



# Agenda and Business Paper

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## Ordinary Meeting of Council

To be held on  
**Monday 24 June 2024**  
at 6.00pm

Civic Centre cnr Baylis and Morrow Streets,  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
P [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

[wagga.nsw.gov.au](http://wagga.nsw.gov.au)

## **NOTICE OF MEETING**

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



**Peter Thompson**  
**General Manager**

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## **WAGGA WAGGA CITY COUNCILLORS**



**Councillor Dallas Tout  
(Mayor)**

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.



**Councillor Amelia Parkins  
(Deputy Mayor)**

Councillor Amelia Parkins was elected to Council in 2021 and was elected Deputy Mayor in 2023.



**Councillor Georgie Davies**

Councillor Georgie Davies was elected to Council in 2021.



**Councillor Richard Foley**

Councillor Richard Foley was elected to Council in 2021.



**Councillor Michael Henderson**

Councillor Michael Henderson was elected to Council in 2021.



**Councillor Rod Kendall**

Councillor Rod Kendall was elected to Council in 2004 and was elected Mayor in 2012 – 2015.



**Councillor Tim Koschel**

Councillor Tim Koschel was elected to Council in 2016.



**Councillor Jenny McKinnon**

Councillor Jenny McKinnon was elected to Council in 2021 and was elected Deputy Mayor in 2022 – 2023.

## **STATEMENT OF ETHICAL OBLIGATIONS**

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

## **QUORUM**

The quorum for a meeting of the Council, is a majority of the Councillors of the Council, who hold office for the time being, who are eligible to vote at the meeting.

# ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 24 JUNE 2024

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## **ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

## **REFLECTION**

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

## **APOLOGIES**

## **CONFIRMATION OF MINUTES**

### **CM-1 ORDINARY COUNCIL MEETING - 11 JUNE 2024**

#### **Recommendation**

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 11 June 2024 be confirmed as a true and accurate record.**

#### **Attachments**

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1   Minutes - Ordinary Council Meeting - 11 June 2024 88

### **CM-2 EXTRAORDINARY COUNCIL MEETING - 17 JUNE 2024**

#### **Recommendation**

**That the Minutes of the proceedings of the Extraordinary Council Meeting held on 17 June 2024 be confirmed as a true and accurate record.**

#### **Attachments**

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1   MINUTES - Extraordinary Meeting - 17 June 2024 101

## **DECLARATIONS OF INTEREST**

## **REPORTS FROM STAFF**

### **RP-1 DA23/0673 - 3 X SINGLE STOREY ATTACHED DWELLINGS AND 4 LOT COMMUNITY TITLE SUBDIVISION, 16 KENNEALLY ST KOORINGAL, LOT 4 DP 847576**

**Author:** Victoria Rice  
**General Manager:** Peter Thompson

#### **Summary:**

This report is for a development application and is presented to Council for determination. The application has been referred to Council under 2.1.2 of Council Policy 046 as the applicant is a relative of a Councillor.

The Development Application seeks consent to construct a multi-dwelling development comprising three single storey two bedroom units. The proposed development includes community title subdivision.

#### **Recommendation**

That Council approve DA23/0673 for 3 x single storey attached dwellings and 4 lot community title subdivision at 16 Kenneally St, Koorringal NSW 2650 (Lot 4 DP 847576) subject to the conditions outlined in the Section 4.15 Assessment Report.

#### **Development Application Details**

<b>Applicant</b>	CK Design and Drafting Pty Ltd Director: Christopher William Kendall
<b>Owner</b>	S & V Stanley Pty Ltd Director: Slade Stanley
<b>Development Cost</b>	\$770,600
<b>Development Description</b>	3 x single storey attached dwellings and 4 lot community title subdivision.

#### **Report**

##### **Key Issues**

- Variations proposed to Control 4 of 9.2.2 - Streetscape and Control 1 of 9.3.3 R3 Zones – Minimum frontage of the Wagga Wagga Development Control Plan 2010.

##### **Assessment**

- Under the LEP the site is zoned R3 – Medium Density Residential. The development is characterised by “multi dwelling housing”. The development is permitted with consent within the R3 zone and is consistent with the objectives of the zone.

- The application seeks variation to Control 4 of 9.2.2 - Streetscape and Control 1 of 9.3.3 R3 Zones – Minimum frontage of the Wagga Wagga Development Control Plan 2010.
- The proposed development has been assessed as generally consistent with the objectives and controls of the Wagga Wagga Development Control Plan 2010.
- A comprehensive assessment report completed in accordance with the provisions of Section 4.15(1) of the Environmental Planning and Assessment Act 1979 is provided as an attachment to this report. This assessment addresses all matters identified above in further detail and also considers all other relevant heads of consideration including the likely impacts of the development and the suitability of the site.
- Having regard to this assessment, the application is recommended for approval subject to the inclusion of recommended conditions of consent.

### Reasons for Approval

1. The proposed development is consistent with the objectives and provisions of the Wagga Wagga Local Environmental Plan 2010.
2. The requested variation to development standards contained in Control 4 of 9.2.2 - Streetscape and Control 1 of 9.3.3 R3 Zones – Minimum frontage of the Wagga Wagga Development Control Plan 2010 are appropriate having regard to the assessment requirements under 1.11 of the DCP.
3. The proposed development is generally consistent with the objectives and controls of the Wagga Wagga Development Control Plan 2010.
4. The site is considered suitable for the proposed development and is in the public interest.

### Site Location

The subject land, 16 Kenneally Street, is legally identified as Lot 4 DP 847576 and is located on the western side of Kenneally Street, approximately 98m north of the intersection with Sherwood Avenue. The site measures 895.70m<sup>2</sup> and has a rise and fall across the site of approximately 1m.

The site is located within the established medium density residential precinct in Koorinal. The adjoining lots to the south, north and west are already developed with single dwellings and multi-units.

The surrounding locality comprises various housing types, including single dwellings, dual occupancies, and multi-units. Single driveways and 3m-6m front setbacks and front garages dominate the streetscape.





**Financial Implications**

N/A

**Policy**

Wagga Wagga Local Environmental Plan 2010  
 Wagga Wagga Development Control Plan 2010

**Link to Strategic Plan**

**The Environment**

Objective: Future growth and development of Wagga Wagga is planned for in a sustainable manner

Provide for a diversity of housing that meets our needs




**Risk Management Issues for Council**

Approval of the application is not considered to raise risk management issues for Council as the proposed development is consistent with LEP and DCP controls.

**Internal / External Consultation**

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Connect.Wagga	Email newsletter	Social media	Website
Inform			<input checked="" type="checkbox"/>													
Consult			<input checked="" type="checkbox"/>													
Involve																
Collaborate																

**Attachments**

1. DA23/0673 - s4.15 Assessment Report - Provided under separate cover 
2. DA23/0673 - Plan Set - Provided under separate cover 
3. DA23/0673 - Statement of Environmental Effects - Provided under separate cover 



## RP-2 INTEGRATED PLANNING AND REPORTING (IP&R) - ADOPTION OF DOCUMENTS

**Author:** Scott Gray

**Summary:** This report addresses Council's obligations in ensuring legislative compliance and meeting the requirements of the Office of Local Government in adopting and implementing the Integrated Planning and Reporting Framework.

### Recommendation

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That Council:

- a adopt the Operational Plan 2024/25
- b adopt the Fees and Charges for the financial year 2024/25
- c adopt the Long Term Financial Plan 2024/25
- d sets the interest on overdue rates and charges for 2024/25, in accordance with Section 566(3) of the Local Government Act 1993 at 10.5% per annum calculated on a daily simple interest basis.
- e makes and levy the following Rates and Annual Charges for 2024/25:
  - i Residential – City and Suburbs rate of 0.640933 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value in respect of all rateable lands situated in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, excluding Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population  
 A minimum rate of \$810.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate
  - ii Residential – Other rate of 0.357367 cents in the dollar calculated on the land value in respect of all rateable land within the Council's area, which, in the Council's opinion, is land which:
    - (a) is not less than two (2) hectares and not more than 40 hectares in area
    - (b) is either:
      - (i) not zoned or otherwise designated for use under an environmental planning instrument
      - (ii) zoned or otherwise designated for use under such an environmental planning instrument for non-urban purposes
    - (c) does not have a significant and substantial commercial purpose or character
 Excludes Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population

A minimum rate of \$362.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- iii Residential – Villages rate of 0.368146 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value of all rateable land situated in the centres of population defined as the villages of San Isidore, Gumly Gumly, Tarcutta, Humula, Uranquinty, Mangoplah, Oura, Currawarna, Ladysmith, Galore, Collingullie, Belfrayden and North Wagga excluding Business - Villages and Rural land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population

A minimum rate of \$302.00 for each parcel of land as prescribed under section 548 of the Local Government Act 1993 shall apply to this rate.

- iv Business - City and Suburbs rate of 1.315399 cents in the dollar calculated on the land value of all rateable non-residential land, which cannot be classified as residential, or farmland land in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, in terms of Sections 518 and 529 of the Local Government Act 1993

A minimum rate of \$775.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- v Business - Villages and Rural rate of 0.322113 cents in the dollar calculated on the land value of all rateable land in the Council's area, in terms of Sections 518 and 529 of the Local Government Act 1993, excluding lands defined as Business - City and Suburbs, Residential, and Farmland

A minimum rate of \$127.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vi Farmland rate of 0.122483 cents in the dollar, calculated on the land value of all rateable land, which, in Council's opinion, qualifies as farmland as defined in Section 515 of the Local Government Act 1993

A minimum rate of \$349.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vii Sewerage Services Annual Charge of \$638.00 per dwelling unit. Multiple residence properties are charged at \$638.00 per residence, for all residences, and non-strata title residential premises on a single allotment (flats/units) situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993

- viii Non Residential Sewer Charges

Access charge based on each and every meter connection per non-residential allotment for all non-residential premises and non-residential allotments situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993.

Access charge based on Meter size for 2024/25 is as follows:

20mm	\$193.00
25mm	\$302.00
32mm	\$494.00
40mm	\$772.00
50mm	\$1,206.00
80mm	\$3,088.00
100mm	\$4,825.00
150mm	\$10,856.00

Non Residential includes:

- (a) Non-residential strata
- (b) Small community property
- (c) land owned by the Crown, not being land held under a lease for private purposes
- (d) land that belongs to a religious body and is occupied and used in connection with:
  - (i) a church or other building used or occupied for public worship
  - (ii) a building used or occupied for the purpose of religious teaching or training
- (e) land that belongs to and is occupied and used in connection with a school (being a government school or non-government school within the meaning of the *Education Reform Act 1990* or a school in respect of which a certificate of exemption under section 78 of that Act is in force), including:
  - (i) a playground that belongs to and is used in connection with the school; and
  - (ii) land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity
- (f) land that belongs to a public hospital
- (g) land that is vested in the Minister for Health, the Health Administration Corporation or the New South Wales Health Foundation
- (h) land that is vested in a university, or a university college, and is used or occupied by the university or college solely for its purposes

#### Usage charge

Per kl usage charge of \$2.64 per kl will apply to all Non Residential Sewer customers except excluded by specific Council Policy, such charge being made in accordance with Section 501 of the Local Government Act 1993.

- ix Pressure Sewer Scheme – Annual pump maintenance charge (rural residential and villages). An additional sewerage service charge of \$197.00

- per pump for all premises connected to the sewerage system via a pressure service for the maintenance and replacement of the pump unit as necessary
- x Domestic Waste Management Service Charge of \$426.00 per service on a per occupancy basis per annum for a service rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 496 of the Local Government Act 1993
  - xi Domestic Waste Management Service Charge Rural Residential of \$426.00 per service to be applied to all properties utilising a waste collection service managed by Council, but outside Council's defined waste collection service areas charged in accordance with the provisions of Section 496 of the Local Government Act 1993
  - xii Domestic Waste Management Annual Charge of \$69.00 per service to be applied to all properties utilising an upgraded general waste bin in accordance with the provisions of Section 496 of the Local Government Act 1993
  - xiii Domestic Waste Management Annual Charge of \$75.00 per service to be applied to all properties utilising an upgraded recycling bin in accordance with the provisions of Section 496 of the Local Government Act 1993
  - xiv Domestic Waste Management Service Charge of \$44.00 for each parcel of rateable undeveloped land not receiving a service within the scavenging areas of the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, such charge being levied in accordance with the provisions of Sections 496 of the Local Government Act 1993
  - xv Domestic Waste Management Service Charge of \$142.00 for each additional domestic bin, being an additional domestic bin provided over and above the three bins already provided by the service, rendered in the centres of population, and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 496 of the Local Government Act 1993. On application, depending on individual circumstances, this fee may be waived.
  - xvi Domestic Waste Scheduled Off Week Pickup Service Charge of \$565.00 per general waste bin for each domestic service within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in addition to the Domestic Waste Management Service Charge in accordance with the provisions of Section 496 of the Local Government Act 1993.
  - xvii Commercial Waste Management Service Charge of \$426.00 per service per annum, for a two-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty,

- Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xviii Commercial Waste Management Service Charge of \$213.00 per service per annum, for a one-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xix Commercial Waste Management Service Charge of \$142.00 for each additional commercial bin, being an additional bin provided over and above the bin/s already provided by the service, rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xx Commercial Waste Management Annual Charge of \$77.00 per service to be applied to all commercial properties utilising an upgraded recycling bin in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxi Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$559.00 per bin for each commercial service with 1-2 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxii Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$302.00 per bin for each commercial service with 3-5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxiii Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$230.00 per bin for each commercial service with over 5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxiv Rural Areas and Villages: Scheduled Off Week Commercial Pickup Service Charge of \$559.00 per bin for each commercial service onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxv Multi Unit Developments (Non-Strata) Domestic Waste Management Service Charge of \$426.00 for each rateable property with an additional bin charge of \$142.00 to apply for each additional bin charged in accordance with the provisions of Section 496 of the Local Government Act 1993. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units on a site at a higher density than general housing development. This reduced charge is available on application to Council,

otherwise full Domestic Waste Service Charge of \$405.00 applies, per occupancy.

- xxvi Multi Unit Developments Wheel Out Wheel In (WOWI) Services Charge of \$253.00 per occupancy. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units, including Strata and Non-Strata properties, on a site at a higher density than general housing development. On application, this service may be available to individual properties. Depending on individual circumstances, this fee may be waived.

xxvii Stormwater Management Service Charges

Stormwater Management Service charges will be applicable for all urban properties (i.e. residential and business) as referenced below with the following exceptions in accordance with the Division of Local Government (DLG) Stormwater Management Service Charge Guidelines dated July 2006:

- Non rateable land
  - Crown Land
  - Council Owned Land
  - Land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998
  - Vacant Land
  - Rural Residential or Rural Business land not located in a village, town or city
  - Land belonging to a charity and public benevolent institutions
- (a) Residential Stormwater Management Service Charge of \$25.00 per residential property levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (b) Residential Medium/High Density Stormwater Management Service Charge of \$12.50 per occupancy: Residential Strata, Community Title, Multiple Occupancy properties (flats and units), and Retirement Village style developments. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (c) Business Stormwater Management Service Charge of \$25.00 per business property. Properties are charged on a basis of \$25.00 per 350 square metres of land area. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (d) Business Medium/High Density Stormwater Management Service Charge of \$5.00 per occupancy - Business Strata and Multiple Occupancy Business properties. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993



## Report

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At the 13 May 2024 Council Meeting, Council resolved to place the following documents on public exhibition for 28 days commencing 14 May 2024 and concluding on 11 June 2024:

- draft Operational Plan 2024/25
- draft Fees and Charges for the financial year 2024/25
- draft Long Term Financial Plan 2024/25

### Operational Plan 2024/25

No changes have been made to the Operational Plan placed on public exhibition.

### Fees and Charges

Below is a summary of changes to fees and charges placed on public exhibition.

#### Cemeteries & Crematorium NSW Levy

The interment services levy is a levy on interment services to fund the cost of Cemeteries and Crematoria NSW to deliver better outcomes for customers and the community, and to support the industry to meet the new licensing standards. The previous levy was only applicable to the 2 Crown operators, however this was inequitable as only 2 operators were paying the levy for the whole sector. The levy applies at the time the interment service (burial, ash interment or cremation) is rendered, regardless of when it is purchased. The rates of the levy may increase by amounts equal to or less than changes to the consumer price index (CPI).

The amounts for each type of service have now been set. The applicable charges from 1 July 2024 are:

- \$41 per cremation
- \$63 per ash interment
- \$156 per burial

These amounts have been added into the final document.

#### Development Application Fees and Charges

During the public exhibition period, the NSW Department of Planning and Environment advised that those fees contained within Schedule 4 of the *Environmental Planning and Assessment Regulation 2021* would be updated from 1 July 2024 to reflect the increased movement in the consumer price index (CPI). The fee unit for planning services will be increased from \$107.28 to \$111.32, and mainly impacts Development Application (DA) fees as well as some planning certificate fees. The below table provides an outline of the changes made as a result of this notification.

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
0905 (0905)	D.A. Fee for Advertisements	\$357.00 for 1st advertisement plus \$93 for each additional advertisement (where fee exceeds that payable under item 2.1 of Schedule 4)	\$371.00 for 1st advertisement plus \$93 for each additional advertisement (where fee exceeds that payable under item 2.1 of Schedule 4)
0906 (0906)	D.A. Fee (not involving erection of building, carrying out of work or subdivision of land)	\$357.00	\$371.00
0907 (0907)	D.A. Fee (Dwelling with estimated construction cost \$100,000 or less)	\$571.00	\$592.00
0908 (0908)	D.A. Fee – Subdivisions not involving opening of public road	\$414.00 plus \$53.00 for each additional lot created by the subdivision	\$430.00 plus \$53.00 for each additional lot created by the subdivision
0909 (0909)	D.A. Fee – Subdivisions involving opening of public road	\$834.00 plus \$65.00 for each additional lot created by the subdivision	\$865.00 plus \$65.00 for each additional lot created by the subdivision
0910 (0910)	D.A. Fee – Strata Subdivision	\$414.00 plus \$65.00 for each additional lot created by the subdivision	\$430.00 plus \$65.00 for each additional lot created by the subdivision
0911 (0911)	D.A. Fee (estimated cost up to \$5,000)	\$138.00	\$144.00
0912 (0912)	D.A. Fee (estimated cost \$5,001 to \$50,000)	\$212.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000	\$220.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
0913 (0913)	D.A. Fee (estimated cost \$50,001 – \$250,000)	\$442.00 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	\$459.00 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000
0914 (0914)	D.A. Fee (estimated cost \$250,001 – \$500,000)	\$1,455.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$1,509.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
0915 (0915)	D.A. Fee (estimated cost \$500,001 – \$1,000,000)	\$2,190.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$2,272.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
0916 (0916)	D.A. Fee (estimated cost \$1,000,001 – \$10,000,000)	\$3,281.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$3,404.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
0917 (0917)	D.A. Fee (estimated cost of more than \$10,000,000)	\$19,917.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$20,667.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
0920 (0920)	Development requiring Concurrence – Fee for Concurrence Authority plus additional Council processing fee	\$401.00 per approval body plus a single Council administration fee of \$164.00	\$416.00 per approval body plus a single Council administration fee of \$176.00
0921 (0921)	Integrated Development – Fee for approval	\$401.00 per approval body plus a single	\$416.00 per approval body plus a single

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
	body plus additional Council processing fee	Council administration fee of \$164.00	Council administration fee of \$176.00
0922 (0922)	Designated Development (in addition to D.A. fee)	\$1,154.00	\$1,198.00
0924 (0924)	Giving of Notice of Designated Development	\$2,924.00	\$2,890.00
0926 (0926)	D.A. Modification of consent: S.4.55(1) (minor error, misdescription or miscalculation)	\$93.40	\$92.00
0928 (0928)	D.A. Modification of consent: S.4.55(1A) or S.4.56(1) (minimal environmental impact)	50% of original DA fee or \$809 whichever is the lesser	50% of original DA fee or \$839 whichever is the lesser
0931 (0931)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal environmental impact) Original DA fee \$107.28 or greater and for the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	\$249.90	\$247.00
0932 (0932)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal	\$72.40	\$71.00

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
	environmental impact) (estimated cost up to \$5,000)		
0933 (0933)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal environmental impact) (estimated cost \$5,001 – \$250,000)	\$106.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000	\$110.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000
0934 (0934)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal environmental impact) (estimated cost \$250,001– \$500,000)	\$628.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$651.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
0935 (0935)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal environmental impact) (estimated cost \$500,001– \$1,000,000)	\$894.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$927.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
0936 (0936)	D.A. Modification of consent: S.4.55(2) or S.4.56(1) (not of minimal environmental impact) (estimated cost \$1,000,001– \$10,000,000)	\$1,238.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$1,285.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
0937 (0937)	D.A. Modification of consent: S.4.55(2) or	\$5,943.00 plus an additional \$0.27 for each \$1,000 (or part	\$6,167.00 plus an additional \$0.27 for each \$1,000 (or part

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
	S.4.56(1) (not of minimal environmental impact) (estimated cost more than \$10,000,000)	of \$1,000) by which the estimated cost exceeds \$10,000,000	of \$1,000) by which the estimated cost exceeds \$10,000,000
0939 (0939)	D.A. Review of determination: Division 8.2 Review for the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	\$249.90	\$247.00
0941 (0941)	D.A. Review of determination: Division 8.2 Review (estimated cost up to \$5,000)	\$72.40	\$71.00
0942 (0942)	D.A. Review of determination: Division 8.2 Review (estimated cost \$5,001 – \$250,000)	\$107.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000	\$111.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$5,000
0943 (0943)	D.A. Review of determination: Division 8.2 Review (estimated cost \$250,001 – \$500,000)	\$628.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$651.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
0944 (0944)	D.A. Review of determination: Division 8.2 Review (estimated cost \$500,001 – \$1,000,000)	\$894.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$927.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
0945 (0945)	D.A. Review of determination:	\$1,238.00 plus an additional \$0.40 for	\$1,285.00 plus an additional \$0.40 for

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
	Division 8.2 Review (estimated cost \$1,000,001– \$10,000,000)	each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
0946 (0946)	D.A. Review of determination: Division 8.2 Review (estimated cost more than \$10,000,000)	\$5,943.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,00	\$6,167.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
0947 (0947)	D.A. Review of Decision – to reject a Development Application (estimated cost of development less than \$100,000)	\$72.40	\$71.00
0948 (0948)	D.A. Review of Decision – to reject a Development Application (estimated cost of development \$100,000 – \$1,000,000)	\$197.40	\$195.00
0949 (0949)	D.A. Review of Decision – to reject a Development Application (estimated cost of development greater than \$1,000,000)	\$328.60	\$325.00
1011 (1011)	Section 10.7(2) Certificate Fee	\$70.40	\$69.00
1012 (1012)	Section 10.7(2) & (5) Certificate Fee	\$175.40	\$174.00

Item Number (Public Exhibition Item Number)	Fee Name	2024/25 Public Exhibition Fee	2024/25 Final Proposed Fee
1016 (1016)	Certified copy of a document, map or plan (S.10.8(2))	\$70.40	\$69.00

The above fees and charges amendments have been included in the final document.

### Long Term Financial Plan 2024/25

During the public exhibition period Council received ten (10) submissions on the draft Long Term Financial Plan 2024/25. Below is summary of the submissions and responses from staff.

No.	Topic	Detail Summary	Council Response
1, 2, 5, 6, 7, 8, 9, 10	Public Art Reserve	<p>Council received eight submissions on the public art reserve on page 36 of the draft Long Term Financial Plan.</p> <p>The public art reserve states it will be cut from \$49,332 per year to \$19,322 per year over the next 10 years. The \$30,000 budget cut to public art will reduce acquisitions from contemporary artists and limit the ability for public art to be renewed. It was suggested that Council restore the budget to 1% of capital works.</p> <p>The submissions are urging council to reconsider the cuts to the public art budget and suggest council should be investing more, not less, in this area to establish our city as a premier visitor destination that celebrates art and artists in public spaces. The submissions suggested that investing in public art will make this happen for the community to enjoy into the future.</p>	<p>The funds allocated to the Public Art Reserve to fund Public Art Projects are based on the currently adopted Council Public Art Policy, POL 109.</p> <p>POL 109 states <i>“The Public Art Reserve will receive the first \$50,000 raised annually from the 1% levy on the budget of all capital works projects funded by General Purpose Revenue.”</i></p> <p><i>The cost of maintaining Council’s Public Art Infrastructure is funded from General Purpose Revenue up to an annual allocation of \$20,000”.</i></p> <p>The amounts shown in the Public Art Reserve on page 36 of the draft Long Term Financial Plan are the estimated financial year end balances. As per the policy, a \$50,000 budget allocation each financial year is transferred into the Public Art Reserve, with an estimated \$50,000 spend each financial year. The</p>



No.	Topic	Detail Summary	Council Response
		<p>One submission also suggests the reduction in funding does not fulfill the statement in the Community Strategic Plan to support and invest in local artists</p>	<p>\$19,332 balance of the reserve shown from year 2025/26 is the estimated surplus amount at the end of the current 2025/26 Public Art Plan based on project savings.</p> <p>In summary, there has been no reduction in funding for Public Art. The draft Long Term Financial Plan shows the estimated year end Reserve balances. The funding allocation is based on the adopted Public Art Policy.</p> <p>Council’s Public Art Policy is due for review September 2025, which aligns with the new Public Art Plan to be adopted. Council will be placing the Public Art Policy and Plan on public exhibition for comment prior to readopting the Policy and the new Public Art Plan.</p>
10,	Art Gallery Reserve	<p>Council has received one submission on the Art Gallery Reserve on page 36 of the draft Long Term Financial Plan.</p> <p>The submission states the reserve for acquisitions on printmaking is too little, as monies for acquisitions for the Nationally Renowned Margaret Carnegie Print Collection only increase every year by 0.04%.</p> <p>The submitter has specialist knowledge in the industry and states that if council don't spend enough the community don't get the best pieces.</p> <p>Furthermore, they believe there needs to be a studio space for local artist with equipment like an etching press.</p>	<p>The draft Long Term Financial Plan shows the estimated year end Reserve balances.</p> <p>For the 2024/25 financial year, Council has allocated \$9,963 for the Art Gallery Acquire pieces for the Australian Print Collection and a further \$24,908 for the Art Gallery Acquire pieces for the National Art Glass Collection. For the 10 year draft Long Term Financial Plan, these budget amounts increase by 4% each financial year.</p> <p>Council staff acknowledge the submission and would welcome additional General Purpose Revenue funding for Art Gallery Acquisitions; however, staff also acknowledge the budget pressures faced by Council</p>

No.	Topic	Detail Summary	Council Response
			<p>with balancing funding across the many and varied Council provided services to the community.</p> <p>If Council staff source a print or glass piece over the currently allocated annual budget, with a Council resolution, the funds contained in the Art Gallery Reserve (reserve balance between \$10K-\$22K over the 10 year life of the Long Term Financial Plan) can be utilised for the additional budget required for a piece.</p>
10	Museum Acquisitions Reserve	<p>Council has received one submission on the Museum Acquisitions Reserve on page 36 of the draft Long Term Financial Plan.</p> <p>The submitter urged council to increase the amount allocated to the funding for museum acquisitions.</p>	<p>The Museum Acquisitions Reserve in the draft Long Term Financial Plan has an uncommitted balance of \$30,234 available for acquisitions (pending Council resolution).</p> <p>Council staff acknowledge the submission and would welcome additional General Purpose Revenue funding for Museum Acquisitions and other collection management priorities; however, staff also acknowledge the budget pressures faced by Council with balancing funding across the many and varied Council provided services to the community.</p>
4	Community Art Studio	<p>Council has received one submission expressing the need for a community art studio.</p> <p>The submitter believes there needs to be a studio space for local artist with equipment like an etching press for the creation of artworks.</p>	<p>Council staff acknowledge the submission and confirm the priority project for the 2024/25 financial year is to undertake the capital works upgrade to the E3 Gallery workshop as detailed in this report. Council Staff acknowledge the budget pressures faced by Council with balancing funding across the many and varied Council provided services. The acquisition of additional</p>

No.	Topic	Detail Summary	Council Response
			equipment such as an etching press for the E3 Gallery workshop will be considered as part of the business planning process for the 2025/26 financial year.
3	Wagga Wagga Art Gallery & National Art Glass Gallery	<p>Council has received one submission expressing the need for the Art Gallery and National Art Glass Gallery budget to be increased.</p> <p>The submitter believes the budget allocated is inadequate and an increased budget will boost opportunities and increase revenue to the region.</p>	<p>Council staff acknowledge the submission and confirm the priority project for the 2024/25 financial year is to undertake the capital works upgrade to E3 Gallery workshop as detailed in this report.</p> <p>Council staff acknowledge the budget pressures faced by Council with balancing funding across the many and varied Council provided services to the community and will consider this feedback as part of the business planning process for the 2025/26 financial year.</p>

### Financial Implications

The Base Case budget detailed in this Long Term Financial Plan indicates Council will maintain a balanced budget for 2024/25. Arriving at this balanced position for Year 1 was a complex and challenging task. These ongoing adjustments will continue to have a substantial impact on the delivery of projects and services, which will require Council to be highly innovative and efficient in delivering the Operational Plan and Delivery Plan items.

The budget for 2024/25 is balanced with the financial years 2025/26 to 2026/27 projecting deficits and years 2027/28 to 2033/34 showing surpluses for the 10-year rolling plan as shown in the table.

2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
0	2,132,309	1,531,214	(595,010)	(395,040)	(1,077,297)	(1,119,934)	(734,397)	(1,749,765)	(1,279,671)

*Council's 10-year budgeted bottom lines – (surplus)/deficits*

These figures will again be reviewed as part of the 2025/26 Long Term Financial Plan to ensure that a balance budget for at least the initial financial year is achieved.

**2024/25 Budget Snapshot**

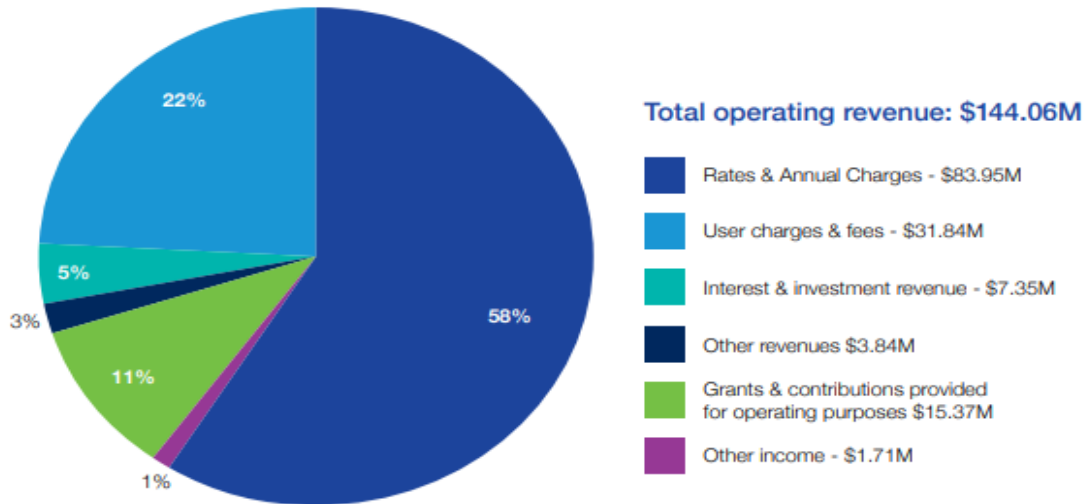


Figure 1: Total Operating Revenue by category - \$144.06M

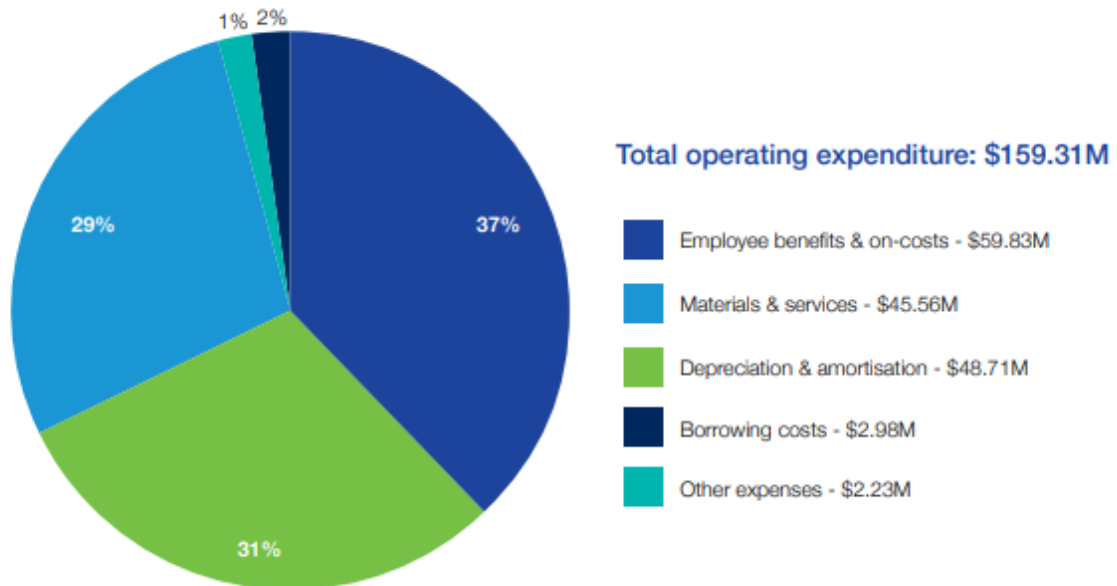


Figure 2: Total Operating Expenditure by category - \$159.31M

**2024/25 Capital Works**

Capital works projects and programs account for over \$81M of the planned activities for the 2024/25 financial year. There are three different categories of capital works:

\$23.7M – Recurrent Capital Program

\$21.4M – New Capital Projects – one off Confirmed

\$45.1M – Total 2024/25 Capital works included in Delivery Program

\$35.9M – Pending Capital Projects

Confirmed Capital Projects refer to the new one-off projects Council will undertake during the year. Recurrent Capital Projects refer to the expenditure allocated on an annual basis for capital works programs. Both of these categories are included in the Delivery Program for the 2024/25 financial year.

The Pending Capital Projects category are those projects that are not delivery ready and are essentially a 'holding' category for all funded projects and require a resolution of Council to proceed when a project progresses or priorities change to move the project from Pending into the 'Confirmed' stage.

For the 2024/25 financial year, included in the overall Capital Works project budgets of \$81M there is a total allocation of \$16.7M for roads, which includes one-off projects of (\$5.4M) and recurrent programs of (\$11.3M).

Please note that due to the timing of the funding announcement, a further report will be provided to Council during 2024/25 for the Lake Albert Pipeline Project (grant funding of \$4.5M and Council's matching co-contribution of \$4.5M for a total budget of \$9M).

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## Policy and Legislation

The documents have been created to meet Council's Integrated Planning and Reporting requirements under the Local Government Act 1993 and Local Government Regulations 2021.

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## Link to Strategic Plan

### Community Leadership and Collaboration

Objective: We have strong leadership

Outcome: We plan long term

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## Risk Management Issues for Council

A number of risk management issues were identified and have been actively managed.

A summary of these risks are as follows:

- Lack of engagement from the community
- Inability to meet everyone's expectations
- Inability to resource and deliver on plans





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## Internal / External Consultation

The draft documents were placed on public exhibition for a period of 28 days. A connect.wagga site was established to enable users to review documents and submit feedback. A variety of communication methods were used (e.g. Council Websites and Social Media platform including Council Facebook), to not only promote the public exhibition period but also promote the purpose of the documents. Ten (10) submissions were received as addressed in the report.

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## Attachments

1.  Operational Plan 2024/2025 - Provided under separate cover
2.  Fees and Charges 2024/25 - Provided under separate cover
3.  Long Term Financial Plan 2024/25 - Provided under separate cover
4.  Public Submissions - Provided under separate cover

**RP-3 ADDITIONAL 2% SECTION 7.12 CONTRIBUTIONS IN THE WAGGA WAGGA SPECIAL ACTIVATION PRECINCT FOR LOCAL INFRASTRUTURE****Author:** Belinda Maclure**Executive:** John Sidgwick**Summary:**

Council currently levies section 7.12 contributions at a rate of 1% of the developer's construction costs through the Wagga Wagga Local Infrastructure Contributions Plan.

The Regional Growth NSW Development Corporation (RGDC) has approached Council with a proposal to utilise the local contribution plan framework to capture an additional 2% Section 7.12 contributions (on top of the existing 1% council contribution) to contribute towards funding existing and future local infrastructure in the Wagga Wagga Special Activation Precinct (SAP) area. The additional 2% is only proposed to be levied in the SAP area.

If the proposal is approved, Council will:

- collect the additional 2% Section 7.12 contributions from developers in the SAP area (calculated as 2% of construction costs),
- hold the funds in reserve
- transfer the balance of the reserve to RGDC bi-annually in line with costs incurred or to be incurred.

RGDC will then allocate this funding to identified existing and future local infrastructure in the Wagga Wagga SAP area.

There are no changes proposed for the existing 1% of Section 7.12 contributions applied to development in the SAP. These contributions will continue to be collected in accordance with the LICP and allocated to projects in Council's existing Contributions Plan.

RGDC, in consultation with Council staff, has developed a draft Appendix to the Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034 (LICP) to outline the governance of the proposal and identify the local infrastructure in the Wagga Wagga SAP to be funded by the additional 2% Section 7.12 contributions.

Council officers are requesting Council endorsement to place the draft LICP Appendix on public exhibition.

**Recommendation**

That Council:

- a endorse the draft Wagga Wagga Local Infrastructure Contributions Plan 2019 - 2034 Appendix G and place on public exhibition from 28 June 2024 and invite public submissions until 26 July 2024

- b seek support from the Minister for Planning for the draft Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034 Appendix G
- c receive a further report following the public exhibition period and receipt of a response from the Minister for Planning:
  - i addressing any submissions made with respect to the proposed Wagga Wagga Local Infrastructure Contributions Plan 2019 - 2034 Appendix G
  - ii proposing adoption of the Wagga Wagga Local Infrastructure Contributions Plan 2019 - 2034 Appendix G unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

## Report

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RGDC has approached relevant Councils with a proposal to utilise the Section 7.12 contributions framework to partly fund identified existing and future local infrastructure in these areas. The proposal seeks to fund identified local infrastructure, which services the wider Wagga Wagga SAP area with Section 7.12 contributions collected by developers in the Wagga Wagga SAP area.

RGDC approached Council with a proposal for an additional 2% Section 7.12 contribution (based on construction cost of development) to be levied on development in the Wagga Wagga SAP and allocated towards funding local road related and stormwater infrastructure in the area which is classified as local infrastructure as it services the wider SAP area.

There are no changes proposed for the existing 1% of Section 7.12 contributions applied to development in the SAP. These contributions will continue to be collected in accordance with the LICP and allocated to projects in Council's existing Contributions Plan.

If the proposal is agreed to by Council, Council will collect the additional 2% of Section 7.12 contributions on behalf of RGDC. These funds will be held in a reserve and the balance will be transferred to RGDC bi-annually to fund identified existing and future local infrastructure in the Wagga Wagga SAP area. To set out the methodology for the management of these Section 7.12 contributions in accordance with the relevant legislation, a draft Deed has been developed by RGDC and reviewed by Council officers and Council's legal services. Once the draft Deed is finalised, it will be executed by the General Manager as it is considered an operational matter.

The additional 2% of Section 7.12 contributions will be allocated to identified local infrastructure in the Wagga Wagga SAP as identified in draft Appendix G to the LICP (Attachment 1). It should be noted that the costings for the infrastructure included in Appendix G are based on actual costs for Stage A and estimated costs on the 80% Design Plans for Stage B of the SAP. These costs have been provided by RGDC and it is considered by Council Officers that the costs for Stage B are high as they are disproportionate to the rates used for Stage A. However, a commitment has been given by RGDC that if the estimated costs and actual costs following completion are materially different, a review of the Appendix will be triggered.

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## Financial Implications

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As the additional 2% Section 7.12 contributions will be held in reserve by Council and the balance will be transferred to RGDC every six months there is no impact on Council's existing budgets. There is a cost to manage the additional contributions, report on them and transfer them to RGDC, however this cost has no impact on Council's budget as it covered by project AD2 in the Local Infrastructure Contributions Plan 2019-2034.

RGDC will receive the funding, which will be allocated to identified existing and future local infrastructure projects.

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## Policy and Legislation

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Environmental Planning and Assessment Act 1979 Section 7.12  
Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034

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## Link to Strategic Plan

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### The Environment

Objective: Future growth and development of Wagga Wagga is planned for in a sustainable manner

Ensure sustainable urban development

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## Risk Management Issues for Council

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There is a risk the community will not support the proposal to allocate additional Section 7.12 contributions to the local infrastructure projects identified in the draft Appendix and in the SAP. The public exhibition will allow for the community to have their say on the proposal.

The additional 2% Section 7.12 contributions may be a deterrent to investment in the Wagga Wagga SAP for potential investors.

After public exhibition, Council will receive a further report. Even if Council adopts the draft Appendix, it will need to be approved by the Minister. This will be managed by RGDC.

There is always a level of risk of Section 7.12 funds collected, held and allocated to local infrastructure are mis-managed. To address this, in addition to Council's normal processes, a Deed will be developed to set out the governance issues of the proposal. Council and RGDC have worked together to draft the Deed, which has been reviewed by Council's legal services. In addition, Council and RGDC have worked together to identify the appropriate costings for relevant local infrastructure to be included in the draft Appendix.

If RGDC ceases to exist, Council can modify the Appendix to reflect any changes in the delivery of the local infrastructure included.



## Internal / External Consultation

A Communications and Engagement Plan has been developed and form Attachment 2 to this report.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform																
Consult					<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Involve																
Collaborate																
Other methods (please list specific details below)																

## Attachments

1. Draft Wagga Wagga Local Infrastructure Contributions Plan 2019 - 2034 Appendix G – Provided under separate cover

**RP-4 FEMALE FRIENDLY AMENITIES AT MCPHERSON OVAL****Author:** Ben Creighton**Executive:** John Sidgwick**Summary:**

The North Wagga Australian Football and Netball Club has received grant funding through the Level the Playing Field program for the purpose of building female friendly changerooms and toilet facilities at McPherson Oval. During discussions with staff, the club has proposed to complete these works prior to handing ownership to Council.

**Recommendation**

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That Council:

- a endorse the development of new female friendly changerooms at McPherson Oval
- b authorise the General Manager or their delegate to enter into an agreement with North Wagga Australian Football Club for the construction of female friendly changerooms at McPherson Oval
- c authorise the affixing of Council's Common Seal to all relevant documents as required

**Report**

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The North Wagga Australian Football and Netball Club has been awarded \$739,000 from the State Government, Level the Playing Field Grant Program for the purpose of constructing new, female friendly amenities at McPherson Oval.

During discussions with staff, they have proposed to complete these works on behalf of Council. It is proposed that Council enter a construction agreement with the North Wagga Australian Football and Netball Club who will be responsible for the design, development, project management, and construction of the new building. This process would be overseen by Council staff to ensure appropriate outcomes and safety on-site during the construction phase.

Once completed, the new facility will become a Council asset, providing all users and the broader community with access to the new changerooms and toilet facilities. Council will then be responsible for the ongoing maintenance of the facilities.

**Financial Implications**

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Council will be responsible for the ongoing maintenance of the new facilities post construction. These costs will be identified during the construction period and be presented to Council during the 2025/26 budget process.

Council staff will provide in-kind support and oversight during the construction phase of the project.

**Policy and Legislation**

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Recreation, Open Space and Community Strategy 2040

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## **Link to Strategic Plan**

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### **Safe and Healthy Community**

Objective: Our community embraces healthier lifestyle choices and practices

Promote access and participation for all sections of the community to a full range of sports and recreational activities

### **Risk Management Issues for Council**

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The risks associated with implementing this project relate to process, cost, environmental, WHS and contractor performance. These risks will be addressed in partnership with the North Wagga Australian Football and Netball Club as part of the Council's project management and contractor performance management systems.

### **Internal / External Consultation**

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External Consultation have been undertaken with the North Wagga Australian Football and Netball Club.

Internal consultation has been undertaken with the Buildings and Strategic Recreation teams.

**RP-5            OUTSTANDING DEBTS DEEMED UNRECOVERABLE - PROPOSED  
WRITE OFF LIST**

**Author:**        Craig Katsoolis  
**Executive:**    Carolyn Rodney

**Summary:**        This report lists the outstanding accounts whereby Council officers have undertaken all available debt recovery methods and are now deeming them unrecoverable. Council officers are now recommending for these accounts to be written off.

**Recommendation**

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That Council:

- a    authorise in accordance with Clause 131 of the Local Government Act the write off of \$7,746.70 in total for two (2) debts deemed unrecoverable, as detailed in the Confidential Attachment A to this report
- b    approve the budget variations as detailed in the Financial Implications section of the report

**Report**

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Unlike the rates and charges outstanding where the last avenue Council has for recovery is the sale of property, for user Fees and charges debts, when all available debt recovery methods have been exhausted, at times the only practical option is to write the debt off.

Pursuant to Clause 131 (4) of the Local Government (General) Regulation 2005:

*An amount of rates or charges can be written off under this clause only:*

- (a) if there is an error in the assessment, or*
- (b) if the amount is not lawfully recoverable, or*
- (c) as a result of a decision of a court, or*
- (d) if the council or the general manager believes on reasonable grounds that an attempt to recover the amount would not be cost effective.*

Detailed in confidential Attachment A are two (2) debts which are both over \$1,000 that have been deemed not cost effective to recover.

Pursuant to Council's Debt Management Policy – POL 017, a Council resolution is required to write off debts deemed non-collectible which are greater than \$1,000 each.

**Confidential Attachment A:****Outstanding accounts over \$1,000 each – Council resolution required for write-off:**

<b>Debtor Information</b>	<b>Number</b>	<b>Amount</b>
Gregadoo Waste Management Charges - Debtor Company in Liquidation. Debtor Number 105811	1	\$5,477.40
Legal costs associated with property clean up and rates and charges recovery – deceased ratepayer's estate has no remaining funds. Debtor Number 205623	1	\$2,269.30
<b>Total Over \$1,000 each – Council Resolution Required</b>	<b>2</b>	<b>\$7,746.70</b>

**Financial Implications**

The amounts proposed to be written off which total \$7,746.70 are proposed to be funded from the following sources:

- \$5,477.40 Gregadoo Waste Management charges – to be funded from the small forecast surplus over original budget within the Gregadoo Waste Management Centre.
- \$2,269.30 legal costs associated with property clean up and rates and charges recovery – to be funded from operational savings within the Finance Division.

**Policy and Legislation**

Clause 131 of the Local Government (General) Regulation 2005  
Council's Debt Management Policy – POL 017

**Link to Strategic Plan****Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We are accountable and transparent

**Risk Management Issues for Council**

No specific issues identified.

**Internal / External Consultation**

The Finance Division has consulted with the appropriate areas of the organisation, where required, in determining those amounts proposed to be written off.

## **Attachments**

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1. Confidential Attachment A - proposed write offs 2024

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: personnel matters concerning particular individuals.*

2. Worrells Advice to Creditors

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: personnel matters concerning particular individuals.*

**RP-6 ASSIGNMENT OF LEASE - GRESHAM STREET, TARCUTTA (LOT 7009 DP 1028847 & PART LOT 16 DP 1189207)****Author:** Matthew Dombrovski**Executive:** John Sidgwick**Summary:**

This report relates to a request that Council officers have received to assign the current lease agreement between Council and the Tarcutta Transport and Farming Museum Incorporated to Tarcutta Mens Shed Incorporated at Gresham Street, Tarcutta (being Lot 7009 DP 1028847 and part Lot 16 DP 1189207)

**Recommendation**

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That Council:

- a agree to assign the lease agreement at Gresham Street, Tarcutta (being Lot 7009 DP 1028847 and part Lot 16 DP 1189207) to Tarcutta Mens Shed Incorporated
- b delegate authority to the General Manager or their delegate to execute any necessary documentation on behalf of Council
- c authorise the affixing of Council's Common Seal to documents relating to this matter as required

**Report**

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Reference is made to a parcel of Crown Land managed by Council known as Crown Reserve 1037368 (being Lot 7009 DP 1028847 and part Lot 16 DP 1189207) at Gresham Street, Tarcutta. The Crown Reserve was gazetted on 31/05/2013 for the purpose of Community Purposes, Public Recreation, Tourist Facilities and Services. The reserve is approximately 11.74H.

The above land is currently leased to the Tarcutta Transport and Farming Museum Incorporated (TTFM) until the 28 February 2025 with the option to renew for a further ten (10) years. The permitted use under the lease agreement is for development of road transport museum, men shed, tourist and ancillary uses.

Council staff have been advised that TTFM no longer has the capacity to meet the lease obligations or continue to support the development of the site for TTFM purposes. TTFM have met with the Tarcutta Mens Shed Incorporated (Mens Shed) and offered the site to the Mens Shed. The Mens Shed have confirmed that they are agreeable to the assignment of the lease from the TTFM on the same terms and have undertaken an assessment of the site to determine that it is suitable for their operations.

As the leased land is Crown Land, Council is required under the *Crown Land Management Act 2016* to conduct Crown Land and Native Title Assessments before entering into any lease or licence agreement. On review, Council's Native Title Managers have confirmed that should the existing lease be terminated, Council would be unable to validly enter into a new lease or licence agreement of the site without either applying to the Federal Court for protection pursuant to Section 24FA of the Native Title Act 1993, or a formal determination of Native Title having been made in relation to this site.

It is therefore recommended that Council endorse the assignment of the lease from the Tarcutta Transport and Farming Museum Incorporated to Tarcutta Mens Shed Incorporated at Gresham Street, Tarcutta (being Lot 7009 DP 1028847 and part Lot 16 DP 1189207).

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### **Financial Implications**

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As the lease will be assigned on the same financial terms, there will be no budget adjustment required to the Long Term Financial Plan.

In accordance with Council's endorsed Fees and Charges for 2023/2024, an administration fee of \$520 (including GST) is payable in respect of any tenant-initiated dealings including assignment of lease. In addition, Council is entitled to recover 100% of legal costs and disbursements in relation to these matters.

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### **Policy and Legislation**

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Native Title Act 1993  
Crown Land Management Act 2016  
Local Government Act 1993  
Acquisition, Disposal and Management of Land Policy POL038

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### **Link to Strategic Plan**

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#### **Community Place and Identity**

Objective: Our community feel welcome, included and connected

Activate community spaces to promote connectedness

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### **Risk Management Issues for Council**

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Council is responsible for appropriately managing its property assets. In respect of Crown land, this includes taking into consideration obligations imposed pursuant under the Native Title Act 1993 and the Crown Land Management Act 2016 when considering the grant of a lease or licence over Crown Land.

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### **Internal / External Consultation**

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Council has engaged in external consultation with both its current tenant, TTFM and the Mens Shed in relation to this matter.

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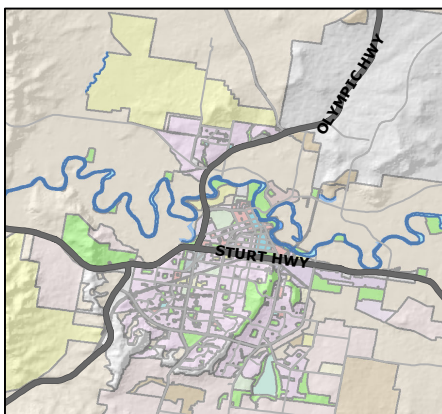
### **Attachments**

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1   Location Map



### Location Map - Gresham Street, Tarcutta



Lot 7009 DP 1028847



Part Lot 16 DP 1189207

**Map Date: 7 June 2024**

The City of Wagga Wagga does not warrant the accuracy or completeness of information in this product. Any person using or relying upon this product does so on the basis that the City of Wagga Wagga does not accept responsibility or liability for any errors, faults, defects or omissions in this product.



## RP-7 MAJOR EVENTS, FESTIVALS AND FILMS SPONSORSHIP 2024/25 ROUND 1

**Author:** Kimberly Parker

**Executive:** Janice Summerhayes

**Summary:** Council is in receipt of three applications for the first round of the 2024/25 Major Events, Festivals and Film Sponsorship Program. The funding is available to support events held from 1 July 2024 to 30 June 2025.

### Recommendation

That Council:

- a authorise the General Manager or their delegate to enter into an agreement to sponsor the following events through the 2024/25 Major Events and Sponsorship budget:
  - i Carols by Candlelight by Specialist Medical Resources Foundation to the amount of \$10,000 through the incubator event stream
  - ii Wagga Wagga Swap Meet by Classic and Historic Automobile Club of Australia (CHACA) to the amount of \$3,000 through the developing event stream
  - iii Christmas with the Con by Riverina Conservatorium of Music to the amount of \$15,000 through the developing event stream

### Report

Council is in receipt of three (3) applications for the first round of the 2024/25 Major Events, Festival and Films Sponsorship Program. This funding is available to support events held from 1 July 2024 to 30 June 2025.

Applications have been assessed by the Major Events Advisory Panel (the Panel) consisting of two community members and two council staff. The Panel has assessed the applications in line with the Major Events, Festivals and Films Sponsorship guidelines. The details of the applications received along with the recommended sponsorship funding amounts are summarised as follows:

Event Name & Organisation	Amount Requested	Event Budget	Reason
Carols by Candlelight by Specialist Medical Resources Foundation (SMRF)	\$10,000	\$64,593.80	The Panel recommends sponsorship of the event to the full amount of \$10,000 requested for the delivery of this multi-day event.  The Panel scored the event well, being a new event that provided diverse experiences for the community to participate and enjoy.

Event Name & Organisation	Amount Requested	Event Budget	Reason
			<p>The application demonstrated strong community and strategic partnerships to demonstrate their capabilities to deliver an event to this scale.</p>
Wagga Wagga Swap Meet	\$10,000	\$28,281.44	<p>The Panel recommends sponsorship of the event to the partial amount of \$3,000 for the marketing and promotion of this multi-day event to encourage visitation in the city.</p> <p>The Panel identified that the application did not demonstrate a clear need for Council's financial support as per the criteria. The application strongly demonstrated the success of their event model and financial capabilities with strong income and profit streams which is reinvested back into the delivery of the event.</p> <p>The application did not detail how they would provide a new offering or experience beyond their existing model to grow further and therefore did not score highly against this criterion under the developing event stream.</p> <p>The Panel acknowledged the high economic impact the event generates, and the support of additional marketing will help maximise their potential.</p>
Christmas with the Con by The Riverina Conservatorium of Music	\$20,000	\$37,927	<p>The Panel recommends sponsorship of the event to the maximum eligibility of \$15,000, being 40% of total</p>

Event Name & Organisation	Amount Requested	Event Budget	Reason
			<p>event costs, for delivery and staging of the event.</p> <p>The Panel recognised that the event has broad appeal to the community and has demonstrated growth in attendance across the previous two years.</p> <p>The applicant has clearly demonstrated how they are inclusive and support local creative industries.</p> <p>The Panel has recommended that conditions on the funding be applied to ensure sponsorship funds are used for event logistics, and marketing initiatives to attract both local and visiting attendees.</p>

**Event Details: Carols by Candlelight | 6 – 7 December 2024**

After a hiatus, the Carols by Candlelight will return to Wagga Wagga rejuvenated by the non-for-profit organisation, Specialist Medical Resources Foundation (SMRF). SMRF has over 10-years’ experience in producing and delivering professional theatre and events in Wagga Wagga. The event is scheduled to be held from 6-7 December at the iconic Music Bowl, Wagga Wagga Botanic Gardens.

Carols by Candlelight will focus on creating an inclusive environment and supporting local creative industries. The event will showcase an exciting program of roving entertainers, face painting, a jumping castle, petting zoo that will appeal to young families, and seniors. The pre-show entertainment features indigenous and multi-cultural talent that will foster greater understanding between different sections of the community.

Carols by Candlelight has demonstrated in their application that the event will support local businesses collaborations through the creation of overnight packages for visitors, promotion of Christmas shopping, dining, and accommodation in Wagga Wagga. Event organisers will also engage marketing strategies in Wagga Wagga and our LGAs to attract both local and visiting attendees.

**Event summary**

- Date: 6 - 7 December 2024
- Expected attendance: 4,000
- Visitors outside of the Local Government Area: 350
- Program duration: 2 days

- Proposed venue: Music Bowl
- Total income (excluding Council sponsorship funds): \$65,000
- Total event cost: \$64,593.80
- Total amount requested: \$10,000
- Event committee members: Angela Boulton, Conner Crawford, Chloe Sutton, Jolene Green, Sophie McKeller, Tony Boulton

The applicant is seeking \$10,000 in cash funding from Council's Major Events, Festivals and Films Sponsorship to stage and deliver the event.

If successful in securing the requested funding the applicant will acknowledge Council's funding through logo placement on all marketing material and promotion through media opportunities as they arise.

The Panel has assessed this application against the Major Events, Festivals and Films Sponsorship Guidelines for an Incubator Event and recommend this event receives the full amount requested of \$10,000 towards the delivery and staging of their multi-day event.

The Panel's assessment and recommendation is summarised as follows:

- The application scored well in terms of having strong community links and strategic partnerships within the local community.
- The Panel agreed that the team delivering this event were well experienced and demonstrated a strong track record of staging community events
- The Panel were supportive of the multi-day program to encourage repeat visitation for residence and visitors.
- The application was well detailed and addressed each criterion well.
- The Panel recommends sponsorship of the event to the full amount of \$10,000 requested for the delivery of this multi-day event.

### **Event Details: Wagga Wagga Swap Meet | 21 - 22 July 2024**

Wagga Wagga Swap Meet is a multiday event delivered by the 'Classic and Historic Automobile Club of Australia - Wagga Wagga Region'. The event is scheduled to be held from 21 - 22 July 2024 at Wagga Wagga Showgrounds. The Wagga Wagga Swap Meet is a long-standing event in the City's annual major event calendar and has been consecutively running for the last 27 years.

With over 900 stall holders, the event is recognised as the third largest swap meet in Australia and attracts thousands of car enthusiasts and collectors. The Wagga Wagga Swap Meet has demonstrated in this application their record of success with local partnerships, business collaborations and community donations, and how these combined have made a positive economic and social impact to the city.

Over the lifetime of the Wagga Wagga Swap Meet, the Swap has been able to financially support more than 70 local charities and community groups in areas of health, wellbeing and emergency volunteer services. Each year different local charities are chosen to be the recipients of the entry ticket proceeds of the Swap Meet. All catering available on the event ground is offered through other community groups and

charities such as local sports groups, local clubs and Veteran groups. All the profits from the catering goes to the respective organisations.

### Event summary

- Date: 21-22 July
- Expected attendance: 5,000
- Visitors outside of the Local Government Area: 2,000
- Program duration: 2 Days
- Proposed venue: Wagga Wagga Showgrounds
- Total income (excluding Council sponsorship funds): \$45,000
- Total event cost: \$24,281.44
- Total amount requested: \$10,000
- Event organiser: Gordon Sagers

The applicant is seeking \$10,000 in cash funding from Council's Major Events, Festivals and Films Sponsorship to stage and deliver the event.

If successful in securing the requested funding the applicant will acknowledge Council's funding through logo placement on all marketing material and promotion through media opportunities as they arise.

The Panel has assessed this application against the Major Events, Festivals and Films Sponsorship Guidelines for a Developing Event and recommends this event receives \$3,000 of their requested amount of \$10,000 to contribute to their marketing and promotional activities. The rationale for this decision was in accordance with the sponsorship guidelines.

The Panel's assessment and recommendation is summarised as follows:

- The Panel identified that the application did not demonstrate a clear need for Council's financial support as per the criteria. The application strongly demonstrated the success of their event model and financial capabilities with strong income streams and profits being reinvested back into the delivery of the event.
- The application did not detail how they would provide a new offering or experience beyond their existing model to grow further and therefore did not score highly against this criterion under the developing event stream.
- The Panel acknowledged the high economic impact the event generates, and the funding support of \$3,000 to enable additional marketing will help maximise the economic return to the city.
- The benefits and value of this project scored well in terms of event experience, event management, and direct benefit to the community
- The applicant has demonstrated strong community connections and demonstrated support from a variety of local industries and organisations
- The Panel recommended they receive \$3,000 of council's sponsorship funds.

### Event Details: Christmas with the Con | 14 December 2024

Christmas with the Con is an event staged and delivered by Riverina Conservatorium of Music scheduled to be held at the Riverside: Wagga Beach event space and mainstage area. The proposed event's primary goal is to bring community groups together to enjoy a free evening of live music performances.

Christmas with the Con 2024 is the fourth time the organisation will be delivering the event and is programmed to include the Riverina Youth Orchestra along with instrumental ensembles, choirs, and feature soloists from the Riverina Conservatorium of Music.

The staging of the event is expected to engage with over 90 musicians from the Riverina Conservatorium of Music and will be supported by local suppliers and vendors including professional sound and lighting suppliers.

The programming for the event will also feature a short fireworks display, pending appropriate risk management and approvals.

### Event summary

- Date: 14 December 2024
- Expected attendance: 3,400
- Visitors outside of the Local Government Area: 200
- Program duration: 1 day
- Proposed venue: Riverside: Wagga Beach
- Total income (excluding Council sponsorship funds): \$0
- Total event cost: \$37,927
- Total amount requested: \$20,000
- Event organiser: Kylie Dunstan

The applicant is seeking \$20,000 in cash funding from Council's Major Events, Festivals and Films Sponsorship for their initiative.

Upon the success of funding, the applicant has detailed clear strategies to ensure Council is acknowledge across their marketing initiatives. This includes the use of logos on print and digital assets, acknowledgments in media interviews and media releases, as well as the display of Council promotional banners/flags on the event site.

The Panel has assessed this application against the Major Events, Festivals and Films Sponsorship Guidelines for a Developing Event and recommend this event receives the maximum eligibility of \$15,000, being 40% of total event costs, for delivery and staging of the event.

The Panel has recommended conditions in place including funds to be spent on:

- (a) event programming costs; and,
- (b) marketing initiatives with a strong focus on regional audiences for improved economic benefit.

The Panel's assessment and recommendation is summarised as follows:

- The benefits and value of this project scored well in terms of event experience, event management, innovation, and direct benefit to the community
- The panel has commended the selected venue and will be great to see the space further activated
- The event organiser has a proven track record of hosting and delivering events in the Wagga Wagga Local Government Area
- The Applicant has demonstrated strong community connections and demonstrated support from a variety of local creative industries and organisations

- The Panel identified the application specified a niche audience however the Panel believes it has the potential to attract a broader range of audience
- The Panel encourages the event to consider stronger market research methodologies and consider targeting out of region visitors including the Friends and Relatives market.
- The Panel has recommended that they receive \$15,000 toward the event at this location

## Financial Implications

<b>2024/25 Major Events Sponsorship Budget</b>	<b>\$100,000</b>
<b>Less Current Commitments</b>	
• <i>Gears &amp; Beers Festival (year two of three)</i>	<u>(\$20,000)</u>
<b>Total Current Commitments</b>	<b>(\$20,000)</b>
<b>Recommended sponsorship</b>	
• <i>Carols by Candlelight</i>	(\$10,000)
• <i>Wagga Wagga Swap Meet</i>	(\$3,000)
• <i>Christmas with the Con</i>	<u>(\$15,000)</u>
<b>Total Major Events Sponsorship funding recommended in this report</b>	<b><u>(\$28,000)</u></b>
<b>Remaining budget for 2024/25 Major Events, Festivals and Films Sponsorship</b>	<b>\$52,000</b>

Applications for Round 2 are currently open for the remaining \$52,000 available and closing on Sunday 14 July 2024. This funding opportunity is widely promoted through digital social media platforms, industry newsletters and through direct consultation with event organisers throughout the year.

## Policy and Legislation

POL087 – Major Events, Festivals and Films Sponsorship

## Link to Strategic Plan

### Growing Economy

Objective: Wagga Wagga is an attractive tourist destination

Provide a variety of events, festivals, and activities

## Risk Management Issues for Council

Risk management will be addressed as part of any future sponsorship agreement, with terms and conditions ensuring events are managed appropriately. A staged payment schedule based on event planning and delivery milestones will also be implemented to mitigate against non-delivery of event with each applicant.



### Internal / External Consultation

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform																
Consult																
Involve				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collaborate																
Other methods (please list specific details below)																

### Attachments

1. Carols by Candlelight application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. - Provided under separate cover*

2. Wagga Wagga Swap Meet application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. - Provided under separate cover*

3. Christmas with the Con application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council. - Provided under separate cover*

**RP-8 FINANCIAL PERFORMANCE REPORT AS AT 31 MAY 2024****Author:** Carolyn Rodney

**Summary:** This report is for Council to consider information presented on the 2023/24 budget and Long-Term Financial Plan, and details Council's external investments and performance as at 31 May 2024.

**Recommendation**

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That Council:

- a approve the proposed 2023/24 budget variations for the month ended 31 May 2024 and note the balanced budget position as presented in this report
- b note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2021* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- c note the details of the external investments as of 31 May 2024 in accordance with section 625 of the *Local Government Act 1993*

**Report**

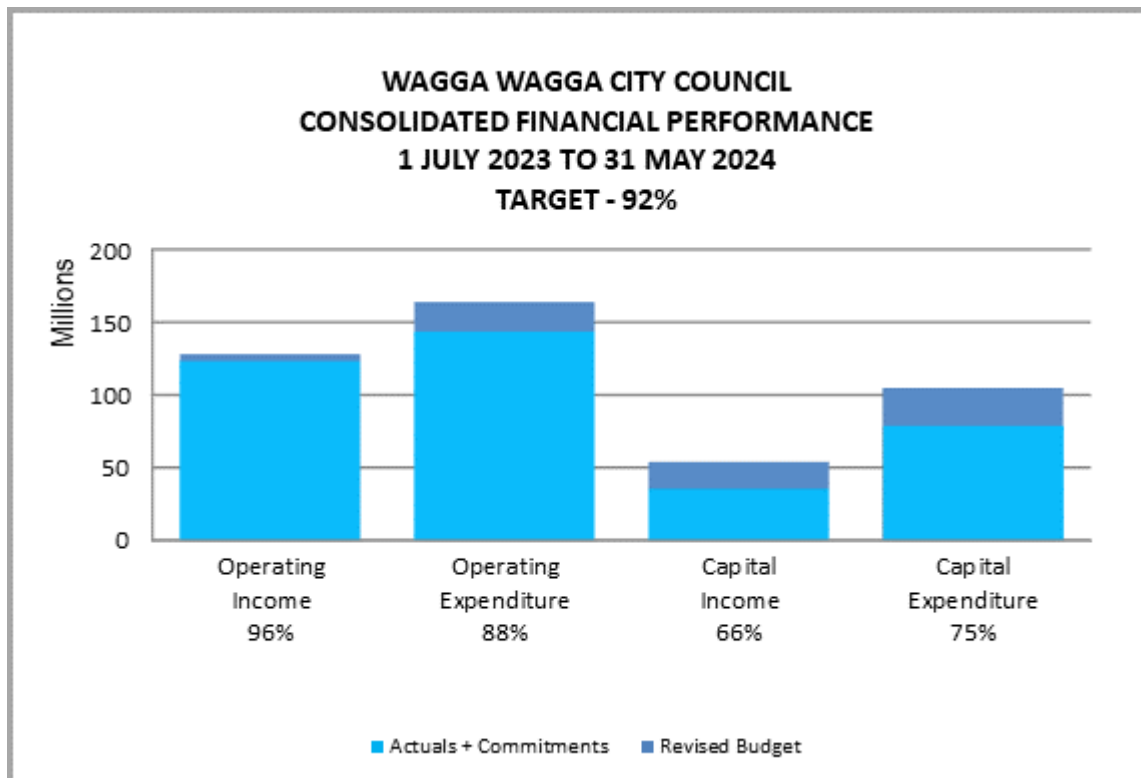
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Wagga Wagga City Council (Council) forecasts a balanced budget position as of 31 May 2024.

Proposed budget variations are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of May when compared to budget (\$413,337 up on the monthly budget). This is mainly due to better than budgeted returns on Council's investment portfolio as a result of the ongoing movement in the interest rate environment, as well as a higher than anticipated investment portfolio balance. Council did experience a positive return on its NSW T-Corp Managed Fund for the month of May, as domestic and international shares rebounded during the month.

## Key Performance Indicators



### OPERATING INCOME

Total operating income is 96% of approved budget and is tracking ahead for the month of May 2024 mainly a result of increased interest on investments income received this year.

An adjustment has been made to reflect the levy of rates that occurred at the start of the financial year. Excluding this adjustment, operating income received is 101% when compared to budget.

### OPERATING EXPENSES

Total operating expenditure is 88% of approved budget and is tracking under budget at this stage of the financial year.

### CAPITAL INCOME

Total capital income is 66% of approved budget. It is important to note that the actual income from capital is influenced by the timing of the receipt of capital grants and contributions in relation to expenditure incurred on the projects.

### CAPITAL EXPENDITURE

Total capital expenditure including commitments is 75% of approved budget including pending projects. Excluding commitments, the total expenditure is 48% when compared to the approved budget.

WAGGA WAGGA CITY COUNCIL STATEMENT OF FINANCIAL PERFORMANCE 1 JULY 2023 TO 31 MAY 2024							
CONSOLIDATED STATEMENT							
	ORIGINAL BUDGET 2023/24	BUDGET ADJ 2023/24	APPROVED BUDGET 2023/24	YTD ACTUAL EXCL COMMT'S 2023/24	COMMT'S 2023/24	YTD ACTUAL + COMMT'S 2023/24	YTD % OF BUD
<b>Revenue</b>							
Rates & Annual Charges	(79,700,947)	0	(79,700,947)	(72,883,520)	0	(72,883,520)	91%
User Charges & Fees	(32,807,964)	2,042,180	(30,585,784)	(30,234,555)	0	(30,234,555)	99%
Other Revenues	(3,040,358)	(114,185)	(3,154,543)	(4,873,775)	0	(4,873,775)	155%
Grants & Contributions provided for Operating Purposes	(13,891,687)	5,685,583	(8,206,104)	(5,413,241)	30,200	(5,383,041)	66%
Grants & Contributions provided for Capital Purposes	(43,630,578)	(6,395,287)	(50,025,864)	(34,409,055)	0	(34,409,055)	69%
Interest & Investment Revenue	(4,873,916)	0	(4,873,916)	(8,475,262)	0	(8,475,262)	174%
Other Income	(1,564,445)	(22,667)	(1,587,112)	(1,636,814)	0	(1,636,814)	103%
<b>Total Revenue</b>	<b>(179,309,895)</b>	<b>1,195,625</b>	<b>(178,114,270)</b>	<b>(157,706,221)</b>	<b>30,200</b>	<b>(157,676,021)</b>	<b>89%</b>
<b>Expenses</b>							
Employee Benefits & On- Costs	56,172,711	585,510	56,738,221	44,755,162	0	44,755,162	79%
Borrowing Costs	3,383,314	0	3,383,314	3,389,804	0	3,389,804	101%
Materials & Services	41,316,274	15,988,498	57,284,789	45,344,051	7,804,278	52,948,330	92%
Depreciation & Amortisation	44,291,577	0	44,291,577	40,600,612	0	40,600,612	92%
Other Expenses	1,954,429	233,560	2,187,989	1,695,404	171,572	1,866,976	85%
<b>Total Expenses</b>	<b>147,098,304</b>	<b>16,767,566</b>	<b>163,865,870</b>	<b>135,785,033</b>	<b>7,775,850</b>	<b>143,560,884</b>	<b>88%</b>
<b>Net Operating (Profit)/Loss</b>	<b>(32,211,591)</b>	<b>17,963,190</b>	<b>(14,248,400)</b>	<b>(21,921,188)</b>	<b>7,806,050</b>	<b>(14,115,138)</b>	
<b>Net Operating Result Before Capital (Profit)/Loss</b>	<b>11,418,987</b>	<b>24,358,477</b>	<b>35,777,464</b>	<b>12,487,867</b>	<b>7,806,050</b>	<b>20,293,917</b>	
<b>Cap/Reserve Movements</b>							
Capital Expenditure - One Off Confirmed	33,539,248	31,437,431	64,976,677	28,533,890	19,441,085	47,974,774	74%
Capital Expenditure - Recurrent	21,649,500	9,936,494	31,585,995	15,680,632	8,918,886	24,599,518	78%
Capital Expenditure - Pending Projects	38,732,268	(37,984,161)	748,105	146,021	31,900	177,921	0%
Loan Repayments	7,523,438	0	7,523,438	5,979,816	0	5,979,816	79%
New Loan Borrowings	(10,609,635)	7,043,384	(3,566,271)	0	0	0	0%
Sale of Assets	(1,490,575)	(2,317,180)	(3,807,755)	(1,018,397)	0	(1,018,397)	27%
Net Movements Reserves	(12,841,071)	(26,079,139)	(38,920,210)	0	0	0	0%
<b>Total Cap/Res Movements</b>	<b>76,503,167</b>	<b>(17,963,190)</b>	<b>58,539,977</b>	<b>49,321,762</b>	<b>28,391,871</b>	<b>77,713,633</b>	
<b>Net Result after Depreciation</b>	<b>44,291,577</b>	<b>(0)</b>	<b>44,291,577</b>	<b>27,400,573</b>	<b>36,197,922</b>	<b>63,598,495</b>	
Add back Depreciation Expense	44,291,577	0	44,291,577	40,600,612	0	40,600,612	92%
<b>Cash Budget (Surplus)/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(13,200,039)</b>	<b>36,197,922</b>	<b>22,997,883</b>	

Years 2-10 Current Adopted Long Term Financial Plan (Surplus) /Deficit\*

Description	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33
Adopted Bottom Line (Surplus) / Deficit	706,102	2,769,193	2,225,767	0	0	0	0	0	(953,513)
Adopted Bottom Line Adjustments	0	0	0	0	0	0	0	0	0
Revised Bottom Line (Surplus) / Deficit	706,102	2,769,193	2,225,767	0	0	0	0	0	(953,513)

\* Please note that Council has recently reviewed the 2024/25 Long Term Financial Plan, with the draft plan currently on public exhibition. The above table is the current adopted position and not the draft plan which is planned to be adopted at this Council Meeting.

The proposed Operating and Capital Budget Variations for 31 May 2024 which affect the current 2023/24 financial year are listed below.

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
<b>3 – Growing Economy</b>			
<b>Vibrant Streets Package – Open Streets Program (Festival of W)</b>	<b>\$150K</b>	<b>Department of Transport Grant (\$150K)</b>	<b>Nil</b>
<p>Festival of W is Wagga Wagga’s premiere destination event held across 16 days in winter. Council staff have been advised of a successful grant application totalling \$150,000 through Transport for NSW’s Open Streets Program. This grant funding will be used to upscale the festival with an additional festival feature of a temporary street-level activation programmed across the middle weekend of the festival.</p> <p>The aim of the Open Streets Program is to: temporarily close streets to vehicles and open them for people, with projects over a day, or series of days, and provide safe spaces for community events and activities; bring vibrancy to our streets by creating a sense of excitement and discovery with creative events and activations that are inviting and inclusive to the community and support job creation in local businesses and the cultural sector.</p> <p>Estimated Completion: 21 July 2024 Job Consolidation: 23128</p>			

### 2023/24 Capital Works Summary

Capital Works	Approved Budget	Proposed Movement	Proposed Budget
One-off	\$64,976,677	\$0	\$64,976,677
Recurrent	\$31,585,994	\$0	\$31,585,994
Pending	\$748,105	\$0	\$748,105
<b>Total Capital Works</b>	<b>\$97,310,776</b>	<b>\$0</b>	<b>\$97,310,776</b>

## Current Restrictions

RESERVES SUMMARY					
31 MAY 2024					
	CLOSING BALANCE 2022/23	ADOPTED RESERVE TRANSFERS 2023/24	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 27.5.2024	PROPOSED CHANGES for Council Resolution	BALANCE AS AT 31 MAY 2023
<b>Externally Restricted</b>					
Developer Contributions - Section 7.11	(33,518,893)	5,650,317	(2,080,173)	87,244*	(29,841,305)
Developer Contributions - Section 7.12	(427,766)	(28,137)	0		(455,903)
Developer Contributions - Stormwater Section 64	(7,952,971)	461,121	(972,403)		(8,464,253)
Sewer Fund	(45,473,006)	(486,810)	(1,014,994)		(46,974,809)
Solid Waste	(28,001,560)	1,115,349	(935,606)		(27,821,816)
Specific Purpose Unexpended Grants & Contributions	(13,419,243)	0	13,419,243		0
SRV Levee Reserve	(6,316,594)	0	46,718		(6,269,877)
Stormwater Levy	(5,350,848)	3,299,121	(2,906,312)		(4,958,039)
<b>Total Externally Restricted</b>	<b>(140,460,680)</b>	<b>10,010,962</b>	<b>5,576,473</b>	<b>87,244</b>	<b>(124,786,002)</b>
<b>Internally Restricted</b>					
Additional Special Variation (ASV)	(630,214)	(304,627)	0		(934,841)
Airport	0	0	0		0
Art Gallery	(3,804)	0	0		(3,804)
Bridge Replacement	(277,544)	0	40,739		(236,805)
Buildings	(1,816,155)	222,330	325,413		(1,268,412)
CCTV	(47,471)	12,478	0		(34,995)
Cemetery	(1,246,587)	(240,585)	200,437		(1,286,735)
Civic Theatre	(127)	0	0		(127)
Civil Infrastructure	(8,750,164)	1,975,590	623,233		(6,151,341)
Council Election	(305,964)	(117,566)	0		(423,531)
Economic Development	(407,131)	0	388,773		(18,358)
Emergency Events Reserve	(245,427)	(91,807)	50,000		(287,235)
Employee Leave Entitlements Gen Fund	(3,604,926)	0	0		(3,604,926)
Environmental Conservation	(116,578)	0	0		(116,578)
Event Attraction	(969,436)	0	728,755		(240,681)
Financial Assistance Grants in Advance	(12,361,442)	0	12,361,442		0
Grant Co-Funding	(500,000)	0	0		(500,000)
Gravel Pit Restoration	(807,726)	13,333	26,500		(767,892)
Information Services	(2,419,649)	906,761	92,772		(1,420,116)
Insurance Variations	(50,000)	0	0		(50,000)
Internal Loans	(6,215,667)	(768,775)	240,228	152,757*	(6,591,460)
Lake Albert Improvements	(127,751)	38,377	50,000		(39,374)
Library	(166,718)	(155,915)	0		(322,633)
Livestock Marketing Centre	(6,581,531)	1,077,258	4,194,727		(1,309,546)
Museum Acquisitions	(54,612)	10,000	10,000		(34,612)

	CLOSING BALANCE 2022/23	ADOPTED RESERVE TRANSFERS 2023/24	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 27.5.2024	PROPOSED CHANGES for Council Resolution*	BALANCE AS AT 31 MAY 2023
Net Zero Emissions	(309,016)	(44,482)	231,112		(122,397)
Oasis Reserve	(1,324,304)	172,650	222,748		(928,906)
Parks & Recreation Projects	(1,081,387)	(137,862)	708,268		(492,962)
Parks Water	(180,000)	(150,000)	0		(330,000)
Planning Legals	(100,000)	(20,000)	0		(120,000)
Plant Replacement	(4,023,265)	128,993	2,370,501		(1,523,772)
Project Carryovers	(8,990,324)	0	8,990,324		0
Public Art	(238,510)	30,000	159,177		(49,332)
Service Reviews	(100,000)	0	0		(100,000)
Sister Cities	(30,590)	0	0		(30,590)
Stormwater Drainage	(110,178)	0	0		(110,178)
Strategic Real Property	(1,723,844)	0	(1,806,417)		(3,530,261)
Subdivision Tree Planting	(348,173)	20,000	0		(328,173)
Unexpended External Loans	(1,870,017)	138,812	1,541,428		(191,977)
Workers Compensation	(194,670)	25,000	9,520		(160,149)
<b>Total Internally Restricted</b>	<b>(68,310,882)</b>	<b>2,737,751</b>	<b>29,757,678</b>	<b>152,757</b>	<b>(33,862,897)</b>
<b>Total Restricted</b>	<b>(206,771,562)</b>	<b>12,748,713</b>	<b>35,334,149</b>	<b>240,001</b>	<b>(158,448,699)</b>
<b>Total Unrestricted</b>	<b>(11,502,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(11,502,000)</b>
<b>Total Cash, Cash Equivalents, and Investments</b>	<b>(218,273,562)</b>	<b>12,748,713</b>	<b>35,334,149</b>	<b>240,001</b>	<b>(169,950,699)</b>

\*These amounts relate to 29 April 2024 Council meeting adopted budget variations that impact on the draft 2024/25 Long Term Financial Plan that is currently on public exhibition and will be updated 1 July 2024 as advised previously.

### Investment Summary as at 31 May 2024

In accordance with Regulation 212 of the *Local Government (General) Regulation 2021*, details of Wagga Wagga City Council's external investments are outlined below.

Institution	Rating	Closing Balance Invested 30/04/2024 \$	Closing Balance Invested 31/05/2024 \$	May EOM Current Yield %	May EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
<b>At Call Accounts</b>								
NAB	AA-	681,825	817,189	4.35%	0.36%	N/A	N/A	N/A
CBA	AA-	2,930,488	6,598,321	4.35%	2.94%	N/A	N/A	N/A
CBA	AA-	7,562,662	7,616,834	4.40%	3.39%	N/A	N/A	N/A
Macquarie Bank	A+	9,647,197	9,681,954	4.15%	4.31%	N/A	N/A	N/A
<b>Total At Call Accounts</b>		<b>20,822,172</b>	<b>24,714,298</b>	<b>4.29%</b>	<b>11.01%</b>			
<b>Short Term Deposits</b>								
AMP	BBB+	1,000,000	1,000,000	5.40%	0.45%	15/11/2023	15/11/2024	12
Australian Military Bank	BBB+	1,000,000	0	0.00%	0.00%	24/05/2023	24/05/2024	12
Australian Unity	BBB+	1,000,000	1,000,000	5.44%	0.45%	8/06/2023	11/06/2024	12
ING Bank	A	2,000,000	2,000,000	5.62%	0.89%	26/06/2023	26/06/2024	12
ING Bank	A	2,000,000	2,000,000	5.65%	0.89%	30/06/2023	28/06/2024	12
Heritage and People's Choice	BBB+	1,000,000	1,000,000	5.80%	0.45%	10/07/2023	10/07/2024	12
CBA	AA-	2,000,000	2,000,000	5.27%	0.89%	31/08/2023	30/08/2024	12
Australian Unity	BBB+	1,000,000	1,000,000	5.49%	0.45%	27/11/2023	27/11/2024	12
Suncorp	A+	2,000,000	2,000,000	5.46%	0.89%	30/11/2023	29/11/2024	12
ING Bank	A	1,000,000	1,000,000	5.46%	0.45%	30/11/2023	29/11/2024	12
BankVic	BBB+	1,000,000	1,000,000	5.45%	0.45%	4/12/2023	4/12/2024	12
AMP	BBB+	2,000,000	2,000,000	5.35%	0.89%	14/12/2023	16/12/2024	12
Australian Unity	BBB+	1,000,000	1,000,000	5.19%	0.45%	30/01/2024	30/01/2025	12
Suncorp	A+	1,000,000	1,000,000	5.12%	0.45%	7/03/2024	7/03/2025	12
<b>Total Short Term Deposits</b>		<b>19,000,000</b>	<b>18,000,000</b>	<b>5.45%</b>	<b>8.02%</b>			
<b>Medium Term Deposits</b>								
BOQ	A-	1,000,000	1,000,000	3.78%	0.45%	1/06/2022	3/06/2024	24
Westpac	AA-	2,000,000	2,000,000	1.32%	0.89%	28/06/2021	29/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.80%	0.89%	15/11/2021	17/11/2025	48
ICBC	A	2,000,000	2,000,000	2.03%	0.89%	6/11/2019	6/11/2024	60
ICBC	A	2,000,000	2,000,000	1.83%	0.89%	28/11/2019	28/11/2024	60
BOQ	A-	1,000,000	1,000,000	2.00%	0.45%	28/02/2020	28/02/2025	60
Police Credit Union	NR	1,000,000	1,000,000	2.20%	0.45%	1/04/2020	1/04/2025	60
ICBC	A	1,000,000	1,000,000	1.85%	0.45%	29/05/2020	29/05/2025	60
ICBC	A	1,000,000	1,000,000	1.86%	0.45%	1/06/2020	2/06/2025	60
ICBC	A	2,000,000	2,000,000	1.75%	0.89%	25/06/2020	25/06/2025	60
ICBC	A	2,000,000	2,000,000	1.75%	0.89%	25/06/2020	25/06/2025	60
ICBC	A	2,000,000	2,000,000	1.60%	0.89%	29/06/2020	28/06/2024	48
ICBC	A	3,000,000	3,000,000	5.07%	1.34%	30/06/2022	30/06/2027	60
ICBC	A	2,000,000	2,000,000	1.42%	0.89%	7/07/2020	8/07/2024	48
ICBC	A	2,000,000	2,000,000	1.50%	0.89%	17/08/2020	18/08/2025	60
BoQ	A-	1,000,000	1,000,000	1.25%	0.45%	7/09/2020	8/09/2025	60
BoQ	A-	2,000,000	2,000,000	1.25%	0.89%	14/09/2020	15/09/2025	60

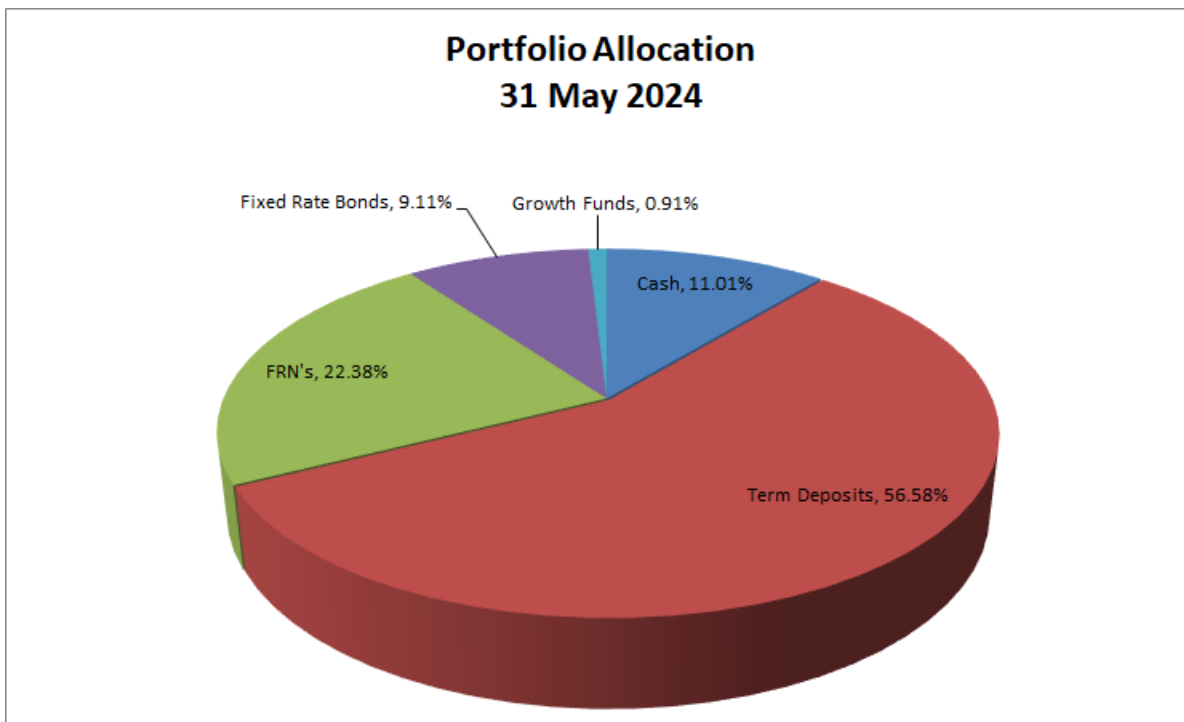


Institution	Rating	Closing Balance Invested 30/04/2024 \$	Closing Balance Invested 31/05/2024 \$	May EOM Current Yield %	May EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
NAB	AA-	1,000,000	1,000,000	5.23%	0.45%	14/09/2023	16/09/2024	12
ICBC	A	1,000,000	1,000,000	1.20%	0.45%	7/12/2020	8/12/2025	60
NAB	AA-	2,000,000	2,000,000	0.95%	0.89%	29/01/2021	29/01/2026	60
NAB	AA-	1,000,000	1,000,000	1.08%	0.45%	22/02/2021	20/02/2026	60
NAB	AA-	2,000,000	2,000,000	1.25%	0.89%	3/03/2021	2/03/2026	60
NAB	AA-	2,000,000	2,000,000	1.40%	0.89%	21/06/2021	19/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.32%	0.89%	25/06/2021	25/06/2026	60
ICBC	A	1,000,000	1,000,000	1.32%	0.45%	25/08/2021	25/08/2026	60
AMP	BBB+	2,000,000	2,000,000	1.00%	0.89%	18/10/2021	17/10/2024	36
Westpac	AA-	2,000,000	2,000,000	1.56%	0.89%	30/11/2021	29/11/2024	36
Westpac	AA-	2,000,000	2,000,000	2.00%	0.89%	8/02/2022	10/02/2025	36
P&N Bank	BBB+	2,000,000	2,000,000	2.40%	0.89%	9/03/2022	10/03/2025	36
P&N Bank	BBB+	2,000,000	2,000,000	4.90%	0.89%	11/03/2024	11/03/2026	24
MyState	BBB	2,000,000	2,000,000	2.20%	0.89%	2/03/2022	3/03/2025	36
CBA	AA-	2,000,000	0	0.00%	0.00%	4/05/2022	6/05/2024	24
CBA	AA-	2,000,000	2,000,000	3.99%	0.89%	4/05/2022	5/05/2025	36
ING Bank	A	1,000,000	1,000,000	5.11%	0.45%	23/05/2024	25/05/2026	24
ICBC	A	2,000,000	2,000,000	3.95%	0.89%	6/06/2022	6/06/2024	24
Australian Unity	BBB+	2,000,000	2,000,000	4.15%	0.89%	8/06/2022	11/06/2024	24
MyState	BBB	2,000,000	2,000,000	4.45%	0.89%	29/06/2022	28/06/2024	24
BoQ	A-	1,000,000	1,000,000	4.50%	0.45%	7/07/2022	7/07/2025	36
CBA	AA-	1,000,000	1,000,000	4.25%	0.45%	12/08/2022	12/08/2025	36
P&N Bank	BBB+	3,000,000	3,000,000	4.55%	1.34%	29/08/2022	29/08/2025	36
Australian Military Bank	BBB+	2,000,000	2,000,000	4.55%	0.89%	2/09/2022	2/09/2025	36
P&N Bank	BBB+	1,000,000	1,000,000	4.40%	0.45%	9/09/2022	9/09/2025	36
BoQ	A-	1,000,000	1,000,000	4.70%	0.45%	4/10/2022	4/10/2024	24
AMP	BBB+	2,000,000	2,000,000	4.95%	0.89%	21/10/2022	21/10/2024	24
ICBC	A	2,000,000	2,000,000	5.20%	0.89%	21/10/2022	21/10/2025	36
AMP	BBB+	1,000,000	1,000,000	4.75%	0.45%	15/11/2022	14/11/2024	24
AMP	BBB+	1,000,000	1,000,000	4.80%	0.45%	21/11/2022	20/11/2025	36
P&N Bank	BBB+	2,000,000	2,000,000	4.75%	0.89%	16/12/2022	16/12/2024	24
Police Credit Union	NR	2,000,000	2,000,000	5.04%	0.89%	15/02/2023	17/02/2025	24
Police Credit Union	NR	2,000,000	2,000,000	4.94%	0.89%	14/03/2023	14/03/2025	24
P&N Bank	BBB+	2,000,000	2,000,000	5.00%	0.89%	14/03/2023	15/03/2027	48
Hume Bank	BBB+	2,000,000	2,000,000	4.75%	0.89%	31/03/2023	31/03/2025	24
Auswide	BBB	2,000,000	2,000,000	4.95%	0.89%	13/04/2023	13/04/2026	36
P&N Bank	BBB+	2,000,000	2,000,000	5.20%	0.89%	20/04/2023	20/04/2027	48
P&N Bank	BBB+	1,000,000	1,000,000	5.20%	0.45%	26/05/2023	26/05/2026	36
ING Bank	A	2,000,000	2,000,000	5.37%	0.89%	21/08/2023	21/08/2025	24
P&N Bank	BBB+	1,000,000	1,000,000	5.45%	0.45%	30/11/2023	28/11/2025	24
ING Bank	A	2,000,000	2,000,000	5.20%	0.89%	14/12/2023	15/12/2025	24
ING Bank	A	2,000,000	2,000,000	5.14%	0.89%	3/01/2024	5/01/2026	24
P&N Bank	BBB+	2,000,000	2,000,000	5.10%	0.89%	4/01/2024	4/01/2027	36
Suncorp	A+	1,000,000	1,000,000	5.08%	0.45%	8/01/2024	8/01/2026	24
Australian Unity	BBB+	1,000,000	1,000,000	4.93%	0.45%	7/03/2024	9/03/2026	24
ING Bank	A	2,000,000	2,000,000	5.10%	0.89%	23/04/2024	24/04/2028	48
NAB	AA-	0	2,000,000	5.10%	0.89%	6/05/2024	6/05/2026	24
ING Bank	A	0	1,000,000	5.12%	0.45%	24/05/2024	24/05/2027	36
ING Bank	A	0	1,000,000	5.26%	0.45%	31/05/2024	31/05/2028	48

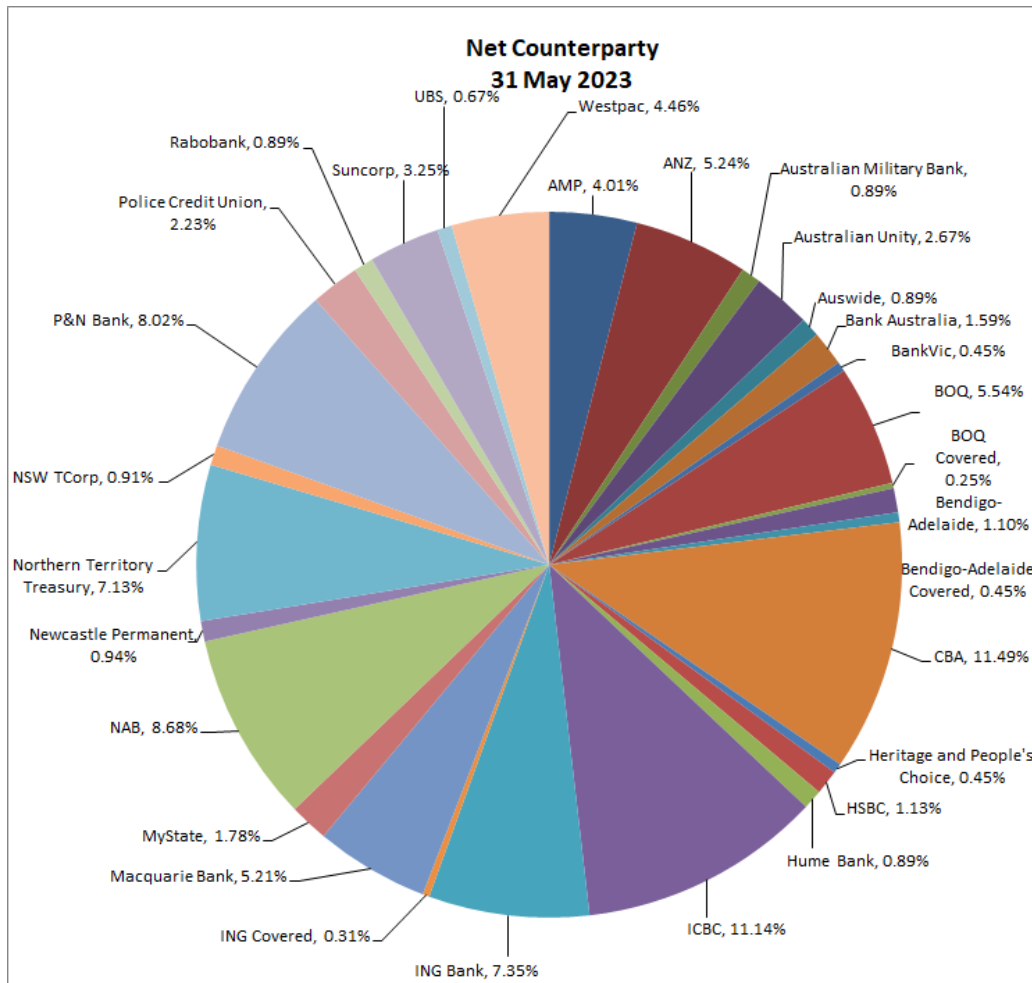
Institution	Rating	Closing Balance Invested 30/04/2024 \$	Closing Balance Invested 31/05/2024 \$	May EOM Current Yield %	May EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
<b>Total Medium Term Deposits</b>		<b>107,000,000</b>	<b>109,000,000</b>	<b>3.47%</b>	<b>48.56%</b>			
<b>Floating Rate Notes - Senior Debt</b>								
Westpac	AA-	2,530,587	0	0.00%	0.00%	16/05/2019	16/08/2024	63
Suncorp	A+	1,251,189	1,256,102	BBSW + 78	0.56%	30/07/2019	30/07/2024	60
ANZ	AA-	2,020,093	0	0.00%	0.00%	29/08/2019	29/08/2024	60
HSBC	AA-	2,516,312	2,525,933	BBSW + 83	1.13%	27/09/2019	27/09/2024	60
ANZ	AA-	1,507,247	1,513,110	BBSW + 76	0.67%	16/01/2020	16/01/2025	60
NAB	AA-	2,008,301	2,016,155	BBSW + 77	0.90%	21/01/2020	21/01/2025	60
Newcastle Permanent	BBB+	1,115,073	1,105,221	BBSW + 112	0.49%	4/02/2020	4/02/2025	60
Macquarie Bank	A+	2,028,302	2,010,313	BBSW + 84	0.90%	12/02/2020	12/02/2025	60
BOQ Covered	AAA	558,926	553,956	BBSW + 107	0.25%	14/05/2020	14/05/2025	60
UBS	A+	1,503,443	1,510,891	BBSW + 87	0.67%	30/07/2020	30/07/2025	60
CBA	AA-	2,005,842	2,014,855	BBSW + 70	0.90%	14/01/2022	14/01/2027	60
Rabobank	A+	1,998,449	2,008,594	BBSW + 73	0.89%	27/01/2022	27/01/2027	60
Newcastle Permanent	BBB+	1,002,019	996,317	BBSW + 100	0.44%	10/02/2022	10/02/2027	60
NAB	AA-	2,424,425	2,404,720	BBSW + 72	1.07%	25/02/2022	25/02/2027	60
Bendigo-Adelaide	A-	1,665,431	1,672,409	BBSW + 98	0.75%	17/03/2022	17/03/2025	36
ANZ	AA-	2,038,017	2,020,526	BBSW + 97	0.90%	12/05/2022	12/05/2027	60
NAB	AA-	1,724,156	1,708,766	BBSW + 90	0.76%	30/05/2022	30/05/2025	36
Suncorp	A+	913,705	905,715	BBSW + 93	0.40%	22/08/2022	22/08/2025	36
ANZ	AA-	2,568,517	2,545,808	BBSW + 120	1.13%	4/11/2022	4/11/2027	60
NAB	AA-	2,560,692	2,537,841	BBSW + 120	1.13%	25/11/2022	25/11/2027	60
Suncorp	A+	1,122,502	1,127,896	BBSW + 125	0.50%	14/12/2022	14/12/2027	60
CBA	AA-	2,029,779	2,040,258	BBSW + 115	0.91%	13/01/2023	13/01/2028	60
Bank Australia	BBB+	1,928,708	1,911,539	BBSW + 155	0.85%	22/02/2023	22/02/2027	48
Bendigo-Adelaide Covered	AAA	1,012,629	1,019,270	BBSW + 115	0.45%	16/06/2023	16/06/2028	60
CBA	AA-	2,539,833	2,520,638	BBSW + 95	1.12%	17/08/2023	17/08/2028	60
ANZ	AA-	2,124,869	2,135,708	BBSW + 93	0.95%	11/09/2023	11/09/2028	60
Bank Australia	BBB+	1,653,839	1,663,621	BBSW + 150	0.74%	30/10/2023	30/10/2026	36
ANZ	AA-	2,541,926	2,522,649	BBSW + 96	1.12%	5/02/2024	5/02/2029	60
ANZ	AA-	1,007,824	1,012,723	BBSW + 98	0.45%	19/03/2024	19/03/2029	60
ING Bank	A	503,904	506,398	BBSW + 95	0.23%	22/03/2024	22/03/2027	36
BoQ	A-	1,652,259	1,665,581	BBSW + 128	0.74%	30/04/2024	30/04/2029	60
Bendigo-Adelaide	A-	0	803,095	BBSW + 100	0.36%	14/05/2024	14/05/2027	36
<b>Total Floating Rate Notes - Senior Debt</b>		<b>54,058,799</b>	<b>50,236,607</b>		<b>22.38%</b>			
<b>Fixed Rate Bonds</b>								
ING Covered	AAA	688,123	692,171	1.10%	0.31%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.00%	1.34%	24/08/2021	16/12/2024	40
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	1.34%	24/08/2021	15/12/2026	64
BoQ	A-	1,753,854	1,764,229	2.10%	0.79%	27/10/2021	27/10/2026	60
BoQ	A-	1,979,542	1,994,217	5.30%	0.89%	30/04/2024	30/04/2029	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	0.89%	6/08/2021	15/12/2026	64
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.45%	14/07/2021	15/12/2026	65

Institution	Rating	Closing Balance Invested 30/04/2024 \$	Closing Balance Invested 31/05/2024 \$	May EOM Current Yield %	May EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.30%	0.89%	29/04/2021	15/06/2026	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.89%	30/11/2020	15/12/2025	60
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.00%	0.45%	20/11/2020	15/12/2025	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.89%	21/10/2020	15/12/2025	62
<b>Total Fixed Rate Bonds</b>		<b>20,421,519</b>	<b>20,450,618</b>	<b>1.69%</b>	<b>9.11%</b>			
<b>Managed Funds</b>								
NSW Tcorp	NR	2,018,285	2,044,854	1.32%	0.91%	17/03/2014	1/05/2029	181
<b>Total Managed Funds</b>		<b>2,018,285</b>	<b>2,044,854</b>	<b>1.32%</b>	<b>0.91%</b>			
<b>TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>220,834,423</b>	<b>223,741,771</b>					

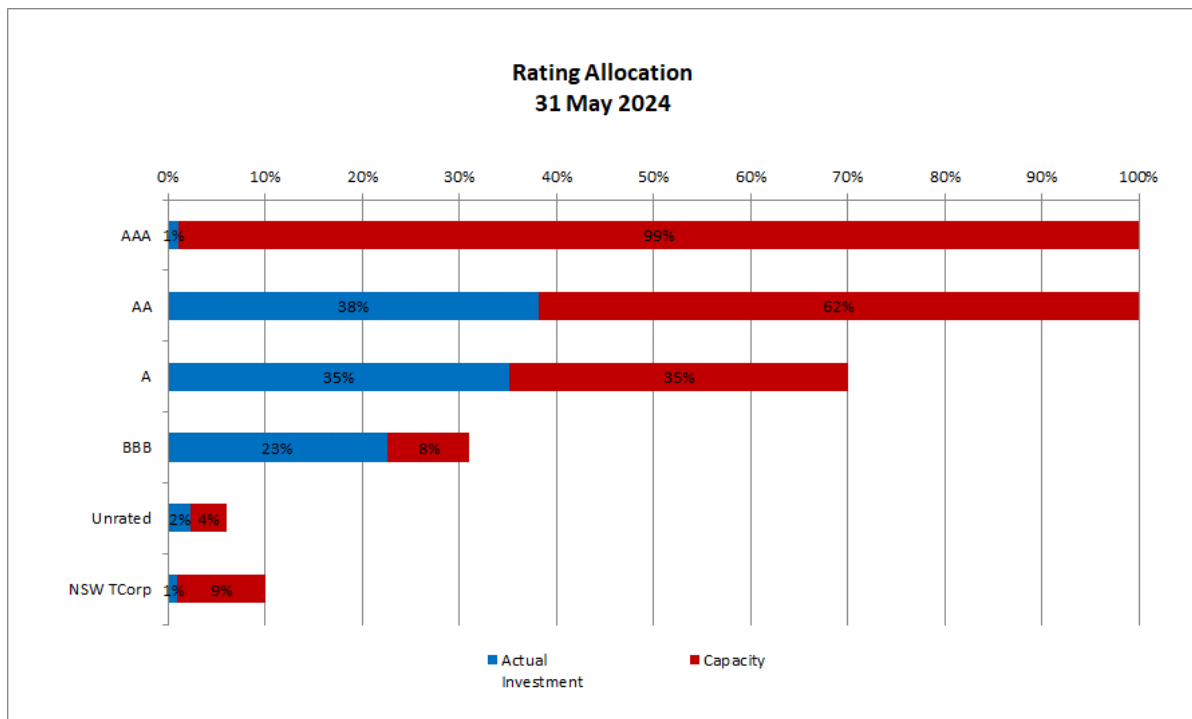
Council’s investment portfolio is dominated by Term Deposits, equating to approximately 57% of the portfolio across a broad range of counterparties. Cash equates to 11%, with Floating Rate Notes (FRNs) around 22%, fixed rate bonds around 9% and growth funds around 1% of the portfolio.



Council’s investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



## Investment Portfolio Balance

Council's investment portfolio balance increased over the past month, up from \$220.83M to \$223.74M. This increase is reflective of the final rates instalment for the financial year being due on 31 May 2024.

	Closing Balance Invested 31/03/2024 \$	Closing Balance Invested 30/04/2024 \$	Closing Balance Invested 31/05/2024 \$
<b>TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>	<b>224,933,960</b>	<b>220,834,423</b>	<b>223,741,771</b>

## Monthly Investment Movements

**Redemptions/Sales** – Council redeemed/sold the following investment securities during May 2024:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
CBA (AA-) Term Deposit	\$2M	2 years	3.78%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year NAB term deposit (as below).
Australian Military Bank (BBB+) Term Deposit	\$1M	12 months	5.06%	This term deposit was redeemed on maturity and these funds were reinvested in a new 4-year ING Bank term deposit (as below).
Westpac (AA-) Floating Rate Note	\$2.5M	5 ¼ years	BBSW +88bps	This floating rate note was sold prior to maturity and funds were used to purchase the new 5-yr BoQ floating rate note and fixed rate bond purchased in April 2024. Council recognised a capital gain of \$4,400.
ANZ Bank (AA-) Floating Rate Note	\$2M	5 years	BBSW + 77bps	This floating rate note was sold prior to maturity and funds were used to purchase the new 5-yr BoQ floating rate note and fixed rate bond purchased in April 2024. Council recognised a capital gain of \$3,240.

**New Investments** – Council purchased the following investment securities during May 2024:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
NAB (AA-) Term Deposit	\$2M	2 years	5.10%	The NAB rate of 5.10% compared favourably to the rest of the market for this term. The next best rate for this term was 5.05%.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ING Bank (A) Term Deposit	\$2M	3 years	5.12%	The ING Bank rate of 5.12% compared favourably to the rest of the market for this term. The next best rate for this term was 5.00%.
ING Bank (A) Term Deposit	\$2M	4 years	5.26%	The ING Bank rate of 5.26% compared favourably to the rest of the market for this term. The next best rate for this term was 5.05%.
Bendigo Bank (A-) Floating Rate Note	\$800K	3 years	BBSW +100bps	Council's independent Investment Advisor advised this Floating Rate Note represented good value with a potential grossed-up value of +115-120bps after 2 years.

**Rollovers** – Council rolled over the following investment security during May 2024:

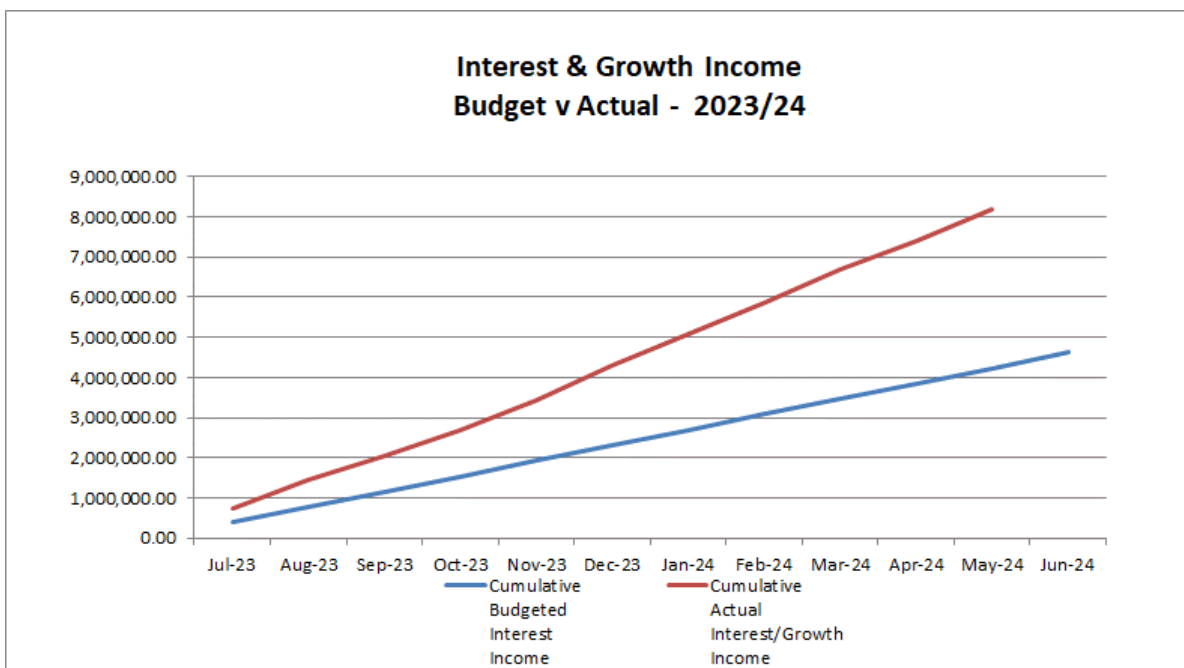
Institution and Type	Amount	Investment Term	Interest Rate	Comments
ING Bank (A) Term Deposit	\$2M	2 years	5.11%	This term deposit was a 2-year investment earning 3.76% and was rolled at maturity into a new 2-year term deposit at 5.11%.

### Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$798,202, which compares favourably with the budget for the period of \$384,865 - outperforming budget for the month by \$413,337.

Council's outperformance to budget for May is mainly due to better than budgeted returns on Council's investment portfolio as well as a higher than anticipated investment portfolio balance. This is a result of the ongoing movements in the cash rate made by the Reserve Bank of Australia, with the latest increase in early November 2023 bringing the cash rate to 4.35% from a record low of 0.10% in April 2022.

Council also experienced a positive return on its NSW T-Corp Managed Fund for the month of May, with the fund returning +1.32% (or \$26,570) as domestic (+0.92%) and international (+4.26%) shares rebounded during the month.



In comparison to the AusBond Bank Bill Index\* of 4.50% (annualised), Council's investment portfolio returned 4.08% (annualised) for the month of May. This underperformance against the benchmark for the month is mainly due to lower returns on fixed deposits and bonds due to a proportion of these being locked in prior to the unexpected RBA rate hikes, as well as aggressive increases in the AusBond Bank Bill index due to the current interest rate environment.

On Cash and At-Call accounts returned 4.35% (annualised) for the month. These funds are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

Over the past year, Council's investment portfolio has returned 3.82%, marginally underperforming the AusBond Bank Bill index by -0.50%. Council's investment portfolio has continued to outperform the AusBond Bank Bill Index\* over the longer-term time period, returning 2.60% per annum over the past 3 years – outperforming the benchmark by 0.28% over this time.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.36%	1.08%	2.16%	3.91%	4.26%	3.47%	2.34%
AusBond Bank Bill Index	0.37%	1.10%	2.20%	4.01%	4.32%	3.48%	2.32%
Council's Cash	0.36%	1.07%	2.14%	3.89%	4.23%	3.47%	2.38%
Council's T/D	0.32%	0.94%	1.85%	3.28%	3.53%	3.04%	2.60%
Council's FRN	0.47%	1.38%	2.74%	4.99%	5.40%	4.52%	3.42%
Council's Bonds	0.14%	0.38%	0.70%	1.25%	1.36%	1.34%	1.31%
Council's TCorp LTGF	1.32%	0.70%	8.00%	9.54%	11.64%	7.93%	4.70%
Council's Portfolio	0.34%	0.97%	1.98%	3.52%	3.82%	3.26%	2.60%
Relative Performance	-0.03%	-0.12%	-0.22%	-0.49%	-0.50%	-0.21%	0.28%

\* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.

## Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investment Policy adopted by Council on 11 December 2023.

**Carolyn Rodney**  
**Responsible Accounting Officer**

## Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

### **Local Government Act 1993**

*Section 625 - How may councils invest?*

### **Local Government (General) Regulation 2021**

*Section 212 - Reports on council investments*

## Link to Strategic Plan

### **Community leadership and collaboration**

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

## Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

## Internal / External Consultation

All relevant areas within Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.



**RP-9      REQUEST FOR FINANCIAL ASSISTANCE - SECTION 356****Author:** Carolyn Rodney**Summary:**

Pro Patria is a not-for-profit organisation and wellness centre for current and past veterans and first responders (police, firemen, ambulance personnel, nurses etc) to receive health and wellbeing therapies to improve their general wellbeing. Pro Patria has requested financial support from Council to assist with the cost of the construction of new community workshop rooms.

**Recommendation**

That Council in accordance with Section 356 of the *Local Government Act* 1993, provide a financial contribution of \$13,828.86 to Pro Patria for the construction of their new community workshop rooms.

**Report**

Pro Patria operates wellness centre for current and past veterans and first responders (police, firemen, ambulance personnel, nurses etc) to receive health and wellbeing therapies to improve their general wellbeing at 19 Morshead Street, Ashmont. The trustees of Pro Patria have raised the \$1.5M required to purchase the Carmelite Monastery and are now carrying out renovations to make the site fit for purpose.

The next stage of the renovations is the construction of two community facility buildings to be used as workshops for the Defense Shed. The new facility will provide veterans with access to a range of practical skills training there and a space for them to meet regularly. The construction of the workshops is funded by grant funding, with an estimated cost of \$1M.

The Pro Patria Trust is seeking financial contributions from supporters and community organisations to enable the completion of the current stage. It is proposed to offer the balance unallocated in the Section 356 budget for 2023/24 of \$13,828.86 to support their development and the important services they offer to people in the community living with the ongoing effects of their service.

**Financial Implications**

<b>Section 356 Budget Summary</b>	
<b>2023/24 Budget available for requests received during financial year</b>	<b>\$42,060.00</b>
Total of fee waivers approved to date	(\$28,231.14)
<b>Revised Balance of Section 356 Budget prior to this report recommendation</b>	<b>\$13,828.86</b>
Financial Support proposed to be provided to Pro Patria	<u>(\$13,828.86)</u>
Balance of Section 356 Budget for 2023/24 financial year	\$0

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## **Policy and Legislation**

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Section 356 of the *Local Government Act* 1993  
POL 078 – Financial Assistance Policy

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## **Link to Strategic Plan**

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### **Community Place and Identity**

Objective: Our community feel welcome, included and connected  
Activate community spaces to promote connectedness

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## **Risk Management Issues for Council**

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N/A

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## **Internal / External Consultation**

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Cross Directorate consultation has been undertaken as required.

**RP-10 POL 075 - INVESTMENT POLICY - PROPOSED AMENDMENT**

**Author:** Zachary Wilson  
**Executive:** Carolyn Rodney

**Summary:** With the recently announced grant funding Council was successful with under the Accelerated Infrastructure Funding, a minor amendment is required to Council's POL 075 Investment Policy, to ensure staff adhere to the policy limits once the grant funding is received.

**Recommendation**

That Council adopt the proposed temporary amendments to POL 075 Investment Policy, due to the reasons outlined in this report.

**Report**

The Investment Policy was recently adopted with minor amendments at the 11 December 2023 Council meeting. This Policy is reviewed and updated biennially. The policy notes that:

*The Investment Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this Policy.*

Council's Investment Policy includes limits to Counterparty Credit Framework, see extract below from the Policy:

**Counterparty Credit Framework**

Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below. These limits exclude any government guarantee investments.

This table does not apply to any grandfathered managed fund or structured investment where it is not possible to identify a single counterparty exposure.

Long Term Rating Range (or Moody's equivalent)	Limit
AAA Category	40%
AA Category or Major Banks	30%
A Category	15%
BBB Category	10%
Unrated Category <sup>3</sup>	5%
TCorpIM Growth Funds	10%

The recently announced \$70M in funding under the Accelerated Infrastructure Funding (with the majority of the funding milestone payments to be receipted upfront) will result in an overexposure in the Counterparty limit under the Major Banks category.

To ensure the efficient management of the grant funding, it is proposed to increase the *AA Category or Major Banks* percentage up from the current 30% to 40%. This was discussed and recommended by Council's Independent Investment Advisor, Arlo Advisory.

During each Policy review iteration, all limits are reviewed again, and proposed amendments recommended to Council for adoption.

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### **Financial Implications**

Resolving as per the recommendation will ensure staff adhere to the category limits contained within the Policy.

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### **Policy and Legislation**

POL 075 – Investment Policy

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### **Link to Strategic Plan**

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### **Community leadership and collaboration**

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

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### **Risk Management Issues for Council**

As noted earlier in this report, resolving as per the recommendation will ensure staff adhere to the category limits contained within the Policy.

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### **Internal / External Consultation**

Staff have liaised with Council's independent investment advisor, Arlo Advisory.

Council would normally as part of its practice, place an amended policy on public exhibition, however this is not a legislative requirement under the *Local Government Act 1993* for this type of Policy. In addition, given the recent adoption of the Investment Policy by Council in December 2023 and the minor nature of the amendment to the Policy, it is recommended for adoption by Council at this meeting, without public exhibition.

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### **Attachments**

1  Investment Policy (POL 075) - Proposed Temporary Amendment

# Investment Policy

<b>Reference number:</b>	POL 075
<b>Approval date:</b>	11 December 2023
<b>Policy owner:</b>	Chief Financial Officer
<b>Next review:</b>	November 2025

Council's Investment Policy is influenced by its corporate financial needs and objectives and is governed by the Local Government Act 1993. The Policy aims to ensure that Council's funds are invested in a financially responsible manner, and that the capital component of investment funds is maintained in real terms and in addition, a reasonable rate of return is achieved.

## Purpose

The purpose of this Investment Policy is to establish Council's guidelines that Officers utilise when investing funds in order to maximise the return to Council in accordance with the risk appetite of Council.

The objectives of this Policy are:

- to confirm the regulation relevant to management of Council's investments and the range of authorised investments
- to set boundaries for exposure to market risk, credit risk and interest rate risk within the investment portfolio and the 'counterparty' exposure of the portfolio to individual institutions or products
- to ensure the investment portfolio holds sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment
- to establish a framework for monitoring investments
- to confirm delegations and other relevant governance matters in relation to Council's investments

## Scope

This Policy applies to all Council investments.

## Responsibilities

Authority for implementation of the Investment Policy is delegated by the Council to the General Manager in accordance with the *Local Government Act 1993*. The General Manager has in turn delegated the day-to-day management of the Council's investments to Officers, subject to regular reviews.

POL 075 – Investment Policy

### Reporting Requirements

Documentary evidence must be held for each investment and details thereof maintained in an investment register. The documentary evidence must provide Council legal title to the investment.

For audit purposes, audit confirmation certificates must be obtained from the financial institutions confirming the amount of investments held on Council's behalf as at 30 June each year and reconciled to the investment register.

All investments are to be appropriately recorded in Council's financial records and reconciled on a monthly basis.

As required by Section 212 of the Local Government (General) Regulation 2021, a monthly investment report will be provided to Council. The report will detail the investment portfolio in terms of holdings and impact of changes in market value since the previous report. The monthly report will also detail the investment performance against the applicable benchmark, investment income earned versus budget year to date and confirm compliance of Council's investment portfolio with legislative and policy limits. Council may nominate additional content for reporting.

### Approval Arrangements

An investment form will be completed for all investments to ensure appropriate documentation of the investment decision. All decisions require approval by two (2) Officers who have the appropriate delegation from the General Manager.

### Review procedures

The Investment Policy will be reviewed biennially and as required in the event of legislative change or as a result of significantly changed economic or market conditions. The Investment Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this Policy.

Any amendment to the Investment Policy must be by Council resolution.

### Policy Provisions

#### Investment Objectives

The purpose of this Policy is to provide a framework for the optimum investment of Council's Funds at the most favourable rate of interest available to it at the time and maximising returns, whilst having due consideration of risk, liquidity and security for its investments.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return on investment. Council therefore has several primary objectives for its investment portfolio:

- Compliance with legislation, regulations, the prudent person tests of the Trustee Act and best practice guidelines.
- The preservation of the amount invested;

## POL 075 – Investment Policy

- To ensure there is sufficient liquid funds to meet all reasonably anticipated cash flow requirements; and
- To generate income from the investment that exceeds the performance benchmarks mentioned later in this document.

Council's investment decisions will be made in conjunction with its Investment Policy and will consider:

- Council's current cash flow expectations and the implications for deviations from a long-term liquidity profile;
- Diversification: allocation of investment type, credit quality, counterparty exposure and term to maturity profile;
- Market conditions and the appropriate responses – particularly relative positioning within the limits outlined in this policy;
- Relative return outlook, risk-reward considerations, assessment of the market cycle and hence constraints on risk; and
- Appropriateness of overall investment types for Council's portfolio.

### Prudent Person Standard

The investments will be managed with the care, diligence and skill that a prudent person (as derived by legislation, Trustees Act 1925, and case law) would exercise. As trustees of public monies, Officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

### Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This Policy requires Officers to disclose any conflict of interest to the General Manager as soon as possible.

Independent advisors are also to declare that they have no actual or perceived conflicts of interest and receive no inducements in relation to Council's investments.

## Investment Guidelines

### Authorised Investments

All investments must be denominated in Australian Dollars. Authorised Investments are limited to those allowed by the Ministerial Investment Order and include:

- Commonwealth / State / Territory Government securities e.g. bonds;
- Interest bearing deposits / senior securities (including 'covered' bonds) issued by an eligible ADI;
- Bills of Exchange, (< 200 days duration) guaranteed by an ADI;
- Debentures issued by a NSW Council under Local Government Act (1993);
- Deposits with TCorp &/or Investments in TCorp Managed Funds;

## POL 075 – Investment Policy

**Prohibited Investments**

This Investment Policy prohibits the following types of investment<sup>1</sup>:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind; and
- Mortgage of land

This Policy also prohibits the use of leveraging (borrowing to invest) of an investment. However, nothing in the Policy shall prohibit the short-term investment of loan proceeds where the loan is raised for non-investment purposes and there is a delay prior to the expenditure of loan funds.

**Risk Management Guidelines**

Investments obtained are to be considered in light of the following key criteria relating to:

- Portfolio Credit Framework – to limit overall credit exposure of the portfolio;
- Counterparty Credit Framework – to limit exposure to individual counterparties / institutions;
- Investment Horizon Framework – limits based upon maturity of securities.

**Portfolio Credit Framework**

The portfolio credit guidelines to be adopted will reference the Standard & Poor's (S&P) ratings system criteria and format – however, references to the Minister's Order also recognise Moody's and Fitch Ratings and any of the three (3) ratings may be used where available.

However, the primary control of credit quality is the prudential supervision and government support of the ADI sector, not ratings.

The maximum holding limit in each rating category for Council's portfolio shall be:

Long Term Rating Range (or Moody's equivalent)	Maximum Holding
AAA Category	100%
AA Category or Major Banks	100%
A Category	70%
BBB Category	31%

<sup>1</sup> Prohibited Investments are not limited to the list below and extends to any investment carried out for speculative purposes.



## POL 075 – Investment Policy

Long Term Rating Range (or Moody's equivalent)	Maximum Holding
Unrated ADIs <sup>2</sup>	6%
TCorpIM Growth Funds	10%

### Counterparty Credit Framework

Exposure to individual counterparties/financial institutions will be restricted by their rating so that single entity exposure is limited, as detailed in the table below. These limits exclude any government guarantee investments.

This table does not apply to any grandfathered managed fund or structured investment where it is not possible to identify a single counterparty exposure.

Long Term Rating Range (or Moody's equivalent)	Limit
AAA Category	40%
AA Category or Major Banks	<del>30%</del> 40%
A Category	15%
BBB Category	10%
Unrated Category <sup>3</sup>	5%
TCorpIM Growth Funds	10%

### Investment Horizon Limits

Council's investment portfolio shall be structured around the time horizon of investment to ensure that liquidity and income requirements are met.

Horizon represents the intended minimum term of the investment; it is open for Investment decisions to be made regarding a target date for sale of a liquid investment.

Once the primary aim of liquidity is met, Council will diversify its maturity profile, as this will reduce the volatility of Council's income. However, Council always retains the flexibility to invest as short as required by taking into consideration the future economic outlook.

<sup>2</sup> Council can make new investments with unrated ADI's and where possible will take advantage of the Australian Government's deposit guarantee arrangements.

<sup>3</sup> This category includes unrated ADI's such as some Credit Unions and Building Societies where falling outside deposit guarantees for at least part of the investment term.

## POL 075 – Investment Policy

The factors and/or information used by Council to determine minimum allocations to the shorter durations include:

- Council's liquidity requirements to cover both regular payments as well as sufficient buffer to cover reasonably foreseeable contingencies;
- Medium term financial plans and major capital expenditure forecasts;
- Known grants, asset sales or similar one-off inflows;
- Seasonal patterns to Council's investment balances.

Investment Horizon Description	Investment Horizon - Maturity Date	Minimum Allocation	Maximum Allocation
Working capital funds	0-3 months	10.0%	100.0%
Short term funds	3-12 months	5.0%	100.0%
Short-Medium term funds	1-2 years	0%	70.0%
Medium term funds	2-5 years	0%	60.0%
Long term funds	5-10 years	0%	15.0%

Within these broad ranges, Council relies upon assumptions of expected investment returns and market conditions that have been examined with its investment advisor.

#### Investment Advisor

Council's investment advisor must hold an Australian Financial Services license (AFSL), issued by the Australian Securities and Investment Commission (ASIC). The advisor must be independent and must confirm in writing that they have no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of investment policy. This includes receiving no commissions or other benefits in relation to the investments being recommended or reviewed, except if any commissions are fully rebated to Council.

#### Performance Benchmarks

The performance of each investment will be assessed against the benchmarks listed in the table below.

It is Council's expectation that the performance of each investment will be greater than the applicable benchmark by a sufficient margin to justify the investment, taking into account its risks, liquidity and other benefits of the investment.

It is also expected that Council will take the appropriate steps to ensure that any investment, notwithstanding a yield above the benchmark rate (taking into account term), is executed at the best pricing reasonably possible.

POL 075 – Investment Policy

Investment	Performance Benchmark	Time Horizon
Cash-at-call accounts, short dated bills, deposits issued by financial institutions of appropriate term.	AusBond Bank Bill Index (BBI)	3 months or less
Term Deposits of appropriate remaining term, FRN's nearing maturity.	AusBond Bank Bill Index (BBI)	3 months to 12 months
Term Deposits with a maturity date between 1 and 2 Years, FRN's.	AusBond Bank Bill Index (BBI)	1 to 2 years
FRN's, Bonds, Term deposits with a maturity date between 2 and 5 Years.	AusBond Bank Bill Index (BBI)	2 to 5 Years
TCorp Growth Managed Funds	Fund's Internal Benchmark	3 Years (M/T Growth) 5+ Years (L/T Growth)

The decision as to when to exit an investment is based on a range of criteria specific to the investment – including but not limited to factors such as:

- Returns expected over the remaining term
- Fair values
- Competing investment opportunities
- Costs of holding
- Liquidity and transaction costs
- Outlook for future investment values

In general, it is expected that professional advice will be sought before exiting an investment.

**Accounting**

Council will comply with appropriate accounting standards in valuing its investments and quantifying its investment returns.

In addition to recording investment income according to accounting standards, published reports may show a break-down of its duly calculated investment returns into realised and unrealised capital gains/losses, and interest.

Other relevant issues will be considered in line with relevant Australian Accounting Standards, such as discount or premium, designation and impairment.



## POL 075 – Investment Policy

**Safe Custody Arrangements**

Where necessary, investments may be held in safe custody on Council's behalf, as long as the following criteria are met:

- Council must retain beneficial ownership of all investments;
- Adequate documentation is provided, verifying the existence of the investments;
- The Custodian conducts regular reconciliation of records with relevant registries and/or clearing systems; and
- The Institution or Custodian recording and holding the assets will be:
  - The Custodian nominated by TCorp for their managed funds;
  - Austraclear
  - An institution with an investment grade Standard and Poor's or Moody's rating; or
  - An institution with adequate insurance, including professional indemnity insurance and other insurances considered prudent and appropriate to cover its liabilities under any agreement.

**Legislative Context**

- Local Government Act (1993)
- Local Government (General) Regulation (2021)
- Ministerial Investment Order
- Trustee Act 1925
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Investment Policy Guidelines
- Office of Local Government Circulars

**Related Documents**

This Policy has been prepared to recognise the legislative requirements and obligations for the investment of Council's funds. The legislative requirements are listed in the Investment Policy adopted by Council. It is Council's intention to comply with investment regulation and nothing in this statement is to override these obligations.

**Definitions**

Term	Definition
Act	<i>Local Government Act, 1993</i>
Authorised Deposit-taking Institutions	Authorised Deposit-Taking Institutions (ADIs) are corporations that are authorised under the Banking Act 1959 (Cwth) to take deposits from customers.

## POL 075 – Investment Policy

Term	Definition
AusBond Bank Bill Index	The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3 month Bank Bill Swap rates and is the widely used benchmark for local councils.
Bank Bill Swap Rate	The Bank Bill Swap reference rate (BBSW) is the average of mid-rate bank-bill quote from brokers on the BBSW Panel. The BBSW is calculated daily. Floating rate securities are most commonly reset quarterly to the 90-day BBSW.
Bill of Exchange	A bill of exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of a specified person, or to bearer.
Council Funds	Surplus monies that are invested by Council in accordance with section 625 of the Act
Conflict of Interest	A conflict of interest can be pecuniary (involving financial gain or loss) or non-pecuniary (based on animosity, friendship or family connection). A conflict of interest can also arise from avoiding personal losses as well as gaining personal advantage, financial or otherwise. Conflicts of interest can be actual, perceived, or potential.
Counterparty	Both a legal and financial term that refers to the other individual or institution to an agreement or contract.
Covered Bonds	A senior, secured, dual-recourse bond instrument issued by an ADI. The underlying assets of a covered bond stay on the balance sheet of the ADI issuing the bond. Therefore, if the ADI becomes insolvent, investors holding the bonds may still receive their scheduled interest payments from the underlying assets of the bonds (high-quality assets such as prime mortgages), as well as the principal at the bond's maturity. Due to the extra layer of protection, covered bonds typically have a "AAA" rating.
Credit Risk	The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment.
Debenture	A debenture is a document evidencing an acknowledgment of a debt, which a company has created for the purposes of raising capital. Debentures are issued by companies in return for medium and long-term investment of funds by lenders.

## POL 075 – Investment Policy

Term	Definition
Derivative Based Instruments	Financial contracts, or financial instruments, whose values are derived from the value of something else (known as the underlying). The underlying on which a derivative is based can be an asset (e.g. Commodities, equities (stocks), residential mortgages, commercial real estate, loans, bonds), and index (e.g. interest rates, exchange rates, stock market indices, consumer price index (CPI) – see inflation derivatives). Credit derivatives are based on loans, bonds or other forms of credit. The main types of derivatives are: forwards (which is traded on an exchange are known as futures); options and swaps.
Diversification	The requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market.
Financial Instrument	Any contract that gives rise to a financial asset of one entity, and a financial liability or equity instrument of another entity.
Floating Rate Notes	A Floating Rate Note (FRN) is a medium to long term fixed interest investment where the coupon is a fixed margin (“coupon margin”) over a benchmark, also described as a “floating rate”. The benchmark is usually the BBSW and is reset at regular intervals – most commonly quarterly.
Interest Rate Risk	The risk that the fair value or future cash flows of an investment will fluctuate because of changes in market interest rates.
Investment Portfolio	A collection of investments.
Investment Policy	The Investment Policy provides the general investment goals and objectives of Council and describes the strategies that must be employed to meet these objectives. Specific information on matters such as asset allocation, risk tolerance, and liquidity requirements are also included.
Liquidity Risk	The risk an investor runs out of cash, is unable to redeem investments at a fair price within a timely period, and thereby incurs additional costs (or in the worst case is unable to execute its spending plans).

## POL 075 – Investment Policy

Term	Definition
Major Banks	<p>For the purpose of this Policy, “Major Banks” are currently defined as:</p> <p>The ADI deposits or senior guaranteed principal and interest ADI securities issued by the major Australian banking groups:</p> <ul style="list-style-type: none"> <li>• Australia and New Zealand banking Group Limited (ANZ)</li> <li>• Commonwealth Bank of Australia (CBA)</li> <li>• National Australia Bank Limited (NAB)</li> <li>• Westpac Banking Corporation (Westpac)</li> </ul> <p>including ADI subsidiaries such as Bankwest whether or not explicitly guaranteed, and brands (such as St George).</p> <p>Similarly, with other ADI groups (such as Bendigo &amp; Adelaide Bank) whom own multiple banking licences, rating categories are based on the parent bank even if the subsidiary is not explicitly rated.</p> <p>Council may ratify an alternative definition from time to time.</p>
Market Risk	The risk that fair value or future cash flows of an investment will fluctuate due to changes in market prices, or benchmark returns will unexpectedly overtake the investment’s return.
Preservation of Capital	An investment strategy with the primary goal of preventing losses in an investment portfolio’s total value.
Rating Agencies	<p>Includes Credit Rating Agencies such as Standard and Poor’s (S&amp;P), Moody’s and Fitch who are professional organisations that provide opinion on the general credit worthiness of an obligor with respect to particular debt security or other financial obligations. Credit ratings are based, in varying degrees, on the following considerations:</p> <ul style="list-style-type: none"> <li>• Likelihood of payment;</li> <li>• Nature and provisions of the obligation;</li> </ul> <p>Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditor rights.</p> <p>In the event of disagreement between agencies as to the rating (“split ratings”) Council shall use the higher in assessing compliance with portfolio Policy limits, but for conservatism shall apply the lower in assessing new purchases.</p>
Speculative Deal	A deal which involves deliberately taking a higher risk, in the hope of making an extraordinary gain.
TCorp	New South Wales Treasury Corporation.

## POL 075 – Investment Policy

Term	Definition
Term Deposits	Non-tradeable investments offered by ADIs with varying maturity dates and a rate set at the outset. Interest is normally payable upon maturity or if the term is longer than 12 months, annually from the investment date. Penalties apply if the funds are withdrawn before maturity and a notice period of 31 days is usually required.
Yield	The annual rate of return on an investment.

## Revision History

Revision number	Council resolution	Council meeting date
0	Res No: 07/302.5	13 August 2007
1	Res No: 09/077	27 July 2009
2	Res No: 12/359	17 December 2012
3	Res No: 13/224.1	26 August 2013
4	Res No: 15/339.15	23 November 2015
5	Res No: 17/279	28 August 2017
6	Res No: 18/059	26 February 2018
7	Res No: 19/133	29 April 2019
8	Res No: 20/210	15 June 2020
9	Res No: 21/393	29 November 2021
10	Res No: 22/354	17 October 2022
11	Res No: 22/400	21 November 2022
12	Res No: 23/316	11 December 2023



**RP-11 RESOLUTIONS AND NOTICES OF MOTIONS REGISTERS****Author:** Nicole Johnson**Executive:** Scott Gray

**Summary:** This report provides Councillors with an update on the status of all resolutions of Council including Notices of Motion.

**Recommendation**

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That Council receive and note the following registers:

- a Active Resolutions as at 18 June 2024
- b Active Notice of Motions as at 18 June 2024
- c Resolutions including Notice of Motions completed from 22 April to 18 June 2024

**Report**

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The attached registers, outline details of each resolution with the following analysis provided as a snapshot as at 18 June 2024:

- 105 active resolutions
- 13 active Notices of Motions
- 39 resolutions including Notice of Motions have been completed from 22 April to 18 June 2024

**Financial Implications**

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N/A

**Policy and Legislation**

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Council's Code of Meeting Practice

**Link to Strategic Plan**

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**Community Leadership and Collaboration**

Objective: We are informed and involved in decision making

Outcome: Everyone in our community feels they have been heard and understood

**Risk Management Issues for Council**

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N/A




**Internal / External Consultation**

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N/A

## Attachments

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1. Active Resolution Register - June 2024 - Provided under separate cover  

2. Active Notice of Motions Resolution Register - June 2024 - Provided under separate cover  

3. Completed Resolution Register - June 2024 - Provided under separate cover  


**RP-12 QUESTIONS WITH NOTICE****Author:** Scott Gray**Summary:** | This report is to list questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.**Recommendation**

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That Council receive and note the report.

**Report**

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The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

Councillor J McKinnon asked if Council are aware that recent road works on Cloughs Road has done significant damage to roadside trees that have been nurtured and cared for the past 10 years. Is council prepared to remunerate the damage.

Council recently gravel re-sheeted Cloughs Road. In doing so, the longitudinal and mitre drains along the road were cleaned out as well. Approximately six small trees (less than 100mm diameter measured 1.5m from the ground) were removed along the length of the road because they were located within the clear zone and drainage zone. It is common practice for small saplings to be cleared during maintenance work. Maintenance work on unsealed roads focusses on the road pavement, the shoulder, and drainage corridor and that can involve clearing of small trees that could in the future provided a significant risk to motorist once mature. Council will not be providing remuneration for the removal of the trees.

Councillor T Koschell asked if there has been any further feedback from the community and local organisations after some Councillor comments in the meeting and voting against the renaming of Michael Slater Oval due to Domestic Violence charges?

In addition to the information provided at the last meeting Council has received 19 submissions so far through the YourSay platform with suggestions for names.

**Financial Implications**

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N/A

**Policy and Legislation**

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Code of Meeting Practice

**Link to Strategic Plan**

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**Community leadership and collaboration**

Objective: Our community is informed and actively engaged in decision making and problem-solving to shape the future of Wagga Wagga

Ensure our community feels heard and understood

**Risk Management Issues for Council**

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N/A

**Internal / External Consultation**

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N/A

## **CONFIDENTIAL REPORTS**

### **CONF-1 COMMISSIONING OF 'RIVER LIFE' PUBLIC ARTWORK**

**Author:** Lauren Reynolds

**Executive:** Janice Summerhayes

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

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**CONF-2      RFT2024-20   FOOD   ORGANICS   GARDEN   ORGANICS   WASTE  
ACCEPTANCE & PROCESSING**

**Author:**                      Darryl Woods  
**General Manager:**      Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

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**CONF-3      LIVESTOCK    MARKETING    CENTRE    -    EID    MANDATORY  
IMPLEMENTATION FOR SHEEPS AND GOATS**

**Author:**                      Darryl Woods  
**General Manager:**    Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-4      EXPRESSION OF INTEREST FOR GRAZING LICENCES OVER  
MULTIPLE PARCELS OF COUNCIL LAND - OUTCOME REPORT****Author:** Matthew Dombrowski**Executive:** John Sidgwick

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.



**CONF-5    TARCUTTA FOOD VAN - REQUEST FOR EXTENSION OF OPERATING HOURS****Author:** Matthew Dombrovski**Executive:** John Sidgwick

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

## **CONF-6      ORGANISATION STRUCTURE**

**Author:**      Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (a)      personnel matters concerning particular individuals.

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**PRESENT**

- Councillor Richard Foley
- Councillor Rod Kendall
- Councillor Tim Koschel
- Councillor Jenny McKinnon
- Councillor Amelia Parkins

**IN ATTENDANCE**

- |   |                    |
|---|--------------------|
| General Manager                             | (Mr P Thompson)    |
| Director Community                          | (Ms J Summerhayes) |
| Acting Director Infrastructure Services     | (Mr H Pavitt)      |
| Director Strategy and Projects              | (Mr P McMurray)    |
| Director Regional Activation                | (Mr J Sidgwick)    |
| Chief Financial Officer                     | (Mrs C Rodney)     |
| Chief Operating Officer                     | (Mr S Gray)        |
| Executive Director - People & Culture       | (Mrs F Piltz)      |
| Project Director Regulatory Planning Reform | (Ms R Fox)         |
| Manager Corporate Governance & Performance  | (Mr D Galloway)    |
| Manager Community Services                  | (Ms M Scully)      |
| Manager Civic Theatre                       | (Ms C Harris)      |
| Property Coordinator                        | (Mr M Dombrovski)  |
| Manager City Growth & Regional Assets       | (Mr B Creighton)   |
| Corporate Governance & Coordinator          | (Mrs N Johnson)    |
| Communications & Engagement Officer         | (Mrs M Oldaker)    |
| Governance Officer                          | (Ms K West)        |

**NOTICE TO MEETING**

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

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This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

**REFLECTION**

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

**APOLOGIES**

Apologies for non-attendance was received and accepted for The Mayor D Tout, Councillors G Davies and M Henderson and Director Infrastructure Services, Mr W Faulkner on the Motion of Councillors R Kendall and R Foley.

**CONFIRMATION OF MINUTES**

**CM-1 ORDINARY COUNCIL MEETING - 27 MAY 2024**

**24/150 RESOLVED:**  
On the Motion of Councillors J McKinnon and R Foley

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 27 May 2024 be confirmed as a true and accurate record.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

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This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**DECLARATIONS OF INTEREST**

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in RP-1 DRAFT CIVIC THEATRE - PERFORMING ARTS MASTERPLAN the reason being that his family are in involved in performing arts and they regularly attend the Civic Theatre and remained within the chamber during its consideration.

Councillor T Koschel declared a Significant Non-Pecuniary Interest in RP-4 NSW ACCELERATED INFRASTRUCTURE FUND – SUCCESSFUL APPLICATION the reason being that he has family living in the area and vacated the chamber during its consideration.

Councillor R Kendall declared a Significant Non-Pecuniary Interest in CONF-1 PROPOSED SUB-LEASE RENEWAL - SITE 232, WAGGA AIRPORT - WORLD FUEL SERVICES (AUSTRALIA) PTY LTD the reason being that this lease is for the only fuel supplier at the airport and he regularly utilises that supplier and vacated the chamber during its consideration.

**PROCEDURAL MOTION - ENGLOBO**

**24/151 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That the standing orders be varied for the meeting as set out hereunder:**

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

**That RP-2, RP-3, RP-5, RP-6, RP-9, M-1, CONF-2 and CONF-3 be adopted as recommended in the business papers.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

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This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 11 June 2024.**

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**PUBLIC DISCUSSION FORUM**

**NOM-1 - NOTICE OF MOTION - RULING OUT NUCLEAR FOR WAGGA**

- Mr Paul Funnell - Speaking against the Recommendation
- Dr Ben Heard - Speaking against the Recommendation
- Ms Peita Vincent - Speaking in favour of the Recommendation
- The Hon. Wes Fang MLC - Speaking in favour of the Recommendation

**MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**NOM-1 NOTICE OF MOTION - RULING OUT NUCLEAR FOR WAGGA**

A Motion was moved by Councillors J McKinnon and R Foley

That the Mayor write to the Hon. Mr Wes Fang, MLC to seek an explanation as to why he has nominated Wagga as a site for a nuclear power plant, including, but not limited to:

- a what community consultation he has undertaken in this Local Government Area to determine support for a nuclear reactor to be located here
- b what water source he proposes be used for ongoing nuclear energy generation purposes; and
- c what location he proposes for the generated nuclear waste to be processed and stored

The Motion on being put to the meeting was LOST.

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
J McKinnon	R Foley
A Parkins	R Kendall
	T Koschel

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This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 11 June 2024.

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**REPORTS FROM STAFF**

**RP-1 DRAFT CIVIC THEATRE - PERFORMING ARTS MASTERPLAN**

**24/152 RESOLVED:**  
On the Motion of Councillors J McKinnon and R Foley

**That Council:**

- a note all submissions and feedback received relating to the exhibited draft Civic Theatre - Performing Arts Masterplan**
- b endorse the Civic Theatre - Performing Arts Masterplan**
- c pursue future funding opportunities, for the continued detailed planning and design of this project, as they arise**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

**RP-2 ON-SITE SEWAGE MANAGEMENT PLAN 2024-2028**

**24/153 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a note there were no submissions received during the public exhibition period for the draft On-Site Sewage Management Plan 2024-2028**
- b adopt the On-Site Sewage Management Plan 2024-2028**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

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This is page 5 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 11 JUNE 2024.

.....MAYOR .....GENERAL MANAGER

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**RP-3 SECTION 3.22 AMENDMENT - INCLUSION OF THE SP1 ZONE IN WAGGA WAGGA LEP 2010**

**24/154 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council adopt the inclusion of the SP1 – Special Activities zone in the Wagga Wagga Local Environmental Plan 2010 land use table, via a section 3.22 expedited amendment.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

R Foley

R Kendall

T Koschel

J McKinnon

A Parkins

Against the Motion

**RP-4 NSW ACCELERATED INFRASTRUCTURE FUND – SUCCESSFUL APPLICATION**

Councillor T Koschel declared a Significant Non-Pecuniary Interest and vacated the chamber the time being 7.53pm, leading to a loss of quorum. In accordance with Council's Code of Meeting Practice, once quorum is lost the matter must be adjourned. Therefore the matter is deferred to the Extraordinary Council Meeting to be held 17 June 2024.

Councillor T Koschel re-entered the chamber, the time being 7:54pm.

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This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....**MAYOR** .....**GENERAL MANAGER**



**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**RP-5 RENEWAL OF COMMUNITY, CULTURAL AND SPORTING LEASES AND LICENCES FOR THE 2024/25 FINANCIAL YEAR**

**24/155 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a delegate authority to the General Manager or their delegate to negotiate and execute renewal of the community, cultural or sporting association lease and licence agreements as detailed in the body of this report.**
- b authorise the affixing of Council’s common seal to all relevant documents as required**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

**RP-6 COMMUNITY LICENCE RENEWAL AND EXTENSION OF LICENCE AREA - PART 80 CONNORTON STREET, URANQUINTY**

**24/156 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a agree to extend the area licenced by The Quinty Mens Shed Incorporated as outlined in the body of this report.**
- b delegate authority to the General Manager or their delegate to negotiate entry into a community licence agreement with The Quinty Mens Shed Incorporated over the land located at 80 Connorton Street, Uranquinty (being part Lot 2 DP 590564) upon the terms noted in the body of this report.**
- c delegate authority to the General Manager or delegate to execute all documents as required.**
- d authorise the affixing of Council’s common seal to all documents as required**

**CARRIED**

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This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024**.

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**RECORD OF VOTING ON THE MOTION**

For the Motion

R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

Councillor R Foley vacated the chamber, the time being 7:54pm.

Councillor R Foley re-entered the chamber, the time being 7:55pm.

**RP-7 WAGGA CRICKET GROUND CONCEPT MASTERPLAN**

**24/157 RESOLVED:**

On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a receives the Wagga Cricket Ground Masterplan**
- b place the Wagga Cricket Ground Masterplan on public exhibition for a period of 30 days from 14 June 2024 to 14 July 2024 and invite submissions until 21 July 2024 on the document.**
- c receive a further report following the public exhibition and submission period:**
  - i addressing any submission made in respect of the Wagga Cricket Ground masterplan**
  - ii proposing adoption of the Wagga Cricket Ground Masterplan unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**RP-8      AUDIT, RISK AND IMPROVEMENT COMMITTEE MEMBERSHIP**

**24/158      RESOLVED:**  
On the Motion of Councillors R Foley and J McKinnon

**That Council:**

- a      note amendments to the Local Government (General) Regulation 2021 and enforcement of the Risk Management and Internal Audit for Local Government in NSW Guidelines NSW that come into effect from 1 July 2024**
- b      note expired membership of current appointed Councillors on the Audit, Risk and Improvement Committee (ARIC) and thank those Councillors for their service and contribution to the ARIC over this term of Council**
- c      appoint one Councillor as a non-voting member and one Councillor as an alternate member on the Audit, Risk and Improvement Committee for the remainder of the Council term**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

Councillor R Foley nominated Councillor M Henderson.

Councillor M Henderson accepted the nomination prior to the Council Meeting.

Councillor R Foley self-nominated to be the alternate non-voting member.

Councillor M Henderson was duly appointed as a Non-Voting Member to the Audit, Risk and Improvement Committee for the remainder of the Council term.

Councillor R Foley was duly appointed as an alternate Non-Voting Member to the Audit, Risk and Improvement Committee for the remainder of the Council term.

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This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....**MAYOR**      .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024**.

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**RP-9 RIVERINA AND MURRAY JOINT ORGANISATION (RAMJO)**

**24/159 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council endorse becoming an associate member of the Riverina and Murray Joint Organisation (RAMJO).**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

**RP-10 QUESTIONS WITH NOTICE**

**24/160 RESOLVED:**  
On the Motion of Councillors J McKinnon and R Foley

**That Council receive and note the report.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

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This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 11 June 2024.

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**COMMITTEE MINUTES**

**M-1 CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE - 16 MAY 2024**

**24/161 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a endorse the recommendations contained in the minutes of the Audit, Risk and Improvement Committee Meeting held on 16 May 2024**
- b adopt the revised Audit Risk and Improvement Committee Charter**
- c adopt the revised Internal Audit Charter**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

**CLOSED COUNCIL**

**24/162 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That the Council now resolve itself into a Closed Council, the time being 8.01pm.**

**CARRIED**

AT THIS STAGE OF THE MEETING THE PRESS AND PUBLIC GALLERY RETIRED FROM THE COUNCIL MEETING.

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This is page 11 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 11 JUNE 2024.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Tuesday 11 June 2024.

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**CONFIDENTIAL REPORTS**

**CONF-1 PROPOSED SUB-LEASE RENEWAL - SITE 232, WAGGA AIRPORT - WORLD FUEL SERVICES (AUSTRALIA) PTY LTD**

Councillor R Kendall declared a Significant Non-Pecuniary Interest and vacated the chamber the time being 8.02pm, leading to a loss of quorum. In accordance with Council’s Code of Meeting Practice, once quorum is lost the matter must be adjourned. Therefore the matter is deferred to the Extraordinary Council Meeting to be held 17 June 2024.

Councillor R Kendall re-entered the chamber, the time being 8:03pm.

**CONF-2 CONSENT TO REGISTRATION OF ELECTRICAL EASEMENT OVER LOT 3 DP 1261450 - FARRER ROAD, CHARLES STURT UNIVERSITY**

**24/163 RESOLVED:**  
On the Motion of Councillors R Kendall and J McKinnon

**That Council**

- a endorse the granting of an easement for electrical purposes for the benefit of Essential Energy over Lot 3 DP 1261450 in accordance with the terms referred to in the body of this report**
- b authorise the General Manager or their delegate to sign all documents necessary to facilitate the granting of an easement over Lot 3 DP 1261450**
- c authorise the General Manager or delegate to do all things required to dedicate Lots 3 and 4 in Deposited Plan 1261450 for road purposes pursuant to Section 10 of the Roads Act 1993**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u> R Foley R Kendall T Koschel J McKinnon A Parkins	<u>Against the Motion</u>
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This is page 12 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 11 JUNE 2024.

.....MAYOR .....GENERAL MANAGER

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Tuesday 11 June 2024.**

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**CONF-3 PROPOSED SPORTING EVENT**

**24/164 RESOLVED:**

On the Motion of Councillors R Kendall and J McKinnon

**That Council:**

- a endorse the General Manager or their delegate to enter a Memorandum of Understanding with Canberra Raiders to host a pre-season NRLW trial game in Wagga Wagga**
- b authorise the affixing of Council common seal to any relevant documents as required**
- c approve the budget variations as detailed in the Financials Implications section of the report**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**REVERSION TO OPEN COUNCIL**

**24/165 RESOLVED:**

On the Motion of Councillors R Foley and R Kendall

**That this meeting of the Closed Council revert to an open meeting of the Council, the time being 8.03pm.**

**CARRIED**

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 8.05pm.

.....  
MAYOR

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This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **11 JUNE 2024.**

.....MAYOR .....GENERAL MANAGER

**MINUTES of the EXTRAORDINARY MEETING OF COUNCIL held on Monday 17 June 2024.**

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**PRESENT**

- The Mayor, Councillor Dallas Tout
- Councillor Georgie Davies
- Councillor Richard Foley
- Councillor Rod Kendall
- Councillor Tim Koschel
- Councillor Jenny McKinnon
- Councillor Amelia Parkins

**IN ATTENDANCE**

- |   |                  |
|---|------------------|
| General Manager                             | (Mr P Thompson)  |
| Director Infrastructure Services            | (Mr W Faulkner)  |
| Director Strategy and Projects              | (Mr P McMurray)  |
| Director Regional Activation                | (Mr J Sidgwick)  |
| Chief Operating Officer                     | (Mr S Gray)      |
| Executive Director - People & Culture       | (Mrs F Piltz)    |
| Project Director Regulatory Planning Reform | (Ms R Fox)       |
| Manager Corporate Governance & Performance  | (Mr D Galloway)  |
| Executive Manager - Major Projects          | (Mr D Woods)     |
| Contributions Coordinator                   | (Mrs B McClure)  |
| Strategic Planning Coordinator              | (Ms L Hawkins)   |
| Manager City Growth & Regional Assets       | (Mr B Creighton) |
| Executive Assistant (Mayor)                 | (Mrs C Webster)  |
| Corporate Governance Coordinator            | (Mrs N Johnson)  |
| Governance Officer                          | (Ms K West)      |

**ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

**REFLECTION**

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

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This is page 1 of the **MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **17 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**



**MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** held on **Monday 17 June 2024**.

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**APOLOGIES**

An apology for non-attendance was received and accepted for Director Community, Mrs J Summerhayes on the Motion of Councillors J McKinnon and A Parkins.

**LEAVE OF ABSENCE**

**24/167 RESOLVED:**  
On the Motion of Councillors T Koschel and R Foley

**That Council grant Leave of Absence to Councillor M Henderson for 17 June 2024.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

D Tout  
G Davies  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**DECLARATIONS OF INTEREST**

Councillor R Kendall declared a Significant Non-Pecuniary Interest in CONF-1 PROPOSED SUB-LEASE RENEWAL - SITE 232, WAGGA AIRPORT - WORLD FUEL SERVICES (AUSTRALIA) PTY LTD the reason being that this lease is for the only fuel supplier at the airport and he regularly utilises that supplier and vacated the chamber during its consideration.

Councillor T Koschel declared a Significant Non-Pecuniary Interest in CONF-2 NSW ACCELERATED INFRASTRUCTURE FUND – SUCCESSFUL APPLICATION the reason being that he has family living in the area and vacated the chamber during its consideration.

**CLOSED COUNCIL**

**24/168 RESOLVED:**  
On the Motion of Councillors R Kendall and R Foley

**That the Council now resolve itself into a Closed Council, the time being 5.03pm.**

**CARRIED**

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This is page 2 of the **MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **17 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** held on **Monday 17 June 2024**.

---

**RECORD OF VOTING ON THE MOTION**

For the Motion

D Tout  
G Davies  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**CONFIDENTIAL REPORTS**

**CONF-1 PROPOSED SUB-LEASE RENEWAL - SITE 232, WAGGA AIRPORT - WORLD FUEL SERVICES (AUSTRALIA) PTY LTD**

Councillor R Kendall declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 5:03pm.

**24/169 RESOLVED:**

On the Motion of Councillors J McKinnon and A Parkins

**That Council:**

- a delegate authority to the General Manager or their delegate to negotiate entry into a sub-lease agreement with World Fuel Services (Australia) Pty Ltd ACN 150 375 063 over the land located at Site 232, Wagga Airport, Elizabeth Avenue, Forest Hill upon the terms noted in the body of this report.**
- b delegate authority to the General Manager or their delegate to execute all documents as required.**
- c authorise the affixing of Council's common seal to all documents as required**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

D Tout  
G Davies  
R Foley  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

Councillor R Kendall re-entered the chamber, the time being 5:04pm.

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This is page 3 of the **MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **17 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** held on **Monday 17 June 2024**.

---

**CONF-2 NSW ACCELERATED INFRASTRUCTURE FUND – SUCCESSFUL APPLICATION**

Councillor T Koschel declared a Significant Non-Pecuniary Interest vacated the chamber, the time being 5:05pm.

**24/170 RESOLVED:**  
On the Motion of Councillors R Kendall and R Foley

**That Council:**

- a accept the funding offer of \$21,225,567 for the Northern Growth Area Sewer Upgrades Project**
- b accept the funding offer of \$24,900,366 for the Plumpton Road North Project**
- c accept the funding offer of \$24,670,282 for the Plumpton Road South Project**
- d authorise the General Manager or their delegate to enter into funding agreements for each of the projects**
- e authorise the affixing of Council’s common seal to any relevant documents as required**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
R Foley	
R Kendall	
J McKinnon	
A Parkins	

Councillor T Koschel re-entered the chamber, the time being 5:11pm.

**REVERSION TO OPEN COUNCIL**

**24/171 RESOLVED:**  
On the Motion of Councillors T Koschel and J McKinnon

**That this meeting of the Closed Council revert to an open meeting of the Council, the time being 5.11pm.**

**CARRIED**

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This is page 4 of the **MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **17 JUNE 2024**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** held on **Monday 17 June 2024.**

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**RECORD OF VOTING ON THE MOTION**

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
R Foley	
R Kendall	
T Koschel	
J McKinnon	
A Parkins	

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 5.11pm.

.....  
MAYOR

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This is page 5 of the **MINUTES** of the **EXTRAORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **17 JUNE 2024.**

.....MAYOR .....GENERAL MANAGER