



Agenda and Business Paper

Ordinary Meeting of Council

To be held on
Monday 27 October 2025
at 6:00 PM

Civic Centre cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650 (PO Box 20)
P 1300 292 442
council@wagga.nsw.gov.au

wagga.nsw.gov.au

NOTICE OF MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



Councillor (Mayor)

Dallas Tout



Councillor Georgie Davies (Deputy Mayor)



Councillor Allana Condron

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.

Councillor Georgie Davies was elected to Council in 2021 and was elected as Deputy Mayor in 2024.

Councillor Allana Condron was elected to Council in 2024.



Councillor Richard Foley



Councillor Tim Koschel



Councillor Jenny McKinnon

Councillor Richard Foley was elected to Council in 2021.

Councillor Tim Koschel was elected to Council in 2016.

Councillor Jenny McKinnon was elected to Council in 2021 and was Deputy Mayor between 2022 and 2023.



Councillor Amelia Parkins



Councillor Karissa Subedi



Councillor Lindsay Tanner

Councillor Amelia Parkins was elected to Council in 2021 and was Deputy Mayor between 2023 and 2024.

Councillor Karissa Subedi was elected to Council in 2024.

Councillor Lindsay Tanner was elected to Council in 2024.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

QUORUM

The quorum for a meeting of the Council, is a majority of the Councillors of the Council, who hold office for the time being, who are eligible to vote at the meeting.

ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 27 OCTOBER 2025

ORDER OF BUSINESS:

CLAUSE	PRECIS	PAGE
<u>ACKNOWLEDGEMENT OF COUNTRY</u>		3
<u>REFLECTION</u>		3
<u>APOLOGIES</u>		3
<u>CONFIRMATION OF MINUTES</u>		
CM-1	ORDINARY COUNCIL MEETING - 13 OCTOBER 2025	3
<u>DECLARATIONS OF INTEREST</u>		3
<u>REPORTS FROM STAFF</u>		
RP-1	RENEWABLE ENERGY DEVELOPMENTS: PROTECTIONS FOR PRIME AGRICULTURAL LAND AND COMMUNITY BENEFIT POLICY	4
RP-2	LEP21/0002 - PLANNING PROPOSAL - LLOYD	15
RP-3	PROGRESS REPORT - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE	22
RP-4	RESPONSE TO NOTICE OF MOTION - KHAKI WEED	34
RP-5	DA25/0389 - MULTI DWELLING HOUSING 3 X 3 BEDROOM DWELLINGS - 34 KINGSFORD SMITH ROAD (LOT 46 DP1299712)	41
RP-6	SOUTHERN GROWTH AREA ZONE 1 SECTION 7.11 CONTRIBUTIONS PLAN	45
RP-7	MODEL CODE OF MEETING PRACTICE	60
RP-8	2026 COUNCIL MEETING DATES	64
RP-9	CAPITAL WORKS PROGRAM RESET	68
RP-10	LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY	89
RP-11	COMMUNITY ENGAGEMENT STRATEGY AND COMMUNITY PARTICIPATION PLAN	93
RP-12	DEVELOPMENT POLICY UPDATES	101
RP-13	WAGGA WAGGA CEMETERIES POLICY	131
RP-14	WORK HEALTH, SAFETY WELLBEING POLICY	139
RP-15	MEDIA AND SOCIAL MEDIA POLICY	147
RP-16	FINANCIAL PERFORMANCE REPORT AS AT 30 SEPTEMBER 2025	166
RP-17	REQUEST FOR FEE WAIVER	197
RP-18	2025 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS	200
RP-19	RESOLUTIONS AND NOTICES OF MOTIONS REGISTERS	222
RP-20	QUESTIONS WITH NOTICE	224

COMMITTEE MINUTES

M-1 FLOODPLAIN RISK MANAGEMENT COMMITTEE - 18 SEPTEMBER 2025 227

CONFIDENTIAL REPORTS

CONF-1	RFT CT2026001 DIGESTER BLOWERS NARRUNG STREET SEWER TREATMENT PLANT AND KOORINGAL SEWER TREATMENT PLANT	237
CONF-2	PROPOSED SUB-LICENCE - 550 FLAKNEY ROAD, BIG SPRINGS - MOUNT FLAKNEY TELECOMMUNICATIONS TOWER	238
CONF-3	LAND ACQUISITIONS FOR ACCELERATED INFRASTRUCTURE FUND - PLUMPTON ROAD DUPLICATION PROJECT AFFECTING PRIVATE LAND	239
CONF-4	PROPOSED CROWN LAND ACQUISITIONS FOR ACCELERATED INFRASTRUCTURE FUND - PLUMPTON ROAD DUPLICATION PROJECT	240
CONF-5	RFT CT2026012 SPECIALIST SIGNS & SERVICES	241

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 13 OCTOBER 2025

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 13 October 2025 be confirmed as a true and accurate record.

Attachments

1  Minutes - Ordinary Council Meeting - 13 October 2025. 242

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 RENEWABLE ENERGY DEVELOPMENTS: PROTECTIONS FOR PRIME AGRICULTURAL LAND AND COMMUNITY BENEFIT POLICY

Author: Fiona Hamilton

Summary: This report responds to Council's resolution of 21 July 2025 (25/199) directing the General Manager to provide an update on the proposed planning amendments to protect prime agricultural land and establish a community benefit policy for electricity generating and storage works.

Recommendation

That Council receive and note the updates provided in this report.

Report

Background

Council at its meeting on 21 July 2025 resolved (25/199) on the Motion of Councillors R Foley and T Koschel to:

- a *endorse in principle the proposed planning reforms outlined in the body of this report*
- b *direct the General Manager to immediately commence work on drafting proposed changes to the Wagga Local Strategic Planning Statement, Local Environmental Plan and Development Control Plan, aimed at achieving the protections identified in this report*
- c *note that any proposed planning instrument amendments will be subject to statutory processes and consultation*
- d *request the General Manager treat this as a matter of priority and provide a progress report at an Ordinary Council Meeting in October 2025*
- e *write to the NSW Department of Planning, Housing and Infrastructure to seek support for fast-tracking these local planning protections and ensuring they are considered in State and Regionally Significant Development assessments*
- f *investigate options for a Community Benefit Policy for Electricity Generating and Storage Works*
- g *direct the General Manager to develop a policy which encourages recycling of renewal energy technologies at either the Special Activation Precinct or the Gregadoo Waste Management Centre to the exclusion of other land*

As noted at the meeting, Council's strategic planning framework is anchored by the LSPS *Planning for the Future: Wagga Wagga 2040*, which establishes the long-term vision for land use and development across the Local Government Area (LGA). Adopted in 2021, the LSPS identifies the protection of valuable agricultural land and the avoidance of land fragmentation as key planning priorities (Principle 11).

The strategic direction of the LSPS is reinforced through Council's more recent Community Strategic Plan, adopted in April 2025, which includes:

- Goal G08: *We plan sustainably to protect and enhance the natural environment*
 - Strategy 8.2: Protect high quality agricultural land
 - Strategy 8.5: Plan for land use that respects rural amenity and supports landholders and the economy.

Despite this strong strategic intent, the existing statutory framework does not provide sufficient mechanisms to prevent incompatible land uses, particularly in relation to large-scale renewable energy projects on productive agricultural land.

At this meeting Council also resolved to investigate options for a Community Benefit Sharing Policy for Electricity Generating and Storage Works to ensure that host communities share equitably in the benefits of renewable energy development.

Following the 21 July 2025 Ordinary Meeting of Council staff consulted with both Department of Primary Industries and Regional Development (DPIRD) and Department of Planning, Housing and Infrastructure (DPHI) to seek guidance and feedback on the proposed approach. The feedback is summarised below.

DPIRD feedback:

- DPIRD recommended the preparation of a Rural Lands Strategy (RLS) to assist in better identifying valuable agricultural land, what industries are current and emerging, their location and what protective requirements may be useful.
- The current approach selects one issue (electricity generating works) when it could address other uses that impact agricultural land, including residential, commercial, and industrial development.
- DPIRD noted that the specific projects that have raised this concern within the community would not be impacted by the proposed changes, as those projects are proposed on Class 4 land.

DPHI feedback:

- The initial draft WWLEP clause should reference LSC Class 1-3 and BSAL lands, to delineate between 'prime agricultural land' and other agricultural land.
- Consent criteria wording and options.
- The Environmental Planning and Assessment Act 1979 requires consideration of section 4.15 for State Significant Development. The section 4.15 heads of consideration include the LEP and DCP. Therefore, should Council amend the planning controls in the WWLEP and DCP, these would be considered as part of regional and state significant development assessments.

By progressing amendments to the LSPS, WWLEP and DCP, Council ensures that the protection of prime agricultural land and the management of renewable energy development impacts are formally embedded within these statutory instruments. This, in turn, means they will be given appropriate weight under of the Environmental Planning and Assessment Act 1979 in all relevant development assessments, including State and Regionally Significant Development.

This report serves as a progress update to Councillors on these activities:

1. Draft amendment to the Local Strategic Planning Statement.
2. Draft amendment to the Wagga Wagga Local Environmental Plan 2010
3. Review of and updates to the DCP.
4. Drafting of a Community Benefits Sharing Policy.

1. Draft LSPS Amendments

Background

To strengthen recognition of Wagga Wagga's agricultural base and provide a clearer strategic framework for future land use decisions, a draft amendment to the LSPS has been prepared to introduce *Principle 12: Growth protects and values agricultural land and rural productivity*.

This proposed principle will formally acknowledge the significance of important agricultural land, in alignment with the NSW Government's Renewable Energy Planning Framework, particularly the Large-Scale Solar Energy Guideline (August 2022), which identifies "important agricultural land" and encourages site selection that avoids this land wherever possible.

At present, the NSW Government has only published specific land use and assessment guidance for large-scale solar energy projects, wind energy and transmission projects. Equivalent guidelines for other renewable energy technologies such as hydrogen or battery storage have not yet been released. As such, Council has relied on the principles and assessment framework within the Large-Scale Solar Energy Guideline as the most contemporary and comprehensive reference available.

The NSW Large-Scale Solar Energy Guideline (the Guideline) states that "while the cumulative risk to both rural land and important agricultural land is relatively low, we must balance the need for renewable energy with the need to safeguard important agricultural land for food and fibre production and to ensure that any use of this land would not have a significant impact on the local and regional agricultural industry".

The Guideline defines important agricultural land as "land mapped as biophysical strategic agricultural land,...land of LSC classes 1 to 3 and farmland mapped as state or regionally significant on the north coast". To ensure consistency with the Guideline, this report adopts the term 'important agricultural land' to collectively refer to land previously described as prime or valuable agricultural land.

It is noted that while The Guideline defines important agricultural land as land of LSC classes 1-3 it also states that "where a large-scale solar energy project is located on moderate capability land (LSC Class 4), the applicant must verify the agricultural quality and capability of the land. They should then use the results of this verification process (which should include a soil survey) to design the layout of their project and to avoid impacts on productive land".

The Land and Soil Capability (LSC) assessment scheme evaluates the physical capability of land to sustain different land uses. Class 1 represents land suitable for most agricultural uses, while Class 8 is suitable only for very low-impact uses such as conservation.

LSC class	General definition
Land capable of a wide variety of land uses (cropping, grazing, horticulture, forestry, nature conservation)	
1	Extremely high capability land: Land has no limitations. No special land management practices required. Land capable of all rural land uses and land management practices.
2	Very high capability land: Land has slight limitations. These can be managed by readily available, easily implemented management practices. Land is capable of most land uses and land management practices, including intensive cropping with cultivation.
3	High capability land: Land has moderate limitations and is capable of sustaining high-impact land uses, such as cropping with cultivation, using more intensive, readily available and widely accepted management practices. However, careful management of limitations is required for cropping and intensive grazing to avoid land and environmental degradation.
Land capable of a variety of land uses (cropping with restricted cultivation, pasture cropping, grazing, some horticulture, forestry, nature conservation)	
4	Moderate capability land: Land has moderate to high limitations for high-impact land uses. Will restrict land management options for regular high-impact land uses such as cropping, high-intensity grazing and horticulture. These limitations can only be managed by specialised management practices with a high level of knowledge, expertise, inputs, investment and technology.
5	Moderate-low capability land: Land has high limitations for high-impact land uses. Will largely restrict land use to grazing, some horticulture (orchards), forestry and nature conservation. The limitations need to be carefully managed to prevent long-term degradation.
Land capable for a limited set of land uses (grazing, forestry and nature conservation, some horticulture)	
6	Low capability land: Land has very high limitations for high-impact land uses. Land use restricted to low-impact land uses such as grazing, forestry and nature conservation. Careful management of limitations is required to prevent severe land and environmental degradation.
Land generally incapable of agricultural land use (selective forestry and nature conservation)	
7	Very low capability land: Land has severe limitations that restrict most land uses and generally cannot be overcome. On-site and off-site impacts of land management practices can be extremely severe if limitations not managed. There should be minimal disturbance of native vegetation.
8	Extremely low capability land: Limitations are so severe that the land is incapable of sustaining any land use apart from nature conservation. There should be no disturbance of native vegetation.

Source: *The land and soil capability assessment scheme – second approximation, State of NSW and Office of Environment and Heritage*

The LSC dataset can be viewed using eSPADE (NSW's soil spatial viewer), which contains a suite of soil and landscape information including soil profile data. Many of these datasets have hot-linked soil reports. An alternative viewer is the SEED Map; an ideal way to see what other natural resources datasets (e.g. vegetation) are available for this map area.

BSAL mapping identifies land with high-quality soil and water resources capable of supporting sustained agricultural productivity. BSAL areas in Wagga Wagga are largely along the Murrumbidgee River.

The mapping for both LSC and BSAL is available on the State Government's Sharing and Enabling Environment Data (SEED) platform.

An overview of the proposed amendment to the LSPS is provided below as an interim update to Council and will require further refinement before progressing further.

Purpose of the amendment

The purpose of this amendment to the LSPS is to provide a clear and binding mechanism to prevent renewable energy developments on sites where community members suffer adverse impacts.

Key features of Principle 12

- Protects agricultural production, rural amenity, and community well-being;
- Provides strategic guidance to inform WWLEP and DCP amendments;
- Protects agriculture land uses, economic growth, and resilient local communities with economies deriving income from agriculture.

Draft Principle 12: Growth protects and values agricultural land and rural productivity

Important agricultural land underpins Wagga Wagga's economy, rural identity and community wellbeing. Protecting this valuable resource is essential to sustaining local food and fibre production, supporting rural employment and maintaining the unique character of our rural landscape.

Agriculture contributed more than \$330 million to the Wagga Wagga economy in 2020/21, driven by strong cereal, livestock, wool and hay production. This demonstrates the sector's enduring importance to the prosperity and resilience of the local government area.

This sector not only supports local livelihoods but also plays a vital role in the strength and stability of the national economy, contributing significantly to Australia's food security, exports and regional development.

As growth, climate variability and emerging industries reshape rural areas, Council will aim to ensure that important agricultural land, specifically Land and Soil Capability (LSC) Classes 1–3 and Biophysical Strategic Agricultural Land (BSAL), is protected from incompatible or conflicting land uses, including energy generation and storage infrastructure. Council will also require verification of agricultural quality and land capability for proposals on moderate capability land (LSC Class 4) to inform project design and avoid impacts on productive areas in accordance with the NSW Large-Scale Solar Energy Guideline.

Council recognises that the transition to renewable energy is critical to a sustainable future. However, renewable energy projects must be strategically located to avoid important agricultural land, prevent land use conflict and maintain the social and environmental values of rural communities where possible. The same is also valid in the development and establishment of other residential, commercial, and industrial development.

The protection of important agricultural land from energy generation and storage developments and other incompatible development will also safeguard the visual, environmental and lifestyle qualities that make rural living desirable in the Wagga Wagga Local Government Area. Maintaining appropriate separation between energy developments and rural settlements, lifestyle lots and villages will be a key component of this approach.

In applying this principle, Council aims to:

- Protect important agricultural land of LSC Classes 1–3 and BSAL classification from incompatible development (where it has the statutory power to do so);
- Promote sustainable land management and continued agricultural productivity;

- Guide renewable energy development to suitable locations that do not adversely impact important agricultural land or unrelated residences on neighbouring properties;
- Reinforce the role of rural zones in supporting primary production and rural amenity; and
- Integrate rural land protection into broader sustainability, biodiversity and resilience initiatives.

Council will embed this principle through amendments to the WWLEP and DCP to ensure that energy generation, storage, and other incompatible development on important agricultural land is minimised and appropriately located and that land use decisions reinforce the economic, environmental, and cultural importance of agriculture. Similarly, these policies will also provide protections to unrelated neighbouring residences to ensure these developments are separated from unrelated residences by significant distances.

2. Wagga Wagga Local Environmental Plan 2010 Draft Amendment

Background

An amendment to the WWLEP 2010 is being drafted to take into account proposed Principle 12 of the LSPS and the rural land protection principles in the Large-Scale Solar Energy Guideline (August 2022) and feedback provided by DPHI.

The agricultural land use principles in the Large-Scale Solar Energy Guideline (August 2022) include:

- Applicants should consider the agricultural capability of the land during the site selection process.
- Applicants should avoid siting solar energy projects on important agricultural land as far as possible.
- Agricultural assessment should be proportionate to the quality of the land and the likely impacts of a project.
- Mitigation strategies should be adopted to minimise any significant impacts on agricultural land.

The amendment proposes introducing a new Part 7 clause to manage Electricity Generating Works in Rural Areas. The clause applies to all rural land in the LGA classified as LSC 1–3 or BSAL and provides additional protection for LSC class 4 land.

The clause strengthens protections for Wagga Wagga's important agricultural land through the following key provisions:

- To ensure important agricultural land (LSC 1–3 and BSAL) is protected for ongoing food and fibre production and from incompatible or inappropriate land uses.
- Development consent must not be granted for electricity generating or energy storage works on land identified as LSC 1–3 or BSAL
- If a large-scale solar energy project is proposed on or adjacent to important agricultural land or located on moderate capability land (LSC Class 4), the applicant must verify the agricultural quality and capability of the land. They should then use the results of this verification process (which should include a soil survey) to design the layout of their project and to avoid impacts on important agricultural land.

- Where an energy generation or storage project must be located on or near agricultural land, a significant distance separation buffer should be established to minimise potential land use conflict.

It is noted that electricity generating works means a building or place used for the purpose of:

- a. making or generating electricity, or
- b. electricity storage.

A copy of the draft clause is attached to this report for context, noting the draft clause will be subject to further changes as it is revised prior seeking Council's endorsement to prepare a Planning Proposal.

3. Community Benefits Policy Update

Background

The drafting of a Community Benefit Sharing Policy in response to community concerns regarding the social and environmental impacts of renewable energy developments has commenced.

The draft policy aims to ensure that renewable energy projects deliver tangible, equitable and enduring benefits to host communities, through infrastructure improvements, amenity enhancements and community-led projects.

Objectives

The objectives of this draft policy will be to promote benefit sharing associated with the development of State Significant, Regionally Significant and Local Development Renewable Energy Projects in the Wagga Wagga City Council Local Government Area (LGA) that:

- Secure off-site benefits for the community so that renewable energy development delivers a future sustainable net community benefit;
- Ensure that the wider community share in the benefits resulting from renewable energy development in the LGA;
- Ensure that the costs and benefits of renewable energy development will be equitably distributed within the community and inter-generationally;
- Ensure that community benefit outcomes are determined through appropriate governance processes which include community representation.

Proposed Benefit Thresholds

The State Government released its Benefit Sharing Guideline (November 2024) for large scale renewable energy projects.

The Federal Government has also released guidelines for Community Engagement and Benefit for Electricity Transmission Projects (July 2024). While focused on transmission lines the document is instructive in principles relating to community benefit sharing schemes.

In line with the Government Guidelines, the proposed minimum community benefit threshold for WWCC is:

- \$850 per megawatt of capacity per annum for solar energy development for the life of the development (including future modified or recommissioned projects)
- \$1050 per megawatt of capacity per annum for wind energy development for the life of the development (including future modified or recommissioned projects)
- \$150 per megawatt of capacity per annum or 1% of the capital value whichever is the greater, for energy storage developments (including pumped hydro)

Note: Amounts above are in 2023 dollars and will be adjusted annually for CPI.

Projects that do not deliver community benefits above this threshold are likely to be considered not in the public interest.

Generation and storage projects in Renewable Energy Zones (REZ) pay access fees if they connect to new network infrastructure projects. These access fees help pay for the new network and contribute to dedicated funds for community and employment-related initiatives in each region. EnergyCo is coordinating this funding under a Community and Employment Benefit Program, which will invest millions of dollars into regional communities. Unlike the neighbour or local community benefits, these programs can deliver regional-scale benefits across multiple local government areas. Given Wagga Wagga is not in a REZ, consideration is being given to an additional loading on the community benefit thresholds above.

Wagga Wagga City Council (WWCC) will use the Planning Agreement provisions of the EP&A Act 1979 to deliver the objectives of this policy. A Planning Agreement is a voluntary agreement between Council and a developer, who has made a Development Application or planning proposal, under which the developer is required to dedicate land free of cost; pay a monetary contribution; provide any other material benefit to be used for or applied towards a public purpose.

4. Development Control Plan Updates (DCP)

The DCP review will complement the LSPS and WWLEP amendments by introducing detailed development controls to manage land use compatibility, amenity and environmental outcomes for renewable energy projects.

Early drafting has commenced, with content to include:

- Performance-based criteria aligned with the Large-Scale Solar Energy Guideline (2022);
- Minimum separation distances between energy developments and dwellings; and
- Design standards for visual, traffic and construction management impacts.

Next Steps

To progress the proposed planning response and policy updates, the following next steps are recommended:

Item	Task	Timeframe
LSPS Amendment	Advise and review with DPHI.	6 months
	Stakeholder consultation with key agencies to ensure alignment with current policy direction and frameworks including: <ul style="list-style-type: none"> • Department of Planning, Housing and Infrastructure. • Department of Primary Industries and Regional Development. • NSW Renewable Energy Zone Delivery Team. 	
	Prepare public exhibition collateral.	
	Undertake public exhibition of the proposed amendment, per the EP&A Act 1979 and the Community Engagement Strategy.	
	Make relevant updates to the LSPS based on submissions and report the finalised LSPS to Council for adoption.	
WWLEP Amendment	<ul style="list-style-type: none"> • Collaborate with DPHI on proposed amendment. • Prepare planning proposal to introduce an additional Part 7 Clause. • Submit planning proposal to DPHI for Gateway Determination. • Pending Gateway Determination, undertake public exhibition of the proposed amendment. • Consider submissions received and make relevant updates to the proposed amendment. • Finalisation and gazettal. 	12-18 months
DCP update	<ul style="list-style-type: none"> • Prepare the draft DCP amendments and schedule with broader DCP project. • Undertake public exhibition of the proposed DCP amendments. • Consider submissions received and make relevant updates to the proposed DCP amendment. • Report the updated DCP to Council for adoption. 	12-18 months
Community Benefit Sharing Policy	<ul style="list-style-type: none"> • Draft proposed Policy. • Undertake internal review. • Report to Council meeting • Public exhibition • Endorsement 	6-9 months

Financial Implications

The preparation of the Planning Proposal, LSPS amendments and associated community engagement activities will require internal staff resources and where necessary external specialist input. Cost will be managed within the existing Strategic Planning budget.

Policy and Legislation

- Wagga Wagga Local Strategic Planning Statement – Planning for the Future: Wagga Wagga 2040
- Wagga Wagga Local Environmental Plan 2010
- Wagga Wagga Development Control Plan 2010
- Environmental Planning & Assessment Act 1979 (EP&A Act 1979)
- NSW Large Scale Solar Energy Guideline (August 2022)
- NSW Benefit-Sharing Guideline (November 2024)
- National Guidelines for Community Engagement and Benefit for Electricity Transmission Projects (July 2024).

Link to Strategic Plan

Growing

Agriculture and agribusiness focus

Protect high quality agricultural land

Risk Management Issues for Council

Without clearer policy direction and development controls, renewable energy or other incompatible developments may be approved on or adjacent to important agricultural land.

Without updated WWLEP and DCP provisions, development assessments will rely on subjective interpretation and inconsistent application of planning principles.

If Council does not proceed with amendments to the LSPS, WWLEP, and DCP to strengthen the protection of important agricultural land and guide the siting of renewable energy and storage developments Council's planning framework would remain inconsistent with its own strategic intent expressed in the LSPS (Principle 11) and Community Strategic Plan objectives to protect high-quality agricultural land.

Continued public concern that Council is not adequately protecting important agricultural land or ensuring community benefit from renewable projects.

Internal / External Consultation

Department of Primary Industries and Regional Development (DPIRD).

Department of Planning, Housing and Infrastructure (DPHI).

Internal stakeholder engagement.

Attachments

 [Draft LEP Amendment](#)

Draft Amendment for Wagga Wagga Local Environmental Plan 2010

7.< > Electricity Generating Works in Rural Areas

- (1) The objective of this clause is to ensure that the impacts of electricity generating works are considered in particular impacts on rural land uses including agricultural production.
- (2) This clause applies to important agricultural land in the following rural zones:
 - (a) Zone RU1 Primary Production,
 - (b) Zone RU2 Rural Landscape,
 - (c) Zone RU4 Primary Production Small Lots,
 - (d) Zone RU6 Transition,
- (3) Development consent must not be granted to development for the purposes of electricity generating works on land to which this clause applies, unless the consent authority is satisfied that:
 - Local roads are either already of a standard capable of withstanding construction-related traffic, or that suitable arrangements will be made to upgrade and/or maintain them to that standard for the duration of the construction phase.
 - Appropriate separation has been provided between the development and any unrelated dwelling to protect amenity, outlook and landscape
 - Appropriate waste management arrangements will be in place for all construction waste and for the recycling of renewable energy technologies.
 - Appropriate arrangements will be in place for the rehabilitation of the land upon decommissioning of the development.
- (4) In deciding whether to grant development consent for the purposes of electricity generating works on important agricultural land to which this clause applies, the consent authority must consider the impacts on agricultural production having regard to:
 - A report prepared by the applicant addressing the assessment issues under Part 5 of the *Large Scale Solar Energy Guideline (August 2022)* prepared by the NSW Department of Planning and Environment.

In this clause important agricultural land means land classified as Land and Soils Class 1-4 and Biophysical Strategic Agricultural Land.

RP-2 LEP21/0002 - PLANNING PROPOSAL - LLOYD

Author: Matthew Yeomans
Executive: Fiona Hamilton

Summary:	<p>Planning Proposal LEP21/0002 seeks to amend the Wagga Wagga Local Environmental Plan 2010 to rezone four parcels of land from RU1 Primary Production to R1 General Residential and remove the minimum lot size on one R5 site from 2ha to 1ha.</p> <p>The Planning Proposal does not adequately consider potential groundwater and salinity impacts and is recommended for refusal.</p>
-----------------	--

Recommendation

That Council:

- a receive and note the report
- b refuse Planning Proposal LEP21/0002
- c notify the applicant of the decision in accordance with the *Environmental Planning and Assessment Regulation 2021*

Report

Applicant:	James Laycock (Blueprint Planning) on behalf of: Peter Fitzpatrick – Property Director, Catholic Diocese Wagga Wagga
Landowner:	Trustees Of the Roman Catholic Church
Subject land:	<p>The Planning Proposal applies to five land areas that are located within the Lloyd and Springvale as described below and identified in Figure 1:</p> <ul style="list-style-type: none"> • Part Lot 1044 DP1313395 • Part Lot 1043 DP1313395 • Part Lot 8989 DP1262050

The proposal

Planning Proposal LEP21/0002 seeks to amend the Wagga Wagga Local Environmental Plan 2010 to achieve the following:

- Rezone four parcels within Part Lot 1044 DP1313395 and Part Lot 8989 DP1262050 (total 9.55 hectares) from RU1 Primary Production to R1 General Residential and remove the minimum lot size.
- Amend Part Lot 1043 DP1313395 (1.72 hectares), currently zoned R5 Large Lot Residential, to reduce the minimum lot size from 2ha to 1ha.

Site and context

The Planning Proposal applies to five land areas that are located within the Lloyd and Springvale suburbs, south of Wagga Wagga, as identified in Figure 1.



Figure 1 – Subject land (shaded green), proposed for amendment.



Figure 2 – Lloyd suburb boundary.

Four of these land areas are within and one land parcel is adjacent to the 'Lloyd Urban Release Area' (see Figure 2) which is an existing growth area of Wagga Wagga that has been developing gradually over the past 15 years.

Further development in this area is dependent on groundwater and salinity impacts which can only be determined once the reassessment threshold is met based on the Lloyd Salinity

Background

The 'Lloyd Urban Release Area' is in a 'recharge' area which means that the management of groundwater is critical for ensuring downstream 'discharge' areas are not adversely impacted by urban salinity (i.e. rising groundwater).

When Lloyd was first rezoned a range of mitigation strategies and an overarching management framework were implemented to reduce the amount of water entering the aquifers and prevent increased salinity in downstream urban discharge areas in Turvey Park and Central Wagga Wagga. This framework is set out in Section 15 of the *Wagga Wagga Development Control Plan 2010*.

Lloyd is located in the western groundwater catchment which is located at a higher elevation therefore acting as a recharge zone where water infiltrates the soil, while lower areas in the catchment are discharge zones (such as Turvey Park and Calvary Hospital precinct), where groundwater rises or seeps to the surface which can cause urban salinity to occur.

When recharge occurs at a natural rate, salinity is not an issue; however, excessive recharge raises groundwater levels, bringing salts close to the surface and can cause extensive damage to vegetation and structures otherwise known as 'urban salinity'.

The original salinity assessments undertaken for the rezoning of Lloyd in 2009-10 were undertaken by E.A Systems Pty Ltd. The EA Systems Report was commissioned to undertake a '*scientifically defensible investigation to determine the risk to urban salinity associated with the proposed development of Lloyd; and should it be deemed feasible, recommend the conditions upon which approval to progress should be based.*'.

The Report sets out the criteria for determining when re-assessment of groundwater impacts (associated with further rezoning of land) should occur is set out in Section 1.2 of that report.

Section 1.2 states that "*E.A. Systems recommends a re-assessment of predicted recharge be undertaken when 75% of the land area indicated safe for development ('blue' area identified in Figure 3 below) in Lloyd Master Plan Stage 2... has been occupied.*"

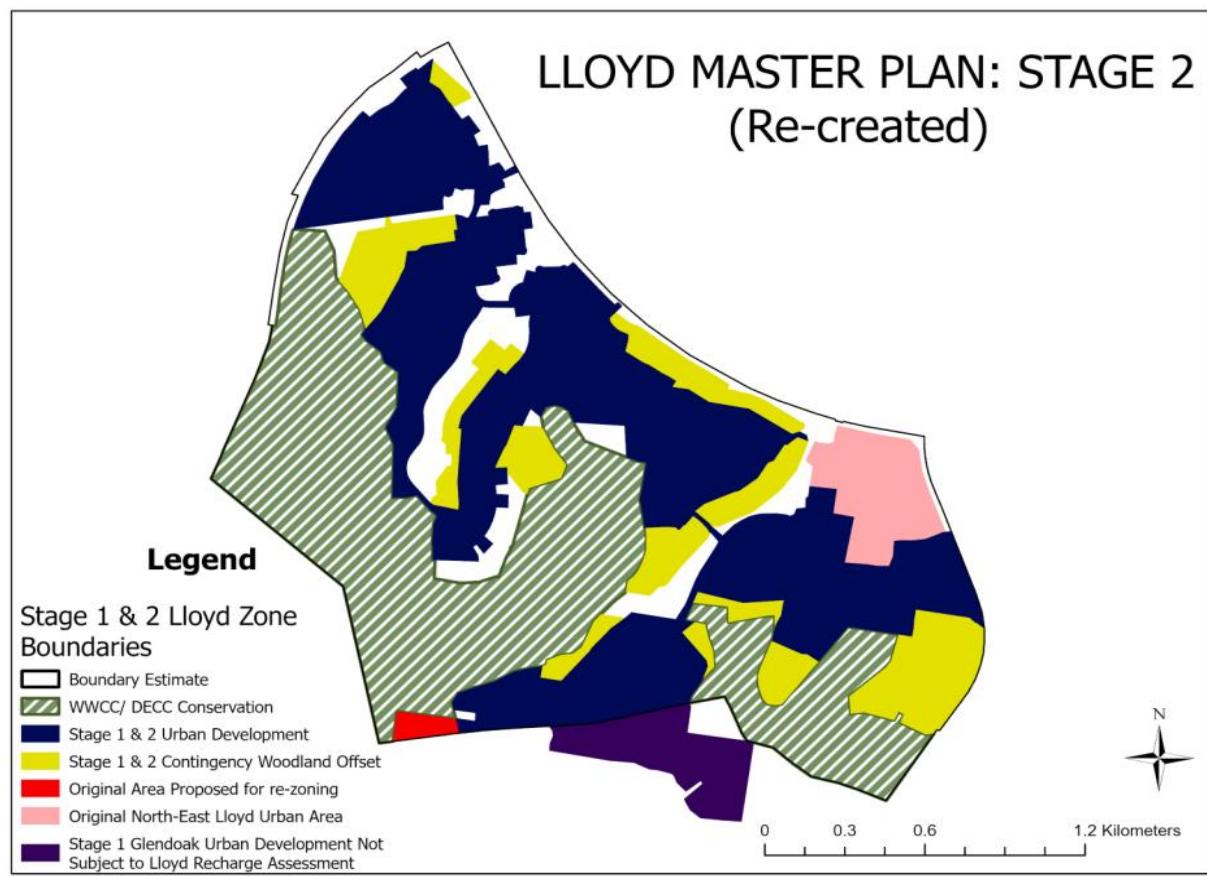


Figure 3 – Current staging and land availability for development.

Following the initial rezoning of Lloyd in 2010 which released stages one (1) and two (2) with these areas being zoned *R1 General Residential* under the WWLEP 2010, refer to Figure 4 below.

However, stages three (3) and four (4) remain zoned *RU1 Primary Production* (identified as 'Contingency Woodland Offset' – as per Figure 3 above) under the LEP to act as an urban holding zone until the reassessment process proves that recharge has been successfully controlled.

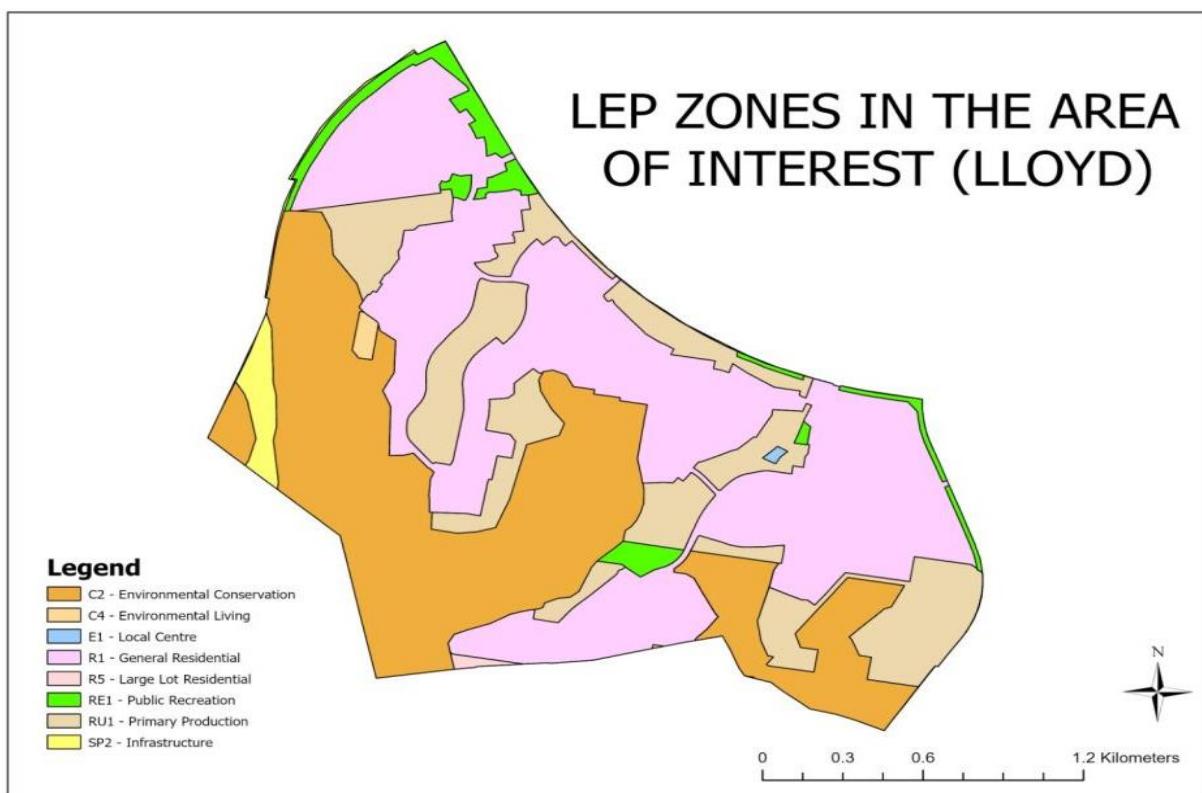


Figure 4 – Current zoning

Current analysis (attached) has determined that only 33-36% of 'Stage 2' has been developed, equating to a shortfall of approximately 743 dwellings.

Rezoning land ahead of this threshold poses significant risk of detrimental groundwater impacts that cannot be reliably assessed until further housing development occurs.

Key considerations

1. Groundwater and Salinity Impacts

The Planning Proposal does not adequately consider potential groundwater and salinity impacts. The Planning Proposal fails to meet the reassessment thresholds set out in the '*Salinity risk reassessment process and criteria for the Lloyd residential subdivision*' prepared by EA Systems which are embedded within the *Wagga Wagga Development Control Plan 2010*.

The EA Systems Report sets the criteria for determining when re-assessment should occur. Which states that "... re-assessment of predicted recharge be undertaken when 75% of the land area indicated safe for development ('blue' area) in Lloyd Master Plan Stage 2... has been occupied."

This position is supported by independent advice received from:

- AGE Consultants dated 11 January 2024,
- Department of Climate Change, Energy, Environment and Water (DCCEEW) dated 23 May 2025 and 11 April 2024,
- Department of Planning and Environment – (DPE – Water) dated 30 November 2023.

2. Strategic Planning Framework

The Council assessment report (attached) concludes that the Planning Proposal does not meet the requirements of section 3.33 of the *Environmental Planning & Assessment Act 1979* as it is generally inconsistent with:

- *Murray Riverina Regional Plan 2041*
- *Wagga Wagga Local Strategic Planning Statement 2040*
- *Wagga Wagga Community Strategic Plan 2050*

The Planning Proposal has not adequately addressed the following Ministerial Directions of the *Environmental Planning & Assessment Act 1979*:

- Direction 1.1 (Implementation of Regional Plans),
- Direction 4.1 (Flooding),
- Direction 4.3 (Bushfire),
- Direction 4.4 (Remediation of Contaminated Land)

Primarily, the draft Planning Proposal is not supported as it does not adequately consider potential groundwater and salinity impacts and reassessment thresholds set out in the Wagga Wagga Development Control Plan 2010.

Based on the above the draft Planning Proposal does not demonstrate 'strategic merit', or 'site-specific merit' as defined within the *Local Environmental Plan Making Guideline* (August 2023) and is recommended for refusal.

Financial Implications

The applicant was charged \$23,000 for a Major LEP Amendment - Lodgement of the Application and \$23,000 for a Major LEP Amendment - Preparation of the LEP which was paid 9/11/2021 as per Council's Fees and Charges for a Complex LEP Application.

Policy and Legislation

Environmental Planning and Assessment Act 1979
Wagga Wagga Local Environmental Plan 2010
Wagga Wagga Local Strategic Planning Statement – Wagga Wagga 2040

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

The applicant may appeal Council's refusal to the NSW Department of Planning, Housing, and Industry. If an appeal was successful and the land was rezoned the likely exacerbation of salinity would result in a potential increased cost to the community in managing urban salinity.

Consultation

As part of the planning proposal assessment consultation was undertaken internally with the Development Assessment and Environment teams.

Council staff also consulted with the Department of Planning, Housing and Infrastructure (DPHI), Department of Climate Change, Energy, Environment and Water (DCCEEW) and the Department's Groundwater Management & Science Team.

Attachments

1. LEP21/0002 - Council Assessment Report - Provided under separate cover

2. LEP21/0002 - Development Analysis and Assumptions - Provided under separate cover

3. LEP21/0002 - Planning Proposal Application Package - Provided under separate cover

4. LEP21/0002 - Subdivision Groundwater Recharge Assessment - Provided under separate cover

5. LEP21/0002 - AGE Consultants - Independent groundwater salinity assessment - Provided under separate cover

6. LEP21/0002 - Advice - DPE Water - Provided under separate cover

7. LEP21/0002 - Advice - DCCEEW - Provided under separate cover

8. LEP21/0002 - Advice - DCCEEW - Provided under separate cover


RP-3 PROGRESS REPORT - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE

Author: Peter Thompson

Summary: The purpose of this report is to progress the Council resolution in response to the Notice of Motion resolved at the 13 October 2025 Council Meeting regarding the establishment of the Wagga Wagga Airport Special Purpose Committee and to provide an updated Terms of Reference and implementation plan for Council's consideration.

Recommendation

That Council:

- a receive and note this report
- b adopt the updated Terms of Reference for the Wagga Wagga Airport Special Purpose Committee as attached to this report
- c appoint three Councillor representatives to the Committee
- d approve the commencement of an Expression of Interest process seeking up to five external members with expertise in aviation, infrastructure, regional development, or community leadership

Report

Background

Council on the motion of Councillors R Foley and T Koschel resolved (25/317) to:

- a *receive a report within two weeks setting out the process to implement a Wagga Wagga Airport Special Purpose Committee*
- b *establish the Committee pursuant to Sections 355 of the Local Government Act 1993 (NSW)*
- c *adopt the Terms of Reference for the Committee as set out in the body of the report*
- d *prioritise the establishment of this Committee with the intent to have the first meeting before the end of the 2025 calendar year*
- e *determine that the Committee shall operate for a maximum period ending 1 July 2026, unless extended by resolution of Council*
- f *direct that any correspondence received in relation to the Airport is to be referred through the Committee for consideration and advice to Council*

The Airport is a strategic regional asset, servicing aviation operations, health transfers, business connectivity, emergency movements and Defence-related activity. Existing operational engagement with Defence and project stakeholders is continuing and Council's establishment of a formal oversight structure now requires governance alignment to ensure the Committee can function lawfully.

In activating a Section 355 Committee, several technical governance clarifications are required to ensure compliance with Council's Code of Meeting Practice, the Model Code of Conduct and standard committee structures used at Council.

Terms of Reference

To operationalise the Committee as intended by Council, the Terms of Reference have been updated and presented in Council's standard format and design to ensure consistency with other Section 355 Committees.

The key changes and clarifications applied are outlined below:

Section	Issue Identified	Update Applied
Authority	References to Sections 360 and 362 of the Local Government Act 1993 were incorrect – only Section 355 is relevant to committee establishment.	Legislative reference corrected to Section 355 only.
Membership	The previous Terms of Reference were ambiguous regarding voting rights and listed several Council staff positions as members, creating uncertainty about the balance between elected representatives, community members and staff participation.	Updated to establish a core membership model comprising the Mayor, three Councillors, up to five community members, and the General. Other Council staff may attend by invitation to provide technical or specialist advice but are not members of the Committee. Only core members are counted for quorum purposes.
Quorum	The previous Terms of Reference defined quorum as a “majority of voting members,” but voting categories were unclear.	Revised to specify that a quorum comprises a majority of the appointed core members of the Committee. This ensures balanced participation between Councillors and community representatives while maintaining Council oversight.
Conflict of Interest	Clause permitted conflicted members to remain present after declaring an interest – inconsistent with Council's Code of Conduct.	Updated to require any member who declares a pecuniary or significant non-pecuniary conflict to leave the meeting for that item, in accordance with the Code of Conduct.
Observers (MPs)	MPs were previously listed within membership, blurring their formal role and implying decision-making power.	Clarified that MPs or their delegates may be invited as observers only, with no voting or quorum status.
Reporting	The Terms of Reference required a “Final Report by	Updated to require regular reporting to Council following

Section	Issue Identified	Update Applied
	18 May 2026," an arbitrary deadline not aligned to operational milestones.	each meeting and a final summary report prior to dissolution.
Correspondence (Resolution 25/317 f)	The resolution directs that all airport correspondence be referred through the Committee, which could delay operational communications with Defence and NSW Ambulance.	Clarified that correspondence will be tabled through the Committee for visibility, while operational engagement continues under existing delegations to avoid disruption.
Terms of Office	The previous clause did not specify when member appointments would expire.	Updated to align with POL117 - Appointment of Organisation, Community and Individual Citizen Members to Council Committees, confirming that all member terms conclude upon Committee dissolution or at the next local government election.
Formatting and Consistency	The previous Terms of Reference did not align with Council's current corporate template or style conventions.	Re-formatted into Council's standard Terms of Reference design and numbering structure, ensuring consistency across Section 355 Committees.

Appointment of Core Members

Council is requested to appoint three Councillor representatives in accordance with the updated Terms of Reference.

It is proposed that an Expression of Interest process be initiated to identify up to five external members with expertise in aviation, infrastructure, regional development or community leadership. A shortlisting and recommendation report will be brought back to Council for appointment following the process outlined in [POL 117 – Appointment of Organisation, Community and Individual Citizen Members to Council Committees Policy](#).

These processes will establish the core membership of the Committee.

Proposed Timeline

Council will endeavour to coordinate and convene the first meeting of the Wagga Wagga Airport Special Purpose Committee before the end of the 2025 calendar year. This timeframe allows sufficient opportunity for the appointment of Councillor representatives, the completion of the Expression of Interest process for community members and the finalisation of any administrative and governance arrangements required to support the Committee's operation. The ongoing meeting frequency and scheduling will be determined by the Committee at its inaugural session, in consultation with Council staff.

Financial Implications

Implementation and coordination of the Committee will be managed within existing staff resources. No additional budget allocation is required at this stage.

Policy and Legislation

NSW Local Government Act – Section 355

Council Policy POL117 – Appointment of Organisation, Community and Individual Citizen Members to Council Committees

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical regional transport facilities.

Risk Management Issues for Council

In addition to procedural and governance risks, there is a strategic risk that if Council is not actively engaged in ongoing negotiations and oversight, external decision-makers could progress lease or operational arrangements without alignment to community priorities.

The Wagga Wagga Airport currently operates on a community-benefit, non-commercial model, delivering essential services including emergency health transfers, general aviation, Defence support, and education-related travel.

If operational control or strategic direction were to shift towards a purely commercial operating model, future decisions may not prioritise regional health access, community affordability, emergency services or aviation training functions.

Establishing a dedicated Committee ensures Council maintains structured oversight and advice during this critical decision period, protecting the community-interest focus of airport operations.

Internal / External Consultation

Expressions of Interest for community members will be advertised for a two-week period to support the intent for the Committee to meet before the end of the calendar year.

Consultation will occur with Councillors, relevant staff and external stakeholders during implementation of the Committee and the appointment process for community representatives.

	Mail	Traditional Media	Community Engagement	Digital
Rates notices insert				
Direct mail				
Letterbox drop				
Council news	<input checked="" type="checkbox"/>			
Media release	<input checked="" type="checkbox"/>			
Media opportunity				
TV/radio advertising				
One-on-one meeting(s)				
Community meeting(s)				
Stakeholder workshop(s)				
Drop-in session(s)				
Survey/feedback form(s)				
Have your Say	<input checked="" type="checkbox"/>			
Email newsletter				
Social media	<input checked="" type="checkbox"/>			
Website	<input checked="" type="checkbox"/>			

Attachments

- 1  Wagga Wagga Airport Special Purpose Committee - Updated Terms of Reference

Wagga Wagga Airport Special Purpose Committee

Terms of Reference



Civic Centre cnr Baylis & Morrow sts
Wagga Wagga NSW 2650 (PO Box 20)
P 1300 292 442
E council@wagga.nsw.gov.au
wagga.nsw.gov.au

1. Status and Name

The Committee shall be known as the "Wagga Wagga Airport Special Purpose Committee" (hereinafter referred to as "the Committee").

This Committee is a Committee of Wagga Wagga City Council (hereinafter referred to as "the Council") pursuant to Section 355 of the Local Government Act 1993 (NSW).

2. Established

The Committee was established by Council resolution 25/317 on 13 October 2025.

3. Purpose, Objectives and Operational Support

The Committee is established to provide structured oversight, expert advice and community engagement in relation to governance, lease negotiations, capital works planning and the strategic options for the future of Wagga Wagga City Airport.

The objectives of the Committee are to:

- Examine and make recommendations on compliance capital works and long-term redevelopment options.
- Provide advice to the elected Council body on lease negotiations with the Commonwealth Department of Defence and other stakeholders.
- Engage with airlines, freight operators, emergency services, Defence, and relevant government agencies in relation to strategic planning matters.
- Provide advice to the elected Council body in relation to the engagement of independent aviation consultants or project specialists to support decision-making.
- Consider all strategic options for the Airport, including retention, lease, partnerships, or divestment.
- Ensure decisions are transparent, evidence-based, and in the best interests of the community.

The committee is advisory and is not responsible for any operational matters in relation to the Airport.



4. Membership

The committee shall have a maximum of 12 members, with core membership of the Committee comprising of the following:

- The Mayor
- Three Councillors
- Up to five community members with expertise in aviation, infrastructure, regional development, or community leadership.
- The General Manager or their delegate as required

Additional Council staff may attend by invitation to provide specialist or technical advice but are not members of the Committee.

Selection of Members of the Committee

The Independent members, Organisation, Community and Interest Groups are appointed in accordance with the process detailed in Council's policy entitled "Appointment of Organisation, Community and Individual Citizen Members to Council Committees".

The Committee at its discretion, may co-opt additional members from time to time (referred to as co-opted members) to provide specialist advice or assistance in the Committee's deliberations of any matter, but such co-opted members shall serve on the Committee only for the period of time required by the Committee and will not, whilst serving as a co-opted member, have any voting rights.

The Committee may:

- Invite observers, citizens or other representatives to attend meetings of the Committee for the purpose of clarifying any matters under consideration by the Committee.
- From time to time, invite people to attend meetings of the Committee to make representations or provide expert advice on matters of interest to and under consideration by the Committee provided that such invited persons shall not have any voting rights.

5. Authorities

- The Committee is appointed under Section 355 of the Local Government Act 1993 (NSW) and these Terms of Reference.
- The Committee is an advisory body established under Section 355 of the Local Government Act 1993 (NSW).
- It does not have decision-making powers but may make formal recommendations to Council.
- Council retains full authority to determine all final outcomes.
- Any authorities conferred upon the Committee under these Terms of Reference may be varied or revoked by resolution of the Council at any time.

6. Terms of Office

- The Committee will automatically dissolve on 1 July 2026, unless extended by resolution of Council. Extension beyond this date may only occur by formal Council resolution.
- Council may dissolve the Committee at any time by resolution. The Committee and its members will otherwise operate in accordance with Council Policy POL117 – Appointment of Organisation, Community and Individual Citizen Members to Council Committees.

7. Vacation of Office

The office of an elected, appointed or representative member of the Committee shall become vacant upon:

- the dissolution of the Committee; or
- the next ordinary local government general election, whichever occurs first.
- At that time, all member appointments will lapse unless reappointed by Council resolution.

8. Chairperson and Deputy Chairperson

- The Committee shall, at its first meeting following appointment, elect one of its voting members to be Chairperson of the Committee and one of its voting members to be Deputy Chairperson.
- The Deputy Chairperson shall act in the absence of the Chairperson.

9. Quorum

- A quorum shall comprise a majority of the appointed core members of the Committee (including any combination of Councillors and community members). Meetings can be held in person or by video conference.
- Should a quorum not be present at the start of, or during, any meeting, the members present may decide that the Agenda items continue to be discussed, however any agreement or decision so made shall be recorded in the Minutes as "No quorum - decision of the members present", and not as a recommendation of the Committee.
- The names of the Committee members present, whenever a quorum is not present, shall be recorded in the Committee minutes, and the reason as to why a quorum was not present.

10. Meetings

- The Committee shall meet at least once every two months, or as required to meet deadlines for lease and capital works considerations.
- Attendance at meetings may be in person or remote via video conference at the discretion of the committee.
- Committee meetings will not normally be open to the general community; however the Committee may invite members of the community to attend meetings as observers or to provide relevant information as required.

11. Notice of Meetings and Agenda/Business Paper

- A Notice of, and an Agenda and Business Papers for, every meeting of the Committee shall be forwarded at least three (3) working days prior to the date of the meeting to:
 - Each member of the Committee both voting and non-voting
 - The Mayor and all Councillors
 - Council's General Manager and Directors
- Items submitted for inclusion on the agenda by any of the Committee members or representatives are to be lodged with the Committee's nominated secretary a minimum of two (2) weeks prior to the meeting to allow time to prepare information and/or report on the matter.
- Provision will be made on each agenda for General Business to be raised at each meeting.

12. Conduct of Proceedings

- Proceedings at all meetings shall be conducted in accordance with the provisions of Council's Code of Meeting Practice applicable to meetings of committees of Council. This includes disclosures of pecuniary and non-pecuniary conflicts of interest.
- The Committee may determine other procedures for conduct of meetings so long as they are not inconsistent with this Constitution.
- Committee Members will be required to comply with the Council's Code of Conduct

13. Minutes

- Minutes from each meeting shall be made containing details of all matters considered and the Committee recommendations formulated.
- Within one (1) week of the meeting, a copy of the minutes is to be circulated to all members of the Committee and the Council.
- The Minutes and recommendations of the Committee will be submitted to a meeting of the Council before the next meeting of the Committee.
- The Minutes of all meeting shall record the names of:
 - All voting members present
 - All non-voting members present
 - Any co-opted, or invited non-voting people who attend the meeting
- The Minutes must be prepared in accordance with the Council's Code of Meeting Practice.

14. Reporting and Correspondence

- The Agenda for meetings shall include:
 - Acknowledgement of Country
 - The Minutes of any previous meeting for confirmation as to accuracy of the proceedings and decisions of the meeting
 - Reports from Council officers on matters; and



- any correspondence received in relation to the Airport
- The agenda shall not include any business which is, or the implementation of the business would be, unlawful.
- Any correspondence relevant to an item on the Agenda under the Committee's consideration may be included in the Agenda and Business Papers provided it is provided to the Committee with the Agenda and Business Papers.
- The Chairperson shall determine whether any correspondence tabled otherwise than in accordance with Clause 16(3) is to be considered by the Committee and then require a motion confirming the urgency of the item tabled.
- Any report, correspondence or material tabled and accepted at the meeting, which was not included in the agenda, must be recorded in the Minutes of the meeting and annexed to the minutes when distributed.
- The Committee will provide periodic reports and recommendations to Council through the General Manager, including a summary report prior to its dissolution.

15. Disclosure of Interests

- The first item on the agenda of all Committee meetings (after apologies and requests for leave of absence) shall be the declaring of any pecuniary interests or other conflicts of interest.
- All Committee members must comply with the Local Government Act 1993 (NSW), the Model Code of Conduct for Local Councils in NSW and Council's Code of Conduct in declaring and managing conflicts of interest.
- A member of the Committee shall not take part in the discussion of any matter in which that member or a relative of that member has, personally or by their partner, any pecuniary interest. Such interest shall be declared to the meeting at the earliest opportunity.
- When declaring a pecuniary or non-pecuniary conflict of interest at a meeting, the member, adviser, staff member or delegate must ensure that:
 - the declaration contains sufficient detail to enable other Committee members to understand in general terms the connection of the person with the matter under consideration;
 - the declaration does not reveal sensitive information which is irrelevant to the matter before the Committee;
 - the declaration does not reveal information that may unnecessarily damage the reputation of any person with whom the member is associated; and
 - the declaration does not unnecessarily prejudice any sensitive commercial or legal situation.
- After declaring a pecuniary or significant non-pecuniary conflict of interest, the member must leave the meeting while the matter is being considered and must not be present during deliberation or voting on that matter.
- All declarations of interest made at a meeting of the Committee must be recorded in the minutes of the meeting.

16. Dissolution

The Committee may be dissolved by a resolution of Council at any time.



RP-4 RESPONSE TO NOTICE OF MOTION - KHAKI WEED**Author:** Carly Hood**Executive:** Janice Summerhayes**Summary:**

This report is in response to the August 25 Notice of Motion related to local eradication of the widespread khaki weed (*Alternanthera pungens*). While full eradication is not considered feasible, the report outlines management actions that can help to reduce populations, minimise spread and protect high-value areas.

Recommendation

That Council

- a receive and note the report
- b approve the budget variations as detailed in the Financial Implications section of the report

Report

Council at its meeting of 25 August 2025 resolved on the Motion of R Foley and J McKinnon (25/263) as follows:

That Council:

- a *recognises the current outbreak of Khaki Weed across Council-owned public lands and recreational areas within the LGA as a rapidly expanding and urgent biosecurity threat requiring immediate action*
- b *notes that under the Biosecurity Act 2015 (NSW), Council has a General Biosecurity Duty (section 22) to take all reasonable and practical measures to minimise the risk of the weed spreading on land under its control, and that failure to act may constitute a breach of this duty, exposing Council to regulatory enforcement action and reputational damage*
- c *strongly encourages all residents and businesses to take prompt Khaki Weed control action on private property to prevent reinfestation*
- d *requests a report be provided in October that outlines;*
 - i. *Council's current program/plan and operational budget to address Khaki Weed on Council-owned land and recreational areas*
 - ii. *any additional targeted programming that could take place, including additional budget requirements; and*
 - iii. *details of an immediate public awareness campaign.*
- e *request a report be provided by the end of the 2025 calendar year, that outlines Council's overarching approach to the management of invasive animal and weed species across the organisation, including;*
 - i. *existing or proposed plans, strategies or policies*
 - ii. *workforce capacity and resourcing (e.g. Weed Officers) and any issues encountered in these roles*
 - iii. *processes and practices for identification, containment and treatment on road easements, Crown land and other Council-managed lands*
 - iv. *processes for emergency management situations, or assistance to other agencies in emergencies*

- v. training available to field staff
- vi. collaboration and community engagement activities
- vii. education and knowledge-building for residents, landowners and stakeholders; and
- viii. methods to measure, monitor and evaluate progress or improvement in biosecurity outcomes

This report is in response to parts a,b,c and d of the above resolution. Part e will be subject to an additional report in December.

Weed prioritisation in NSW

Weeds are a major threat to our natural environment and our economy. The NSW Government estimates that invasive weeds cost our agricultural industry around \$1.8B a year in lost productivity and control costs. Weed and pest control in NSW is governed by the *Biosecurity Act 2015* and coordinated through strategic regional arrangements. Within NSW, there are three levels of priority given to weeds. This includes:

- State priority weeds
- Regional priority weeds
- Local priority weeds.

Within the State and Regional priorities, weed species are separated into four levels of control classes:

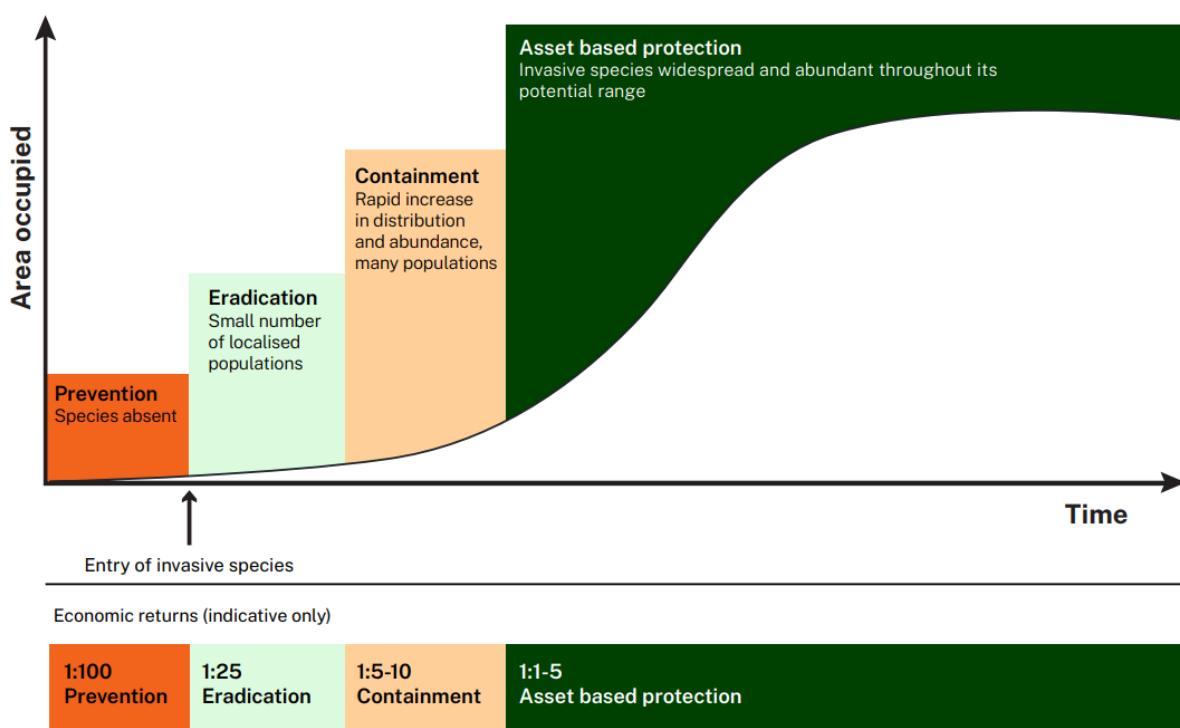
- Prevention
- Eradication
- Containment
- Management.

All listed weeds have undergone a thorough risk assessment process to determine their legal control status. This process includes understanding each weed's:

- Current distribution
- Potential distribution
- Capacity to spread
- Capacity to manage the weed (for both government and private land holders)
- Costs associated with managing the weed.

The weed invasion cost curve (shown below) is used in biosecurity management to describe how the economic and ecological costs of a weed invasion change over time and how these costs relate to the stage of invasion and management response. The cost of effectively controlling a weed species increases dramatically as the invasion progresses, while the likelihood of success decreases.

Governments and land managers use this model to justify funding for biosecurity and surveillance programs, and strategic prioritisation is given to the lower end of the curve as it represents better value for money.



Under the *Riverina Regional Strategic Weed Management Plan 2023–2027*, Khaki weed is listed as a 'Local priority' species of concern. More than 50 other species found on this list are common, widespread weed species such as Patterson's curse, Bathurst Burr and Privet. Being the lowest priority tier means these weeds do not have a specific control category but are governed instead by a 'general biosecurity duty'.

This means that all land managers should attempt to manage weeds to the extent that is 'reasonably practical'. As the local control authority, each Council has discretion as to how much emphasis they place on managing weed species considered to be a 'Local priority' weed. Because Khaki weed is considered widespread and abundant throughout NSW, it is not easily eradicated and requires long-term management. The economic return for asset protection and long-term management is quite low, as per the invasion cost curve.

Current actions to address Khaki weed

Council has two distinct teams that work in the weed control space. One is predominantly focused on Council's role as a regulatory body or 'local control authority' undertaking inspections on private properties, public reserves, waterways, saleyards, nurseries and other high-risk pathways. This team also undertakes targeted control works (which may be mechanical removal, spraying, burning or biocontrol) on State and Regional priority weeds. When resource availability allows, widespread weeds may also be targeted, depending on seasonal requirements. This includes spraying for Khaki weed at roadside rest-stops and high pedestrian traffic areas such as some bus stops and naturestrips that are known to have large infestations of Khaki weed.

To help minimise the transportation and spread of weeds, 'weed hygiene stations' have been installed in several places along the Wiradjuri Walking Trail to encourage users to clean their shoes and bike tyres of seeds to prevent the further spread of weeds.

In the general management of Council open spaces (parks, reserves, sportsgrounds, roadsides) Council has a team that undertakes routine spraying, targeting problem weeds in these areas to reduce impacts to neighbouring landholders, inconvenience to the public and to enhance the health and quality of the grassed areas. This spraying program includes the use of selective broadleaf herbicides, Khaki weed being one of many weeds that this selective spraying manages. This team has one full-time spray operator that undertakes the majority of weed control activities on council-managed land. Contractors are also used during busy peak times for weed spraying.

Between these two teams, over 10,000 hectares is managed with around \$550,000 spent annually for weed management on Council-managed land. In doing so, Council is fulfilling its 'general biosecurity duty' obligations.

Over the summer period, Council's spray operator and contractors are spraying for both Khaki and Cathead (*Tribulus terrestris*). This can be difficult to time perfectly, as the Khaki weed usually develops and seeds a few weeks prior to the Cathead. In the past, staff have prioritised Cathead control due to the spiny, hard fruit that can easily puncture tyres and be very painful to stand on. Common practice has been to hold off spraying until early December when the Cathead has germinated. Unfortunately, this can result in some Khaki seeding by the time all areas have been addressed.

Feasibility of eradicating Khaki weed

Council has an estimated 500ha or more of land that may be affected by Khaki weed. To eradicate the weed species, a long-term targeted weed-spraying program would need to be completed. This would require Council's spray operator and an additional three full-time contractors to undertake an intensive regime of spraying for a four-week period each November for at least 10 years to ensure its eradication.

To achieve eradication, a multi-phase application method is used over the four weeks. This includes a pre-emergent herbicide that inhibits the growth, development and maturation of undesirable plants and a post-emergent herbicide to capture any weeds that still emerge following the first application.

Resourcing constraints

The chemical cost for this is estimated at \$275,000 for pre-emergent and post-emergent chemicals and \$60,000 in labour costs, including council staff overtime and contractor costs for a four-week period. It should be noted that these figures are per year, acknowledging costs would decrease eventually as infestation decreases, however, labour and chemical prices will also increase each year, therefore the estimated cost for a 10-year eradication program is in the range of \$2.5 - \$3M. This figure is inclusive of the existing weed spray operator's salary as allocated in the recurrent annual budget.

The highly intensive weed spraying program within the four-week growing period would increase current staff workload with overtime required and fatigue management to be accounted for. This would also divert funds and labour from all other non-selective spraying of sound mounds, active travel paths and edges and prevent work on other widespread weeds including Blackberry, St. John's Wort, Silverleaf Nightshade and Bathurst Burr that are also generally sprayed during this season.

Council routinely uses regional contractors to assist with weed control, but these also have constraints with increased seasonal workload and availability.

Feasibility of targeted control for Khaki weed

Given the high level of financial and labour resourcing required to eradicate Khaki weed, staff recommend a more measured approach. A smaller-scale spraying program within 50ha of known affected areas and high-traffic pathways, such as public reserves in Glenfield Park, Rawling Park, Settlers Village, Emblem Park and Wiradjuri Reserve would be more realistic and achievable. This would require the existing Council spray operator and support from one full-time contractor during the four-week period.

The targeted method would still consist of multiple years of application of the pre- and post-emergent herbicide use, but over the smaller 50ha area. This is estimated at \$27,500 for pre-emergent and post-emergent chemicals and \$15,000 in labour costs for staff overtime and contractor labour. This figure is inclusive of the existing weed spray operator's salary as allocated in the recurrent annual budget, as detailed in the finance section of this report.

It should be noted that these figures are per financial year, acknowledging costs would decrease as infestation decreases, however labour and chemical prices will increase each year. Where possible, other weeds that are co-located and have the same control window and treatment method would of course be targeted at the same time, but some other areas or weed types may still be missed during this period.

Public awareness and education

Council staff conduct various activities throughout the year to engage with the community and provide education and advice on weeds. This includes:

- One-on-one discussions with landholders during private property inspections
- Having a permanent stall at the Henty Machinery Field Days
- Partnering with the Agile Mobile Library locations on village visits
- Attending with One Tree for Me events and National Tree Day to support the community with advice on weed identification and control options
- Use of Council's social media pages, Council News, Sustainable Wagga eNewsletter, and community notice boards to promote weed identification, control and weed hygiene stations.

These extension activities are broadly based and do not tend to target a specific weed. Council staff propose running an additional awareness campaign to assist with the identification of khaki weed and encourage the community to control it on their land in addition to the work Council is undertaking to manage khaki weed on its own land. This could be scheduled to coincide with the start of the growing season for Khaki weed at the start of November and be accommodated within current budgets.

Poor machinery and equipment hygiene is one of the main ways weeds spread, therefore Council staff also propose to develop an updated awareness campaign focused on improving hygiene practices of machinery and equipment such as mowers and excavators, to reduce the spread of weed materials. This information would be targeted at both Council operations and other entities that undertake activities in the road reserve such as Essential Energy, Riverina Water, Transgrid and other works contractors.

There is also an opportunity install up to eight additional 'weed hygiene stations' across the city at locations such as Rawlings Park, Silvalite Reserve, Lake Albert and other

high traffic areas along the Wiradjuri walking trail. These stations provide both an educational element and a practical means of encouraging users to clean their shoes and bike tyres of seeds to prevent the further spread of weeds. This activity is estimated at a one-off cost of \$18,000 (\$2,250 per station, including signage) and as detailed in the finance section of this report.

Financial Implications

The recommended option consists of completing the targeted Khaki weed control on 50ha of Council-managed land, costing approximately \$42,500 per annum. Utilising existing budgets for spray operations, the proposed targeted method would require an additional \$10,000 per financial year to be spent on additional chemical, labour and contractor costs.

The proposed annual increase of \$10,000 can be funded through the 'Parks Operations' overall 2025/26 cost centre initially and allocated for the remainder of the LTFP during the 2026/27 budget process.

The eight additional weed hygiene stations have an estimated cost of \$18,000. This would be a one-off capital request considered as part of the 2026/27 budget process with installation to occur in 2026/27 financial year if successful.

Policy and Legislation

- NSW Biosecurity Act 2015
- Riverina Regional Strategic Weed Management Plan 2023-2027

Link to Strategic Plan

Sustainable

Protect and manage biodiversity

Manage the biodiversity of our natural landscapes and provide education to support the conservation of our environment for future generations.

Risk Management Issues for Council

Although Council currently satisfies its general biosecurity duty, if it does choose to allocate additional resources to control Khaki, it could create an expectation that Council will also provide the same budget and resources to other general biosecurity duty weeds, or alternatively, the perception that Council is ignoring other priority weeds in favour of its focus on Khaki weed.

Internal / External Consultation

Cross-directorate internal consultation has occurred with Infrastructure, Parks Operations and Finance to develop this report.

Attachments

1. Riverina Regional Strategic Weed Management Plan 2023-2027 - Provided under separate cover.


RP-5 DA25/0389 - MULTI DWELLING HOUSING 3 X 3 BEDROOM DWELLINGS - 34 KINGSFORD SMITH ROAD (LOT 46 DP1299712)

Author: Emma Molloy
General Manager: Peter Thompson

Summary: The report is for a development application and is presented to Council for determination. The application has been referred to Council under Section 1.10 of the Wagga Wagga Development Control Plan 2010 (DCP) as the application is for multi dwelling housing and seeks to vary a numerical control by more than 10%. The details of the variation and justification are contained within the attached Section 4.15 Assessment Report.

Recommendation

That Council approve DA25/0389 for Multi dwelling Housing 3 x 3 bedroom dwellings at 34 Kingsford Smith Road, Boorooma NSW 2650 (Lot 46 DP1299712) subject to the conditions outlined in the Section 4.15 Assessment Report.

Development Application Details

Applicant	Matt Jenkins Builder Pty Ltd
Owner	Mr Michael Francis Mazzocchi & Briony Lee Mazzocchi
Development Cost	\$1,516,870.00
Development Description	Multi Dwelling Housing 3 x 3-bedroom Dwellings

Report

Site Location



The subject land is legally known as Lot 46 DP1299712 located at 34 Kingsford Smith Road, Boorooma. The subject site is located on the northern side of Cuthbert Court, on the corner of Cuthbert Court and Kingsford Smith Road. The lot is regular in shape and has an area of 1130m². The site has a fall of 4.5 metres west to east. The surrounding locality is within a developing residential area characterised by low density residential development.

Assessment

The applicant seeks consent to construct Multi dwelling housing comprising of 3 x 3-bedroom dwellings. The development will comprise of:

- 3 x 3 bedroom dwellings with ensuite, main bathroom, open plan living, kitchen and dining, lounge room with attached single garage; and alfresco.
- Retaining walls comprising of:
 - a maximum height of 1.5 metres along the northern boundary to retain a site cut.
 - a 900mm retaining wall along the eastern boundary to retain fill.
 - 1.2 metre high retaining walls along the western boundary and along the western elevation of each dwelling to retain a site cut.



- The subject site is within the R1 General Residential zone under the provision of WWLEP2010 multi dwelling housing is permitted with consent.
- The development seeks a variation to C1 9.3.2 in regard to the maximum allowable site cover. Multi dwelling housing must have a maximum site cover of 40% within the R1 General Residential zone. The development proposes 49%. The variation was justified by the applicant and is supported for the following reasons:
 - The design offers flexibility in the internal space to provide both secure storage through the inclusion of a single garage and an additional living area which functions as a multi-use space that can accommodate the changing needs of residents over time.
 - Multi-dwelling developments typically have a lower site coverage to accommodate vehicle manoeuvring areas and shared driveways. This development differs in that each dwelling is provided with direct access from Cuthbert Court, similar to a single dwelling.
 - This design outcome enables a greater provision of private open space compared to a typical multi-dwelling housing development and the development being consistent with the future character of the area by appearing from the street as three single dwellings.
- The proposed development other than the variation discussed above generally complies with the provisions of the WWLEP2010 and the WWDCP2010.
- One submission was received during the notification period in regard to future character and community cohesion and is addressed in detail within the attached s4.15 assessment report.
- The development is considered to be in the public interest as it directly responds to housing demand and aligns with the strategic objectives of both state and local planning frameworks. It provides a greater diversity of housing options, catering to households of different sizes, incomes, and life stages, thereby supporting social inclusion and housing choice within the community.

Reasons for Approval

- The application is for a Multi dwelling housing comprising of 3 x 3 bedroom units in the R1- General Residential Zone which is permitted with consent.
- The development complies with the requirements of the Environmental Planning and Assessment Act 1979 and will not compromise the outcomes sought for the Wagga Wagga Local Environmental Plan 2010.
- An assessment of the application against the relevant sections of the Wagga Wagga Development Control Plan 2010 demonstrates that the proposed development will not cause any significant adverse impacts on the surrounding natural environment, built environment, infrastructure, community facilities or local character and amenity.

Financial Implications

N/A

Policy

Wagga Wagga Local Environmental Plan 2010
Wagga Wagga Development Control Plan 2010

Link to Strategic Plan

Growing

Increase housing supply and diversity

Implement initiatives to deliver an increase in housing supply and diversity of housing options to meet the needs of our community.

Risk Management Issues for Council

Approval of the application is not considered to raise risk management issues for Council as the proposed development is generally consistent LEP and DCP controls.

Internal / External Consultation

Full details of the consultation that was carried out as part of the development application assessment is contained in the attached s4.15 Report.

	Rates notices insert	Mail	Traditional Media	Community Engagement	Digital
Inform					
Consult		<input checked="" type="checkbox"/>			
Involve					
Collaborate					
Other methods (please list specific details below)					

Attachments

1.  DA25/0389 - SEE - Provided under separate cover
2.  DA25/0389 - Plans - Provided under separate cover
3.  DA25/0389 - Redacted Submission - Provided under separate cover
4.  DA25/0389 - s4.15 Report - Provided under separate cover

**RP-6 SOUTHERN GROWTH AREA ZONE 1 SECTION 7.11
CONTRIBUTIONS PLAN**

Author: Belinda Maclure
Executive: Fiona Hamilton

Summary:	<p>Council resolved on 24 March 2025 to develop a contributions plan addressing the infrastructure required to support development within the Southern Growth Area Zone 1 (resolution 25/0070) and to report this matter back to Council with the intent that the planning proposal and draft contributions plan are placed on public exhibition at the same time.</p> <p>The Planning Proposal for Southern Growth Area Zone 1 (LEP24/0003) received Gateway Determination from the Department of Planning, Housing and Infrastructure on 21 August 2025 and a draft contributions plan for Southern Growth Area Zone 1 has now been drafted and is ready to proceed to public exhibition, subject to Council endorsement.</p> <p>The draft contributions plan for the Southern Growth Area Zone 1 will be publicly exhibited concurrently with the Planning Proposal this calendar year.</p>
-----------------	--

Recommendation

That Council:

- a endorse the draft Appendix H Southern Growth Area Zone 1 of the Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034 to be placed on public exhibition for a minimum period of 28 days and invite public submissions on the draft document.
- b receive a further report following the public exhibition and submission period:
 - i addressing any submission made in respect of the proposed document
 - ii proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period.

Report

Background

The draft Section 7.11 infrastructure contributions plan for Southern Growth Area (SGA) Zone 1 has been developed to support the SGA Zone 1 Planning Proposal (LEP24/0003).

It is anticipated that the development of SGA Zone 1 will enable approximately 2,900 new dwellings across 2,500 lots, accommodating a future population of 6,500 new residents.

The draft infrastructure contributions plan identifies the infrastructure required to support this development, including local open spaces, a district sporting field and community centre, an active travel network, and upgrades to Plumpton Road, Holbrook

Road, and Bourke Street. It also includes an amount to partially fund the cost of providing citywide infrastructure.

The draft Appendix H Southern Growth Area Zone 1 (Draft Appendix H) provides further detail on the SGA Zone 1 location, concept and the associated infrastructure items. Draft Appendix H should be read in conjunction with the Wagga Wagga Local Infrastructure Contributions Plan 2019-2034 (LICP). A copy of Draft Appendix H is attached for Council's consideration.

It is noted that the standard Section 64 Sewer and Stormwater contributions of the adjacent areas will be charged for development in SGA Zone 1 which will be subject to change in line with updates to the Sewer and Stormwater Development Services Plans.

The SGA Zone 1 Planning Proposal (LEP24/0003) was previously considered by Council at the Ordinary Council Meeting of the 24 March 2025. Council resolved that on receipt of the Gateway Determination that Council enact all the requirements of the Gateway Determination including public exhibition.

Preparation for the public exhibition of the planning proposal is currently underway and this report seeks endorsement of the draft contributions plan so that both matters can be publicly exhibited concurrently.

The Development Control Plan (DCP) for SGA Zone 1 will be reported to Council and exhibited separately from the Planning Proposal and contributions plan.

Proposed Infrastructure and Contributions

To support the SGA Zone 1 development, total infrastructure works included in Section 7.11 contributions are estimated at \$119.4million which is categorised as follows:

Category	Total Project Cost \$m	AIF Funding \$m	S7.11 Contribution Applied \$m
Roads	\$86.36	\$49.57	\$36.79
Plumpton Rd AIF Debt Servicing Costs	\$6.06		\$6.06
Active Travel	\$7.74		\$7.74
Playgrounds	\$2.03		\$2.03
Land Acquisition*	\$0.9		\$0.9
Major Park	\$11.58		\$11.58
Community Centre	\$4.75		\$4.75
Total	\$119.42	\$49.57	\$69.85

Table 1 – draft Infrastructure List for SGA Zone 1 by category.

This infrastructure list has been developed with input from key Council stakeholders. The delivery priorities for the infrastructure (refer to Figure H2 in Draft Appendix H) have been informed by the most current staging information provided by the developers involved in SGA Zone 1.

The land acquisition in Table 1 includes the acquisition of land for the Playgrounds, Major Park and Community Centre. An updated land valuation will be undertaken in line with the public exhibition to ensure that the land acquisition value reflects current market prices and provides the evidentiary basis for this cost to support the per-lot contribution rates. This is in line with DPHI guidance, which underscores the need for transparency and accountability in the contributions system.

The infrastructure list includes the component of Plumpton Road upgrades that is intrinsically linked to the delivery of housing in SGA Zone 1 and is not funded through the Accelerated Infrastructure Fund (AIF). As background on 29 May 2024, Council received \$70.79million in grant funding under the AIF, to deliver critical road and sewer infrastructure in both the Southern and Northern Growth Areas. The total cost of the Plumpton Road Upgrade is \$66.09million with \$49.57million or 75% funded through the AIF grant. The remaining \$16.5million (25%) is to be funded through S7.11 contributions.

The contributions also include the debt servicing costs associated with borrowing Council's co-contribution to the project.

The draft contribution plan is based on an estimated yield of 2,500 lots. This results in Section 7.11 infrastructure contributions of \$27,940 per lot for precinct-specific infrastructure.

Under the Environmental Planning and Assessment (Local Infrastructure Contributions) Direction 2012, Council must not impose a Section 7.11 contribution that exceeds \$20,000 per lot (or dwelling), unless the land is identified under Schedule 2 of the Direction, in which case the maximum is \$30,000 per lot (or dwelling).

Draft Appendix H includes Section 7.11 contributions which are over the standard cap of \$20,000. For this reason, an application has been made to the Minister for Planning, Housing and Infrastructure to have SGA Zone 1 designated as an area permitted to levy contributions up to the \$30,000 threshold, consistent with other designated urban release areas across NSW.

It is also expected that each lot developed will contribute a portion towards the 'Other Wagga Wagga' Section 7.11 contribution, which is applied to city wide infrastructure. Assuming the cap for SGA Zone 1 is lifted, an amount of \$2060 per lot will be applied, this will result in a total Section 7.11 contribution of \$30,000 per lot.

A breakdown of the contributions is provided in Table 2:

Total Infrastructure works for SGA Zone 1 to be recovered through S7.11 contributions	\$69,850,328
Estimated number of Lots in SGA Zone 1	2,500
Calculated Section 7.11 Contribution per lot for precinct specific required infrastructure	\$27,940
'Other Wagga Wagga' Section 7.11	\$2,060
Total Section 7.11 contribution per lot	\$30,000

Table 2 – Breakdown of draft s7.11 contribution per lot.

Financial Implications

If the proposed increase to the Section 7.11 cap is approved, contributions will be capped at \$30,000 per lot. As the cap will have been reached, annual indexation cannot be applied and contributions will not increase with CPI in subsequent years.

Even with the higher cap, the SGA Zone 1 Section 7.11 contribution does not include the full 'Other Wagga Wagga' contribution that applies to all other developments across the city. This means that developments within SGA Zone 1 will contribute a reduced amount (\$2,060 per lot compared with \$12,256 per lot indexed to 2025/26 dollars), resulting in a funding shortfall for citywide projects that provide shared benefits. This creates an equity and funding risk for Council and may impact the delivery of broader infrastructure supporting growth across the LGA.

Council's co-contribution for the AIF-funded Plumpton Road upgrade and associated financing costs are included in the draft Section 7.11 contributions in Appendix H. If the proposed contributions are not approved, there is currently no alternative funding source identified to deliver or service the project. This presents a financial and delivery risk for Council, potentially delaying critical infrastructure required to support the development and compromising alignment with AIF funding commitments.

When developing a Contributions plan, Council must give consideration both to the value of the infrastructure proposed and the underlying value of land on which the infrastructure will be constructed. Whilst an estimated value has been included in the draft contributions plan, in order to attribute an accurate value to land within the Southern Growth Area, Council staff will seek a valuation from a suitably qualified, independent valuer to ensure that the estimated market value is reflective of current market trends. Cost will be managed through the existing Strategic Planning budget.

Policy and Legislation

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment (Local Infrastructure Contributions) Direction 2012

Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034

Wagga Wagga City Council Development Servicing Plan No 1 Sewerage Services July 2013

Wagga Wagga City Council Development Servicing Plan Stormwater November 2007

Link to Strategic Plan

Growing

Enabling infrastructure

Provide essential infrastructure; including sewer, roads, key housing enabling infrastructure to support growth.

Risk Management Issues for Council

1. Cost escalation due to timing and construction inflation

The infrastructure required to support SGA Zone 1 has been costed in 2025/26 dollars, with delivery scheduled progressively over future development stages. This creates an inherent risk of cost escalation due to changes in project scope or timing, which may affect the accuracy of infrastructure planning and the calculation of contribution rates under Section 7.11.

Council's ability to apply indexation is also limited by the Section 7.11 contribution cap of \$30,000.

2. Funding shortfall if Section 7.11 cap increase is not approved

If the application to increase the Section 7.11 contributions cap is not approved, the projects identified in draft Appendix H of the LICP will need to be reconsidered or potentially deferred. These projects were identified by Council's internal stakeholders as critical to supporting the SGA Zone 1 development. A reduction in available funding could compromise the delivery of essential infrastructure, affect development feasibility, limit positive community outcomes.

3. Extensive infrastructure program

The SGA Zone 1 infrastructure program is extensive, and the scale of required works increases exposure to risk. The combination of cost escalation, funding limitations and staged delivery over time makes careful monitoring and management essential to ensure infrastructure can be delivered in line with development progress.

Internal / External Consultation

Council's key internal stakeholders from across the organisation have been engaged with the process to develop the infrastructure list (including the cost) required to support the development of SGA Zone 1.

The delivery priority of the infrastructure list is based on the latest information from the developers of SGA Zone 1 regarding the staging of the development.

The Draft Appendix H of the LICP will be placed on public exhibition with the draft Planning Proposal for SGA Zone 1. This is anticipated to commence in early November 2025.

Staff have removed exhibition dates as we are dependent on the project proponent and DPHI reviews which is somewhat out of the council's control. It will also cover council in the case that we need to re-exhibit.

Attachments

1.  [Draft Appendix H Southern Growth Area Zone 1 s7.11 Contributions](#)

Draft Appendix H

Southern Growth Area

Zone 1 s7.11

October 2025

Wagga Wagga Local Infrastructure Contributions Plan
2019 - 2034



H.1 Background

The proponent-led Planning Proposal (PP-2023-2907, LEP24/0003) to rezone land in Southern Growth Area (SGA) Zone 1 received Gateway Determination on 21 August 2025.

The draft Planning Proposal seeks to rezone approximately 350ha of RU1 rural production and R5 large lot residential zoned land to a mix of R1, R3 and R5 zones. The proposal seeks to deliver an integrated community of 2,900 dwellings, 34ha of open space (including a district park and four local parks), an active travel network, a local retail centre, community centre and land for a school.

The indicative masterplan for the development is provided in Figure H1 below.

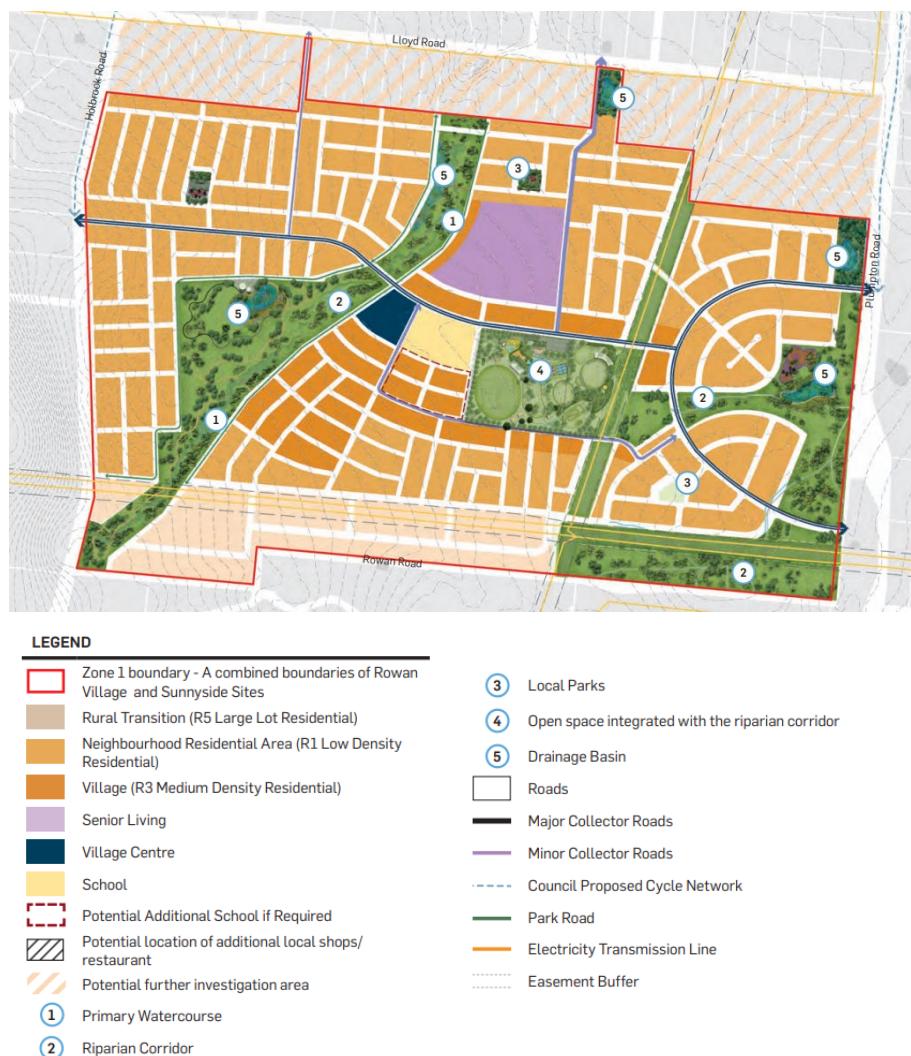


Figure H1 – Indicative Draft Indicative Layout Plan

SGA Zone 1 is expected to accommodate approximately 6,500 residents which will create demand for new and upgraded local infrastructure. To meet this need, Council will deliver a range of precinct and citywide infrastructure funded through development contributions.

Appendix H Southern Growth Area Zone 1 s7.11 outlines:

- Relationship of this Appendix to other parts of the Wagga Wagga Local Infrastructure Contributions Plan 2019-2034.
- Land to which this Appendix applies.
- The contribution rates applicable to development within the SGA Zone 1.
- Development anticipated within the SGA Zone 1.
- Infrastructure to be provided using contributions from development within SGA Zone 1.
- Nexus and apportionment of costs to development within the SGA Zone 1.
- How the contribution rates have been calculated.
- An infrastructure schedule and location map for SGA Zone 1.

H.2 Relationship to other parts of the Plan

Appendix H Southern Growth Area Zone 1 s7.11 (this Appendix) should be read in conjunction with all preceding sections of the Wagga Wagga Local Infrastructure Contributions Plan 2019-2034 (the Plan), including provisions relating to:

- Development that is exempt from contributions under the Plan (Section 1.7)
- Development that applies under the Plan (Section 1.6)
- How and when contributions will be imposed on development (Section 2)
- How and when a contribution requirement can be settled (Section 3)
- Other administration matters (Section 4).

H.3 Land to which this appendix applies

The SGA Zone 1 is directly south of the existing area of Springvale and west of Lake Albert.

This Appendix applies to the SGA Zone 1, as shown in Figure H2 below:

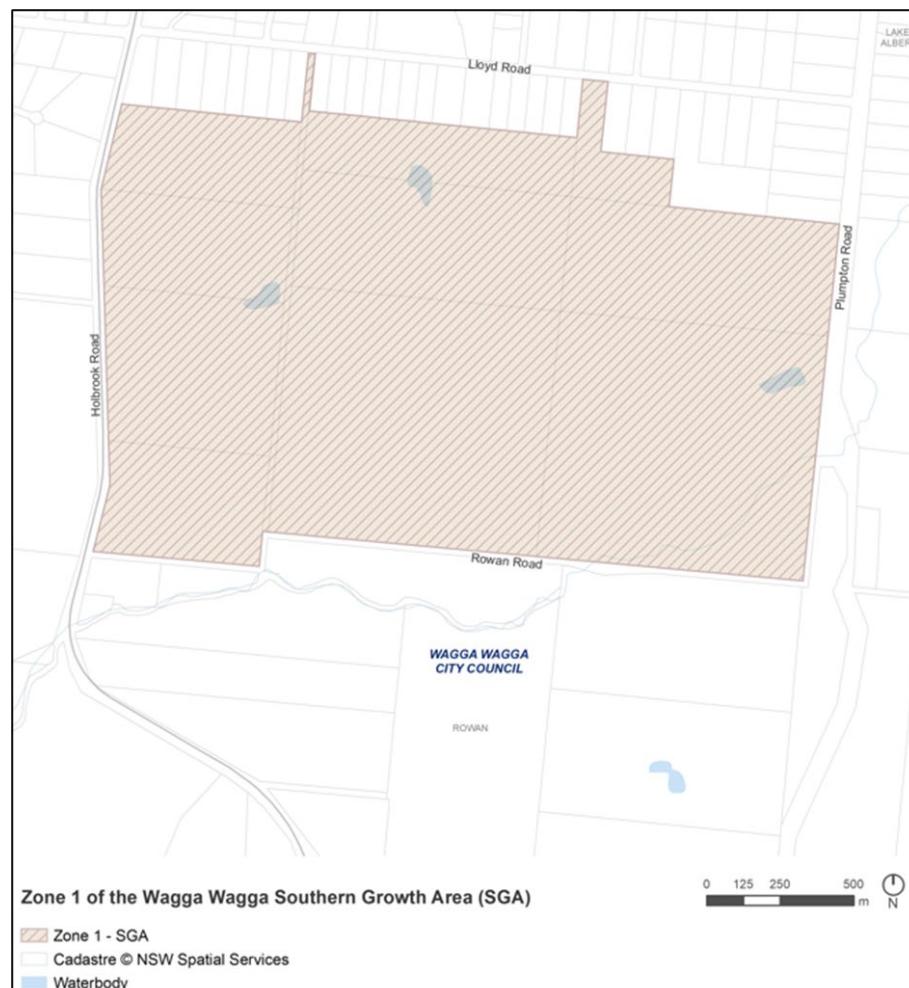


Figure H2 - Southern Growth Area precinct

H.4 Contribution rates

Section 7.11 contribution rates for SGA Zone 1 development are provided in Table H1 and H2 and should be read in conjunction with Sections 1 to 4 of the Plan.

The Section 7.11 contribution rate for the SGA Zone 1 area, at the subdivision stage, will comprise \$27,940 per lot for local infrastructure and \$2,060 per lot towards citywide infrastructure projects (listed as 'Other Wagga Wagga' in the Plan), resulting in a total contribution of \$30,000 per lot.

The Section 7.11 Contribution Rate for SGA Zone 1 at subdivision stage is as follows:

Type	Contribution rate (\$/type)		
	Precinct	Other Wagga Wagga*	Total
Per lot (subdivision)	\$27,940	\$2,060	\$30,000

Table H1 - SGA Zone1 precinct Section 7.11 infrastructure contributions at subdivision stage.

* Other Wagga Wagga 'citywide' infrastructure contributions are indexed to \$12,256 as at 2025/26 from \$10,012 in the Plan by CPI (140.9/115.1). The figure provided above is a portion of the 'citywide' rate as the full rate cannot be charged without exceeding the cap (refer to Section 1.9.1 of the Plan).

The Section 7.11 contribution rate for all residential accommodation built after subdivision (exempt a dwelling house*) will be charged based on the rates in the table below:

Type	Contribution rate (\$/type)		
	Precinct	Other Wagga Wagga	Total
Per resident ^a	\$10,746	\$792	\$11,539
Per 1-bed dwelling ^b	\$16,119	\$1,188	\$17,307
Per 2-bed dwelling	\$21,492	\$1,585	\$23,077
Per 3+bed dwelling	\$27,940	\$2,060	\$30,000

Table H2 - SGA Zone1 precinct Section 7.11 infrastructure contributions

*A dwelling house is exempt as a credit for its contribution was included at the original subdivision stage.

a - the per resident rate is relevant to calculating the contributions for boarding houses, group homes, and hostels. For these developments it is assumed that there is one resident per bed.

b - seniors self-contained dwellings are charged this rate regardless of dwelling size.

H.5 Anticipated development and proposed infrastructure

It is anticipated that the development of SGA Zone 1 will enable approximately 2,900 new dwelling tenements across 2,500 lots, accommodating a future population of 6,500 new residents.

Council will use Section 7.11 infrastructure contributions collected from development in SGA Zone 1 to:

- (i) fund the cost of providing various open space, active travel, community facilities as well as traffic and transport works within and adjacent to SGA Zone 1 and;
- (ii) partially fund the cost of providing citywide infrastructure.

The SGA Zone 1 infrastructure works addressed by this Appendix are listed below:

- **Local open space** – embellishment of land within the precinct for 4 new Local Major Playground open spaces. Each will include earthworks, turf, irrigation, a local major playground, footpaths, advanced trees, 3 seats, 1 picnic table, shelter, shade sails. The cost of land for this open space is included in the Section 7.11 contribution for SGA Zone 1.
- **District park and sports field** – including earthworks, retaining wall, sporting fields x 2, amenities turf, irrigation, suburban playground, footpaths, advanced trees, 3 seats, BBQ, 2 picnic tables, shelters, bike/skate park, netball/basketball courts, carparking, shade sail, dog park, sportsground lighting, cricket nets. The cost of land for this open space is included in the Section 7.11 contribution for SGA Zone 1.
- **Community centre** – construction of a multi-use community centre co-located with the district park and sports field. The cost of land for this open space is included in the Section 7.11 contribution for SGA Zone 1.
- **Active travel** – connecting people through and to open spaces and across the precinct as well as connecting to the wider active travel network.
- **Traffic and transport** – upgrades are required to Holbrook and Plumpton Roads and Bourke Street to support the new precinct connect into the road network across the city.

H.6 Nexus and apportionment

Open space

Open space needs for SGA Zone 1 have been identified using benchmarks of 4ha/1,000 people and a 500m radius walkability consistent with the *Wagga Wagga Recreation, Open Space and Community Strategy and Implementation Plan 2040 (ROSC 2040)* and *Playground Strategy 2024-2044*.

ROSC 2040 requires one suburban (district) park to be provided in identified precincts and at least one sporting precinct to be provided per precinct (ROSC, Section 3.2 page 23).

The Section 7.11 contributions identified in this Appendix will be used to embellish four new local major parks, a district park, sports field and co-located community centre for the new residents in SGA Zone 1.

These spaces are intended to increase activation and enable a wide variety of events and activities, to ensure accessibility and connection, maximise utilisation and improve community health.

When determining the exact location of this open space it is important the land being provided is suitable for open space development and is unencumbered.

A key design principle of SGA Zone 1 is the inclusion of active travel paths, which promote healthy living by connecting the zone to the existing southern suburbs via Plumpton and Holbrook Roads and by linking residents to and through the local open space network.

Traffic and transport

To allow for easy access to the existing areas of the city, upgrades to Plumpton and Holbrook Roads (and Bourke Street) are required.

The infrastructure list (Table H3) includes the component of Plumpton Road upgrades that is intrinsically linked to the delivery of housing in SGA Zone 1 and is not funded through the Accelerated Infrastructure Fund (AIF). As background on 29 May 2024, Council received \$70.79million in grant funding under the AIF, to deliver critical road and sewer infrastructure in both the Southern and Northern Growth Areas. The total cost of the Plumpton Road Upgrade is \$66.09million with \$49.57million or 75% funded through the AIF grant. The remaining \$16.5million (25%) to be funded through S7.11 contributions. The borrowing costs associated with this project are included in the infrastructure list (Table H3).

At the eastern side of the development, works are required on the collector roads of Holbrook Road and Bourke Street to support the development.

The road upgrade requirements have been informed through Council's traffic modelling undertaken in 2025.

Citywide infrastructure

Developments in SGA Zone 1 will also generate demand for and contribute towards, off-site infrastructure with a citywide benefit.

The Plan assumes (Section 2.2.4) that the city's population will increase by approximately 11,800 residents between 2019 and 2034, representing an annual growth rate of around 1.1 per cent each year.

The inclusion of the SGA Zone 1 is not expected to significantly alter the city's overall population growth rate. Development within SGA Zone 1 is likely to accommodate a portion of the city's anticipated population growth and Council will reassess both growth rates and the distribution of growth during the next comprehensive review of the Wagga Wagga Local Infrastructure Contributions Plan 2019–2034.



H.7 SGA Zone 1 Infrastructure list and contribution rates calculation

The Section 7.11 contribution rates shown in Table H3 are calculated using the approach outlined in Section 2.2.4 of the Plan.

The total cost of the SGA Zone 1 infrastructure works is estimated at \$119 million (in 2025/26 dollars).

The infrastructure contribution rate consists of a precinct component and 'citywide' component. This precinct component is shown in the table below.

Ref	Item	Description	Lots Demanding Item	Cost (\$)	Apportionment (%)	Apportioned cost (\$)	Contribution rate (\$/resident)	Contribution rate (\$/lot)	Staging/priority
SGAROS 1	Area 1 Local Major Playground	Earthworks, turf, irrigation, local major playground, footpaths, advanced trees, 3 seats, 1 picnic table, shelter, shade sails	2,500	\$ 508,442	100%	\$508,442	\$78	\$203	High
SGAROS 2	Area 2 Local Major Playground	Earthworks, turf, irrigation, local major playground, footpaths, advanced trees, 3 seats, 1 picnic table, shelter, shade sails	2,500	\$ 508,442	100%	\$508,442	\$78	\$203	High
SGAROS 3	Area 3 Local Major Playground	Earthworks, turf, irrigation, local major playground, footpaths, advanced trees, 3 seats, 1 picnic table, shelter, shade sails	2,500	\$508,442	100%	\$508,442	\$78	\$203	Medium
SGAROS 4	Area 4 Local Major Playground	Earthworks, turf, irrigation, local major playground, footpaths, advanced trees, 3 seats, 1 picnic table, shelter, shade sails	2,500	\$508,442	100%	\$508,442	\$78	\$203	Low
SGAROS 5	SGA District Park and Sports field	Earthworks, retaining wall, sporting fields x 2, amenities turf, irrigation, suburban playground, footpaths, advanced trees, 3 seats, BBQ, 2 picnic tables, shelters, bike/skate park, netball/basketball courts, carparking, shade sail, dog park, sportsground lighting, cricket nets.	2,500	\$11,579,221	100%	\$11,579,221	\$1,781	\$4,632	Low

Ref	Item	Description	Lots Demanding Item	Cost (\$)	Apportionment (%)	Apportioned cost (\$)	Contribution rate (\$/resident)	Contribution rate (\$/lot)	Staging/priority
SGAROS 6	Community Centre	800m2 community centre and 1,000m2 carpark	2,500	\$4,745,229	100%	\$4,745,229	\$730	\$1,898	Low
SGAROS 7	Land acquisition*	Land acquisition for open space and community centre (35 ha)	2,500	\$895,334	100%	\$895,334	\$138	\$358	High
SGATT1	Plumpton Road Corridor	1. Plumpton Road Upgrade	2,500	\$66,094,197	25%**	\$16,523,549	\$2,538	\$6,600	High
		2. Plumpton Road Accelerated Infrastructure Fund Plumpton Road Debt Servicing Costs		\$6,064,389	100%	\$6,064,389	\$933	\$2,426	
SGATT2	Holbrook Road Corridor	1. Holbrook Road Lloyd to Red Hill Upgrades	2,500	\$13,679,695	100%	\$13,679,695	\$2,105	\$5,472	Low
		2. Holbrook Road Lloyd Road Intersection Upgrade		\$2,062,894		\$2,062,894	\$317	\$825	
SGATT3	Bourke Street Corridor	1. Bourke Street Red Hill Road Intersection Upgrade (lights)	2,500	\$2,062,894	100%	\$2,062,894	\$317	\$825	Low
		2. Bourke Street to Holbrook Road Upgrade		\$2,458,264		\$2,458,264	\$378	\$983	
SGATT4	Active Travel Network	10.4km active travel network in the SGA and connecting to the existing citywide network	2,500	\$7,745,091	100%	\$7,745,091	\$1,192	\$3,098	High
			TOTAL	\$119,420,976		\$69,850,328	\$10,746	\$27,940	

Table H3 - Southern Growth Area precinct infrastructure schedule

*An updated land valuation will be undertaken to ensure that the land acquisition value reflects current market prices and provides the evidentiary basis for this cost to support the per-lot contribution rates. This is in line with DPHI guidance underscores the need for transparency and accountability in the contributions system.

**The upgrade of Plumpton Road is partly funded through grant funding under the Accelerated Infrastructure Fund (AIF) Tranche 3. The Plumpton Road upgrade is estimated to cost \$66 million, with \$49.5 million funded by the AIF. Council's co-contribution of \$16.523 million is proposed to be funded through Section 7.11 contributions from SGA Zone 1.

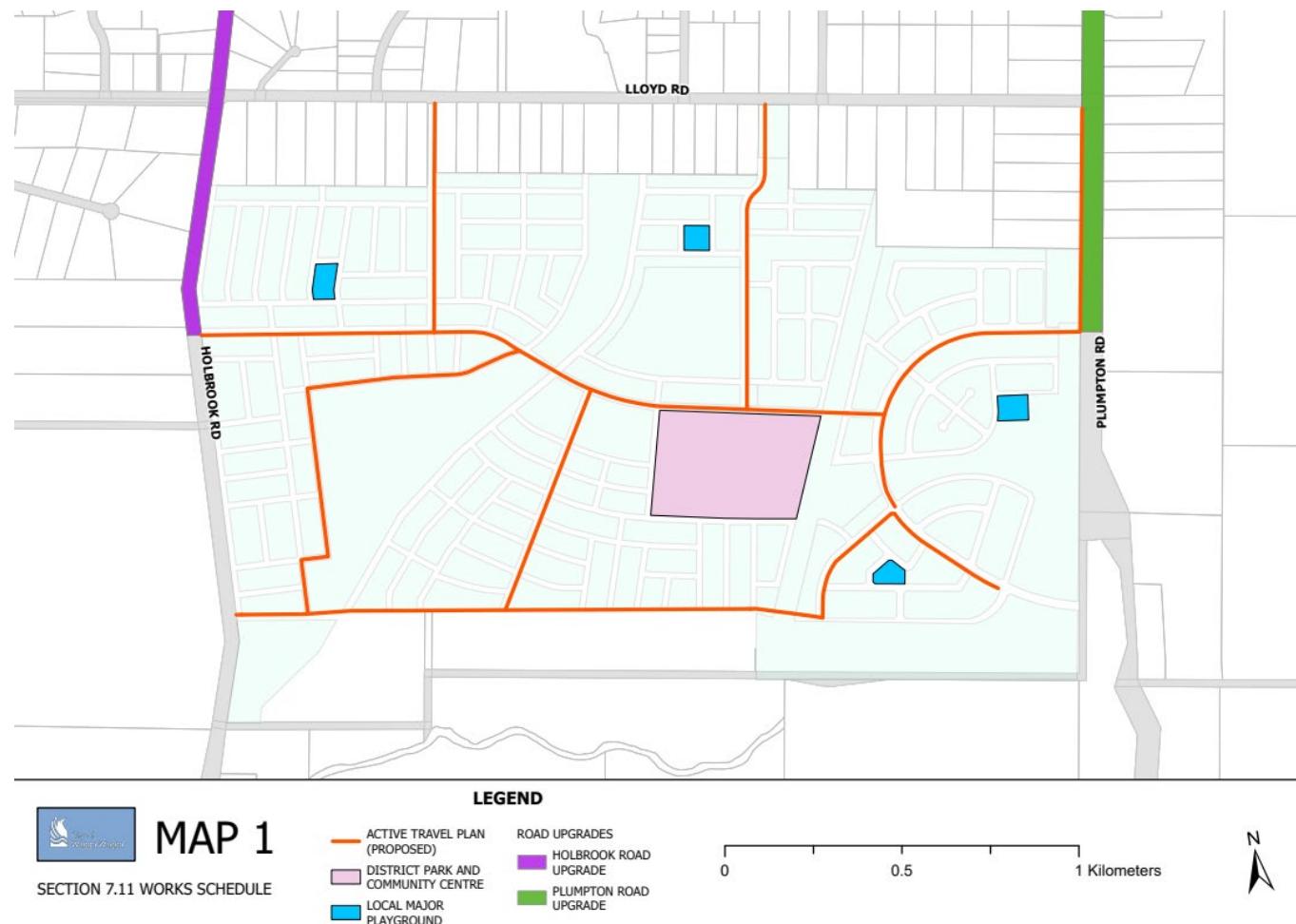


Figure H3 - Infrastructure Location Map

RP-7 MODEL CODE OF MEETING PRACTICE

Author: David Galloway
General Manager: Peter Thompson

Summary: The 2025 Model Meeting Code was released on the 29 August 2025. Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025. Under section 361 of the *Local Government Act 1993* (the Act), before adopting a new code of meeting practice, councils must first exhibit a draft of the code of meeting practice for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code.

Recommendation

That Council:

- a endorse the draft Code of Meeting Practice and place on public exhibition for a period of 28 days from 28 October 2025 and invite public submissions until 9 December 2025
- b receive a further report following the public exhibition and submission period:
 - i addressing any submission made in respect of the draft Code of Meeting Practice
 - ii proposing adoption of the draft Code of Meeting Practice unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

Report

Following extensive consultation, the Office of Local Government (OLG) released the updated [2025 Model Code of Meeting Practice](#) for Local Councils in NSW in August 2025.

Under section 360 of the Local Government Act 1993 and clause 232 of the Local Government (General) Regulation 2021, all councils are required to adopt a Code of Meeting Practice that incorporates the mandatory provisions of the 2025 Model Meeting Code by 31 December 2025.

From 1 January 2026, any inconsistent provisions in Council's current adopted Code will automatically be overridden by the Model Code.

A comprehensive clause-by-clause review of the 2025 Model Meeting Code has been undertaken against Council's current adopted Code of Meeting Practice. The review process has:

- identified all new mandatory provisions and amendments to existing clauses required to be incorporated
- included Council-specific inclusions to strengthen and clarify the operation of mandatory provisions, enhancing governance, transparency, and accountability

considered and provided recommendations on non-mandatory provisions for Council determination.

Key Changes Introduced in the 2025 Model Meeting Code are outlined below.

Area	Key Changes
Meeting Procedures	Mayor may call extraordinary meetings without councillor signatures. New process for urgent business requiring recorded reasons for inclusion.
Business Papers	General Manager must publish business papers from closed meetings once no longer confidential.
Pre-Meeting Briefings	Prohibited for any agenda business once the Code is adopted.
Public Forums	Optional for councils, but if held, must be livestreamed and conducted prior to the meeting. Council is awaiting further guidance from the Office of Local Government, however propose to hold the forum immediately prior to the scheduled Council Meeting.
Attendance & Audio-Visual Links	Councillors may attend by audio-visual link only in cases of ill-health, medical conditions, or unforeseen caring responsibilities.
Livestreaming	Mandatory from 1 January 2026. Recordings must remain online for 12 months or for the duration of the Council term, whichever is longer.
Conduct & Etiquette	New non-mandatory requirements for dress standards, standing provisions and prescribed modes of address.
Mayoral Minutes	May now be submitted on any matter without notice.
Rules of Debate	Simplified procedures including removal of foreshadowed motions and five-minute minimum speeches. Oral responses to Questions with Notice removed.
Planning Decisions	Cannot be made without a staff report. If a decision is made contrary to staff recommendations, reasons must be provided.
Disorder & Expulsion	Expanded definition of disorderly conduct. New provisions requiring Council to authorise the Chair's power to expel at adoption and each new term. Public may be expelled for disruptions, protest materials, or unauthorised recordings.
Committees	Councillor-only committees must now comply with the full Code of Meeting Practice.

The revised draft Code of Meeting Practice incorporates all mandatory provisions and includes Council-specific provisions to support clear meeting procedures, transparent decision-making, and alignment with best practice governance principles.

It is proposed that Council endorse the draft revised Code of Meeting Practice for the purpose of public exhibition for a period of 28 days from 28 October and invite public submissions until 9 December 2025.

Following the exhibition period, a further report will be presented to Council detailing any submissions received and recommending the final Code for adoption prior to 31 December 2025.

Financial Implications

N/A

Policy and Legislation

Under section 360 of the *Local Government Act 1993* and clause 232 of the *Local Government (General) Regulation 2021*:

- Councils must adopt a Code of Meeting Practice that incorporates the mandatory provisions of the 2025 Model Meeting Code by 31 December 2025.
- From 1 January 2026, any provision of Council's current Code that is inconsistent with the mandatory provisions will be automatically overridden.
- Draft Code must be publicly exhibited for at least 28 days, with 42 days for public submissions under section 361 of the Act.

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Failure to adopt the Code of Meeting Practice within the prescribed timeframe may result in non-compliance with legislative obligations, leading to governance, reputational, and legal risks. The Code of Meeting Practice provides a regulatory framework that promotes transparency, accessibility, and consistency in decision-making.

Internal / External Consultation

Internal and external consultation was undertaken with the Governance Team, Executive Team, the Office of Local Government through facilitated webinars for Council officers and Councillors, and via a Councillor Workshop.

To ensure transparency and facilitate both internal and external engagement, the following consultation activities will be undertaken during and after the public exhibition period:

- The draft Code will be made available on Council's website for the duration of the exhibition period.
- A notice will be published in Council News and through the required formal advertisements.

	Mail		Traditional Media		Community Engagement		Digital	
	Rates notices insert							
		Direct mail						
		Letterbox drop						
			Council news					
Inform				Media release				
Consult					Media opportunity			
Involve					TV/radio advertising			
Collaborate						One-on-one meeting(s)		
Other methods (please list specific details below)								

Attachments

1.  Draft Code of Meeting Practice - Provided under separate cover.

RP-8 2026 COUNCIL MEETING DATES**Author:** Nicole Johnson**Executive:** Scott Gray

Summary: Council is required under Section 365 of the Local Government Act 1993 (NSW) to meet at least 10 times per year (financial year), each time in a different month. This report provides a schedule for the continuation of two monthly meetings according to the current adopted position of Council. Also included is information in relation to alternative Council meeting cycles, with Council to consider two options being the continuation of meetings on Mondays or transitioning to a Wednesday meeting cycle.

Recommendation

That Council endorse Option 1 as the schedule of Ordinary Council Meetings for the period January 2026 to December 2026, providing for two meetings per month, as outlined in the report.

Report

Council is required under Section 365 of the *Local Government Act 1993* (NSW) to meet at least 10 times per year (financial year), each time in a different month. The proposed dates reflect the continuation of two monthly meetings according to the adopted position of Council.

At its meeting held on 11 November 2024, Council considered the timing of Council meetings when adopting the 2025 Council Meeting Dates. Councillors discussed the officer's recommendation, which outlined the advantages and challenges of holding meetings on different days of the week.

Considerations included the potential to move meetings from Mondays to Wednesdays to allow additional time for Councillors to ask questions and receive feedback from staff prior to the meeting, providing Councillors with more time to review business papers, allowing greater flexibility for staff and Councillor availability, and supporting improved community access to meeting information.

Following discussion of the options presented, Council resolved to continue holding meetings on Mondays for 2025 and to conduct a workshop in mid-2025 to consider alternate meeting days for 2026.

Scheduling Options

Outlined below are the proposed Ordinary Council Meeting dates for the period January 2026 to December 2026, based on the second and fourth Monday or Wednesday of the month, with a number of exceptions as noted below. A meeting in late January 2026 is required as there are items which have legislative compliance implications if they are not considered by Council in January 2026.

The meeting date proposed for December 2026 lessens the gap between the December and January meeting dates, with January typically being the period of increased staff absence due to planned leave, with a consequent smaller agenda anticipated. The December date proposed also accommodates the legislative requirements for the investment portfolio reporting. It is also proposed that Council Meeting start times move to 6.30pm. This later start time is intended to cater for the new public forum session that will commence at 5.30pm.

The Corporate Calendar and other factors have been checked for any conflicting commitments and any overlapping conference dates including:

- Public Holidays and NSW School holidays
- Adoption of Audited Financial Statements within legislated timeframes
- Financial and investment reporting requirements
- Adoption of IP&R documentation
- The National General Assembly has a tentative date of mid to late June 2026.
- LGNSW Conference has not released dates yet, however its estimated to be held in late November 2026
- One monthly meeting proposed for January 2026 and December 2026 to accommodate the Christmas / New Year Holiday periods

Fortnightly Meeting Cycle

Option 1 (Monday's)	Option 2 (Wednesday's)	Time	Comments
19 January 2026	21 January 2026	6:30pm	Australia Day - 26 January 2026
9 February 2026	11 February 2026	6:30pm	
23 February 2026	25 February 2026	6:30pm	
9 March 2026	11 March 2026	6:30pm	
23 March 2026	25 March 2026	6:30pm	
13 April 2026	15 April 2026	6:30pm	School Holidays – 7 April – 17 April 2026
27 April 2026	29 April 2026	6:30pm	Floodplain Risk Management Conference scheduled for 21 – 24 April
11 May 2026	13 May 2026	6:30pm	2026 ALGWA Conference dates not released to date – generally early May
25 May 2026	27 May 2026	6:30pm	
9 June 2026 (Tuesday)	10 June 2026	6:30pm	King's Birthday – 8 June 2026
22 June 2026	24 June 2026	6:30pm	NGA date not released to date – generally late June

Option 1 (Monday's)	Option 2 (Wednesday's)	Time	Comments
			Consider adoption of DPOP and Budget
13 July 2026	15 July 2026	6:30pm	School Holidays - 6 July to 17 July 2026
27 July 2026	29 July 2026	6:30pm	
10 August 2026	12 August 2026	6:30pm	
24 August 2026	26 August 2026	6:30pm	
7 September 2026	9 September 2026	6:30pm	LGNSW Water Management Conference date not released to date – generally mid-September
21 September 2026	23 September 2026	6:30pm	
12 October 2026	14 October 2026	6:30pm	
26 October 2026	28 October 2026	6:30pm	
16 November 2026	18 November 2026	6:30pm	LGNSW 2026 Conference date not released to date - usually mid/late November Consider adoption of financial statements
30 November 2026	2 December 2026	6:30pm	
14 December 2026	16 December 2026	6:30pm	

Financial Implications

There are costs involved in conducting Council meetings, including the livestreaming of the Council meetings which requires certain equipment and services. Council has an annual budget allocation to conduct the livestreaming of all Council meetings, which is provided by an external contractor.

Policy and Legislation

In accordance with Chapter 12, Part 2, Section 365 of the *Local Government Act 1993* (NSW), the Council is required to meet at least 10 times per year (financial year), each time in a different month.

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

RP-9 CAPITAL WORKS PROGRAM RESET

Author: David Galloway
General Manager: Peter Thompson

Summary: The purpose of this report is to reset the Capital Works Program, so it better aligns with allocated resources and delivery timeframes.

Recommendation

That Council:

- a receive and note the contents of the report
- b adopt the attached revised Capital Works Program

Report

At the Council Meeting on 23 June 2025, Councillors approved the Delivery Program 2025-2029 and Operational Plan 2025/26 allocating the following budgets for one off and recurring capital works.

Capital works	2026	2027	2028	2029	Delivery Program Total Budget
One off projects	87,100,363	84,170,199	29,019,040	22,686,128	\$222,975,730
Recurrent programs	26,147,587	26,173,711	28,526,886	30,476,159	\$111,324,343
Total	113,247,950	110,343,910	57,545,926	53,162,287	\$334,300,073

Since the original Capital Works Program (CWP) budget was approved by Councillors the 2025 carry over process has been completed, and several new projects have been approved.

The approved Capital Works Program as at 30 September 2025 is detailed below.

Capital works	2026	2027	2028	2029	Delivery Program Total Budget
One off projects	\$108,950,909	\$85,880,328	\$28,863,090	\$22,679,193	\$246,373,520
Recurrent programs	\$35,291,788	\$27,901,757	\$29,096,694	\$30,742,684	\$123,032,923
Total	\$144,242,692	\$113,782,085	\$57,959,784	\$53,421,877	\$369,406,438

At the completion of the carry over process it was determined that a review of the CWP would be appropriate.

A pragmatic approach to the review has been taken with the aim to further increase the accuracy of the program across the 4-year Council term. The proposed changes are detailed in the financial implications section of this report.

A copy of the revised 10 Year One Off Capital Works Program is also attached (Attachment 1).

Proposed amendments

Following the reset process the revised CWP for 2025/26 – 2028/29 is detailed below.

Capital works	2026	2027	2028	2029	Delivery Program Total Budget
One off projects	\$60,749,267	\$103,004,739	\$14,108,086	\$24,467,317	\$202,329,409
Recurrent programs	\$35,329,769	\$27,901,757	\$29,096,694	\$30,742,684	\$123,070,904
Total	\$96,079,036	\$130,906,496	\$43,204,780	\$55,210,001	\$325,400,313

Directorate	One off	Recurring	Total	%
Community	\$307,699	\$545,940	\$853,639	0.89%
Econ, Bus and Workforce	\$24,324,564	\$978,357	\$25,182,921	26.34%
Governance	\$23,139,698	\$1,206,872	\$24,346,570	25.34%
Infrastructure	\$12,977,303	\$32,598,601	\$45,575,904	47.44%
Total	\$60,749,264	\$35,329,769	\$96,079,035	

10 largest projects

The following table lists the 10 largest projects in the 2026 CWP, with their proposed revised budget (78% of the total delivery budget) and their actual expenditure as at 30 September 2025.

Top 10 Projects	\$ Budget	\$ YTD Actual	%	Status
Sthn Growth – Plumpton Road Nth	\$7,957,570	\$266,682	3%	Planning
Sthn Growth – Plumpton Road Sth	\$7,883,688	\$220,634	3%	Planning

Top 10 Projects	\$ Budget	\$ YTD Actual	%	Status
Nth Growth Sewer Upgrades	\$5,955,326	\$571,918	10%	Planning
Lake Albert Water Sports and Events	\$4,274,607	\$1,851,196	43%	Execution
Active Travel – TT26	\$3,993,821	\$2,704,495	68%	Execution
Mates Gully Road	\$3,769,137	\$23,266	1%	Planning
GWMC – Land Acquisition	\$3,632,445	\$3,611,832	99%	Completed
Sewer Ashmont SPS	\$3,116,614	\$29,942	1%	Execution
GWMC Plant Shed	\$2,326,750	\$2,050,136	88%	Execution
Pine Gully Road Corridor	\$1,902,139	\$1,396,513	73%	Execution
Total	\$44,812,097	\$12,726,614	28%	

10 largest projects – recurrent

The following table lists the 10 largest recurrent programs in the 2026 CWP (88% of the total delivery budget) and their actual expenditure as at 30 September 2025.

Top 10 Programs	Project Manager	\$ Budget	\$ YTD Actual	%
Plant & Equipment	Daniel Davey	\$9,392,914	\$2,874,423	30%
Pavement Rehab Program	Krishan Maharaj	\$7,614,731	\$194,252	2%
Sewer Mains Rehab Program	Ray Graham	\$3,293,393	\$855,890	26%
Reseal Program - Capital Renewal	Krishan Maharaj	\$2,835,510	\$52,095	1%
Gravel Resheets	Krishan Maharaj	\$2,067,981	\$97,271	4%
Replacement & Renewal of Sewer	Ray Graham	\$1,594,200	\$471,585	29%

Top 10 Programs	Project Manager	\$ Budget	\$ YTD Actual	%
Plant, Pumps & Equipment				
Corporate Hardware Capital Purchases	Reece Hamblin	\$1,206,872	\$244,616	20%
Heavy Patching Program	Krishan Maharaj	\$1,130,289	\$113,601	10%
Urban Asphalt Program	Krishan Maharaj	\$1,040,040	\$497	0%
Sewer Manhole Relining	Ray Graham	\$900,541	\$0	0%
Total		\$31,076,476	\$4,904,234	15%

Financial Implications

The proposed changes and their financial implications are detailed below.

Job No.	Project Title	Comments
12922	Glenfield Road Corridor Works - TT1	<p>This project has been delayed due to Inland Rail works in the area.</p> <p>Result: Keep \$88,681 in 2027 for planning and move \$19m outside of the Delivery Program.</p>
15083	Boorooma Street Slip Lane	<p>This work has been rescheduled due to construction at Mates Gully Rd.</p> <p>Result: Move \$289,341 out of 2026 to 2028.</p>
15143	Oasis – Point of Sale	<p>This project is being brought forward following the acquisition of Workout.</p> <p>Result: \$115,000 added to the Delivery Program in 2026/27.</p>
17742	Stormwater - Murray St Project	<p>This project has been delayed due to Inland Rail works in the area.</p> <p>Result: Keep \$200,000 in 2026 for planning and move \$2.9m to 2028.</p>
17866	Levee System Upgrade - North Wagga (1 in 20)	<p>This project is contingent on grant funding.</p> <p>Result: move \$7.4m out of 2027 to 2029.</p>
18796	Northern Sporting Precinct	<p>This project is subject to a feasibility review. Slight amendment to planning budget.</p> <p>Result: \$213,336 moved from 2027 to 2028.</p>

Job No.	Project Title	Comments
19545	RIFL Stage 2c	This project has been completed with surplus funds to be transferred to reserve pending final reconciliation. Result: \$856,152 removed from CWP.
19601	Pine Gully Road Corridor Works - TT2	Construction of one of the elements of the project is underway. Bring forward funding to match delivery. Result: \$1.3m brought forward to 2026.
19604	Gregadoo Road Corridor Works - TT7	Work is being done as part of Southern Growth. Move funding out to reflect delivery timeline. Result: \$2.4m moved out of 2026 to 2027.
19628	Boorooma St Upgrade - TT28	This work has been rescheduled due to construction at Mates Gully Rd. Move project planning to the back of the Delivery Program. Result: \$200,000 moved out of 2026 to 2028. \$4.2m moved out of Delivery Program.
19647	Estella New Local Park	Subject to land availability. Result: No proposed changes, Exec report pending.
20799	Stores - Barcoding System/ Shelving	This project is on hold pending TechOne transition. Result: \$30,979 moved out of 2026 to 2027.
21273	Lawn Cemetery Master Plan Stage 2A Works	Project is waiting on the completion of a revised Masterplan. Keep \$100,000 planning and move the remaining to 2027. Result: \$578,601 moved out of 2026 to 2027.
21777	Wiradjuri Walking Track Upgrade	Project is currently being reviewed. Proposal to go to Executive recommending how to progress with this project. Move funding outside of Delivery Program. Result: no change pending Exec report.
22330	Estella Road upgrade	This work has been rescheduled due to construction at Mates Gully Rd. No confirmed funding source for the project. Move outside of Delivery Program timeline. Result: \$700,000 moved out of Delivery Program.
22491	RFS Humula Station Capital Works	RFS have confirmed works are now being completed by Public Works Result: \$650,000 moved out of Delivery Program.
22492	RFS Aviation Station 2nd Storey	RFS have confirmed works are now being completed by Public Works. Result: \$1m moved out of Delivery Program.
22493	RFS Lake Albert Station Capital Works	RFS have confirmed works are now being completed by Public Works. Result: \$1.6m moved out of Delivery Program.
22494	RFS Forest Hill Station Capital Works	RFS have confirmed works are now being completed by Public Works. Result: \$1.2m moved out of Delivery Program.

Job No.	Project Title	Comments
22495	RFS Oura Station Capital Works	RFS have confirmed works are now being completed by Public Works. Result: \$900,000 moved out of Delivery Program.
22496	RFS Uranquinty Station Capital Works	RFS have confirmed works are now being completed by Public Works. Result: \$800,000 moved out of Delivery Program.
22497	RFS Galore Station Solar Upgrade	RFS have confirmed works are now being completed by Public Works. Result: \$40,000 moved out of Delivery Program.
23126	Southern Growth Area - Plumpton Road North	Project delivery cashflow has been revised. Result: \$10,000,000 moved out of 2026 to 2027.
23127	Southern Growth Area - Plumpton Road South	Project delivery cashflow has been revised. Result: \$10,000,000 moved out of 2026 to 2027.
24348	Harris Park Amenities Upgrade	Project is currently in delivery and will be completed this financial year. Bring forward full funding into 2026. Result: \$873,790 added to 2026 program
24377	Blake Street Works in Kind	These works will not be completed in this timeframe. Result: \$171,785 moved out of 2026 to 2027.
24721	Active Travel Pathway – Plumpton Road	Project delivery cashflow has been revised. Result: \$2,446,208 moved out of 2026 to 2027.
28153	Oasis – 50 expansion joints	This work is not required on this timeline. Result: \$79,790 moved out of 2026 to 2027.
28198	Oasis Energy Efficiency Upgrade (CEUF)	Project cashflow has been spread across 2026 - 2028 to better reflect commercial reality. Project delivery will be finalised by 30 June 2027 but cashflow will go across the year. Result: \$3m moved out of 2026.
45049	LMC - Treatment of Re-use Water	Moved outside DP timeline as this will be resolved with LMC masterplan. Result: \$353,912 moved outside the Delivery Program, waiting on Masterplan.
45096	LMC - New circulating road (partial)	\$100,000 kept in this year for planning with the remaining balance moved outside DP timeline as this will be resolved with LMC masterplan. Result: \$2.5m moved out of 2026 to outside the Delivery Program, waiting on Masterplan.
45121	LMC - Clean, fill and landscape all new works areas	\$30K brought forward to this year as initial works have commenced. Result: Add \$30,000 to 2026.

Job No.	Project Title	Comments
45124	LMC - Replace existing cattle/sheep delivery ramps	Moved outside DP timeline as this will be resolved with LMC masterplan. Result: \$1.3m moved outside the Delivery Program, waiting on Masterplan.
45125	LMC – Refurbish office	Work was recently completed in this area so project is not needed on this timeline. Result: \$350,000 moved out of 2027 to outside the Delivery Program, waiting on Masterplan.
45138	LMC - Hardstand	The need for this work is being reviewed considering the LMC Masterplan. Result: \$2.25m moved out of 2026 to outside the Delivery Program, waiting on Masterplan.
50060	Sewer – Forsyth St	Project is recommended for removal. Result: \$785k removed from 2026 CWP.
50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets	Project is recommended for removal. Result: \$1.2m removed from Delivery Program.
50447	Northern Growth Area – Sewer Upgrades	Project delivery cashflow has been revised. Result: \$5,000,000 moved out of 2026 to 2027.
70135	GWMC - Gas Capture Network Expansion & Gas Powered Evaporator	\$400k brought forward into this year to cover planning work. Remaining balance remains outside DP timeline as timing will be resolved by Masterplan. Result: \$400k increase in 26 CWP.
70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)	Initial concept plan has been completed. \$200K brought forward to cover planning. Result: \$200k increase in 26 CWP.
70164	GWMC - Construction of a new Waste Cell	Current cell construction is behind schedule delaying this project. Result: \$200,000 retained in 2026 for planning with \$3m moved to 2027 for delivery.
70178	GWMC - Construction of a new Monocell (inc. operational budgets)	Current cell construction is behind schedule delaying this project. This will also include the deferral of the operational income and expenditure budgets. Result: \$200,000 retained in 2026 for planning with \$3.4m moved to 2027 for delivery.
70203	GWMC Tower Installation	This works has been held up by Transgrid construction. Result: Moved \$200,000 to 2029.

Policy and Legislation

NSW Local Government Act 1993

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

Delivery Risk

Without resetting the Capital Works Program, there is a high likelihood of project slippage, caused by limited internal delivery capacity, external contractor availability and long-lead procurement items.

Attempting to maintain the current delivery schedule without adjustment increases the risk of non-completion within approved budget and timeframes, leading to carryovers and public dissatisfaction.

Financial Risk

Proceeding with an unadjusted capital program increases the risk of cost escalation due to inflation, supply chain delays, and contracting market pressure.

Misalignment between cash flow timing and grant funding milestones may create short-term funding pressure on Council's unrestricted cash position.

Reputational Risk

Failure to transparently manage community expectations regarding timing of capital delivery may result in negative public commentary, particularly for high-profile projects.

Community perception that projects are being "cut" rather than reset for planned delivery efficiency may generate reputational criticism unless clearly communicated.

Strategic Alignment Risk

Without a structured reset, there is a risk that unfunded or low-priority projects may continue to consume resources ahead of strategic priority projects, causing misalignment with Council's adopted Delivery Program and Long Term Financial Plan.

Operational Capacity Risk

Continuing with the current capital works program schedule without adjustment may result in staff fatigue, contractor overextension and reduced quality assurance oversight, increasing the risk of defects, reworks and safety incidents.

Internal / External Consultation

Significant internal engagement has been undertaken to prepare this initial revised 10-year capital works program.

As this revision is being made in light of Councils internal delivery capacity, no external engagement is proposed.

Attachments

- 1  Capital Works Reset - One off projects
- 2  Capital Works Reset Recurrent Programs

LONG TERM FINANCIAL PLAN ONE-OFF CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 31 AUGUST 2025																								
Job No.	Project Title	108,950,909	60,749,267	18,733,621	25%	85,880,328	103,004,739	28,863,090	14,108,086	22,679,193	24,467,317	54,519,754	90,288,169	34,520,527	33,770,527	15,440,059	15,400,059	5,561,623	5,561,623	5,333,184	5,333,184	445,000	2,434,544	
		Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35	
12758	Stormwater - Kincaid St end to Flowerdale pumping station drainage - Wagga West DSP Area											810,935	810,935											
12916	Stormwater - Tarcoola Drainage Extension											495,657	495,657											
12922	Glenfield Road Corridor Works - TT1		0	38,466		88,681	88,681	19,038,168				19,038,168												
12941	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements							295,946	295,946															
13673	Stormwater - Day, Higgins, Tarcutta St - Wagga West DSP Area Drainage Upgrade										328,458	328,458												
13674	Stormwater - Lloyd Contour Ridge approx 5 km - Wagga West DSP Area Drainage Upgrade									157,660	157,660													
14048	Lawn Cemetery & Crematorium Office Refurbishment					500,000	500,000																	
15082	Amundsen Bridge Construction - TT6							1,114,547	1,114,547															
15083	Boorooma Street Slip Lane into Boorooma West - (2006-19 Plan)	289,341	0	34					289,341															
15143	Oasis - Point of Sale System & Entry Gates							115,000				115,000												
16393	Oasis - Floor Carpet - Entrance Pool Hall, Offices Stairs & Meeting Room												64,000	64,000										
17075	Public Art Projects - TBA					45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000		
17742	Stormwater - Murray St Project	3,102,121	200,000	19,433	10%				2,902,121															
17749	Community Amenities - Gissing Oval	1,032,607	1,032,607	903,505	87%																			
17760	Bolton Park Precinct Upgrade - ROS15										9,912,756	9,912,756	10,000,000	10,000,000	11,604,249	11,604,249								
17866	Levee System Upgrade - North Wagga (1 in 20)	722,553	722,553	5,888	1%	7,419,811				7,419,811														
18524	Stormwater - Tarcutta Drainage Upgrade & Supplementary Levee	386,817	386,817	35,914	9%																			
18738	Glenfield Road Drain Remediation					78,792	78,792	1,335,047	1,335,047															
18792	Public Art - River Life	106,695	106,695	42,886	40%																			

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35	
18796	Northern Sporting Precinct - Sports grounds and play equipment (Peter Hastie Oval Works) - ROS11 + LA4 (Land Acquisition)					263,336	50,000		213,336			5,258,854	5,258,854											
18812	Active Travel Plan - Stage 1 - TT26	3,993,821	3,993,821	2,704,495	68%																			
19382	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex					400,000	400,000																	
19545	RIFL Stage 2C - Industrial Subdivision - Civil Works	856,152	0	18,136																				
19601	Pine Gully Road Corridor Works - TT2	557,447	1,902,139	1,396,513	73%	1,344,692		1,389,509		5,000,000			6,389,509											
19604	Gregadoo Road Corridor Works - TT7	2,412,650		19,109		765,100	2,412,650	772,225	765,100		772,225													
19609	Shared path - Boorooma to Estella & Gobba - TT9											1,369,894	1,369,894											
19610	Shared path - Bourkelands to Lloyd - TT10											56,950	56,950											
19612	Shared path - CBD to Forest Hill - TT12											990,250	990,250											
19613	Shared path - Forest Hill - TT13											727,600	727,600											
19617	Footpaths - Ashmont & Glenfield - TT16																			2,272,641	2,272,641			
19618	Footpaths - Boorooma, Estella & Gobbagombalin - TT17											1,302,318	1,302,318											
19619	Footpaths - Bourkelands & Lloyd - TT18													2,091,013	2,091,013									
19620	Footpaths - Central & North Wagga - TT19													365,484	365,484									
19621	Footpaths - East Wagga - TT20																			409,000	409,000			
19622	Footpaths - Forest Hill - TT21																			1,024,885	1,024,885			
19623	Footpaths - Koorialg - TT22																			610,209	610,209			
19624	Footpaths - Lake Albert & Tatton - TT23																			1,427,000	1,427,000			
19625	Footpaths - Mount Austin, Tolland & Turvey Park - TT24													1,466,345	1,466,345									
19627	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	125,699	125,699	51,248	41%	1,750,443	1,750,443																	

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35		
19628	Boorooma St Upgrade - TT28	200,000				4,202,816			200,000				4,202,816												
19647	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)					1,363,837	1,363,837	1,363,838	1,363,838																
19649	Gobbagombalbin - 2 Local Parks ROS3 + LA3 (Land Acquisition)							308,859	308,859																
19661	Lloyd Establish 3 Local Parks - ROS5 + LA4 (Deakin Ave) + LAS (Barton Ave) + LA6 (Central Lloyd) - Land Acquisitions	549,774	50,000	-	0%	250,000	749,774					3,704,016	3,704,016												
19662	McDonalds Parks - Establish 2nd Rugby League Field - ROS6					939,550	939,550																		
19667	Rawlings Park North - Construct a synthetic soccer facility - ROS12	9,125	9,125	-	0%							3,867,112	3,867,112												
19668	Harris Road to Open Space - ROS13																								
19669	Jubilee Oval - Community Meeting Space - ROS14											384,750	384,750												
19678	Forest Hill Upgrade Local Park - ROS16											216,200	216,200												
19681	Red Hill Road Upgrade - TT3							109,813	109,813			2,134,706	2,134,706	1,151,636	1,151,636	1,174,668	1,174,668								
20799	Stores - Barcoding System/ Shelving	30,979		-			30,979								70,000	70,000									
20840	Oasis - BBQ's																								
20846	Venue Technical Events Kit	8,000	8,000	-	0%																				
21273	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	678,601	100,000	4,841	5%		578,601																		
21777	Wiradjuri Walking Track Upgrade	235,043	235,043	683	0%																				
21797	MPS Sports Court Recoat							40,000	40,000																
21903	RIFL Stage 1A Subdivision Works	1,012,825	1,012,825	9,430	1%																				
22138	Alan Turner Depot Washbay Waste/Oil Separator & Pit	22,769	22,769	1,280	6%																				
22157	Stronger Country Communities Fund Round 5 Grant	255,870	255,870	29,877	12%							305,335	305,335												
22222	Alan Turner Depot Worker on Foot Upgrade																								

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35		
22232	Farrer Road Upgrade - TT4																			3,481,529	3,481,529	700,000	700,000		
22317	Lake Albert Water Sports and Event Precinct	4,274,607	4,274,607	1,851,196	43%	4,269,087	4,269,087																		
22330	Estella Road Upgrade	70,000				630,000								700,000											
22379	Local Government Recovery Grant	208,440	208,440	109,060	52%																				
22491	RFS Humula Station Capital Works	50,000		-		600,000																			
22492	RFS Aviation Station 2nd Storey	100,000		-		900,000																			
22493	RFS Lake Albert Station Capital Works					100,000		1,500,000																	
22494	RFS Forest Hill Station Capital Works							100,000		1,100,000															
22495	RFS Oura Station Capital Works									50,000		850,000													
22496	RFS Uranquinty Station Capital Works											50,000		750,000											
22497	RFS Galore Station Solar Upgrade																		40,000						
22825	Bus Shelter Installations (CPTIGS - Fernleigh Rd x 2, Fay Ave)	2,354	2,354	3,551	151%																				
23074	Art Gallery Cabinetry Work	45,165	45,165	15,314	34%																				
23103	Chapel Refurbishment	57,475	57,475	14,781	26%																				
23126	Southern Growth Area - Plumpton Road North	17,957,570	7,957,570	266,682	3%	14,608,215	24,608,215																		
23127	Southern Growth Area - Plumpton Road South	17,883,688	7,883,688	220,634	3%	14,473,232	24,473,232																		
23816	Regional Roads Repair Block Grant - project TBA	350,000	350,000	-	0%	350,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000		
23935	Active Travel Plan - Stage 3 - Kooringal Road Link	1,258,638	1,258,638	1,003,662	80%																				
23961	Museum Rectification Works	14,693	14,693	14,335	98%																				
24256	Pomingalarna Shed Construction	10,669	10,669	-	0%																				

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35
24348	Harris Park Amenities Upgrade	430,000	1,303,790	-	0%	873,790																	
24377	12 Blake St Works in Kind Agreement	171,785					171,785																
24381	Riverside Fencing Project	13,433	13,433	13,433	100%																		
24425	Top Dressing Machine Purchase					80,000	80,000																
24426	Historic Council Chambers Building Upgrades	123,146	123,146	-	0%																		
24427	Civic Centre Safety Lights	151,925	151,925	128,889	85%																		
24430	Glass Gallery Toilet					137,099	137,099																
24432	Civic Theatre - Orchestra Pit Upgrade					277,898	277,898																
24439	Currawarna Community Centre Roof Replacement	4,263	4,263	-	0%																		
24440	Eternal Flame & Honour Roll Memorial	115,909	115,909	134,230	116%																		
24445	Visitor Information Centre - Commercial Fridge Purchase	10,000	10,000	-	0%																		
24446	Mates Gully Road Upgrade	3,769,137	3,769,137	23,266	1%																		
24456	Equex Filter Replacement	40,828	40,828	36,621	90%																		
24461	Alan Turner Depot Stores Upgrade	154,944	154,944	201,432	130%																		
24463	Bus Shelter Installation (CPTIGS - Estella)	38,158	38,158	32,887	86%																		
24721	Active Travel Pathway - Plumpton Road	2,446,208				2,446,207	4,892,415																
24741	Jim Elphick Aluminium Seating	78,565	78,565	78,565	100%																		
24824	Land Acquisition - Part Lot B DP 152366 - Part 82 Forsyth Street, Wagga Wagga	161,780	161,780	-	0%																		
28072	Oasis - Automatic Pool Cleaners										60,000	60,000											
28076	Oasis - Diving Board Replacements																85,000	85,000					

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35	
28139	Oasis - Pool Deck Grating Replacement	31,005	31,005	-	0%																			
28145	Oasis - Water Features Project							199,135	199,135	1,489,022	1,489,022													
28147	Oasis - 50m Pool Covers & Rollers Replacement																	85,992	85,992					
28148	Oasis - Dive Pool Covers & Rollers Replacement																	45,000	45,000					
28149	Oasis - Pool Cover Winch Replacement																	35,150	35,150					
28150	Oasis - 25m Pool Lane Ropes & Lane Storage Rollers Replacement	34,441	34,441	-	0%																			
28151	Oasis - Two Pool Inflatables Replacement	28,280	28,280	-	0%											100,000	100,000							
28153	Oasis - 50m & Dive Pool Expansion Joints Replacement	79,790				79,790																		
28154	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	40,025	40,025	-	0%																			
28156	Oasis - Pool Hall Skylights Repair & Replacement	233,534	233,534	-	0%																			
28157	Oasis - Security Lockers Replacement	30,300	30,300	-	0%																			
28158	Oasis - Change Rooms Upgrade	353,500	353,500	-	0%																			
28172	Oasis - 50m Pool Lane Ropes & Lane Storage Rollers Replacement					85,000	85,000																	
28173	Oasis - Disable/ Mixed Access Equipment / Steps - Wheel Chairs - Hoist & Extras			4,673				71,003	71,003															
28174	Oasis - 25m & Program Pool Covers & Rollers Replacement							70,000	70,000															
28176	Oasis - Public Address System Repair & Replacement														85,000	85,000								
28177	Oasis - 50m Pool Dive Starting Blocks					42,000	42,000																	
28179	Oasis - 50m Pool Shade covers deep end of pool					290,000	290,000									60,000	30,000							
28180	Oasis - Water Drinking Fountains																							
28181	Oasis - 50m Pool & Grandstand Concourse Resurfacing							175,000	175,000															

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35
28182	Oasis - Irrigation/ Sprinkler System to Mixed Areas							85,000	85,000														
28183	Oasis - 25m, Program & Leisure Pool Expansion Joints Replacement											125,000	125,000										
28184	Oasis - Pool Balance Tanks Service													105,000	105,000								
28185	Oasis - 50m Pool Shade covers western side										390,000	390,000											
28188	Oasis - Mixed Air Conditioning															125,000	125,000						
28190	Oasis - 25m Pool Dive Starting Blocks												48,000	48,000									
28195	Oasis - Sand Filters																			79,543	79,543		
28198	Oasis Energy Efficiency Upgrade (CEUF)	4,224,933	1,224,933	190,400	16%	4,125,000	3,000,000		4,125,000														
38639	Copland St Industrial Area - Stormwater Drainage Upgrade	107,040	107,040	-	0%	551,949	551,949																
45049	LMC - Treatment of Re-use Water							100,000		253,912			353,912										
45089	LMC - CCTV & security (partial)										41,734	41,734											
45096	LMC - New circulating road (partial)	2,729,010	100,000	39,112	39%							2,629,010											
45121	LMC - Clean, fill and landscape all new works areas		30,000	-	0%	83,825	53,825																
45124	LMC - Replace existing cattle/sheep delivery ramps					1,300,000						1,300,000											
45125	LMC - Refurbish agents offices and canteen	55,110	55,110	30,947	56%			350,000				350,000											
45126	LMC - Road Train facilities																	1,800,000	1,800,000				
45128	LMC - Sheep & Goat Electronic (EID) System Feasibility Study	140,757	140,757	101,447	72%																		
45131	LMC - Cattle Delivery Yard Rehabilitation	9,458	9,458	54,405	57%																		
45133	LMC - Realign Sheep and Cattle Draft Ramps	855,296	855,296	594,211	69%									2,250,000									
45138	LMC - Hardstand	2,250,000																					

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35		
47192	Airport - Redevelop terminal - Internal Baggage Claim and Retail Section														8,550,960	8,550,960									
47283	Airport - Runway Lighting Upgrade															5,572,500	5,572,500								
47288	Airport - Bays 1-3 Upgrade															500,000	500,000								
47323	Airport Ancillary Land Acquisition															303,712	303,712								
47328	Airport - Light Aircraft Precinct Required Works															56,877	56,877								
47335	Airport - Remedial Works	43,660	43,660	44,544	102%																				
50060	Sewer - Forsyth St Pump Station - SPS02 - Renewals - Refurbishment of current wells	784,820																							784,820
50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets			12,585			1,204,724																		1,204,724
50221	Sewer - Narrung St Treatment Plant Flood Protection Infrastructure	627,193	627,193	530,666	85%																				
50224	Sewer Ashmont SPS (Lloyd to Ashmont Gravity Main Upgrade)	3,116,614	3,116,614	29,942	1%																				
50245	Sewer - Olympic Highway - SPS13 New Assets	8,838	8,838		0%			874,822	874,822																
50261	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station															596,138	596,138								
50266	Sewer Treatment Works - Forest Hill Plant - New Assets															2,326,867	2,326,867								
50274	Sewer - Pump Station - SPS06 Shaw Street - Renewals																280,000	280,000							
50277	Sewer - Wiriaduri Sewer Pump Station - SPS10 Renewal															88,518	88,518								
50291	Sewer - Uranquinty Pump Station - SPS31 - Renewals					520,000	520,000																		
50384	Sewer - Install Flowmeters	73,976	73,976	-	0%																				
50418	Southern Growth Area Sewer Augmentation	330,289	330,289	7,221	2%																				
50438	Sewer Treatment Ponds Augmentation Collingullie	200,000	200,000	-	0%			800,000	800,000																
50439	Sewer Augmentation & Upgrade Forest Hill															10,000,000	10,000,000								

Job No.	Project Title	Adopted 2025/26	Proposed 2025/26	Actuals + Commitments - 30 Sept	%	Adopted 2026/27	Proposed 2026/27	Adopted 2027/28	Proposed 2027/28	Adopted 2028/29	Proposed 2028/29	Adopted 2029/30	Proposed 2029/30	Adopted 2030/31	Proposed 2030/31	Adopted 2031/32	Proposed 2031/32	Adopted 2032/33	Proposed 2032/33	Adopted 2033/34	Proposed 2033/34	Adopted 2034/35	Proposed 2034/35
50440	Sewer Treatment Plant Upgrade Koorialg	250,000	250,000	-	0%																		
50441	Sewer Telemetry Hardware Upgrades	544,836	544,836	20,797	4%																		
50444	Sewer Treatment Works - Narrung Street - Plant Shed Construction	9,076	9,076	22,805	251%																		
50447	Northern Growth Area - Sewer Upgrades	10,955,326	5,955,326	571,918	10%	16,845,422	21,845,422																
70101	GWMC - Road Rehabilitation	801,376	801,376	781,500	98%																		
70135	GWMC - Gas Capture Network Expansion & Gas Powered Evaporator		400,000	-	0%									2,749,164	2,349,164								
70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)		200,000	3,961	2%									7,502,199	7,302,199								
70164	GWMC - Construction of a new Waste Cell	3,275,196	200,000	105,018	53%		3,075,196							6,352,942	6,352,942								
70168	GWMC Plant Shed	2,326,750	2,326,750	2,050,136	88%																		
70169	GWMC Waste to Energy (Solution)													5,000,000	5,000,000								
70178	GWMC - Construction of a new Monocell (inc operational budget)	3,623,697	200,000	29,884	15%		3,423,697																
70195	GWMC - Cell Extension	239,964	239,964	358,100	149%																		
70197	GWMC - Land Acquisition	3,632,445	3,632,445	3,611,832	99%																		
70200	GWMC Purchase of Polystyrene Machine	122,105	122,105	107,241	88%																		
70203	GWMC Tower Installation	200,000												200,000									
TOTAL LTFP CAPITAL PROGRAM		108,950,909	60,749,267	18,733,621	31%	85,880,328	103,004,739	28,863,090	14,108,086	22,679,193	24,467,317	54,519,754	90,288,169	34,520,527	33,770,527	15,440,059	15,400,059	5,561,623	5,561,623	5,333,184	5,333,184	445,000	2,434,544

LONG TERM FINANCIAL PLAN RECURRENT CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 31 AUGUST 2025																	
	Summary					35,329,769	5,717,917	25.00%	27,901,757	29,096,694	30,742,684	29,710,523	28,415,841	27,975,024	30,208,601	31,511,677	35,078,181
Job No.	Project Title	Directorate	Division	Project Manager	New or Existing	2025/26	Actuals + Commitments - 30 Sept	%	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
12231	Playground Equipment Renewal	Econ, Bus & Workforce	City Growth & Regional Assets	John Conlan	Existing	423,880	0	0%	536,000	387,000	1,406,000	574,000	631,000	500,000	696,000	696,000	696,000
21900	Plant and Equipment Replacement	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing	9,392,915	2,874,423	31%	5,837,539	5,960,000	5,981,500	7,692,000	6,069,000	4,130,500	5,805,500	5,989,500	8,838,500
16532	Pavement Rehabilitation Program	Infrastructure	Civil Operations	Krishan Maharaj	Existing	7,614,732	194,253	3%	6,883,072	7,532,347	7,676,363	5,782,147	6,004,564	6,235,613	6,475,628	6,686,809	6,887,414
12894	Village Community Priorities - S94A3	Econ, Bus & Workforce	City Growth & Regional Assets	John Conlan	Existing	40,000	30,855	77%	18,000	18,000							
50018	Sewer Mains Rehabilitation Program	Infrastructure	Sewer & Stormwater	Ray Graham	Existing	3,293,394	855,890	26%	1,740,437	1,792,650	1,844,863	1,900,208	1,957,213	2,015,929	2,076,407	2,138,699	2,202,860
16529	Reseal program (renewal)	Infrastructure	Civil Operations	Krishan Maharaj	Existing	2,835,510	52,095	2%	2,960,301	3,078,713	3,197,125	3,325,011	3,458,011	3,596,331	3,740,184	3,889,791	4,045,382
24218	Gravel Resheets	Infrastructure	Civil Operations	Krishan Maharaj	Existing	2,067,981	97,271	5%	2,154,476	2,240,655	2,326,834	2,419,907	2,516,703	2,617,371	2,722,066	2,830,949	2,944,187
50024	Sewer Plant & Pumps Replacement and Renewal	Infrastructure	Sewer & Stormwater	Ray Graham	Existing	1,594,201	471,586	30%	739,073	422,705	980,293	320,265	264,961	295,590	181,437	472,023	393,499
16531	Heavy Patching Program	Infrastructure	Civil Operations	Krishan Maharaj		1,130,289	113,602	10%	1,176,493	1,222,697	1,268,901	1,319,657	1,372,443	1,427,341	1,484,435	1,543,812	1,605,564
30044	Urban Asphalt Program	Infrastructure	Civil Operations	Krishan Maharaj	Existing	1,040,041	497	0%	1,082,297	1,125,589	1,168,881	1,215,636	1,264,261	1,314,831	1,367,424	1,422,121	1,479,006
50445	Sewer Manhole Relining	Infrastructure	Sewer & Stormwater	Ray Graham		900,541	0	0%	926,409	953,036	980,444	1,008,656	1,037,697	1,067,590	1,098,362	1,130,889	1,162,554
16583	Corporate Hardware Purchases	Governance	Information & Communications Technology	Reece Hamblin	Existing	1,206,872	244,616	20%	548,000	743,000	283,000	428,000	283,000	778,000	450,000	450,000	450,000
17039	Community Amenities - TBC	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing		0								338,204	351,732	365,801
17042	Sportsground Lighting Program - Venue TBC	Econ, Bus & Workforce		John Conlan			0		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
15230	Culverts - Renew and Replace	Infrastructure	Civil Operations	Krishan Maharaj	Existing	788,094	312,411	40%	819,119	849,884	880,649	913,875	948,430	984,367	1,021,742	1,060,612	1,100,915
17985	Community Amenities - Tarcutta Public Convenience	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing		0		30,000	234,332							
17986	Community Amenities - Apex Park	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing		0		30,000	242,031							
19484	Community Amenities - McPherson Oval	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing		0				30,000	250,192					
19503	Civic Theatre - Backstage Equipment Upgrade	Community	Community Services	Madeleine Scully	Existing	14,802	14,834	100%	15,394	16,010	16,626	17,291	17,983	18,703	19,451	21,007	21,847
19504	Art Gallery - Acquire pieces for the Australian Print Collection	Community	Community Services	Madeleine Scully	Existing	10,362	0	0%	10,776	11,207	11,638	12,143	12,670	13,219	13,748	14,298	14,870
19505	Art Gallery - Acquire pieces for the National Art Glass Collection	Community	Community Services	Madeleine Scully	Existing	25,904	0	0%	26,940	28,018	29,096	30,359	31,677	33,053	34,375	35,750	37,180

Job No.	Project Title	Directorate	Division	Project Manager	New or Existing	2025/26	Actuals + Commitments - 30 Sept	%	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
39868	Kerb and Gutter Replacement	Infrastructure	Civil Operations	Krishan Maharaj	Existing	603,870	9,091	2%	628,622	653,767	678,912	706,068	734,310	763,682	794,229	825,998	859,038	
21091	Recreational Assets Renewal	Econ, Bus & Workforce	City Growth & Regional Assets	Ben Creighton	Existing	380,848	79,331	21%	396,082	411,925	427,769	444,878	462,672	481,178	500,425	520,442	541,260	
21671	Sale of Bomen Land	Econ, Bus & Workforce	Land & Property	Matthew Dombrowski		38,117	5,409	14%										
17748	Community Amenities - Jubilee/Connolly Park	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing	248,858	0	0%										
21924	Public Art - Neighbourhood Engagement	Community	Community Services	Madeleine Scully		20,000	0	0%										
21925	Public Art - Suburbs & Villages	Community	Community Services	Madeleine Scully		27,737	14,400	52%										
21926	Public Art - Creative Light Spaces	Community	Community Services	Madeleine Scully		60,000	0	0%										
21930	Playground Shade Sail Installation	Econ, Bus & Workforce	City Growth & Regional Assets	Ben Creighton		71,328	0	0%	71,328	71,328								
16459	Community Amenities - Forest Hill Oval	Infrastructure	Plant, Fleet & Buildings	Daniel Davey	Existing	225,087	0	0%										
22157	Stronger Country Communities Fund Round 5 Grant	Econ, Bus & Workforce	City Growth & Regional Assets	Ben Creighton		10,534	0	0%										
23110	Library Acquisitions	Community	Community Services	Madeleine Scully		387,135	241,627	62%	395,228	403,482	411,902	420,490	429,250	438,185	447,299	457,470	466,620	
24343	Open Space Upgrades & Renewals	Infrastructure	Parks & Strategic Operations	Craig De Piazza			24,226											
24404	Community Amenities - Forest Hill Community Hall	Econ, Bus & Workforce	City Growth & Regional Assets	Ben Creighton		13,650	18,136	133%						312,903				
32514	Footpath Renewals	Infrastructure	Civil Operations	Krishan Maharaj	Existing	200,000	0	0%	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662	
15883	Regional Roads Supplementary Block Grant - project TBA	Infrastructure	Civil Operations	Krishan Maharaj		199,000	0	0%	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	
12786	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	Infrastructure	Civil Operations	Krishan Maharaj	Existing	173,901	33,549	19%	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
39042	Pedestrian Access and Mobility Program (PAMP)	Infrastructure	Civil Operations	Krishan Maharaj		94,142	0	0%	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	
51390	Sewer Joint Connections Elimination	Infrastructure	Sewer & Stormwater	Ray Graham	Existing	56,325	0	0%	57,169	58,027	58,885	59,768	60,665	61,575	62,498	64,061	65,022	
22107	Horticulture Upgrades & Renewals	Infrastructure	Parks & Strategic Operations	Craig De Piazza		50,000	0	0%	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
12498	Bus Shelters Upgrade (existing)	Infrastructure	Civil Operations	Krishan Maharaj	Existing	39,720	10,650	27%		20,000		20,000		20,000		20,000		
15181	Traffic Committee - Implement unfunded Resolutions as adopted by Council	Infrastructure	City Engineering		Existing	25,000	3,039	12%	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
				Warren Faulkner														

Job No.	Project Title	Directorate	Division	Project Manager	New or Existing	2025/26	Actuals + Commitments - 30 Sept	%	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
20959	Parks Smart Irrigation	Infrastructure	Parks & Strategic Operations	Craig De Piazza		25,000	16,126	65%	25,000								
	TOTAL LTFP CAPITAL PROGRAM					35,329,769	5,717,917	16%	27,901,757	29,096,694	30,742,684	29,710,523	28,415,841	27,975,024	30,208,601	31,511,677	35,078,181

RP-10 LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY**Author:** Warren Faulkner**Summary:** This report recommends that Council endorse the draft Lake Albert Feasibility Study completed by Stantec to be placed on public exhibition for review and comment by the community.**Recommendation**

That Council:

- a endorse the draft Lake Albert Feasibility Study to be placed on public exhibition for a period of 28 days from 29 October 2025 and invite public submissions until 26 November 2025 on the draft document
- b receive a further report following the public exhibition and submission period:
 - i addressing any submission made in respect of the proposed document
 - ii proposing endorsement of the document unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

Report

In March 2022, Council received funding from the then Department of Planning and Environment for the Lake Albert Flood Mitigation Options - Feasibility Study. Subsequently, Stantec was engaged by Council in September 2023 to assess in further detail the feasibility of diverting major flood flows from Stringybark Creek and Crooked Creek into Lake Albert and using Lake Albert to provide additional flood mitigation to the broader area, referred to as the 'Lake Albert Enhanced Flow Scheme'.

This was first proposed as a flood mitigation option in the Wagga Wagga Major Overland Flow Floodplain Risk Management Study and Plan (MOFFRMS&P, WMAwater, 2021).

The Feasibility Study has primarily focused on the following three locations:

- Site 1 (LA01) Lake Albert Outlet Modification
- Site 2 (LA02) Crooked Creek Diversion Modification
- Site 3 (LA03) Stringybark Creek Diversion Modification

Site 1 – Lake Albert Outlet Modification

A levee/berm around the lake is proposed to be both a sheet pile levee for sections and an earth embankment for other sections. The levee is proposed to be contained within the open space reserve between the lake and Lakeside Drive and Lake Albert Road (where the original FRMS&P option was proposed to be road raising). Due to the space limitations for the east side of the lake, sheet piles are the only feasible option at this location. For all other areas where open space with no existing trees is sufficiently wide, an earth embankment should be applied due to the greater cost effectiveness and enhanced visual amenity. Based on Council recommendations no freeboard will be applied above the 1% AEP level for the sheet pile sections of levee, and a 0.3m freeboard will be applied above the 1% AEP level for the earth embankment sections.

The revised lake outlet is proposed to be a two-stage weir for both the north and west outlets, with a low flow weir at both locations to allow the lake to drain to normal operating levels post-flooding and a high flow weir to convey additional flows during rarer flood events.

An earth embankment is proposed for properties near Plunkett Drive south-west of the lake. These works will protect residential properties from the lake back flooding (afflux) and local tributary flows.

Site 2 – Crooked Creek Diversion Modification

After extensive consideration of key issues and opportunities and (critical) constraints of the Crooked Creek site, including preliminary modelling of several selected options, it was concluded that there were no feasible options to modify the Crooked Creek diversion to direct major flows into the Lake. Central to this outcome was the key issue of ecological and environmental impacts channel widening would have on the threatened ecological community (TEC) located along the creek, with any widening requiring the removal of large numbers of native trees.

Furthermore, due to the Main St bridge invert being fixed downstream there was no opportunity for channel lowering or re-grading as there was insufficient fall across the channel length to facilitate channel invert lowering. Finally, modelling showed that any footpath raising to the north to act as an additional berm was not feasible without resulting in adverse impacts for residential properties to the south of the diversion channel. Therefore, for the preferred option, it is proposed that no modification be made to the Crook Creek diversion, and that it remain as per existing conditions.

Site 3 – Stringybark Creek Diversion Modification

The channel modification is proposed to involve lowering of the channel invert to increase capacity, rather than channel widening as was proposed in the FRMS&P option. The extent of channel lowering will be from the outlet of the existing pond near Springvale Drive through Plumpton Road and further downstream, transitioning back to existing grade before the drop structure on the downstream end. This channel modification provides additional capacity to limit the amount of local flooding for residential areas (the channel modification extends further upstream than the FRMS&P option which started at Plumpton Road). The maximum depth of channel lowering is proposed to be 2 metres. The existing Plumpton Road twin culverts (2 x 1.8m pipes) are proposed to be upsized to twin 2.4m W x 2.4m H box culverts to reduce flooding over the road. This upgrade will align with the objectives of the Plumpton Road widening project. No road raising is required for Plumpton Road or the Boat Club access driveway (unlike the FRMS&P option) as these works were not considered feasible and the increased channel capacity upstream of Plumpton Road negates the need for road raising work.

At the downstream end of Stringybark Creek, the existing large culverts are proposed for replacement and lowering to increase the capacity of the channel, and to reduce the velocity of flows to reduce scour risk for the culvert headwall. In addition, a raising of the footpath on the north side of the culvert inlet is proposed to ensure that there is no overtopping of the channel in all events up to and including the 1% AEP. This will improve the flooding risk for the sheds of the recreation clubs on the south-west side of Lake Albert. Current modelling (and observations from the 2012 floods) confirm these sheds are affected by high velocity, high hazard flows from the channel

overtopping in rare flood events. This flooding is removed as part of the preferred option.

However, flooding of the sheds and the Boat Club building will increase from lake flooding due to increased flood levels in the lake. To address this, flood protections for the Boat Club, Sailing Club and Bidgee Dragons buildings are proposed that include concrete flood walls around the sheds and buildings combined with flood doors for smaller openings and actuated flood barriers (self-raising barriers) for larger openings of the sheds / building.

The assessment of the final options for this Feasibility Study included preliminary design of the preferred options using site grading and geometry and Flood Modelling in TUFLOW of the preliminary design. The updated TUFLOW models were run for up to five design flood events; the 20%, 10%, 5%, 1% AEP and PMF events and results analysed to assess the impacts of the option on flooding. The post-mitigation flows from the Lake Albert were modelled in the MOFFS East Wagga model as well to simulate impacts of the preferred option. The outcomes of the modelling showed widespread flood level reductions from Lake Albert area down to East Wagga Wagga.

It is recommended that the draft Feasibility Study be placed on public exhibition for review and comment from the community. To view the feasibility Study please see: <https://haveyoursay.wagga.nsw.gov.au/lake-albert-flood-mitigation-options-feasibility-study>

Financial Implications

There are no financial implications associated with this report.

Policy and Legislation

NSW Flood Prone Land Policy 2021
NSW Flood Risk Management Manual 2023

Link to Strategic Plan

Sustainable

Sustainable built environment

Identify sustainable practices and materials when planning the built environment.

Risk Management Issues for Council

There are no significant risk management issues for Council associated with placing the draft Lake Albert Feasibility Options Study document on public exhibition.

Internal / External Consultation

The draft Feasibility Study has been the subject of internal consultation and has been endorsed by the Floodplain Risk Management Committee at its meeting on 23 February 2021 as outlined in M-1.

A Councillor workshop was held on 20 October 2025.

The Department of Climate Change, Energy, Environment and Water has also reviewed the report. The document to be placed on public exhibition has incorporated their feedback.

The Feasibility Study will be placed on public exhibition for a period of 28 days from 29 October 2025 and public submissions can be submitted up until 26 November 2025. The following channels will be utilised.

	Mail		Traditional Media			Community Engagement			Digital							
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

RP-11 COMMUNITY ENGAGEMENT STRATEGY AND COMMUNITY PARTICIPATION PLAN

Author: Michael Casey
Executive: Scott Gray

Summary: The draft Community Engagement Strategy has been reviewed, with a draft Community Participation Plan also developed and attached for public exhibition from 28 October to 25 November 2025. These documents outline how and when Council will engage with the community in decision-making processes and facilitate participation in planning matters. A further report will be presented following the exhibition period to address submissions and recommend adoption.

Recommendation

That Council:

- a endorse the draft Community Engagement Strategy and draft Community Participation Plan and place on public exhibition for a period of 28 days from 28 October 2025 to 25 November 2025 and invite public submissions during this period:
- b receive a further report following the public exhibition period:
 - i addressing any submissions made with respect to the draft documents
 - ii proposing adoption of both documents unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

Report

Background

Local Government Act 1993 (the Act) Sec 8A (3) Community participation states *“Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.”*

The Integrated Planning and Reporting Framework (IP&R), demonstrated in Figure 1 below comprises a series of interrelated documents that together provide a rigorous, consistent approach to community planning across all NSW local councils, while also ensuring alignment with regional and state priorities.

The IP&R framework allows local councils to navigate these complexities in a meaningful and purposeful way and to:

- integrate community priorities into council strategies and plans
- support community and stakeholders to play an active role in shaping the future of their community
- articulate the community's vision and priorities
- assign resourcing to support delivery of the vision and priorities, while also balancing aspirations with affordability
- maintain accountability and transparency by regular monitoring and reporting.

The IP&R framework also provides a pathway for elected representatives to:

- work directly with their community to identify long-term priorities for local identity, growth and lifestyle
- understand the range of services the community wants, the service standards they expect and the infrastructure that will be required
- have meaningful conversations about the cost of meeting community expectations. Allocate resources within council's means and map out a 4-year strategy to deliver key priorities, projects and services
- set appropriate rates, fees and charges and monitor the council's progress in delivering priorities, projects and services through the Operational Plan
- report to the community on their success in achieving these goals
- be assured that their council is meeting planning, consulting and reporting requirements under other laws.

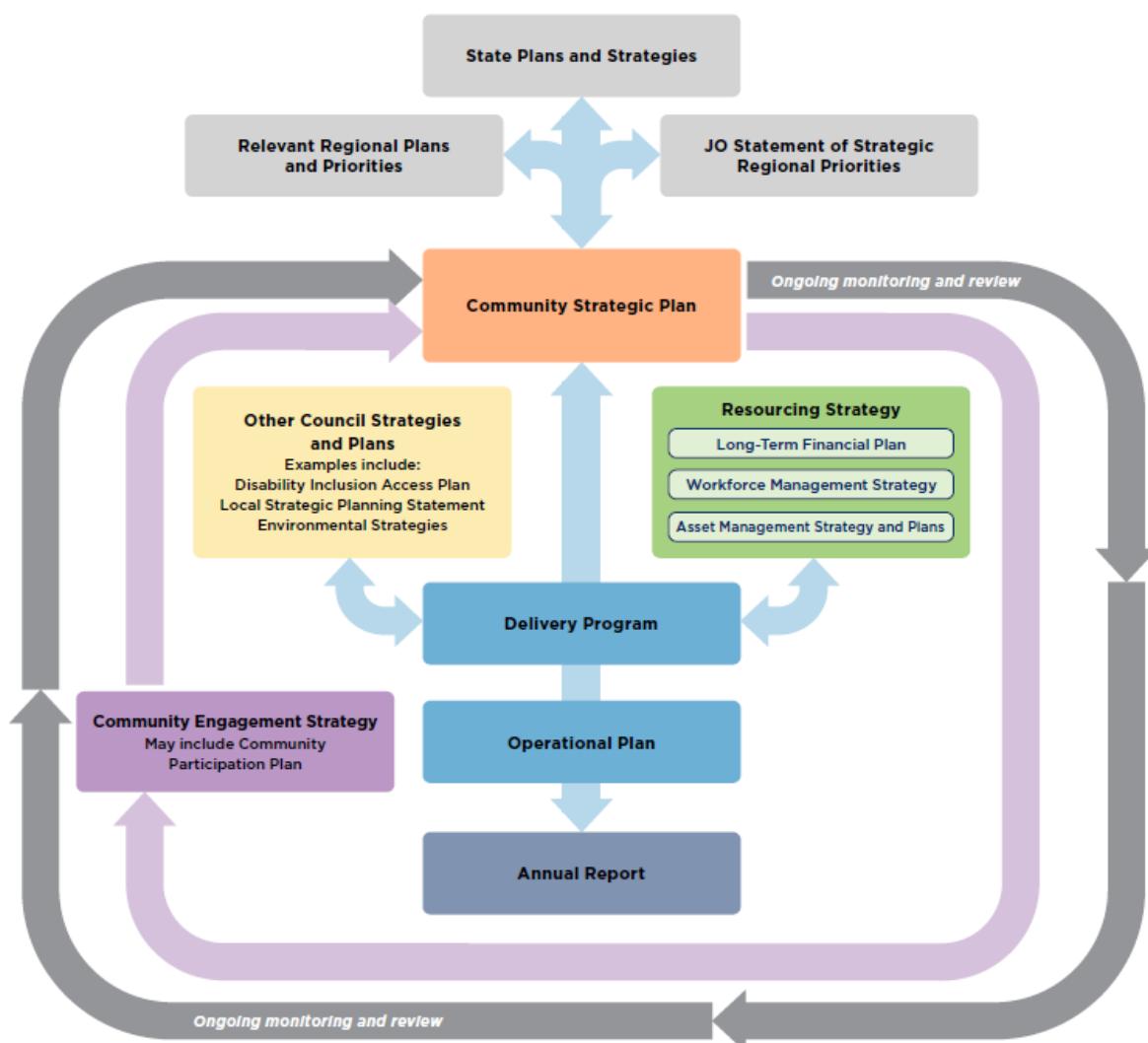


Figure 1 – Integrated Planning and Reporting Framework

Community Engagement Strategy

The Community Engagement Strategy (CES) is a key component of Council's Integrated Planning and Reporting (IP&R) Framework, that provides structure to guide Council's individual engagement activities.

While community engagement does not replace the decision-making powers of elected Councillors, it does enhance Council's capacity to make well-informed, sustainable decisions that clearly demonstrate community buy-in and support.

Council's approach to community engagement is guided by the International Association of Public Participation's Spectrum of Participation and the Principles of Social Justice. Each engagement approach varies based on need and impact and follows the process outlined below.



1. Project need

- Legislative requirements
- Project scope, budget, timing and other constraints



2. Engagement planning and delivery

- Purpose of the engagement
- Identifying key stakeholders
- Level of impact and interest among stakeholders*
- Tools and methods used for informing and engaging the community
- Accessibility
- Managing community expectations
- Internal capacity and capability



3. Review of engagement and feedback

- Who we heard from, what we heard, and how we can use the feedback to improve the success of the project
- How effective was the engagement?



4. Decision-making

What we should do in response to feedback from the community?



5. Reporting on engagement outcomes

Closing the loop with the community and summarising how feedback influenced the project outcomes

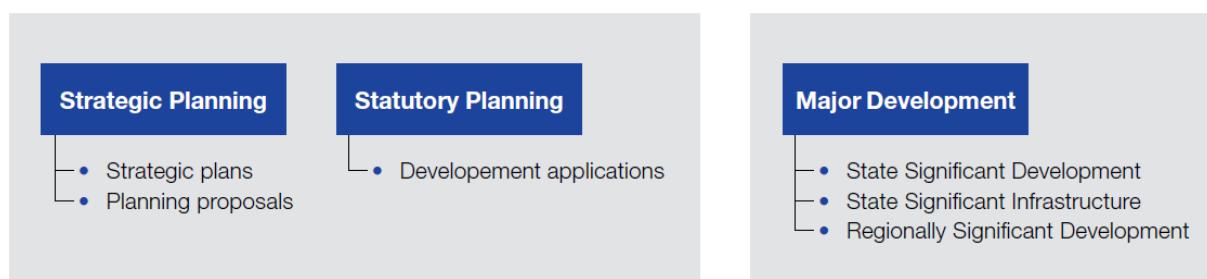
Community Participation Plan

The Community Participation Plan (CPP) details how and when the Council will undertake community engagement when exercising its role as a planning authority.

In developing the CPP, Sec 2.23 (2) of the EPA Act requires Council to consider the following elements:

- the community has a right to be informed about planning matters that affect it.
- planning authorities should encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning.
- the community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- community participation should be inclusive and planning authorities should actively seek views that are representative of the community.
- members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made.
- planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account).
- community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development.

Council's approach to community engagement is guided by the minimum standards outlined in the CPP and the significance and impact of each matter. The CPP provides details of how Council will approach each of the following areas:



While the CPP outlines minimum statutory requirements, Council routinely exceeds these by:

- Extending public exhibition periods for significant developments.
- Expanding notification areas beyond the minimum radius.
- Using signage, media releases, online platforms and direct engagement.

Council has also included the following section regarding Major Development Pathways to provide clarity for the community.

Major Development Pathways

State Significant Development (SSD)

SSD refers to large-scale proposals considered to be of state-level economic, social or environmental importance, such as hospitals, educational facilities or large industrial projects. These are assessed via the NSW Department of Planning, Housing and Infrastructure (DPCI).

State Significant Infrastructure (SSI)

SSI projects include key infrastructure such as highways, water pipelines, rail corridors and transmission lines. These are assessed by the Minister for Planning or their delegate and follow a streamlined pathway under the EP&A Act.

Council's Role in SSD and SSI

While Council is not the consent authority for SSD/SSI, it still:

- Makes formal submissions in the initial scoping phases and during the exhibition period
- Represents local views to State agencies
- Manages local impacts where relevant

Regionally Significant Development (RSD)

RSDs are assessed by Council staff but determined by the Southern Regional Planning Panel. Examples include:

- Developments over \$30 million in value.
- Proposals on Council-owned land.
- Developments with regional impacts (e.g. employment generation, environmental sensitivity).

Council is responsible for exhibition and notification under the CPP, with reports presented to the Panel incorporating public submissions. The CES ensures this process is transparent and accessible.

Community Survey

In February 2024, Council engaged Micromex Research to conduct a Community Research survey in preparation for the development of the Community Strategic Plan.

As part of the engagement residents were surveyed on a range of topics and asked to rate both their level of satisfaction and the relative level of importance. These results were then benchmarked against four comparative regional councils to provide an indication of how Wagga Wagga City Council (WWCC) was performing.

The results include the following two relevant measures:

Measure	Importance		Satisfaction	
	WWCC	Var. to bench	WWCC	Var. to bench
Community input into Council decision making	85%	-1%	74%	-3%
Provision of Council information to the community	82%	-4%	67%	-5%

Respondents were also asked to provide feedback on how Council could improve their communication. The primary improvements included:

- more advertising / informing residents about what is happening
- more direct mail
- more transparency and honesty
- being more responsive
- utilising social media
- being proactive with communication
- providing more consultation opportunities

Both documents have been developed by taking into account the feedback received through the community survey and the consistent feedback from the community regarding the desire for greater transparency and visibility in planning matters.

Financial Implications

There are no financial implications for Council associated with this update.

Policy and Legislation

Sec 402A of the *Local Government Act 1993* states “*A council must establish and implement a strategy (called its community engagement strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters)*”

Environmental Planning and Assessment Act 1979 (EPA Act) Sec 2.23 (1) Community participation plans – preparation states “*A planning authority to which this Division applies is required to prepare a community participation plan about how and when it will undertake community participation when exercising relevant planning functions*”

Environmental Planning and Assessment Act 1979 (EPA Act) Sec 2.23 (4) Community participation plans – preparation states “*A council need not prepare a separate community participation plan if it includes all the matters required under this section in its plan and strategies under the Local Government Act 1993, section 402A*”

Link to Strategic Plan

Regional Leadership

Engaged Community

Provide real opportunities for our community to engage.

Risk Management Issues for Council

Regulatory challenge

The draft Community Engagement Strategy (CES) and Community Participation Plan (CPP) addresses the requirements of the *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979*, and NSW IP&R Guidelines (2021) relating to legislative compliance and service delivery. Failure to adhere to the CES and the CPP may expose Council to legal or regulatory challenge.

Council reputation

Poorly scoped and conducted engagement activities could damage Council's reputation, increase complaints and result in service delivery that is inconsistent with the priorities established in the Community Strategic Plan, Wagga Wagga 2050.

Community expectations

The CPP details minimum standards for engagement which may differ to individual community member expectations. Increasing the standard levels of engagement comes at an additional time and cost and may have detrimental impact on activity levels.

Internal / External Consultation

Internal consultation was undertaken with relevant service areas to prepare the draft documents for exhibition.

To ensure transparency and facilitate engagement a community engagement plan has been developed that incorporates the following consultation activities:

- community drop in sessions
- community meetings at villages
- stakeholder workshops with the building and planning industry
- the documents will also be promoted through Council's social media channels and direct communication channels, such as through Council's weekly Council News email and publication in the Weekend Advertiser.
- the draft document will be made available on Council's Have Your Say site

	Mail	Traditional Media			Community Engagement			Digital								
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Consult				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Involve																			
Collaborate																			
Other methods (please list specific details below)																			

Attachments

1.  Community Engagement Strategy 2025 - Provided under separate cover
2.  Community Participation Plan 2025 - Provided under separate cover

RP-12 DEVELOPMENT POLICY UPDATES

Author: Cameron Collins
General Manager: Peter Thompson

Summary:	<p>The draft Council-related Development Application Conflicts of Interest Management Policy (POL 045), Processing Development Applications Lodged by Councillors, Staff and Individuals Policy (POL 046) and the Swimming Pool Safety Policy (POL 049) was publicly exhibited from 26 August 2025 until 23 September 2025 with an invitation for public submissions until 6 October 2025.</p> <p>No submissions were received in relation to the three policies.</p> <p>During the Council meeting held on 25 August 2025, questions were raised regarding the necessity of the provision in Policy POL 045 that requires Councillor representatives or members of the Southern Regional Planning Panel to declare any conflict of interest in Council-related development applications and to refrain from participating in their assessment or determination.</p> <p>Subject to a further amendment to Policy POL 045 addressing this matter, it is recommended that the policy be adopted.</p> <p>Adoption of the policies POL 046 and POL 049 as exhibited is recommended.</p>
-----------------	---

Recommendation

That Council:

- a note that no public submissions were received during the exhibition period on the draft Council-related Development Application Conflicts of Interest Management Policy (POL 045), Processing Development Applications Lodged by Councillors, Staff and Individuals Policy (POL 046) and the Swimming Pool Safety Policy (POL 049)
- b adopt the draft Council-related Development Application Conflicts of Interest Management Policy (POL 045)
- c adopt the draft Processing Development Applications lodged by Councillors, Staff and individuals Policy (POL 046)
- d adopt the draft Swimming Pool Safety Policy (POL 049)

Report

As previously reported to Council on 25 August 2025, three planning and development-related policies have been reviewed as part of Council's scheduled policy review program to ensure they remain current, effective, and compliant with legislative requirements.

Council-related Development Application Conflicts of Interest Management Policy (POL 045)

Policy POL 045 has been updated to clarify its scope and intent in managing conflicts where Council acts as both the applicant and the consent authority. The policy Procedural has been expanded to outline how the General Manager identifies and manages conflict risks across all stages of the development process.

The policy now details risk factors and thresholds that may trigger external assessment or referral to a Planning Panel and management strategies have been outlined for the assessment, determination, and enforcement phases. Exemptions have also been introduced for low-risk development types valued under \$5 million, such as internal fit-outs and signage. Legislative references and related policies have been updated to align with current regulatory requirements.

During the Council meeting held on 25 August 2025, questions were raised regarding the necessity of the management control and strategy contained in Policy POL 045 that requires Councillor representatives or members of the Southern Regional Planning Panel to declare a conflict of interest in Council related development applications and to refrain from participating in their assessment or determination. The relevant part of the management control and strategy is contained at page 3 of the draft policy and is highlighted in **bold** below:

2. Determination

(a) ...

(b) *Council-related development with a CIV exceeding \$5,000,000 shall be determined by the Southern Regional Planning Panel in accordance with the requirements of State Environmental Planning Policy (Planning Systems) 2021. Councillor representatives/members of the Southern Regional Planning Panel shall declare a conflict of interest in the matter and shall not participate in the assessment or determination of the application.*

As required under Clause 66A of the *Environmental Planning and Assessment Regulation 2021*, the Policy has been prepared in accordance with the Department's *Council-related Development Application Conflict of Interest Guidelines*. These guidelines do not include any requirement for a Councillor representative member (or other Council representative member) to declare a conflict of interest in Council related development applications that are to be determined by a Regional Planning Panel.

Furthermore, the *Sydney District and Regional Planning Panels Operational Procedures* ([Sydney District and Regional Planning Panels Operational Procedures – September 2022](#)) do not automatically exclude Councillor representative members (or other Council representative members) from participating in the determination of such applications. Rather, the procedures require each member to consider if they have an actual, potential or reasonably perceived conflict and, if so, declare the conflict and take any appropriate action.

This particular provision of the Policy requiring Councillor representatives/members to not participate in the assessment or determination of the application was originally discussed in a Councillor workshop (on 29/5/2023) prior to the final adoption of the original Policy in August 2023. On this basis, it appears that the inclusion of the clause

was a deliberate decision of the Council at the time, likely intended as an additional provision to remove any perceived conflict of interest.

Noting that:

1. There is no requirement under the Department's *Council-related Development Application Conflict of Interest Guidelines* for the policy to include any requirement for a Councillor representative member (or other Council representative member) to declare a conflict of interest in Council related development applications that are to be determined by a Regional Planning Panel; and
2. Procedural requirements for declarations of interest in Planning Panel applications are already established under the *Sydney District and Regional Planning Panels Operational Procedures*;

It is recommended that Council adopt the *Council-related Development Application Conflicts of Interest Management Policy (POL 045)* as exhibited, subject to an amendment to delete the management control and strategy requiring that Councillor representatives or members of the Southern Regional Planning Panel declare a conflict of interest for any Council-related development applications and not participate in the assessment or determination of such applications. This amendment removes the existing provision in the policy that prevents Councillor representatives or members from participating in the assessment and determination of Council-related development applications.

Processing Development Applications lodged by Councillors, Staff and Individuals Policy (POL 046)

Policy POL 046 has been updated to clarify development application processing responsibilities based on the applicant's relationship to Council, including staff, relatives, Councillors, and the General Manager. The policy now recognises the mandatory conflict of interest declarations via the NSW Planning Portal in relation to both the applicant and the landowner and the responsibility of staff with respect to these declarations to determine the applicability of this policy.

The policy also continues to specify delegation levels for determining applications, depending on the applicant's position and the potential for conflict of interest. However, minor amendments have been made to clarify the delegations of the General manager and senior staff for determining certain applications under this policy.

This amended policy was publicly exhibited from 26 August 2025 until 23 September 2025 with an invitation for public submissions until 6 October 2025. No submissions were received.

It is recommended that the policy as exhibited be adopted.

Swimming Pool Safety Policy (POL 049)

Policy POL 049 has been updated to clarify upgrade requirements for older pools so as to comply with AS 1926.1–2012. The scope of the policy has also been amended to clarify specific exclusions for Crown land and properties owned or managed by public authorities. Detailed responsibilities have also been added to outline Council's role in inspection, certification, and enforcement activities.

New sections have been introduced to address requirements for new swimming pools, including fencing, registration, and occupation certificates; standards for existing pool barriers and historical exemptions; and processes related to water quality, water disposal, fencing setbacks, and exemptions.

The policy also outlines Council's responsibilities in administering the state-wide pool registration system and conducting compliance audits. Legislation and standards have been updated to reference multiple versions of AS 1926 and other relevant codes.

This amended policy was publicly exhibited from 26 August 2025 until 23 September 2025 with an invitation for public submissions until 6 October 2025. No submissions were received.

It is recommended that the policy as exhibited be adopted.

Financial Implications

N/A

Policy and Legislation

- *Local Government Act 1993*
- *Environmental Planning and Assessment Act 1979*
- *Swimming Pool Act 1992*

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Provide strategic direction and leadership for our region to deliver key community priorities.

Risk Management Issues for Council

Council policies are essential to ensure transparent, legal, fair and consistent decision making across the Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, councillors and other stakeholders. In the absence of effective policies there is a greater risk of inconsistency, confusion and inefficiency and can lead to non-compliance with the requirements of legislation and regulations.

Internal / External Consultation

Public exhibition was for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025 on the draft Policies, with no submissions received during this period.

Community engagement during the exhibition period included:

- The draft policy was made available on Council's website for the duration of the exhibition period.

- A public notice was published in *Council News* and through the required formal advertisements in accordance with legislative requirements.

	Mail		Traditional Media			Community Engagement			Digital							
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				x												x
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

- 1 [!\[\]\(64d0243f63e444a9c7f3e7648cef8609_img.jpg\) Marked-Up - Development Application Conflicts of Interest Management Policy \(POL 045\)](#)
- 2 [!\[\]\(e9398ee27332834496c1eade24e6d842_img.jpg\) Development Application Conflicts of Interest Management Policy \(POL 045\)](#)
- 3 [!\[\]\(76832e480272a8c47ae2c669ada37e49_img.jpg\) Processing Development Applications Lodged by Councillors, Staff and Individuals Policy \(POL 046\)](#)
- 4 [!\[\]\(16b58bf415efbb0595fe11badf042430_img.jpg\) Swimming Pool Safety Policy \(POL 049\)](#)

Council-related Development Application Conflicts of Interest Management Policy

Reference number: POL 045

Approval date: 27 October 2025

Policy owner: Manager Development Assessment & Building Certification

Next review: September 2029

Purpose

Councils are development regulators. But they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator.

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

Scope

This policy applies to council-related development, the subject of a development application with Wagga Wagga City Council.

The policy is consistent with the *"Council-related Development Application Conflict of Interest Guidelines"* published by the Department.

Policy Provisions

Identifying whether a potential conflict of interest exists, assessing level of risk and determination of appropriate management controls and strategies

- (1) As required under Clause 30B of the Regulation, a development application lodged with Council for council-related development (irrespective of the CIV), must be accompanied by a "management strategy" comprising a statement specifying how the council will manage conflicts of interest that may arise in connection with the application.
- (2) The development application and the accompanying "management statement" shall be referred to the general manager (or delegate) for a conflict-of-interest risk assessment.
- (3) The general manager (or delegate) is to:

POL 045– Council-related Development Application Conflicts of Interest Management Policy

- (a) Assess whether the application is one in which a potential conflict of interest exists.
 - (b) Identify the phase(s) of the development process at which the identified conflict of interest arises.
 - (c) Assess the level of risk involved at each phase of the development process.
 - (d) Determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in this policy and the outcome of the general manager's assessment of the level of risk involved.
- Note:** The general manager (or delegate) may determine that no management controls are necessary in the circumstances.
- (e) Document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.
- (4) The following factors are to be considered, as a minimum, by the General Manager in assessing the risk of a conflict-of-interest. Other factors specific to the development, and not identified in the following list, may be relevant and should be considered and recorded in the risk assessment.
- (a) Whether Council is a beneficiary of the application, either directly or indirectly, financially or in any other way;
 - (b) The Capital Investment Value of the application;
 - (c) The scale and nature of the application, its apparent consistency with relevant planning controls, and/or the degree to which it varies from planning controls, (reasonably relying on the Statement of Environmental Effects submitted with the application); and
 - (d) The likelihood of the application attracting a significant level of community attention and/or submissions.

Management controls and strategies**1. Processing and Assessment**

- (a) Irrespective of the CIV (capital investment value), the General Manager may elect to obtain an external assessment or peer review. An external assessment or review could be undertaken by another Council or an independent planning consultant.

Otherwise, the assessment of an application will be undertaken by Council's Development Assessment & Building Certification Division.

- (b) The applicant/proponent shall only engage with the assessing officer/s of the development application, the same as any other member of the general public.
- (c) The development application shall be placed on public exhibition for a minimum of twenty-eight (28) days (Note – despite this policy, this is the minimum exhibition period required under Clause 9B of Schedule 1 of the Act).

POL 045– Council-related Development Application Conflicts of Interest Management Policy

2. Determination

(a) Council-related development with a CIV not exceeding \$5,000,000 shall be determined by the General Manager, except in circumstances where delegations require the application to be determined by the elected Council. The General Manager may also request that the Southern Regional Planning Panel determine the application (noting that this may require negotiation as regional planning panels are not required to agree to these requests).

(b) Council-related development with a CIV exceeding \$5,000,000 shall be determined by the Southern Regional Planning Panel in accordance with the requirements of State Environmental Planning Policy (Planning Systems) 2021. ~~Councillor representatives/members of the Southern Regional Planning Panel shall declare a conflict of interest in the matter and shall not participate in the assessment or determination of the application.~~

3. Regulation and Enforcement

The regulation and enforcement of any approved council-related development shall be the same as for any other approved application, in accordance with the relevant legislation. Management strategies to be employed with regard to regulation and/or enforcement of the site and/or development consent may include:

- referral to a private certifier (engagement)
- publication of certificates issued under Part 6 of the Act on the NSW Planning Portal
- reporting of key milestones to the full council

4. Exemptions from Management controls and strategies

The following types of development will not require a management strategy or management controls providing they have a CIV not exceeding \$5,000,000:

- commercial fit outs and minor changes to the building façade
- internal alterations or additions to buildings that are not a heritage item
- advertising signage
- minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
- development where Council might receive a small fee for the use of their land

Management Statement Example

The following is an example of a statement to be published by council to document its proposed management approach in a particular circumstance.

Conflict of interest management statement	
Project name	Riverside Civic Place

POL 045– Council-related Development Application Conflicts of Interest Management Policy

Conflict of interest management statement	
DA number	DA50/xxxx
Potential conflict	Wagga City Council is the applicant, Riverside Civic Place has estimated capital investment of \$5.1 million and the council expects to receive revenue through renting commercial office spaces.
Management strategy	<p>The Council is managing potential conflicts of interests in this matter as follows:</p> <p>The application will be referred to the regional planning panel to determine the development application.</p> <p>Council development assessment staff not involved with preparing the application will assess the DA. The staff will remain separated from the project team.</p> <p>A private certifier will be engaged to undertake the certification for the development.</p> <p>Key project milestones following the development consent will be reported at a public council meeting.</p>
Contact	Anyone with concerns about council fulfilling its obligations should report their concerns to the council.

Legislative Context

- *Environmental Planning and Assessment Act 1979* (including Schedule 1, Clause 9B)
- Environmental Planning and Assessment Regulation 2021 (including Clauses 30B and 66A)

Related Documents

- Processing development applications lodged by Councillors, staff and individuals of which a conflict of interest may arise, or on council owned land policy (POL 046)
- Code of Conduct
- Conflicts of Interest Policy (POL 112)

Definitions

Term	Definition
Application	An application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent. It does not include an application for a complying development certificate
Council	Wagga Wagga City Council
Council-related development	See Clause 9B of Schedule 1 of the Act

POL 045– Council-related Development Application Conflicts of Interest Management Policy

	<p><i>Council-related development application means a development application, for which a council is the consent authority, that is—</i></p> <p><i>(a) made by or on behalf of the council, or</i></p> <p><i>(b) for development on land, other than a public road within the meaning of the Local Government Act 1993—</i></p> <p><i>(i) of which the council is an owner, a lessee or a licensee, or</i></p> <p><i>(ii) otherwise vested in or under the control of the council.</i></p> <p>Note</p> <p><i>Land vested in or under the control of the council includes public land within the meaning of the Local Government Act 1993.</i></p>
Development process	Application, assessment, determination, and enforcement
the Act	<i>Environmental Planning and Assessment Act 1979</i>
the Regulation	Environmental Planning and Assessment Regulation 2021
A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.	
Notes included in this policy do not form part of the policy.	

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 23/2023	21 August 2023
2	Res No: 25/215	21 July 2025

Council-related Development Application Conflicts of Interest Management Policy

Reference number: POL 045

Approval date: 27 October 2025

Policy owner: Manager Development Assessment & Building Certification

Next review: September 2029

Purpose

Councils are development regulators. But they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator.

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

Scope

This policy applies to council-related development, the subject of a development application with Wagga Wagga City Council.

The policy is consistent with the *"Council-related Development Application Conflict of Interest Guidelines"* published by the Department.

Policy Provisions

Identifying whether a potential conflict of interest exists, assessing level of risk and determination of appropriate management controls and strategies

- (1) As required under Clause 30B of the Regulation, a development application lodged with Council for council-related development (irrespective of the CIV), must be accompanied by a "management strategy" comprising a statement specifying how the council will manage conflicts of interest that may arise in connection with the application.
- (2) The development application and the accompanying "management statement" shall be referred to the general manager (or delegate) for a conflict-of-interest risk assessment.
- (3) The general manager (or delegate) is to:

POL 045– Council-related Development Application Conflicts of Interest Management Policy

- (a) Assess whether the application is one in which a potential conflict of interest exists.
 - (b) Identify the phase(s) of the development process at which the identified conflict of interest arises.
 - (c) Assess the level of risk involved at each phase of the development process.
 - (d) Determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in this policy and the outcome of the general manager's assessment of the level of risk involved.
- Note:** The general manager (or delegate) may determine that no management controls are necessary in the circumstances.
- (e) Document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.
- (4) The following factors are to be considered, as a minimum, by the General Manager in assessing the risk of a conflict-of-interest. Other factors specific to the development, and not identified in the following list, may be relevant and should be considered and recorded in the risk assessment.
- (a) Whether Council is a beneficiary of the application, either directly or indirectly, financially or in any other way;
 - (b) The Capital Investment Value of the application;
 - (c) The scale and nature of the application, its apparent consistency with relevant planning controls, and/or the degree to which it varies from planning controls, (reasonably relying on the Statement of Environmental Effects submitted with the application); and
 - (d) The likelihood of the application attracting a significant level of community attention and/or submissions.

Management controls and strategies**1. Processing and Assessment**

- (a) Irrespective of the CIV (capital investment value), the General Manager may elect to obtain an external assessment or peer review. An external assessment or review could be undertaken by another Council or an independent planning consultant.

Otherwise, the assessment of an application will be undertaken by Council's Development Assessment & Building Certification Division.

- (b) The applicant/proponent shall only engage with the assessing officer/s of the development application, the same as any other member of the general public.
- (c) The development application shall be placed on public exhibition for a minimum of twenty-eight (28) days (Note – despite this policy, this is the minimum exhibition period required under Clause 9B of Schedule 1 of the Act).

POL 045– Council-related Development Application Conflicts of Interest Management Policy

2. Determination

- (a) Council-related development with a CIV not exceeding \$5,000,000 shall be determined by the General Manager, except in circumstances where delegations require the application to be determined by the elected Council. The General Manager may also request that the Southern Regional Planning Panel determine the application (noting that this may require negotiation as regional planning panels are not required to agree to these requests).
- (b) Council-related development with a CIV exceeding \$5,000,000 shall be determined by the Southern Regional Planning Panel in accordance with the requirements of State Environmental Planning Policy (Planning Systems) 2021.

3. Regulation and Enforcement

The regulation and enforcement of any approved council-related development shall be the same as for any other approved application, in accordance with the relevant legislation. Management strategies to be employed with regard to regulation and/or enforcement of the site and/or development consent may include:

- referral to a private certifier (engagement)
- publication of certificates issued under Part 6 of the Act on the NSW Planning Portal
- reporting of key milestones to the full council

4. Exemptions from Management controls and strategies

The following types of development will not require a management strategy or management controls providing they have a CIV not exceeding \$5,000,000:

- commercial fit outs and minor changes to the building façade
- internal alterations or additions to buildings that are not a heritage item
- advertising signage
- minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
- development where Council might receive a small fee for the use of their land

Management Statement Example

The following is an example of a statement to be published by council to document its proposed management approach in a particular circumstance.

Conflict of interest management statement	
Project name	Riverside Civic Place
DA number	DA50/xxxx

POL 045– Council-related Development Application Conflicts of Interest Management Policy

Conflict of interest management statement	
Potential conflict	Wagga City Council is the applicant, Riverside Civic Place has estimated capital investment of \$5.1 million and the council expects to receive revenue through renting commercial office spaces.
Management strategy	<p>The Council is managing potential conflicts of interests in this matter as follows:</p> <p>The application will be referred to the regional planning panel to determine the development application.</p> <p>Council development assessment staff not involved with preparing the application will assess the DA. The staff will remain separated from the project team.</p> <p>A private certifier will be engaged to undertake the certification for the development.</p> <p>Key project milestones following the development consent will be reported at a public council meeting.</p>
Contact	Anyone with concerns about council fulfilling its obligations should report their concerns to the council.

Legislative Context

- *Environmental Planning and Assessment Act 1979* (including Schedule 1, Clause 9B)
- Environmental Planning and Assessment Regulation 2021 (including Clauses 30B and 66A)

Related Documents

- Processing development applications lodged by Councillors, staff and individuals of which a conflict of interest may arise, or on council owned land policy (POL 046)
- Code of Conduct
- Conflicts of Interest Policy (POL 112)

Definitions

Term	Definition
Application	An application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent. It does not include an application for a complying development certificate
Council	Wagga Wagga City Council
Council-related development	<p>See Clause 9B of Schedule 1 of the Act</p> <p><i>Council-related development application means a development application, for which a council is the consent authority, that is—</i></p> <p><i>(a) made by or on behalf of the council, or</i></p>

POL 045– Council-related Development Application Conflicts of Interest Management Policy

	<p><i>(b) for development on land, other than a public road within the meaning of the Local Government Act 1993—</i></p> <p><i>(i) of which the council is an owner, a lessee or a licensee, or</i></p> <p><i>(ii) otherwise vested in or under the control of the council.</i></p> <p>Note</p> <p><i>Land vested in or under the control of the council includes public land within the meaning of the Local Government Act 1993.</i></p>
Development process	Application, assessment, determination, and enforcement
the Act	<i>Environmental Planning and Assessment Act 1979</i>
the Regulation	Environmental Planning and Assessment Regulation 2021
A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.	
Notes included in this policy do not form part of the policy.	

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 23/2023	21 August 2023
2	Res No: 25/215	21 July 2025

Processing Development Applications and Planning Proposals lodged by Councillors, staff and their respective relatives Policy

Reference number: POL 046
Approval date: 27 October 2025
Policy owner: General Manager
Next review: September 2029

Purpose

To provide a transparent protocol for the determination of development applications and planning proposals lodged by Councillors, Council Staff and their respective relatives.

Scope

This policy applies to all development applications and planning proposals lodged by Councillors, Council Staff and their respective relatives.

Policy Provisions

2.1 General Provision – Development Applications

- 2.1.1 Councillors and staff are obliged to ensure that development decisions are properly made and that parties involved in the development process are dealt with in a transparent and equitable manner. Councillors and staff must avoid any occasion for suspicion of improper conduct in the development assessment process. In this regard, in determining development application(s), Councillors and staff must ensure that no action, statement or communication between themselves and applicants or objectors conveys any suggestion of willingness to provide improper concessions or preferential treatment.
- 2.1.2 Subject to the exemptions in 2.1.3 of this Policy, Development Applications received by Council where:
 1. The applicant or land owner is a Councillor, Director, or the General Manager;
 2. The applicant or land owner is a company where a director of the company is a Councillor, Director or the General Manager;
 3. The applicant or land owner is a relative of a Councillor, Director or the General Manager;
 4. The applicant or land owner is a company where a director of the company is a relative of a Councillor, Director or the General Manager;
 5. The applicant is acting on behalf of a Councillor, Director, or the General Manager;
 6. The applicant is acting on behalf of a company where a director of the company is a Councillor, Director or the General Manager;



Page 1 of 7

POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

7. The applicant is acting on behalf of a relative of a Councillor, Director, or the General Manager; or
 8. The applicant is acting on behalf of a company where a director of the company is a relative of a Councillor, Director or the General Manager;
- shall be reported to Council for consideration and determination.

2.1.3 Clause 2.1.2 does not apply to Development Applications made by or on behalf of a Councillors or Directors (or their relatives, companies, or relative's companies), or on land where a land owner is a Councillor or Director (or their relative, company, or relative's companies), for the following purposes:

1. Single dwellings and alterations and additions to single dwellings;
2. Secondary dwellings;
3. Ancillary buildings and structures to a dwelling;
4. Applications under Section 68 of the Local Government Act 1993;
5. Development with a development cost of less than \$250,000.

In the case of Development Applications made by or on behalf of Councillors (or their relatives, companies, or relative's companies) or on land where a land owner is a Councillor (or their relative, company, or relative's companies), the Development Application shall be determined by the Director of Planning or the General Manager.

In the case of Development Applications made by a Director (or their relatives, companies, or relative's companies) or on land where a land owner is a Director (or their relative, company, or relative's companies) the Development Application shall be determined by the General Manager.

2.1.4 Any Development Application received by Council where:

1. The applicant or land owner is a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);
2. The applicant or land owner is a company where a director of the company is a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);
3. The applicant or land owner is relative of a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);
4. The applicant or land owner is a company where a director of the company is a relative of a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);
5. The applicant is acting on behalf of a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);
6. The applicant is acting on behalf of a company where a director of the company is a staff member of council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager); or

POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

7. The applicant is acting on behalf of a relative of a staff member of Council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager); or
8. The applicant is acting on behalf of a company where a director of the company is a relative of a staff member of council, (other than the Manager Development Assessment & Building Certification, Manager City Strategy, a Director or the General Manager);

shall be determined under delegation by the Manager Development Assessment & Building Certification.

2.1.5 Any Development Application received by Council where:

1. The applicant or land owner is the Manager Development Assessment & Building Certification or the Manager City Strategy;
2. The applicant or land owner is a company where a director of the company is the Manager Development Assessment & Building Certification or the Manager City Strategy;
3. The applicant or land owner is relative of the Manager Development Assessment & Building Certification or the Manager City Strategy;
4. The applicant or land owner is a company where a director of the company is a relative of the Manager Development Assessment & Building Certification or the Manager City Strategy;
5. The applicant is acting on behalf of the Manager Development Assessment & Building Certification or the Manager City Strategy;
6. The applicant is acting on behalf of a company where a director of the company is the Manager Development Assessment & Building Certification or the Manager City Strategy;
7. The applicant is acting on behalf of a relative of the Manager Development Assessment & Building Certification or the Manager City Strategy; or
8. The applicant is acting on behalf of a company where a director of the company is a relative of the Manager Development Assessment & Building Certification or the Manager City Strategy;

shall be determined under delegation by the Director of Planning or the General Manager.

2.1.6 Despite any other provision of 2.1.4 and 2.1.5, any Development Application made by a person named under these clauses for a Development that:

1. Does not comply with the controls of any Environmental Planning Instrument or any Development Control Plan that applies to the land;
2. That has a development cost of \$250,000 or greater; or
3. That involves the Torrens Title subdivision of land and in which 2 or more additional allotments (i.e. in addition to the number of existing allotments on the land to be subdivided) are created shall be reported to Council for determination, other than if the application is for:
 - Single dwellings and alterations and additions to single dwellings;
 - Secondary dwellings;
 - Ancillary buildings and structures to a dwelling;
 - Applications under Section 68 of the Local Government Act 1993;

POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

2.1.7 For the purpose of determining if an individual is a person named in this Policy, the applicant will be required to complete 2 declarations upon lodgement of the application via the NSW Planning Portal. The declarations required are:

1. *Is the applicant or owner a staff member or councillor of the council assessing the application?*
2. *Does the applicant or owner have a relationship with a staff or councillor of the council assessing the application?*

It is noted that the applicant is responsible for making a declaration with respect to themselves and also with respect to the status of the landowner, in the event that the landowner is a different person.

An affirmative declaration will also trigger the applicant to provide a further description of the circumstance of the declaration.

Council staff shall rely on the declaration and any description made by the applicant with regard to the implementation of this policy. Council staff will not be responsible for confirming or investigating further the status of either the applicant or landowner in relation to the policy. However, Council staff may seek further clarification of any description provided if required to properly implement this policy.

2.1.8 Applications lodged by Council, on Council owned land will be assessed in accordance with Council-related Development Application Conflicts of Interest Management Policy (POL 045)

2.1.9 Despite any provision of this Policy, the General Manager shall have the discretion to permit any Development Application subject to this Policy to be determined under delegation (other than a Development Application to which clause 2.1.2 applies due to a relationship between the applicant and the General Manager) having regard to the following matters:

- (i) The value, scale, size and nature of the proposed development.
- (ii) The nature and number of submissions received in relation to the development.
- (iii) The potential level or degree of any conflict of interest (perceived or real) for the determining officer.

2.2 General Provision – Planning Proposals (Rezoning) Applications

2.2.1 Councillors and staff are obliged to ensure that Planning Proposal decisions are properly made and that parties involved in the process are dealt with in a transparent and equitable manner. Councillors and staff must avoid any occasion for suspicion of improper conduct in the Planning Proposal process. In this regard, in determining Planning Proposals, Councillors and staff must ensure that no action, statement or communication between themselves and applicants or objectors conveys any suggestion of willingness to provide improper concessions or preferential treatment.

2.2.2 Planning Proposals received where:

1. The applicant or land owner is a Councillor, Director, the General Manager or staff member;
2. The applicant or land owner is a company where a director of the company is a Councillor, Director, the General Manager or staff member;
3. The applicant or land owner is a relative of a Councillor, Director, the General Manager or staff member;



POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

4. The applicant or land owner is a company where a director of the company is a relative of a Councillor, Director, the General Manager or staff member;
5. The applicant is acting on behalf of a Councillor, Director, the General Manager or staff member;
6. The applicant is acting on behalf of a company where a director of the company is a Councillor, Director, the General Manager or staff member;
7. The applicant is acting on behalf of a relative of a Councillor, Director, or the General Manager; or
8. The applicant is acting on behalf of a company where a director of the company is a relative of a Councillor, Director or the General Manager

shall be reported to Council for consideration and determination.

- 2.2.3 Planning Proposals received where Council is the land owner shall be reported to the Southern Regional Planning Panel for consideration and determination.

2.3 Legislative Context – Conflicts of Interest

- 2.3.1 Notwithstanding and in addition to the process outlined in 2.1 above, all staff not identified through the process outlined in 2.1 above, have a duty to identify, determine and declare, in writing to the General Manager, any pecuniary or non-pecuniary conflict of interest that they may have. Councillors and Council staff are bound by the provisions of Council's adopted Code of Conduct, Conflicts of Interest Policy and the Local Government Act 1993.
- 2.3.2 Accordingly, staff are required to assess whether they have a pecuniary or nonpecuniary conflict of interest in relation to a development application(s) for themselves or a relative where a conflict is identified for other reasons. The following is provided for your assistance:
 - a A conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private or personal interest when carrying out your public duty.
 - b You must avoid or appropriately manage any conflict of interests. The onus is on you to identify a conflict of interest and take the appropriate action to manage the conflict in favour of your public duty.
 - c Any conflict of interest must be managed to uphold the probity of Council decision-making. When considering whether or not you have a conflict of interest, it is always important to think about how others would view your situation.
- 2.3.3 The determination of a conflict of interest will identify those development applications of which staff members are required to remove themselves from the assessment and decision-making process.

Legislative Context

The Policy has been created to ensure compliance with Councils required obligations under Section 8A (1) (h) and (2) (e) of the *Local Government Act 1993*, that is:

“Councils should act fairly, ethically and without bias in the interests of the local community.”

POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

“Council decision-making should be transparent, and decision-makers are to be accountable for decisions and omissions.”

Related Documents

- Code of Conduct
- Conflicts of Interest Policy (POL 112)
- Related Parties Policy (POL 031)
- Council-related Development Application Conflicts of Interest Management Policy (POL 045)

Definitions

Term	Definition
Code of Conduct	The Code of Conduct adopted by the City of Wagga Wagga
Conflict of Interest	A conflict of interest exists where a reasonable and informed person would perceive that a councillor/staff member could be influenced by a private interest when carrying out their public duty.
Councillor	Shall mean all elected members of the City of Wagga Wagga including the Mayor.
Development Application	Shall mean an application for consent under Part 4 of the Environmental Planning and Assessment Act 1979 to carry out development but does not include an application for a complying development certificate.
Planning Proposal	A planning proposal is a document that requests permission to amend the Local Environmental Plan. A planning proposal may be a request to alter land uses through rezoning and/or amend the development standards, such as height of building, floor space ratio, heritage, additional permitted uses or other clauses.
Pecuniary Interest	Shall mean an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated (Section 442 of the Local Government Act).
Non-Pecuniary Interest	This is any private interest that does not relate to money. Nonpecuniary interests are private or personal interests the council official has that do not amount to a pecuniary interest as defined in the Local Government Act 1993. A non-pecuniary interest may arise out of kinship, friendship, membership of an association, society or trade union, or involvement or interest in sporting, social or cultural activities.
Regulation	Shall mean the Local Government (General) Regulation 2021.
Relative	Shall mean a relative including, but not limited to – parent, grandparent, brother, sister, uncle, aunt, son, daughter, nephew,

POL 046 – Processing Development Applications lodged by Councillors, Staff and Individuals of which a Conflict of Interest may arise Policy

Term	Definition
	niece or an adopted child of the person or the person's spouse, spouse, partner.
Staff	Shall include persons currently employed by the City of Wagga Wagga either full-time, temporary, contract or casual basis, but shall not include persons engaged by Council as consultants or on an unpaid or voluntary basis. Staff shall also include persons employed by external organisations but who primarily work at or from a Council facility, such as trainees employed by employment agencies.

Revision History

Revision number	Council resolution	Council meeting date
1	Res No 10/308	22 November 2010
2	Res No: 12/122	30 April 2012
3	Res No: 13/224.1	26 August 2013
4	Revision approval under General Manager delegated authority	February 2016
5	Res No: 17/279	28 August 2017
6	Res No: 18/057	26 February 2018
7	Res No: 22/354	17 October 2022
8	Res No: 23/203	21 August 2023
9	Res No: 25/215	21 July 2025

Swimming Pool Safety Policy

Reference number: POL 049

Approval date: 27 October 2025

Policy owner: Manager Development Assessment and Building Certification

Next review: September 2029

Part 1: Introduction

Wagga Wagga City Council is concerned about the dangers presented to young children, particularly those under the age of five years, by domestic swimming pools. Council seeks to raise awareness of the requirements of the swimming pool legislation among owners, tenants and the public who may not be aware of their responsibilities and the potential legal ramifications from non-compliant swimming pools.

Council also seeks to promote adequate safety and active supervision of young children using the swimming pool, and to encourage swimming pool owners to be familiar with first aid and resuscitation techniques.

Purpose

- To save and protect lives by preventing drowning in backyard pools by enforcing the requirement that all existing swimming pool installed prior to 1 September 2008 and which did not comply with the requirements of the standard at the time, be upgraded to the current Australian Standard AS 1926.1-2012.
- To inspect barriers surrounding swimming pools and determine compliance with the Swimming Pools Act 1992, Swimming Pools Regulations 2018 and relevant Australian Standard AS 1926.1-2012.
- To inform pool owners of their responsibilities and obligations under the *Swimming Pools Act 1992*.

Scope

This Policy applies to new and existing swimming pools (both outdoor and indoor) that are situated, or proposed to be constructed or installed, on premises on which a residential building, a moveable dwelling or tourist and visitor accommodation is located. The Policy does not apply to swimming pools that are situated, or proposed to be constructed or installed, on any premises occupied by the Crown or by a public authority.

Responsibilities

Wagga Wagga City Council's is responsible for:

- Promoting awareness within the Local Government Area of the requirements applying to swimming pools as provided for under the Swimming Pool Act and Regulations.

POL 049 – Swimming Pool Safety Policy

- Enforcing compliance of the swimming pools and spas with the requirements of the Swimming Pools Act 1992 and Swimming Pools Regulations 2018 and relevant Australian Standard AS 1926 by:
 - carrying out inspections of swimming pools at the request of the owners (section 22C).
 - issuing certificates of compliance under section 22D.
 - issuing Notices if pool does not comply as per Section 22E.
- Certifying compliance with the Building Code of Australia for all new swimming pools.

Policy Provisions

Part 2: Approval required for New Swimming Pools and Child-Resistant Barriers

Prior to constructing or installing a swimming pool and child-resistant barrier, the owner must obtain either a development consent and associated construction certificate or a complying development certificate from council or private certifier.

Immediately following installation of the swimming pool, a permanent child-resistant barrier shall be installed with compliant gate/s in accordance with standard. Owner shall organise a final critical stage inspection and a swimming pool barrier inspection as soon as practically possible. The swimming pool shall not be used without relevant occupation certificate. Non-compliance with this requirement may result in council enforcement action and fines.

Owner shall ensure that a swimming pool is registered on the NSW Swimming Pool Register by visiting <https://www.swimmingpoolregister.nsw.gov.au/> and entering relevant details.

Part 3 – Existing Swimming Pool Fencing Requirements

General Requirements

A swimming pool enclosure shall solely be for swimming pool use only and shall facilitate active supervision of young children using the swimming pool. Any activity which detracts from this shall not form part of the pool enclosure.

Areas to be excluded from the pool enclosure

A child -resistant barrier surrounding the pool must separate the pool from any residential building on site and any public place. Any residential building includes a dwelling, residential shed, garage, undercover barbecue areas, pool houses, sanitary facilities, laundry lines and any other space which is not intended for human aquatic activity.

Swimming pools where barrier is subject to previous versions of Australian Standard

In accordance with the requirements of the Act, where swimming pool on a property is subject to a previous version of the Australian Standard based on the year of installation (such as 2007 or 1986) council will require that the owner submits documentary evidence to demonstrate that the swimming pool barrier was compliant with the standard applicable at the time, immediately before commencement of the newer provisions.

POL 049 – Swimming Pool Safety Policy

Importantly, where this cannot be achieved, or inspection identifies non-compliances with the standard, the owner will be required to upgrade the swimming pool barrier to the current standard being AS 1926.1-2012.

Swimming pools subject to previous exemptions from fencing

There are previously approved swimming pools which rely on exemptions from fencing requirements under the Act (such as swimming pools on large properties or built prior to 1990) and where access to the swimming pool is restricted by child-resistant door sets and windows. It is important to note that in order to certify these pools, council will require that suitable documentary evidence be provided to demonstrate that swimming pool was compliant immediately before commencement of these provisions. Where swimming pools do not comply, council will require installation of a new swimming pool barrier compliant with the current standard.

Part 4 – Private Swimming Pool Requirements

4.1 Water Quality

- a. The pool must be provided with filtration equipment that will maintain the water in a clean and hygienic condition and compliant with the installation requirements of AS 1926.3-2010 Water recirculation systems.
- b. Water Quality for spa pools shall be in accordance with AS 2610.2-1993 Spa Pools – water quality.
- c. Water quality for swimming pools must be in accordance with AS 3633 – 1989 Private swimming pools – water quality.

4.2 Backwash/ Used Water Disposal

All backwash used water or waste pool water must be discharged to the Wagga Wagga Council sewer. On larger allotments, where sewer is not available, these waste waters must be disposed to a stone-filled underground trench as per the EPA requirements, provided they do not enter a watercourse or an adjoining property.

Note: A Section 68 Activity Approval is required for all sewerage works.

4.3 Position of New Pools

- a. Where possible, a swimming pool shall be located a minimum of 1 metre from its vertical water line to a side and/or rear boundary (this must be a clear space). Council can consider a reduced setback where it can be demonstrated that impacts on adjoining land are addressed by adequate engineering and that there is alternative access around the pool for the purpose of assisting a person in need.
- b. A minimum 1.5 metre clear space must be provided from the vertical water line to at least one fence line around the pool.

4.4 Exemptions

- a. Council will only consider applications for exemptions in exceptional circumstances in accordance with [Section 22 of the Swimming Pools Act 1992](#). Exemptions will only be granted where it is impractical or unreasonable where the alternative requirement is no less effective than if the pool complied with Australian Standard.

POL 049 – Swimming Pool Safety Policy

- b. Any such application must be in writing and accompanied by the prescribed fee (refer to clause 13 of the Regulations).

Part 5 – Approval Required for Pool Decks and Privacy Screens

Prior to constructing any deck or privacy screen (other than those deemed “exempt”) an applicant shall ensure that a development approval and a Construction Certificate approval or a Complying Development Certificate approval is obtained. Approval for such may be obtained with the application for the pool installation.

Part 6 – General Information

6.1 Aboveground Pools

Part H7P1 of the National Construction Code 2022 Volume 2 ‘*Swimming Pool Access*’ applies in New South Wales to the technical construction requirements for barriers to restrict access to swimming pools, subject to the walls of out-of-ground pools and above ground pools, including inflatable pools, not being considered to be effective barriers.

Note: The Swimming Pools Act 1992 and the Swimming Pool Regulation 2018, applicable to swimming pools with a depth of water of more than 300 mm, regulate the circumstances in which a barrier is required and prevail in the case of any inconsistency with the Building Code.

6.2 Spa Pools

Spa pools may either be surrounded by a child resistant barrier, or covered or secured by a child-safe structure (such as a lockable door, lid, grille or mesh) that is fastened to the spa by a child-resistant device/lock at all times when the spa is not in use.

6.3 Indoor Swimming Pools

The access doorways to indoor pools must be kept securely closed at all times and are to be fitted with approved closers and latching devices, as outlined in the *Swimming Pools Act 1992*, the Regulations under the Act, and AS 1926.1-2012.

Part 7 – General Safety, Health and Amenity Requirements

7.1 Safety Requirements

- a. A child resistant barrier (fence), complying with the requirements of the *Swimming Pools Act 1992*, *Swimming Pools (Amendment) Act 2012* and AS 1926.1-2012 must be installed and maintained whilst the pool remains on site. The barrier shall:
 - have a minimum height of internal barrier is 1200 mm measured on the outside of the pool barrier to the finished ground level beneath.
 - have a minimum height of boundary fence where used as a pool barrier is 1800 mm measured on the inside of the fence up to the finished ground level.
- b. During construction, and prior to the erection of the child resistant barrier, the pool must be surrounded by a temporary fence to the dimensions provided in AS 1926.1-2012.
- c. All gates to the child resistant barrier (fence) shall be adequately maintained. The gate must latch from any open position without the need for manual assistance. The gates must be kept closed at all times. The self-closing mechanism must be located a minimum of 1.5m

POL 049 – Swimming Pool Safety Policy

AGL (above ground level). The self-closing mechanism must be located a minimum of 1.5 m AGL (above ground level). However where the release to either the latching device or the latch is located at a height less than 1500 mm AGL, the latch and its release shall be so shielded that no opening greater than 10 mm occurs within an area bounded by either an effective radius of 450 mm from the operating parts of the latch; and the top of the fence, if this intersects the area described above.

- d. Adequate means of egress from the pool must be provided (ladder/steps).
- e. A resuscitation sign depicting resuscitation methods must be displayed and maintained in a prominent position adjacent to the pool. Such posters can be obtained from Council, the Royal Life Saving Society or pool installation companies.
- f. Any pool chemicals shall be stored and handled in accordance with manufacturer's instructions.

Note: Should any inconsistency occur between this guideline and AS 1926.1, the Australian Standard shall prevail.

7.2 Noise Control

- a. Any potential noise generating equipment must be located or treated so as to not cause noise nuisance for neighbours.

Part 8 – Fencing of New Swimming Pools

8.1 Fencing must comply with AS 1926.1-2012

- a. Fencing and gates must be designed and installed so that at any point along their length the fence will present an effective barrier to young children. This also applies to above ground pools and inflatable pools.
- b. Gates incorporated in a child proof barrier must be fitted with a device to return the gate to a closed position and operate a latch without use of manual force from any position. The gate is to only open outwards (away from the pool);
- c. Each child resistant barrier (fence) must be approved by Councils Building Surveyor or a Private Certifier prior to the use of the pool;
- d. Boundary fences may be used as effective child resistant barriers provided they comply with AS 1926.1-2012. In essence the boundary fence must be a minimum 1800mm high with a non-climbable zone on the inside, top of the fence;
- e. Windows may open to a pool area provided:
 - The bottom of the lowest opening panel of the window must when measured in a closed position, be a minimum of 1.2m above finished floor level; or
 - The window is fitted with a permanently fitted security screen preventing access from the window; or
 - The window is installed so that it is only able to be opened to a maximum of 100mm.
- f. The rails to any fence intersecting with the child resistant barrier must be shielded from the bottom of that fence to a height of 1200mm, for a distance of 1200mm on the outside of the pool area and 300mm inside the pool area to maintain the non-climbable zone.

POL 049 – Swimming Pool Safety Policy

Part 9 – Swimming Pool State – Wide Registration Requirements

All Swimming Pool Owners in NSW are required to:

1. Register their swimming pools on the state-wide on-line register at <https://www.swimmingpoolregister.nsw.gov.au/>.
2. Swimming Pool owners are required to self - assess, and state in the register that, to the best of their knowledge, their swimming pool complies with the applicable standard when registering their pool. A copy of a self-assessment applicable to the timeframe the pool was built can be downloaded at the time of registering the owners pool and the self- assessment is also undertaken at this time.
3. Failure to register pools may result in potential penalty notices for owners.
4. Swimming pool owners will be required to provide a valid swimming pool compliance certificate before being able to sell or lease a property with a pool.

Part 11 – Swimming Pool Audit Inspection Program

Council undertakes Swimming Pool Compliance inspections on all tourist and visitor accommodation as well as premises with more than 2 dwellings which commenced on 29 April 2014, on a three year rolling basis.

Council also undertakes Swimming Pool Compliance inspections where pool owners require a Swimming Pool Compliance Certificate before the sale or lease of their property.

Council also carries out inspections with the intention to regulate non-approved pools and where health/safety issues have been identified and brought to council's attention by members of public.

Council will issue a compliance certificate after an inspection which finds a pool barrier compliant with the requirements of the legislation. Compliance Certificates are valid for three years.

All swimming pools subject to the provisions of this policy will be inspected to ensure compliance with the provisions of:

- This policy
- Swimming Pool Acts 1992
- Swimming Pools Regulation 2008
- AS 1926.1-2012
- AS 1926.1-2007
- AS 1926 – 1986

If the swimming pool barrier is modified or altered, then the current Swimming Pools Act 1992, Swimming Pools Regulation 2018 and Australian Standard AS1926.1-2012 is applied, and previous exemptions cease. If your pool does not comply with the initial inspection and requires re-inspection it must then be inspected to comply with AS 1926.1 – 2012.

An inspection fee will apply and will be charged at the rate adopted in Council's schedule of Fees and Charges.

As a result of audit inspections, properties identified as having pool safety issues (fencing etc) are:

POL 049 – Swimming Pool Safety Policy

- Firstly issued a 14 day outstanding works letter.
- Following this a reinspection occurs and if compliance is not achieved the owner is then served with notices to ensure that they comply with the applicable swimming pool legislation.
- Potential fines and/or court action can also occur.

Legislative Context

This policy has been created to promote compliance with:

- Swimming Pool Act 1992
- Swimming Pools Regulation 2008
- Australian Standard 1926.1-2012
- Australian Standard 1926 -1986
- Australian Standard 1926.1 - 2007
- Australian Standard/NZS 1839-1994
- Australian Standard 1926.1-2012

Definitions

Term	Definition
Act	Swimming Pools Act 1992 and Swimming Pools (Amendment) Act 2012
Existing Pool	A swimming pool whose construction had commenced prior to August 1, 1990.
New Pool	A swimming pool whose construction or installation had commenced after August 1, 1990.
Swimming Pool	A permanent or temporary excavation, structure or vessel

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 10/241	27 September 2010
2	Res No: 10.335	13 December 2010
3	Res No: 12/288	24 September 2012
4	Res No: 13/301	21 October 2013
5	Res No: 15/031	9 February 2015

POL 049 – Swimming Pool Safety Policy

Revision number	Council resolution	Council meeting date
6	Revision approval under General Manager delegated authority	24 February 2016
7	Res No: 17/279	28 August 2017
8	Res No: 22/354	17 October 2022
9	Res No: 25/215	21 July 2025

RP-13 WAGGA WAGGA CEMETERIES POLICY**Author:** Henry Pavitt

Summary: The draft Wagga Wagga Cemeteries Policy (POL 039) was publicly exhibited from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025. No submissions were received. Adoption of the policy as exhibited is recommended.

Recommendation

That Council:

- a note no public submissions were received during the exhibition period on the draft Wagga Wagga Cemeteries Policy (POL 039)
- b adopt the draft Wagga Wagga Cemeteries Policy (POL 039)

Report

As previously reported to Council on 25 August 2025, the Wagga Wagga Cemeteries Policy has been reviewed as part of Council's scheduled policy review program to ensure it remains legislatively compliant, operationally effective, and aligned with current statutory requirements.

The policy has been updated to incorporate recent amendments to the Cemeteries and Crematoria Act 2013 and Regulation 2022, including the addition of Council's cemetery operator licence details, expanded funeral booking procedures, and enhanced recognition of religious and cultural practices. It also refines burial site selection processes, introduces detailed procedures for the interment and scattering of ashes, and expands cremation procedures to clarify documentation requirements, medical responsibilities, and prohibited coffin contents.

The policy further updates memorial and tribute guidelines, includes provisions on natural burials, introduces new requirements for exhumations and removal of cremated ashes, and updates legislative references to reflect current regulatory instruments. Most changes clarify existing practices and are expected to have minimal impact on the community.

Accordingly, it is recommended that Council adopt the draft Wagga Wagga Cemeteries Policy (POL 039) as exhibited.

Financial Implications

N/A

Policy and Legislation

- Wagga Wagga Cemeteries Policy (POL 039)
- *Cemeteries and Crematoria Act 2013*
- *Cemeteries and Crematoria Regulation 2022*
- *Local Government Act 1993*

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Provide strategic direction and leadership for our region to deliver key community priorities.

Risk Management Issues for Council

Council policies are essential to ensure transparent, legal, fair and consistent decision making across the Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, councillors and other stakeholders. In the absence of effective policies there is a greater risk of inconsistency, confusion and inefficiency and can lead to non-compliance with the requirements of legislation and regulations.

Internal / External Consultation

Public exhibition was for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025 on the draft Policies, with no submissions received during this period.

Community engagement during the exhibition period included:

- The draft policy was made available on Council's website for the duration of the exhibition period.
- A public notice was published in *Council News* and through the required formal advertisements in accordance with legislative requirements.
- Notification of policy circulated within the local industry.

	Mail		Traditional Media			Community Engagement			Digital							
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>												<input checked="" type="checkbox"/>
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

1  Wagga Wagga Cemeteries Policy

WAGGA WAGGA CEMETERIES POLICY

Reference number: POL 039

Approval date: October 2025

Policy owner: Manager Parks and Reserves

Next review: September 2029

Council maintains and operates the following six Cemeteries and one Crematorium within the City of Wagga Wagga Local Government Area.

- Wagga Wagga Lawn Cemetery & Crematorium – Brunskill Road, Lake Albert
- Monument Cemetery – Kooringal Road, Kooringal
- Tarcutta Cemetery – Gresham Street, Tarcutta
- Humula Cemetery – Possum Plain Road, Humula
- Uranquinty Cemetery – Lugsdin Road, Uranquinty
- Currawarna Cemetery - Old Narrandera Road, Currawarna

Purpose

The objective is to set clear guidelines for the efficient operation and maintenance of these Cemeteries/Crematorium.

Scope

This policy covers all Cemetery/Crematorium related matters involving Council, staff, Funeral Directors and customers, legislative authorities and general contractors.

Policy Provisions

Control of Cemeteries by Local Government

Following amended provisions of the Local Government Act, Council assumed control of the Cemeteries as of 1 March 1968. All monies held in Trust and all records and documents held by the Churches were to be submitted to Council at that time. As many Church records were incomplete at the time of the transfer, Council accepts no responsibility for Reservations, Burials or Monuments arranged prior to the effective date.

In the instance where there is no proof of grave ownership, approval to use the grave can only be given at the discretion of the Manager Parks and Reserves. Applicable Council fees will apply. Fees change over time and the applicable fee will be charged at the time of need/interment.

POL 039 – Wagga Wagga Cemeteries Policy

Cemetery Operator Licence

A Cemetery Operator Licence was issued to Council on 22 December 2023, Licence number L10021, Licence category 1. The license was issued by the Cemeteries Agency, being Cemeteries & Crematoria NSW ("CCNSW") under Part 2A of the Cemeteries and Crematoria Regulation 2022 (NSW). As per section 4 of the *Cemeteries and Crematoria Act 2013 (NSW)* a reference to a cemetery includes reference to a crematorium.

Funeral Bookings

- All bookings for funerals (burial or cremation, including the crematorium chapel) must be booked by a Funeral Director.
- Bookings must be made through council's electronic bookable system.
- All applicable council fees and charges and the NSW interment services levies are charged/invoiced directly to the Funeral Director.
- Lead times for bookings are, Cremations, 120hrs (5 days), Burials 168hrs (7 days)
- In cases where a shorter lead time is necessary due to religious, cultural, or other extenuating circumstances the cemetery will make every effort to accommodate an earlier booking. Funeral Directors are to contact the cemetery directly to arrange bookings in those circumstances.
- The Funeral Director must submit all applicable, fully completed, burial or cremation applications, forms and prescribed supporting documents to the cemetery office no later than 24 hours prior to the relevant funeral/service taking place.
- Funeral Directors must comply with the Wagga Wagga Cemeteries & Crematorium Terms and Conditions.

Religious and Cultural Tolerance

- Cemetery staff will endeavour to facilitate religious and/or cultural needs of the deceased and their families. Funeral Directors must advise Cemetery staff of such requirements with sufficient information and time to accommodate the request.
- Council will not permit a religious or cultural activity to proceed where it is contrary to legislated requirements for burial or cremation or work health and safety procedures.

Selection of Burial site

- Unless an existing reservation is held families may only choose the cemetery and burial section but may not choose the actual row and position within the section.
- Although any reasonable request for a specific position may be considered the final decision rests with the Manager Parks and Reserves .
- For burials of a person without means or other government funded burials the interment shall be a single interment only and the cemetery shall hold the interment right. The cemetery will liaise with the Funeral Director for the selection of an appropriate burial location however the final decision will rest with the cemetery. Family of the deceased may engage with the cemetery in relation to the placement of a simple memorial.

POL 039 – Wagga Wagga Cemeteries Policy

Interment of ashes

- All interment of ashes that take place in council operated cemeteries and crematoria must be entered in the cemetery register.
- If ashes have been placed in coffin for interment at the same time as a burial the Funeral Director must disclose this to the cemetery prior to the burial taking place and provide all relevant information and documentation to facilitate the registration of the interment of ashes. The applicable fee for an interment of ashes into a burial position and the NSW Interment of ashes levy will be charged at the time of interment.
- The ashes of not more than 2 persons may be interred in any existing burial position excluding burials in the baby and children's sections of the council operated cemeteries.
- A burial position cannot be used solely for interment of ashes. The first interment must be a bodily interment (burial).
- All interments of ashes must be arranged and booked through the cemetery office. Cemetery staff engage directly with families for interment of ashes arrangements. Funeral Directors may not book interments of ashes.
- Bookings for interments of ashes are not accepted until all required permissions, processes, arrangements are completed, and all associated fees and charges are paid in full.

Disposition of cremated remains (Ashes)

- After a cremation has taken place cemetery staff will make the cremated remains available for collection or interment or otherwise manage them in accordance with the agreed directions of the Grantee/Applicant.
- If, after a period of twelve months from the date of cremation, the ashes have not been managed in the agreed manner, and the cemetery have had no contact with the Grantee/Applicant or their authorised representative they will be scattered on the dedicated scatter garden located at the cremation memorial gardens area at the Wagga Wagga Lawn Cemetery & Crematorium. The details of the scattering of the ashes will be recorded in the cemetery register.

Scattering of ashes

- The scattering of ashes on cemetery grounds, gravesites, memorial sites and memorial gardens is prohibited.
- If ashes are inappropriately scattered on cemetery grounds, the cemetery reserves the right to remove them and restore the site. Any remaining ashes will be respectfully relocated to the scatter garden.
- Public use of the scatter garden is restricted. It is intended for the respectful scattering of ashes held by the crematorium that remain unclaimed by the Grantee, Applicant, or their authorised representative, or when the selected interment memorial site cannot accommodate the full container of ashes.

Cremation Paperwork

All necessary forms and medical certificates are to be fully completed and submitted to the Cemetery office prior to any cremation taking place. No fees payable to the medical practitioner and/or the Medical Referee will be payable by the Council as the Cremation Authority.

POL 039 – Wagga Wagga Cemeteries Policy

Unacceptable coffin contents and implants for Cremations

- Pacemakers, cardiac defibrillators, drug infusion pumps and irradiated metal pellets must be removed prior to cremation.
- Poly-vinyl chloride (PVC), latex-based rubber products, fluid in any container, bottles, cans, glass products, batteries, animals or books are not permitted in any coffin that will be cremated.
- A more detailed list is contained in the Wagga Wagga Cemeteries & Crematorium Terms and Conditions.

Reservation of Grave Sites

Wagga Wagga City Council allows interment sites to be reserved by way of a reservation deposit being paid to the Cemetery office with the balance to be payable when the interment site is used.

Memorials and placement of miscellaneous memorial tributes

- For the Wagga Wagga Lawn Cemetery and Crematorium all memorial components are to be ordered and paid for through the cemetery, including vases for placement of flowers or other approved memorial tributes.
- For monuments and headstones at the Monumental, Tarcutta, Humula, Uranquinty and Currawarna Cemeteries the Grantee/Interment Right Holder is responsible for the costs and activity of commissioning and maintaining any headstone or monument erected on the interment site. All memorial components must be approved by council. Headstones and monuments may only be ordered through and erected by a council approved and fully licenced Monumental Mason. Bronze plaques must be ordered through the cemetery.
- Funeral Directors are not permitted to order memorials on behalf of families.
- No item is to be placed on an interment or memorial site that is deemed to be a safety risk. Items deemed to be hazardous may be removed by cemetery staff without notice.
- Council accepts no responsibility for the condition or theft of memorials after placement.
- You may place additional memorial tributes such as fresh or artificial flowers, solar lights, windmills, small flags or ornaments, on condition they are placed in a vase approved by and ordered through the cemetery or secured to the memorial plaque, granite or headstone base and are not greater in height than 15cm.
- All miscellaneous memorial tributes are to be kept to a minimum.
- Memorial items and tributes are not to be secured to the concrete beam, edging or other garden structures, any trees, shrubs or rose bushes, or encroach on any neighbouring interment sited or memorials.
- The following items are not permitted as they can be a safety hazard for staff and visitors alike:
 - drink containers
 - glass, ceramic or pottery ornaments or receptacles
- Any items not meeting these guidelines will be removed.
- Items removed will be held for collection at the cemetery office for a period of three months.
- Any items not collected within three months will be disposed of.

POL 039 – Wagga Wagga Cemeteries Policy

- You must give the cemetery office prior notice of your intention to collect any removed items.
- The planting of shrubs, bushes, flowers etc in any of the council operated cemeteries by the public is not permitted and any such plants will be removed.

Veterans Affairs Memorials

The Department of Veterans Affairs (Office of Australian War Graves) is liable for all costs associated with the memorialisation in all Cemeteries and the Crematorium within the Wagga Wagga City Council area for deceased ex-service personnel, organised and arranged directly by that Department with the family of the deceased.

Council will allow placement of memorial plaques supplied by the Office of Australian War Graves within the Lawn Cemetery and Crematorium provided the plaque size conforms with the standard size of plaques used in the relevant section of the Cemetery or Crematorium.

Natural Burials

Natural burials are accepted in the Natural Burial section at the Wagga Wagga Lawn Cemetery. All requirements for natural burials are to be complied with under the provisions of the Public Health Act 2010 and Public Health (Disposal of Bodies) Regulation 2022.

Exhumations

Exhumations are not to take place unless prior written consent has been obtained from the Director General of the NSW Department of Health, the Order for Exhumation has been issued by Wagga Wagga City Council and the exhumation is completed in accordance with the NSW Department of Health Guidelines. This clause does not apply if an exhumation has been ordered by a Court.

Removal of Cremated Remains within the Crematorium Gardens

Removal of cremated remains must be applied for in writing by the Grantee/Interment Right holder. An administration fee for the removal of cremated remains will apply. Cremated remains will not be removed until applicable fees are paid in full. If the Grantee/Interment Right Holder does not wish to retain the Crematorium Gardens position for future interment the position is relinquished back to Council with no refund given.

Legislative Context

Council is bound to operate under the provisions of the Public Health Act 2010 and Public Health (Disposal of Bodies) Regulation 2022, the Cemeteries and Crematoria Act 2013 and Cemeteries and Crematoria Regulation 2022

The Manager Parks and Reserves is the Registrar of Cremations in accordance with the Public Health Regulation 2012, Part 8, Div 5.

POL 039 – Wagga Wagga Cemeteries Policy

Revision History

Revision number	Council resolution	Council meeting date
1	Res. No. 68/578	29 February 1968
2	Res. No. 1155/00	25 September 2000
3	Res. No. 141/03	24 February 2003
4	Res. No. 04/243	23 August 2004
5	Res No: 09/077	27 July 2009
6	Res No: 11/021.7	28 February 2011
7	Res No: 11/296	21 November 2011
8	Res No: 13/224.1	26 August 2013
9	Res No: 17/279	28 August 2017
10	Res No: 22/354	17 October 2022
11	Res No: 25/215	21 July 2025

RP-14 WORK HEALTH, SAFETY WELLBEING POLICY**Author:** Fiona Piltz

Summary: The draft Work Health, Safety Wellbeing Policy (POL 080) was publicly exhibited from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025. Two submissions were received. Adoption of the policy as exhibited is recommended.

Recommendation

That Council:

- a note two public submissions were received during the exhibition period on the draft Work Health, Safety Wellbeing Policy (POL 080)
- b adopt the draft Work Health, Safety Wellbeing Policy (POL 080)

Report

As previously reported to Council on 25 August 2025, the Work Health, Safety and Wellbeing Policy (POL 080) has been reviewed as part of Council's scheduled policy review program to ensure it remains current, effective, and aligned with legislative and regulatory requirements.

The policy has been comprehensively updated to reflect a holistic approach encompassing physical and psychological health, with the title amended accordingly and operational responsibility transferred to the People and Culture division. Key changes include a strengthened commitment statement aligned with ISO 45001, expanded objectives on consultation, training, and injury management, and clearly defined roles and responsibilities for all organisational levels.

The policy now incorporates a structured WHS Management System aligned with WHS legislation and ISO 45001, introduces behavioural and operational expectations with consequences for non-compliance, and updates references to current legislation and the Local Government (State) Award 2025. The document has also been reformatted and reworded for clarity, consistency, and alignment with Council's current policy standards.

At this meeting Council resolved to place the draft policies on public exhibition for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025.

Council received two submissions during this period (Attachment 1). A summary of the points raised in the submissions is provided below.

Submission Summary	Comment
Suggestion that the WHS Policy be updated to include explicit reference to volunteers. The respondent noted that volunteers are not currently mentioned alongside workers, councillors, and visitors, and proposed that volunteers be	The suggestion to include volunteers as a separate category in the Work Health and Safety Policy is not being adopted. Under the Work Health and Safety Act and Regulations, volunteers are regarded as workers when undertaking unpaid

Submission Summary	Comment
afforded the same considerations and responsibilities outlined for councillors.	activities for Council. As such, their health and safety are already covered under the existing provisions for workers within the Policy.
Formatting and spelling	Spelling and formatting updated as provided in submission

Accordingly, it is recommended that Council adopt the draft Work Health, Safety Wellbeing Policy (POL 080) as exhibited.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993

Local Government (State) Award 2025

Occupational Health and Safety (OH&S) management systems

Work Health and Safety Act 2011

Work Health and Safety Regulation 2017

Link to Strategic Plan

Regional Leadership

Engaged Community

Deliver timely, clear and accessible sharing of information with our community.

Risk Management Issues for Council

Council policies are essential to ensure transparent, legal, fair and consistent decision making across the Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, councillors and other stakeholders. In the absence of effective policies there is a greater risk of inconsistency, confusion and inefficiency and can lead to non-compliance with the requirements of legislation and regulations.

Internal / External Consultation

Public exhibition was for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025 on the draft Policies, with no submissions received during this period.

Community engagement during the exhibition period included:

- The draft policy was made available on Council's website for the duration of the exhibition period.
- A public notice was published in *Council News* and through the required formal advertisements in accordance with legislative requirements.

	Mail		Traditional Media			Community Engagement			Digital							
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				×												×
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

1  Work Health, Safety Wellbeing Policy (POL 080)

Work Health, Safety Wellbeing Policy

Reference number:	POL 080
Approval date:	October 2025
Policy owner:	People and Culture
Next review:	September 2029

Introduction

Wagga Wagga City Council is committed to providing a physically, psychologically safe and healthy workplace for its workers in accordance with the Work Health and Safety Act 2011.

Council takes all reasonably practicable measures to eliminate hazards and minimise risks to the health, safety and welfare of workers, contractors, visitors, and anyone else who may be affected by our operations. Council will establish, implement and maintain a Health and Safety Management System that enables us to identify and eliminate hazards and reduce risks presented by any of our activities and facilities and the way they are used. This will comprise of policies and procedures aligned with ISO 45001 – Occupational Health and Safety Management System.

Policy Objectives

Council will ensure, as far as reasonably practicable, that the workplace is safe and without risk to health.

This policy provides the framework for:

- Developing safe systems of work
- Achieving a safe work environment
- Comply with all relevant acts, regulations, standards and codes of practice;
- Providing adequate systems and resources to effectively manage injury management and return to work process;
- Consult with workers, worker representatives, and management;
- Providing work health and safety advice, information, education and training to workers and others in the workplace

Scope

This Policy applies to all workers at Wagga Wagga City as defined by the Work Health and Safety Act 2011 including all Council workers contractors, subcontractors, and any employees of contractors and subcontractors in the workplace. It also applies to visitors to Council workplaces and worksites.

POL 080 – Work Health, Safety Wellbeing Policy

Responsibilities

As a person conducting business or undertaking (PCBU) Council has the responsibility, so far as is reasonably practicable, to eliminate risks to the health and safety of its works, and when elimination is not possible, to minimise those risks.

Executive Management Team

Executive Management Team will:

- Allocate appropriate resources for the implementation and maintenance of this policy and the WHSMS
- Understand the hazards and risks associated within their divisions operations and verify that risks are effectively managed.
- Review this policy and WHS program activities at scheduled intervals

Councillors

Councillors have the following duties under the WHS Act to:

- a) take reasonable care for your own health and safety
- b) take reasonable care that your acts or omissions do not adversely affect the health and safety of other persons
- c) comply, so far as you are reasonably able, with any reasonable instruction that is given to ensure compliance with the WHS Act and any policies or procedures adopted by the council to ensure workplace health and safety
- d) cooperate with any reasonable policy or procedure of the council relating to workplace health or safety that has been notified to council staff
- e) report accidents, incidents, near misses, to the general manager or such other staff member nominated by the general manager, and take part in any incident investigations
- f) so far as is reasonably practicable, consult, co-operate and coordinate with all others who have a duty under the WHS Act in relation to the same matter.

Managers

Managers will:

- Ensure that this policy and the SMS procedures are effectively implemented in areas under their control
- Support supervisors and workers to implement their WHS requirements and hold them accountable for their specific responsibilities
- Identify and rectify unsafe work practices or unhealthy conditions or behaviour in their work areas

Supervisors

Supervisors will:

- Take all practical measures to ensure that the workplace under their control is safe and without risks to health.
- Identify and rectify unsafe work practices or unhealthy conditions or behaviour. If they do not have the authority to fix a problem they will report the matter to their Manager together with any recommendations for remedial action.
- Implement their responsibilities as documented in SMS Procedures.

POL 080 – Work Health, Safety Wellbeing Policy

Workers

Workers will:

- Take reasonable care to ensure the health and safety of themselves and others in the workplace
- Comply with any reasonable instruction, policy procedure or guideline in relation to health and safety

Visitors will:

- Take reasonable care to ensure the health and safety of themselves and others in the workplace
- Follow reasonable health and safety instruction from Council workers
- Comply with safe work procedures and use appropriate PPE as required.

Health and Safety Representatives (HSR's)

The health and safety representatives ensure a consultative approach is maintained and that workers are advised and involved in changes that affect WHS in their work areas.

Work Health and Safety System (WHSMS)

In order to implement the general provisions of the Policy a new Work Health and Safety Management System has been developed and will be continually reviewed and monitored in compliance with the Work Health and Safety Act 2011, Work Health and Safety Regulation 2025 and ISO45001:2018.

Compliance

Compliance with Work Health and Safety (WHS) Policy

Compliance for Council Management and Staff

All workers are required to comply with this Policy and associated procedures. A failure to comply could be considered a breach and would be dealt with in accordance with Discipline Procedures under the New South Wales Local Government (State) Award.

Compliance for Others (PCBUs, including contractors who work with or on behalf of Council)

Others who with or on behalf of Council are required to comply with this Policy and associated procedures. A failure to comply could be considered a breach of contract.

Legislative Context

- Work Health and Safety Act 2011
- Work Health and Safety Regulation 2025
- Local Government (State) Award 2025

POL 080 – Work Health, Safety Wellbeing Policy

Related Documents

- Work Health and Safety Consultation, Cooperation and Coordination Code of Practice
- Wagga Wagga City Council Code of Conduct
- International Standard ISO 45001 Occupational Health and Safety
- Safety Management System procedures

Definitions

Term	Definition
Person Conducting a Business or Undertaking (PCBU)	A person conducts a business or undertaking: <ul style="list-style-type: none"> • Whether the person conducts the business or undertaking alone or with others; • Whether or not the business or undertaking is conducted for profit or gain; • An elected member of a local authority does not in that capacity conduct a business or undertaking.
Officer	An officer is a person who makes decisions, or participates in making decisions that affect the whole or a substantial part of a business or undertaking and has the capacity to significantly affect the financial standing of the business or undertaking.
Worker	A person is a worker if the person carries out work in any capacity for a person conducting a business or undertaking, including work as: <ul style="list-style-type: none"> • An employee; or • A contractor or subcontractor; or • An employee of a contractor or subcontractor; or • An employee of a labour hire company who has been assigned to work in the person's business or undertaking; or • An apprentice or trainee; or • A student gaining work experience; or A Volunteer
Others	Is taken to mean others at a worksite, including but not limited to visitors, customers, and members of the public.
Health and Safety Representative (HSR)	In relation to a worker, means the health and safety representative elected for the work group of which the worker is a member. A HSR has been elected to represent their work area in relation to work safety

POL 080 – Work Health, Safety Wellbeing Policy

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 70/03	27 January 2003
2	Res No: 243/04	23 August 2004
3	Res No: 12/306	22 October 2012
4	Res No: 13/224.1	26 August 2013
5	Res No: 15/271	28 September 2015
6	E-Team	18 August 2017
7	Res No: 17/279	28 August 2017
8	Res No: 20/472	14 December 2020
9	General Manager approval under delegated authority	5 October 2021
10	Res No. 22/354	17 October 2022
11	Res No: 25/215	21 July 2025

RP-15 MEDIA AND SOCIAL MEDIA POLICY

Author: Michael Casey
Executive: Scott Gray

Summary: The draft Media Policy (POL 090) and the draft Social Media Policy (POL 065) was publicly exhibited from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025. No submissions were received. Adoption of the policy as exhibited is recommended.

Recommendation

That Council:

- a note that no public submissions were received during the exhibition period of the draft Media Policy (POL 090) and draft Social Media Policy (POL 065)
- b adopt the draft Media Policy (POL 090)
- c adopt the draft Social Media Policy (POL 065)

Report

As previously reported to Council on 25 August 2025, a review was undertaken of the Media Policy (POL 090) and a new Social Media Policy (POL 065) was developed in line with the NSW Office of Local Government's Model Media and Social Media Policies.

The Media Policy has been updated to remove all social media provisions, clarify spokesperson roles, reinforce requirements for accurate and consistent information, and outline protocols for issuing official statements.

The new Social Media Policy establishes a clear framework for Council's social media use, including authorised users, moderation and security protocols, behavioural standards linked to the Code of Conduct, guidance for Councillors in both official and personal capacities, and procedures for managing content, blocking and banning.

At this meeting Council resolved to place the draft policies on public exhibition for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025. No submissions were received during the exhibition period.

Accordingly, it is recommended that Council adopt the draft Media Policy (POL 090) and the draft Social Media Policy (POL 065) as exhibited.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993 (NSW)
Model Code of Conduct for Local Councils in NSW

Government Information (Public Access) Act 2009
 State Records Act 1998
 Privacy and Personal Information Protection Act 1998
 NSW OLG Model Media Policy (2022)
 NSW OLG Model Social Media Policy (2022)

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

The adoption of updated and dedicated media and social media policies helps reduce reputational, legal and operational risks by ensuring that only authorised representatives comment publicly on Council matters, clarifying behavioural standards for all Council officials and staff, establishing consistent moderation procedures for public interactions and aligning communication practices with contemporary standards and public expectations.

Internal / External Consultation

Public exhibition was for a period of 28 days from 26 August 2025 until 23 September 2025 and invite public submissions until 6 October 2025 on the draft Policies, no submissions were received during the exhibition period.

Community engagement during the exhibition period included:

- The draft policy was made available on Council's website for the duration of the exhibition period.
- Social media post (FB and Instagram) 12 September
- Listed in the print Council News "Have your say" ad 6, 13, 20 September
- Listed in Council News email 30 August, and 6, 13, 20 & 27 September, and 4 October.

	Mail	Traditional Media			Community Engagement			Digital								
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform																
Consult				<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>

Attachments

- 1  Social Media Policy (POL 065)
- 2  Media Policy (POL 090)

Social Media Policy

Reference number: POL 065
Approval date: 27 October 2025
Policy owner: Chief Operating Officer
Next review: September 2029

Purpose

This policy outlines our expectations in relation to the acceptable and responsible use of social media platforms, in both a professional and personal capacity. This Policy has been developed in consultation with the NSW OLG Model Social Media Policy.

Scope

This policy applies to all staff, Councillors, consultants, contractors, volunteers, graduates and interns. It relates to the use of social media for business purposes, including platforms owned and maintained by Wagga Wagga City Council, as well as our staff commenting on external sites.

This policy does not apply to personal use of social media where no reference is made to Wagga Wagga City Council.

Principles

Wagga Wagga City Council is committed to upholding and promoting the following principles of social media engagement:

Openness	Our social media platforms are places where anyone can share and discuss issues that are relevant to our Council and the community we represent and serve.
Relevance	We will ensure our social media platforms are kept up to date with informative content about our Council and community.
Accuracy	The content we upload onto our social media platforms and any other social media platform will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.
Respect	Our social media platforms are safe spaces. We will uphold and promote the behavioural standards contained in this policy and our Council's code of conduct when using our social media platforms and any other social media platform.

POL 065 – Social Media Policy

Policy Provisions**1. Administrative framework for council's social media platforms****Platforms**

- 1.1 Council maintains a presence on a number of social media platforms, including, but not limited to:
 - o Facebook
 - o Instagram
 - o LinkedIn
 - o YouTube
- 1.2 Council's social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.

Establishment and deletion of Council social media platforms

- 1.3 A new council social media platform, or a social media platform proposed by a council related entity (for example, a facility or service area), can only be established or deleted with the written approval of the General Manager or their delegate.
- 1.4 Where a council social media platform is established or deleted in accordance with clause 1.3, the General Manager or their delegate may amend clause 1.1 of this policy without the need for endorsement by the Council's governing body.

Social Media Coordinator

- 1.5 The establishment and deletion of social media accounts will be undertaken via the Communication and Engagement Coordinator.
- 1.6 The Communication and Engagement team is available to support Council staff with their social media management. The team will work with Council staff and assist in the management and administration of social media platforms, provide support and advice, and ensure Council complies with the rules of the various platforms.

Authorised users

- 1.7 Authorised users are members of council staff who have delegations to upload content and engage on social media platforms on Council's behalf.
- 1.8 Staff with this delegation will have experience in using social media, and knowledge of the events, initiatives, programs or policies that are the subject of the social media content.
- 1.9 The role of an authorised user is to:
 - o ensure, to the best of their ability, that the content they upload onto social media platforms is accurate;
 - o correct inaccuracies in Council generated content;
 - o engage in discussions and answer questions on Council's behalf on social media platforms if necessary and appropriate resources are available;

POL 065 – Social Media Policy

- keep the Council's social media platforms up to date;
- 1.10 When engaging on social media on Council's behalf (such as, but not limited to, on a community social media page), an authorised user must identify themselves as a member of Council staff but they are not obliged to disclose their name or position within the Council.
- 1.11 Authorised users will use clear and accessible language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role.
- 1.12 Authorised users must not use Council's social media platforms for personal reasons.

Administrative tone

- 1.13 Authorised users upload content and engage on social media on the Council's behalf. Authorised users must use language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role.
- 1.14 Authorised users may use more personal, informal language when engaging on Council's social media platforms, for example when replying to comments.

Register of authorised users

- 1.15 The Communications and Engagement Coordinator will maintain a register of delegated users. This register is to be reviewed annually to ensure it is fit-for-purpose.

2. Administrative framework for councillors' social media platforms

- 2.1 For the purposes of this policy, councillor social platforms are not Council social media platforms. Section 1 of this policy does not apply to councillors' social media platforms.
- 2.2 Councillors are responsible for the administration and moderation of their own social media platform.
- 2.3 Clause 2.2 also applies to councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform.
- 2.4 Councillors must comply with the rules of the platform when engaging on social media.

Identifying as a councillor

- 2.5 Councillors must clearly identify themselves on their social media platforms
- 2.6 A councillor's social media platform must include a profile photo which is a clearly identifiable image of the councillor.
- 2.7 If a councillor becomes or ceases to be the mayor, deputy mayor, or the holder of another position (for example, chairperson of a committee), this must be reflected on the councillor's social media platforms as soon as practicable.

POL 065 – Social Media Policy

Other general requirements for councillors' social media platforms

- 2.8 A councillor's social media platform must include a disclaimer to the following effect:

"The views expressed and comments made on this social media platform are my own and not that of the Council".

This disclaimer does not exempt councillors from obligations under the Code of Conduct.

- 2.9 Despite clause 2.8, media releases and other content that has been authorised according to the Council's Media Policy (POL 090) may be uploaded onto a councillor's social media platform.
- 2.10 Councillors may upload publicly available Council information onto their social media platforms.
- 2.11 Councillors may use more personal, informal language when engaging on their social media platforms.

3. Standards of conduct on social media

- 3.1 This policy only applies to council officials' use of social media in an official capacity or in connection with their role as a council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official.
- 3.2 Council officials must comply with the Council's Code of Conduct when using social media in an official capacity or in connection with their role as a council official.
- 3.3 Council officials must not use social media to post or share comments, photos, videos, electronic recordings or other information that:
- is defamatory, offensive, humiliating, threatening or intimidating to other council officials or members of the public
 - contains profane language or is sexual in nature
 - constitutes harassment and/or bullying within the meaning of Council's Code of Conduct, or is unlawfully discriminatory
 - is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
 - contains content about the Council, council officials or members of the public that is misleading or deceptive
 - divulges confidential Council information
 - breaches the privacy of other council officials or members of the public
 - contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under Council's Administrative Procedures for the Code Of Conduct
 - could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
 - commits the Council to any action

POL 065 – Social Media Policy

- violates an order made by a court
 - breaches copyright
 - advertises, endorses or solicits commercial products or business
 - constitutes spam
 - is in breach of the rules of the social media platform
- 3.4 Council officials must:
- attribute work to the original author, creator or source when uploading or linking to content produced by a third party
 - obtain written permission from a minor's parent or legal guardian before uploading content in which the minor can be identified.
- 3.5 Council officials must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content.
- 3.6 Council officials must not incite or encourage other persons to act in a way that is contrary to the requirements of this Section.
- 3.7 Councillors must uphold and accurately represent the policies and decisions of the Council's governing body but may explain why they voted on a matter in the way that they did. (see section 232(1)(f) of the Local Government Act 1993)

4. Moderation of social media platforms

- 4.1 Council officials who are responsible for the moderation of the Council's social media platforms may remove content and 'block' or ban a person from those platforms. Such actions must be undertaken in accordance with this Section.
- 4.2 For the purposes of this section, 'social media platform' and 'platform' means Council's social media platforms.

House Rules

- 4.3 Council's Social media platforms must state or provide an accessible link to the 'House Rules' for engaging on the platform.
- 4.4 At a minimum, the House Rules will specify:
- the principles of social media engagement referred to in this policy
 - the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform
 - the process by which a person can be blocked or banned from the platform and rights of review
 - a statement relating to privacy and personal information
 - that the social media platform is not to be used for making complaints about the Council or council officials. Complaints should be made through Council's Complaints Management Policy.

POL 065 – Social Media Policy

- 4.5 For the purposes of clause 4.4, third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings or other information that:
- o is defamatory, offensive, humiliating, threatening or intimidating to council officials or members of the public,
 - o contains profane language or is sexual in nature
 - o constitutes harassment and/or bullying within the meaning of Council's Conduct, or is unlawfully discriminatory
 - o contains content about the Council, council officials or members of the public that is misleading or deceptive
 - o breaches the privacy of council officials or members of the public
 - o contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under Council's Administrative Procedures for the Code Of Conduct
 - o violates an order made by a court
 - o breaches copyright
 - o advertises, endorses or solicits commercial products or business,
 - o constitutes spam
 - o would be in breach of the rules of the social media platform

Removal or 'hiding' of content

- 4.6 Where a person uploads content onto a social media platform that, in the reasonable opinion of the moderator, is of a kind specified under clause 4.5, the moderator may remove or 'hide' that content.
- 4.7 Prior to removing or 'hiding' the content, the moderator must make a record of it (for example, a screenshot).
- 4.8 If the moderator removes or 'hides' the content under clause 4.6, they must, where practicable, notify the person who uploaded the content that it has been removed and the reason(s) for its removal and their rights of review.
- 4.9 A person may request a review of a decision by a moderator to remove or 'hide' content under clause 4.6. The request must be made in writing to the General Manager and state the grounds on which the request is being made.
- 4.10 Where a review request is made under clause 4.9, the review is to be undertaken by the Communications and Engagement Coordinator or a member of staff nominated by the General Manager who is suitably qualified and who was not involved in the decision to remove or 'hide' the content.

Blocking or banning

- 4.11 If a person uploads content that is removed or 'hidden' under clause 4.6 of this policy on multiple occasions, that person may be blocked or banned from the social media platform (or all social media platforms).

POL 065 – Social Media Policy

- 4.12 A person may only be blocked or banned from a Council social media platform with the approval of the Communications and Engagement Coordinator. This clause does not apply to blocking or banning a person from a councillor's social media platform.
- 4.13 Prior to blocking or banning a person from a social media platform, the person must, where practicable, be advised of the intention to block or ban them from the platform/all platforms and be given a chance to respond. Any submission made by the person must be considered prior to a determination being made to block or ban them.
- 4.14 The duration of the block or ban is to be determined by the Communications and Engagement Coordinator.
- 4.15 Where a determination is made to block or ban a person from a social media platform/all social media platforms, the person must, where practicable, be notified in writing of the decision and the reasons for it. The written notice must also advise the person which social media platforms they are blocked or banned from and the duration of the block or ban and inform them of their rights of review.
- 4.16 Despite clauses 4.11 to 4.15, where a person uploads content of a kind referred to under clause 4.5, and the moderator is reasonably satisfied that the person's further engagement on the social media platform poses a risk to health and safety or another substantive risk (such as the uploading of defamatory content), an interim block or ban from the platform/all platforms may be imposed on the person immediately.
- 4.17 A person who is blocked or banned from the platform/all platforms under clause 4.16 must, where practicable, be given a chance to respond to the interim block or ban being imposed. Any submission made by the person must be considered when determining whether the block or ban is to be removed or retained under clauses 4.11 to 4.15.
- 4.18 A person may request a review of a decision to block or ban them from a social media platform. The request must be made to the General Manager and state the grounds on which the request is being made.
- 4.19 Where a review request is made under clause 4.18, the review is to be undertaken by the General Manager, or a member of staff nominated by the General Manager who is suitably qualified and who was not involved in the decision to block or ban the person. Where the decision to block or ban the person was made by the General Manager, the review must be undertaken by another senior and suitably qualified member of staff who was not involved in the decision.
- 4.20 Where a person that is the subject of a block or ban continues to engage on a social media platform(s) using an alternative social media account, profile, avatar, etc., a moderator may block or ban the person from the platform(s) immediately. In these circumstances, clauses 4.11 to 4.19 do not apply.

POL 065 – Social Media Policy

5. Use of social media during emergencies

- 5.1 During emergencies, such as natural disasters or public health incidents, the Communications and Engagement Coordinator will be responsible for the management of content on the Council's social media platforms.
- 5.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the lead agency (e.g. NSW SES, RFS) coordinating the emergency response, or agencies supporting recovery efforts.

6. Records management and privacy requirements**Records management**

- 6.1 Social media content created, sent and received by council officials on Council's Social Media platforms is a council record and may constitute open access information or be subject to an information access application made under the Government Information (Public Access) Act 2009.
- 6.2 Council officials must follow all records management principles, procedures, and responsibilities outlined in the Council's procedures and operating standards.
- 6.3 In fulfilling their obligations under clauses 6.1 to 6.2, council officials should seek clarification from the Chief Operating Officer.

Privacy considerations and requirements

- 6.4 Social media communications are in the public domain. Council officials should exercise caution about what personal information, if any, they upload onto social media.
- 6.5 The Privacy and Personal Information Protection Act 1998 applies to the use of social media platforms by the Council and councillors. To mitigate potential privacy risks, council officials will:
 - o advise people not to provide personal information on social media platforms
 - o inform people if any personal information they may provide on social media platforms is to be used for official purposes
 - o moderate comments to ensure they do not contain any personal information
 - o advise people to contact the Council or councillors through alternative channels if they have personal information they do not want to disclose in a public forum.
- 6.6 Council officials must ensure they comply with the Health Records and Information Privacy Act 2002 when engaging on and/or moderating social media platforms. In fulfilling their obligations, council officials should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles.

POL 065 – Social Media Policy

7. Private use of social media

What constitutes 'private' use?

- 7.1 For the purposes of this policy, a council official's social media engagement will be considered 'private use' when the content they upload:
 - is not associated with, or does not refer to, the Council, any other council officials, contractors, related entities or any other person or organisation providing services to or on behalf of the Council in their official or professional capacities, and
 - is not related to or does not contain information acquired by virtue of their employment or role as a council official.
- 7.2 If a council official chooses to identify themselves as a council official, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy.

Use of social media during work hours

- 7.3 Council staff may access and engage on social media in their private capacity while at work during breaks

8. Concerns or complaints

Complaints about the administration of Council's social media platforms or conduct of council officials should be made in accordance with Council's Complaints Handling Policy (POL 103) and Code of Conduct.

Legislative Context

- Local Government Act 1993 (NSW)
- Model Code of Conduct for Local Councils in NSW (2020)
- State Records Act 1998 (NSW)
- Government Information (Public Access) Act 2009 (NSW) (GIPA Act)
- Privacy and Personal Information Protection Act 1998 (NSW) (PPIP Act)
- Health Records and Information Privacy Act 2002 (NSW) (HRIP Act)
- Work Health and Safety Act 2011 (NSW)

Related Documents

- Complaints Handling Policy (POL 103)
- Media Policy (POL 090)

POL 065 – Social Media Policy

Definitions

Term	Definition
Authorised user	Members of council staff who are authorised by the General Manager or Communications and Engagement Coordinator to upload content and engage on the Council's social media platforms on the Council's behalf
Council official	In the case of a council - councillors, members of staff and delegates of the council (including members of committees that are delegates of the council).
Moderator	Is Council's social media coordinator appointed under clause 1.5 of this policy
Minor	For the purposes of clause 4.4(b) of this policy, is a person under the age of 18 years
Personal information	Information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
Social Media Coordinator	Is Council's social media coordinator appointed under clause 1.5 of this policy
Social media	Online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, TikTok, Snapchat, LinkedIn, YouTube, Instagram, and Wikipedia

Revision History

Revision number	Council resolution	Council meeting date
1	Res No:	

Media Policy

Reference number:	POL 090
Approval date:	27 October 2025
Policy owner:	Communications & Engagement Coordinator
Next review:	September 2029

Purpose

To establish protocols and consistent methods for managing the dissemination of information from Council to the community via the media; to ensure coordinated, accurate and reliable presentation of public information.

Scope

This policy applies to all Council officials.

Wagga Wagga City Council encourages open communication with the community through a range of communication methodologies, with an emphasis on promoting a positive, progressive and professional image of Council and staff.

To ensure information released publicly about Council is accurate, reliable and in the best interests of the organisation, Council officers must be designated as an authorised representative before providing comment to the media either directly or through other communication to media.

Principles

At the heart of the Model Media Policy are the four 'principles' of media engagement. These are:

Openness	We will ensure that we promote an open exchange of information between our council and the media
Relevance	We will ensure consistency by all councillors and staff when communicating with the media.
Accuracy	The information we share with the media will be a source of truth for our council and community and we will prioritise the need to correct inaccuracies when they occur
Respect	We will ensure that we respond to media enquiries in a timely manner.

Policy Provisions

1. Who can engage with the media

The General Manager

- 1.1 The General Manager is the official spokesperson for the Council on operational and administrative matters.
- 1.2 The General Manager may delegate to other council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the general manager is unavailable).

The Mayor

- 1.3 The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the Local Government Act 1993).
- 1.4 If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.
- 1.5 The Mayor may delegate their role as spokesperson to other councillors where appropriate, (for example, where another councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

Councillors

- 1.6 As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.
- 1.7 When engaging with the media, councillors:
 - must not purport to speak for the Council unless authorised to do so.
 - must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for the Council (unless authorised to do so)
 - must uphold and accurately represent the policies and decisions of the Council
 - must not disclose council information unless authorised to do so, and
 - must seek information and guidance from the General Manager/ Chief Operations Officer where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.
- 1.8 In the interest of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.
- 1.9 Where councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the General Manager/ Chief Operations Officer.

POL 090 – Media Policy

Council Staff

- 1.10 Council staff must not speak to the media about matters relating to the Council unless authorised by the General Manager to do so. This authorisation can be via delegation.
- 1.11 If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the Communications and Engagement Coordinator.
- 1.12 Council staff are free to express their personal views to the media on matters that do not relate to the Council, but in doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.
- 1.13 If authorised to speak to the media, Council staff:
 - must uphold and accurately represent the policies and decisions of the Council
 - must not disclose Council information unless authorised to do so by the General Manager, and
 - must seek information and guidance from the Chief Operating Officer / Communications and Engagement Coordinator where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks
- 1.14 Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the Chief Operating Officer / Communications and Engagement Coordinator.

2. Tone

- 2.1 All media engagement by council officials must be conducted in a professional, timely and respectful manner.

3. Induction and training

- 3.1 The Council must provide training to Council officials who engage or are authorised to engage with the media.
- 3.2 Media engagement training will be offered to councillors as part of their induction or refresher training or as part of their ongoing professional development program.

4. Councillors' questions about media engagement

- 4.1 Councillors must direct any questions about their obligations under this policy to the General Manager/ Chief Operating Officer.

5. Standards of conduct when engaging with the media

- 5.1 Council officials and staff must comply with the Council's code of conduct when engaging with the media in an official capacity or in connection with their role as a council official.

POL 090 – Media Policy

- 5.2 Council officials and staff must not share information or make comments to the media through either direct or indirect mechanisms that:
- are defamatory, offensive, humiliating, threatening, or intimidating to other council officials or members of the public
 - contains profane language or is sexual in nature
 - constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
 - is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
 - contains content about the Council, council officials or members of the public that is misleading or deceptive
 - divulges confidential Council information
 - breaches the privacy of other council officials or members of the public
 - contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW
 - could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
 - commits the Council to any action
 - violates an order made by a court
 - breaches copyright
 - advertises, endorses, or solicits commercial products or business.

6. Use of media during emergencies

- 6.1 During emergencies, such as natural disasters or public health incidents, the Chief Operating Officer / Communications and Engagement Coordinator will be responsible for coordinating media releases and statements on behalf of the Council.
- 6.2 Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.

7. Media engagement in the lead up to elections

- 7.1 This policy does not prevent the mayor or councillors who are candidates at a council or any other election from providing comment to the media in their capacity as candidates at the election.
- 7.2 Any media comment provided by the mayor or councillors who are candidates at a council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

POL 090 – Media Policy

8. Records management requirements

- 8.1 Media content created and received by council officials (including councillors) acting in their official capacity is a council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009. These records must also be managed in accordance with the requirements of the State Records Act 1998 and the Council's approved records management policies and practices.

9. Breaches

- 9.1 Any deviations by Councillors to this policy may be deemed to constitute a breach of the Code of Conduct and appropriate action will be taken.
- 9.2 Any deviations by staff to this policy are subject to disciplinary action.

Legislative Context

Actions and comments are governed by various legislative and Council requirements. Councillors and staff members may expose themselves to legal action or sanctions under these requirements unless complying with this policy and procedure.

The following legislation and/or guideline information is applicable to this policy:

- Government Information (Public Access) Act 2009
- Copyright Act 1968
- Defamation Act, NSW 2005
- Privacy and Personal Information Protection Act 1998

Related Documents

- Australian Press Council
- Journalists Code of Ethics
- Wagga Wagga City Council Code of Conduct

Definitions

Term	Definition
Council Official	Councillors, members of staff and delegates of the council (including members of committees that are delegates of the council).
Media Coordinator	This position is held by the Communications and Engagement Coordinator.
Media	means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.
Media Team	The media team consists of officers within the Communications and Engagement Team.

POL 090 – Media Policy

Term	Definition
Personal Information	means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

Revision History

Revision number	Council resolution	Council meeting date
1	Res No:	
2	Res No:	23 July 2007
3	Res. No: 09/077	27 July 2009
4	E Team	June 2012
5	Res. No: 13/224.1	26 August 2013
6	E Team	November 2015
7	General Manager approval	August 2016
8	Res No: 17/279	28 August 2017
9	Res No: 22/354	17 October 2022
10		

RP-16 FINANCIAL PERFORMANCE REPORT AS AT 30 SEPTEMBER 2025**Author:** Carolyn Rodney

Summary: This report is for Council to consider information presented on the 2025/26 budget and Long-Term Financial Plan, and details Council's external investments and performance as at 30 September 2025.

Recommendation

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments
- c note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2021* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as at 30 September 2025 in accordance with section 625 of the *Local Government Act 1993*
- e adjust the sale price of the Gregadoo Waste Management Centre compactor down from the previously reported \$200,000 trade in price advised at the 5 June 2023 Council meeting

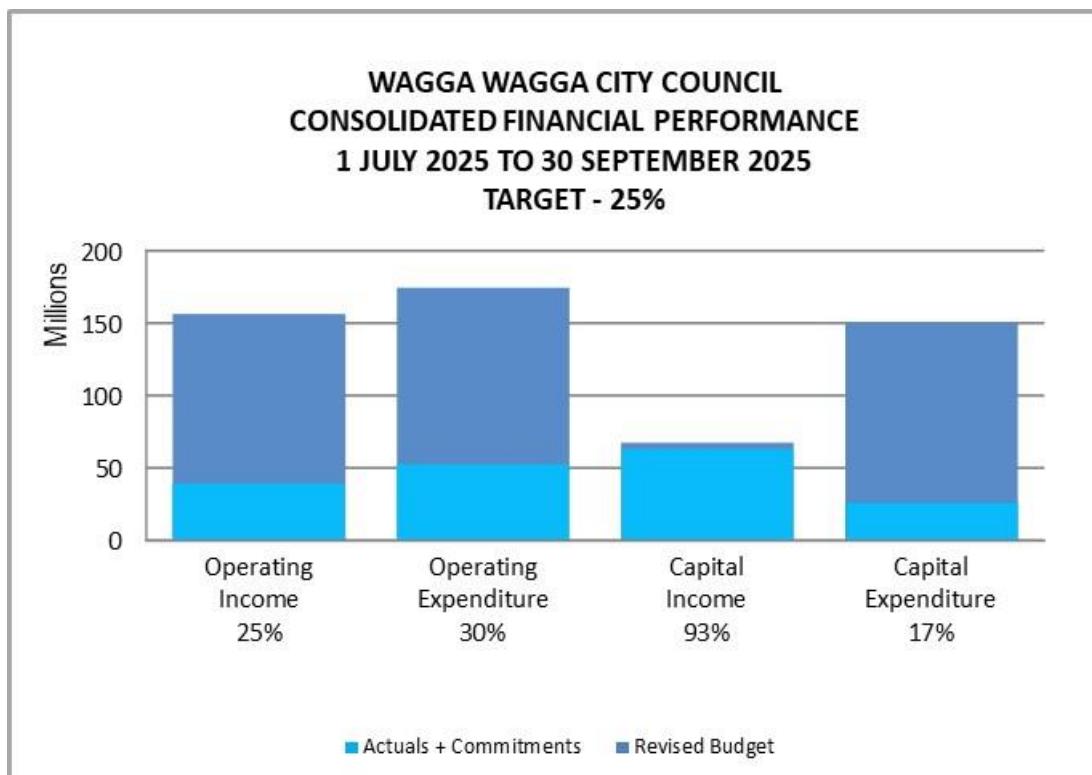
Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as of 30 September 2025.

Proposed budget variations including adjustments to the capital works program are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of September when compared to budget (\$360,970 up on the monthly budget). This is mainly due to better than budgeted returns on Council's investment portfolio, as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in funding under the Accelerated Infrastructure Fund in June 2024.

Key Performance Indicators



OPERATING INCOME

Total operating income is 25% of approved budget which is on track to budget for the month of September 2025. An adjustment has been made to reflect the levy of rates that occurred at the start of the financial year. Excluding this adjustment, operating income received is 67% when compared to budget.

OPERATING EXPENSES

Total operating expenditure is 30% of approved budget and is tracking over budget at this stage of the financial year. This is in relation to commitments that have been raised in the 1st quarter of 2025 for the full 2025/26 financial year.

CAPITAL INCOME

Total capital income is 93% of approved budget, which is mainly attributed to the Accelerated Infrastructure Fund (AIF) grant funding that has been received. This income will be reduced and carried over to next financial year for completion of the project in line with the project budget.

It is important to note that the actual income from capital is influenced by the timing of the receipt of capital grants and contributions in relation to expenditure and milestones incurred on grant funded projects.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 17% of approved budget. Excluding commitments, the total expenditure is 8% when compared to the approved budget. There will be a Capital Project Budget Reset Report presented to Council which will adjust/reduce the current project budgets for the 2025/26 financial year.

WAGGA WAGGA CITY COUNCIL
STATEMENT OF FINANCIAL PERFORMANCE
1 JULY 2025 TO 30 SEPTEMBER 2025

CONSOLIDATED STATEMENT

	ORIGINAL BUDGET 2025/26	BUDGET ADJ 2025/26	APPROVED BUDGET 2025/26	YTD ACTUAL EXCL COMMT'S 2025/26	COMMT'S 2025/26	YTD ACTUAL + COMMT'S 2025/26	YTD % OF BUD
Revenue							
Rates & Annual Charges	(87,770,975)	0	(87,770,975)	(21,612,489)	0	(21,612,489)	25%
User Charges & Fees	(36,430,787)	(90,453)	(36,521,240)	(8,362,420)	0	(8,362,420)	23%
Other Revenues	(3,708,908)	311,000	(3,397,908)	(1,279,590)	0	(1,279,590)	38%
Grants & Contributions provided for Operating Purposes	(15,211,543)	(3,155,263)	(18,366,806)	(4,077,512)	0	(4,077,512)	22%
Grants & Contributions provided for Capital Purposes	(55,259,649)	(8,476,144)	(63,735,793)	(62,653,115)	0	(62,653,115)	98%
Interest & Investment Revenue	(8,513,832)	0	(8,513,832)	(3,339,987)	0	(3,339,987)	39%
Other Income	(1,727,957)	0	(1,727,957)	(571,415)	0	(571,415)	33%
Total Revenue	(208,623,651)	(11,410,860)	(220,034,511)	(101,896,528)	0	(101,896,528)	46%
Expenses							
Employee Benefits & On-Costs	62,134,154	0	62,134,154	14,740,456	0	14,740,456	24%
Borrowing Costs	2,677,749	0	2,677,749	814,141	0	814,141	30%
Materials & Services	45,965,090	10,491,565	56,456,656	15,339,094	6,943,172	22,282,266	39%
Depreciation & Amortisation	50,925,213	0	50,925,213	12,731,303	0	12,731,303	25%
Other Expenses	2,148,317	18,412	2,166,729	681,278	1,269,311	1,950,589	90%
Total Expenses	163,850,523	10,509,978	174,360,501	44,306,273	8,212,483	52,518,756	30%
Net Operating (Profit)/Loss	(44,773,128)	(900,883)	(45,674,010)	(57,590,255)	8,212,483	(49,377,773)	
Net Operating Result Before Capital (Profit)/Loss	10,486,521	7,575,262	18,061,783	5,062,860	8,212,483	13,275,343	
Cap/Reserve Movements							
Capital Expenditure - One Off	87,100,363	21,861,075	108,961,439	7,500,552	11,241,249	18,741,800	17%
Capital Expenditure - Recurrent	26,147,587	9,133,667	35,281,254	3,268,487	2,481,334	5,749,821	16%
Loan Repayments	6,224,419	0	6,224,419	1,556,105	0	1,556,105	25%
New Loan Borrowings	(8,936,775)	(1,066,413)	(10,003,188)	0	0	0	0%
Sale of Assets	(1,427,375)	(2,281,157)	(3,708,532)	(327,523)	0	(327,523)	9%
Net Movements Reserves	(13,409,878)	(26,746,290)	(40,156,168)	0	0	0	0%
Total Cap/Res Movements	95,698,341	900,882	96,599,224	11,997,621	13,722,583	25,720,204	
Net Result after Depreciation	50,925,214	(0)	50,925,213	(45,592,635)	21,935,065	(23,657,569)	
Add back Depreciation Expense	50,925,213	0	50,925,213	12,731,303	0	12,731,303	25%
Cash Budget (Surplus)/Deficit	1	(0)	(0)	(58,323,938)	21,935,065	(36,388,873)	

Council's 10 year General Purpose Revenue (GPR) Bottom Line

Description	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35
Adopted Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,570,849	(8,490)	652,439	188,451	786,886	686,373
Adopted Bottom Line Adjustments	0	0	0	0	0	0	0	0	0	0
Revised Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,570,849	(8,490)	652,439	188,451	786,886	686,373

2025/26 Revised Budget Result – (Surplus) / Deficit	\$'000s
Original 2025/26 Budget Result as adopted by Council	\$0K
Total Budget Variations approved to date	\$0K
Budget Variations for September 2025	\$0K
Proposed Revised Budget result for 30 September 2025 - (Surplus) / Deficit	\$0K

The proposed Operating and Capital Budget Variations for 30 September 2025 which affect the current 2025/26 financial year are listed below.

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
2 - Sustainable			
Bushfire Hazard Mitigation	\$86K	Rural Fire Service (RFS) Grant Funding (\$86K)	Nil
Council has been successful in securing funds from the RFS for Bushfire Hazard Mitigation. These funds will allow Council Officers to undertake Asset Protection Zone Maintenance at 16 locations for fire trail maintenance. Estimated Completion: 30 June 2026 Job Consolidation: 16639			
3 - Growing			
Pavement Rehabilitation Heavy Patching Urban Asphalt	\$1,779K	Civil Infrastructure Reserve (\$1,175K) Kerb & Gutter Replacement (\$604K)	Nil
The 2025/26 Reseal and Rehabilitation Programs have a substantial volume of Kerb & Gutter works scheduled across multiple sites. Additional funds of \$1,175K are required for Kerb & Gutter Replacement as these works are critical to maintaining Council's road and drainage infrastructure, ensuring community safety, effective stormwater management, and prolonging the life of road pavements. It is proposed to fund the variation from the Civil Infrastructure Reserve. The existing Kerb & Gutter Replacement budget of \$604K along with the additional funds from the reserve will be distributed across all Pavement Rehabilitation, Heavy Patching & Urban Asphalt budgets in 2025/26 and will be used for Kerb & Gutter works at the specific locations. Estimated Completion: 30 June 2026 Job Consolidation: 16532, 30044 & 16531			
Washout Bay Construction	\$150K	Sewer Reserve (\$75K) Stormwater Maintenance (\$75K)	Nil
Funds are required for the construction of a Washout Bay for Council's Combo Jetter Truck. In the past Council have used a drying bed with an overflow into the stormwater system for materials collected by Council's high pressure Combo Jetter Truck. A dedicated concrete pad and solid separation system is proposed for construction at Council's Alan Turner Depot to ensure industry standards are met. The funding of the variation is to be split between the Solid Waste Reserve and existing Stormwater Maintenance budgets. Estimated Completion: 30 June 2026			

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
<i>Job Consolidation: 24870</i>			
LMC Pump Replacement	\$40K	LMC Reserve (\$40K)	Nil
<p>The Livestock Marketing Centre (LMC) utilises two variable speed pumps to supply recycled water to the site for wash down activities on a weekly basis to meet Biosecurity and EPA requirements and maintain service delivery. The pumps are rapidly approaching end of life with recent failures in the units. Replacement is required to ensure compliance is maintained for the business. It is proposed to fund the variation from the LMC Reserve.</p> <p>Estimated Completion: 30 June 2026</p> <p>Job Number: 45013</p>			
LMC Consultancy	\$100K	LMC Reserve (\$100K)	Nil
<p>Funds are required to improve systems and procedures at the Livestock Marketing Centre (LMC) to ensure operational sustainability and compliance. The processes to be reviewed include the maintenance work order system, gap analysis of policies and procedures, process mapping of critical processes at LMC, sales and euthanasia.</p> <p>It is proposed to fund the variation from the LMC Reserve.</p> <p>Estimated Completion: 30 June 2026</p> <p>Job Number: 11 45000 7230</p>			
4 – Vibrant			
Soil Bay Construction	\$25K	Parks & Recreation Reserve (\$25K)	Nil
<p>Funds are required for the construction of a Soil Bay at the Equex Centre. The Soil Bay is required to ensure that Council has adequate amounts of Portland Soil, that is used to maintain 6 wicket tables across the Local Government Area. Council's current supplier is ceasing trade over the next 12 months so it is proposed to construct the Soil Bay and purchase a considerable amount to guarantee supply (the purchase of the soil will be funded from existing operational budgets). The soil must stay dry and be stored correctly. This will ensure that Council has enough to maintain the wicket tables to an appropriate standard and also allows time to develop a plan to start changing the wickets to a new and readily available soil.</p> <p>It is proposed to fund the variation from the Parks & Recreation Reserve.</p> <p>Estimated Completion: 30 June 2026</p> <p>Job Consolidation: 24871</p>			

2025/26 Capital Works Summary

Capital Works	Approved Budget	Proposed Movement[^]	Proposed Budget
One-off	\$108,950,904	\$215,000	\$109,165,904
Recurrent	\$35,291,788*	\$1,175,195	\$36,466,983
Total Capital Works	\$144,242,692	\$1,390,195	\$145,632,887

*During a review that was undertaken by Council Officers it was deemed that an item under job consolidation 23110 Library Acquisitions was deemed operating and not capital. This has resulted in a reduction of \$37,982 to the Recurrent Capital Works budget.

[^]The budget adjustments included in the 'Proposed Movement' column relate to the proposed budget adjustments in this report only, and do not include the budget adjustments that have been proposed in the Capital Works Program Reset report being presented at the same meeting.

Gregadoo Waste Management Centre Compactor

Council at its 5 June 2023 Council meeting resolved:

CONF-1 RFT2023-006 PURCHASE OF LANDFILL COMPACTOR

Councillor M Henderson declared a Pecuniary Interest and vacated the chamber, the time being 6:25pm.]

23/138 RESOLVED:

On the Motion of Councillors D Hayes and R Foley

That Council:

- a accept the Tender submitted by GCM Enviro Pty Ltd for the supply of one (1) TANA H520 Eco (T4) Landfill Compactor for \$1,217,500 excluding GST, with trade in offer of \$200,000 excluding GST**
- b authorise the General Manager or their delegate to enter into a contract with GCM Enviro Pty Ltd for the supply of one (1) TANA H520 Eco (T4) Landfill Compactor for the amount of \$1,217,500 excluding GST**

CARRIED

After the 5 June 2023 Council meeting, staff at the time determined that there was a preference to hold the older landfill compactor due to previous lag time experienced when staff had to hire an alternative compactor when the compactor was out of service. A recent review has determined that a different type of unit can be hired when required that is more readily available and does not have the lag time. It is now appropriate to sell the older compactor.

The reason for presenting this back to Council is that the resolution noted the trade in price of \$200,000. The market price for the compactor has since decreased as the trade in offer was almost two years ago. Staff are in the process of securing a buyer through an auction house, with the final sale price representing today's market value.

Current Restrictions

Due to finalisation of the 2024/25 financial year figures, reserve balances have not been included in this report.

Investment Summary as at 30 September 2025

In accordance with Regulation 212 of the *Local Government (General) Regulation 2021*, details of Wagga Wagga City Council's external investments are outlined below.

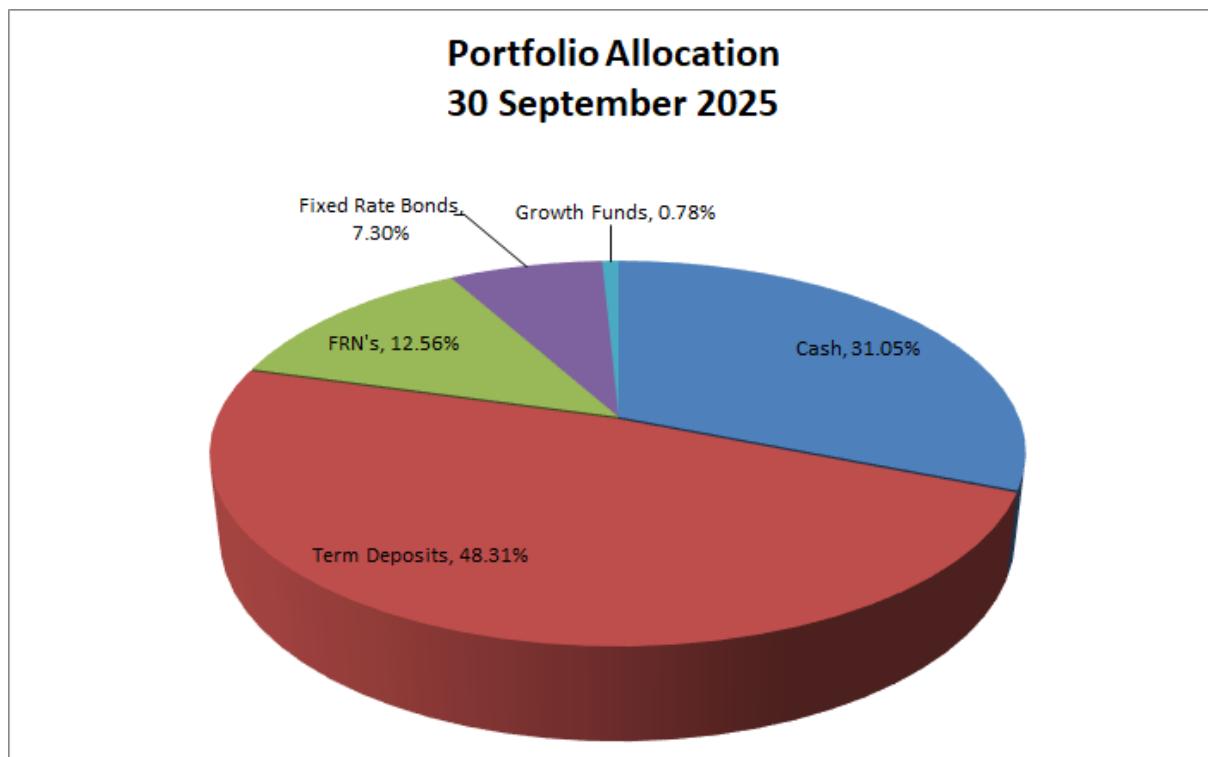
Institution	Rating	Closing Balance Invested 31/08/2025 \$	Closing Balance Invested 30/09/2025 \$	September EOM Current Yield %	September EOM % of Portfolio	Investment Date	Maturity Date	Term (mth)
At Call Accounts								
NAB	AA-	135,355	49,909	3.60%	0.02%	N/A	N/A	N/A
CBA	AA-	21,916,684	22,038,949	3.60%	7.10%	N/A	N/A	N/A
CBA	AA-	14,140,224	14,185,221	3.65%	4.57%	N/A	N/A	N/A
Macquarie Bank	A+	10,186,070	10,217,122	3.40%	3.29%	N/A	N/A	N/A
CBA	AA-	49,930,484	49,903,197	3.60%	16.07%	N/A	N/A	N/A
Total At Call Accounts		96,308,816	96,394,397	3.59%	31.05%			
Short Term Deposits								
AMP	BBB+	2,000,000	0	0.00%	0.00%	16/12/2024	16/09/2025	9
Bank of Sydney	NR	2,000,000	2,000,000	4.22%	0.64%	30/06/2025	30/06/2026	12
ICBC	A	1,000,000	1,000,000	5.20%	0.32%	14/11/2024	14/11/2025	12
NAB	AA-	2,000,000	2,000,000	5.11%	0.64%	28/11/2024	28/11/2025	12
MyState	BBB	2,000,000	2,000,000	5.10%	0.64%	29/11/2024	29/11/2025	12
MyState	BBB	1,000,000	1,000,000	5.15%	0.32%	4/12/2024	4/12/2025	12
ING Bank	A	1,000,000	1,000,000	4.80%	0.32%	26/02/2025	26/02/2026	12
State Bank of India	BBB-	1,000,000	1,000,000	5.10%	0.32%	7/03/2025	9/03/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	5.00%	0.64%	10/03/2025	10/03/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	5.00%	0.64%	17/03/2025	17/03/2026	12
State Bank of India	BBB-	1,000,000	1,000,000	4.50%	0.32%	2/06/2025	2/06/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	4.30%	0.64%	25/06/2025	25/06/2026	12
ICBC	A	1,000,000	1,000,000	4.24%	0.32%	10/07/2025	10/07/2026	12
Bank of Sydney	NR	2,000,000	2,000,000	4.17%	0.64%	18/08/2025	18/08/2026	12
Total Short Term Deposits		22,000,000	20,000,000	4.74%	6.44%			
Medium Term Deposits								
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	28/06/2021	29/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.80%	0.64%	15/11/2021	17/11/2025	48
ICBC	A	3,000,000	3,000,000	5.07%	0.97%	30/06/2022	30/06/2027	60
BoQ	A-	1,000,000	0	0.00%	0.00%	7/09/2020	8/09/2025	60
BoQ	A-	2,000,000	0	0.00%	0.00%	14/09/2020	15/09/2025	60
ICBC	A	1,000,000	1,000,000	1.20%	0.32%	7/12/2020	8/12/2025	60
NAB	AA-	2,000,000	2,000,000	0.95%	0.64%	29/01/2021	29/01/2026	60
NAB	AA-	1,000,000	1,000,000	1.08%	0.32%	22/02/2021	20/02/2026	60
NAB	AA-	2,000,000	2,000,000	1.25%	0.64%	3/03/2021	2/03/2026	60
NAB	AA-	2,000,000	2,000,000	1.40%	0.64%	21/06/2021	19/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	25/06/2021	25/06/2026	60
ICBC	A	1,000,000	1,000,000	1.32%	0.32%	25/08/2021	25/08/2026	60
P&N Bank	BBB+	2,000,000	2,000,000	4.90%	0.64%	11/03/2024	11/03/2026	24
ING Bank	A	1,000,000	1,000,000	5.11%	0.32%	23/05/2024	25/05/2026	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.06%	0.64%	2/09/2025	4/09/2028	36
P&N Bank	BBB+	1,000,000	0	0.00%	0.00%	9/09/2022	9/09/2025	36
ICBC	A	2,000,000	2,000,000	5.20%	0.64%	21/10/2022	21/10/2025	36
AMP	BBB+	1,000,000	1,000,000	4.80%	0.32%	21/11/2022	20/11/2025	36
P&N Bank	BBB+	2,000,000	2,000,000	4.85%	0.64%	16/12/2024	16/12/2026	24
Police Credit Union	NR	2,000,000	2,000,000	4.75%	0.64%	17/02/2025	17/02/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	5.00%	0.64%	14/03/2023	15/03/2027	48

Institution	Rating	Closing Balance Invested 31/08/2025 \$	Closing Balance Invested 30/09/2025 \$	September EOM Current Yield %	September EOM % of Portfolio	Investment Date	Maturity Date	Term (mth)
Auswide	BBB	2,000,000	2,000,000	4.95%	0.64%	13/04/2023	13/04/2026	36
P&N Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	20/04/2023	20/04/2027	48
P&N Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	26/05/2023	26/05/2026	36
ING Bank	A	2,000,000	2,000,000	5.38%	0.64%	28/06/2024	28/06/2029	60
ING Bank	A	1,000,000	1,000,000	4.90%	0.32%	29/11/2024	29/11/2026	24
P&N Bank	BBB+	1,000,000	1,000,000	5.45%	0.32%	30/11/2023	28/11/2025	24
ING Bank	A	2,000,000	2,000,000	5.20%	0.64%	14/12/2023	15/12/2025	24
ING Bank	A	2,000,000	2,000,000	5.14%	0.64%	3/01/2024	5/01/2026	24
P&N Bank	BBB+	2,000,000	2,000,000	5.10%	0.64%	4/01/2024	4/01/2027	36
Suncorp	AA-	1,000,000	1,000,000	5.08%	0.32%	8/01/2024	8/01/2026	24
Australian Unity	BBB+	1,000,000	1,000,000	4.93%	0.32%	7/03/2024	9/03/2026	24
ING Bank	A	2,000,000	2,000,000	5.10%	0.64%	23/04/2024	24/04/2028	48
NAB	AA-	2,000,000	2,000,000	5.10%	0.64%	6/05/2024	6/05/2026	24
ING Bank	A	1,000,000	1,000,000	5.12%	0.32%	24/05/2024	24/05/2027	36
ING Bank	A	1,000,000	1,000,000	5.26%	0.32%	31/05/2024	31/05/2028	48
ING Bank	A	1,000,000	1,000,000	4.24%	0.32%	3/06/2025	4/06/2029	48
ING Bank	A	2,000,000	2,000,000	5.26%	0.64%	6/06/2024	6/06/2028	48
Australian Military Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	11/06/2024	11/06/2026	24
Australian Military Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	11/06/2024	11/06/2026	24
BankVic	BBB+	2,000,000	2,000,000	4.00%	0.64%	26/06/2025	26/06/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.65%	0.64%	27/08/2024	27/08/2026	24
ING Bank	A	2,000,000	2,000,000	4.63%	0.64%	30/08/2024	30/08/2026	24
ING Bank	A	1,000,000	1,000,000	4.51%	0.32%	16/09/2024	18/09/2028	48
Westpac	AA-	2,000,000	2,000,000	4.45%	0.64%	27/09/2024	28/09/2026	24
ING Bank	A	2,000,000	2,000,000	4.45%	0.64%	17/10/2024	19/10/2026	24
Westpac	AA-	1,000,000	1,000,000	4.70%	0.32%	8/10/2024	8/10/2026	24
Westpac	AA-	2,000,000	2,000,000	4.73%	0.64%	21/10/2024	21/10/2027	36
Hume Bank	BBB+	2,000,000	2,000,000	4.95%	0.64%	7/11/2024	7/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.02%	0.64%	14/11/2024	16/11/2026	24
ING Bank	A	1,000,000	1,000,000	5.00%	0.32%	27/11/2024	27/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.07%	0.64%	28/11/2024	28/11/2028	48
P&N Bank	BBB+	3,000,000	3,000,000	4.85%	0.97%	16/12/2024	16/12/2027	36
ING Bank	A	2,000,000	2,000,000	4.80%	0.64%	21/01/2025	21/01/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.82%	0.32%	30/01/2025	29/01/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.73%	0.64%	10/02/2025	10/02/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.79%	0.32%	4/02/2025	4/02/2028	36
Regional Australia Bank	BBB+	2,000,000	2,000,000	4.71%	0.64%	12/02/2025	12/02/2027	24
Hume Bank	BBB+	2,000,000	2,000,000	4.75%	0.64%	12/02/2025	12/02/2029	48
Westpac	AA-	2,000,000	2,000,000	4.70%	0.64%	12/02/2025	14/02/2028	36
ING Bank	A	1,000,000	1,000,000	4.77%	0.32%	26/02/2025	28/02/2028	36
ING Bank	A	2,000,000	2,000,000	4.62%	0.64%	3/03/2025	3/03/2028	36
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	14/03/2025	15/03/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	31/03/2025	31/03/2027	24
ING Bank	A	1,000,000	1,000,000	4.81%	0.32%	1/04/2025	1/04/2030	60
State Bank of India	BBB-	2,000,000	2,000,000	4.25%	0.64%	5/05/2025	5/05/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.25%	0.32%	29/05/2025	31/05/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	25/06/2025	25/06/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	2/07/2025	2/07/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.05%	0.32%	7/07/2025	7/07/2027	24
ING Bank	A	2,000,000	2,000,000	4.18%	0.64%	8/07/2025	9/07/2029	48
Regional Australia Bank	BBB+	1,000,000	1,000,000	4.00%	0.32%	30/07/2025	30/07/2027	24

Institution	Rating	Closing Balance Invested 31/08/2025 \$	Closing Balance Invested 30/09/2025 \$	September EOM Current Yield %	September EOM % of Portfolio	Investment Date	Maturity Date	Term (mth)
Westpac	AA-	1,000,000	1,000,000	4.00%	0.32%	12/08/2025	14/08/2028	36
Arab Bank Australia	NR	2,000,000	2,000,000	3.95%	0.64%	22/08/2025	24/08/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.64%	27/08/2025	27/08/2027	24
Australian Military Bank	BBB+	3,000,000	3,000,000	4.07%	0.97%	29/08/2025	29/08/2028	36
Police Credit Union	NR	0	1,000,000	4.06%	0.32%	8/09/2025	8/09/2027	24
Australian Military Bank	BBB+	0	1,000,000	4.08%	0.32%	9/09/2025	11/09/2028	36
BankVic	BBB+	0	2,000,000	4.09%	0.64%	15/09/2025	15/09/2028	36
Australian Military Bank	BBB+	0	2,000,000	4.05%	0.64%	16/09/2025	16/09/2027	24
Total Medium Term Deposits		128,000,000	130,000,000	4.31%	41.87%			
Floating Rate Notes - Senior Debt								
Newcastle Permanent	BBB+	1,005,006	1,009,893	BBSW + 100	0.33%	10/02/2022	10/02/2027	60
NAB	AA-	2,536,870	2,547,437	BBSW + 120	0.82%	25/11/2022	25/11/2027	60
Suncorp	AA-	1,126,171	1,117,862	BBSW + 125	0.36%	14/12/2022	14/12/2027	60
CBA	AA-	2,039,151	2,048,195	BBSW + 115	0.66%	13/01/2023	13/01/2028	60
Bank Australia	BBB+	1,919,471	1,928,435	BBSW + 155	0.62%	22/02/2023	22/02/2027	48
Bendigo-Adelaide Covered	AAA	1,022,883	1,015,057	BBSW + 115	0.33%	16/06/2023	16/06/2028	60
CBA	AA-	2,526,993	2,538,465	BBSW + 95	0.82%	17/08/2023	17/08/2028	60
ANZ	AA-	2,139,476	2,124,309	BBSW + 93	0.68%	11/09/2023	11/09/2028	60
Bank Australia	BBB+	1,668,902	1,676,713	BBSW + 150	0.54%	30/10/2023	30/10/2026	36
ANZ	AA-	2,531,576	2,543,763	BBSW + 96	0.82%	5/02/2024	5/02/2029	60
Suncorp	AA-	1,016,891	1,010,449	BBSW + 98	0.33%	19/03/2024	19/03/2029	60
ING Bank	A	507,427	503,617	BBSW + 95	0.16%	22/03/2024	22/03/2027	36
BoQ	A-	1,679,007	1,688,676	BBSW + 128	0.54%	30/04/2024	30/04/2029	60
Bendigo-Adelaide	A-	806,608	809,950	BBSW + 100	0.26%	14/05/2024	14/05/2027	36
ANZ	AA-	1,522,757	1,512,835	BBSW + 86	0.49%	18/06/2024	18/06/2029	60
Teachers Mutual	BBB+	916,438	909,842	BBSW + 130	0.29%	21/06/2024	21/06/2027	36
ING Bank	A	2,220,801	2,232,178	BBSW + 102	0.72%	20/08/2024	20/08/2029	60
CBA	AA-	1,511,287	1,518,915	BBSW + 87	0.49%	22/08/2024	22/08/2029	60
Suncorp	AA-	2,431,153	2,416,693	BBSW + 92	0.78%	27/09/2024	27/09/2029	60
Bendigo-Adelaide	A-	757,268	761,211	BBSW + 96	0.25%	24/10/2024	24/10/2028	48
ANZ	AA-	1,306,940	1,313,229	BBSW + 81	0.42%	18/02/2025	18/02/2030	60
Rabobank	A+	1,304,806	1,311,163	BBSW + 85	0.42%	20/02/2025	20/02/2030	60
The Bank of Nova Scotia	A+	2,029,205	2,017,028	BBSW + 140	0.65%	21/03/2025	21/03/2030	60
Suncorp	AA-	1,005,858	1,011,524	BBSW + 93	0.33%	21/05/2025	21/05/2030	60
Macquarie Bank	A+	1,409,169	1,417,446	BBSW + 82	0.46%	17/07/2025	17/07/2030	60
Total Floating Rate Notes - Senior Debt		38,942,113	38,984,884	12.10%				
Fixed Rate Bonds								
ING Covered	AAA	731,167	732,763	1.10%	0.24%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	0.97%	24/08/2021	15/12/2026	64
BoQ	A-	1,871,898	1,875,825	2.10%	0.60%	27/10/2021	27/10/2026	60
BoQ	A-	2,097,975	2,097,027	5.30%	0.68%	30/04/2024	30/04/2029	60
ANZ	AA-	1,224,884	1,223,435	4.65%	0.39%	18/02/2025	18/02/2030	60
The Bank of Nova Scotia	A+	2,081,076	2,031,241	5.23%	0.65%	21/03/2025	21/03/2030	60
Macquarie Bank	A+	1,714,876	1,712,203	4.37%	0.55%	17/07/2025	17/07/2030	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	0.64%	6/08/2021	15/12/2026	64

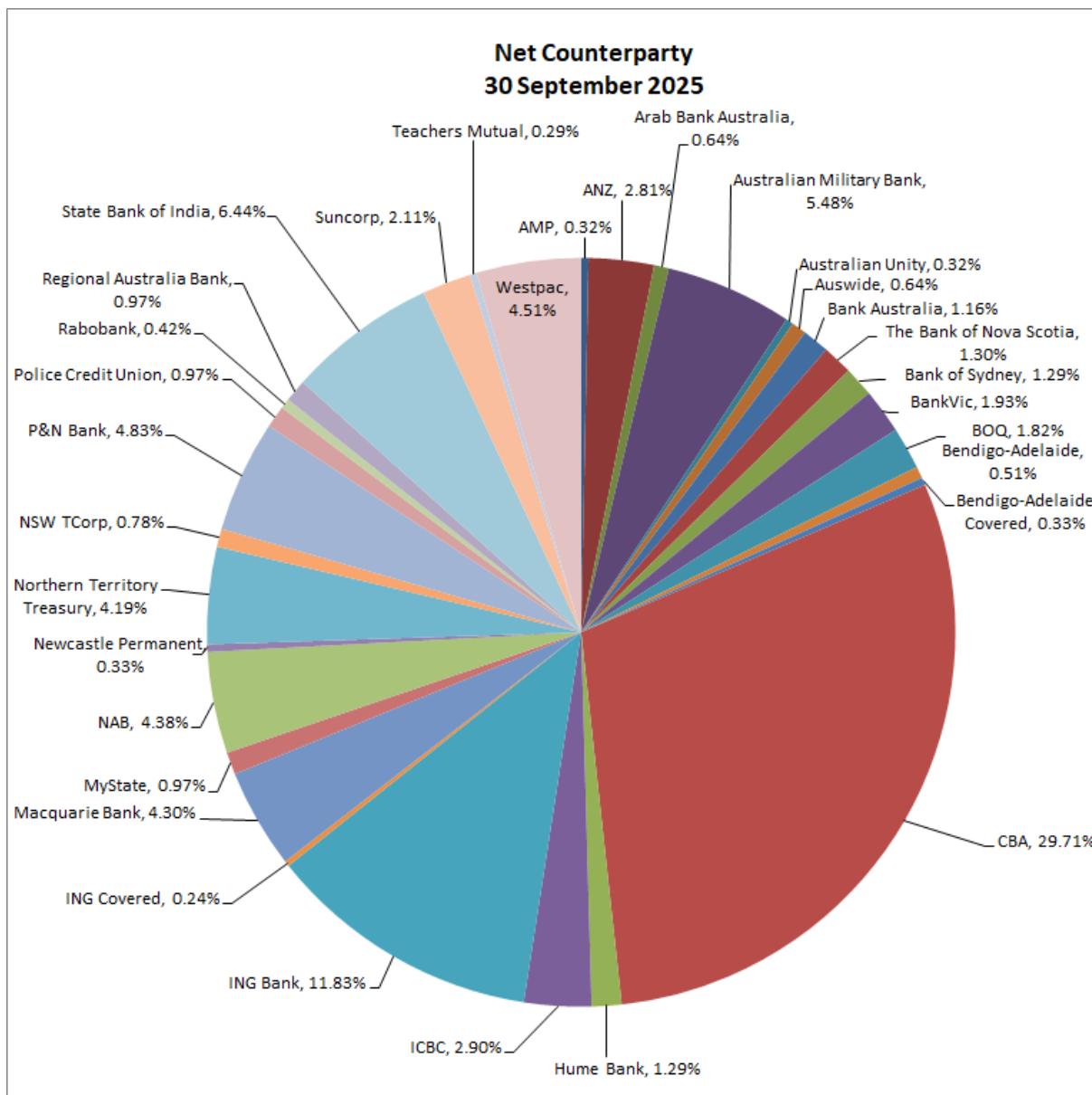
Institution	Rating	Closing Balance Invested 31/08/2025 \$	Closing Balance Invested 30/09/2025 \$	September EOM Current Yield %	September EOM % of Portfolio	Investment Date	Maturity Date	Term (mth)
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.32%	14/07/2021	15/12/2026	65
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.30%	0.64%	29/04/2021	15/06/2026	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.64%	30/11/2020	15/12/2025	60
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.00%	0.32%	20/11/2020	15/12/2025	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.64%	21/10/2020	15/12/2025	62
Total Fixed Rate Bonds		22,721,875	22,672,495	2.48%	7.30%			
Managed Funds								
NSW Tcorp	NR	2,386,153	2,427,732	1.74%	0.78%	17/03/2014	1/09/2030	197
Total Managed Funds		2,386,153	2,427,732	1.74%	0.78%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		310,358,958	310,479,508		100.00%			

Council's investment portfolio is dominated by Term Deposits, equating to approximately 48% of the portfolio across a broad range of counterparties. Cash equates to 31%, with Floating Rate Notes (FRNs) around 13%, fixed rate bonds around 7% and growth funds around 1% of the portfolio.

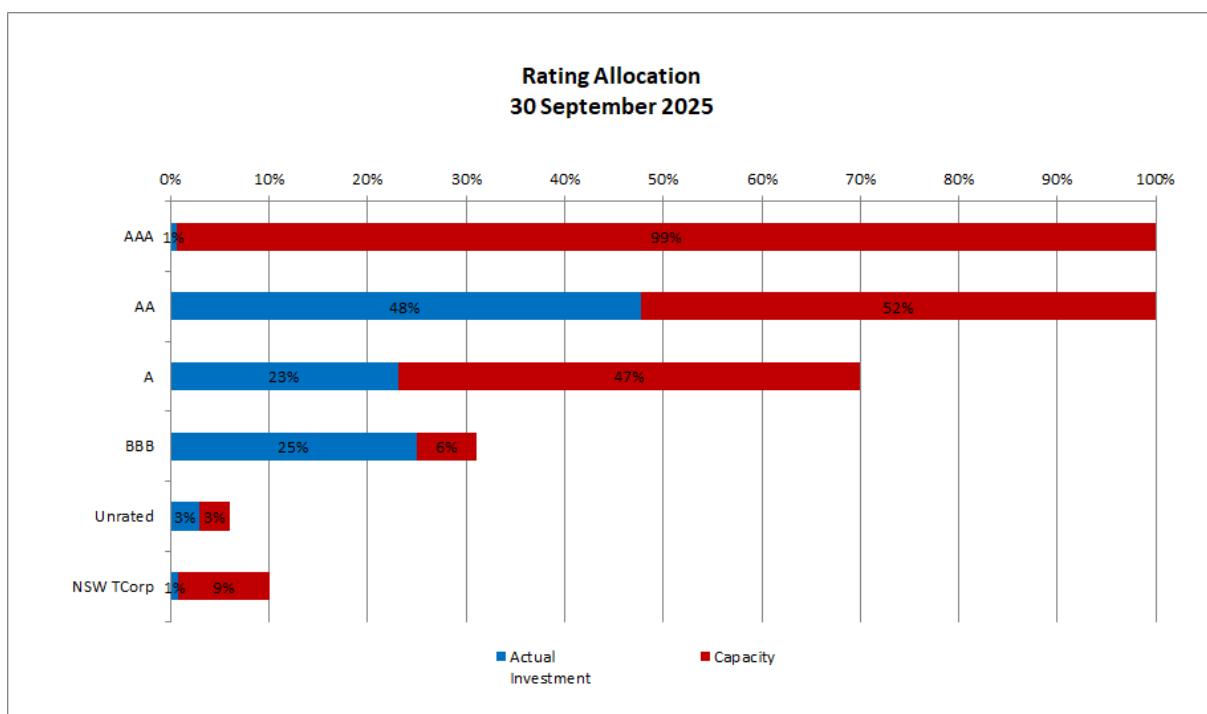


Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised

Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance increased slightly over the past month, up from \$310.36M to \$310.48M.

	Closing Balance Invested 31/07/2025 \$	Closing Balance Invested 31/08/2025 \$	Closing Balance Invested 30/09/2025 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	301,534,807	310,358,958	310,479,508

Monthly Investment Movements

Redemptions/Sales – Council redeemed/sold the following investment securities during September 2025:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
AMP (BBB+) Term Deposit	\$2M	9 months	5.10%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year Australian Military Bank term deposit (as below).
BoQ (A-) Term Deposit	\$1M	5 years	1.25%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Australian Military Bank term deposit (as below).
BoQ (A-) Term Deposit	\$2M	5 years	1.25%	This term deposit was redeemed on maturity and these funds were reinvested in

Institution and Type	Amount	Investment Term	Interest Rate	Comments
				a new 3-year BankVic term deposit (as below).
P&N Bank (BBB+) Term Deposit	\$1M	3 years	4.40%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year Police Credit Union term deposit (as below).

New Investments – Council purchased the following investment securities during September 2025:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Police Credit Union (Unrated) Term Deposit	\$1M	2 years	4.06%	The Police Credit Union rate of 4.06% compared favourably to the rest of the market for this term. The next best rate for this term was 4.02%.
Australia Military Bank (BBB+) Term Deposit	\$1M	3 years	4.08%	The Australia Military Bank rate of 4.08% compared favourably to the rest of the market for this term. The next best rate for this term was 4.06%.
BankVic (BBB+) Term Deposit	\$2M	3 years	4.09%	The BankVic rate of 4.09% compared favourably to the rest of the market for this term. The next best rate for this term was 4.08%.
Australia Military Bank (BBB+) Term Deposit	\$2M	2 years	4.05%	The Australia Military Bank rate of 4.05% compared favourably to the rest of the market for this term. The next best rate for this term was 4.03%.

Rollovers – Council rolled over the following investment security during September 2025:

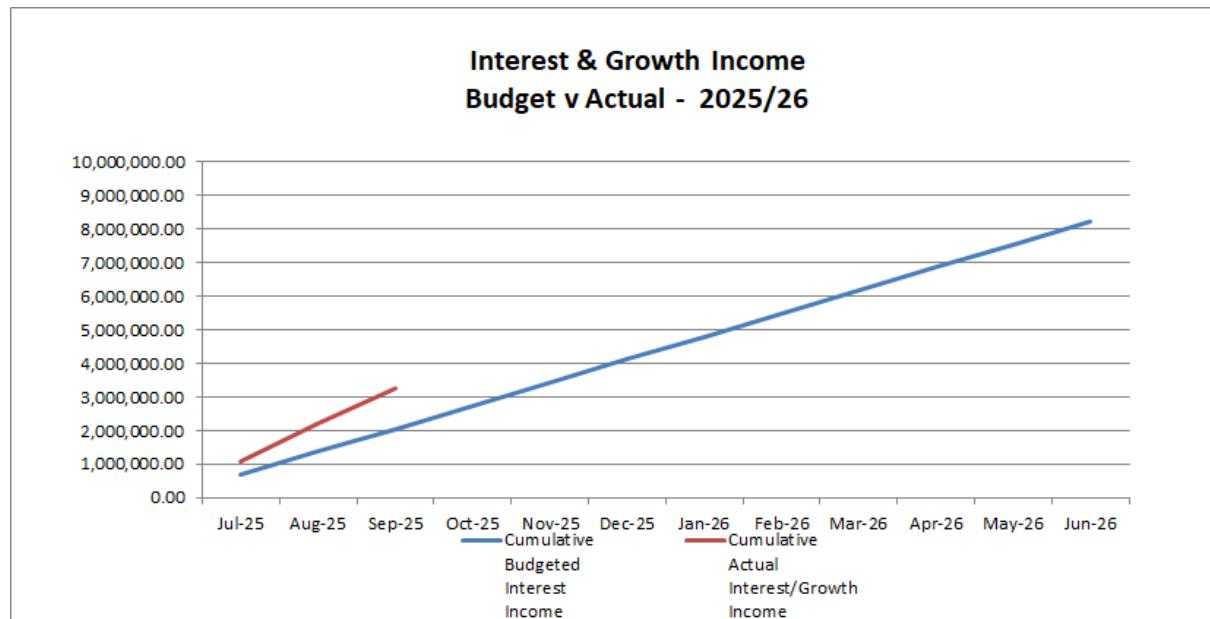
Institution and Type	Amount	Investment Term	Interest Rate	Comments
Australian Military Bank (BBB+) Term Deposit	\$2M	3 years	4.06%	This term deposit was a 3-year investment earning 4.55% and was rolled at maturity into a new 3-year term deposit at 4.06%.

Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$1,047,252, which compares favourably with the budget for the period of \$686,282 - outperforming budget for the month by \$360,970.

Council's outperformance to budget for September is mainly due to better than budgeted returns on Council's investment portfolio as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in AIF funding in June 2024.

Council experienced a positive return on its NSW T-Corp Managed Fund for the month of September, with the fund returning +1.74% (or \$41,579) with domestic (-0.78%) shares detracting from performance and international (+3.31%) shares being the main contributor to performance, as global shares reached all-time highs again.



In comparison to the AusBond Bank Bill Index* of 3.62% (annualised), Council's investment portfolio returned approximately 3.96% (annualised) for the month of September – outperforming the benchmark for the month.

Over the past year, Council's investment portfolio has returned 4.24%, marginally outperforming the AusBond Bank Bill index by 0.05%. Council's investment portfolio has continued to perform in line with the AusBond Bank Bill Index* over the longer-term time period, returning 3.84% per annum over the past 3 years – slightly underperforming the benchmark by -0.21% over this time.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.29%	0.92%	1.89%	0.92%	4.04%	4.19%	3.97%
AusBond Bank Bill Index	0.29%	0.92%	1.94%	0.92%	4.19%	4.30%	4.05%
Council's Cash	0.29%	0.91%	1.88%	0.91%	4.02%	4.17%	3.95%
Council's T/D	0.36%	1.11%	2.23%	1.11%	4.38%	4.08%	3.69%
Council's FRN	0.39%	1.30%	2.62%	1.30%	5.47%	5.51%	5.18%
Council's Bonds	0.21%	0.63%	1.22%	0.63%	2.17%	1.84%	1.66%
Council's TCorp LTGF	1.74%	4.53%	10.35%	4.53%	12.46%	14.53%	13.05%
Council's Portfolio	0.33%	1.04%	2.11%	1.04%	4.24%	4.14%	3.84%
Relative Performance	0.04%	0.12%	0.16%	0.12%	0.05%	-0.16%	-0.21%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investment Policy adopted by Council on 24 June 2024.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - *How may councils invest?*

Local Government (General) Regulation 2021

Section 212 - *Reports on council investments*

Link to Strategic Plan

Community leadership and collaboration

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

Attachments

1.  Capital Works Program 2025/26 to 2034/35

LONG TERM FINANCIAL PLAN ONE-OFF CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 30 SEPTEMBER 2025													
				108,950,904	85,880,327	28,863,089	22,679,193	54,519,753	34,520,527	15,440,059	5,561,623	5,333,184	445,000
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	24377	12 Blake St Works In Kind Agreement	\$7.12	171,785									
2	24721	Active Travel Pathway - Plumpton Road	Grant (Transport for NSW)	2,446,208	2,446,207								
3	18812	Active Travel Plan - Stage 1 - TT26	Grant (Crown Finance Restart) \$549,693 + \$7.11 \$1,488,929+ Parks & Recreation Reserve \$1,199,898 + Stormwater Levy Reserve \$755,301	3,993,821									
4	23935	Active Travel Plan - Stage 3 - Koorialg Road Link	Grant (Get Active NSW)	1,258,638									
5	47288	Airport - Bays 1-3 Upgrade	External Borrowings (Future Years Loan Repayments funded from Airport Reserve)							500,000			
6	47328	Airport - Light Aircraft Precinct Required Works	Airport Reserve							56,877			
7	47192	Airport - Redevelop terminal - Internal Baggage Claim and Retail Section	Grant (TBC) \$8,523,197 + Airport Reserve \$27,763							8,550,960			
8	47335	Airport - Remedial Works	Airport Reserve	43,660									
9	47283	Airport - Runway Lighting Upgrade	External Borrowings \$1,583,518 (Future Years Loan Repayments funded from Airport Reserve) + Airport Reserve \$3,988,982							5,572,500			
10	47323	Airport Ancillary Land Acquisition	Internal Loans Reserve (payback from Airport Reserve)							303,712			
11	24461	Alan Turner Depot Stores Upgrade	Plant Replacement Reserve	154,944									
12	22138	Alan Turner Depot Washbay Waste/Oil Separator & Pit	Plant Replacement Reserve	22,769									
13	22222	Alan Turner Depot Worker on Foot Upgrade	Civil Infrastructure Reserve						305,335				

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
14	15082	Amundsen Bridge Construction - TT6	\$7.11			1,114,547							
15	23074	Art Gallery Cabinetry Work	Buildings Reserve \$24,285 + Grant (Responsible Gambling) \$20,880	45,165									
16	17760	Bolton Park Precinct Upgrade - ROS15	External Borrowings \$1,496,581 (Future Years Loan Repayments funded from GPR) + \$7.11 \$4,118,117 + Grant (TBC) \$25,902,307					9,912,756	10,000,000	11,604,249			
17	19628	Boorooma St Upgrade - TT28	\$7.11	200,000	4,202,816								
18	15083	Boorooma Street Slip Lane into Boorooma West - (2006-19 Plan)	\$7.11	289,341									
19	22825	Bus Shelter Installations (CPTIGS - Fernleigh Rd x 2, Fay Ave)	Grant (Transport for NSW - CPTIGS)	2,354									
20	24463	Bus Shelter Installation (CPTIGS - Estella)	Grant (Transport for NSW - CPTIGS)	38,158									
21	23103	Chapel Refurbishment	Cemetery Reserve	57,475									
22	24427	Civic Centre Safety Lights	Buildings Reserve	151,925									
23	24432	Civic Theatre - Orchestra Pit Upgrade	Buildings Reserve		277,898								
24	17749	Community Amenities - Gissing Oval	GPR \$232,864 + Grant (NSW Government Office of Sport) \$453,861 + Buildings Reserve \$345,881	1,032,607									
25	38639	Copland St Industrial Area - Stormwater Drainage Upgrade	Old S94 \$85,262 + Contribution \$92,358 + Stormwater DSP \$64 \$481,369	107,040	551,949								
26	24439	Currawarna Community Centre Roof Replacement	Buildings Reserve	4,263									
27	19647	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)	\$7.11		1,363,837	1,363,838							
28	22330	Estella Road Upgrade	Grant (TBC)	70,000	630,000								
29	24440	Eternal Flame & Honour Roll Memorial	Grant (Office of Veteran Affairs)	115,909									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
30	24456	Equex Filter Replacement	GPR	40,828									
31	22232	Farrer Road Upgrade - TT4	\$7.11								3,481,529	700,000	
32	19617	Footpaths - Ashmont & Glenfield - TT16	\$7.11 \$430,691 + Grant (TBC) \$1,841,950									2,272,641	
33	19618	Footpaths - Boorooma, Estella & Gobbagombalin - TT17	\$7.11 \$155,319 + Grant (TBC) \$1,146,999					1,302,318					
34	19619	Footpaths - Bourkelands & Lloyd - TT18	\$7.11 \$352,763 + Grant (TBC) \$1,738,250						2,091,013				
35	19620	Footpaths - Central & North Wagga - TT19	\$7.11 \$36,304 + Grant (TBC) \$329,180						365,484				
36	19621	Footpaths - East Wagga - TT20	\$7.11 \$61,350 + Grant (TBC) \$347,650									409,000	
37	19622	Footpaths - Forest Hill - TT21	\$7.11 \$88,725 + Grant (TBC) \$936,160								1,024,885		
38	19623	Footpaths - Kooringal - TT22	\$7.11 \$22,835 + Grant (TBC) \$587,374							610,209			
39	19624	Footpaths - Lake Albert & Tatton - TT23	\$7.11 \$129,050 + Grant (TBC) \$1,297,950									1,427,000	
40	19625	Footpaths - Mount Austin, Tolland & Turvey Park - TT24	\$7.11 \$232,210 + Grant (TBC) \$1,234,135						1,466,345				
41	19678	Forest Hill Upgrade Local Park - ROS16	\$7.11					216,200					
42	24430	Glass Gallery Toilet	Buildings Reserve		137,099								
43	12922	Glenfield Road Corridor Works - TT1	\$7.11 \$9,906,055 + External Borrowings \$9,220,794 (Future year repayments funded from \$7.11)		88,681	19,038,168							
44	18738	Glenfield Road Drain Remediation	Stormwater DSP s64 \$993,792 + Stormwater Levy \$420,047		78,792	1,335,047							
45	19649	Gobbagombalin - 2 Local Parks ROS3 + LA3 (Land Acquisition)	\$7.11				308,859						

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
46	19604	Gregadoo Road Corridor Works - TT7	\$7.11 \$3,237,490 + Civil Infrastructure Reserve \$719,610	2,412,650	765,100	772,225							
47	70195	GWMC - Cell Extension	Solid Waste Reserve	239,964									
48	70164	GWMC - Construction of a new Waste Cell	Solid Waste Reserve	3,275,196			6,352,942						
49	70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)	Solid Waste Reserve				7,502,199						
50	70135	GWMC - Gas Capture Network Expansion & Gas Powered Evaporator	Solid Waste Reserve					2,749,164					
51	70178	GWMC - Construction of a new Monocell	Solid Waste Reserve	3,623,697					2,600,000				
52	70197	GWMC - Land Acquisition	Solid Waste Reserve (To be paid back from the Transgrid Community Project Initiative Funding)	3,632,445									
53	70101	GWMC - Road Rehabilitation	Solid Waste Reserve	801,373									
54	70168	GWMC Plant Shed	Solid Waste Reserve	2,326,750									
55	70200	GWMC Purchase of Polystyrene Machine	Grant (NSW EPA) \$82,105 + Solid Waste Reserve \$40,000	122,105									
56	70203	GWMC Tower Installation	Solid Waste Reserve	200,000									
57	70169	GWMC Waste to Energy (Solution)	Solid Waste Reserve					5,000,000					
58	24348	Harris Park Amenities Upgrade	Grant (NSW Office of Sport) \$955,000 + GPR \$318,790 + Contribution (Wagga Rugby League) \$30,000	430,000	873,790								
59	19668	Harris Road to Open Space - ROS13	External Borrowings (Future Years Loans Repayments less 50% LCLI Subsidy funded from \$7.11)										
60	24426	Historic Council Chambers Building Upgrades	Buildings Reserve	123,146									
61	24741	Jim Elphick Aluminium Seating	Contribution (Wagga Wagga Tennis Association)	78,565									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
62	19669	Jubilee Oval - Community Meeting Space - ROS14	\$7.11					384,750					
63	12941	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements	Stormwater DSP S64			295,946							
64	19382	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex	Contribution (Hockey Association) \$205,000 + External Borrowings \$195,000 (Future Years Loan Repayments funded from GPR)		400,000								
65	22317	Lake Albert Water Sports and Event Precinct	Lake Albert Reserve \$672,807 + Grant Co-Funding Reserve \$133,076 + Civil Infrastructure Reserve \$3,465,964 + Grant (Australian Government's Growing Regions Program) \$4,271,847	4,274,607	4,269,087								
66	24824	Land Acquisition - Part Lot B DP 152366 - Part 82 Forsyth Street, Wagga Wagga	Civil Infrastructure Reserve	161,780									
67	14048	Lawn Cemetery & Crematorium Office Refurbishment	Cemetery Reserve		500,000								
68	21273	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	External Borrowings (Future Years Loan Repayments funded from Cemetery Reserve)	678,601									
69	17866	Levee System Upgrade - North Wagga (1 in 20)	Special Rate Variation (SRV) Reserve \$2,604,334 + Grant (TBC) \$5,538,030	722,553	7,419,811								
70	19661	Lloyd Establish 3 Local Parks - ROSS + LA4 (Deakin Ave) + LA5 (Barton Ave) + LA6 (Central Lloyd) - Land Acquisitions	\$7.11 \$2,101,940 + External Borrowings \$2,401,850 (Future Years Loan repayments funded from \$7.11)	549,774	250,000			3,704,016					
71	45131	LMC - Cattle Delivery Yard Rehabilitation	LMC Reserve	9,458									
72	45089	LMC - CCTV & security (partial)	LMC Reserve					41,734					
73	45121	LMC - Clean, fill and landscape all new works areas	LMC Reserve		83,825								
74	45138	LMC - Hardstand	LMC Reserve	2,250,000									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
75	45096	LMC - New circulating road (partial)	LMC Reserve	2,729,010									
76	45133	LMC - Realign Sheep and Cattle Draft Ramps	LMC Reserve	855,296									
77	45125	LMC - Refurbish agents offices and canteen	LMC Reserve	55,110		350,000							
78	45124	LMC - Replace existing cattle/sheep delivery ramps	LMC Reserve		1,300,000								
79	45126	LMC - Road Train facilities	LMC Reserve							1,800,000			
80	45128	LMC - Sheep & Goat Electronic (EID) System Feasibility Study	LMC Reserve	140,757									
81	45049	LMC - Treatment of Re-use Water	LMC Reserve			100,000	253,912						
82	22379	Local Government Recovery Grant	Grant (NSW Government) \$187,609 + GPR \$20,832	208,440									
83	24446	Mates Gully Road Upgrade	Contribution (Transgrid)	3,769,137									
84	19662	Geohex Park - Establish 2nd Rugby League Field - ROS6	\$7.11		939,550								
85	21797	MPS Sports Court Recoat	GPR			40,000							
86	23961	Museum Rectification Works	Buildings Reserve	14,693									
87	50447	Northern Growth Area - Sewer Upgrades	Grant (Accelerated Infrastructure Fund - AIF) \$20,850,562 + Sewer Reserve \$6,950,186	10,955,326	16,845,422								
88	18796	Northern Sporting Precinct - Sports grounds and play equipment (Peter Hastie Oval Works) - ROS11 + LA4 (Land Acquisition)	External Borrowings \$263,336 (Future Years Loan Repayments less 50% LCI Subsidy funded from \$7.11 + Building Reserve + GPR) + \$7.11 \$5,258,854		263,336			5,258,854					
89	28174	Oasis - 25m & Program Pool Covers & Rollers Replacement	GPR			70,000							
90	28183	Oasis - 25m, Program & Leisure Pool Expansion Joints Replacement	GPR					125,000					
91	28190	Oasis - 25m Pool Dive Starting Blocks	GPR						48,000				

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
92	28150	Oasis - 25m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR	34,441									
93	28181	Oasis - 50m Pool & Grandstand Concourse Resurfacing	GPR			175,000							
94	28154	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	GPR	40,025									
95	28153	Oasis - 50m & Dive Pool Expansion Joints Replacement	GPR	79,790									
96	28147	Oasis - 50m Pool Covers & Rollers Replacement	GPR							85,992			
97	28177	Oasis - 50m Pool Dive Starting Blocks	GPR		42,000								
98	28172	Oasis - 50m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR		85,000								
99	28179	Oasis - 50m Pool Shade covers deep end of pool	GPR		290,000								
100	28185	Oasis - 50m Pool Shade covers western side	Oasis Reserve					390,000					
101	28072	Oasis - Automatic Pool Cleaners	Oasis Reserve					60,000					
102	20840	Oasis - BBQ's	Oasis Reserve						70,000				
103	28158	Oasis - Change Rooms Upgrade	GPR	353,500									
104	28148	Oasis - Dive Pool Covers & Rollers Replacement	Oasis Reserve							45,000			
105	28076	Oasis - Diving Board Replacements	GPR							85,000			
106	28173	Oasis - Disable/ Mixed Access Equipment / Steps - Wheel Chairs - Hoist & Extras	GPR			71,003							
107	28198	Oasis Energy Efficiency Upgrade (CEUF)	GPR \$2,878,600 + Oasis Reserve \$729,121 + \$7.11 Recoupment \$828,805 + NZE Reserve \$391,772 + Grant \$2,500,000 (CEUF) + Internal Loans Reserve \$358,095 (GPR Future Year Loan Repayments) + Internal Loans Reserve \$663,540 (Oasis Reserve Future Year Loan Repayments)	4,224,933	4,125,000								

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
108	28195	Oasis - Sand Filters	GPR									79,543	
109	16393	Oasis - Floor Carpet - Entrance Pool Hall, Offices Stairs & Meeting Room	Oasis Reserve						64,000				
110	28182	Oasis - Irrigation/ Sprinkler System to Mixed Areas	Oasis Reserve			85,000							
111	28188	Oasis -Mixed Air Conditioning	GPR							125,000			
112	15143	Oasis - Point of Sale System & Entry Gates	GPR					115,000					
113	28184	Oasis - Pool Balance Tanks Service	GPR						105,000				
114	28149	Oasis - Pool Cover Winch Replacement	GPR							35,150			
115	28139	Oasis - Pool Deck Grating Replacement	Oasis Reserve	31,005									
116	28156	Oasis - Pool Hall Skylights Repair & Replacement	Oasis Reserve	233,534									
117	28176	Oasis - Public Address System Repair & Replacement	Oasis Reserve					85,000					
118	28157	Oasis - Security Lockers Replacement	Oasis Reserve	30,300									
119	28151	Oasis - Two Pool Inflatables Replacement	Oasis Reserve \$28,280 + GPR \$100,000	28,280					100,000				
120	28180	Oasis - Water Drinking Fountains	GPR					60,000					
121	28145	Oasis - Water Features Project	Grant (TBC) \$834,085 + Oasis \$7.11 Recoupment \$854,173			199,135	1,489,022						
122	19601	Pine Gully Road Corridor Works - TT2	\$7.11 \$5,408,909 + Grant (TBC) \$2,257,738 + GPR \$625,000	557,447	1,344,692	1,389,509	5,000,000						
123	24256	Pomingalarna Shed Construction	Parks & Recreation Reserve	10,669									
124	18792	Public Art - River Life	Public Art Reserve	106,695									
125	17075	Public Art Projects - TBA	Public Art Reserve		45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
126	19667	Rawlings Park North - Construct a synthetic soccer facility - ROS12	\$7.11 \$699,125+ Grant (TBC) \$3,177,112	9,125				3,867,112					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	
127	19627	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	\$7.11	125,699	1,750,443									
128	19681	Red Hill Road Upgrade - TT3	External Borrowings \$31,596 (Future Years Loan Repayments less 50% LCL/ Subsidy funded from \$7.11) + \$7.11 \$4,539,227			109,813		2,134,706	1,151,636	1,174,668				
129	23816	Regional Roads Repair Block Grant - project TBA	2025/26 to 2026/27 GPR + 2027/28 and onwards Grant (TfNSW - Repair Block)	350,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	
130	22492	RFS Aviation Station 2nd Storey	Contribution (RFS)	100,000	900,000									
131	22494	RFS Forest Hill Station Capital Works	Contribution (RFS)			100,000	1,100,000							
132	22497	RFS Galore Station Solar Upgrade	Contribution (RFS)								40,000			
133	22491	RFS Humula Station Capital Works	Contribution (RFS)	50,000	600,000									
134	22493	RFS Lake Albert Station Capital Works	Contribution (RFS)		100,000	1,500,000								
135	22495	RFS Oura Station Capital Works	Contribution (RFS)				50,000	850,000						
136	22496	RFS Uranquinty Station Capital Works	Contribution (RFS)					50,000	750,000					
137	21903	RIFL Stage 1A Subdivision Works	Contribution (Regional Growth Development Corporation)	1,012,825										
138	19545	RIFL Stage 2C - Industrial Subdivision - Civil Works	Grant (Crown Finance Restart)	856,152										
139	24381	Riverside Fencing Project	Grant (NSW Government LSCA Program) \$7,313 + GPR \$6,120	13,433										
140	50224	Sewer Ashmont SPS (Lloyd to Ashmont Gravity Main Upgrade)	Sewer Reserve	3,116,614										
141	50439	Sewer Augmentation & Upgrade Forest Hill	Sewer Reserve					10,000,000						
142	50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets	Sewer Reserve		1,204,724									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
143	50060	Sewer - Forsyth St Pump Station - SPS02 - Renewals - Refurbishment of current wells	Sewer Reserve	784,820									
144	50384	Sewer - Install Flowmeters	Sewer Reserve	73,976									
145	50221	Sewer - Narrung St Treatment Plant Flood Protection Infrastructure	Sewer Reserve	627,193									
146	50245	Sewer - Olympic Highway - SPS13 New Assets	Sewer Reserve	8,838	874,822								
147	50274	Sewer - Pump Station - SPS06 Shaw Street - Renewals	Sewer Reserve						280,000				
148	50261	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station	Sewer Reserve					596,138					
149	50441	Sewer Telemetry Hardware Upgrades	Sewer Reserve	544,836									
150	50440	Sewer Treatment Plant Upgrade Kooringal	Sewer Reserve	250,000									
151	50438	Sewer Treatment Ponds Augmentation Collingullie	Sewer Reserve	200,000	800,000								
152	50291	Sewer - Uranquinty Pump Station - SPS31 - Renewals	Sewer Reserve		520,000								
153	50277	Sewer - Wiradjuri Sewer Pump Station - SPS10 Renewal	Sewer Reserve					88,518					
154	50266	Sewer Treatment Works - Forest Hill Plant - New Assets	External Borrowings \$21,683 (Future Years Loan Repayments less 50% LCL subsidy funded from Sewer Reserve) + Sewer Reserve \$2,305,184						2,326,867				
155	50444	Sewer Treatment Works - Narrung Street - Plant Shed Construction	Sewer Reserve	9,076									
156	19609	Shared path - Boorooma to Estella & Gobba - TT9	\$7.11 \$60,044 + Grant (TBC) \$1,309,850						1,369,894				
157	19610	Shared path - Bourkelands to Lloyd - TT10	Grant (TBC)						56,950				
158	19612	Shared path - CBD to Forest Hill - TT12	Grant (TBC)						990,250				

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
159	19613	Shared path - Forest Hill - TT13	Grant (TBC)					727,600					
160	23126	Southern Growth Area - Plumpton Road North	Grant (Accelerated Infrastructure Fund - AIF) \$2,553,217 + (NSW Treasury Restart) \$21,712,446 + External Borrowings \$8,300,122	17,957,570	14,608,215								
161	23127	Southern Growth Area - Plumpton Road South	Grant (Accelerated Infrastructure Fund - AIF) \$24,267,690 + External Borrowings \$8,223,428	17,883,688	14,473,232								
162	50418	Southern Growth Area Sewer Augmentation	Grant (Dept Planning & Environment)	330,289									
163	20799	Stores - Barcoding System/ Shelving	Plant Replacement Reserve	30,979									
164	13673	Stormwater - Day, Higgins, Tarcutta St - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$308,458 + Stormwater Drainage Reserve \$20,000				328,458						
165	12758	Stormwater - Kincaid St end to Flowerdale pumping station drainage - Wagga West DSP Area	Stormwater DSP S64 \$782,980 + Civil Infrastructure Reserve \$27,955					810,935					
166	13674	Stormwater - Lloyd Contour Ridge approx 5 km - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$148,060 + Stormwater Drainage Reserve \$9,600				157,660						
167	17742	Stormwater - Murray St Project	Stormwater Levy	3,102,121									
168	12916	Stormwater - Tarcoola Drainage Extension	Stormwater DSP s64					495,657					
169	18524 + 18589	Stormwater - Tarcutta Drainage Upgrade & Supplementary Levee	Contribution (Transport for NSW)	386,817									
170	22157	Stronger Country Communities Fund Round 5 Grant	Grant (NSW Stronger Country Communities Round 5)	255,870									
171	24425	Top Dressing Machine Purchase	Internal Loans Reserve (Payback from External Plant Hire over 5 years)		80,000								
172	20846	Venue Technical Events Kit	GPR	8,000									
173	24445	Visitor Information Centre - Commercial Fridge Purchase	Visitor Information Centre Reserve	10,000									
174	21777	Wiradjuri Walking Track Upgrade	Grant (Crown Reserve Improvement Fund)	235,043									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
		TOTAL LTFP CAPITAL PROGRAM		108,950,904	85,880,327	28,863,089	22,679,193	54,519,753	34,520,527	15,440,059	5,561,623	5,333,184	445,000

LONG TERM FINANCIAL PLAN RECURRENT CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 30 SEPTEMBER 2025

		Summary		35,291,788	27,864,572	29,058,751	30,703,969	29,671,019	28,375,533	27,933,896	30,166,636	31,468,873	35,034,522
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	19504	Art Gallery - Acquire pieces for the Australian Print Collection	GPR	10,362	10,776	11,207	11,638	12,143	12,670	13,219	13,748	14,298	14,870
2	19505	Art Gallery - Acquire pieces for the National Art Glass Collection	GPR	25,904	26,940	28,018	29,096	30,359	31,677	33,053	34,375	35,750	37,180
3	12498	Bus Shelters Upgrade (existing)	GPR	39,720		20,000		20,000		20,000		20,000	
4	19503	Civic Theatre - Backstage Equipment Upgrade	GPR	14,802	15,394	16,010	16,626	17,291	17,983	18,703	19,451	21,007	21,847
5	17986	Community Amenities - Apex Park	GPR			30,000	242,031						
6	16459	Community Amenities - Forest Hill Oval	GPR \$201,446 + Buildings Reserve \$23,641	225,087									
7	24404	Community Amenities - Forest Hill Community Hall	GPR	13,650						312,903			
8	17748	Community Amenities - Jubilee/Connolly Park	GPR	248,858									
9	19484	Community Amenities - McPherson Oval	GPR				30,000	250,192					
10	17985	Community Amenities - Tarcutta Public Convenience	GPR		30,000	234,332							
11	17039	Community Amenities - TBC	GPR								338,204	351,732	365,801
12	16583	Corporate Hardware Purchases	GPR	1,206,872	548,000	743,000	283,000	428,000	283,000	778,000	450,000	450,000	450,000
13	15230	Culverts - Renew and Replace	GPR	788,094	819,119	849,884	880,649	913,875	948,430	984,367	1,021,742	1,060,612	1,100,915
14	32514	Footpath Renewals	GPR + Internal Loans Reserve + Civil Infrastructure Reserve (for Future Years)	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662
15	24218	Gravel Resheets	GPR	2,067,981	2,154,476	2,240,655	2,326,834	2,419,907	2,516,703	2,617,371	2,722,066	2,830,949	2,944,187

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
16	16531	Heavy Patching Program	GPR	1,130,289	1,176,493	1,222,697	1,268,901	1,319,657	1,372,443	1,427,341	1,484,435	1,543,812	1,605,564
17	22107	Horticulture Upgrades & Renewals	GPR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
18	39868	Kerb and Gutter Replacement	GPR	603,870	628,622	653,767	678,912	706,068	734,310	763,682	794,229	825,998	859,038
19	23110	Library Acquisitions	GPR	349,153	358,043	365,540	373,186	380,986	388,942	397,057	405,335	414,667	422,960
20	20959	Parks Smart Irrigation	Internal Loans Reserve (Water savings payback - 2 Year Loan Repayments)	25,000	25,000								
21	16532	Pavement Rehabilitation Program	25/26 Grant (Roads to recovery - R2R) \$3,281,130 + Grant (Regional Roads Block) \$656,242 + GPR \$2,488,732 + 2026/27 ongoing (R2R 3% + Block 2% each year + GPR Balance)	7,614,732	6,883,072	7,532,347	7,676,363	5,782,147	6,004,564	6,235,613	6,475,628	6,686,809	6,887,414
22	39042	Pedestrian Access and Mobility Program (PAMP)	GPR	94,142	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
23	21900	Plant and Equipment Replacement	Plant Reserve	9,392,915	5,837,539	5,960,000	5,981,500	7,692,000	6,069,000	4,130,500	5,805,500	5,989,500	8,838,500
24	12231	Playground Equipment Renewal	GPR + Grant (TBC) - varies each year	423,880	536,000	387,000	1,406,000	574,000	631,000	500,000	696,000	696,000	696,000
25	21930	Playground Shade Sail Installation	Grant (TBC)	71,328	71,328	71,328							
26	21926	Public Art - Creative Light Spaces	Public Art Reserve	60,000									
27	21924	Public Art - Neighbourhood Engagement	Public Art Reserve	20,000									
28	21925	Public Art - Suburbs & Villages	Public Art Reserve	27,737									
29	21091	Recreational Assets Renewal	GPR	380,848	396,082	411,925	427,769	444,878	462,672	481,178	500,425	520,442	541,260

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
30	15883	Regional Roads Supplementary Block Grant - project TBA	Grant (TfNSW - Block Grant Supp)	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000
31	16529	Reseal program (renewal)	25/26 ongoing (RMS Block \$386,047 incrementing 3% each year + GPR balance)	2,835,510	2,960,301	3,078,713	3,197,125	3,325,011	3,458,011	3,596,331	3,740,184	3,889,791	4,045,382
32	21671	Sale of Bomen Land	Land Sales	38,117									
33	51390	Sewer Joint Connections Elimination	Sewer Reserve	56,325	57,169	58,027	58,885	59,768	60,665	61,575	62,498	64,061	65,022
34	50018	Sewer Mains Rehabilitation Program	Sewer Reserve	3,293,394	1,740,437	1,792,650	1,844,863	1,900,208	1,957,213	2,015,929	2,076,407	2,138,699	2,202,860
35	50445	Sewer Manhole Relining	Sewer Reserve	900,541	926,409	953,036	980,444	1,008,656	1,037,697	1,067,590	1,098,362	1,130,889	1,162,554
36	50024	Sewer Plant & Pumps Replacement and Renewal	Sewer Reserve	1,594,201	739,073	422,705	980,293	320,265	264,961	295,590	181,437	472,023	393,499
37	17042	Sportsground Lighting Program - Venue TBC	GPR		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
38	12786	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	GPR	173,901	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
39	22157	Stronger Country Communities Fund Round 5 Grant	Grant (NSW Stronger Country Communities Round 5)	10,534									
40	15181	Traffic Committee - Implement unfunded Resolutions as adopted by Council	GPR	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
41	30044	Urban Asphalt Program	GPR	1,040,041	1,082,297	1,125,589	1,168,881	1,215,636	1,264,261	1,314,831	1,367,424	1,422,121	1,479,006
42	12894	Village Community Priorities - S94A3	S7.12	40,000	18,000	18,000							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
		TOTAL LTFP CAPITAL PROGRAM		35,291,788	27,864,572	29,058,751	30,703,969	29,671,019	28,375,533	27,933,896	30,166,636	31,468,873	35,034,522

RP-17 REQUEST FOR FEE WAIVER**Author:** Carolyn Rodney**Summary:** Council has received a request to waive fees for a scoping proposal lodgement. Staff are supportive of this request for reasons outlined in this report.**Recommendation**

That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance in the form of a \$6,918 fee waiver to MJM Consulting Engineers for the reasons outlined in this report
- b approve the budget variation as detailed in the Financial Implications section of the report

Report

MJM, in their attached letter have requested Council's consideration to waiving fees for their Southern Growth Area Zone 3 Scoping Proposal lodgement.

The fee waiver request is \$6,918 based on this proposal being considered complex under the LEP Making Guidelines.

The scoping proposal fees were introduced by Council on 28 November 2022 which was after the original application was lodged (16 November 2022), hence no fee was originally paid.

Council staff support the fee waiver in recognition of the prior engagement undertaken and to ensure continuity of the proposal, noting its alignment with the strategic objectives of the draft Local Housing Strategy.

The current proposal represents a continuation and evolution of the original Scoping Proposal (LEPSP23/0005) submitted in November 2022. While that proposal did not progress due to limited merit at the time and then the exceptional circumstances that followed the submission, the revised proposal indicates stronger alignment to Council's strategic planning outcomes with Executive support.

From a process point of view, Council staff advised that a new Scoping Proposal should be lodged rather than an addendum to ensure clarity of information, particularly given the change of consultant.

Facilitating the rezoning and development of Zone 3 aligns with Council's broader objectives for the Southern Growth Area. Supporting the current proposal through a fee waiver will help progress strategic planning outcomes and unlock development potential consistent with Council's draft Local Housing Strategy.

Financial Implications

It is proposed for this fee waiver of \$6,918 be funded from within the City Planning Various Studies annual \$25K budget, which may result in a slight delay of other studies staff may have planned for this financial year.

Job number: 14528 – City Planning Various Studies

Policy and Legislation

POL 078 – Financial Assistance Policy

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

N/A

Internal / External Consultation

Cross Directorate consultation has been undertaken as required.

Attachments

1  MJM Request for Waiving Fees



25 July 2025

Attention: Peter Thompson
Wagga Wagga City Council
Via email: council@wagga.nsw.gov.au

RE: Request for waiving of Council fees for Southern Growth Area Zone 3 Scoping Proposal lodgement

Dear Peter,

We refer to previous discussions regarding the proposed rezoning and removal of the minimum lot size for various properties located within Zone 3 of the Southern Growth Area in Springvale. We note that another planning consultant lodged a Scoping Proposal for the area in November 2022 (LEPSP23/0005) as directed by a representative landowner group led by the late Phillip Ward.

The original scoping proposal underwent assessment by Council, with further discussion and provision of additional information throughout this process, with Council issuing draft written advice dated October 2024 which did not recommend progression due to limited merit. In December 2024 Phillip Ward unexpectedly passed away and the proposal stalled from the proponent perspective.

In February 2025 MJM were approached by another landowner to prepare a subdivision layout plan and Scoping Proposal for a small number of properties located within the north eastern corner of the original Zone 3 proposal area. Following initial discussions with Council MJM were advised that Council would support a proposal proceeding for the entire area included in LEPSP23/0005, rather than the smaller area MJM had been engaged for. Council further advised that the draft advice issued to the initial proposal which recommended it not proceed was not supported at an executive level and Council was in fact in favour of Zone 3 development. Following these discussions, our client contacted the original proposal landowner group who then met with MJM to discuss the proposal and Council's position. Following a further meeting with Council with all landowner group members present, MJM were engaged to proceed with the original proposal from where it had previously stalled.

Further discussions were undertaken with Council to confirm how to proceed given the draft advice issued which recommended the proposal not proceed, and the fact that another consultant had prepared the initial proposal. Options included MJM lodging an addendum to the previous scoping proposal to "fill in the gaps" or lodging an entirely new proposal. Council confirmed their preference for lodgement of an entirely new proposal and advised the original proposal would be closed out however noted that a waiver of Council fees for the new proposal would be considered given the circumstances to date.

This letter requests Council's consideration of waiving of the lodgement and assessment fees for the new Scoping Proposal for Zone 3 of the Southern Growth Area given the circumstance outlined above. We look forward to your response.

If you have any enquiries in relation to the above, please do not hesitate to contact our office.

Yours faithfully,
MJM CONSULTING ENGINEERS

MICHAEL MCFETERS
Director

Bowtort Pty. Ltd. trading as MJM Consulting Engineers ABN 16 107 158 350 ACN 107 158 350

RP-18 2025 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS

Author: Nicole Johnson
Executive: Scott Gray

Summary: Endorse representation and appointment of one Councillor to attend the 2025 National Local Roads, Transport and Infrastructure Congress.

Recommendation

That Council:

- a endorse sending a Council delegate to the 2025 National Local Roads, Transport and Infrastructure Congress to be held in Bendigo, Victoria from 11 and 12 November 2025
- b appoint one Councillor as Council's delegate to attend the 2025 National Local Roads, Transport and Infrastructure Congress

Report

The Australian Local Government Association (ALGA) has extended an invitation to Council to attend the 2025 National Local Roads, Transport and Infrastructure Congress, themed *“Driving National Productivity”* to be held in Bendigo from 11 and 12 November 2025.

The Congress brings together local government leaders, policymakers, and industry experts to explore the policy settings shaping the future of Australia's roads, transport, and infrastructure.

This year's program will feature keynote presentations from:

- The Honourable Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government; and
- Senator the Honourable Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development.

Over two days, delegates will hear from representatives across government and industry on issues central to local government, including:

- Sustainable investment in road networks
- Federal funding opportunities and partnership models
- Addressing the national road maintenance backlog and
- Building resilient and productive regional infrastructure

Attendance provides an opportunity for Council to contribute to national discussions, advocate for regional priorities, and strengthen partnerships with government and industry.

Financial Implications

The cost for attendance of one Councillor to attend the Conference is \$1730 plus GST (standard full member rate). The conference and accommodation costs will be funded from the Councillors' Conference, travelling, and professional development budget, which has \$72,000 for the 2025/26 financial year. If any additional Councillors would like to attend the conference, the costs will be deducted from their professional development budget of \$8,000 for the year.

Job consolidation number: 12080 – Councillor Development/Conferences/Travelling

Policy and Legislation

POL 025 Payment of Expenses and Provision of Facilities to Councillors

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

N/A

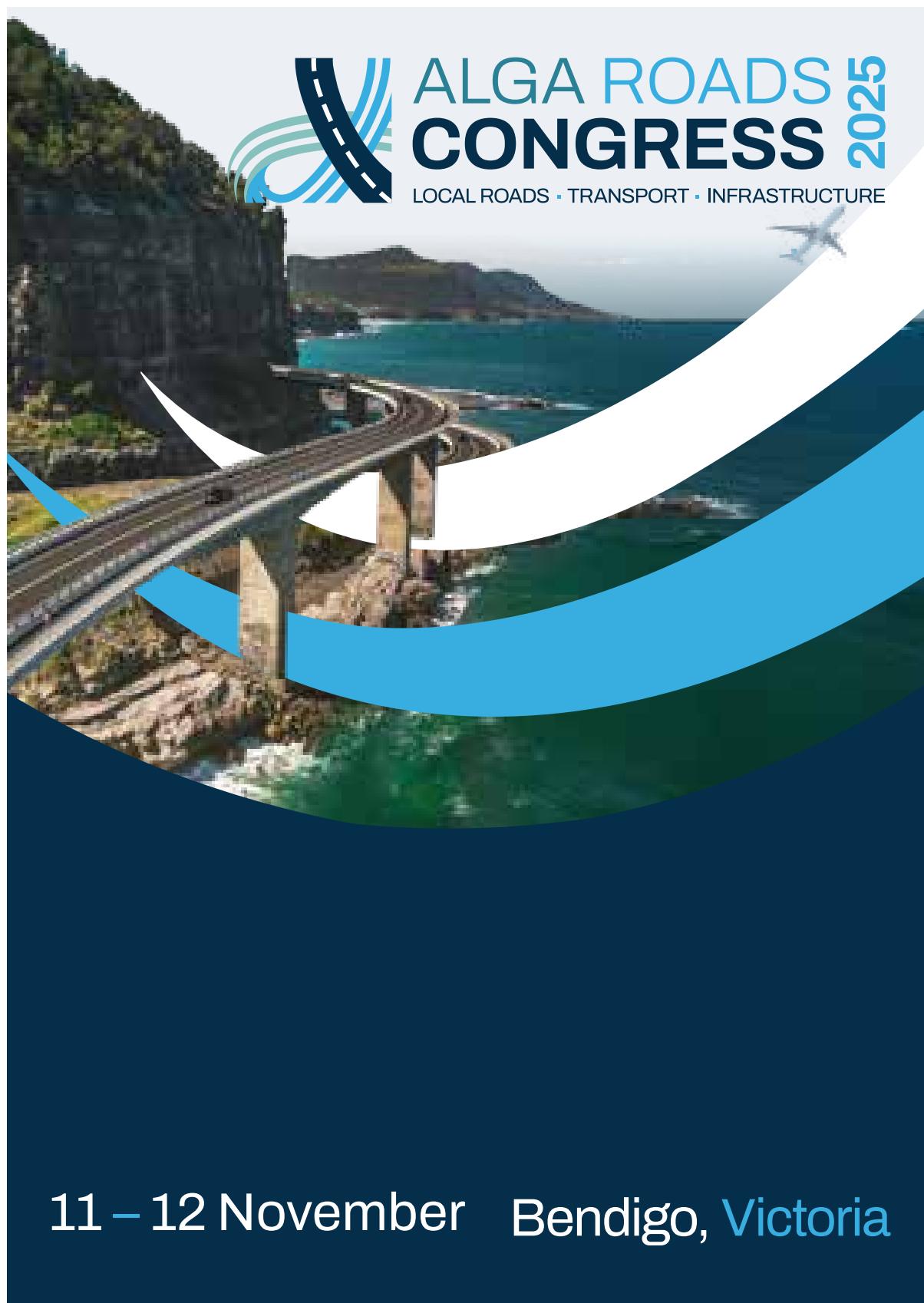
Internal / External Consultation

N/A

Attachments

- 1  2025 National Local Roads, Transport and Infrastructure Congress Program.





CONTENTS

CEO WELCOME	3
CONGRESS PROGRAM	4
SPEAKER PROFILES	6
VENUE	14
LOCATION	14
REGISTRATION INFORMATION	15
SOCIAL PROGRAM	16
ACCOMMODATION	17
SPONSORSHIP OPPORTUNITIES	19

CONGRESS SPONSORS



Australian Government

Department of Infrastructure,
Transport, Regional Development,
Communications, Sport and the Arts



CEO WELCOME



It is my pleasure to invite you to the 2025 National Local Roads, Transport and Infrastructure Congress, to be held in Bendigo, Victoria, from 11–12 November.

This year's Congress, themed Driving National Productivity, will explore the policy settings shaping the future of Australia's roads, transport, and infrastructure.

We are delighted to be joined by the Honourable Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, and Senator the Honourable Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development, who will share their perspectives on federal priorities and their impact on local government.

Across two days, delegates will hear from government, industry leaders, and councils on key issues including sustainable investment in road networks, federal funding opportunities, tackling the maintenance backlog, and building resilient infrastructure that drives regional productivity.

I look forward to seeing you in Bendigo for this important national conversation.

A handwritten signature in black ink that reads "Crawford".

Amy Crawford
Chief Executive Officer
Australian Local Government Association

CONGRESS PROGRAM

Monday 10 November

4:00 PM	Registration Arrival and Check-In
5:30 PM - 7:30 PM	Welcome Reception & Exhibition Opening The Capital, Bendigo VIC

Tuesday 11 November

8:00 AM	Registration Arrival Tea and Coffee	
9:00 AM	CONFERENCE OPENING MC Welcome & Introduction Lyndsey Douglas Welcome to Country Bendigo Shire Mayor Andrea Metcalf, Mayor, Bendigo Shire Council ALGA President Welcome Mayor Matt Burnett, President ALGA Opposition Address Senator the Hon. Bridget McKenzie NBN Sponsor Address	
10:10AM	Round the Grounds Presidents of the State Associations - LGAT, MAV, LGNSW, LGASA, LGAQ	
11:00AM	Remembrance Day Acknowledgment 	
11:05AM	MORNING TEA	
11:35 AM	Session 1: Road Funding, Maintenance and Productivity William McDougall, BSc (CEng), MCILTA, Transport Planner Jay Ellul, Director and Founder, HIGHER Corporate Consulting Ben Wood, Partner, Hadron Group Nicole McLean, Executive Director of Policy and Government Relations, Roads Australia	
1:00 PM	LUNCH	
2:00 PM	Session 2a: Applying Ai for smarter transport investment John Zennes, MPE, MProjMgt, BEng, GradDipMin, FIEAust, CPEng, APEC, IntPE(AUS)	Session 2b: Grants and Funding Colin Steele, Managing Director, Section51
3:00 PM	AFTERNOON TEA	
3:30PM	Session 3: Managing Local Government Assets Steve Verity, Principal Advisor Asset Management, IPWEA	
4:30PM	Session 4: Road Safety Leadership - Charting a Path to Vision Zero Michael Nieuwesteeg, Program Manager, Road Safety & Design, Austroads Dr Ingrid Johnson, Australasian College of Road Safety Paul Durdin, Technical Director and Board Member, Abley Limited	
5:30PM	Closing Remarks	
6:30PM	CONGRESS DINNER Bendigo Town Hall 189 - 193 Hargreaves St, Bendigo	

CONGRESS PROGRAM



Wednesday 12 November

8:00AM	Registration Arrival Tea and Coffee	
9:05AM	Session 5: Keynote Address - The Human Side of Infrastructure Leadership Rupe Hoskin AM, Co-Founder, Balance Partners	
10:00AM	Minister Address The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government (Invited)	
10:30AM	Session 6: Session 6: Circular Economy and Resilience in Road Construction Karen Cogo, Leader of Client Outcomes, National Transport Research Organisation	
11:30 AM	MORNING TEA	
12:00PM	Session 7a: Behavioural Change and Road Space Reallocation Associate Professor Ben Beck, Head of Sustainable Mobility and Safety Research in the School of Public Health and Preventative Medicine (SPHPM), Monash University Tegan Mitchell, Manager Major Transport Project, City of Sydney	Session 7b: Managing Infrastructure & Coastal Erosion Robyn Daly, National Program Manager, Resilience, JLT Risk Solutions Pty Ltd Gary Okely, Head of Public Sector, Pacific, JLT Risk Solutions Pty Ltd
1:00PM	LUNCH	
2:00PM	Session 8a: Transport Planning in Regional Cities Dr Elliot Fishman, Director, Institute for Sensible Roads Ian McBurney, City of Greater Bendigo	Session 8b: Freight and Logistic Russell Hamilton, A/Project Director, Inland Rail Michael Stokoe, Former Director Urban Freight, Transport for NSW
3:00PM	AFTERNOON TEA	
3:30PM	Session 9: Roads Infrastructure & Funding Programs for Local Government Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts (DITRDCSA)	
4:30PM	President ALGA Closing Remarks & Communique Mayor Matt Burnett	

Proudly brought to you by



NATIONAL LOCAL ROADS, TRANSPORT & INFRASTRUCTURE SPEAKERS



**The Hon Minister
Catherine King**

*Minister for Infrastructure, Transport,
Regional Development and
Local Government*

The Hon Catherine King MP is Australia's Minister for Infrastructure, Transport, Regional Development and Local Government. Representing Ballarat since 2001, she is the first woman to hold the seat. Before entering parliament, she was a social worker and later held senior roles in the Department of Health and Aged Care and at KPMG. Minister King holds degrees in social work, public policy, and law. She is a strong advocate for regional communities, infrastructure reform and sustainable transport.



**Senator The Hon
Bridget McKenzie**

*Shadow Minister for Infrastructure,
Transport, Regional Development and
Leader of the Nationals*

Bridget is the Shadow Minister for Infrastructure, Transport and Regional Development, and the Leader of the Nationals in the Senate.

She is a former Cabinet Minister, and the first federal female Agriculture Minister and has held a number of portfolios including emergency management, national recovery and resilience, sport, regional communications, education and health. Bridget was elected Senator for Victoria in 2010.

She holds a Bachelor of Applied Science and Education, specializing in mathematics and physical education. She lectured at Monash University.

Bridget is the author of a biography of former Country Party Prime Minister:
John McEwen – Right Man, Right Place, Right Time.

SPEAKERS

**William McDougall**

*BSc (CEng) MCILTA
Transport Planner*

William McDougall is a transport planner and engineer with over 50 years' experience in the UK, Australasia, Middle East, and Asia. He has worked in consulting companies, doing transport project feasibility studies, and developing strategies and policy at all levels of government. He has lived and worked in every mainland capital city except Darwin and has been in Melbourne for the last 25 years. He is particularly interested in the future challenges for local government in dealing with mobility whilst also leading on environmental issues, especially climate change and emissions elimination. He is also actively studying issues in public transport, freight, road safety, engineering, and maintenance.

**Jay Ellul**

*Director and Founder
HIGHER Corporate Consulting*

Jay is an organisational success specialist. He has had two decade-long careers that share a common path, strategy and leadership, and the skills required to achieve highly in both. He applies focus and integrity that he learned through his time as Australian Army Officer, and a pragmatic and contemporary approach that he learned through his time working with local councils. He has completed the Company Directors Course, and recently commenced a PhD to determine the impact unmanaged trauma has on leadership decision-making. Jay has assisted and advised councils on their governance, budgets and financial management, council reports, infrastructure and assets management, and policies procedures. With his professional experience, Jay has developed a planning process that combines strategic analysis, outputs, costs, and enterprise risk management to assist organisations with their future direction, budgets and other required resources. He was inspired to create this planning process because he observed organisations that spent too much time planning and not doing – and – organisations that spent too little time planning and not knowing what they were doing. Jay is now a Director at HIGHER Corporate Consulting that provide governance and financial services. HIGHER provides trusted, tailored solutions to improve an organisation's performance.

**Ben Wood**

*Partner
Hadron Group*

Ben Wood is a Partner and Co-Founder of Hadron Group, an advisory firm helping local and state government turn policies, programs, and big ideas into results that matter for communities. Ben thrives on complex problem-solving — and the public sector offers no shortage of it. Passionate about transport, he champions better investment decision making, improving road safety and public transport, and greater support for local government to deliver outcomes on the ground.

He believes success comes from staying focused on priorities, ongoing and open stakeholder engagement, and then getting implementation right. Many stakeholders may appear resistant to change, but instead of going into battle, the key is to work with them to understand concerns and address them.

Outside Hadron, Ben is a Board Member of the AITPM, a Graduate of the Australian Institute of Company Directors (GAICD), and holds an Executive MBA from the AGSM.

SPEAKERS



Nicole McLean
*Executive Director of Policy and
Government Relations
Roads Australia*

Nicole McLean is Executive Director of Policy and Government Relations at Roads Australia, the peak body for roads within an integrated transport system.

Her experience spans all aspects of public policy, government relations, media, advocacy, campaigns and stakeholder engagement. Nicole has worked in the private sector, in both small and large enterprises, and not-for-profit organisations.

Before joining Roads Australia, Nicole was Manager of Government and Public Relations at The Pharmacy Guild of Australia (Victoria Branch). Prior to that she was Principal Advisor of Policy and Advocacy at the Victorian Chamber of Commerce and Industry.

Nicole also serves as Board Director, Victoria at the Australia-Brazil Chamber of Commerce and holds a PhD in social and political sciences.

Colin Steele is the Managing Director of Section51. Grants Consultants. Prior to establishing Section51, Colin worked for over thirty years across three levels of government. Ten years as a local government planner in NSW, followed by eleven years in the NSW Government in Regional Planning and Premiers Department. He moved to Canberra to work for the Commonwealth Government with eleven years in assessing and managing grants in environment and infrastructure. Colin worked for four years as the manager of the team designing and delivering LG grant programs in the Department of Infrastructure for the then Minister Albanese. In the 15 years of Section51, the company has worked with a diverse range of councils to access funds for infrastructure, community, environment and economic development projects. The firm has advised more than 100 councils across every State and Territory and over 1,500 council representatives have attended Section51 grants and funding workshops.



Colin Steele
*Managing Director
Section51*



Steve Verity
*Principal Advisor
Asset Management
IPWEA*

Steve Verity is the Principal Advisor – Asset Management at the Institute of Public Works Engineering Australasia (IPWEA), a not-for-profit professional association supporting excellence in public works and infrastructure asset management. With a career spanning over 30 years in local government and the asset management sector, Steve has extensive experience in infrastructure planning, life cycle management, and strategic investment decision-making. He has contributed to national and international initiatives focused on sustainable service delivery, data-informed policy, and capability building across government sectors. At IPWEA, Steve leads the technical development of tools and resources including the NAMS+ toolkit and plays a key role in national projects such as the ALGA National State of the Assets Report. His work supports councils and public sector organisations to strengthen long-term financial planning and resilience through improved infrastructure governance and evidence-based practice.

SPEAKERS



Michael Nieuwesteeg

*Program Manager
Road Safety & Design
Austroads*

Michael leads Austroads' road safety and design program, where he manages a portfolio of guidance, research and implementation projects.

He has a background in data and statistics and has worked in road safety since 2008, primarily in research and evaluation, strategy development and program management.



Paul Durdin

*Technical Director and Board Member
Abley Limited*

Paul is a Technical Director and Board member of Abley Limited; a specialist New Zealand-owned transport and location intelligence consultancy that supplies professional services to all levels of government throughout New Zealand, Australia, SE Asia and North America.

Paul is a road safety expert. His main area of interest is helping transport agencies develop practical strategies and plans to transition existing road networks to a safe system through infrastructure and speed management. He has developed road safety strategies, policies, guidelines, technical assessment techniques and investment prioritisation methods that set transport agencies up to achieve their Vision Zero ambitions. Paul is actively involved in the road safety industry as co-chair of the NZ Chapter of the Australasian College of Road Safety and as an observer to the International Road Assessment Programme (iRAP) Global Technical Committee. Paul aspires to have his work influence the shape of road safety in Australasia and beyond for many years to come.

SPEAKERS



Rupe Hoskin AM

*Co-Founder
Balance Partners*

Rupe (Rupert) Hoskin will deliver a keynote on the human aspects of delivering community infrastructure. Technical expertise in governance and project management is essential, but true success relies on the human side: listening and communicating well, understanding the underlying issues, balancing competing priorities, and achieving results while maintaining goodwill and trust. Rupe is a civil engineer, whose global career spans the military, diplomacy, humanitarian sector, and private industry. He served as a Brigadier in the Army, with deployments to Bosnia, PNG, Tonga, Timor Leste, Afghanistan, Kuwait and Iraq. He was the Commandant of the Royal Military College of Australia, and the Director-General of Army Leadership. He has been a diplomat in France, Algeria and Morocco, and a Parliamentary Adviser in Canberra. As a construction engineer, he worked on the London Underground's Jubilee Line Extension and on Woodside's North West Shelf project in Dampier. He has led major Defence infrastructure projects throughout Australia, all with environmental and cultural sensitivities. He worked in Niger for the UN, delivering essential water supplies for Touareg refugees. In 2020, he worked extensively with local governments and communities on bushfire recovery projects, as part of the Business Council of Australia's BizRebuild initiative. He then spent three years as an Associate Partner in McKinsey & Company, with the role of Senior Expert for Leadership and Culture. In 2024, Rupe co-founded the consulting firm Balance Partners, serving diverse clients on the topics of strategy, culture and leadership.

Karen Cogo is NTRO's Leader of Client Outcomes, with over 25 years' experience delivering road and rail-interface projects across local, arterial, and freeway corridors. She has worked in Victorian local and state government, and with private consultancies, leading transport safety teams and managing projects in road safety, congestion management, and intersection and corridor design.

Karen has led evaluations of innovative solutions including compact roundabouts, pedestrian improvement programs, and Safe System treatments, delivering practical, cost-effective, and user-focused outcomes that enhance resilience, sustainability, and safety in transport infrastructure.

The National Transport Research Organisation (NTRO) is Australia's leading transport research organisation, developing innovative solutions across roads, rail, ports, and airports. NTRO combines research, technical expertise, and strategic advice to improve planning, operations, and infrastructure delivery, supporting safer, more efficient, and sustainable transport systems.

Karen will present on sustainable road construction, circular economy principles, and building resilience into road infrastructure.



Karen Cogo

*Leader of Client Outcomes
National Transport Research
Organisation*

SPEAKERS



A/Prof Ben Beck

*Head SPHPM
Monash University*

Associate Professor Ben Beck is Head of Sustainable Mobility and Safety Research in the School of Public Health and Preventive Medicine (SPHPM) at Monash University.

Ben works at the intersection of transport, public health and climate change. He is an internationally renowned leader in active transport research. He established and leads an interdisciplinary program of research that brings together experts in public health, urban and transport planning, engineering, complex systems science, behaviour change and road safety to advance the safety, accessibility and equity of active mobility. Ben's program of research is underpinned by developing world-leading data systems, cutting-edge methods and data-driven solutions, and partnering with government, industry, not-for-profit organisations and the community to untap the potential of active transport to transform population and planetary health.

Tegan Mitchell is Manager Major Transport Projects at the City of Sydney, working within the Transport and Access team. She has delivered pop-up cycleways, contributed to city centre public domain improvement plans, and strategic bike network planning.

A strategic transport planner, organisational leader, and influencer, Tegan has focused her career on road network planning and investment. She played a key role in the development and implementation of the NSW Movement and Place framework, contributed to the NSW Government's Design of Roads and Streets, and supported Austroads' review of its Guide to Movement and Place.

With extensive experience across urban, regional, and rural road infrastructure, as well as broader corporate strategic planning, Tegan has held senior roles at the NSW Roads and Maritime Authority, Transport for NSW, and Sydney Water. She is currently a member of the Peer Review Advisory Group for the NSW Roads Act review.



Tegan Mitchell

*Manager, Major Transport Projects
City of Sydney*

SPEAKERS



Robyn Daly
*National Program Manager,
 Resilience
 JLT Risk Solutions Pty Ltd*

After more than two decades in the specialist field of risk solutions and contributing to the evolution of the “mutuals” as a preferred financial model used by councils today for protection, she has a wealth of experience and expertise with a lens on local government.

More recently, Robyn has been instrumental in the design of the National Local Government Vulnerability Profile Program, from its inception, through its pilot phase and the national roll-out.

This program is designed to create new data and profiling information to underscore government decision-making around disaster risk management and mitigation investment.

Under Robyn’s guidance and supported by a team of specialists, this ambitious program is building the national vulnerability profile, council-by-council.

Enabling access to this new evidence-based data will guide future capacity and capability-building decisions and shift the conversation from reactive disaster funding for recovery,

to proactive enhanced investment in disaster risk mitigation – driving the nation-wide approach to resilience.

Gary is a prominent figure in the Australian insurance and risk advisory sectors with vast experience in alternative risk financing, insurance broking and risk management for Public Sector entities.

Key strengths: Extensive global experience (Australia, Asia, London), strategic risk advisory leadership, broking professionalism, re/insurance market, government advocacy.

As Head of JLT Public Sector, Pacific, (Marsh McLennan) Gary leads a national team supporting more than 500 local councils and government organisations across Australia with risk advisory, risk financing solutions and claims management.

Gary was appointed President of NIBA in February 2023. As President, he championed three strategic pillars: representation, professionalism and community - emphasising enhanced government advocacy, public/private partnerships and alternate funding models to challenge the insurance affordability and availability emergency.

Gary is a regular conference panel speaker for NIBA, Aust Local Govt Association, Governance Institute's Public Sector Forum, state local government associations, affiliated public sector entities - focusing on public trust, financial sustainability and resilience in governance



Gary Okely
*Head of Public Sector - Pacific
 JLT Public Sector*

SPEAKERS

**Dr Elliot Fishman***Director**Institute for Sensible Transport*

Elliot has 20 years' experience as a sustainable mobility specialist. He completed his PhD at the Centre for Accident Research and Road Safety and is ranked by Stanford University in the top 2% of scientists globally for his contributions to transport. He leads the Institute's work on electric vehicle charging, integrated transport strategy and has advised the NYC Department of Transportation, the OECD and the Australian Prime Minister's Office on sustainable transport.

**Russell Hamilton***A/Project Director, Inland Rail*

Russell Hamilton is a results-oriented engineer with over 14 years of comprehensive experience across the full project life cycle—from tendering and design through to on site construction, commissioning, and handover.

He has successfully delivered complex projects across the mining, civil, and major transport infrastructure sectors, with a geographic footprint that includes metropolitan Melbourne, regional Victoria, and remote areas of northern Australia.

Russell is a confident and articulate communicator, adept at providing technical leadership and fostering collaboration across multidisciplinary teams, senior stakeholders, and high-profile clients. He is known for his ability to operate effectively under pressure, consistently maintaining a strong focus on safety, efficiency, and professional integrity in managing daily project interface challenges.

Outside of work, Russell enjoys spending time outdoors, particularly four-wheel driving and camping with his family.

**Michael Stokoe***Former Director Urban Freight
Transport for NSW*

Michael recently completed an 11-year role as Director Urban Freight in TfNSW. He started with the CBD transformation and development of Light rail in Sydney CBD focusing on the crucial tasks to ensure the CBD never ran out of beer, building materials or bread.

Michael and his team also undertook lots of transformative work with kerbside management, loading dock compliance in DAs, industrial land planning and advocacy and supported logistics innovation. Work that has gained national and global recognition and awards. This has all been documented and incorporated into various plans for NSW Government including the publication of the Last-Mile Toolkit.

The goal is always to ensure there is considered approaches for efficient freight that integrates into urban planning and contributes to successful places. As such, Michael continues to be involved with Austroads and chair their Technical Reference Group for Urban Freight.

Prior to joining TfNSW, Michael worked in Australia for AECOM, Australia Post and IBM. His previous logistics experience spans Europe, South-East Asia and the Middle East in operational, planning and logistics system roles.



VENUE

Bendigo's popular music, theatre and performance venue hosts over 200 performances of opera, drama, orchestras, popular music and many exhibitions each year.

The Capital is a grand, National Trust-listed, Victorian era building with ornately decorated interiors. It was built with gold rush wealth as a Masonic Hall, although these days it's theatre-lovers who enter through its towering Corinthian columns.

Take your seat in the magnificent first-floor Capital Theatre auditorium for a performance by a local and international act, including Australian popular musicians, touring orchestras, divas and quartets, comedy and cabaret, kids' entertainers, dance, theatre and spectacle.

The Capital, Bendigo VIC
50 View Street, Bendigo VIC 3550

LOCATION

Bendigo is a city in Victoria, Australia. Originally a gold rush boom town, it's home to the mid-1900s Central Deborah Gold Mine. Vintage Talking Trams run through the city, providing audio commentary on gold mining history. The Golden Dragon Museum celebrates the area's Chinese heritage through artefact's and artwork. Established in 1858, Bendigo Pottery offers pot-making workshops and ceramics displays.

REGISTRATION

EARLY REGISTRATION \$979.00

Payment received on or before Friday 26 September 2025

LATE REGISTRATION \$1,079.00

Payment received after Friday 26 September 2025

DAY REGISTRATION \$575

Rate is per day

REGISTRATION INCLUDES:

- » Attendance at all Congress sessions
- » One ticket to the Welcome Drinks
- » One ticket to the Congress Dinner
- » Morning tea, lunch and afternoon tea as per the Congress program
- » Congress satchel and materials

PRIVACY DISCLOSURE

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the Congress List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

All prices quoted include GST

ALGA ABN 31 008 613 876

PHOTOGRAPHS

There will be photographs taken at the Congress during the sessions and social functions. If you have your photo taken it is assumed that you are giving consent for ALGA to use the image. Images may be used for print and electronic publications.

CANCELLATIONS OR ALTERATIONS

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators
PO Box 905
WODEN ACT 2606
E-mail: conference@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 10 October 2025. Cancellations received after Friday 10 October 2025 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

PAYMENT PROCEDURES

Payment can be made by:

- » Credit card: MasterCard or Visa
 - » Electronic Fund Transfer:
- Account: ALGA Roads Congress
Bank: Commonwealth
Branch: Woden ACT
BSB No: 062 905
Account No: 1014 6120

REGISTER ONLINE



ROADSCONGRESS.COM.AU



WELCOME RECEPTION

MONDAY 10 NOVEMBER: 5.30PM - 7.30PM

This year the Congress welcome reception & exhibition opening will be on-site at The Capital, Bendigo. This will be a great opportunity for delegates and exhibitors to network.

- Included in full registration fees
- \$50 for guests
- Dress code: Smart casual

CONGRESS DINNER

TUESDAY 11 November: 6.30PM - 10.30PM

Bendigo Town Hall, 189-193 Hargreaves St

During the height of the gold rush Bendigo's civic leaders decided that the appearance of the municipal building did not reflect the wealth and splendor of Bendigo's 'golden age'.

Local architect W.C Vahland was commissioned to redevelop the Town Hall and came up with a masterpiece that helped to secure his place as one of the city's most revered architects. The Town Hall interiors feature decorative plaster adorned with 22 carat gold leaf, reflecting the stories of a city built on gold.

In 2003 Bendigo Town Hall has returned to the elegance and beauty of its 19th century heritage after an extensive restoration and renovation program including plasterworks, murals and gold leaf worked by skilled artists and artisans.

- Included in full registration fees
- \$250 for guests
- Dress code: Smart casual

ACCOMMODATION

Mercure Bendigo Schaller



60 Lucan street, Bendigo

The Mercure Bendigo Schaller is a 4-star boutique hotel located at 60 Lucan Street, Bendigo, Victoria, Australia. Named after renowned Australian artist Mark Schaller, the hotel offers 118 art-inspired rooms and large communal spaces adorned with original artworks, sculptures, and mosaics. Guests can enjoy amenities such as an on-site café, gym, and limited parking. The hotel is situated within walking distance of the Bendigo Art Gallery, Ulumbarra Theatre, and the city's vibrant arts precinct.

Each room at the Mercure Bendigo Schaller is designed for comfort and functionality, featuring modern amenities including a private balcony, 50-inch smart LED TV, free Wi-Fi, work desk, coffee pod machine, and microwave. The rooms are compact yet cozy, maximizing natural light to create a welcoming atmosphere for both business and leisure travelers. Some rooms also offer a separate living space with a sofa, providing additional comfort during your stay.

Standard Hotel Room: \$219.00 per night
 Twin Room: \$239.00 per night
 Superior Room: \$329.00 per night

Lakeside Hotel



286 Napier Street, Bendigo

Quality Hotel Lakeside Bendigo is a modern 3.5-star hotel nestled in the picturesque Lake Weeroona district, just 1.5 km from Bendigo's city centre. Set against the tranquil backdrop of the lake, the hotel offers a serene environment for both business and leisure travellers. Guests can enjoy a range of amenities, including an outdoor swimming pool, free Wi-Fi, and an on-site restaurant and bar. The hotel's location provides easy access to local attractions, making it an ideal base for exploring the historic gold rush region of Bendigo.

The hotel offers a variety of rooms to suit different preferences and budgets. Accommodation options range from standard rooms to luxury apartments with lake views. All rooms are equipped with modern amenities such as air conditioning, flat-screen TVs, minibars, and tea/coffee making facilities. For those seeking added comfort, the Courtyard King Rooms provide ground-level access with parking at your door, featuring a king-size bed and walk-in shower. Whether you're visiting for business or leisure, Quality Hotel Lakeside ensures a comfortable and convenient stay.

Executive King room: \$285.00 per night
 One Bedroom Apartment: \$205.00 per night
 Two Bedroom Apartment: \$360.00 per night

Tea House Motor Inn



80 Napier Street, Bendigo

The Tea House Motor Inn & Apartments is a 4-star, family-owned property located opposite the picturesque Lake Weeroona, just 1.5 km from Bendigo's city center. This tranquil retreat offers a solar-heated outdoor pool, a hot tub, and a garden setting, providing a peaceful environment for guests to relax and unwind. Guests can enjoy easy access to nearby attractions such as the Golden Dragon Museum and the Bendigo Art Gallery, making it an ideal base for exploring the region.

The Tea House Motor Inn features 24 well-appointed rooms and apartments, each designed for comfort and convenience. Accommodation options include Executive Rooms with king or queen beds, some featuring spa baths, as well as two-bedroom apartments with full kitchens, catering to families and longer stays. All rooms are equipped with air conditioning, LCD TVs, kitchenettes or full kitchens, and complimentary Wi-Fi, ensuring a comfortable stay for all guests.

Executive Queen Room: \$220.00 per night
 Executive King Room: \$231.00 per night

Julie Anna Hotel

268-276 Napier street, Bendigo



The Julie-Anna Inn in Bendigo is a 4-star accommodation located directly opposite the picturesque Lake Weeroona, just 1.4 km from the city's central business district. The property features a tranquil courtyard, an inviting outdoor saltwater pool, and an on-site restaurant offering breakfast daily and dinner from Monday to Thursday. Guests can enjoy the serene atmosphere and easy access to nearby cafes and attractions.

The hotel offers spacious ground-floor rooms, each approximately 38 square meters in size. All rooms are equipped with split system heating and cooling, tea and coffee making facilities, free Wi-Fi, and Smart TVs. Guests can also take advantage of reserved parking at their door and enjoy views of the lush garden courtyard or the outdoor pool.

Twin Queen Room	\$175.00 per night
King room:	\$193.00 per night
One Bedroom Spa Suite:	\$216.00 per night

Quest Bendigo Central

228 McCrae Street, Bendigo



Discover why Bendigo continues to be one of the most popular and flourishing regional cities in Victoria. Stay at Bendigo Central to be within walking distance of galleries, theatres, museums, pottery centres, and of course – some of the best food and wine in the country. One of Australia's oldest towns, Bendigo will charm you the second you get here, and Quest Bendigo Central is the perfect 'home away from home' to welcome you.

Choose from one of our 60 spacious and airy serviced apartments – ranging from Studio through to 3- bedroom options – all offering kitchen facilities so you can make the most of our Pantry Shopping Service. With an on-site pool and car parking, this is a great choice for families, couples and those on business alike.

Studio Apartment:	\$259.00 per night
One Bedroom Apartment	\$309.00 per night
Two Bedroom Apartment:	\$469.00 per night
Three Bedroom Apartment:	\$599.00 per night

You can book your accommodation when you register on line:

ROADSCONGRESS.COM.AU

Rates listed are only available on the congress website and are room only.

SPONSORSHIP OPPORTUNITIES

Sponsor the 2025 National Local Roads, Transport & Infrastructure Congress now!

The Congress delegates are key influencers and decision makers within councils, so the Congress provides a valuable networking and sales opportunity for businesses and organisations who want councils to use their products and services. Councils in Australia are big businesses with an annual expenditure of around \$43 billion. Around \$10 billion of this is spent on roads and other community assets.

In 2020-21, local government non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage were valued at more than \$500 billion. Councils also employ more than 200,000 people, across more than 400 different occupations.

If you are interested in sponsoring, please call Conference Co-ordinators for more information on 02 6292 9000.

ALGA also has a range of sponsorship opportunities available for the 2025 Congress in Bendigo. You can have a sponsorship package tailored to your requirements.

For further information about sponsorship contact ALGA on 02 6122 9400 or events@alga.asn.au

Visit the website to see the sponsorship opportunities: RoadsCongress.com.au





RP-19 RESOLUTIONS AND NOTICES OF MOTIONS REGISTERS**Author:** Nicole Johnson**Executive:** Scott Gray**Summary:** This report provides Councillors with an update on the status of all resolutions of Council including Notices of Motion.**Recommendation**

That Council:

- a receive and note the following registers:
 - i. Active Resolutions as of 10 October 2025
 - ii. Active Notice of Motions as of 10 October 2025
 - iii. Resolutions including Notice of Motions completed from 1 July 2025 to 10 October 2025
- b authorise the formal closure of the resolutions detailed in the report
- c endorse the revised reporting timeframe for council resolutions

Report

Council Resolution Registers provide an updated overview of all Council resolutions and Notices of Motion, incorporating revised target dates where appropriate. These dates will continue to be refined as the new monitoring and reporting processes become embedded across the organisation.

The attached registers present a snapshot as at 3 July 2025, detailing:

- 74 active resolutions
- 12 active Notices of Motion
- 127 resolutions, including Notices of Motion, completed between 1 July 2025 and 10 October 2025

Council currently has 12 active Notices of Motion and 74 active Council Resolutions. Each item has been reviewed with its adopted target date, current status, and where applicable, a proposed revised target date. The attached registers provide a comprehensive snapshot of progress across all active items, outlining the key actions undertaken during the reporting period, updated timeframes, and next planned steps to support completion. This consolidated overview ensures transparency in tracking Council's decision implementation and provides a clear basis for ongoing monitoring and reporting to both the Executive Team and Council.

This is the second reporting period under the revised monitoring and reporting process introduced earlier in 2025. Monthly reporting on active Notices of Motion continues to be provided to Councillors to support ongoing oversight and accountability.

A significant proportion of active items relate to property matters, where a review of historical resolutions identified several that were previously assigned short, generic target dates that did not accurately reflect the complexity or lead times required for delivery. In the previous quarterly report, these property-related items were aligned to 30 September 2025 as an interim measure. Following further review and consultation

with the Property team, revised and more realistic timeframes have now been established to reflect current progress, resourcing, and operational priorities.

Financial Implications

N/A

Policy and Legislation

Section 335 – Functions of the General Manager

(b) to implement, without undue delay, the lawful decisions of the council

Council's Code of Meeting Practice

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Council must maintain a transparent and efficient system for tracking progress and implementing council decisions.

Failure to implement council decisions in a timely manner is a legislative compliance risk that could lead to reputational damage for Council.

Internal / External Consultation

Manager and Executive review and endorsement

Attachments

1. Active resolutions - Provided under separate cover

2. Active Notice of Motions - Provided under separate cover

3. Completed resolutions from 1 July 2025 to 10 October 2025 - Provided under separate cover


RP-20 QUESTIONS WITH NOTICE**Author:** Scott Gray

Summary: This report is to respond to questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.

Recommendation

That Council receive and note the report.

Report

The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

Councillor K Subedi

Could Council provide information regarding the construction of the roundabout at the intersection of Pine Gully Road, Cootamundra Avenue and Avocet Drive, including the proposed commencement date, schedule of works, and traffic flow arrangements during construction?

Could Council also advise how residents and road users will be informed of traffic changes and construction updates throughout the project?

Council is delivering a multi-stage upgrade to Pine Gully Road to improve safety, traffic flow, and pedestrian access to the area. Upgrades include construction of a new roundabout, traffic islands, kerb and guttering and drainage improvements at the intersection of Pine Gully Road, Avocet Drive and Cootamundra Avenue.

The project is planned to be delivered in two stages. Stage 1 is scheduled to commence on 10 November 2025 and will involve the construction of an alternate access road. This stage will require lane closures along Coppabella Drive and Pine Gully Road. Stage 2 will consist of a new roundabout with construction scheduled from January to April 2026. During this period, there will be a full road closure at Pine Gully Road and Cootamundra Boulevard. Access will be maintained to the suburb via the alternate access at Coppabella Dr along with Muttama Parade for the duration of the works.

Council will conduct a letter box drop to all properties and businesses in the suburbs of Gobbagombalin and Estella 2 weeks before work commences. The letter boxes drop will inform people of the key details of the project such as timelines, any road/lane closures and detour routes. Further, there will be signage and VMS boards put in place at least 2 weeks before any works or road closures commence to assist with directing traffic and accessing the detour routes.

Councillor T Koschel

Can Council investigate repairing potholes or sealing the entrance road to the Wiradjuri Boat Ramp and consider installing signage and line marking at the turning circle to designate trailer parking and discourage vehicle parking on the circle. Could Council provide an update on the repair of potholes and the feasibility of line marking in this area?

Council do not have a dedicated budget for sealing unsealed roads, however the Wiradjuri Boat Ramp is scheduled for re-sheeting in the 2025/2026 financial year, with delivery anticipated towards the end of this year. In addition, Council will investigate the feasibility of installing appropriate signage to designate trailer parking in the area.

Councillor T Koschel

Can Council confirm whether the hearing loop in the Council Meeting Room is currently active and functioning correctly? If a hearing loop is installed, could it please be checked to ensure it is operating as intended?

The hearing loop in the Council Meeting Room was inspected recently and found to be active and functioning correctly. Council's contractor will be engaged to undertake a further review of the system to ensure full functionality.

Councillor A Parkins

Yanda Lane has been upgraded on one side of Morgan Street. Is the opposite side scheduled for maintenance or upgrade works?

Council acknowledges the need for maintenance and work across multiple laneways in Wagga Wagga. Unfortunately, Council do not have a dedicated budget for laneway maintenance which limits our ability to manage ongoing damage and repair works within these roadways. Council will fill all potholes identified in Yanda Lane in the interim, until a dedicated budget for laneway maintenance is established through the Laneway Strategy Plan.

Councillor A Parkins

In the vicinity of the water tower on Willans Hill, the area appears tired and in need of maintenance. Is there an opportunity for Council to undertake a general clean-up of the area and consider the installation of additional park furniture?

Council will arrange an inspection of the site and undertake any necessary maintenance works including the removal of graffiti on the entrance sign. We will also assess the feasibility of installing additional park furniture to improve the usability of the area.

Financial Implications

N/A

Policy and Legislation

Code of Meeting Practice

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

COMMITTEE MINUTES

M-1 FLOODPLAIN RISK MANAGEMENT COMMITTEE - 18 SEPTEMBER 2025

Author: Warren Faulkner

Summary: This report presents the minutes of the Committee meeting held on 18 September 2025 for Council's information and noting.

It should be noted the FRMAC did not have sufficient time to review the draft Lake Albert Flood Mitigation Options-Feasibility Study prior to the meeting, however they endorsed it to go to Public Exhibition pending their review and the report being updated. The committee have subsequently had the time to review the report and have not provided any comment/feedback.

Updates and presentations by consultants were provided to the FRMAC on all other current projects. Variations for extensions of time to complete all projects has been obtained from DCCEEW for all but the North Wagga Levee project. Apart from the North Wagga Levee project, all other projects will progressively be completed by April next year.

Recommendation

That Council receive and note the minutes of the Floodplain Risk Management Committee Meeting held on 18 September 2025.

Report

The Minutes of the Floodplain Risk Management Advisory Committee (FRMAC) Meeting held on 18 September 2025 are presented to Council for consideration. Below is a summary of items considered at the meeting.

RP-1 2021-22-FM-0039 - LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY

The Draft Feasibility Study Report for diverting additional flooding flows from Stringybark Creek and Crooked Creek into Lake Albert and using Lake Albert to provide additional flood mitigation to the broader area, referred to as the 'Lake Albert Enhanced Flow Scheme' in the Major Overland Flow Floodplain Risk Management Study and Plan (MOFFS), was provided to the FRMAC for review and comment.

Stantec provided a presentation that summarized all prior tasks of the project as well as the final option details and assessment including modelling, costing and damage benefit assessments. The final option incorporates the elements discussed at the previous Committee meeting, along with a flood protection berm for properties on Plunkett Drive which would have been affected by Lake Albert tailwater without this new protection measure.

To meet funding requirements and subject to workshop with the Council, public exhibition of the draft report is proposed for late October – November 2025, with the report finalisation planned prior to the next FRMAC meeting on December 4, 2025.

RP-2 2022-FMP-0103 HUMULA AND MANGOPLAH FLOOD STUDIES

Council engaged WMAWater in late September 2023, to undertake the Humula and Mangoplah Flood Study.

WMAWater have now completed the flood models for both towns and presented the outputs of the flood models for the project to the FRMAC.

The draft report on the flood is now being written and is proposed to be presented to the next FRMAC meeting for review and comment.

Public exhibition of the Flood Study is planned to be undertaken in February 2026.

RP-3 2021-22-FM-0024 - GLENFIELD DRAIN AND FLOWERDALE STORAGE FLOOD MITIGATION WORKS

The Glenfield Road Drain and Flowerdale Storage - Mitigation Works and Feasibility Study draft report was provided to the FRMAC for review and comment.

Lyall and Associates provided a presentation that summarized all of the basin improvement measures included in the assessment of the impact that the implementation of the individual PFMMs would have on flood behaviour (i.e. it assumes that the basin improvement works have been implemented prior to the implementation of the individual PFMM). This is the same for the Ultimate Flood Modification Scheme.

The draft report includes a benefit cost analysis for the basin improvement measures in isolation and then the basin improvement measures in combination with the Ultimate Flood Modification Scheme (i.e. we have not undertaken a benefit cost analysis for the basin improvement measures in combination with each individual PFMM). A benefit cost analysis of the individual PFMMs or the Ultimate Flood Modification Scheme absent the basin improvement measures was not undertaken as the flood model hasn't been run for these conditions.

Based on the above understanding, the implementation of the basin improvement measures would reduce the number of above-floor inundated dwellings from 158 to 120, while the subsequent implementation of the measures comprising the Ultimate Flood Modification Scheme would reduce this number by an additional 11 dwellings.

Lyall & Associates will now finalise the report to conclude this study.

RP-4 17866- LEVEE SYSTEM UPGRADE - NORTH WAGGA

An updated indicative timeline for the implementation of the raised levee and third-party mitigation options was provided to the FRMAC.

Stage	Duration	Commencement
Topographic Survey	6 months	August 2024
Environmental Assessment	4 months	November 2024

Floodgate Pipe Relining	4 months	September 2025
Civil Design including mitigation options for residents adversely affected by the levee raising	6-12 months	July 2025
Levee contractor procurement	4 months	July 2026
Levee construction	24 months	November 2027

For the North Wagga levee, Council currently has a funding pool of:

- \$6.3M in SRV funding
- \$1.1M in the original Commonwealth Development Grant (CDG) to be expended by December 2025.

The CDG will be utilised to fund the floodgate pipe relining and the detailed design of the levee.

There is a shortfall of approximately \$5M for the construction of the levee and with the need to provide mitigation to the 20 buildings adversely affected by the levee raising, there is potentially the need to raise a further \$3.75M on top of the \$5M.

Council has applied for funding through Round 3 of the Disaster Ready Fund to finance the shortfall for this project. Council should be notified later this year if it has been successful. Council has also applied for funding through DCCEEW to fund the third-party mitigation component of the project as a separate stage.

The status of the project is:

- The detailed survey for the levee design has been completed.
- The Review of Environmental Factors has been completed and accepted by Council
- The tender for the detailed design of the levee has been awarded to GHD.
- Procurement for the relining of the existing 14 floodgates in the levee has been completed and Pipeline Watertech has been awarded the contract to complete this work. Pipeline Watertech have commenced on site this week and the project should be completed in approximately 6 weeks.
- Council's preferred option is to move forward with a mix of outright ownership and easements for the land occupied by the increased levee footprint. An outline of the composition of the property solutions is provided below.
- The communication required for the property acquisition to be implemented will begin shortly. A communication plan for the entire project is in the process of being finalised and will be presented to FRMAC at the December meeting.
- A project steering committee will be engaged shortly to oversee this complex project.

RP-5 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE - INVESTIGATION AND DESIGN

Royal Haskoning DHV (RHDHV) provided an update and presentation on the feasibility of a re-aligned eastern levee along Connerton Street that renders land that is zoned the same as the village to become flood free up to the 1% AEP event

RHDHV have completed the 50% design and provided it to Council for review. Council provided the design and design report to Department of Climate Change, Environment, Energy and Water (DCCEEW) and PWD for further review and passed the feedback onto RHDHV.

RHDHV is now progressing to the 80% design stage. This project has a new completion date of April 2026.

RP-6 2023 FMP 0073 EARLY WARNING SYSTEM MODEL DEVELOPMENT

An initial project was completed by Stantec, and this has been developed into a specific and targeted approach to improve accessibility to flood and river data for the Council, the State Emergency Service and the public.

The approach is to enhance and improve existing Council systems and work collaboratively with the SES and Bureau of Meteorology to improve access to data across the Local Government Area and the wider catchment.

Worley have been engaged to deliver the Early Warning and Flood Prediction project.

The following update was provided by Worley.

Status of project:

- Base Murrumbidgee River system operational
- Upstream lookup approach developed and to be integrated into WaterRIDE 11
- MOFFS flash flood base configuration almost complete
- Build URBS hydrology model (variation)
- Configuration of operational forecasting WaterRIDE projects
- Configuration of WaterRIDE LITE project

To be Completed:

- Present beta version
- Setup/Delivery/Training/Manual

Data needs from Council:

- GIS intelligence layers
- Any flood camera locations and image URL's

A variation was approved by DCCEEW in August 2025 allowing the project to continue. Implementation and training for the final system has been tentatively booked in for late October.

Financial Implications

N/A

Policy and Legislation

The outcomes from the various studies will be critical in the terms of future amendments to the Council Local Environmental Plan and its Development Control Plan.

Link to Strategic Plan

Regional Leadership

Vision for the future

Adopt a sound approach to strategic planning to ensure that we are preparing for future growth requirements of the city.

Risk Management Issues for Council

No specific issues identified.

Internal / External Consultation

NSW Department of Planning and Environment (DPIE) (previously the Office of Environment and Heritage) has been heavily consulted throughout the process of planning and executing these projects. DPIE is the responsible funding body and receives quarterly status update reports

Attachments

- 1  Minutes Floodplain Risk Management Committee Meeting - 18 September 2025

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 18 September 2025.

PRESENT

Councillor Jenny McKinnon
Ros Prangnell
Austin Morris
Michael Friend (remote)

IN ATTENDANCE

Scott Gray	Acting General Manager
Joshua Stanbury	State Emergency Service (SES)
Brendon Johnson	State Emergency Service (SES)
Steve Manwaring	Department Planning, Industry & Environment
Janice Summerhayes	Director Community Service
Carly Hood	Manager Environment & City Compliance
Warren Faulkner	Director City Engineering
Louise Wheaton	Executive Assistant – Director City Engineering
Kori West	Corporate Governance Officer (Minute Taker)

The meeting of the Floodplain Risk Management Advisory Committee commenced at 8.30am.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

APOLOGIES

Apologies were received and accepted by the Committee for the Mayor, Councillor Dallas Tout and Pat Murray.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 18 September 2025.

CONFIRMATION OF MINUTES

CM-1 FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE MINUTES - 3 JULY 2025

Recommendation:

On the Motion of A Morris and R Prangnell

That the Minutes of the proceedings of the Floodplain Risk Management Advisory Committee Meeting held on 3 July 2025 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 11 August 2025.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

A Morris

J McKinnon

R Prangnell

Against the Motion

M Friend

DECLARATIONS OF INTEREST

No declarations of interest were received.

PROCEDURAL MOTION – CHANGE OF STANDING ORDERS

Recommendation:

On the Motion of A Morris and R Prangnell

That the Floodplain Risk Management Advisory bring forward consideration of RP-5 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE - INVESTIGATION AND DESIGN to allow the Co-opted member to be present for the meeting.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

Uranquinty Co-opted member Brian Mahoney entered the meeting the time being 8.30am.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 18 September 2025.

REPORTS FROM STAFF.

RP-5 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE - INVESTIGATION AND DESIGN

Recommendation:

On the Motion of A Morris and R Prangnell

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Uranquinty Levee Upgrade Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend
A Morris
J McKinnon
R Prangnell

Against the Motion

Brian Mahoney vacated the meeting the time being 9.05am.

Martin Griffin from Stantec entered the meeting the time being 9.11am.

RP-1 2021-22-FM-0039 - LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY

Recommendation:

On the Motion of A Morris and R Prangnell

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Lake Albert Flood Mitigation Project and endorse the report to go on Public Exhibition pending the committee review and updated report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend
Mr Morris
J McKinnon
R Prangnell

Against the Motion

Josh Stanbury (State Emergency Service (SES)) vacated the meeting and did not return, the time being 9.48am.

Brendon Johnson (State Emergency Service (SES)) entered the meeting the time being 9.55am.

Martin Griffin vacated the meeting the time being 10.22am.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 18 September 2025.

Scott Gray vacated the meeting and did not return, the time being 10.22am.

Erin Askew (WMAWater) entered the meeting the time being 10.33am.

RP-2 2022-FMP-0103 HUMULA AND MANGOPLAH FLOOD STUDIES

Recommendation:

On the Motion of A Morris and R Prangnell

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Humula and Mangoplah Flood Studies Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend
A Morris
J McKinnon
R Prangnell

Against the Motion

Brandon Johnson vacated the meeting the time being 11.10am.

Scott Button and Tom Rooney (Lyall & Associates Consulting Water Engineers) entered the meeting the time being 11.12am.

RP-3 2021-22-FM-0024 - GLENFIELD DRAIN AND FLOWERDALE STORAGE FLOOD MITIGATION WORKS

Recommendation:

On the Motion of M Friend and A Morris

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Glenfield Drain and Flowerdale Storage Area Flood Mitigation Works Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend
A Morris
J McKinnon
R Prangnell

Against the Motion

Scott Button & Tom Rooney vacated the meeting the time being 11.31am.

Property Co-ordinator, Matthew Dombrovski entered the meeting the time being 11.43am.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 18 September 2025.

RP-4 17866- LEVEE SYSTEM UPGRADE - NORTH WAGGA

Recommendation:

On the Motion of A Morris and M Friend

That the Floodplain Risk Management Advisory Committee receive and note the update to the Levee System Upgrade – North Wagga.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion
M Friend
Mr Morris
J McKinnon
R Prangnell

Against the Motion

Matthew Dombrovski vacated the meeting the time being 11.53am.

RP-6 2023 FMP 0073 EARLY WARNING SYSTEM MODEL DEVELOPMENT

Recommendation:

On the Motion of M Friend and A Morris

That the Floodplain Risk Management Advisory Committee receive and note the report regarding the Early Warning and Flood Prediction Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion
M Friend
Mr Morris
J McKinnon
R Prangnell

Against the Motion

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Floodplain Risk Management Advisory Committee rose at 12.00pm.

CONFIDENTIAL REPORTS

CONF-1 RFT CT2026001 DIGESTER BLOWERS NARRUNG STREET SEWER TREATMENT PLANT AND KOORINGAL SEWER TREATMENT PLANT

Author: Ray Graham
Executive: Henry Pavitt

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-2 PROPOSED SUB-LICENCE - 550 FLAKNEY ROAD, BIG SPRINGS -
MOUNT FLAKNEY TELECOMMUNICATIONS TOWER**

Author: Matthew Dombrovski
Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

CONF-3 LAND ACQUISITIONS FOR ACCELERATED INFRASTRUCTURE FUND - PLUMPTON ROAD DUPLICATION PROJECT AFFECTING PRIVATE LAND

Author: Matthew Dombrovski
Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF-4 PROPOSED CROWN LAND ACQUISITIONS FOR ACCELERATED INFRASTRUCTURE FUND - PLUMPTON ROAD DUPLICATION PROJECT

Author: Matthew Dombrovski
Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF-5 RFT CT2026012 SPECIALIST SIGNS & SERVICES

Author: Michael Casey
Executive: Scott Gray

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

PRESENT

The Mayor, Councillor Dallas Tout
Councillor Allana Condron
Councillor Georgie Davies
Councillor Richard Foley
Councillor Tim Koschel
Councillor Jenny McKinnon
Councillor Amelia Parkins
Councillor Karissa Subedi

IN ATTENDANCE

General Manager	(Mr P Thompson)
Director Community	(Ms J Summerhayes)
Director Infrastructure Services	(Mr H Pavitt)
Chief Financial Officer	(Mrs C Rodney)
Chief Operating Officer	(Mr S Gray)
Manager City Growth & Regional Assets	(Mr B Creighton)
Executive Director Housing & Strategic Planning	(Mrs F Hamilton)
Manager Corporate Governance & Performance	(Mr D Galloway)
Executive Manager, Regional Activation	(Mrs C Priest)
Manager Regulatory City Compliance Services	(Mr R Gauci)
Manager Wastewater & Stormwater	(Mr R Graham)
Manager City Businesses	(Mr D Uppal)
Manager Community Services	(Ms M Scully)
Property Coordinator	(Mr M Dombrovski)
Cultural Officer	(Ms L Reynolds)
Corporate Governance Coordinator	(Mrs N Johnson)
Communications & Engagement Officer	(Ms L Magrath)

NOTICE TO MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

Apologies for non-attendance was received and accepted for Councillor L Tanner, Director City Engineering, Mr W Faulkner and Director Economy, Business & Workforce, Mrs F Piltz on the Motion of Councillors T Koschel and A Parkins.

LEAVE OF ABSENCE

25/313 RESOLVED:

On the Motion of Councillors A Parkins and G Davies

That Council grant leave of absence to:

- a Councillor R Foley from 14 October 2025 to 7 November 2025 inclusive
- b Councillor K Subedi for 27 October 2025

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 13 October 2025**.

CONFIRMATION OF MINUTES

CM-1 ORDINARY COUNCIL MEETING - 22 SEPTEMBER 2025

25/3134 RESOLVED:

On the Motion of Councillors G Davies and R Foley

That the Minutes of the proceedings of the Ordinary Council Meeting held on 22 September 2025 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

DECLARATIONS OF INTEREST

Councillor T Koschel declared a Significant Non-Pecuniary Interest in RP -1 REVISED ONSITE WASTEWATER MANAGEMENT STRATEGY 2025-2029 AND RISK MANAGEMENT FRAMEWORK the reason being that he works for a finance company in the agricultural industry and vacated the chamber during its consideration.

Councillor G Davies declared a Significant Non-Pecuniary Interest in NOM-1 - NOTICE OF MOTION - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE the reason being that a member of her family has a sub-lease on a hangar at the airport and vacated the chamber during its consideration.

Chief Operating Officer, Mr S Gray declared a Non-Significant Non-Pecuniary Interest in RP-6 CLASSIFICATION OF DRAINAGE RESERVES IN BROOKONG AVENUE the reason being that his primary residence is in the vicinity of the land outlined in the report and remained in the chamber during its consideration.

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

PROCEDURAL MOTION - ENGLOBO

25/314 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That the standing orders be varied for the meeting as set out hereunder:

- Items where councillors wish to speak
 - Items where no councillors wish to speak
 - Confidential
 - Matter of urgency
 - Closure of Meeting

That RP-3 to RP-8 and CONF-1 to CONF-3 be adopted as recommended in the business papers.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Against the Motion

D Tout

A Condron

G Davies

R Foley

T Koschel

J McKinno

A Parkins

PUBLIC DISCUSSION FORUM

NOM-1 NOTICE OF MOTION - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE

- Paul Eunnell – Speaking in favour of the recommendation

RP-1 REVISED ONSITE WASTEWATER MANAGEMENT STRATEGY 2025-2029 AND RISK MANAGEMENT FRAMEWORK

Councillor T Koschel declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:12pm.

- Paul Funnell – Speaking against the recommendation.

Councillor T Koschel re-entered the chamber, the time being 6:18pm.

This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

..... **MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

PROCEDURAL MOTION - CHANGE STANDING ORDERS

25/315 RESOLVED:

On the Motion of Councillors A Parkins and R Foley

That Council move forward consideration of the following reports to follow the public discussion forum:

- **NOM-1 NOTICE OF MOTION - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE**
- **RP-1 REVISED ONSITE WASTEWATER MANAGEMENT STRATEGY 2025-2029 AND RISK MANAGEMENT FRAMEWORK**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condrone
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NOM-1 NOTICE OF MOTION - ESTABLISHMENT OF AIRPORT SPECIAL PURPOSE COMMITTEE

Councillor G Davies declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:18pm.

25/316 RESOLVED:

On the Motion of Councillors R Foley and T Koschel

That Council:

- receives a report within two weeks setting out the process to implement a Wagga Wagga Airport Special Purpose Committee
- establishes the Committee pursuant to Sections 355 of the Local Government Act 1993 (NSW)
- adopt the Terms of Reference for the Committee as set out in the body of the report
- prioritise the establishment of this Committee with the intent to have the first meeting before the end of the 2025 calendar year

This is page 5 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 13 OCTOBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

- e determines that the Committee shall operate for a maximum period ending 1 July 2026, unless extended by resolution of Council
- f directs that any correspondence received in relation to the Airport is to be referred through the Committee for consideration and advice to Council

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

Councillor G Davies re-entered the chamber, the time being 6:33pm.

REPORTS FROM STAFF

RP-1 REVISED ONSITE WASTEWATER MANAGEMENT STRATEGY 2025-2029 AND RISK MANAGEMENT FRAMEWORK

Councillor T Koschel declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:33pm.

A Motion was moved by Councillors R Foley and G Davies

That Council:

- a receive and note the responses received during the public exhibition of the draft Onsite Wastewater Management Strategy 2025-2029
- b adopt the Onsite Wastewater Management Strategy 2025-2029
- c direct the General Manager to prepare a report to Council on mechanisms to waive, subsidise or absorb the Onsite Wastewater Management System (OWMS) inspection and licence fees for rural landholders, under section 608(2) of the Local Government Act 1993 (NSW), recognising that the program serves a public health and environmental protection function for the community benefit rather than a private commercial service. The report is to:
 - i identify feasible budget offsets or restricted reserve funding to accommodate the waiver or subsidy;
 - ii explore State cost-sharing arrangements consistent with the Intergovernmental Agreement on Local Government Cost Shifting (2006); and
 - iii outline implementation options for the 2025–26 financial year.

This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

- d confirm that landholders may alternatively engage a licensed private plumber or service agent to conduct the required OWMS inspection and lodge certification with Council using a standard downloadable form provided on Council's website. Certification will remain valid for up to fifteen (15) years, consistent with the NSW Office of Local Government Onsite Wastewater Management Guidelines (2025), unless failure, pollution, or a public health risk is identified.
- e reaffirm that Council officers provide at least 30 days' written notice to property owners prior to any onsite inspection, stating the purpose and timing of the visit, and that a letter be issued to all identified ratepayers with onsite wastewater systems outlining the policy, its purpose, and available compliance options to ensure transparency and community confidence
- f ensure that council officers and vehicles comply with appropriate bio security measures when entering rural properties for inspections

An AMENDMENT was moved by Councillor A Parkins and seconded by The Mayor, Councillor D Tout

That Council:

- a receive and note the responses received during the public exhibition of the draft Onsite Wastewater Management Strategy 2025-2029
- b adopt the Onsite Wastewater Management Strategy 2025-2029

The AMENDMENT on being put to the meeting was CARRIED and became the MOTION.

RECORD OF VOTING ON THE AMENDMENT

For the Amendment

D Tout

A Condron

G Davies

J McKinnon

A Parkins

K Subedi

Against the Amendment

R Foley

25/317 RESOLVED:

On the Motion of Councillor A Parkins and the Mayor, Councillor D Tout

That Council:

- a receive and note the responses received during the public exhibition of the draft Onsite Wastewater Management Strategy 2025-2029
- b adopt the Onsite Wastewater Management Strategy 2025-2029

CARRIED

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
J McKinnon
A Parkins
K Subedi

Against the Motion

R Foley

Councillor T Koschel re-entered the chamber, the time being 6:58pm.

NOM-2 NOTICE OF MOTION – TRANSITIONAL HOUSING PILOT PROGRAM (12 UNITS)

25/318 RESOLVED:

On the Motion of Councillors R Foley and A Parkins

That Council:

- a receive a report within six months on the feasibility of establishing a 12-unit transitional housing pilot program in Wagga Wagga, utilising rapid-deployment structures, including but not limited to:
 - i OPods (retrofitted concrete pipes).
 - ii Shipping containers converted for residential use.
 - iii Modular/tiny homes or prefabricated cabins.
 - iv Other low-cost demountable housing options.
- b request the report address:
 - i Potential Council-owned or Crown land sites suitable for deployment.
 - ii Cost estimates for capital and ongoing operations.
 - iii Service requirements (water, sewer, electricity).
 - iv Options for tenancy management and support service partnerships with NGOs.
 - v Risk management considerations and compliance pathways (planning, health, safety).
 - vi Potential external funding streams, including but not limited to NSW and Federal Government programs, NGOs, philanthropic sources, and large project operators such as Inland Rail and HumeLink under their community and social licence obligations.
 - vii Confirmation that Council's role is limited to in-kind contributions, with no financial contribution from ratepayer funds toward construction or operations.

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

- c write to The Hon. Rose Jackson, MLC (Minister for Housing, Minister for Homelessness, Minister for Water, Minister for Mental Health and Minister for Youth) and Member for Wagga Wagga, Dr Joe McGirr MP:
 - i advise them of Council's consideration of a 12-unit transitional housing pilot initiative; and
 - ii seek feedback on the concept, including potential opportunities for co-funding, policy support and collaboration

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

D Tout

REPORTS FROM STAFF

RP-1 REVISED ONSITE WASTEWATER MANAGEMENT STRATEGY 2025-2029 AND RISK MANAGEMENT FRAMEWORK was moved forward to follow the public discussion forum.

RP-2 KERBSIDE COLLECTION POLICY (POL 016)

25/319 RESOLVED:

On the Motion of Councillors G Davies and R Foley

That Council:

- a note public submissions received during the exhibition period on the draft Kerbside Collection Policy (POL 016)
- b adopt the draft Kerbside Collection Policy (POL 016)

CARRIED

This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

RP-3 ADOPTION OF SEWER AND STORMWATER POLICIES

25/320 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a note the submission received during the exhibition period on the draft Sewer Policy (POL 036), Stormwater Policy (POL 037), Building in the Vicinity of Underground Assets Policy (POL 066) and the Low-Pressure Sewer Systems and Connections Policy (POL 067)
- b adopt the draft Sewer Policy (POL 036)
- c adopt the Stormwater Policy (POL 037)
- d adopt the Building in the Vicinity of Underground Assets Policy (POL 066)
- e adopt the Low-Pressure Sewer Systems and Connections Policy (POL 067)

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RP-4 PROPOSED EXPRESSION OF INTEREST CAMPAIGN - OFFICE AND STORAGE SPACE/S - PART 150 COPLAND STREET, EAST WAGGA WAGGA

25/321 RESOLVED:
On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a undertake an Expression of Interest campaign for the occupation of Office and Storage Space/s at Wagga Wagga Multi-Purpose Stadium, part 150 Copland St, East Wagga Wagga (being part Lot 21 in Deposited Plan 1161836)
- b receive a further report regarding all submissions received at the conclusion of the Expression of Interest process

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

RP-5 INITIAL CLASSIFICATION OF LAND - LOTS 1553, 1554 AND 1556 IN DP 1318011, BEING LAND DEDICATED TO COUNCIL UNDER PLAN OF SUBDIVISION

25/322 RESOLVED:
On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a agree in principle to classify the land described as Lots 1553, 1554 and 1556 in DP 1318011 as operational land in accordance with section 31(2) of the Local Government Act 1993
- b authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions
- c receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification

CARRIED

This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

RP-6 CLASSIFICATION OF DRAINAGE RESERVES IN BROOKONG AVENUE

25/323 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a agree in principle to classify the land described as Lots 38 and 37 Section H in Deposited Plan 13345 and identified as drainage reserves 28A and 54A Brookong Avenue, Wagga Wagga as operational land in accordance with section 31(2) of the Local Government Act 1993
- b authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions
- c receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

This is page 12 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 13 OCTOBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RP-7 REQUESTS FOR FINANCIAL ASSISTANCE - SECTION 356

25/324 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following community group:
 - i St. Vincent de Paul for \$221.00
- b note the proposed budget available for financial assistance requests for the remainder of the 2025/26 financial year

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condon
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

RP-9 QUESTIONS WITH NOTICE

25/326 RESOLVED:

On the Motion of Councillors T Koschel and A Parkins

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

CONFIDENTIAL REPORTS

CONF-1 COMMISSIONING OF PUBLIC ART PROJECT IN KOORINGAL

25/327 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a accept the recommendation of the Public Art Advisory Panel (PAAP) to commission artist Damien Mitchell for the Neighbourhood Engagement 2025/26 commission in Kooringal
- b authorise the General Manager or their delegate to enter into a contract with recommended artist Damien Mitchell for the Neighbourhood Engagement 2025/26 commission

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

This is page 14 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

CONF-2 RFT CT2026002 ORBAL INLET SCREEN AND SCREW WASH PRESS REPLACEMENT

25/328 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a accept the tender of Smith & Loveless Australia Pty Ltd (ABN: 64 676 506 853) for the Orbital Inlet Screen and Screw Wash Press Replacement for the lump sum price of \$275,380 excluding GST
- b authorise the General Manager or their delegate to enter a contract with Smith & Loveless Australia (ABN: 64 676 506 853) for the Orbital Inlet Screen and Screw Wash Press Replacement for the lump sum price of \$275,380 excluding GST
- c authorise the affixing of Council's Common Seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

CONF-3 RFT CT2026011 BULK CO2 SUPPLY OASIS

25/329 RESOLVED:

On the Motion of Councillors J McKinnon and T Koschel

That Council:

- a in accordance with Clause 178(1)(b) of the Local Government (General Regulation) 2021, decline the one tender for CT2026011 Bulk CO2 Supply for Oasis Regional Aquatic Centre
- b pursuant to clause 178(3)(e) of the Local Government (General Regulation) 2021, authorise the General Manager, or their delegate, to enter into negotiations with any person with the intention of entering into a contract for Bulk CO2 Supply for Oasis Regional Aquatic Centre

This is page 15 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 13 OCTOBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 13 October 2025.

- c note that the reason for declining to invite fresh tenders is that it is not expected that further market testing will provide a more satisfactory result
- d note that the reason for entering into negotiations is that there are evident inconsistencies between the tender specifications and market capabilities
- e authorise the General Manager or their delegate to enter into a contract for the Bulk CO2 Supply for Oasis Regional Aquatic Centre should the negotiation be successful

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
A Condron
G Davies
R Foley
T Koschel
J McKinnon
A Parkins
K Subedi

Against the Motion

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 7:24pm.

.....
MAYOR

This is page 16 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **13 OCTOBER 2025**.

.....**MAYOR****GENERAL MANAGER**