38 weeks written notice or paying the equivalent of 38 weeks remuneration calculated in accordance with Schedule C of the approved standard contract. If there are less than 38 weeks left to run in the term of the general manager's contract, the council can pay out the balance of the contract in lieu of notice.

Where the council proposes to terminate the general manager's contract on these grounds, if either party requests it and both parties agree, they may participate in mediation in relation to the proposed decision to terminate the contract. If the council does not agree to participate in mediation, it must give the general manager reasons for its decision where the general manager requests them.

Where a council terminates the contract on these grounds, it must give the general manager reasons for its decision to terminate their employment where the general manager requests it.

### Summary dismissal

Councils may summarily dismiss the general manager on the grounds set out under clause 10.4 of the approved standard contract. These include:

- serious or persistent breach of the employment contract
- serious and wilful disobedience of any reasonable and lawful instruction or direction given by the council,
- serious and wilful misconduct, dishonesty, insubordination or neglect in the discharge of the general manager's duties and functions under their contract,
- failure to comply with any law or council policy concerning sexual harassment or racial or religious vilification
- serious or persistent breach of the council's code of conduct
- commission of a crime, resulting in conviction and sentencing (whether or not by way of periodic detention), which affects the general manager's ability to perform their duties and functions satisfactorily, or that brings the council into disrepute
- absence without approval for a period of 3 or more consecutive business days.

### Automatic termination

The general manager's contract of employment is automatically terminated where the general manager becomes bankrupt, or they are disqualified from managing a corporation under Part 2D.6 of the *Corporations Act 2001*.

Where this occurs, the general manager's employment with the council automatically ends without the need for a decision by the council to terminate their contract of employment.

## Suspension of the general manager

Councils may suspend the general manager, for example while allegations against them are

being investigated. Suspension should be on full pay for a clearly defined period. Councils should not suspend a general manager's employment without first seeking expert legal advice. It would not be appropriate to seek advice from council human resources staff on the proposed suspension of the general manager.

Any decision to suspend a general manager should be made at a closed council meeting, having first carefully considered the expert legal advice received in relation to the specific matter.

The principals of procedural fairness apply to any decision to suspend a general manager, i.e., the general manager must be advised of the circumstances leading to their suspension, the reasons for the suspension, the period of the suspension and be given a right to respond to the decision to suspend.

## Dispute resolution

The approved standard contract contains a dispute resolution clause at clause 17. These provisions are designed to encourage councils and general managers to attempt to resolve disputes when they arise.

Councils are required to offer the general manager an opportunity to utilise dispute resolution before they can terminate their employment for poor performance.

Where it is proposed to terminate the contract on the "no fault" grounds (clause 10.3.1(e)), if either party requests it and both parties agree, they may participate in mediation under clause 17 in relation to the proposed decision to terminate. If the council does not agree to participate in mediation, it must give the general manager reasons for its decision where the general manager requests them.

The governing body of the council should ideally resolve to delegate this function to the mayor or a panel of 3 councillors including the mayor.

If the dispute involves the mayor, then the deputy mayor should take the mayor's place. If there is no deputy mayor then the governing body should resolve to appoint another councillor to take the mayor's place.

The governing body of the council and the general manager should agree on an independent mediator to mediate the dispute. The approved standard contract allows the Departmental Chief Executive of the Office of Local Government to appoint a mediator where the parties cannot agree on one.

Councils and general managers may also agree on a mediator when the contract is made.

## RENEWING THE GENERAL MANAGER'S CONTRACT

Clause 5 of the approved standard contract sets out the process for renewing the general manager's contract of employment. The key steps in the process are as follows:

- At least 9 months before the contract expires (or 6 months if the term of employment is for less than 3 years), the general manager must apply to the council in writing if seeking re-appointment to the position
- At least 6 months before the contract expires (or 3 months if the term of employment is for less than 3 years), the council must respond to the general manager's application by notifying the general manager in writing of its decision to either offer the general manager a new contract of employment (and on what terms) or to decline their application for re-appointment
- At least 3 months before the contract expires (or 1 month if the term of employment is for less than 3 years) the general manager must notify the council in writing of their decision to either accept or decline the offer made by the council.

Approval may be sought from the Departmental Chief Executive of the Office of Local Government to vary these timeframes in exceptional or unforeseen circumstances.

The terms of the new contract of employment, and in particular the schedules to the new contract, should be set out in the letter of offer. Before offering a new contract, the council should carefully review the terms of the schedules to the new contract.

The governing body should ensure that the performance criteria of the new performance agreement adequately reflect its expectations of the general manager's performance.

The governing body should also consider previous performance reviews conducted under previous contracts.

The process of deciding whether to offer the general manager a new contract should be as follows:

- a performance review is conducted
- findings and recommendations are reported to a closed council meeting in the absence of the general manager
- the closed meeting considers and decides whether to offer a new contract of employment to the general manager and on what terms as set out in the schedules to the contract
- the mayor informs the general manager of the council's decision.

Details of the decision to offer a new contract and a salary package should be reported to an open council meeting.



## Appendix 1 – Performance management timelines

| Timeline  | Activity  | Responsibility                              |
|---|---|---|
| At commencement of each new council                         | Provide induction training on performance management of the general manager   | Council                                     |
| Within 3 months of the commencement date of the contract    | A performance agreement setting out agreed performance criteria must be signed between the general manager and the council  | Council or council panel<br>General Manager |
| Within 2 months of the signing of the performance agreement | The general manager must prepare and submit to the council an action plan which sets out how the performance criteria are to be met   | General Manager                             |
| 21 days' notice (before annual review)                      | The general manager gives the council written notice that an annual performance review is due   | General Manager                             |
| At least 10 days' notice                                    | The council must give the general manager written notice that the performance review is to be conducted   | Council or council panel                    |
| After 6 months  | The council may also decide, with the agreement of the general manager, to provide interim feedback to the general manager midway through the annual review period            | Council or council panel<br>General Manager |
| Prior to the annual review                                  | Ensure all councillors on the review panel have been trained in performance management of general managers  | Council                                     |
| Prior to the annual performance review                      | The general manager may submit to council a self-assessment of their performance  | General Manager                             |
| Annually  | The general manager's performance must be reviewed having regard to the performance criteria in the agreement   | Council or council panel<br>General Manager |
| Annually  | The performance agreement must be reviewed and varied by agreement  | Council or council panel<br>General Manager |
| Within 6 weeks of the conclusion of the performance review  | Council will prepare and send to the general manager a written statement with council's conclusions on the general manager's performance during the performance review period | Council or council panel                    |
| As soon as possible after receipt of the statement          | The general manager and the council will agree on any variation to the performance agreement for the next period of review  | Council or council panel<br>General Manager |

## Appendix 2 – Stages of performance management

| STAGE   | ACTION  | PROCESS   |
|---|---|---|
| 1. Developing performance agreement                                 | <ul style="list-style-type: none"> <li>Examine the position description and contract</li> <li>List all position responsibilities from the position description</li> <li>Identify stakeholder expectations</li> <li>List the key strategic objectives from the delivery program and operational plans</li> <li>Develop performance measures (identify indicators - set standards)</li> </ul> | <ul style="list-style-type: none"> <li>Good planning</li> <li>Direct and effective communication</li> <li>Open negotiation</li> <li>Joint goal setting</li> </ul>   |
| 2. Action planning  | <ul style="list-style-type: none"> <li>Develop specific strategies to meet strategic objectives</li> <li>Identify resources</li> <li>Delegate tasks (e.g., put these delegated tasks into the performance agreements for other senior staff)</li> </ul>   | <ul style="list-style-type: none"> <li>Detailed analysis</li> <li>Two-way communication</li> <li>Detailed documentation</li> </ul>  |
| 3. Monitoring progress (feedback halfway through the review period) | <ul style="list-style-type: none"> <li>Assess performance</li> <li>Give constructive feedback</li> <li>Adjust priorities and reset performance measures if appropriate</li> </ul>   | <ul style="list-style-type: none"> <li>Communication</li> <li>Avoid bias</li> <li>Counselling</li> <li>Coaching</li> <li>Joint problem solving</li> </ul>   |
| 4. Annual   | <ul style="list-style-type: none"> <li>Assess performance against measures</li> <li>Give constructive feedback</li> <li>Identify poor performance and necessary corrective action</li> <li>Identify outstanding performance and show appreciation</li> </ul>  | <ul style="list-style-type: none"> <li>Evaluation of the reasons behind performance being as assessed</li> <li>Open, straightforward communication (as bias free as possible)</li> <li>negotiation</li> <li>Counselling, support, training</li> <li>Documenting</li> <li>Decision making</li> </ul> |
| 5. Developing revised agreement                                     | See stage 1   | See Stage 1   |

## RP-3 COUNTBACK ELECTION

**Author:** David Galloway

**General Manager:** Peter Thompson

**Summary:** To exercise the option of filling casual vacancies in the first 18 months using a countback election, instead of a by-election, councils must resolve at their first meeting following the ordinary election to fill vacancies using countback elections.

### Recommendation

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That Council determine whether or not it wishes to declare that casual vacancies occurring in the office of a councillor within 18 months after the last ordinary election of councillors for the Council on 14 September 2024 be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Local Government Act 1993 (NSW).

### Report

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Councils must, by resolution at their first meeting after the election, declare that casual vacancies occurring in the office of a councillor within 18 months of the election are to be filled by a countback of votes cast at the election. In the event Council resolves to utilise the countback method, the following is suggested wording of a resolution:

“Pursuant to section 291A(1) (b) of the *Local Government Act 1993* (the Act) Wagga Wagga City Council declares that casual vacancies occurring in the office of a councillor within 18 months after the last ordinary election of councillors for the Council on 14 September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the general manager to notify **[insert name of election manager]** of the Council’s decision within 7 days of the decision.”

Councils that do not resolve to fill vacancies using a countback at their first meeting after the election will be required to fill vacancies using a by-election (section 291A *Local Government Act 1993* (NSW) (the Act)).

Under section 291A of the Act, if there is a casual vacancy, any countback election would be conducted by a returning officer appointed by the Electoral Commissioner because the election at which the person whose departure created the casual vacancy was administered by the Electoral Commissioner.

If a countback election fails or the returning officer is otherwise unable to fill the casual vacancy by a countback election then the returning officer must notify the General Manager, and a by-election must be held to fill the casual vacancy. Countback elections are also not available for elections using the optional preferential voting system – i.e. elections where only one civic office is required to be filled, such as the election of a popularly elected mayor.

Amendments were made to the electoral provisions of the Local Government (General) Regulation 2021 (the Regulation) (as it then was), to give councils the option of avoiding the cost of by-elections in the first 18 months of councils’ terms by filling vacancies by a countback.

The amendments also give effect to previous amendments made to the Act removing the ability of councils' general managers to administer their councils' elections, and requiring councils to engage an electoral services provider to administer their elections where they do not enter into an election arrangement with the NSW Electoral Commissioner.

A countback election is used to elect a councillor to fill a single vacancy, where the vacating councillor was elected under the proportional representation method (i.e. where two or more candidates were elected at a local government ordinary election). If there are multiple vacancies, a separate countback election is held for each vacancy.

Where councils resolve to fill casual vacancies using a countback in the first 18 months of their terms, the general manager is required under the *Local Government (General) Regulation 2021* (NSW) (the Regulation) to notify the election manager of the council's ordinary election of the council's resolution within seven (7) days of the resolution.

The returning officer contacts all unelected candidates from the local government ordinary election who may still qualify to be elected to the office of councillor. Where the candidate is interested, they must submit a formal application to the returning officer. All candidates who submit and do not withdraw their application, become eligible candidates. At a countback election, a sitting councillor cannot be unelected, and non-eligible candidates cannot be elected.

In the last 18 months of councils' terms, councils retain the option of applying to the Minister for Local Government to dispense with a by-election.

The timeline for a countback election is:

1. The Electoral Commissioner is notified of a casual vacancy, within seven days of it occurring.
2. A returning officer is appointed within 14 days of the notification of the vacancy.
3. Casual vacancy notices are issued 2 to 14 days from the appointment of the returning officer.
4. Where a candidate is interested, they must submit a formal application to the returning officer. The application period closes after 10 days of the notices being issued.
5. The countback is conducted within 14 days of the vacancy notices being issued.
6. It may take up to a month for the results to be declared.

A countback election must be completed within 49 days, and applications for candidates to participate are open for 10 days.

If there are no eligible candidates, an attendance by-election must be held. If there is only one eligible candidate, that candidate is elected. If there are multiple eligible candidates, a countback election is conducted. In a countback election, the returning officer undertakes the following:

- uses preference data from ballot papers from the previous local government ordinary election
- uses the same proportional representation method used in the original election

- effectively re-runs the election making the vacating councillor ineligible and distributing each of their ballot papers to the next preference on the ballot paper
- if a non-eligible candidate would be elected, the election is re-run with that candidate's ballot papers also distributed to their next preference on the ballot paper
- re-runs the countback until an eligible candidate is elected.

Eligible candidates and the council are then notified of the result.

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## Financial Implications

At the time of preparing this Report the NSW Electoral Commission have not done any modelling on the cost of a countback election, but the cost of a traditional attendance by-election is approximately 75% of the cost of an ordinary election.

Countback elections are at a lower cost than a by-election because no polling places or pre-poll venues will be required to be hired and staffed. Also, no materials will have to be provided and distributed to each of the venues.

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## Policy and Legislation

*Local Government Act 1993 (NSW)*

*Schedule 9A of the Local Government (General) Regulation 2021*

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## Link to Strategic Plan

### Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We have leaders that represent us

---

## Risk Management Issues for Council

N/A

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## Internal / External Consultation

NSW Electoral Commission

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## Attachments

1   Countback Information Fact Sheet



# Countback elections

## What is countback?

A quick, cost effective way to fill a casual vacancy.

Countback allows the council to fill a casual vacancy using a recount of the ballot papers from the last ordinary election instead of requiring an attendance by election.

Council must pass a resolution at its first meeting following the ordinary election to use countback to fill a casual vacancy.

## Model resolution

That Council, pursuant to section 291A(1)(b) of the *Local Government Act 1993*, declare that casual vacancies occurring in the office of a councillor within 18 months after the last ordinary election of councillors for the Council on 14 September 2024, are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the Electoral Commissioner for NSW of Council's decision within 7 days of this decision.

## Why would a Council choose to use countback?

### Pros

- Time efficient:
  - Casual vacancy filled within 49 days or less, whereas a by-election can take up to 3 months
- Cost effective:
  - **Small by-election** >\$50,000
  - **Metro by-election** >\$500,000
  - **Countback election** \$6,000 - \$10,000
- Electorate not required to vote again
- No penalties for electors not voting
- No impact on sitting councillors
- Minimal effort from Council.

### Cons

- No new candidates are able to be considered. Only unelected candidates from the previous ordinary election are able to apply
- Unelected candidates from the previous ordinary election cannot campaign to improve their vote.

## How does a countback election work?

The count is conducted using the same ballot papers from the previous ordinary election which are stored as a data file in our computer count system.

Each ballot paper where the vacating councillor has a preference will be redistributed to the candidate with the next highest preference on that ballot paper by the count system. More examples, including ballot papers with groups, are available on our [website](#).

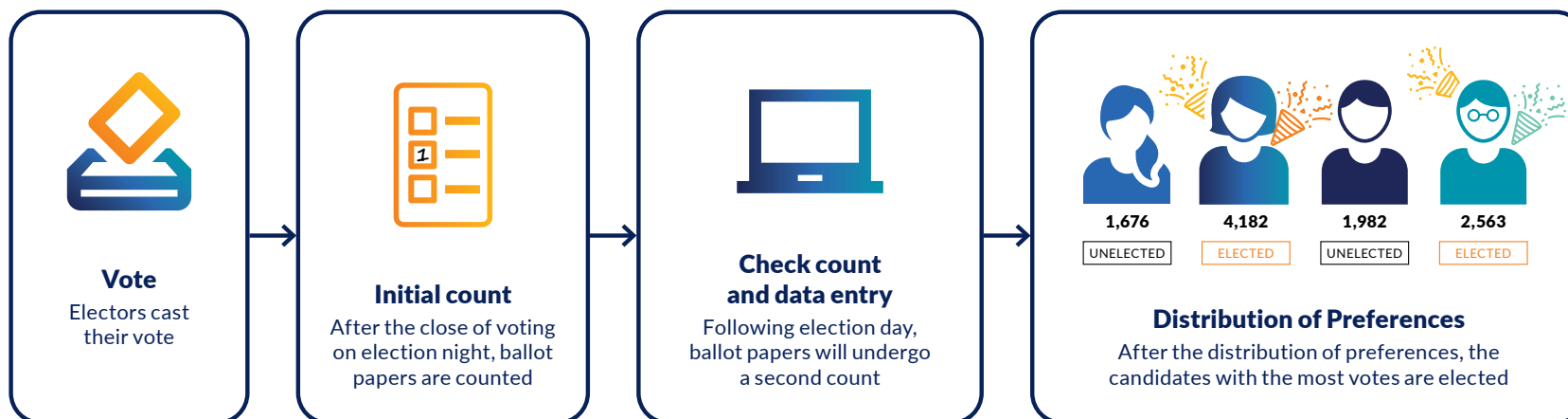
### Example 1: Councillor Sue Jones resigns

### Example 2: Councillor Sue Jones resigns

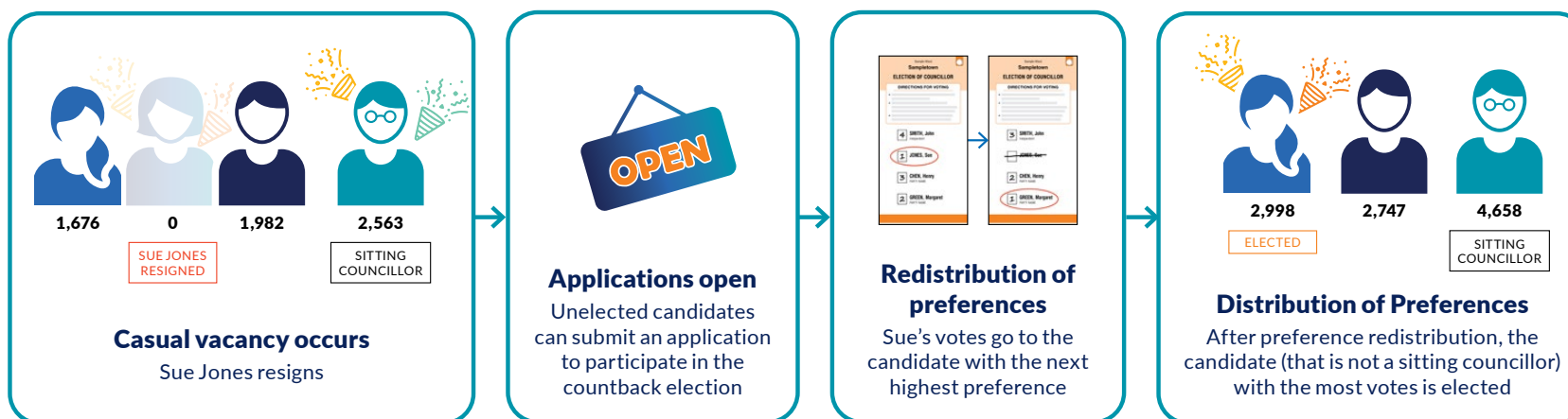
Left: Original ballot paper. Right: Countback preferences

## How countback works in detail

### Local Government election process



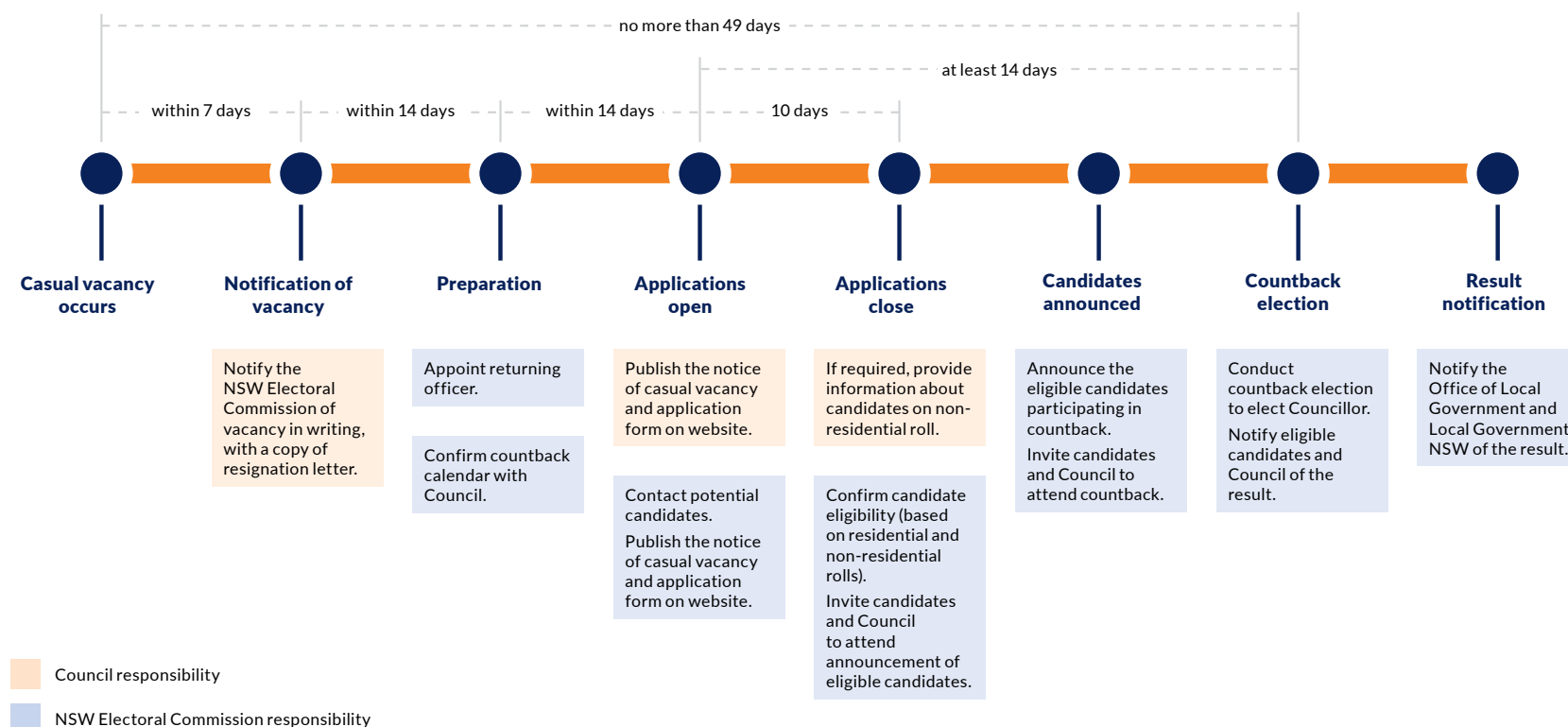
### Countback election process



### What is the timeline for a countback election?

Countback elections can only be used for 18 months after the Local Government ordinary elections. In the case of the 2024 local government elections, countback can only be used to fill casual vacancies until 14 March 2026.

The following summarises the steps involved in a countback election.



For more information about countback elections visit  
[elections.nsw.gov.au/elections/how-counting-works/countback-elections](https://elections.nsw.gov.au/elections/how-counting-works/countback-elections)



**RP-4      2024 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE -  
ELECTION OF DELEGATES AND MOTIONS****Author:** Nicole Johnson**Executive:** Scott Gray**Summary:**

The Local Government NSW (LGNSW) Annual Conference is taking place from 12 to 14 November 2023 at Rosehill Gardens Racecourse Sydney. The purpose of this Report is to elect delegates to attend the conference and to consider submitting motions to the Conference.

**Recommendation**

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That Council:

- a endorse the Mayor and three (3) Councillors to attend the Local Government NSW Annual Conference to be held from Sunday 17 to Tuesday 19 November 2024
- b elect three Councillor delegates referred to in (a) above to attend the Conference
- c note that Councillors elected to attend the conference will be Council's voting delegates for any Local Government NSW elections for the following twelve months
- d notes that no motions have been received for the conference

**Report**

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The Annual Conference will be held from Sunday 17 to Tuesday 19 November at Tamworth Regional Entertainment and Conference Centre.

The destination host council partner is [Tamworth Regional Council](#).

The Annual Conference is the supreme policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector.

LGNSW members may put forward motions for consideration of the Annual Conference. Where a majority of voting delegates at the Annual Conference vote in support of the motion, it is adopted as a resolution of LGNSW. LGNSW updates its [Policy Platform](#) annually to reflect these resolutions, and they also inform our [Advocacy Priorities](#).

The conference is also an opportunity for Mayors and Councillors from right across NSW to learn from and support each other, and consider new ways to deliver for the communities they represent.

## Key Dates

- **Sunday 20 October** – Final Motions due
- **Wednesday 23 October** – Registrations close
- **Wednesday 6 November** – Nominated voting delegate names due

Motions submission have been open from Wednesday 17 July 2024. Members are encouraged to submit Final Motions from Council by the Friday 18 October 2024.

Under the LGNSW Rules, the latest date motions can be accepted for inclusion in the business paper is Sunday 20 October 2024.

Feedback was sought from Councillors and Executive staff with no motions being received.

In accordance with Council's membership with LGNSW, Council have four (4) votes at the Conference, therefore it is recommended that the Mayor attend with three (3) Councillors.

## Financial Implications

The estimated cost per delegate to attend the conference is \$3111.00 per person including flights, registration at the early bird rate, accommodation and the conference dinner as below (all GST exclusive costs):

|   |                  |
|---|------------------|
| Registration  | \$1485.00        |
| Conference Dinner Ticket  | \$230.00         |
| Two Nights' Accommodation   | \$450.00         |
| Estimated Travel Cost (flights from Wagga to Tamworth)              | \$946.00         |
| <b>Total Cost Per Delegate</b>                                      | <b>\$3111.00</b> |
| <b>Total Registration and Accommodation Cost for Four Delegates</b> | <b>\$12,444</b>  |

In addition, there will be further costs for travel and out of pocket expenses. The conference will be funded from the Councillors' development, conferences and travel budget which currently has a budget allocation of \$20,000 for the 2024/25 financial year, with no expenditure incurred to date this financial year.

*Job consolidation number – 12080: Councillor Development/Conferences/Travelling*

## Policy and Legislation

[POL 025 - Payment of Expenses and Provision of Facilities to Councillors.](#)

## Link to Strategic Plan

### Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We have leaders that represent us

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## **Risk Management Issues for Council**

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N/A



## **Internal / External Consultation**

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Councillors and Executive team

## **Attachments**

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- 1  Annual Conference Program - LG NSW Annual Conference - 17-19 November 2024  




# Draft Program

| Sunday, 17 November 2024    |   |
|-----------------------------|---|
| Time TBC                    | Bus transfers from selected hotels to TRECC   |
| REGISTRATION                |   |
| 12.30pm                     | Registration operational - TRECC foyer  |
| 1.00pm                      | Trade Exhibition Open   |
| PLENARY & BREAKOUT SESSIONS |   |
| 1.30pm-2.30pm               | Breakout Session:<br>Professional Development Session for new Councillors<br>A Day in the Life of a councillor<br>Location: STAR Room (off TRECC Foyer) |
| 1.30pm-2.30pm               | Plenary session: PANEL WITH Q&A<br>SESSION SPEAKERS: Brett Whitworth, OLG / Helen Murrell,<br>ICAC / Bola Oyetunji, Auditor General                     |
| 2.30pm-3.00pm               | Refreshment break<br>Location: Trade Exhibition   |
| 3.00pm-5.00pm               | Plenary sessions   AR Bluett memorial Awards   President's<br>Welcome Reception address   Ministerial Speakers  |
| 5.00pm                      | Bus transfers to Tamworth Town Hall (CBD Tamworth)  |
| WELCOME RECEPTION           |   |
| 5.30pm-7.30pm               | President's Welcome Reception partnered by Landcom<br>Location: Tamworth Town Hall  |
| 7.30pm                      | Bus transfers to selected hotels  |

## Monday, 18 November 2024

Time TBC      Bus transfers from selected hotels to TRECC

### REGISTRATION

7.30am      Registration operational - TRECC foyer  
Light refreshments  
Location: Trade Exhibition

### BREAKFAST

7.30am-8.45am      ALGWA NSW Breakfast partnered by Maddocks  
Location: TRECC

Time TBC      Bus transfers from selected hotels to TRECC

### CONFERENCE

9.00am      Conference introduction, Conference Welcome | Opening address

- Opening of the Federal & State Conferences adoption of standing orders, business sessions and consideration of motions and conference business.
- LGNSW Treasurer presentation of financial reports
- Commencement of consideration of motions and conference business

Morning refreshments  
Location: Trade Exhibition, by Distinguished partner, Active Super

9.25am-5.00pm      - Consideration of Conference Business continued  
- Delegate lunch in Exhibition area  
- General Managers' Lunch partners with StateCover  
- Consideration of Conference Business continued

Afternoon refreshments  
Location: Trade Exhibition

Consideration of Conference Business continued

Networking with refreshments  
Location: Trade Exhibition

5.00pm - Time TBC      Bus transfers to selected hotels and return to TRECC

### CONFERENCE DINNER

6.30pm-10.30pm      LGNSW Conference Dinner, elite partner Statewide Mutual.  
Presentation LG Service Awards.  
Location: TRECC

Times TBC      Bus transfers to selected hotels

## Tuesday, 19 November 2024

Time TBC                      Bus transfers from selected hotels to TRECC

### INFORMATION DESK and REGISTRATION

7.30am                      LGNSW Information Desk and Exhibition  
Light refreshments in exhibition area available

### PLENARY SESSIONS

|                 |   |
|-----------------|---|
| 9.00am-9.05am   | Introduction, housekeeping – Peter Evans MC   |
| 9.05am-9.50am   | Keynote Address followed by Q&A<br>SESSION TITLE: Local government finance: challenges and opportunities<br>SESSION SPEAKER: Andy Johnston - LGUI                                       |
| 9.50am-10.35am  | Keynote Address followed by Q&A<br>SESSION TITLE: Countering cyber threats - Protecting Your Council and Community<br>SESSION SPEAKERS: Arjun Ramacandran and Jonathan Topham - elevenM |
| 10.35am-11.05am | Refreshment Break<br>Location: Trade Exhibition   |
| 11.05am-11.50am | Keynote Address followed by Q&A<br>SESSION TITLE: TBC<br>SESSION SPEAKER: Infrastructure Australia  |
| 11.50am-12.50pm | CLOSING KEYNOTE ADDRESS   |
| 12.50pm-1.00pm  | Final remarks & announcement of location for Annual Conference 2025   |
| 1.00pm-1.45pm   | Lunch<br>Location: Trade Exhibition   |
| <b>2.00pm</b>   | <b>Conference concludes</b>   |
| 2.00pm          | Bus transfers to selected hotels  |

**RP-5 NSW PUBLIC LIBRARIES ASSOCIATION (NSWPLA) SWITCH 2024 CONFERENCE AND ANNUAL GENERAL MEETING****Author:** Madeleine Scully**Executive:** Janice Summerhayes

**Summary:** Endorse representation and appointment of one Councillor to attend the NSW Public Libraries Association (NSWPLA) SWITCH 2024 Conference being held in Coffs Harbour 12-15 November 2024.

**Recommendation**

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That Council:

- a be represented at the NSW Public Libraries Association (NSWPLA) SWITCH 2024 Conference and Annual General Meeting, to be held in Coffs Harbour on 12-15 November 2024
- b appoints one Councillor as Council's delegate to attend the conference

**Report**

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SWITCH 2024 will be held at the Opal Cove Resort in Coffs Harbour NSW. The conference theme in 2024 is 'The Power of Opportunity: Leadership, AI, You'.

Tuesday 12 November is the opening of the Conference, and it will include the announcement of the successful nominations for the 2024 scholarships and awards program. This will be followed by the SWITCH 2024 Conference program on Wednesday and Thursday. The NSWPLA Annual General Meeting will be held on the morning of Friday 15 November 2024.

The annual SWITCH Conference is for Councillors and Council library staff providing an important opportunity for delegates to learn about contemporary practices and developments in the library sector, along with a platform to extend contacts and partnerships beyond the boundaries of the local South-West Zone Library Association, of which captures Wagga Wagga City Council library services.

The NSWPLA Annual General Meeting is also held at this time, providing the platform for discussions surrounding the lobbying and advocacy work of the South-West Zone Library Association.

Wagga Wagga City Council's NSW Public Libraries Association's appointed representatives (Southwest Region) can nominate to attend the SWITCH conference as can any other councillor.

**Financial Implications**

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The cost for attendance of one Councillor at the Conference is \$950 plus GST. The conference and accommodation costs will be funded from the Councillors' Conference and travelling budget which has \$40,000 for the 2024/25 financial year, with \$920 expenditure as at 30 September 2024.

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## Policy and Legislation

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POL-025 – Payment of Expenses and Provision of Facilities to Councillors.

## Link to Strategic Plan

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### Community leadership and collaboration

Objective: Our community is informed and actively engaged in decision making and problem-solving to shape the future of Wagga Wagga

Ensure our community feels heard and understood

## Risk Management Issues for Council

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N/A



## Internal / External Consultation

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N/A

## Attachments

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1   SWITCH 2024 Conference Program





## Draft Program

| REGISTRATION (Tue Nov 12) |   |
|---------------------------|---|
| 9.30am – 4.00pm           | <b>IFLA Measurement Evaluation and Demonstrating Library Impact Training</b><br>with Jan Richards                                 |
| 10.00am – 12.00pm         | <b>Coffs Harbour Library Tour</b>   |
| 1.00pm – 4.00pm           | <b>Practical Leadership</b><br>with Chris Jones   |
| 5.30pm – 7.30pm           | <b>Welcome Reception &amp; Opening of Trade Exhibition</b><br><i>A great way to begin SWITCH 2024, Sponsored by JAMES BENNETT</i> |
| 6.00pm                    | <b>Award Presentations</b>  |

| DAY 1 (Wed Nov 13) |  |
|--------------------|--|
| 8.30am – 9.00am    | Coffee and Registration  |
| CONFERENCE DAY 1   |  |
| 9.00am – 9.05am    | <b>Welcome to Country</b><br>Uncle Richard Widders, Gumbaynggirr Elder   |
| 9.05am – 9.10am    | <b>Welcome to Coffs Harbour</b><br>Mayor, Coffs Harbour  |
| 9.10am – 9.15am    | <b>Welcome to SWITCH 2024</b><br>Cr Romola Hollywood, NSWPLA President   |
| 9.15am – 10.15am   | <b>KEYNOTE SPEAKER</b><br>Lisa McInnes-Smith<br><i>Sponsored by SOLUS</i>  |
| 10.15am – 10.45am  | MORNING TEA & NETWORKING <i>Sponsored by Sound Text Media</i>  |
| 10.45am – 11.15am  | <b>Are Robot Cats the Future of Libraries?</b><br>Joy Suliman, Campbelltown City Council   |
| 11.15am – 11.45am  | <b>Professional Pathways</b><br>Trish Hepworth, Deputy CEO   |
| 11.45pm – 12.15pm  | <b>TBA</b><br>Tom O'Dea, NBN Co  |
| 12.15pm – 1.15pm   | LUNCH <i>Sponsored by PETERPAL</i><br>Trade Talks  |
| 1.15pm – 2.15pm    | <b>Lightning Talks</b><br>Theo Stephens, Northern Beaches Council Maximise the potential of your collection by using data to inform the layout of your library shelving<br>Adrienne Tamplin, Canada Bay Council Makerspaces: Embracing an Open Philosophy<br>Justin Yeomans and Morgan Hills, Georges River Council Case Study: Learning Experience Facilitators at Georges River Libraries<br>Margaret Redrup-May, Blacktown Council The Creation of multilingual Baby Rhyme Time Films |
| 2.15pm – 3.00pm    | <b>Panel Session: The impacts of AI on information provision</b><br>Trish Hepworth, ALIA Deputy CEO<br>Heather Ford, University of Technology Sydney<br>Joy Suliman, Campbelltown City Council<br>Facilitator - Katrina Roe, Riverina Regional Library   |
| 3.00pm – 3.30pm    | AFTERNOON TEA & NETWORKING <i>Sponsored by AURORA</i>  |
| 3.30pm – 4.00pm    | <b>Lessons in Leadership 1977-2024</b><br>Jim Maguire, Port Macquarie Hastings Library Service   |
| 4.00pm – 4.55pm    | <b>Keynote Speaker</b><br>Samantha Floreani  |
| 4.55pm – 5.00pm    | <b>Summation of the day's proceedings and announcements</b><br>Sean Brady, Central West Libraries  |
| 7.00pm until late  | <b>Conference Dinner</b><br><i>Sponsored by Libero a Solution by Knosys</i><br>Theme: Surfs Up!  |

| DAY 3 (Fri Nov 15)     |                     |
|------------------------|---------------------|
| ANNUAL GENERAL MEETING |                     |
| 8.30am – 9.00am        | Registration        |
| 9.00am – 11.00am       | <b>AGM Commence</b> |

## PLATINUM SPONSOR



| DAY 2 (Thu Nov 14) |  |
|--------------------|--|
| 8.30am – 9.00am    | Coffee and Registration  |
| CONFERENCE DAY 2   |  |
| 9.00am – 9.05am    | <b>Welcome Back</b>  |
| 9.05am – 10.00am   | <b>Keynote Speaker</b><br>Dominic Thurbon  |
| 10.00am – 10.30am  | <b>State Library Address</b><br>Caroline Butler-Bowdon, State Librarian  |
| 10.30am – 11.15am  | MORNING TEA & NETWORKING   |
| 11.15am – 12.05pm  | <b>AI in the Library</b><br>Heather Ford, University of Technology Sydney  |
| 12.05pm – 1.00pm   | <b>TBA</b><br>Shankari Chandran, Author  |
| 1.00pm – 2.00pm    | LUNCH <i>Sponsored by INNOVATIVE</i><br>(Councillor Lunch)<br>Trade Talks  |
| 2.00pm – 2.30pm    | <b>Platinum Sponsor Session</b><br>Bolinda   |
| 2.30pm – 3.00pm    | <b>Lightning Talks</b><br>Vicki Edmunds, Blue Mountains City Council Blue Mountains Libraries Bushfire Recovery Outreach - Library2U & Satellite WiFi Project<br>Claire Halford, Coffs Harbour City Council Reptiles: A Wild and Wonderful Library Program |
| 3.00pm – 3.30pm    | AFTERNOON TEA & NETWORKING   |
| 3.30pm – 4.00pm    | <b>Kath Knowles Presentation</b><br>Prue Fogarty, Shellharbour City Council  |
| 4.00pm – 4.45pm    | <b>Keynote Speaker</b><br>Michael Crossland  |
| 4.45pm – 4.50pm    | <b>Summation of the day's proceedings and announcements</b><br>Sean Brady, Central West Libraries  |
| 4.55pm – 5.00pm    | <b>Conference Acknowledgements and Farewell</b><br>Cr Romola Hollywood, NSWPLA President   |
| 7.00pm until late  | <b>Farewell Dinner</b><br><i>Sponsored by MDM Entertainment</i>  |

## RP-6 DISCLOSURE OF PECUNIARY INTEREST RETURNS - COUNCILLORS AND DESIGNATED STAFF 2024

**Author:** David Galloway  
**General Manager:** Peter Thompson

**Summary:** | Clause 4.21 of the Model Code of Conduct requires all Councillors and Designated Staff to complete an annual Disclosure of Pecuniary Interest Return.

### Recommendation

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That the Register of Pecuniary Interest Returns, containing current returns of Councillors and Designated Staff for the period 1 July 2023 to 30 June 2024 be tabled in accordance with Clause 4.21 of the Model Code of Conduct.

### Report

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Under Clause 4.21 of the Code of Conduct, certain council officials, namely councillors and designated persons, are required to disclose their personal interests in publicly available returns of interests. These operate as a key transparency mechanism for promoting community confidence in council decision making, whether by councillors or by staff or others under delegation.

A Pecuniary Interest is described in Clause 4.1 of the Code as *“an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code”*.

All returns of interests are to be lodged with the council’s general manager who must keep a register of returns required to be made and lodged with them. A return lodged within 3 months of 30 June must be tabled at the first council meeting after the last day the return was required to be lodged.

The General Manager reviewed the list of Designated Persons in the previous return period and, as a result, the number of persons who were required to complete and lodge a Return under Clause 4.21, was reduced. The result of this review continues to be reflected in the current register.

Lodgement of Declarations of Pecuniary Interest Returns was required by 30 September 2024. As at 2 October 2024, returns were received from eight (8) of eight (8) Councillors and all Designated Persons as required under the Code. Returns from all other Designated Persons were lodged by 30 September 2024.

Accordingly, Council’s register of Pecuniary Interest Returns 2024 is submitted to this meeting of Council as prescribed by the Code.

Councils must make all returns of interests publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the NSW Information Commissioner. One return is currently redacted in the attachment to this report, following assessment of a request for same.

The Register of Pecuniary Interest Returns is available for inspection at Council's Civic Centre offices during ordinary business hours and will also be available on Council's website.

Newly elected Councillors have been provided with relevant information so that they can complete their Returns and provide them to the General Manager within three (3) months of the declaration of the poll. Those Returns will be tabled at the first Council meeting to be held in 2025.

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### **Financial Implications**

N/A

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### **Policy and Legislation**

The Wagga Wagga City Council Code of Conduct (Code of Conduct) sets out the requirements in relation to the completion and lodgement of pecuniary interest returns. Under the Code of Conduct a person must also not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the council, the Chief Executive of OLG or the NSW Civil and Administrative Tribunal.

The following legislation and guidelines were also considered as part of the assessment of the request for redaction:

- *Government Information (Public Access) Act 2009 (GIPA Act)*
- *Government Information (Public Access) Regulation 2009 (GIPA Reg)*
- *IPC Guidelines and Information Access Guidelines*
- *Privacy and Personal Information Protection Act 1998* or a Health Privacy Principle under the *Health Records and Information Privacy Act 2002*

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### **Link to Strategic Plan**

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#### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We are accountable and transparent

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#### **Risk Management Issues for Council**

N/A

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

#### **Internal / External Consultation**

N/A

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## Attachments

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1.  Pecuniary Disclosures by Councillors and Designated Persons Returns as at 30 June 2024  


## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Georgina Reddell Davis  
 (Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed GD Davis  
 (Councillor or Designated Person's Signature)

27/7/24  
 (Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

85 Crampton St, Wagga NSW 2650 Owner  
32 Travers St, Wagga, NSW 2650 Owner

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation    | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|------------------------------|--|--|
| <u>Communication Manager</u> | <u>AgriFuture Australia Building 004, Tooma Hwy, CSU, Wagga NSW 2650</u>   | <u>N/A</u>   |
| <u>Board member</u>          | <u>Riverina Water Catchment Council 41 Hammond Ave, Wagga</u>              | <u>N/A</u>   |
| <u>Councillor</u>            | <u>Wagga City Council 243 Baylis St, Wagga</u>                             | <u>N/A</u>   |



City of  
Wagga Wagga

Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E council@wagga.nsw.gov.au

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| NIL                         |                             |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| NIL |
|     |
|     |
|     |
|     |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NIL   |                           |
|   |                           |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NIL   |                                      |   |
|   |                                      |   |
|   |                                      |   |



| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| NIL   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)

N0

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
| NIL   |                         |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Mortgage to G+C Mutual Bank - 123 Baylis St Wagga  |
|  |
|  |

| I. DISPOSITIONS OF PROPERTY  |  |
|--|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |  |
| NIL  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |  |
| NIL  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| J. DISCRETIONARY DISCLOSURES   |  |
| NIL  |  |
|  |  |
|  |  |
|  |  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.



## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

RICHARD FOLEY  
 (Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed Richard Foley  
 (Councillor or Designated Person's Signature)

26-9-2024  
 (Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

11 TARCUTTA STLEASING

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| <u>PLASTERING</u>         | <u>SELF EMPLOYED</u>   | <u>WAGGA PLASTER PROS</u>                              |
| <u>COUNCILLOR</u>         | <u>WWCC</u>  | <u>WWCC</u>  |
|                           |  |  |
|                           |  |  |

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| NIL                         |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|  |
|--|
|  |
|  |
|  |
|  |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NIL   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NIL   |                                      |   |
|   |                                      |   |

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| WAGGA PLASTER<br>PROS P/L   | Director                    | Director                         | NIL   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|  |
|--|
|  |
|--|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| NIL  |
|  |
|  |



|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
|  |
|  |
| NIL  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
|  |
| NIL  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
|  |
| NIL  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

.....MICHAEL JOHN HENDERSON.....  
(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed.....*M Henderson*.....  
(Councillor or Designated Person's Signature).....27/8/2024.....  
(Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

5743 HOLBROOK RD MAXWELL

OWNER

11 SAY ST WAGGA WAGGA

OWNER

13 SAY ST WAGGA WAGGA

OWNER

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| COUNCILLOR                | WAGGA WAGGA CITY COUNCIL<br>243 BAYLIS ST WAGGA WAGGA                      |  |
| COUNCILLOR                | RIVERINA WATER COUNTY COUNCIL<br>91 HAMMOND AVE WAGGA WAGGA                |  |
| DIRECTOR                  | RIVERINA CABLE LOCATING<br>5743 HOLBROOK RD MAXWELL                        |  |

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

Name and address of settlor

Name and address of trustee

NIL

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

① DIVIDENDS FROM SHARES

② RENTAL INCOME FROM 2 RENTAL PROPERTIES

**C. GIFTS**

Description of each gift I received at any time since 30 June

Name and Address of Donor

NIL

**D. CONTRIBUTIONS TO TRAVEL**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Dates on which travel was undertaken

Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

NIL



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| WAGGA WAGGA BOAT CLUB   | DIRECTOR                    | DIRECTOR                         |   |
| RIVERINA CABLE LOCATING   | DIRECTOR                    | DIRECTOR                         |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

NO

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   |                         |
|   |                         |

**H. DEBTS**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June.

NIL

|  |  |
|--|--|
| I. DISPOSITIONS OF PROPERTY  |  |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |  |
| NIL  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |  |
| NIL  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| J. DISCRETIONARY DISCLOSURES   |  |
| NIL  |  |
|  |  |
|  |  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.




DISCLOSURE BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by:

.....Rodney John Kendall.....  
[Full name of Councillor or designated person]

as at 30<sup>th</sup> June 2024. Being the return date.

**\*in respect of the period of 1 July 2023 to 30 June 2024. As amended**

Signed..........  
[Councillor's or designated person's signature]

.....09/07/2024.....  
{ }

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| See appendix A   |                    |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Consulting Engineer  | RJ Kendall Pty Ltd<br>1/114 Trail St, Wagga<br>Wagga                       |  |
|  |  |  |
|  |  |  |



Civic Centre cnr Baylis & Morrow sts  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E council@wagga.nsw.gov.au

| B. SOURCES OF INCOME   |                             |
|--|-----------------------------|
| 2. Sources of income I: <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li><del>received from a trust since 30 June</del></li> </ul> |                             |
| Name and address of settlor  | Name and address of trustee |
|  |                             |
|  |                             |
|  |                             |
|  |                             |
| 3. Sources of other income I: <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received at any time since 30 June</li> </ul>                    |                             |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |                             |
| Councillor allowance, Wagga Wagga City Council   |                             |
| Bank interest, Westpac   |                             |
| Superannuation Pension, Kendall Family Superannuation Fund   |                             |
|  |                             |
| C. GIFTS   |                             |
| Description of each gift I received at any time since 30 June  | Name and Address of Donor   |
| Refer to disclosure documents at WWCC otherwise Nil  |                             |
|  |                             |
|  |                             |

| D. CONTRIBUTIONS TO TRAVEL  |                                      |  |
|---|--------------------------------------|--|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| Nil   |                                      |  |
|   |                                      |  |
|   |                                      |  |

| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| Refer to appendix A   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| N - No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
| Nil   |                         |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Various personal debts of a minor nature incurred in the normal course of life.                                    |
|  |
|  |

| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |

| J. DISCRETIONARY DISCLOSURES |
|------------------------------|
| Refer to appendix A          |
|                              |
|                              |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## Disclosures by Councillors & Designated Persons Return

**By Rodney John Kendall**

**In respect to the period 1 July 2023 to 30 June 2024**

### Appendix A

#### A. Real Property

| Address of each parcel of real property in which I had an interest as at the return date      | Nature of Interest                      |
|---|---|
| 1. Unit 1, 114 Trail St Wagga Wagga   | Owned by spouse as at 11/08/23          |
| 2. 25/11-13 Crampton St, Wagga Wagga  | Owned by Family Trust                   |
| 3. 13 Angel St, Wagga Wagga   | Owned by Family Trust                   |
| 4. 232-236 (lot 31) Hammond Ave, Wagga Wagga  | Part owned through an Investment Trust  |
| 5. Lot 32 DP874891 Hammond Ave, Wagga Wagga   | Part owned through an Investment Trust  |
| 6. 16/200 Fitzmaurice St, Wagga Wagga   | Part owned through an Investment Trust  |
| 7. 8 Fitzharding St, Wagga Wagga  | Part owned through an Investment Trust  |
| 8. Wagga Wagga Airport, General Aviation Precinct<br>Hangar 11, Elizabeth Avenue, Forest Hill | Leased from WWCC commenced<br>June 2022 |
| 9. 88 (Lot 1361) Peter Thompson Circuit, Yarrawonga   | Owned by Spouse.                        |

## E. Interest & Positions in Corporations

| Name & address of each Corporation in which I had an Interest or held a position at the return date.                  | Name of interest (if any)                                | Description of position (if any) | Description of principal objects (if any) of corporation (except in case Of listed company) |
|---|--|----------------------------------|---|
| R J Kendall Pty Ltd as trustee for the Kendall Trust<br>1/114 Trail St, Wagga Wagga                                   | Beneficiary  | Director                         | Consulting  |
| Wollundry Investments Pty Ltd<br>As trustee for Wollundry Investments Unit Trust<br>Suite 1, 135 Peter St Wagga Wagga | Beneficiary  | Director                         | Property Investment   |
| Kendall Properties Pty Ltd<br>As trustee for Kendall Property Unit Trust<br>1/114 Trail St, Wagga Wagga               | Beneficiary  | Director                         | Property Investment   |
| Terrdall Pty Ltd<br>3 Keane Pl Wagga Wagga  | Beneficiary<br>(No longer trading and has been wound up) | Director                         | Property Investment   |
| The Mary Potter Nursing Home & The Ethel Forrest Day Care Centre P/L  | Board member   | Director                         | Nursing Home for the Aged, Aged Care and Hospice  |
| Southfork (Wagga) P/L as trustee<br>For Southfork (Wagga) Unit Trust<br>83 Trail St, Wagga Wagga                      | Beneficiary  | Director                         | Property Investment   |

E. Interest & Positions in Corporations (cont.)

|   |              |          |   |
|---|--------------|----------|---|
| The Leisure Company Disability Services Ltd<br>69 Peter St, Wagga Wagga | Board Member | Director | Disability services provider                  |
| Kensup Pty Ltd<br>Wagga Wagga NSW                                       | Beneficiary  | Director | Trustee of Kendall Family Superannuation Fund |
| Kendmiddle Pty Ltd<br>Wagga Wagga NSW                                   | Beneficiary  | Director | Property Lease                                |
| Kendav Pty Ltd<br>Wagga Wagga NSW                                       | Beneficiary  | Director | Aircraft Owner                                |

J. Discretionary Disclosures.

1. The Kendall Family Superannuation Fund held various shares in corporations at the return date.  
No holding was more than 10% unless already declared.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Timothy Kosch  
 (Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed [Signature]  
 (Councillor or Designated Person's Signature)

26/08/2024  
 (Date)

**A. REAL PROPERTY**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

11 Heywood Ave, Wagga NSW 2650Owner**B. SOURCES OF INCOME****1. Sources of income I:**

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| <u>Regional Manager</u>   | <u>Bendigo Bank</u>  | <u>employed</u>  |
| <u>Councillor</u>         | <u>112 Baylis St, Wagga</u><br><u>Wagga City Council</u>                   | <u>elected member</u>                                  |
| <u>Chair</u>              | <u>Baylis St, Wagga</u><br><u>Wagga City Council</u>                       | <u>Board member</u>                                    |





## B. SOURCES OF INCOME

### 2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| nil                         |                             |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

### 3. Sources of other income I

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

#### Sources of other income

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| nil |
|     |
|     |
|     |

## C. GIFTS

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| nil   |                           |
|   |                           |
|   |                           |

## D. CONTRIBUTIONS TO TRAVEL

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| nil   |                                      |   |
|   |                                      |   |

2

Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| RMHC Edward St, Wagga   | Chair                       | Chair                            | —   |
| McDonalds Wagga   | Family business             | —                                | —   |
| Wagga City Council  | elected                     | Councillor                       | —   |
| Riviera Water   | elected                     | Chair                            | —   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

No

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| nil   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| Westpac Bank (Mortgage)  |
|  |
|  |

| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| nil  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
| nil  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.



## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Jennifer McKinnon

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed [Signature]

(Councillor or Designated Person's Signature)

01/09/2024

(Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

33 Flinders St. Turvey ParkCo-owner23 Bega St BegaOwner

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation          | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|------------------------------------|--|--|
| <u>Wagga Wagga City Councillor</u> | <u>Wagga Wagga City Council</u>  | <u>N/A</u>   |
| <u>Board Member</u>                | <u>Riverina County Council</u>   | <u>N/A</u>   |
|                                    |  |  |
|                                    |  |  |

| B. SOURCES OF INCOME  |                                      |   |
|---|--------------------------------------|---|
| 2. Sources of income I: <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |                                      |   |
| Name and address of settlor   | Name and address of trustee          |   |
| NIL   |                                      |   |
|   |                                      |   |
|   |                                      |   |
|   |                                      |   |
|   |                                      |   |
| 3. Sources of other income I <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received at any time since 30 June</li> </ul>          |                                      |   |
| Sources of other income   |                                      |   |
| [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]  |                                      |   |
| Royalties - Oxford University Press   |                                      |   |
| Share dividends - IAG, Telstra, Carnegie Clean Energy, Select Harvests,   |                                      |   |
| TPG, Rural Funds Group, ClearSky Investments  |                                      |   |
| Rental income - 23 Bega, ST Bega  |                                      |   |
| Self-funded retiree - Unisuper pension  |                                      |   |
| C. GIFTS  |                                      |   |
| Description of each gift I received at any time since 30 June   | Name and Address of Donor            |   |
| NIL   |                                      |   |
|   |                                      |   |
|   |                                      |   |
| D. CONTRIBUTIONS TO TRAVEL  |                                      |   |
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June   | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| NIL   | N/A                                  | N/A   |
|   |                                      |   |

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NIL   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|    |
|----|
| NO |
|----|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| NIL  |
|  |
|  |



|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| NIL  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
|  |
|  |
|  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| Membership - NSW Greens  |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

AMELIA CATHERINE PARKINS  
(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed.....*Amelia Parkins*  
(Councillor or Designated Person's Signature).....26.8.24.....  
(Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

18 LINDSAY ST, TURVEY PARK

OWNER

15 LINDSAY ST, TURVEY PARK

OWNER

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| SENIOR PROJECT OFFICER    | DEPT. OF PRIMARY INDUSTRY & REGIONAL DEVELOPMENT                           |  |
|                           |  |  |
|                           |  |  |
|                           |  |  |



B. SOURCES OF INCOME

2. Sources of income I:

reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and

received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| NIL                         | NIL                         |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

3. Sources of other income I

reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and

received at any time since 30 June

Sources of other income

[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]

NIL

C. GIFTS

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NIL   | NIL                       |
|   |                           |
|   |                           |

D. CONTRIBUTIONS TO TRAVEL

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NIL   | NIL                                  | NIL   |
|   |                                      |   |

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NIL   | NIL                         | NIL                              | NIL   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|   |
|---|
| N |
|---|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| <del>Nil</del> NIL  | NIL                     |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| MORTGAGE - COMMONWEALTH BANK.  |
|  |
|  |

|  |     |
|--|-----|
| I. DISPOSITIONS OF PROPERTY  |     |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |     |
|  | NIL |
|  |     |
|  |     |
|  |     |
|  |     |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |     |
|  | NIL |
|  |     |
|  |     |
|  |     |
|  |     |
| J. DISCRETIONARY DISCLOSURES   |     |
|  | NIL |
|  |     |
|  |     |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.



## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

DAWES JAMES TOX  
(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed.....  
(Councillor or Designated Person's Signature)2/9/24  
(Date)

## A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

16 WAGGA WAGGA STREET, NSW, 2650

RESIDENCE

## B. SOURCES OF INCOME

## 1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation     | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|-------------------------------|--|--|
| 1) Mayor                      | WAGGA CITY COUNCIL   |  |
| (Mayor & Councillor's Office) |  |  |
| 2) NSW DIRECTOR               |  |  |
| 3) RIV WATER DIRECTOR         |  |  |

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

Name and address of settlor

Name and address of trustee

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

**C. GIFTS**

Description of each gift I received at any time since 30 June

Name and Address of Donor

REFER MEDICAL GIFT RECEIPT

**D. CONTRIBUTIONS TO TRAVEL**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Dates on which travel was undertaken

Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|  |
|--|
|  |
|--|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
|   |                         |
|   |                         |

**H. DEBTS**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June.

|                                      |
|--------------------------------------|
| Banking Bank - mortgage on residence |
|                                      |
|                                      |



| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
|  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
|  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

Disclosure of pecuniary interests and other matters by Bryce Ian McNair  
in respect of the period from 1 July 2023 to 30 June 2024



(signature)

30 JUN 24

(Date)

| A. Real Property (If nothing to declare please mark as NIL)   |                    |
|---|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 1 January 2023 | Nature of interest |
| 845 Miller Street, West Albury, NSW 2640  | Owner              |

| B. Sources of Income (If nothing to declare please mark as NIL)   |   |  |
|---|---|--|
| 1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June  |   |  |
| Description of occupation   | Name and address of employer or description of office held (if applicable)  | Name under which partnership conducted (if applicable) |
| Teacher/Director  | Bonham House Pty Ltd trading as Kip McGrath Albury-Wodonga<br>3/461 Olive Street, Albury  | NA   |
| Casual Teacher  | The Scots School Albury   | NA   |
| Audit, Risk and Improvement Committee Member  | <ul style="list-style-type: none"> <li>Wagga Wagga City Council, Baylis Street, Wagga Wagga</li> <li>Riverina Water County Council, Edwards Street, Wagga Wagga</li> <li>Canberra Region Joint Organisation, Crawford Street, Queanbeyan</li> <li>Upper Lachlan Shire, Spring Street, Crookwell</li> <li>Yass Valley Council, Comur Street, Yass</li> <li>Goulburn Mulwaree Council, Bourke Street, Goulburn</li> </ul> | NA   |
| 2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June  |   |  |
| Name and address of settlor   | Name and address of trustee   |  |
| NIL   |   |  |
| 3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June (include description sufficient to identify the person from whom, or the circumstance in which, that income was received) |   |  |
| Dividends declared by MyState Limited   |   |  |



| <b>C. Gifts (If nothing to declare please mark as NIL)</b>    |                           |
|---|---------------------------|
| Description of each gift I received at any time since 30 June | Name and address of donor |
| NIL   |                           |

| <b>D. Contributions to travel (If nothing to declare please mark as NIL)</b>  |                                      |   |
|---|--------------------------------------|---|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| NIL   |                                      |   |

| <b>E. Interests and positions in corporations (If nothing to declare please mark as NIL)</b>   |                       |                                  |   |
|--|-----------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time (if any) since 30 June | Name of interest      | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| Bonham House Pty Ltd, 845 Miller Street, West Albury   | Shareholder, Director | Shareholder, Director, CEO       | Operation of Kip McGrath franchise Albury Wodonga   |
| MyState Limited 137 Harrington Street, Hobart Tas  | Shareholder           | NA                               | Listed public company   |

| <b>F. Were you a property developer or a close associate of a property developer on the return date?</b> |
|--|
| NO   |

| <b>G. Positions in trade unions and professional or business associations (If nothing to declare please mark as NIL)</b>  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of position |
| NIL   |                         |

| <b>H. Debts (If nothing to declare please mark as NIL)</b>  |
|---|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June |
| Hume Bank, Olive Street, Albury   |

| <b>I. Disposition of property (If nothing to declare please mark as NIL)</b>  |
|---|
| 1. Particular of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time |
| NIL   |

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosure** (If nothing to declare please mark as NIL)

NIL



**DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN**

Disclosure of pecuniary interests and other matters by

**Rachel Harris**

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

**\*in respect of the period of 1 July 2023 to 30 June 2024.**

Signed

(Councillor or Designated Person's Signature)

10.10.24

(Date)

| <b>A. REAL PROPERTY</b>  |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| Nil within Council boundaries  |                    |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| <b>B. SOURCES OF INCOME</b>  |  |  |
|--|--|--|
| <b>1. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from an occupation at any time since 30 June</li> </ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| ARIC Member  | Moree Plains Shire Council   |  |
| ARIC Member  | Hawkesbury City Council  |  |
| ARIC Member  | CRJO   |  |
| Public Servant   | DCCEEW Parkes ACT  |  |



Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

| B. SOURCES OF INCOME   |                                      |   |
|--|--------------------------------------|---|
| <b>2. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |                                      |   |
| Name and address of settlor  | Name and address of trustee          |   |
| Nil  |                                      |   |
|  |                                      |   |
|  |                                      |   |
|  |                                      |   |
|  |                                      |   |
| <b>3. Sources of other income I</b> <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and</li> <li>received at any time since 30 June</li> </ul>         |                                      |   |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |                                      |   |
| Nil  |                                      |   |
|  |                                      |   |
|  |                                      |   |
|  |                                      |   |
|  |                                      |   |
| C. GIFTS   |                                      |   |
| Description of each gift I received at any time since 30 June  | Name and Address of Donor            |   |
| Nil  |                                      |   |
|  |                                      |   |
|  |                                      |   |
|  |                                      |   |
| D. CONTRIBUTIONS TO TRAVEL   |                                      |   |
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June  | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| Nil  |                                      |   |
|  |                                      |   |

2

Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council

| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| Bridge Road Brewers   | Shares                      | None                             | Brewery   |
| CSL   | Shares                      | None                             | Pharmaceuticals   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
| N/A   |                         |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Mortgages with Newcastle Building Society  |
|  |
|  |

|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| Nil  |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.



DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by  
**Carolyn Rosetta-Walsh**  
(Full name of Councillor or designated person)  
  
as at 30 June 2024. Being the Return Date.  
  
**\*in respect of the period of 1 July 2023 to 30 June 2024.**  
  
Signed  
(Councillor or Designated Person's Signature)  
  
.....17 July 2024.....  
(Date)

| A. REAL PROPERTY   |   |
|--|---|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest                            |
|  | Owner   |
|  | Shareholder of company that owns the property |
|  |   |
|  |   |
|  |   |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Audit Partner  | Adams Kenneally White, 85 Johnston St Wagga                                |  |
|  |  |  |
|  |  |  |
|  |  |  |



Civic Centre cnr Baylis & Morrow sts  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E council@wagga.nsw.gov.au

| B. SOURCES OF INCOME   |   |
|--|---|
| <b>2. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |   |
| Name and address of settlor  | Name and address of trustee                   |
| RAW Trust  | RAW Company Pty Ltd, 85 Johnston St Wagga     |
| RAW Family Trust   | Rosetta & Walsh Company, 85 Johnston St Wagga |
|  |   |
|  |   |
|  |   |
| <b>3. Sources of other income I</b> <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and</li> <li>received at any time since 30 June</li> </ul>         |   |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |   |
| nil  |   |
|  |   |
|  |   |
|  |   |

| C. GIFTS  |                           |
|---|---------------------------|
| Description of each gift I received at any time since 30 June | Name and Address of Donor |
| nil   |                           |
|   |                           |
|   |                           |

| D. CONTRIBUTIONS TO TRAVEL  |                                      |   |
|---|--------------------------------------|---|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| nil   |                                      |   |
|   |                                      |   |



| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| RAW Company Pty Ltd, 85 Johnston St, Wagga  | Shareholder                 | Director                         | Trustee Company   |
| Rosetta & Walsh Company Pty Ltd, 85 Johnston St, Wagga  | Shareholder                 | Director                         | Trustee Company   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |   |
|---|---|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position                         |
| Institute of Internal Auditors Australia  | Secretary & Council Member, NSW Chapter Council |
|   |   |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Nil  |
|  |
|  |

|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| Nil  |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.


## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

**Dr Sam Bowker**

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

**\*in respect of the period of 1 July 2023 to 30 June 2024.**Signed.....

(Councillor or Designated Person's Signature)

26.8.2024

(Date)

**A. REAL PROPERTY**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

8 / 185 Forsyth Street, Wagga Wagga, NSW

co-owner

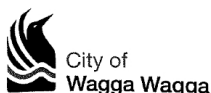
3 / 17-19 Hakea Street, Karabar NSW

co-owner

**B. SOURCES OF INCOME****1. Sources of income I:**

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| Academic                  | CSU Wagga  | na   |
|                           |  |  |
|                           |  |  |
|                           |  |  |



Civic Centre cnr Baylis & Morrow sts  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E council@wagga.nsw.gov.au

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| NA                          |                             |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|  |
|--|
| NA   |
| (Periodic ad-hoc casual work for ArtsNational, formerly ADFAS, and other universities) |
|  |
|  |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NA  |                           |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NA  | NA                                   | NA  |
|   |                                      | All travel self-funded in 2024  |

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Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NA  |                             |                                  |   |
| The 'Green Beetle Company' is a not-for-profit  |                             |                                  |   |
| theatre arts research group linked to my creative   |                             |                                  |   |
| work at CSU, it is not a corporation or listed company.   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

NO

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| None, just a member of NTEU   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| No personal debts, just two mortgages to Macquarie.  |
|  |
|  |



|  |  |
|--|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |  |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |  |
| NONE   |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |  |
| NONE   |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |  |
| NONE   |  |
|  |  |
|  |  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Georgia Casender  
(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

**\*in respect of the period of 1 July 2023 to 30 June 2024.**

Signed [Signature]  
(Councillor or Designated Person's Signature)

13.10.24  
(Date)

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| 190 Morgan St, Wagga   | Renting            |
| 33 Higgins Ave, Wagga  | Renting            |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME  |  |  |
|---|--|--|
| 1. Sources of income I:   |  |  |
| <ul style="list-style-type: none"> <li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from an occupation at any time since 30 June</li> </ul> |  |  |
| Description of Occupation   | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Gallery Assistant   | Wagga Wagga Art Gallery  | N/A  |
| Library Assistant   | Wagga Wagga City Library   | N/A  |
|   |  |  |
|   |  |  |

Civic Centre cnr Baylis & Morrow sts  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| N/A                         | N/A                         |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| N/A |
|     |
|     |
|     |
|     |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| N/A   |                           |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| N/A   |                                      |   |
|   |                                      |   |



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| N/A   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|     |
|-----|
| N/A |
|-----|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| N/A   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| N/A  |
|  |
|  |

**I. DISPOSITIONS OF PROPERTY**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.

N/A

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property.

N/A

**J. DISCRETIONARY DISCLOSURES**

N/A

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

**Thomas Lemerle**

(Full name of Councillor or designated person)

as at 30 June 2023. Being the Return Date.

**\*in respect of the period of 1 July 2022 to 30 June 2023.**

Signed

(Councillor or Designated Person's Signature)

04/09/2023

(Date)

**A. REAL PROPERTY**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

42 Warrawong Street, Koorungal, NSW 2650

Home address

**B. SOURCES OF INCOME****1. Sources of income I:**

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June

| Description of Occupation | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|---------------------------|--|--|
| Project Manager           | GHD Pty Ltd  |  |
|                           |  |  |
|                           |  |  |
|                           |  |  |



Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E council@wagga.nsw.gov.au

| B. SOURCES OF INCOME   |                             |
|--|-----------------------------|
| <b>2. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |                             |
| Name and address of settlor  | Name and address of trustee |
| Nil  |                             |
|  |                             |
|  |                             |
|  |                             |
|  |                             |
| <b>3. Sources of other income I</b> <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and</li> <li>received at any time since 30 June</li> </ul>         |                             |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |                             |
| Nil  |                             |
|  |                             |
|  |                             |
|  |                             |

| C. GIFTS  |                           |
|---|---------------------------|
| Description of each gift I received at any time since 30 June | Name and Address of Donor |
| Nil   |                           |
|   |                           |
|   |                           |

| D. CONTRIBUTIONS TO TRAVEL  |                                      |   |
|---|--------------------------------------|---|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| Nil   |                                      |   |
|   |                                      |   |



| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| The Bike Canteen  | Volunteer work              | President and Treasurer          |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
| Nil   |                         |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Nil  |
|  |
|  |

|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| Nil  |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

PETER THOMAS THOMPSON  
 (Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

[Signature]  
 Signed  
 (Councillor or Designated Person's Signature)

08/07/24  
 (Date)

| A. REAL PROPERTY   |                       |
|--|-----------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest    |
| 24 Drop Bear Lane, Moore Creek   | Equitable             |
| 47 Napier Street Tamworth  | Registered Proprietor |
| 736 Kybean Road Winifred.  | Owner as Proprietor   |
| 77 Thompson Street, Wagga  | Equitable             |

| B. SOURCES OF INCOME  |  |  |
|---|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"> <li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from an occupation at any time since 30 June</li> </ul> |  |  |
| Description of Occupation   | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| General Manager   | Wagga Wagga City Council   |  |
| Lawyer  | Self   |  |
|   |  |  |
|   |  |  |



Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E council@wagga.nsw.gov.au

| B. SOURCES OF INCOME  |                             |
|---|-----------------------------|
| 2. Sources of income I: <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |                             |
| Name and address of settlor   | Name and address of trustee |
| NIL   |                             |
|   |                             |
|   |                             |
|   |                             |
|   |                             |
| 3. Sources of other income I <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and</li> <li>received at any time since 30 June</li> </ul>         |                             |
| Sources of other income   |                             |
| <i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>   |                             |
|   |                             |
|   |                             |
|   |                             |
|   |                             |

| C. GIFTS  |                           |
|---|---------------------------|
| Description of each gift I received at any time since 30 June | Name and Address of Donor |
| NIL   |                           |
|   |                           |
|   |                           |

| D. CONTRIBUTIONS TO TRAVEL  |                                      |   |
|---|--------------------------------------|---|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
| NIL   |                                      |   |
|   |                                      |   |



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NIL   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

|     |
|-----|
| NIL |
|-----|

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
|  |
|  |
|  |

| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
|  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
|  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Warren Robert Faulkner

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed.....

(Councillor or Designated Person's Signature)

16/7/2024

(Date)

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| 2 Greentree Drive, QUIRINDI, NSW, 2343   | Joint Owner        |
| 180-188 Caroline Street, BENDEMEER, NSW, 2355  | Joint Owner        |
| 1/13 Otama Street, GLENFIELD PARK, NSW, 2650   | Joint Owner        |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Director City Engineering  | Wagga Wagga City Council   | N/A  |
|  |  |  |
|  |  |  |
|  |  |  |



Civic Centre cnr Baylis & Morrow sts  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E council@wagga.nsw.gov.au

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor  | Name and address of trustee |
|--|-----------------------------|
| NIL  | NIL                         |
|  |                             |
|  |                             |
|  |                             |
|  |                             |
| <b>3. Sources of other income I</b> <ul style="list-style-type: none"> <li>• reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and</li> <li>• received at any time since 30 June</li> </ul> |                             |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |                             |
| NIL  |                             |
|  |                             |
|  |                             |
|  |                             |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NIL   | N/A                       |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NIL   | N/A                                  | N/A   |
|   |                                      |   |

2

Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NIL   | NIL                         | NIL                              | NIL   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

No

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   | NIL                     |
|   |                         |


**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| Commonwealth Bank  |
|  |
|  |

|  |
|--|
| I. DISPOSITIONS OF PROPERTY  |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| 1/13 Otama Street, GLENFIELD PARK, NSW, 2650   |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| NIL  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
| NIL  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by  
**Henry Hugh Pavitt**  
.....  
(Full name of Councillor or designated person)  
  
as at 30 June 2024. Being the Return Date.  
  
**\*in respect of the period of 1 July 2023 to 30 June 2024.**  
  
  
Signed.....  
(Councillor or Designated Person's Signature)  
  
.....15/07/2024.....  
(Date)

| A. REAL PROPERTY   |  | Nature of interest                                     |
|--|--|--|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June   |  |  |
| 16 Slocum Street Wagga Wagga   |  | Owner Occupier   |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| B. SOURCES OF INCOME   |  |  |
| 1. Sources of income I: <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Director Infrastructure Services   | Wagga Wagga City Council   | N/A  |
|  |  |  |
|  |  |  |
|  |  |  |



B. SOURCES OF INCOME

2. Sources of income I:

reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and

received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| Nil                         | Nil                         |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

3. Sources of other income I

reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and

received at any time since 30 June

Sources of other income

[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]

|     |
|-----|
| Nil |
|     |
|     |
|     |

C. GIFTS

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| Nil   | Nil                       |
|   |                           |
|   |                           |

D. CONTRIBUTIONS TO TRAVEL

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| Nil   | N/A                                  | N/A   |
|   |                                      |   |

| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| Nil   | N/A                         | N/A                              | N/A   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
| Nil   | N/A                     |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
| Westpac Mortgage   |
|  |
|  |

|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| Nil  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

## DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Jim Sidgwick  
 (Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed Jim Sidgwick  
 (Councillor or Designated Person's Signature)

24/7/2024  
 (Date)

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| 34 Meringa Road, Table Top, NSW, 2640  | owner / mortgagee  |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME  |  |  |
|---|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"> <li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from an occupation at any time since 30 June</li> </ul> |  |  |
| Description of Occupation   | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Director Regional Activation  | Wagga Wagga City Council   |  |
|   |  |  |
|   |  |  |
|   |  |  |



Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E council@wagga.nsw.gov.au

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| None                        |                             |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|      |
|------|
| None |
|      |
|      |
|      |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| None  |                           |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| None  |                                      |   |
|   |                                      |   |

2

Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| Nevis Planning Pty Ltd  | owner                       | Director                         |   |
| 34 Meringa Road   |                             |                                  |   |
| Table Top NSW 2640  |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

N

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| None  |                         |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| None   |
|  |
|  |



| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| Nil  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| Nil  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
| Nil  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

**DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN**

Disclosure of pecuniary interests and other matters by

Janice Mary Summerhayes

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed [Signature]  
(Councillor or Designated Person's Signature)31st July 2024  
(Date)

| A. REAL PROPERTY   |                     |
|--|---------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest  |
| 13 Waverley Place Boukelands Wagga Wagga   | Own Home            |
| 43 Bayswood Ave Vincentia  | Investment Property |
|  |                     |
|  |                     |
|  |                     |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| <b>1. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from an occupation at any time since 30 June</li> </ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Director Community   | Wagga Wagga City Council   | NIL  |
|  |  |  |
|  |  |  |
|  |  |  |



Civic Centre cnr Baylis & Morrow sts  
 Wagga Wagga NSW 2650 (PO Box 20)  
 P 1300 292 442  
 E [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| NIL                         | NIL                         |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| NIL |
|     |
|     |
|     |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| NIL   | NIL                       |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| NIL   |                                      | NIL   |
|   |                                      |   |

2

Disclosures by Councillors and Designated Persons Return | Wagga Wagga City Council

**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| NIL   |                             |                                  | NIL   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

No

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| NIL   | NIL                     |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| Beyond Bank mortgage for own property at 43 Bayswood Ave Vincentia   |
|  |
|  |



|  |
|--|
| I. DISPOSITIONS OF PROPERTY  |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| NIL  |
|  |
|  |
|  |
|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| NIL  |
|  |
|  |
|  |
|  |
| J. DISCRETIONARY DISCLOSURES   |
| As part of my role I am expected to participate in varying community/business forums and meetings.   |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Scott Michael Gray

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed

(Councillor or Designated Person's Signature)

5 July 2024

(Date)

| A. REAL PROPERTY   | Nature of interest |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June |                    |
| 7 Brookong Avenue, Wagga Wagga   | Owner              |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I:  |  |  |
| <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |



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E council@wagga.nsw.gov.au



| B. SOURCES OF INCOME   |                             |
|--|-----------------------------|
| <b>2. Sources of income I:</b> <ul style="list-style-type: none"> <li>reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received from a trust since 30 June</li> </ul> |                             |
| Name and address of settlor  | Name and address of trustee |
|  |                             |
|  |                             |
|  |                             |
|  |                             |
|  |                             |
| <b>3. Sources of other income I</b> <ul style="list-style-type: none"> <li>reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and</li> <li>received at any time since 30 June</li> </ul>          |                             |
| <b>Sources of other income</b><br><i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>  |                             |
|  |                             |
|  |                             |
|  |                             |
|  |                             |

| C. GIFTS  |                           |
|---|---------------------------|
| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|   |                           |
|   |                           |
|   |                           |

| D. CONTRIBUTIONS TO TRAVEL  |                                      |   |
|---|--------------------------------------|---|
| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|   |                                      |   |
|   |                                      |   |

| E. INTERESTS AND POSITIONS IN CORPORATIONS  |                             |                                  |   |
|---|-----------------------------|----------------------------------|---|
| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
| Wagga Wagga Basketball Association  |                             | President                        | Local sporting association  |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

| F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N) |
|---|
| No  |

| G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS  |                         |
|---|-------------------------|
| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|   |                         |
|   |                         |

| H. DEBTS   |
|--|
| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|  |
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|  |

| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
|  |
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|  |
|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
|  |
|  |
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|  |
| J. DISCRETIONARY DISCLOSURES   |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by

Fiona Frances Piltz

(Full name of Councillor or designated person)

as at 30 June 2024. Being the Return Date.

\*in respect of the period of 1 July 2023 to 30 June 2024.

Signed.....  
(Councillor or Designated Person's Signature)

.....  
(Date)

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| 15 Indigo Drive Springvale NSW 2650  | Joint Owner        |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I:  |  |  |
| <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Executive Director People & Culture  | Wagga Wagga City Council   | n/a  |
|  |  |  |
|  |  |  |
|  |  |  |



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**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| N/a                         | N/a                         |
|                             |                             |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June , and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| N/A |
|     |
|     |
|     |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| N/A   | N/A                       |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| N/A   | N/A                                  | N/A   |
|   |                                      |   |



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| N/A   | N/A                         | N/A                              | N/A   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

N/A

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| Eastern Riverina Arts   | Board Member            |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| N/A  |
|  |
|  |



|  |
|--|
| <b>I. DISPOSITIONS OF PROPERTY</b>   |
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
| N/A  |
|  |
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|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
| N/A  |
|  |
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|  |
| <b>J. DISCRETIONARY DISCLOSURES</b>  |
| N/A  |
|  |
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|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

|  |
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|  |

DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

Disclosure of pecuniary interests and other matters by  
**Carolyn Ann Rodney**  
(Full name of Councillor or designated person)  
  
as at 30 June 2024. Being the Return Date.  
  
**\*in respect of the period of 1 July 2023 to 30 June 2024.**  
  
Signed *Carolyn Rodney*  
(Councillor or Designated Person's Signature)  
  
*18/07/2024*  
(Date)

| A. REAL PROPERTY   |                    |
|--|--------------------|
| Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest |
| 3 Gibbes Close   | Owner              |
|  |                    |
|  |                    |
|  |                    |
|  |                    |

| B. SOURCES OF INCOME   |  |  |
|--|--|--|
| 1. Sources of income I: <ul style="list-style-type: none"><li>reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and</li><li>received from an occupation at any time since 30 June</li></ul> |  |  |
| Description of Occupation  | Name and address of employer or description of office held (if applicable) | Name under which partnership conducted (if applicable) |
| Chief Financial Officer  | Wagga Wagga City Council   | N/A  |
|  |  |  |
|  |  |  |
|  |  |  |



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**B. SOURCES OF INCOME****2. Sources of income I:**

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June

| Name and address of settlor | Name and address of trustee |
|-----------------------------|-----------------------------|
| Nil                         | Nil                         |
|                             |                             |
|                             |                             |
|                             |                             |

**3. Sources of other income I**

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June

**Sources of other income**

*[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

|     |
|-----|
| Nil |
|     |
|     |
|     |

**C. GIFTS**

| Description of each gift I received at any time since 30 June | Name and Address of Donor |
|---|---------------------------|
| Nil   | N/A                       |
|   |                           |
|   |                           |

**D. CONTRIBUTIONS TO TRAVEL**

| Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June | Dates on which travel was undertaken | Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken |
|---|--------------------------------------|---|
| Nil   | N/A                                  | N/A   |
|   |                                      |   |



**E. INTERESTS AND POSITIONS IN CORPORATIONS**

| Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June | Nature of interest (if any) | Description of position (if any) | Description of principal objects (if any) of corporation (except in case of listed company) |
|---|-----------------------------|----------------------------------|---|
| Nil   | N/A                         | N/A                              | N/A   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |
|   |                             |                                  |   |

**F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? (Y/N)**

No

**G. POSITIONS IN TRADE UNIONS & PROFESSIONAL OR BUSINESS ASSOCIATIONS**

| Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June | Description of Position |
|---|-------------------------|
| Nil   | N/A                     |
|   |                         |

**H. DEBTS**

| Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June. |
|--|
| Nil  |
|  |
|  |

| I. DISPOSITIONS OF PROPERTY  |
|--|
| 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.                      |
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|  |
| 2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property. |
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|  |
| J. DISCRETIONARY DISCLOSURES   |
|  |
|  |
|  |

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

Wagga Wagga City Council is a member of the Local Government NSW (LGNW) and is subject to the LGNW Code of Ethics. The Code of Ethics requires Council members to disclose any financial or other interests that may conflict with their duties as Council members.

**RP-7            QUESTIONS WITH NOTICE****Author:**        Scott Gray

**Summary:**        This report is to list questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.

**Recommendation**

That Council receive and note the report.

**Report**

The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

**Councillor J McKinnon**

Is the Council aware of the recent surge in the carp population within the lagoon, and are there any plans in place to address this issue?

European Carp are a common and widespread pest species of freshwater fish. They have destructive bottom-feeding habits which stir up sediments, reduces water quality and damages habitat for native fish existing in the same ecosystem. Council does not currently have the resourcing to undertake monitoring of actual carp numbers, nor to undertake control of carp populations on a routine basis.

Council staff have undertaken electrofishing by a licenced contractor on an ad hoc basis when suitable funding has been found. The last time was in June 2021, and approximately 700kg of carp were removed. Prior to that event electrofishing of the Lagoon had not been undertaken for more than a decade. Council will fund an additional round of electrofishing in Autumn 2025 to help reduce the current carp population in the Wollundry Lagoon.

Council also allows 'Carp-a-thon' style fishing events in the Lagoon, subject to request and evaluation. The last one took place in April 2024 and was organised by South Wagga Apex. Events of this nature have been occurring on and off for many years, but this only has a relatively small impact on carp numbers.

Both the NSW and Federal Government are working to develop and implement integrated management programs that combine physical removal with biological controls and on improving coordination between agencies and stakeholders involved in carp control.

**Councillor T Koschel**

Registration fees for puppies and is there a concession or consideration for this process for pensioners

The NSW Office of Local Government sets the fees and charges for registering pet cats and dogs under the *NSW Companion Animals Act 1998*.

Puppies must be lifetime registered by 12 weeks of age, and the registration fee for an eligible pensioner is \$34.00.



An extra fee applies if a dog is not desexed by 6 months of age. If this occurs the Owner must pay an extra registration fee of \$184.00.

Councillor T Koschel

Best Park in Ashmont has some overland flooding which is impacting houses. Is Council aware of any works coming up in this area.

Councils Major Overland Flood Flow Study (MOFFS) does not identify that Best Park is subject to overland flow. It is likely that any stormwater flows off Best Park during rainfall is natural run-off. Given the MOFFS does not identify any significant flooding issues associated with Best Park, there are no stormwater works identified or planned for Best Park.

Councillor M Henderson

Can the Council consider issuing permits for the collection of roadside wood, specifically to assist individuals facing financial difficulties?

Council is legally able to issue permits for firewood if it chooses to do so, however all elements of a permit system would still need to comply with the NSW Biodiversity Conservation Act 2016 and take into account the potential liability issues of allowing people to undertake a potentially dangerous activity on public roadsides. Council does not currently have the resources to design, implement, monitor and enforce a permit system.

Councillor R Foley

Can Council provide information on the current status of the village community consultation process?

Council staff have been working with the points of contact in each Village to develop a process on how to engage with each village that meets the needs of the local community. As a result a number of engagements have taken place in relation to key strategies such as the Community Strategic Plan. In addition to the meetings a series of subpages are being developed on our Community Engagement platform. This will be a location for villages residents to see what is happening in their community and to provide a platform to engage directly with Council. Staff are currently preparing a schedule of visits at villages between November and the first quarter of 2025 to provide an opportunity for residents to meet the new Council.

Councillor R Foley

Requested an update on the status of the proposal for establishing an Equestrian Centre at CSU?

Council has previously partnered with CSU to deliver equestrian facilities at CSU and continue to have ongoing discussions on the management of these facilities. There are no current plans for Council to partner with CSU to establish additional facilities. Staff have also recently received multiple submissions from the Equex Outdoor Association and Rodeo promoters regarding additional equine facilities at the Exhibition Centre. These requests will be considered as part of the development of a master plan for the Exhibition Centre which will commence shortly.

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**Financial Implications**

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N/A

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**Policy and Legislation**

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Code of Meeting Practice

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**Link to Strategic Plan**

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**Community leadership and collaboration**

Objective: Our community is informed and actively engaged in decision making and problem-solving to shape the future of Wagga Wagga

Ensure our community feels heard and understood

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**Risk Management Issues for Council**

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N/A

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**Internal / External Consultation**

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N/A

**CONFIDENTIAL REPORTS****CONF-1      PAVEMENT REHABILITATION-STABILISATION****Author:**      Jamie Harwood**Executive:**    Henry Pavitt

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-2      PROPOSED SPORTING EVENT****Author:**      Kadison Hofert**Executive:**   John Sidgwick

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-3 SETTLEMENT OF CLASS 3 PROCEEDINGS (CASE NO. 2023/227116) COMMENCED AGAINST TRANSGRID**

**Author:** Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

PRESENT

The Mayor, Councillor Dallas Tout  
Councillor Georgie Davies  
Councillor Michael Henderson  
Councillor Richard Foley  
Councillor Rod Kendall  
Councillor Tim Koschel  
Councillor Jenny McKinnon  
Councillor Amelia Parkins

IN ATTENDANCE

|   |                   |
|---|-------------------|
| General Manager                             | (Mr P Thompson)   |
| Acting Director Community                   | (Mrs C Hood)      |
| Acting Director Infrastructure Services     | (Mr H Pavitt)     |
| Director City Engineering                   | (Mr W Faulkner)   |
| Director Regional Activation                | (Mr J Sidgwick)   |
| Chief Financial Officer                     | (Mrs C Rodney)    |
| Executive Director - People & Culture       | (Mrs F Piltz)     |
| Project Director Regulatory Planning Reform | (Ms R Fox)        |
| Manager Corporate Governance & Performance  | (Mr D Galloway)   |
| Manager Community Services                  | (Ms M Scully)     |
| Events Officer                              | (Ms E Corbett)    |
| Senior Town Planner                         | (Mrs E Molloy)    |
| Senior Town Planner                         | (Mr S Cook)       |
| Property Coordinator                        | (Mr M Dombrovski) |
| Manager City Growth & Regional Assets       | (Mr B Creighton)  |
| Corporate Governance & Coordinator          | (Mrs N Johnson)   |
| Communications & Engagement Officer         | (Mrs M Oldaker)   |
| Governance Officer                          | (Ms K West)       |

NOTICE TO MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

This is page 1 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER



**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 26 August 2024**.

**ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

**REFLECTION**

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

**APOLOGIES**

No apologies were received.

**CONDOLENCE AND SYMPATHY**

The Mayor, Councillor Dallas Tout extended condolences and sympathy to the family and friends of the late Mr Jim Weeden and recognised his substantial contribution to the city, through over 30 years’ service to the community as a Council staff member from 1972 to 1994 and Councillor from 1995 to 2004.

**CONFIRMATION OF MINUTES**

**CM-1      ORDINARY COUNCIL MEETING - 5 AUGUST 2024**

**24/248      RESOLVED:**  
On the Motion of Councillors R Foley and R Kendall

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 5 August 2024 be confirmed as a true and accurate record.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024**.

.....**MAYOR**      .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 26 August 2024**.

---

**DECLARATIONS OF INTEREST**

Councillor R Kendall declared a Pecuniary Interest in RP-2 - DA23/0588 - Self storage units and signage, 226-236 Hammond Ave, East Wagga Wagga NSW, Lot 31 DP 874819 and Lot 32 DP 874819 the reason being that he has ownership interest in the land and vacated the chamber during its consideration.

Councillor R Kendall declared a Pecuniary Interest in M-2 - LOCAL TRAFFIC COMMITTEE - MINUTES - 7 AUGUST 2024 the reason being that he has an interest in the land that RP-1 within the minutes refers to and vacated the chamber during its consideration.

Councillor G Davies declared a Significant Non-Pecuniary Interest in RP-2 - DA23/0588 - Self storage units and signage, 226-236 Hammond Ave, East Wagga Wagga NSW, Lot 31 DP 874819 and Lot 32 DP 874819 the reason being that a director of the landowning company is a relative of hers and vacated the chamber during its consideration.

Councillor G Davies declared a Significant Non-Pecuniary Interest M-2 - LOCAL TRAFFIC COMMITTEE - MINUTES - 7 AUGUST 2024 the reason being that one of the traffic treatment recommendations is to comply with a development application on Hammond Avenue in which a member of her family is a director of the land and vacated the chamber during its consideration.

Councillor J McKinnon declared a Non-Significant Non-Pecuniary Interest in RP-8 - PROPOSED EXTENSION OF LICENCE AREA TO DEMONSTRATION GARDENS WAGGA INC the reason being that she holds an ordinary family membership of the demonstration gardens community and remained in the chamber during its consideration.

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in RP-3 - FINANCIAL PERFORMANCE REPORT AS AT 31 JULY 2024 the reason being that he works for a financial institution and remained in the chamber during its consideration.

Councillor T Koschel declared a Pecuniary Interest RP-5 - REQUEST TO WAIVE SECTION 64 SEWER CONTRIBUTIONS FOR DA24/0109 the reason being that his daughter owns and operates a beauty salon and vacated in the chamber during its consideration.

Manager Corporate Governance and Planning, Mr D Galloway declared a Pecuniary Interest in RP-1 - DA24/0188 - Alterations and additions including retention of Home Hotel, ground floor commercial tenancies, off-street parking, shop top housing (levels 1-4) and strata subdivision the reason being that members of his family are applicants and vacated the chamber during its consideration.

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This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

**PROCEDURAL MOTION - ENGLOBO**

**24/249 RESOLVED:**

On the Motion of Councillors R Kendall and J McKinnon

**That the standing orders be varied for the meeting as set out hereunder:**

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

**That RP-3, RP-4, RP-6 to RP-11, RP-13, M-1, M-3, M-4, CONF-1 and CONF-2 be adopted as recommended in the business papers.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

D Tout  
G Davies  
R Foley  
M Henderson  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**PUBLIC DISCUSSION FORUM**

**RP-1 - DA24/0188 - ALTERATIONS AND ADDITIONS INCLUDING RETENTION OF HOME HOTEL, GROUND FLOOR COMMERCIAL TENANCIES, OFF-STREET PARKING, SHOP TOP HOUSING (LEVELS 1-4) AND STRATA SUBDIVISION**

- Gioia Portolan Gianniotis (GPG Architecture) – Speaking in Favour of the Recommendation

**RP-2 - DA23/0588 - SELF STORAGE UNITS AND SIGNAGE, 226-236 HAMMOND AVE, EAST WAGGA WAGGA NSW, LOT 31 DP 874819 AND LOT 32 DP 874819**

Councillor R Kendall declared a Pecuniary Interest and vacated the chamber the time being 6.16pm.

Councillor G Davies declared a Significant Non-Pecuniary Interest and vacated the chamber the time being 6.16pm.

This is page 4 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.**

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- Mathew Quattroville (Four Towns Planning) - Speaking in Favour of the Recommendation

Councillors R Kendall and G Davies re-entered the chamber the time being 6.18pm.

**REPORTS FROM STAFF**

**RP-1      DA24/0188 - ALTERATIONS AND ADDITIONS INCLUDING RETENTION OF HOME HOTEL, GROUND FLOOR COMMERCIAL TENANCIES, OFF-STREET PARKING, SHOP TOP HOUSING (LEVELS 1-4) AND STRATA SUBDIVISION**

**24/250      RESOLVED:**  
On the Motion of Councillors R Kendall and R Foley

**That Council approve DA24/0188 for Alterations and additions including retention of Home Hotel, ground floor commercial tenancies, off-street parking, shop top housing (levels 1-4) and strata subdivision at 142, 146-150 Fitzmaurice Street, Wagga Wagga (Lot 1 DP82415, Lot 1 DP8430 and Lot 1 DP655798) subject to the conditions outlined in the Section 4.15 Assessment Report.**

**CARRIED**

**RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                | J McKinnon                |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| A Parkins             |                           |

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This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024**.

.....**MAYOR**      .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 26 August 2024.**

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**RP-2      DA23/0588 - SELF STORAGE UNITS AND SIGNAGE, 226-236  
HAMMOND AVE, EAST WAGGA WAGGA NSW, LOT 31 DP 874819  
AND LOT 32 DP 874819**

Councillor R Kendall declared a Pecuniary Interest and vacated the chamber, the time being 6:41pm.

Councillor G Davies declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:41pm.

**24/251      RESOLVED:**  
On the Motion of Councillors T Koschel and R Foley

**That Council approve DA23/0588 for demolition of an existing shed, earthworks, construction of 1,030 self-storage units and signage at 226-236 Hammond Ave, Wagga Wagga NSW 2650 (Lot 31 DP 874819 and Lot 32 DP 874819) subject to the conditions outlined in the Section 4.15 Assessment Report.**

**CARRIED**

**RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| R Foley               |                           |
| M Henderson           |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

Councillor R Kendall re-entered the chamber, the time being 6:51pm.

Councillor G Davies re-entered the chamber, the time being 6:51pm.

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This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024.**

.....**MAYOR**      .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RP-3 FINANCIAL PERFORMANCE REPORT AS AT 31 JULY 2024

24/252 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a approve the proposed 2024/25 budget variations for the month ended 31 July 2024 and note the balanced budget position as presented in this report
- b approve the proposed budget variations to the 2024/25 Long Term Financial Plan Capital Works Program including new projects and timing adjustments
- c note the Responsible Accounting Officer’s reports, in accordance with the Local Government (General) Regulation 2021 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as of 31 July 2024 in accordance with section 625 of the Local Government Act 1993
- e accept the grant funding offers as presented in this report

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 7 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER



MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RP-4 HENWOOD PARK NETBALL COURT PROJECT

24/253 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a endorse the General Manager or their delegate entering into an agreement with the East Wagga Koorringal Football and Netball Club to construct a netball court at Henwood Park
- b provides a contribution of \$30,000 to East Wagga Koorringal Football Netball Club for the construction of the court
- c note that East Wagga Koorringal Football Netball Club will be responsible for all other costs towards the project
- d approve the budget variation/s as detailed in the Financial Implications section of the report

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout  
G Davies  
R Foley  
M Henderson  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

RP-5 REQUEST TO WAIVE SECTION 64 SEWER CONTRIBUTIONS FOR DA24/0109

Councillor T Koschel declared a Pecuniary Interest and vacated the chamber, the time being 6:51pm.

24/254 RESOLVED:  
On the Motion of Councillors R Foley and R Kendall

That Council does not waive Section 64 Sewer infrastructure contributions associated with DA24/0109 at Shop 3, 2 Messenger Avenue, Boorooma NSW 2650.

CARRIED

This is page 8 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

Councillor T Koschel re-entered the chamber, the time being 6:55pm.

RP-6 PROPOSED PLANNING AGREEMENT TOLLAND RENEWAL PROJECT

24/255 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a note the five (5) public submissions received during the public exhibition period for the draft planning agreement in relation to the Tolland Renewal Project development
- b place the proposed Planning Agreement and Explanatory Note on public exhibition again for a period of 28 days
- c receive a further report following the exhibition and submission period:
  - i addressing any submission made in respect of the proposed planning agreement and Explanatory; and
  - ii recommending to either enter into the proposed planning agreement or recommending to not enter into a proposed planning agreement

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 9 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RP-7      AMENDMENT TO THE LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN

24/256      **RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

a      notes there were no submissions received relating to the draft addendum to the Wagga Wagga Local Infrastructure Plan 2019 – 2034

b      adopts the Addendum to the Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034 Change to Active Travel and Shared Paths Projects

**CARRIED**

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

RP-8      PROPOSED EXTENSION OF LICENCE AREA TO DEMONSTRATION GARDENS WAGGA INC

24/257      **RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council endorse the request from Demonstration Gardens Wagga Wagga Incorporated to extend their licensed area at 49 Shaw Street, Wagga Wagga (being Lot 2 in Deposited Plan 229422) as outlined in this report.**

**CARRIED**

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RP-9 REVIEW OF PLAQUES POLICY – POL 028

24/258 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a place the draft Plaques Policy (POL 028) on public exhibition for a period of 28 days and invite public submissions for a further 14 days on the draft Policy
- b receive a further report following the public exhibition and submission period:
  - i addressing any submissions made with respect to the proposed Plaques Naming Policy (POL 028)
  - ii proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

RP-10 MAJOR EVENTS, FESTIVALS, AND FILMS SPONSORSHIP ROUND 2 2024/25

24/259 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a authorise the General Manager or their delegate to enter into an agreement to sponsor the following events through the 2024/25 Major Events and Sponsorship budget:
  - i Lords of the Soils Film by Kensington House Entertainment Pty Ltd to the amount of \$7,060 through the incubator event stream

This is page 11 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

- ii Country Women’s Association of NSW 2025 State Conference by CWA Riverina Branch to the amount of \$9,940 through the incubator event stream
- iii Easter Egg Hunt by Bidgee Strawberries and Cream to the amount of \$15,000 through the developing event stream
- iv Wagga Wagga Mardi Gras to the amount of \$20,000 through the developing event stream

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

RP-11 MARRAMBIDYA WETLAND PLAN OF MANAGEMENT 2024/2034

24/260 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a receive and note the submissions received during the public exhibition of the draft Marrambidya Wetland Plan of Management 2024-2034
- b note the Marrambidya Wetland Plan of Management 2024-2034 has received final approval and Minister’s consent from NSW Department of Planning, Housing and Infrastructure
- c adopt the Marrambidya Wetland Plan of Management 2024-2034

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 12 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RP-12 INTEGRATED PLANNING AND REPORTING (IP&R) - STATE OF THE CITY REPORT

24/261 RESOLVED:  
On the Motion of Councillors A Parkins and T Koschel  
That Council receive and note the State of the City Report.  
CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

RP-13 RESOLUTIONS AND NOTICES OF MOTIONS REGISTERS

24/262 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon  
That Council receive and note the following registers:  
a active Resolutions as at 20 August 2024  
b active Notice of Motions as at 20 August 2024  
c resolutions including Notice of Motions completed from 18 June 2024 to 20 August 2024  
CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 13 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER



**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 26 August 2024.**

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**RP-14      QUESTIONS WITH NOTICE**

**24/263      RESOLVED:**  
On the Motion of Councillors R Foley and G Davies

**That Council receive and note the report.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

**COMMITTEE MINUTES**

**M-1      LOCAL TRAFFIC COMMITTEE - MINUTES - 13 JUNE 2024**

**24/264      RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council receive and note the Minutes of the Local Traffic Committee Meeting held as an E-Meeting on 13 June 2024.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

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This is page 14 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024.**

.....**MAYOR**      .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

M-2 LOCAL TRAFFIC COMMITTEE - MINUTES - 7 AUGUST 2024

Councillor R Kendall declared a Pecuniary Interest and vacated the chamber, the time being 7:07pm.

Councillor G Davies declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 7:07pm.

24/265 RESOLVED:  
On the Motion of Councillors J McKinnon and R Foley

That Council:

- a receive the minutes of the Local Traffic Committee Meeting held on 7 August 2024
- b endorse the installation of a length of NO STOPPING and other prescribed traffic control devices on Hammond Avenue as shown on Xeros Piccolo Line and Signage Plan for Project Number 230318, Sheet C8 Revision E dated 08.04.2024 and stamped Accepted for Construction by Transport for NSW on 26 June 2024
- c endorse the installation of a Give Way sign and line marking for a CHR(s) treatment as shown on MJM Sheet Number C5 of Project Number 200102
- d endorse the installation of a Give Way sign and line marking as shown on MJM Sheet Number C6 of Project Number 210613
- e approve the conduct of the 2024 Lake Run and Ride Event on Sunday 29 September 2024
- f support the conduct of the 2024 Gears and Beers Event on Sunday 6 October 2024
- g endorse the installation of regulatory signs for the centre-of-road parking arrangement in Kincaid Street between Fitzmaurice Street and Trail Street as detailed on Council Plan Registration C1970 Sheet Number 004 Issue 1 dated 15 July 2024 with the islands widened out to 6.4m
- h consider a 40kph High Pedestrian Zone and 450 angled parking in Kincaid Street between Fitzmaurice Street and Trail Street as part of the CBD Masterplan
- i approve the installation of traffic control devices relating to the Active Travel Project, as per the attached design plan C2129, issue B, dated 1 August 2024
- j change the north and south bound Give Way movement control on Beckwith Street at its intersection with Kincaid Street to a Stop control in accordance with Australian Standards

CARRIED

This is page 15 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| R Foley               |                           |
| M Henderson           |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

Councillors R Kendall and G Davies re-entered the chamber, the time being 7:08pm.

M-3 FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - 8 AUGUST 2024

24/266

RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council receive and note the minutes of the Floodplain Risk Management Advisory Committee Meeting held on 8 August 2024.

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

M-4 CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE - 15 AUGUST 2024

24/267

RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council endorse the recommendations contained in the minutes of the Audit, Risk and Improvement Committee Meeting held on 15 August 2024.

CARRIED

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 26 August 2024.**

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**RECORD OF VOTING ON THE MOTION**

For the Motion

D Tout  
G Davies  
R Foley  
M Henderson  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**CLOSED COUNCIL**

**24/268    RESOLVED:**  
On the Motion of Councillors T Koschel and A Parkins

**That the Council now resolve itself into a Closed Council, the time being 7.08pm.**

**CARRIED**

At this stage of the meeting the press and public gallery retired from the council meeting.

All staff excluding the Executive Director People and Culture, Mrs F Piltz, vacated the chamber the time being 7.08pm.

**CONFIDENTIAL MAYORAL MINUTE**

**MM-CONF-1 GENERAL MANAGERS PERFORMANCE REVIEW - 6 AUGUST 2024**

**24/269    RESOLVED:**  
On the Motion of Councillors R Kendall and T Koschel

**That Council:**

- a    receive and note the separate cover Confidential Memo of the General Manager’s Annual Review of Performance conducted by the Performance Review Committee on 6 August 2024**
- b    adopt the amendments to the recommendations contained within the Separate Cover Attachment**

**CARRIED**

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This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **26 AUGUST 2024.**

.....**MAYOR**    .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

All staff re-entered the chamber the time being 7.36pm.

CONFIDENTIAL REPORTS

CONF-1 ACQUISITION & LEASE OF COUNCIL LAND TO FACILITATE MARSHALLS CREEK BRIDGE UPGRADE

24/270 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a authorise the General Manager or their delegate to accept the offer from Transport for NSW to acquire a portion of Lot 1 DP 223258, known as 82 Hammond Avenue, East Wagga Wagga, on the terms contained in this report
- b authorise the General Manager or their delegate to negotiate entry into a licence agreement with Transport for NSW in relation to part Lot 26 DP 1097028 and part Lot 2 DP 223258, known as 78A - 82 Hammond Avenue, East Wagga Wagga, on the terms contained in this report
- c authorise the affixing of Council’s common seal to all documents needed to give effect to the above transactions

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 18 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

CONF-2 COMMISSIONING OF PUBLIC ART PROJECT IN TOLLAND

24/271 RESOLVED:  
On the Motion of Councillors R Kendall and J McKinnon

That Council:

- a accept the recommendation of the Public Art Advisory Panel (PAAP) to commission artist Alex Sugar for the Neighbourhood Engagement 2024/25 commission in Tolland
- b authorise the General Manager or their delegate to enter into a contract with recommended artist Alex Sugar for the Neighbourhood Engagement 2024/25 commission

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

REVERSION TO OPEN COUNCIL

24/272 RESOLVED:  
On the Motion of Councillors T Koschel and A Parkins

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 7.36pm.

CARRIED

RECORD OF VOTING ON THE MOTION

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

This is page 19 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR .....GENERAL MANAGER



MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 26 August 2024.

**PROCEDURAL MOTION TO SUSPEND STANDING ORDERS**

**24/273    RESOLVED:**  
On the Motion of The Mayor Councillor D Tout and Councillor T Koschel

**That Council suspend Standing Orders to thank all Councillors for their dedication, service and contribution to the community over the course of the Council term and to express on behalf of Council sincere thanks and appreciation to Councillor Rod Kendall for his 20 years service to the City of Wagga Wagga, the time being 7.38pm.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

**PROCEDURAL MOTION TO RE-INSTATE STANDING ORDERS**

**24/274    RESOLVED:**  
On the Motion of Councillors T Koschel and A Parkins

**That Council re-instate Standing Orders the time being 7.43pm.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

| <u>For the Motion</u> | <u>Against the Motion</u> |
|-----------------------|---------------------------|
| D Tout                |                           |
| G Davies              |                           |
| R Foley               |                           |
| M Henderson           |                           |
| R Kendall             |                           |
| T Koschel             |                           |
| J McKinnon            |                           |
| A Parkins             |                           |

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 7.43pm.

.....  
MAYOR

This is page 20 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 26 AUGUST 2024.

.....MAYOR      .....GENERAL MANAGER