



Agenda and Business Paper

Ordinary Meeting of Council

To be held on
Monday 15 December 2025
at 6:00 PM

Civic Centre cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650 (PO Box 20)
P 1300 292 442
P council@wagga.nsw.gov.au

wagga.nsw.gov.au

NOTICE OF MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



Councillor Dallas Tout (Mayor)

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.



Councillor Georgie Davies (Deputy Mayor)

Councillor Georgie Davies was elected to Council in 2021 and was elected as Deputy Mayor in 2024.



Councillor Allana Condron

Councillor Allana Condron was elected to Council in 2024.



Councillor Richard Foley

Councillor Richard Foley was elected to Council in 2021.



Councillor Tim Koschel

Councillor Tim Koschel was elected to Council in 2016.



Councillor Jenny McKinnon

Councillor Jenny McKinnon was elected to Council in 2021 and was Deputy Mayor between 2022 and 2023.



Councillor Amelia Parkins

Councillor Amelia Parkins was elected to Council in 2021 and was Deputy Mayor between 2023 and 2024.



Councillor Karissa Subedi

Councillor Karissa Subedi was elected to Council in 2024.



Councillor Lindsay Tanner

Councillor Lindsay Tanner was elected to Council in 2024.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

QUORUM

The quorum for a meeting of the Council, is a majority of the Councillors of the Council, who hold office for the time being, who are eligible to vote at the meeting.

ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 15 DECEMBER 2025

ORDER OF BUSINESS:

CLAUSE	PRECIS	PAGE
	<u>ACKNOWLEDGEMENT OF COUNTRY</u>	3
	<u>REFLECTION</u>	3
	<u>APOLOGIES</u>	3
	<u>CONFIRMATION OF MINUTES</u>	
CM-1	CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 1 DECEMBER 2025	3
	<u>DECLARATIONS OF INTEREST</u>	3
	<u>REPORTS FROM STAFF</u>	
RP-1	RESPONSE TO NOTICE OF MOTION - REVIEW OF THE HERITAGE CONSERVATION AREA	4
RP-2	RESPONSE TO NOTICE OF MOTION ON PEST AND WEED MANAGEMENT	9
RP-3	WAGGA WAGGA LOCAL HOUSING STRATEGY - PUBLIC EXHIBITION OUTCOMES AND NEXT STEPS	20
RP-4	EVALUATION OF SERVICE REVIEW - DEVELOPMENT ASSESSMENT AND BUILDING CERTIFICATION DIVISION	29
RP-5	RENAMING OF BOLTON PARK FIELD 3 - PART 1	39
RP-6	CLASSIFICATION OF DRAINAGE RESERVES IN BROOKONG AVENUE	42
RP-7	CLASSIFICATION OF DEDICATED LAND PINE GULLY ROAD	45
RP-8	FINANCIAL PERFORMANCE REPORT AS AT 30 NOVEMBER 2025	51
RP-9	REQUESTS FOR FINANCIAL ASSISTANCE - SECTION 356	82
RP-10	LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY	84
RP-11	MIDWAY REPORT 2025 - CULTURAL PLAN 2020-2030	87
RP-12	2026 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION ANNUAL CONFERENCE	90
RP-13	CODE OF MEETING PRACTICE 2025	92
	<u>COMMITTEE MINUTES</u>	
M-1	CONFIRMATION OF MINUTES - FLOODPLAIN RISK MANAGEMENT COMMITTEE - 4 DECEMBER 2025	96
M-2	CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE - 20 NOVEMBER 2025	106
M-3	CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM - 8 DECEMBER 2025	117

CONFIDENTIAL REPORTS

CONF-1	RENAMING OF BOLTON PARK FIELD 3 - PART 2	125
CONF-2	PLUMPTON ROAD UPGRADE - FUNDING CONTRIBUTION	126
CONF-3	RFT CT2026014 TRAFFIC CONTROL SERVICES	127
CONF-4	RFT CT2026017 CONCRETE CRUSHING SERVICES	128
CONF-5	LAND ACQUISITIONS FOR GREGADOO ROAD WIDENING PROJECT AFFECTING PRIVATE LAND	129
CONF-6	PROPOSED CROWN LAND ACQUISITION FOR GREGADOO ROAD WIDENING PROJECT	130
CONF-7	EXPRESSION OF INTEREST CAMPAIGN - OFFICE AND STORAGE SPACE - PART 150 COPLAND STREET, EAST WAGGA WAGGA - OUTCOME REPORT	131
CONF-8	SURRENDER OF SUBLEASE, REGRANT OF NEW SUBLEASES AND ASSIGNMENT OF SUBLEASE - HANGARS 225, 227 AND 301, WAGGA WAGGA AIRPORT - PART AUTO CONSOL 7330-149	132
CONF-9	PROPOSED LICENCE AGREEMENT - PART BEST RESERVE, 11 ASHMONT AVENUE, ASHMONT, BEING PART LOT 1 IN DEPOSITED PLAN 201983	133
CONF-10	RFT CT2025068 NORTH WAGGA LEVEE UPGRADE DETAILED DESIGN	134

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 1 DECEMBER 2025

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 1 December 2025 be confirmed as a true and accurate record.

Attachments

1   Minutes - Ordinary Council Meeting - 1 December 2025 135

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 RESPONSE TO NOTICE OF MOTION - REVIEW OF THE HERITAGE CONSERVATION AREA

Author: Ben Creighton
Executive: Fiona Piltz

Summary: This report provides a proposed methodology that could be used to deliver a review of the Wagga Wagga Heritage Conservation Area as well as the development of development controls and design guides to provide certainty for future development within Wagga Wagga whilst preserving the heritage significance of these areas.

Recommendation

- That Council:
- a note the proposed three-stage process to assess and guide the future management of the heritage significance of the Central Business District, the Wagga Wagga Heritage Conservation Area and wider Local Government area
 - b note that Stages 2 and 3 will be subject to budget allocation in future years

Report

At the Ordinary Meeting held 22 July 2024 it was resolved:

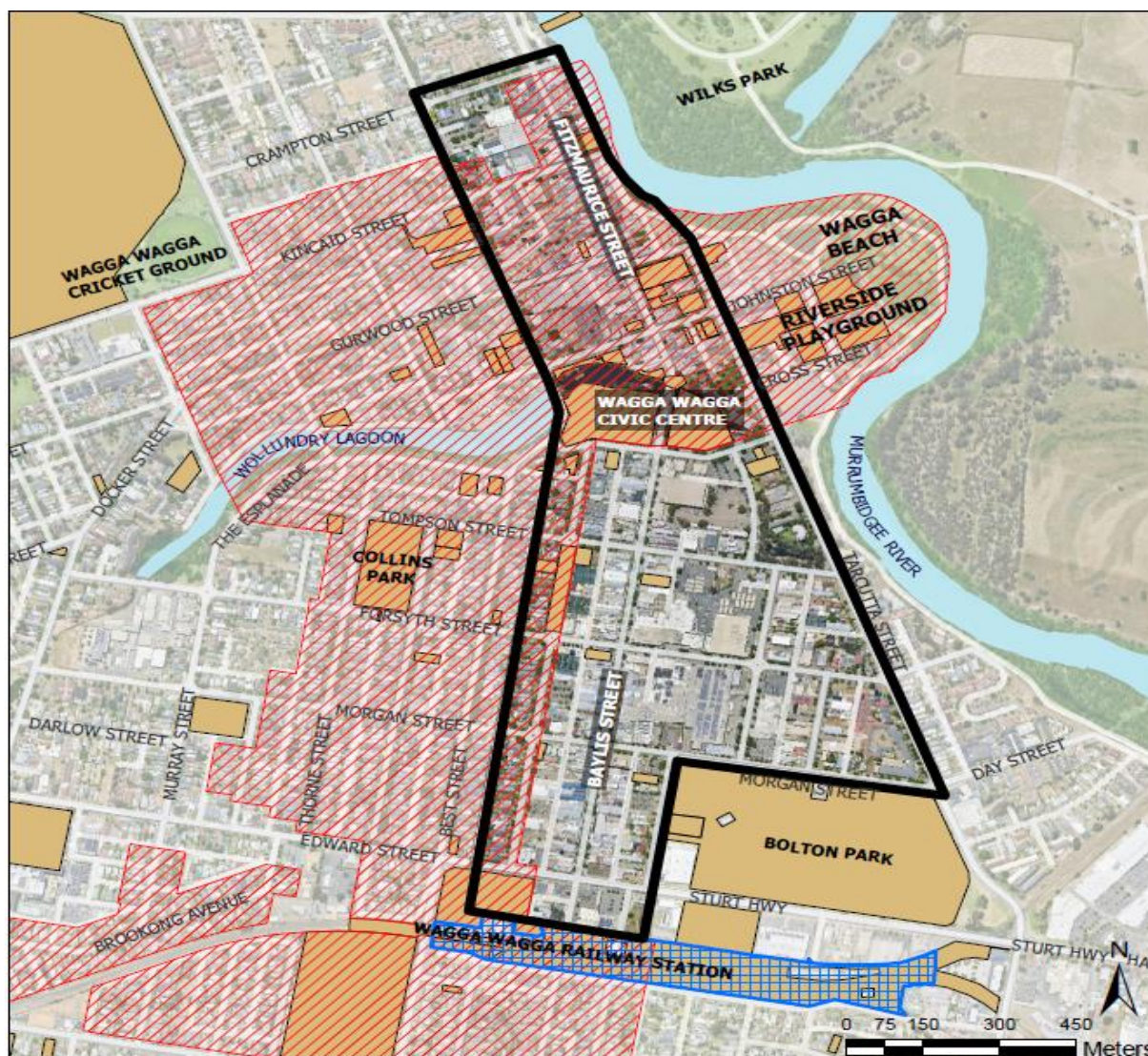
NOM-1	NOTICE OF MOTION - REVIEW OF THE HERITAGE CONSERVATION AREA
24/198	RESOLVED: On the Motion of Councillors A Parkins and R Foley] That Council receives a report that considers options to conduct a review of the Heritage Conservation Area to inform the CBD Masterplan. Such a review should include, but not be limited to: a an assessment of the heritage significance of the existing heritage conservation area and the extent of the conservation area; b consideration of new objectives and controls that retain and enhance the identified heritage significance of the conservation area while allowing appropriate new development to occur; and c preparation of a Heritage Design Guide to facilitate sympathetic new development in a heritage precinct and appropriate conservation outcomes [CARRIED]

This report is provided in response to this resolution.

Following initial consideration of this item, an internal cross-directorate team was established to identify and develop a proposed methodology to facilitate the proposed outcomes (subject to Council endorsement). Staff from the Economic Development, Strategic Planning and Development Assessment divisions are included in this project team.

To address the Notice of Motion and deliver the proposed outcomes, it is suggested a three-stage methodology be undertaken using the CBD and Heritage Conservation Area boundaries as identified in Figure 1.

Figure 1



Wagga Wagga CBD Masterplan Boundary



Area Boundary Outline

Conservation Area:



Conservation Area -
General

It is proposed that the three-stage approach be taken over the next 30 months with Stage 2 and 3 being subject to budget allocations during future budget processes.

Stage 1: CBD Masterplan - Heritage Review (2025/26)

- a) a heritage assessment of all individual buildings in the CBD Masterplan boundary be undertaken to allow for the identification of the heritage significance of the buildings within the CBD Masterplan boundary, as well as future development opportunities.
- b) undertake a review of the Development Control Plan controls within the CBD Masterplan boundary, following completion of the heritage assessment, to preserve heritage significance while enabling appropriate infill development.
- c) development of urban design concepts which look to preserve the character of the CBD in the Masterplan boundary and buildings of heritage significance in the Masterplan boundary, whilst also allowing for infill development to occur.

Cost: Funded from CBD Masterplan budget.

Status: Field work for building heritage assessments is complete. Research and report writing is now being undertaken. The delivery of the CBD Masterplan has transitioned from Council's Strategic Planning division to the City Growth and Regional Assets division due to capacity constraints. It is now being led by Council's Economic Development team in consultation with the Strategic Planning and Development Assessment divisions.

Stage 2: Review of remaining Heritage Conservation Area (2026/27)

1. Preparation of a Heritage Study of the existing Heritage Conservation area that will:
 - a) provide an assessment of the existing fabric of the remaining Heritage Conservation Area (outside the CBD Masterplan boundary) (areas hatched red in the *Wagga Wagga Local Environmental Plan 2010* mapping) to confirm its significance and to identify compatible development opportunities throughout the area.
 - b) based on this assessment, review of the appropriateness of the extent of the remaining Heritage Conservation Area with regard to its intended purpose including the possible inclusion of additional areas or exclusion of existing areas.
 - c) review the controls and guiding information contained in the Development Control Plan as to their effectiveness in conserving the significance of the Heritage Conservation Area, whilst also allowing for appropriate development opportunities to occur.
2. Undertake amendment to the Development Control Plan based on the findings of the study.

Cost: \$170,000

Status: Not funded and not yet commenced. Subject to budget allocation through Council budget process. To be led by the Strategic Planning division. Estimated time for completion 24 months. Any amendment to the Wagga

Wagga Local Environmental Plan 2010 arising from the findings of Stage 2 to be undertaken separately. Standard timeframe 12-18 months.

Stage 3: Review of Heritage Items across the Local Government Area (2027/28)

1. Preparation of a Heritage Study of the remaining Local Government Area that will:
 - a) review the listed heritage items within the Wagga Wagga Local Government Area, both within and external to the Heritage Conservation Area (as identified in Schedule 5 of the *Wagga Wagga Local Environmental Plan 2010*).
 - b) Provide recommendations for any inclusions (additional items) or exclusions in Schedule 5 of the *Wagga Wagga Local Environmental Plan 2010*.
 - c) Review the controls and guiding information contained in the Development Control Plan as to their effectiveness in conserving the significance of the heritage items, whilst also allowing for appropriate development opportunities to occur.
2. Undertake an amendment to the Development Control Plan based on the findings of the study.
3. Undertake any required amendment to Schedule 5 of the Local Environmental Plan based on the findings of the study.

Cost: \$300,000

Status: Not funded and not yet commenced. Subject to budget allocation through the Council budget process. To be led by the Strategic Planning division. Estimated time for completion 24 months. Any amendment to the *Wagga Wagga Local Environmental Plan 2010* arising from the findings of Stage 3 to be undertaken separately. Standard timeframe 12-18 months.

Upon completion of all three stages Council will have completed:

- a review of the heritage significance of all buildings within the CBD Masterplan boundary and the existing fabric of the remaining Heritage Conservation Area.
- a comprehensive review of the controls and guiding information contained within the Development Control Plan to allow infill development to occur within the CBD Masterplan boundary and Heritage Conservation Area whilst preserving the character and heritage significance of these areas.
- The inclusion of design guidelines within the DCP to assist in appropriate development outcomes involving heritage items or the Heritage Conservation Area
- An updated Wagga Wagga Heritage Study to provide an evidence base to guide the conservation and appreciation of the city's shared built history.

Financial Implications

The Stage 1 component of the project is being delivered by the CBD Masterplan and using the existing CBD Masterplan budget.

Stage 2 of this methodology will cost \$170,000 and will be subject to funding being allocated during the Council budget process. A budget request will be submitted by the Strategic Planning division during the 2026/27 budget process.

Stage 3 of this methodology will cost \$300,000 and will be subject to funding being allocated during the Council budget process. A budget request will be submitted by the Strategic Planning division during the 2026/27 budget process.

Policy and Legislation

Wagga Wagga Local Environmental Plan 2010
Wagga Wagga Development Control Plan 2010
Wagga Wagga CBD Masterplan
Wagga Wagga Heritage Study

Link to Strategic Plan

Vibrant

Strong sense of place and identity

Create a sense of identity and pride within our community

Risk Management Issues for Council

Without a clear understanding of the heritage significance of the Heritage Conservation Area and listed heritage items, poor future outcomes may occur. This could include:

- Items or areas of heritage significance are lost or impacted by development.
- Development opportunities are lost due to uncertainty of the impact of heritage on proposed development.

Internal / External Consultation

Internal consultation has been undertaken with Council's Strategic Planning, Development Assessment, Parks Operations, and City Growth and Regional Assets teams.

External consultation has been undertaken with Council's Heritage Advisor.

RP-2 **RESPONSE TO NOTICE OF MOTION ON PEST AND WEED MANAGEMENT**

Author: Carly Hood

Executive: Janice Summerhayes

Summary: This report is in response to the 25 August 2025 Notice of Motion related to Council's overarching approach to the management of invasive animal and weed species across the organisation.

Recommendation

That Council receive and note the report

Report

At its meeting of 25 August 2025, Council resolved:

[NOM-1 NOTICE OF MOTION – URGENT BIOSECURITY RESPONSE – KHAKI WEED (ALTERNANTHERA PUNGENS) ERADICATION BLITZ

[25/263] RESOLVED:

On the Motion of Councillors R Foley and J McKinnon]

That Council:

- a recognises the current outbreak of Khaki Weed across Council-owned public lands and recreational areas within the LGA as a rapidly expanding and urgent biosecurity threat requiring immediate action**
- b notes that under the Biosecurity Act 2015 (NSW), Council has a General Biosecurity Duty (section 22) to take all reasonable and practical measures to minimise the risk of the weed spreading on land under its control, and that failure to act may constitute a breach of this duty, exposing Council to regulatory enforcement action and reputational damage**
- c strongly encourages all residents and businesses to take prompt Khaki Weed control action on private property to prevent reinfestation**
- d requests a report be provided in October that outlines;**
 - i Council's current program/plan and operational budget to address Khaki Weed on Council-owned land and recreational areas**
 - ii any additional targeted programming that could take place, including additional budget requirements; and**
 - iii details of an immediate public awareness campaign.**

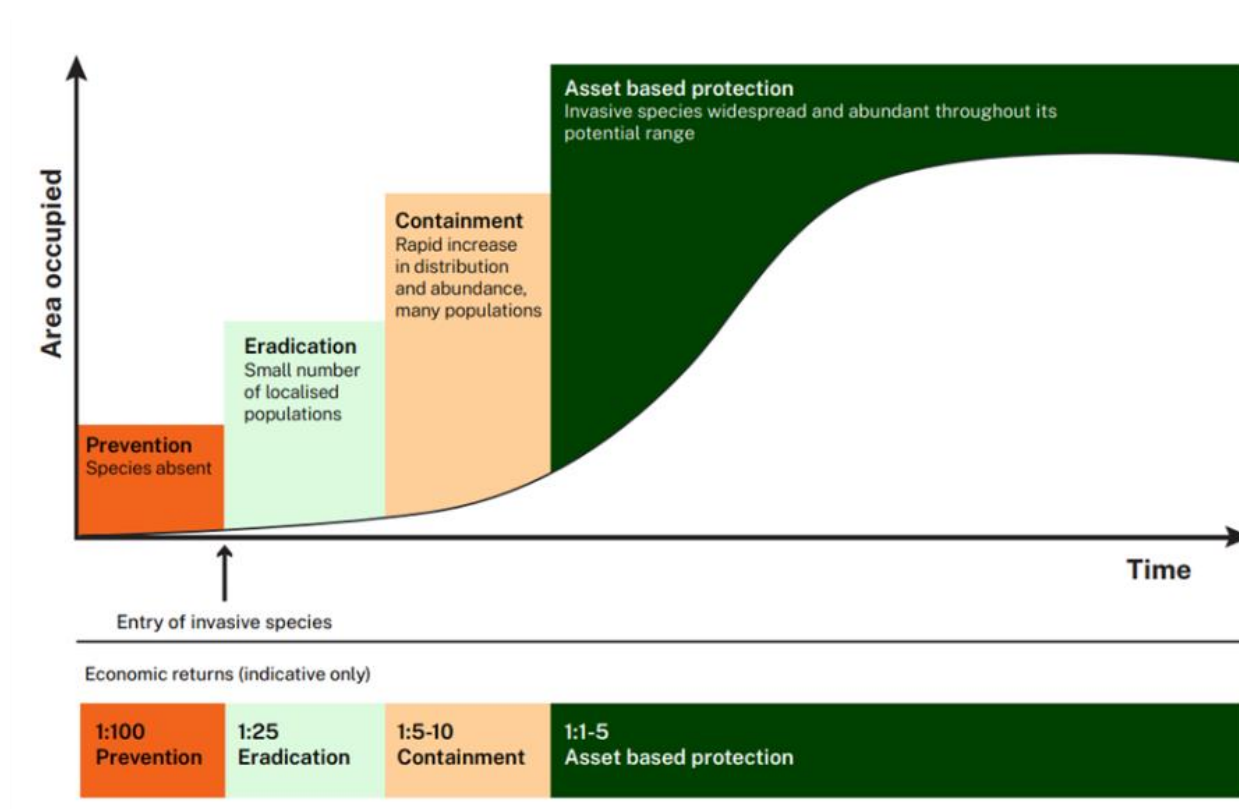
- e request a report be provided by the end of the 2025 calendar year, that outlines Council's overarching approach to the management of invasive animal and weed species across the organisation, including:**
 - i existing or proposed plans, strategies or policies**
 - ii workforce capacity and resourcing (e.g. Weed Officers) and any issues encountered in these roles**
 - iii processes and practices for identification, containment and treatment on road easements, Crown land and other Council-managed lands**
 - iv processes for emergency management situations, or assistance to other agencies in emergencies**
 - v training available to field staff**
 - vi collaboration and community engagement activities**
 - vii education and knowledge-building for residents, landowners and stakeholders; and**

This report is in response to part e of the above resolution. Parts a,b,c and d were addressed in the 27 October Council Meeting.

The recent Natural Resources Commission's report into invasive species management in NSW highlights that there are more than 340 weed and 40 pest animal species that cause extensive impacts to the NSW economy, environment, biodiversity, Aboriginal cultural heritage and communities. Conservatively, it estimates the financial cost of invasive species in NSW to be at least \$1.9 billion per year.

Biosecurity is a shared responsibility. National, state and local governments, industry, land managers, and communities all play a key role in the prevention, surveillance and management of pests, weeds and diseases.

The pest invasion cost curve shown below is used in biosecurity management to describe how the economic and ecological costs of a pest animal or weed invasion change over time and how these costs relate to the stage of invasion and management response. The cost of effectively controlling a pest species increases dramatically as the invasion progresses, while the likelihood of success decreases.



Governments and land managers use this model to justify funding for biosecurity and surveillance programs, and strategic prioritisation is given to the lower end of the curve as it represents better value for money.

Pest Related Plans, Strategies and Policies- (e)

In terms of government biosecurity legislation and policy, there are multiple levels.

Federal Government

- *Biosecurity Act 2015*: The key national legislation that applies across Australia, focusing on the prevention, elimination and minimisation of biosecurity risks across the country.

State Government

- *NSW Biosecurity Act 2015*: Includes provisions related to the management of biosecurity risks dealing with weeds, vertebrate and invertebrate pests and diseases.
- *NSW Biosecurity Action Plan 2025-2026*: Outlines a strategic approach to address increasing biosecurity threats posed by climate change, global trade and invasive species.
- *NSW Invasive Species Plan 2023-2028*: identifies key strategies to help prevent new incursions, eliminate or contain existing populations and effectively manage already widespread invasive species.

Regional and Local Level

- *Riverina Regional Strategic Pest Animal Management Plan 2024 – 2028*: Developed by Local Land Service (LLS) to help coordinate pest control between landholders. It provides a regional approach to managing pest posing a biosecurity risk.

The Riverina Regional Strategic Pest Animal Management Plan covers nine established species identified for Riverina LLS region, whilst highlighting 'alert species' which are pests that have been detected elsewhere yet pose a significant risk to our community and industries in the Riverina LLS region of NSW.

These species include:

- wild dog
- feral deer
- feral horse
- common carp
- feral cat
- red fox
- feral goat
- feral pig
- wild rabbit

Council does not have an overarching Pest Management Policy, however, Council does have an obligation to abide by federal and state legislation to uphold its 'general biosecurity duty' as a landholder, and in its role as a regulator has undertaken initiatives such as the 'Cat Curfew in the Lloyd subdivision and parts of the Gumly Gumly Subdivision.

Cat Curfews are listed on the section 88b instrument of the property either as its own covenant or within the wider Property Management Plan. The Cat Curfew states in order to prevent domestic cats from becoming feral and predating native fauna all cats are to be micro-chipped and kept indoors between the hours of sunset and sunrise. Council does not currently enforce this covenant in any way due to limited resourcing and conflict with pet cats having the 'right to roam' under current NSW legislation.

The *Companion Animals Amendment (Control of Cats) Bill 2025*, aims to amend the *NSW Companion Animals Act 1998* and the *NSW Local Government Act 1993* to prevent cats from escaping from places or from leaving places without being under the control of a person; and if passed will fall to Councils to enforce.

Weed Related Plans, Strategies and Policies- (e)i

Federal Government

- *Biosecurity Act 2015*: The key national legislation that applies across Australia, focusing on the prevention, elimination and minimisation of biosecurity risks across the country.

State Government

- *NSW Biosecurity Act 2015*: Includes provisions related to the management of biosecurity risks dealing with weeds, vertebrate and invertebrate pests and diseases.
- *NSW Biosecurity Action Plan 2025-2026*: Outlines a strategic approach to address increasing biosecurity threats posed by climate change, global trade and invasive species.
- *NSW Weeds Action Management Program*: A government initiative for the surveillance, early detection and rapid response of new priority weeds.

Regional and Local Level

- Riverina Regional Strategic Weed Management Plan 2023-2027: Focuses on managing weeds to improve the region's biosecurity, prioritising the most important weeds in the region and guides management efforts.
- Wagga Wagga City Council Weed Management Policy (POL033): Aims to manage the impact of all weeds (priority and non-priority) on the community, industry, environment and economy within the Wagga Wagga Local Government Area (LGA) in line with the Riverina Regional Strategic Weed Management Plan.

In NSW there are three levels of priority given to weeds. This includes:

- State priority weeds
- Regional priority weeds
- Local priority weeds.

Within the State and Regional priorities, weed species are separated into four levels of control classes:

- Prevention
- Eradication
- Containment
- Management.

All listed weeds have undergone a thorough risk assessment process to determine their legal control status. This process includes understanding each weeds':

- Current distribution
- Potential distribution
- Capacity to spread
- Capacity to manage the weed (for both government and private land holders)
- Costs associated with managing the weed.

The State and Regional Weed Action Plans main objective is to provide funding to Local Control Authorities (Councils) to support activities that:

- Prevent the establishment of new State and Regional Priority Weeds;
- Eliminate or prevent the spread of State and Regional Priority Weeds;
- Maintain the capacity and commitment across NSW to manage these weeds;
- Respond effectively to changing biosecurity priorities.

Funding is not provided to address widespread weeds.

Responsibility for Council-Owned and Council-Managed Crown Land- (e) ii, iii

Council has a general biosecurity duty to manage over 10,000 hectares of land, including approximately 1,000 hectares of Crown land. Council is the appointed 'Crown Land Manager', which requires Council to manage the land in accordance with the *Local Government Act 1993*, *Crown Lands Management Act 2016*, and *Biosecurity Act 2015*, including the responsibility for control of weeds and pests.

The 10,000 hectares include roadsides, parks, reserves, open space, and sportsgrounds. Council has a dual role in biosecurity matters, which is covered across two areas of Council; the Vegetation Management Team (Biosecurity Regulatory function) and the Parks Operation Team (Land management function).

As a Regulator - Councils within NSW are designated Local Control Authorities (LCAs) under the *NSW Biosecurity Act 2015*. LCAs are responsible for appointing Authorised Officers to enforce biosecurity duties (related to weeds only - not pests) and take regulatory action where necessary. Council has three Authorised Officers (the Vegetation Management Team) who are responsible for conducting weed inspections across private properties, Crown land, and other State land to identify high-risk weeds, while providing technical support in weed identification and control methods to all stakeholders.

Council applies for NSW funding through the Weed Action Program (WAP) to support Council's Vegetation Management Team to complete goals from the WAP, creating annual targets for Council to achieve, including:

- Completing 150-200 private property inspections
- Inspecting 30km of high-risk waterways and four waterbodies
- Inspecting 1,937km of high-risk roadsides
- Inspecting 34 High-risk sites
- Conducting community engagement events.

The WAP focuses on the inspection and engagement activities aimed at prevention and eradication of priority weeds. The funding cannot be used to address widespread weeds.

As a Land Manager - Council is responsible for completing pest and weed control activities on Council-owned and managed land. In terms of control works, the capacity of the Vegetation Management Team is generally limited to addressing higher risk (priority weed) infestations, while the Parks Operations Teams conduct the bulk of control activities through either spraying or slashing of roadsides. As the Wagga Wagga LGA has approximately 5,000km of roadside outside of the city and villages, the control activities are prioritised against several factors such as highly trafficked areas, for general amenity, fuel loads, and traffic sight lines. This work is not specific to high risk priority weeds, but helps to address widespread weeds as well.

The Vegetation Management Team's roles and scope are focused on weeds management, these staff also conduct various natural resource management activities including site preparation and planting, maintenance of the Marrambidya Wetland and Birramal Conservation Area, assisting with environmental events and tours, and other natural resource management activities.

The Parks Operations Team's role is also broad in terms of maintenance activities across Council's sporting, recreational and open space areas. The Team has one full time spray operator (currently vacant) that undertakes the majority of the weed control activities on Council-owned and managed land, while the other three open space teams and one sportsgrounds team undertake limited control activities with one mounted spray vehicle per team.

Identification, monitoring and control of weeds are seasonal based activities as most of the weeds emerge and flower during Spring. A significant portion of Council's control activities are completed from October through to December, requiring the use of contractors for spraying and slashing. Contractors during this period are in high demand with limited available capacity to undertake all the required control works, often impacting Council's ability to forward plan for the season.

Council manages this 10,000 hectares with approximately \$550,000 of annual funding through allocated operational budgets and government grants to cover the costs of staff, vehicles, chemical and contractor work. There are 15 local councils that are eligible to apply for the Riverina WAP grant funding annually, totalling \$891,166. The grants are a highly competitive process and Council generally receives funding of ~\$85k-\$100k. The WAP funding amount does not include Consumer Price Index (CPI) increases, the rising costs of authorised officers, plant and contractors costs. Over time, Council will need to decrease the targets as costs increase.

Please note at the 27 October 2025 ordinary council meeting, Council resolved to consider a future budget consideration of \$10,000 per financial year to be spent on additional chemical, labour and contractor costs and installation of eight weed hygiene stations for a total of \$18,000. This will be considered in the upcoming 2026-2027 budget process.

Pest Control on Council-Owned and Managed Land

Council endeavours to complete its biosecurity duty for vertebrate pest species. The majority of pest management activities (such as baiting, and active shooting) are not appropriate for urban and highly public areas which are often council-owned and managed land.

Alternative control methods (trapping/disposal, fumigating, electrofishing and habitat removal) are better suited to these public areas however are labour and budget intensive. Council staff are not qualified in this space and require licensed professionals to undertake these activities, with no current allocated budget.

Vertebrate pest species that are commonly found within council-owned and managed land include foxes, rabbits, feral cats, and carp. When funding is available (through grants or operational budget savings) Council has engaged licensed professionals to undertake minor trapping and disposal activities of foxes within the Marrambidya Wetland, and electrofishing of carp in the Wollundry Lagoon and the Marrambidya Wetland.

In recent months, rabbits have been identified within local reserves, parks and sportsgrounds, becoming an issue with degrading the local environment and sportsgrounds causing a safety risk due to burrowing. Council currently does not have a designated budget for these types of control activities.

Council in partnership with Charles Sturt University (CSU) has applied for a research grant through NSW Environmental Trust (to be determined in early 2026) to investigate the use of fox scent as a deterrent in urban areas. As foxes are territorial, scent from the glands of foxes will be trialled as a deterrent in urban areas where baiting is not appropriate.

Council also recently applied for the LLS 'Good Neighbour Grant' for a project to establish a peri-urban land managers collective to address feral animal control (predominantly foxes and feral cats) and other land management issues. However, Council was unsuccessful and a 2027/2028 council budget request has been submitted for consideration and as part of the Long Term Financial Plan.

Council also continues to apply for grant funding through the Crown Reserve Improvement Fund Program to help manage weed and pest species on crown land however is a competitive process as all NSW Crown land managers are eligible. Council has previously been unsuccessful in applications for funding to minimise weeds in areas such as Silvalite Reserve.

Emergency Biosecurity Management - (e) iv

Although Council does not have its own formal policy or process, these are developed on a state and regional level, so if a new incursion of a weed species occurs in the LGA, NSW Department of Primary Industries and Regional Development (DPIRD) and LLS will provide funding and support to control the incursion. If additional funds are required, Council could seek to amend the annual WAP agreement to reallocate funds to control the incursion, but this would come at the expense of other activities.

When a new incursion does occur, there is typically a widespread request for support from other local councils across NSW. Wagga Wagga City Council has been asked previously however, new incursions usually occur during peak weed season and staff are unable to attend due to existing workloads and the travel requirements.

This is exactly the same for pest species, with DPIRD as the lead agency and Council supporting. In previous years, locusts have plagued Wagga Wagga and surrounding LGAs, with DPIRD providing some limited additional funding and support to help manage the plague on those occasions. In this infestation, Council was required to cover the majority of costs for chemical and labour to spray the locusts on roadsides, parks and reserves to limit the damage to adjacent agricultural lands.

Staff Training- (e) v

The NSW Department of Primary Industries and Regional Development (DPIRD) have created an NSW Biosecurity Essentials Certification that incorporates eight training courses that align with key roles and responsibilities of the NSW Authorised Officers operating under the *NSW Biosecurity Act 2015*.

Authorised Officer Training courses include:

- NSW Biosecurity Legislation training for authorised officers - online
- New weeds officer induction training
- Getting to know prohibited matter weeds
- Machinery hygiene
- Community engagement – Moving people towards action
- Managing conflict
- Chemical user course, Level 3
- Compliance and Regulatory for Authorised Officers – 5 days in person
- Compliance and Regulatory for Authorised Officer bridging course

Training is spread across multiple years to maintain a balance between training and operational capacity, while working within budget constraints. Other training is also available sporadically, with LLS facilitating Weed ID training courses in regional locations.

As a land manager, Council's Parks Operation Team completes a Level 3 safe chemical user course, along with on-the-job training for various control activities and operating machinery appropriately.

In terms of pest management, the DPIRD host training on a range of different management techniques (trapping, baiting, shooting), however due to the nature of undertaking these pest control activities in public spaces, Council tends to engage contractors to complete these activities to minimise the risk on Council-owned and managed land.

Community Engagement and Education - (e) vi, vii

While LLS does a significant amount of work in this space, Council's engagement and education is completed by the Vegetation Management Team. The Vegetation Management Team have developed weed identification booklets and web resources to help the community identify weeds that may be on their property and how they can best manage them.

In the current WAP agreement, the Vegetation Management Team conduct extension activities each year, including attending the three-day Henty Field day event, which has ~60,000 visitors each year. Council (in partnership with other Councils and LLS) host a stall educating visitors about the importance of biosecurity. Staff display plants to help visitors identify weeds on their own properties, offer control advice, and assist with farm biosecurity plans, targeting mostly rural landholders.

The Vegetation Management Team has also hosted extension activities partnering with Council's Agile Library service, attending rural village visits, accompanying other Council staff to environmental events including the 'One Tree For Me' seedling giveaways, and participates in guest speaking opportunities such as at Landcare meetings and University of the Third Age meetings to discuss all things weed-related.

Council staff develop content for social media, Council news articles and for Council's website to engage with the local community on various biosecurity matters including, council's weed control activities, how the community can help stop the spread of weeds through control and the importance of weed hygiene stations located throughout the city.

One of the commitments within the WAP is to conduct 150 private property inspections throughout the Wagga LGA, including rural and peri-urban landholders, as well as local nurseries and pet shops selling aquatic plants. Each property is provided with an information pack that includes a report on what priority or prohibited weeds are present on the property and their control options.

Both the Parks Operation and Vegetation Management Team respond to customer requests, helping the community through this process and providing appropriate information to help with their request.

Council endeavours to continuously improve how we can engage with the community and increase awareness of biosecurity issues. There is a potential to incorporate future school workshops for students enrolled in Agriculture classes with information focused on the importance of biosecurity, machinery hygiene, the identification of weeds and best practice control activities.

Monitoring - (e) viii

Weed data is measured, monitored and evaluated through various mechanisms including private property and high-risk pathway inspections, toolbox talks, agency letters, red guideposts, and customer requests.

This data is submitted into the state Biosecurity Information System (BIS) that allows state-wide coordination in weed control. This information helps guide the Riverina Regional Strategic Weed Management Plan that provides a framework to manage and control priority weeds effectively, focusing on collaboration with stakeholders and local knowledge.

The information from these inspections is also uploaded to Council's Intramaps GIS program. Council's weed layer identifies locations of priority weeds, red guidepost sites and past inspection history throughout the Wagga Wagga LGA, which all council staff can view, and seek advice as required on matters such as vehicle hygiene etc.

Council is required to submit an end of financial year WAP report which is reviewed alongside the submitted BIS mapping data, which confirms Council has achieved the agreed targets.

Future Pest and Weed Management

A number of reviews have taken place over several years related to invasive species management and its effectiveness. Council is not currently the regulator for pest species within NSW and is not required to undertake pest inspections on private and public land. This is currently the responsibility of LLS. However, a recent inquiry from the Natural Resources Commission and the NSW Biosecurity Commissioner made a recommendation that may see this change.

Recommendation 8(d) was to:

'Lead and coordinate surveillance and inspection programs with LCAs as local delivery partners (for both weeds and vertebrate and invertebrate pest animals)'

The published response from NSW DPIRD was:

'Support in principle – Noting this will be subject to a future funding proposal for consideration by government.'

If adopted, this recommendation could have a significant impact on Council as the LCA's will be required to inspect and map pest species on both private property and public land. No further consultation has occurred with Council on this matter; however the NSW Government recently released the NSW Biosecurity Action Plan 2025 which has several actions relevant to Council:

Action 2b) Establish a dedicated integrated compliance unit within DPIRD to coordinate a more consistent approach to compliance and enforcement, delivery of training to regulators, and better support complex investigations and enforcement action under the Biosecurity Act 2015 across DPIRD, Local Control Authorities and authorised officers within LLS.

Action 3a): Develop and publish a new package of regulatory guidance material on the general biosecurity duty to support the efficacy of regionally-coordinated biosecurity management programs by mid-2026.

Action 3b: Develop and implement effective biosecurity awareness, engagement and extension programs for farmers and public land managers to better manage biosecurity risks under the Act.

Action 5b: Develop a decision-making tool to support the prioritisation of resources towards biosecurity management for public land managers and promotes coordinated management actions across tenures with early-phase testing and development in early 2026.

Action 6c: Commence update to regional pest and weed management plans to align with a new statewide invasive species plan, improve cross-tenure coordination of regional pest and weed management, and identify regional priorities for surveillance, incursion response and management of established pests and weeds.

Action 6d: Transition the Weed Action Program funding delivered to Local Control Authorities to 4-year cycles to provide greater resourcing certainty and improve management outcomes.

The actions have the potential to result in positive reforms, however the detail has not been released to determine what the impact will be on Councils will be, and what resourcing might be required and at whose cost. Staff will keep Council updated as more information becomes available.

Financial Implications

Not applicable

Policy and Legislation

NSW Biosecurity Act 2015

Link to Strategic Plan

Sustainable

Protect and manage biodiversity

Manage the biodiversity of our natural landscapes and provide education to support the conservation of our environment for future generations.

Risk Management Issues for Council

Legislative changes have the potential to impact negatively on Council if resources are not provided by the State government to fund additional activities required by any adopted changes.

Internal / External Consultation

Not applicable.

RP-3 WAGGA WAGGA LOCAL HOUSING STRATEGY - PUBLIC EXHIBITION OUTCOMES AND NEXT STEPS

Author: Chloe Boyd

Executive: Fiona Hamilton

Summary:

Following public exhibition of the Local Housing Strategy (LHS), Council staff have reviewed the submissions received and prepared summaries to identify and address the issues raised.

The LHS has been updated to reflect the feedback provided during the public exhibition period.

This report recommends that Council adopt the revised LHS. If adopted, the LHS will be submitted to the Department of Planning, Housing and Infrastructure for endorsement.

Recommendation

That Council:

- a note submissions received during the public exhibition period, including two late submissions received on 2 and 16 August 2025
- b endorse the recommended amendments to the document
- c adopt the revised Wagga Wagga Local Housing Strategy
- d authorise submission of the adopted Wagga Wagga Local Housing Strategy to the Department of Planning, Housing and Infrastructure for endorsement

Report

Background

The need for a housing strategy was identified in the Wagga Wagga Local Strategic Planning Statement (Action COM3). In late 2022, Council was successful in securing \$250,000 in Round 1 of the NSW Government's Regional Housing Strategic Planning Fund to prepare a housing strategy.

Following receipt of the Regional Housing Strategic Planning Fund grant, Council engaged Ethos Urban to assist in the preparation of the draft Local Housing Strategy (LHS) and draft Interim Affordable Housing Paper (IAHP) for the LGA.

The draft LHS and draft IAHP were presented to Council on 23 June 2025 where Council resolved to:

RP-3	DRAFT WAGGA WAGGA LOCAL HOUSING STRATEGY
25/168	<p>RESOLVED: On the Motion of Councillors A Parkins and T Koschel]</p> <p>That Council:</p> <p>a endorse the Draft Wagga Wagga Local Housing Strategy and Draft Interim Affordable Housing Paper and place on public exhibition for a period of 28 days from 30 June 2025 and invite public submissions until 1 August 2025</p> <p>b receive a further report following the public exhibition and submission period:</p> <p>i addressing any submission made in respect of the proposed strategy and paper</p> <p>ii proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period</p> <p style="text-align: right;">CARRIED</p>

This report provides an update on the submissions received during the public exhibition period and an overview on the resulting changes made to the LHS.

Summary of public exhibition

The draft LHS and draft IAHP were publicly exhibited from 30 June to 1 August 2025.

During that time, Council:

- received 82 survey responses (including one late response on 2 August 2025).
- received 18 written submissions (including one late submission on 16 August 2025).
- held 20 consultation activities, including community drop-ins, community pop-ups, and key stakeholder sessions (see Table 2).

Table 2: Consultation activities undertaken

Activity
Mawang Gaway briefing
Internal staff briefing
Aboriginal Interagency briefing
Wagga Access Reference Group briefing
Business Roundtable briefing
Wagga Youth Crew workshop
Community pop-up – Collingullie Hall
Community pop-up – Tolland Community Centre
Community pop-up – Lake Village

Activity
One-on-one with NSW Department of Education
2 x Multicultural community briefing and interview
3 x Key stakeholder sessions (online and in-person)
5 x Civic Centre static display staffed periods (3 hours, every Thursday)

Summary of submissions review

Staff reviewed the submissions and survey responses received and sorted them into six categories and 20 themes (see Table 3). The detailed submissions assessment is provided in the Engagement Summary at Attachment 2.

Table 3: Summary of submissions

Category	Themes	Summary	Response
Housing Access and Cost	<ul style="list-style-type: none"> Affordability Availability Social and affordable housing Supply 	Lack of affordability for both renting and home ownership; concerns that there is an unavailability of diverse housing typologies; discussion around social and affordable housing needs and outcomes; concerns regarding insufficient housing supply.	The LHS identifies the need for more diverse housing and identifies areas for growth, encouraging a pipeline of land supply. Wagga Wagga City Council (WWCC) will continue to collaborate with the NSW Government and Community Housing Providers regarding non-market housing. Action 1 in the Implementation Plan directs WWCC to prepare an Affordable Housing Strategy.
Housing Typologies and Design	<ul style="list-style-type: none"> Design Typology 	Housing design, neighbourhood design, local amenities and public transport; desire for different housing typologies and comments that current stock is not meeting needs.	Master planning is being undertaken for the Northern Growth Area and Southern Growth Area, to better manage neighbourhood design outcomes. The LHS encourages a range of typologies across the LGA, as well as a range of bedroom configurations.
Planning and Delivery Barriers	<ul style="list-style-type: none"> Barriers Data Implementation 	Various barriers to housing identified including financial, regulatory,	There are several actions in the Implementation Plan which identify opportunities to investigate planning

Category	Themes	Summary	Response
		process, Council resourcing and data. Questions regarding the data used in the LHS. Concerns raised regarding the LHS Implementation Plan.	controls to ensure they are fit-for-purpose and to improve constraints to development. The Implementation Plan has been updated following public exhibition. WWCC has used the most relevant data available at the time of drafting.
Spatial Planning	<ul style="list-style-type: none"> • CBD • Greenfield • Infill • Location • Site suggestion • Villages 	Feedback provided regarding proposed development in the CBD, greenfield, infill and village locations. Feedback provided on the 70/30 growth split and suggested additions to the growth locations list.	The Explanatory Report provides an in-depth discussion on the 70/30 split and the other options that were considered. The identified locations for greenfield, infill, CBD and village growth in the LHS are areas where WWCC is focusing its investigations for future growth.
Infrastructure Services	<ul style="list-style-type: none"> • Environment • Infrastructure • Traffic 	Feedback regarding energy efficiency, resilience, sustainable design and development, biodiversity, and flooding. Feedback on infrastructure timing and importance, constraints and delivery. Feedback regarding traffic outcomes.	The Implementation Plan identifies opportunities to improve sustainability outcomes. Natural hazards such as flooding are considered during development assessment. Actions in the Implementation Plan address some of the concerns raised. Development in future growth areas will need to consider traffic impacts; Gobbagombalin Bridge traffic impacts are being considered as part of the Northern Growth Area Masterplan.
Consultation and governance	<ul style="list-style-type: none"> • Exhibition and consultation 	Feedback on groups to speak to, and desired	Many elements of the LHS are identified for further investigation,

Category	Themes	Summary	Response
	<ul style="list-style-type: none"> Investment attraction 	further consultation. Suggestions on the need to better attract investment to the LGA.	which will generally require further consultation with the community. An action has been added to the LHS to prepare an Investment Attraction Strategy/Prospectus.

The changes made to the LHS, in response to the submissions received, are identified in Table 4. The updated LHS is provided at Attachment 1.

Table 4: Changes made to the LHS

Section	Changes
Section 1: Introduction	Addition of Mayor's Welcome to the document.
	Addition of Executive Summary to the document (page 6).
	Updates to Section 1.2 to remove reference to Phase 1 Engagement Outcomes and to refer to Engagement Summary.
	Additional term defined in Section 1.5 'Key Terms'.
	Addition of reference to the Community Engagement Strategy in Section 1.7.
Section 2: Vision and Objectives	Incorporate 'supply' as an objective – "Supply – housing supply is well-managed to provide a consistent pipeline of dwellings".
	Update Objective 'Design & Adaptability' to include 'sustainable'.
Section 3: Demographics	Nil.
Section 4: Land Use Opportunities and Constraints	Addition of reference to Gobbagombalin Bridge in Consideration 1.
	Updates to Consideration 9 (formerly 8) to recognise flooding knowledge gaps, flood risk across other areas, and the role of the Floodplain Risk Management Advisory Committee.
	Update to Consideration 8 (formerly 9) to include a reference to Gobbagombalin Bridge.
	Addition of a new consideration, addressing agricultural land.
Section 5: Housing Demand and Supply	Inclusion of comment in the LHS that social housing waitlists may undercount.
	Updated completions data from Riverina Water.
Section 6: Balanced Growth: the 70/30 split	Removal of discussion regarding 15% medium/high density in Section 6.
Section 7: Future Growth in Wagga Wagga	Updates to Section 7.3 to provide more refined discussion infrastructure capacity and constraints.
	Additional discussion in Growth Opportunity 1 regarding the identified greenfield growth areas.
	Addition of reference to biodiversity being considered upfront in growth Opportunity 1.

Section	Changes
	<p>Updates to Growth Opportunity 1 to provide specific growth area outlines, rather than indicative bubbles.</p> <p>Updates to Growth Opportunity 2 to provide further discussion on the rural residential typology.</p> <p>Updates to map in Growth Opportunity 2 to better align locational dots to existing centres.</p> <p>Additional discussion in Growth Opportunity 3 regarding CBD Masterplan.</p> <p>Update to Growth Opportunity 3 to reference the CBD Masterplan more specifically.</p> <p>Additional discussion on dwelling diversity meaning lot sizes, typology and bedroom configuration.</p>
Section 8: Exploring Innovation	<p>Updates to collaboration with State Government initiative.</p> <p>Addition to include discussion on NSW Pattern Book.</p> <p>Update to the 'rent a room' initiative to specifically reference potential financial implications.</p> <p>Update to the 'alternate construction types' initiative to specifically reference potential financial complications.</p> <p>Addition of a further innovation initiative – community land trusts.</p> <p>Update to include collaboration with other asset owners.</p> <p>Update to remove the timeline for the 'Smaller Scale Second Home Initiative'.</p> <p>Addition of opportunity to investigate electrification and all-electric developments.</p>
Section 9: Implementation Plan	<p>Updates to Implementation Plan.</p> <p>Removal of other stakeholders from 'responsible' column of former Action 11.</p> <p>Addition of an action to prepare a Rural Lands Strategy.</p> <p>Addition of actions to clarify the masterplanning for identified growth areas.</p> <p>Inclusion of Northern Growth Area and Southern Growth Area masterplans as actions in the Implementation Plan.</p> <p>Addition of an action to undertake Investment Attraction Strategy/Prospectus.</p>
Appendix 1	<p>Addition of reference to Regional Plan Strategy 5.3 in out-of-sequence Criteria 1.</p> <p>Update to out-of-sequence Criteria 4 to reference biodiversity values.</p> <p>Addition of out-of-sequence Criteria 6, to address agricultural land.</p>

Section	Changes
Throughout the document	Amendments to various Tables, Figures, and images within the LHs to correct data inconsistencies.

Interim Affordable Housing Paper update

The draft IAHP was publicly exhibited alongside the draft LHS. The IAHP was developed as a discussion paper to inform industry and community about social and affordable housing and the potential options that Council could pursue to better address social and affordable housing need in the LGA.

The IAHP will form the basis of an Affordable Housing Strategy, identified to be prepared in Action 1 in the LHS. No changes have been made to the IAHP as the submissions and survey responses will be more appropriately incorporated into the Affordable Housing Strategy.

The Affordable Housing Strategy will differ from the IAHP because it will provide a clear direction and actions for Council to take, rather than just information for consideration.

The LHS identifies a 0–5-year timeframe for the Affordable Housing Strategy to be undertaken. This is subject to Council adopting the LHS and identifying a funding source to complete this work.

Next steps

Once adopted by Council, the LHS will be submitted to the Department of Planning, Housing and Infrastructure for endorsement. Once endorsed, staff will prepare a program for undertaking the Implementation Plan to deliver the outcomes of the LHS.

Financial Implications

The Local Housing Strategy project has a \$315,000 total project budget, funded by a \$250,000 grant from the NSW Government through the Regional Housing Strategic Planning Fund, and \$65,000 funded from General Purpose Revenue.

\$279,801 has been expended to date, with a further \$30,716 committed, leaving a budget remaining of \$4,483 as at 01/12/2025.

The Implementation Plan for the LHS identifies 22 actions, some of which require funding to undertake. Funding will be sought through Council's budgeting process. The actions will not all be undertaken at once; therefore, the impact on Council's budget is expected to be minimised, with select projects seeking funding each year. Where State or Federal Government funding opportunities arise, Council will explore opportunities to fund LHS actions through grant funding.

Job number: 14311 – Housing Strategy

Policy and Legislation

Environmental Planning and Assessment Act 1979
Riverina Murray Regional Plan 2041

Local Housing Strategy Guideline (2018)

Local Strategic Planning Statement – Wagga 2040

Link to Strategic Plan

Growing

Increase housing supply and diversity

Implement initiatives to deliver an increase in housing supply and diversity of housing options to meet the needs of our community.

Risk Management Issues for Council

Strategy 5.1 of the Riverina Murray Regional Plan 2041 states that “Councils are required to prepare local housing strategies...” (p.29). In accordance with this, Council needs to adopt a local housing strategy to facilitate the future delivery of housing within the Wagga Wagga LGA.

There is a dependency on funding for many of the identified actions - Council will seek funding through its budgeting process and through grant funding where available. If funding is not available, the actions identified may be delayed, scaled back or not delivered. This may lead to a reputational risk as Council may be seen as failing to deliver on its housing commitments. To mitigate this, the delivery of the actions is phased in 5-year periods, and Council will actively pursue grant funding opportunities.

The LHS was publicly exhibited prior to adoption so that the views of local residents, interest groups and agencies are adequately considered in the adopted LHS. The LHS is partially funded by the Regional Housing Strategic Planning Fund. If the LHS is not adopted, Council may be unable to acquit its funding agreement with the NSW Government. This may impact Council's applications to further funding rounds, making it more difficult for Council to deliver on the needs of the community.

Internal / External Consultation





A summary of the public exhibition outcomes has been provided in the body of this report. A detailed description of the public exhibition outcomes is provided in the Engagement Summary (Attachment 2).

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Consult				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Other methods (please list specific details below)

- Display table in Civic Centre foyer (throughout exhibition period).

Attachments

1.  Updated LHS (Dec 2025) - Provided under separate cover
2.  LHS Engagement Summary (7 Dec 2025) - Provided under separate cover
3.  Redacted and combined LHS submissions - Provided under separate cover
4.  Redacted survey responses - Provided under separate cover

RP-4 EVALUATION OF SERVICE REVIEW - DEVELOPMENT ASSESSMENT AND BUILDING CERTIFICATION DIVISION

Author: Cameron Collins

General Manager: Peter Thompson

Summary:

This evaluation assesses outcomes from the Operational and Efficiency Service Review (27 September 2024) conducted on the Development Assessment and Building Certification Division. A full copy of the Service Review (September 2024) and all attachments are attached.

At this meeting (via Resolution 24/320(d)), Council requested an evaluation of the outcomes of the Service Review within 12 months to determine progress against the review's 11 key recommendations.

The Service Review sought to ensure long-term sustainable service delivery, improve operational efficiency, embed a "can do" culture, and support continuous improvement. As detailed in this evaluation, over the past 12 months, the Division has achieved demonstratable progress with regard to the 11 recommendations.

The Division has achieved significant progress across the Service Review recommendations, delivering improvements in operational efficiency, customer experience, workforce capability, financial management, and internal systems and processes. Key areas requiring continued focus have been identified, along with recommended next steps. These priorities include strengthening service delivery, improving systems and procedures, building staff capability, ensuring legislative compliance, maintaining sound financial management, and undertaking a mid-2026 review to monitor ongoing progress.

Recommendation

That Council:

- a note the progress made in implementing the Planning & Development Service Review recommendations
- b support the next steps outlined in this report to strengthen service delivery, workforce capability, systems and processes, legislative compliance, and financial management

Report

Background

The Development Assessment and Building Certification Division of Council is responsible for managing development assessment functions, building and plumbing certification, and associated planning services across the city. As identified in the service review, in FY 23/24, the Division received 7,369 applications, averaging 28 per business day, a workload that reflects both high demand and the complexities of regional planning and certification services.

In response to increasing workloads, skills shortages, and the need to ensure sustainable service delivery, Council commissioned a detailed Service Review in 2024. The Review aimed to identify challenges, improve operational efficiency, strengthen accountability, and embed a culture of continuous improvement. Fifteen categories of services delivered by the Division were assessed, covering Development Assessment, Building Certification and Planning Administration functions. Key in-scope areas included performance, timeframes, systems and procedures, organisational structure, staffing and support, and additional operational issues and opportunities.

The Service Review was conducted using a methodology that simultaneously implemented and trialled operational improvements. This approach allowed for immediate identification of “quick wins” while also informing longer-term recommendations. Extensive consultation with staff and stakeholders, benchmarking against sector-wide standards, and analysis of operational data underpinned the findings.

Key challenges identified in the Review included:

- Workloads driven by high application volumes and staffing pressures
- Reliance on single-person dependencies for critical functions
- Limitations in systems, processes, and operational guidance
- Variability in application quality, impacting assessment efficiency
- Limited structured feedback loops to embed lessons learned and continuous improvement

The Review acknowledged that the Division’s overall performance was above average relative to other NSW councils, with an average DA assessment timeframe of 78 days compared to the NSW average of 115 days. Nonetheless, it also identified opportunities to improve service consistency, stakeholder engagement, operational efficiency, workforce capability, and planning for long-term sustainability.

The Review provided 11 targeted recommendations designed to achieve practical, sustainable improvements, including enhancements to service delivery, staff capability, organisational structure, and governance practices. Many recommendations were piloted or partially implemented during the Review to ensure early benefits and inform longer-term planning.

As requested, this evaluation examines the Division’s progress in implementing these recommendations over the 12 months following the Service Review, highlighting achievements, ongoing initiatives, and areas requiring further attention.

A full copy of the Service Review (September 2024) and all attachments are attached.

Evaluation of Service Review Recommendations

The following is an evaluation of the Division’s progress against the 11 recommendations identified in the Service Review. For each recommendation, the table below summarises the original intent as outlined in the Review and the actions and initiatives implemented over the past 12 months. This information identifies achievements, ongoing work, and areas requiring further attention, highlighting the Division’s progress toward sustainable, efficient, and best-practice service delivery.

Note: Further detailed discussion on each recommendation can be found in the attached ***Evaluation - Service Review Recommendations - December 2025***.

Recommendation	Key Outcomes / Progress
R01: Quality of Information Received <i>Develop and trial a 'front end' concierge service; update website, forms, checklists; explore AI pre-lodgement support</i>	<ul style="list-style-type: none"> • Front-end concierge service fully operational, managed by specialist senior administration officers. • Lodgement responsibilities transferred from Customer Service to Division staff with technical expertise. • Applications benefit from early review, guidance on requirements, and technically informed advice, improving quality and completeness. • Specialist sub-teams created to manage different application types, enhancing efficiency and consistency. • Improved assessment performance, with a growing proportion of applications accepted without additional information and reduced average assessment time. • Continuous improvement processes established, with Senior Development Administration Officers leading monitoring, optimisation, and refinement of the concierge service. • Website content reviewed and updated for clarity and usability; broader website review to be delivered throughout 2026. • The AI Pilot Program has not met operational needs, with most councils indicating withdrawal due to concerns about suitability, maturity and practical value. Despite this, Council remains committed to exploring AI and is progressing an internal, organisation-wide AI project that prioritises strong governance, accuracy, privacy, security and alignment with operational requirements.
R02: Communication with Stakeholders <i>Clarify expectations for staff; develop communications plan including regular updates and briefings</i>	<ul style="list-style-type: none"> • Communications and Engagement Plan developed (attached) and implemented for the Division. • Email newsletters issued to stakeholders covering regulatory updates, process requirements, Service Review progress, and upcoming events. • Quarterly (or more frequent) face-to-face industry briefings conducted with developers, builders, consultants, HIA, and MBA representatives. • Improved clarity, consistency, and transparency of information shared with applicants and industry. • Website content reviewed and updated to improve accuracy, usability, and accessibility; broader website review underway, to be completed in 2026 in collaboration with the Communications team. • Ongoing monitoring of stakeholder feedback to refine communication methods and maintain engagement.
R03: Duty Services <i>Redefine planning and surveying duty</i>	<ul style="list-style-type: none"> • Duty service hours redefined to 8:30 am–1:00 pm each day, effective 21 October 2024.

Recommendation	Key Outcomes / Progress
<i>services; reduce hours</i>	<ul style="list-style-type: none"> • Duty Town Planner and Duty Building Surveyor coverage maintained across revised hours, providing technical expertise for planning and building enquiries. • Approximately 2,000 duty enquiries handled in 2025 to date, demonstrating ongoing value despite reduced hours. • Service aligned with the front-end concierge function to improve application quality and completeness. • Positive outcomes include uninterrupted assessment time for staff, improved workflow balance, and consistent, technically informed advice. • Pre-lodgement meetings for complex proposals offered by appointment, supporting applicants and reducing potential errors. • Ongoing monitoring of service usage, customer satisfaction, and application outcomes to inform future adjustments.
R04: Accountability <i>Implement monitoring and reporting of timeframes; review internal and external referral processes</i>	<ul style="list-style-type: none"> • Division-wide timeframe monitoring implemented, aligned with NSW Minister for Planning Statement of Expectations. • Monthly statistical reports produced to track workload, processing times, and outcomes across all application types (DA, CC, CDC, BIC, AFS, SPC). • Average DA assessment times improved since Service Review, currently 51 days (to December 2025) with 80% of applications meeting targets. • Internal and external referral processes reviewed; ongoing work to further improve prioritisation, follow-up, and escalation. • Structural changes, including concierge service and internal lodgement function, provide leadership with greater oversight from lodgement to determination. • Formation of Planning & Regulatory Services Directorate will enhance integrated oversight of subdivisions and environmental health functions, improving accountability and coordination.
R05: Systems, Processes, and Procedures <i>Collate NSW Planning Portal</i>	<ul style="list-style-type: none"> • Internal procedural guides updated to improve clarity, consistency, and alignment with legislative and operational requirements. • Lodgement, duty, and concierge services enhanced, leading to improved quality of information, fewer additional-information requests, and reduced manual handling.

Recommendation	Key Outcomes / Progress
<i>issues; explore IT solutions, guides, automation; improve system integration</i>	<ul style="list-style-type: none"> Initial improvements to the unlawful development pathway implemented, reducing single-person dependencies and enhancing procedural certainty. Assessment workflows refined, including updates to assessment report processes to reduce preparation time and improve consistency of outcomes. Commencement of review of section 10.7 Planning Certificate processes with the view to improving efficiency and accuracy. Internal knowledge base developed to support consistent advice and staff training. NSW Planning Portal procedures strengthened, including internal escalation practices, customer guidance, and participation in the Portal Council Reference Group.
R06: Organisational Structure <i>Recruit a Manager; consider placement within broader strategic planning; focus on collaboration</i>	<ul style="list-style-type: none"> Manager appointed in October 2024 to lead the Division, strengthening operational leadership, performance oversight, and staff support. Formation of the new Planning & Regulatory Services Directorate endorsed in November 2025, including a Director position and incorporation of Development Assessment and Building Certification, Regulatory Compliance Services, Strategic Planning & Contributions, Subdivisions, and Flood Management. Director position externally advertised for commencement in early 2026. Potential for new structure to strengthen integration, collaboration, and cross-functional communication across the directorate. Internal sub-teams created within the Development Administration team to specialise by application type, supporting efficient workflow, consistent service delivery, and career progression. Structure of Development Assessment and Building Certification teams predominantly maintained with only minor adjustments implemented to strengthen operational efficiency and customer service.
R07: Resources / Workforce Capability <i>Develop workforce plans; address single-person risks;</i>	<ul style="list-style-type: none"> Division workforce largely filled, with only two vacancies (Building Surveyor and Town Planner) - formal offers have been made to preferred candidates. Internal staff development and structured career pathways strengthened, supporting succession planning, capability building, and retention. Reliance on external consultants reduced, particularly in Building Certification, with more work completed internally due to staff progression and accreditation.

Recommendation	Key Outcomes / Progress
<i>improve work environment and flexibility</i>	<ul style="list-style-type: none"> • Single-person risks mitigated through cross-skilling, redistribution of responsibilities, and workload management, improving business continuity and service reliability. • Positive and flexible work environment maintained, with focus on staff wellbeing, clear expectations, mentoring, and performance management. • Ongoing workforce planning and reviews conducted to ensure operational capacity aligns with current and emerging service demands.
R08: Strategy <i>Develop annual strategy focused on problem-solving and good decision-making</i>	<ul style="list-style-type: none"> • FY 25/26 Strategic Plan prepared, building on FY 24/25 priorities and addressing challenges identified across the Division. • Core priorities maintained: communication, accountability, resourcing, and operational efficiency. • Plan actively used in leadership work-planning and coordination meetings to track progress, focus on priority actions, and address emerging issues. • Supports consistent decision-making, risk management, and staff capability while ensuring responsive service delivery to applicants, industry, and the community.
R09: Resources for Compliance / Best Practice <i>Develop plans to address legislative compliance risks and outstanding issues</i>	<ul style="list-style-type: none"> • Legislative and policy projects underway, including DCP review, Community Participation Plan, and draft Local Approvals Policy, improving consistency, certainty, and risk management. • Process improvements implemented for s10.7 Planning Certificates, front-of-house lodgement procedures, and the unlawful development pathway to reduce administrative burden and single-person dependencies. • Partial automation and system enhancements underway, including the internal knowledge base to support consistent advice and reduce reliance on external consultants. • Operational efficiency improved through updates to the website, concierge lodgement function, and duty services, enhancing accessibility, reducing duplication, and improving customer service. • High-priority projects are progressing, while lower-priority initiatives (e.g., Local Approvals Policy, UPSS/Contaminated Land review, Native Re-vegetation project) to be advanced as resources allow. • The AI Pilot Program has not met operational needs, with most councils indicating withdrawal due to concerns about suitability, maturity and practical value.
R10: Alternate Models of Service	<ul style="list-style-type: none"> • The county council model has been identified as a potential long-term option to strengthen regional planning capability and service resilience.

Recommendation	Key Outcomes / Progress
Delivery <i>Consider alternate models including county council; dedicate resources for planning</i>	<ul style="list-style-type: none">• No feasibility investigations have been undertaken to date, as focus has remained on implementing internal Service Review recommendations to ensure operational stability (including recruitment of a Manager, creation of the Planning & Regulatory Services Directorate and recruitment of Director) before exploring alternative service delivery models.
R11: Budget <i>Develop zero-based budget following acceptance of recommendations</i>	<ul style="list-style-type: none">• Zero-based budget for FY 25/26 prepared collaboratively with Council's Finance team.• Comprehensive review of anticipated revenue, expenses, and fees and charges completed.• Zero-based budget and revised fees schedule adopted by Council.• Financial performance monitored monthly; both income and expenditure remain within expected parameters.

Overall Conclusions

- Significant progress has been achieved across all 11 recommendations of the Service Review.
- Operational efficiency and customer experience have improved through the establishment of the front-end concierge service, refined duty services, and clearer guidance and communication for stakeholders.
- Workforce capability, leadership, and succession planning have been strengthened, with reduced reliance on external consultants and structured internal development pathways established.
- Financial management is transparent, with a zero-based budget embedded and regular monitoring ensuring alignment with service delivery needs.
- Systems, processes, and procedures have been enhanced through updated internal guides and improvements to NSW Planning Portal interactions.
- Divisional strategic planning continuity has been maintained via the FY 25/26 Strategic Plan, supporting prioritisation, accountability, and problem-solving across the Division.
- Remaining challenges and areas of ongoing focus include:
 - Further investigation and refinement of workflows, including s10.7 certificate processes.
 - Integration of AI solutions at pre-lodgement.
 - Addressing current resourcing gaps, particularly in Development Assessment roles.
 - Possible exploration of alternate service delivery models.
- Staff commitment, technical capability, and engagement remain critical for sustaining improvements and delivering high-quality services.

Recommended Next Steps – Summary

1. Operational Efficiency and Service Delivery

- Continue to develop the concierge lodgement and duty services, including ongoing monitoring, process refinement, and continuous improvement initiatives.

2. Systems, Processes, and Automation

- Continued refinement of assessment report workflows, unlawful development processes, and other high volume operational tasks.
- Continued review and development of s10.7 Planning Certificates workflow improvements.
- Maintain and expand the internal knowledge base to support consistent advice, decision-making, and organisational learning.

3. Workforce Capability and Succession Planning

- Finalise recruitment of vacant roles within structure and maintain full operational capacity.
- Embed succession planning, cross-training, mentoring, and progression pathways.
- Reduce reliance on external consultants through strengthened internal capability.
- Monitor workload distribution and adjust resources following the formation of the new Planning & Regulatory Services Directorate.

4. Strategic Alignment and Planning

- Continued implementation of the FY 25/26 Strategic Plan into leadership, work-planning, and reporting processes.
- Preparation of a FY 26/27 Strategic Plan in mid-2026, aligned with corporate plans, budgeting, and emerging priorities.

5. Legislative Compliance and Best Practice

- Complete high-priority legislative and policy projects (DCP review, DA Notification Policy, internal compliance processes).
- Progress lower-priority or on-hold projects (Local Approvals Policy, UPSS/Contaminated Land review, Native Re-vegetation, website updates) as resources allow.
- Development of an internal AI project supporting capability across the organisation, including functionality in relation to application lodgement.

6. Alternative Service Delivery Models

- Further exploration of the county council model will only occur at Council direction, once internal capability and service delivery foundations are fully embedded.

7. Financial Management

- Continue monthly budget monitoring in consultation with finance.
- Review fees and charges for 2026/27, including opportunities for improved cost recovery.
- Commence annual budget review to inform the 2026/27 budget adoption.

8. Evaluation and Review

- Conduct a mid-2026 review to evaluate ongoing progress against all recommendations, and identify emerging priorities or areas for adjustment.

Financial Implications

N/A

Policy and Legislation

N/A

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

















Risk Management Issues for Council

Discontinuation of the Service Review recommendations could expose Council to a range of risks, including reduced operational efficiency, lower quality of customer service, diminished workforce capability, increased reliance on external consultants, potential non-compliance with legislative requirements, and less effective financial management. Continuing to implement the recommendations mitigates these risks and supports sustainable, high-quality service delivery.

Internal / External Consultation

N/A

Attachments

1.  Evaluation - Service Review Recommendations - December 2025 - Provided under separate cover
2.  Division Strategic Plan FY 25/26 - Provided under separate cover
3.  Communications Plan - Development Assessment and Building Certification - Provided under separate cover
4.  Service Review Report - 27 September 2024 - Provided under separate cover
5.  Service Review Report - Attachment A - Service Review Plan - 24 May 2024 - Provided under separate cover
6.  Service Review Report - Attachment B - Service Statement and Charter - Provided under separate cover
7.  Service Review Report - Attachment C - Numbers and Timeframes - Provided under separate cover
8.  Service Review Report - Attachment D - Organisational Structure - 30 August 2024 - Provided under separate cover
9.  Service Review Report - Attachment E - Consultation Summary - What We Heard - Provided under separate cover
10.  Service Review Report - Attachment F - Building Certification Accreditation Summary - 30 August - Provided under separate cover
11.  Service Review Report - Attachment G - Evaluation Report - Duty Service - 31 July 2024 - Provided under separate cover
12.  Service Review Report - Attachment H - Summary of State Referral Timeframes - Provided under separate cover
13.  Service Review Report - Attachment I - Division and Directorate Structures - Provided under separate cover
14.  Service Review Report - Attachment J - Salary Benchmarking Summary - Provided under separate cover
15.  Service Review Report - Attachment K - Project Summary - Provided under separate cover
16.  Service Review Report - Attachment L - Finances, Fees and Charges Summary - September 2024 - Provided under separate cover

RP-5 RENAMING OF BOLTON PARK FIELD 3 - PART 1**Author:** Joshua Walsh**Executive:** Fiona Piltz**Summary:**

At the 27 May 2024 Ordinary Council Meeting, Council resolved to commence a process to formally rename the sportsground currently referred to as Bolton Park Field 3 and to seek community input to inform that process.

This report provides an overview of the consultation previously undertaken, Council discussions to date and the next steps in the decision-making process. No personal names are identified in this open report. A separate confidential report, to be considered at the same meeting CONF-1, contains detailed nomination information and analysis involving identifiable individuals.

The purpose of this open report is to allow members of the community to provide additional feedback for Councillors to take into consideration prior to making a final determination.

Recommendation

That Council:

- a receive and note the outcomes of previous consultation relating to the renaming of Bolton Park Field 3
- b note any additional feedback provided (if any) following the release of the business papers and consider this feedback in conjunction with the confidential report to be considered at the same meeting when determining the future name of the sportsground

Report

Background

At the 27 May 2024 Ordinary Meeting of Council, Council resolved to commence a process to rename the sportsground currently known as Bolton Park Field 3.

Following this resolution, the sportsground has continued to be identified as Bolton Park Field 3 within Council systems and public information pending completion of the renaming process.

The naming of parks and sporting facilities is guided by Council's Parks Naming Policy (POL 055), which establishes principles and criteria for the naming of open space and community assets within the Wagga Wagga Local Government Area.

Previous Community Consultation

Council undertook public consultation through a 'Have Your Say' engagement process between Friday 7 June 2024 and Thursday 4 July 2024, inviting the community to provide input on the future naming of Bolton Park Field 3.

A total of 59 submissions were received during this period, including responses through the online engagement platform and written correspondence received by Council officers.

To protect the privacy of individuals nominated through this process, the specific names proposed are not disclosed in this open report.

While individual nominations are not disclosed in this report, submissions received through the consultation process reflected several consistent themes, including:

- recognition of individuals who have made significant contributions to sport and the community;
- strong community interest in acknowledging excellence in women's sport; and
- a desire for the name of the sportsground to reflect local identity and community values.

These themes informed the range of options to be considered by Councillors during the closed part of the Council Meeting tonight.

Financial Implications

Should Council resolve to formally rename the sportsground, replacement signage is estimated to cost approximately \$2,000, to be funded from within the existing Parks & Recreation annual budget.

Policy and Legislation

- Local Government Act 1993
- Parks Naming Policy (POL 055)

Council's Parks Naming Policy generally provides that the naming of public facilities after individuals is undertaken posthumously, unless Council determines that a living person's contribution is of such significance that an exception is warranted.

Assessment of nominations against the policy criteria involves consideration of identifiable individuals and is therefore addressed in the confidential report to be considered in closed session.

Link to Strategic Plan

Vibrant

Strong sense of place and identity

Create a sense of identity and pride within our community

Risk Management Issues for Council

There are no material risks associated with the continuation of the consultation and decision-making process outlined in this report. The renaming of a public sportsground is, however, a matter of community interest and carries a level of reputational and community confidence risk if the process is not clearly understood. Council is managing this risk through a transparent, staged approach that documents previous

consultation, provides an additional opportunity for community input and clearly separates open consideration of process matters from confidential consideration of information relating to individuals.

There is also a procedural and governance risk if the renaming process is perceived as inconsistent with Council policy or lacks sufficient transparency. This risk is mitigated through adherence to Council's Parks Naming Policy, clear reporting of consultation and workshop discussions, and a structured decision-making process prior to Council determining a final outcome.

Council has also identified privacy and confidentiality obligations arising from the consultation process. These obligations are being managed by excluding personal and identifying information from open Council reports and considering detailed nomination information in a confidential report in accordance with section 10A of the Local Government Act 1993.

Subject to Council's final decision, any implementation risks, including those relating to signage replacement, cost, environmental impacts and work health and safety will be managed through Council's standard procurement, contract management and WHS systems.

Internal / External Consultation

Community consultation was previously undertaken through a 'Have Your Say' process between 7 June and 4 July 2024.

Council workshops held during 2024 and on 3 November 2025 further considered the outcomes of this consultation and informed the next steps in the decision-making process.

This report provides the basis for additional community input prior to Council making a determination on the future name of the sportsground.

RP-6 CLASSIFICATION OF DRAINAGE RESERVES IN BROOKONG AVENUE

Author: Matthew Dombrovski

Executive: Fiona Piltz

Summary: This report provides an update to Council on the outcomes of the public exhibition of the initial classification of the drainage reserves in Brookong Avenue.

Recommendation

That Council:

- a note that no submissions were received during the public exhibition period, and noted in the body of the report
- b classify the land described 28A and 54A Brookong Avenue, Folio Identifier Auto Consol 3727-88 and identified as Lots 37 and 38 of Section H Deposited Plan 13345 as operational land in accordance with Section 31(2) of the Local Government Act 1993

Report

At its ordinary meeting of 13 October 2025, Council resolved:

RP-6 CLASSIFICATION OF DRAINAGE RESERVES IN BROOKONG AVENUE

[25/324] RESOLVED:
On the Motion of Councillors J McKinnon and T Koschel]

That Council:

- a agree in principle to classify the land described as Lots 38 and 37 Section H in Deposited Plan 13345 and identified as drainage reserves 28A and 54A Brookong Avenue, Wagga Wagga as operational land in accordance with section 31(2) of the Local Government Act 1993
- b authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions
- c receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification

[CARRIED]

The report of 13 October 2025 outlined that the land identified as 28A and 54A Brookong Avenue was recorded on title as being owned by James Joseph Salmon. Council had carried out maintenance of these drainage reserves and assumed ownership. The ownership needed to be formalised. This formalisation of the change in title now reflects Council as the registered proprietor, as the Form Request 11R has now been registered at Land Registry Services.

The initial classification of land is a legislative requirement under section 31(2) of the Local Government Act 1993. The consequence of not proceeding with the classification within that time frame is that the land would, on the expiration of three months, become community land by default. This is not an appropriate classification of the site given the site is primarily used for stormwater management and is not intended or suitable for community use or recreation.

The proposed initial classification of the site was placed on public exhibition from 17 October 2025 to 14 November 2025.

During the public exhibition period no submissions were received relating to these parcels of Land.

Council officers note, however, one submission was received incorrectly for this public exhibition but the submission received referenced land at Comet Place Estella and has been included in the report for the Classification of Dedicated Land at Pine Gully Road report.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993

Acquisition, Disposal and Management of the Land Policy (POL 038)

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its land assets. The initial classification of land is a statutory requirement of Council, as well as serving as a risk and cost mitigation strategy. The proposed initial classification of the land as operational land reflects the purpose for which the land is currently being used.

Council has now formalised ownership of the drainage reserves through the publication of a gazettal notice. The Form Request 11R to register the land in Council's name has now been registered at NSW Land Registry Services. As a result, the initial classification of the drainage reserves prevents the land from defaulting to community land, avoiding the need for later reclassification to operational land.

The Local Government Act 1993 sets out limitations on the use of community classified lands. Based on those limitations, Council would not be able to utilise the land for its existing primary purpose.

Internal / External Consultation

The draft initial classification proposal was placed on public exhibition between 17 October 2025 to 14 November 2025 with engagement undertaken as follows:

- Council News article 30 October – website and EDM
- Listed under “Currently on exhibition” in the print Council News, 18 October, 25 October 1 November, 8 November and 15 November.
- Listed in Council News EDM 18 October, 25 October 1 November, 8 November.

	Mail			Traditional Media			Community Engagement				Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Notices were also sent via mail to adjoining landowners.

During the public exhibition period no submissions were received relating to the classification of the drainage reserves. One submission was incorrectly submitted for this exhibition, however, the submission referenced land at Comet Place Estella and has been included in the report for the Classification of Dedicated Land at Pine Gully Road report.

RP-7 CLASSIFICATION OF DEDICATED LAND PINE GULLY ROAD**Author:** Matthew Dombrovski**Executive:** Fiona Piltz

Summary: This report provides feedback to Council on the outcome of public exhibition of the proposed dedication of land at Estella and the classification of this land and notes submissions received.

Recommendation

That Council

- a note the six submissions received during the public exhibition period and referenced in the body of this report
- b classify the land described as Lots 1553, 1554 and 1556 in DP 1318011 as operational land in accordance with section 31(2) of the Local Government Act 1993

Report

At the ordinary meeting of 13 October 2025, Council resolved:

RP-5 INITIAL CLASSIFICATION OF LAND - LOTS 1553, 1554 AND 1556 IN DP 1318011, BEING LAND DEDICATED TO COUNCIL UNDER PLAN OF SUBDIVISION

25/323 RESOLVED:
On the Motion of Councillors J McKinnon and T Koschel]

That Council:

- a agree in principle to classify the land described as Lots 1553, 1554 and 1556 in DP 1318011 as operational land in accordance with section 31(2) of the Local Government Act 1993
- b authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions
- c receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification

[CARRIED]

The report of 13 October 2025 outlined that in a recently approved subdivision five (5) lots were being dedicated to Council. Three (3) of those lots contain easements that benefit service authorities and/or Council. The three (3) lots being dedicated needed to be classified as either community or operational land within three (3) months of acquisition. This is a legislative requirement under section 31(2) of the Local Government Act 1993. The consequence of not proceeding with the classification within that time frame is that the land would, on the expiration of three months, become community land by default. This is not an appropriate classification of the site given the service locations and the restrictions on the use of the land under the current Recreation, Open Space and Community Strategy and Implementation Plan 2040.

The proposed initial classification of the site was placed on public exhibition from 17 October 2025 to 14 November 2025.

During the public exhibition period six submissions were received. The submissions received did not address the proposed initial classification but did raise concerns and objections to keeping the spaces as “green spaces” and not to develop the land with housing and fenced storage facilities. As the proposed classification of the land is operational, the classification does not propose any change to the current use or prevent the land continuing to provide an open, green aspect as it is currently. Also, the classification does not authorise or propose any development at this time. Any future proposal would be subject to separate planning assessment and community consultation in accordance with statutory requirements.

It should be noted that one of the six submissions was incorrectly submitted for the classification of drainage reserves in Brookong Avenue but referenced land in Comet Place, Estella so has been included in Attachment 1 of this report.

Several of the submissions received incorrectly referred to the proposal as a “reclassification”, rather than as an initial classification of the land upon dedication, once the registration of the plan of subdivision has taken place.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993
Recreation, Open Space and Community Strategy and Implementation Plan 2040
Acquisition, Disposal and Management of the Land Policy (POL 038)

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical community infrastructure to facilitate growth and attract business.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its land assets. The initial classification of land is a statutory requirement of Council, as well as serving as a risk and cost mitigation strategy. The proposed initial classification of the land as operational land reflects the purpose for which Council intends to use the dedicated land. The initial classification of the land upon acquisition avoids the land being classified by default as community land, which would require reclassification to operational land at a later stage.

The Local Government Act 1993 sets out limitations on the use of community classified lands. These include obligations for council to have adopted a Plan of Management of how these parcels of land are managed and used. It is also noted that Council’s current Recreation, open Space and Community Strategy and Implementation Plan 2040

specially requires, any active and passive open space areas will not be located under major power lines, or in detention basin. Based on these constraints, the most appropriate classification for the land is operational.

The six (6) submissions received have been summarised and responded to in Attachment 1.

Internal / External Consultation

The draft initial classification proposal was placed on public exhibition between 17 October 2025 to 14 November 2025 with engagement undertaken as per the table below.

	Mail			Traditional Media			Community Engagement				Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																





The public exhibition material was made available for viewing by the public through the following:

- Council News article 30 October – website and EDM
- Listed under “Currently on exhibition” in the print Council News, 18 October, 25 October 1 November, 8 November and 15 November.
- Listed in Council News EDM 18 October, 25 October 1 November, 8 November.

Notices were also sent via mail to adjoining landowners.

During the public exhibition period six submissions were received. The submissions have been summarised and responded in Attachment 1. Full redacted copies of the submissions are provided in Attachment 2.

Attachments

- 1   Attachment 1 - Redacted submissions
- 2   Attachment 2 - Submission Summaries

Submission Summaries and Responses

Community Submissions

Theme	Submission Reference	Officer Response
Reclassification from community to operational	#1 #4 #6	Noted. This process is for the <i>initial classification</i> of recently acquired land, not a reclassification. Under Section 31(2) of the <i>Local Government Act 1993</i> , Council must resolve the classification of acquired land as either Community or Operational within three (3) months of acquisition. A Community classification is not appropriate in this instance; therefore, the land was publicly exhibited for initial classification as Operational land.
Need for accessible Public Green Space	#1, #3	Noted. An Operational classification provides Council with flexibility to manage and use the land. The classification does not alter the current use or restrict the land from continuing to serve as an open, green space at this time.
Maintenance of Land (Need to keep land tidy and green)	#2 #5	Noted. Council will continue to undertake routine maintenance of the land to ensure it remains in a safe and presentable condition.
Concerns about future Development	#2, #3	Noted. The classification of the land as operational/ does not authorise or propose any development at this time. Any future proposal would be subject to separate planning assessment and community consultation in accordance with statutory requirements.
Access to services	#4	Noted. No concerns identified affect the initial classification proposal.
Wildlife Corridor Considerations	#5	Noted. The classification of the land does not propose any change to the current use or prevent the land from continuing to provide an open space as it is currently.
Significance of lone tree	#5	Noted. The tree referenced does not form part of the land subject to this initial classification process. The current exhibition relates only to the lots identified in the public notice.
Omission of Lot 1555	#6	Noted. The lot referenced does not form part of the report. This report relates to the three drainage reserves being dedicated to Council affected by easements.

Submission Summaries and Responses

Community Submissions

Theme	Submission Reference	Officer Response
Reclassification from community to operational	#1 #4 #6	Noted. This process is for the <i>initial classification</i> of recently acquired land, not a reclassification. Under Section 31(2) of the <i>Local Government Act 1993</i> , Council must resolve the classification of acquired land as either Community or Operational within three (3) months of acquisition. A Community classification is not appropriate in this instance; therefore, the land was publicly exhibited for initial classification as Operational land.
Need for accessible Public Green Space	#1, #3	Noted. An Operational classification provides Council with flexibility to manage and use the land. The classification does not alter the current use or restrict the land from continuing to serve as an open, green space at this time.
Maintenance of Land (Need to keep land tidy and green)	#2 #5	Noted. Council will continue to undertake routine maintenance of the land to ensure it remains in a safe and presentable condition.
Concerns about future Development	#2, #3	Noted. The classification of the land as operational/ does not authorise or propose any development at this time. Any future proposal would be subject to separate planning assessment and community consultation in accordance with statutory requirements.
Access to services	#4	Noted. No concerns identified affect the initial classification proposal.
Wildlife Corridor Considerations	#5	Noted. The classification of the land does not propose any change to the current use or prevent the land from continuing to provide an open space as it is currently.
Significance of lone tree	#5	Noted. The tree referenced does not form part of the land subject to this initial classification process. The current exhibition relates only to the lots identified in the public notice.
Omission of Lot 1555	#6	Noted. The lot referenced does not form part of the report. This report relates to the three drainage reserves being dedicated to Council affected by easements.

RP-8 FINANCIAL PERFORMANCE REPORT AS AT 30 NOVEMBER 2025**Author:** Carolyn Rodney**Summary:**

This report is for Council to consider information presented on the 2025/26 budget and Long-Term Financial Plan, and details Council's external investments and performance as at 30 November 2025.

Recommendation

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments
- c note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2021* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as at 30 November 2025 in accordance with section 625 of the *Local Government Act 1993*
- e accept the grant funding offers as presented in this report

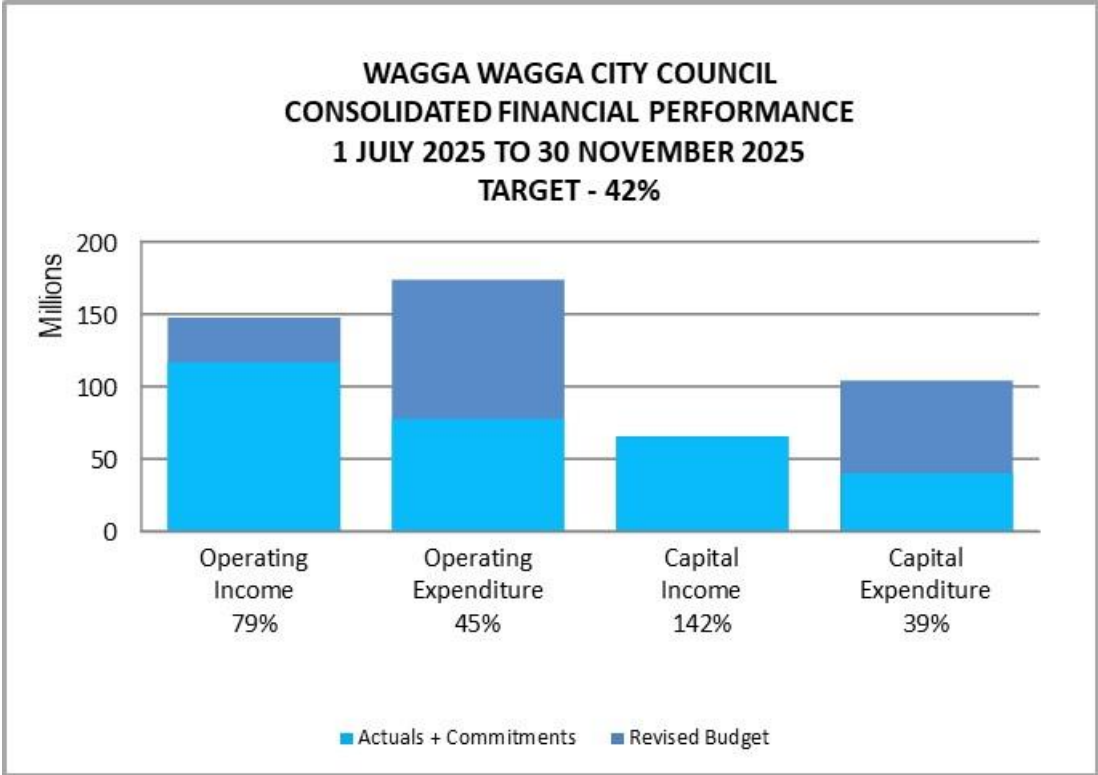
Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as of 30 November 2025.

Proposed budget variations including adjustments to the capital works program are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of November when compared to budget (\$234,880 up on the monthly budget). This is mainly due to better than budgeted returns on Council's investment portfolio, as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in funding under the Accelerated Infrastructure Fund in June 2024.

Key Performance Indicators



OPERATING INCOME

Total operating income is 79% of approved budget and is exceeding the budget due to the rates and annual charges being raised at the start of the year. Excluding the rates amount, operating income received is 50% when compared to budget which is as a result of increased interest on investments.

OPERATING EXPENSES

Total operating expenditure is 45% of approved budget and is tracking over budget at this stage of the financial year. This is in relation to commitments that have been raised for the full 2025/26 financial year.

CAPITAL INCOME

Total capital income is 142% of approved budget, which is mainly attributed to the Accelerated Infrastructure Fund (AIF) grant funding that has been received. This income will be reduced and carried over to next financial year for completion of the project in line with the project budget.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 39% of approved budget. Excluding commitments, the total expenditure is 20% when compared to the approved budget.

WAGGA WAGGA CITY COUNCIL
STATEMENT OF FINANCIAL PERFORMANCE
1 JULY 2025 TO 30 NOVEMBER 2025

CONSOLIDATED STATEMENT							
	ORIGINAL BUDGET 2025/26	BUDGET ADJ 2025/26	APPROVED BUDGET 2025/26	YTD ACTUAL EXCL COMMT'S 2025/26	COMMT'S 2025/26	YTD ACTUAL + COMMT'S 2025/26	YTD % OF BUD
Revenue							
Rates & Annual Charges	(87,770,975)	0	(87,770,975)	(86,685,231)	0	(86,685,231)	99%
User Charges & Fees	(36,430,787)	2,031,347	(34,399,440)	(15,674,273)	0	(15,674,273)	46%
Other Revenues	(3,708,908)	311,000	(3,397,908)	(1,793,777)	0	(1,793,777)	53%
Grants & Contributions provided for Operating Purposes	(15,211,543)	3,513,479	(11,698,064)	(6,193,874)	0	(6,193,874)	53%
Grants & Contributions provided for Capital Purposes	(55,259,649)	12,825,992	(42,433,657)	(64,852,540)	0	(64,852,540)	153%
Interest & Investment Revenue	(8,513,832)	0	(8,513,832)	(5,421,058)	0	(5,421,058)	64%
Other Income	(1,727,957)	(11,667)	(1,739,624)	(873,078)	0	(873,078)	50%
Total Revenue	(208,623,651)	18,670,151	(189,953,500)	(181,493,831)	0	(181,493,831)	96%
Expenses							
Employee Benefits & On-Costs	62,134,154	87,000	62,221,154	23,832,429	0	23,832,429	38%
Borrowing Costs	2,677,749	0	2,677,749	865,071	0	865,071	32%
Materials & Services	45,965,090	9,727,665	55,692,756	23,568,185	6,158,615	29,726,801	53%
Depreciation & Amortisation	50,925,213	0	50,925,213	21,218,839	0	21,218,839	42%
Other Expenses	2,148,317	10,412	2,158,729	934,257	1,085,447	2,019,704	94%
Total Expenses	163,850,523	9,825,078	173,675,601	70,418,782	7,244,063	77,662,845	45%
Net Operating (Profit)/Loss	(44,773,128)	28,495,229	(16,277,899)	(111,075,049)	7,244,063	(103,830,987)	
Net Operating Result Before Capital (Profit)/Loss	10,486,521	15,669,237	26,155,758	(46,222,509)	7,244,063	(38,978,447)	
Cap/Reserve Movements							
Capital Expenditure - One Off	87,100,363	(25,725,567)	61,374,796	12,336,198	10,136,974	22,473,171	37%
Capital Expenditure - Recurrent	26,147,587	10,308,862	36,456,449	5,407,891	9,710,463	15,118,354	41%
Loan Repayments	6,224,419	0	6,224,419	2,593,508	0	2,593,508	42%
New Loan Borrowings	(8,936,775)	4,512,188	(4,424,587)	0	0	0	0%
Sale of Assets	(1,427,375)	(2,281,157)	(3,708,532)	(741,503)	0	(741,503)	20%
Net Movements Reserves	(13,409,878)	(15,309,555)	(28,719,434)	0	0	0	0%
Total Cap/Res Movements	95,698,341	(28,495,229)	67,203,112	19,596,094	19,847,436	39,443,530	
Net Result after Depreciation	50,925,214	(0)	50,925,213	(91,478,956)	27,091,499	(64,387,457)	
Add back Depreciation Expense	50,925,213	0	50,925,213	21,218,839	0	21,218,839	42%
Cash Budget (Surplus)/Deficit	0	(0)	(0)	(112,697,795)	27,091,499	(85,606,296)	

Council's 10 year General Purpose Revenue (GPR) Bottom Line										
Description	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35
Adopted Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,570,849	(8,490)	652,439	188,451	786,886	686,373
Adopted Bottom Line Adjustments	0	0	0	0	(30,000)	0	0	0	0	0
Revised Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,540,849	(8,490)	652,439	188,451	786,886	686,373

2025/26 Revised Budget Result – (Surplus) / Deficit	\$'000s
Original 2025/26 Budget Result as adopted by Council	\$0K
Total Budget Variations approved to date	\$0K
Budget Variations for November 2025	\$0K
Proposed Revised Budget result for 30 November 2025 - (Surplus) / Deficit	\$0K

The proposed Operating and Capital Budget Variations for 30 November 2025 which affect the current 2025/26 financial year are listed below.

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
3 - Growing			
GWMC Joint Kerbside Collection Contract Procurement Project	\$121K	NSW EPA (\$121K)	Nil
<p>Council has been successful in securing NSW Environmental Protection Authority (EPA) grant funds under the Joint Procurement Funded Support Program – Stream 1. Wagga Wagga City Council (WWCC) is anticipating to coordinate the joint procurement of new kerbside collection and processing contracts with Junee and Lockhart Shire Councils using EPA sample contracts, timelines, and probity support advice ensuring a robust tender process and aligning services with WWCC's Halve Waste Education Program to meet targets and achieve long-term regional sustainability goals.</p> <p>Estimated Completion: 30 June 2026</p> <p><i>Job Consolidation: 70206</i></p>			
GWMC Rehabilitation of Landfill Cells	\$50K	Solid Waste Reserve (\$50K)	Nil
<p>Funds are required to undertake investigation and planning works on the waste cells at GWMC. Several landfill cells have reached completion but have not yet undergone rehabilitation. It is proposed to engage an external specialist to test the existing caps and containment systems and prepare rehabilitation recommendations. It is expected that the report will include the development of staging, design considerations and cost estimates for the full rehabilitation program.</p> <p>It is proposed to fund the variation from the Solid Waste Reserve.</p> <p>Estimated Completion: 30 June 2026</p> <p><i>Job Consolidation: 70207</i></p>			
4 – Vibrant			
Mercury Rising Project	\$27K	National Regional Arts Fund (\$27K)	Nil
<p>Council has been successful in securing one-off funding support for the 'Mercury Rising' project through the National Regional Arts Fund. This one off \$27,305 grant supports the delivery of a community project and bold new mainstage production developed by Re: Group Performance Collective, The Art Factory Supported Studio, and Wagga Wagga Civic Theatre. Following four creative development residencies in November 2025 and throughout 2026, this</p>			

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
final phase includes a two-week rehearsal and production period. This funding supports the final stage of the work, which includes four public performances in the Civic Theatre's 2026 Program. Estimated Completion: 31 December 2026 <i>Job Consolidation: 18699</i>			
Preservation Needs Assessment	\$8K	National Library of Australia (\$8K)	Nil
Council has been successful in securing funding support of \$7,740 for a 'Preservation Needs Assessment' through the National Library of Australia's 2025 Community Heritage Stage 2 grants. Stage 1 was for a Significance Assessment, which we were successful in and have undertaken also. The Preservation Needs Assessment will identify the current condition of the National Art Glass Collection and its storage environment, highlighting preservation concerns and recommend solutions for improvement. This will be a critical step for prioritizing resources and funding for long-term collection care. The work will be undertaken in 2026. Estimated Completion: 30 June 2026 <i>Job Consolidation: 24880</i>			

2025/26 Capital Works Summary

Capital Works	Approved Budget	Proposed Movement	Proposed Budget
One-off	\$61,374,796	\$50,000	\$61,424,796
Recurrent	\$36,456,448	\$350,000	\$36,806,448
Total Capital Works	\$97,831,244	\$400,000	\$98,231,244

*Please note that the annual Regional Roads Repair Block Grant of \$350K has been transferred from Capital One-off to the Recurrent Capital Works Program for the 10 years of the LTFP. There has been no change to the budget.

The following one-off capital project has been reviewed as part of the ongoing budget review process with the adjustments to the timing of the budget being included below for adoption. There is no proposed change to the total budget for the project.

Job No.	Project Title	2025/26 Current Budget	2025/26 Proposed Budget	2029/30 Current Budget	2029/30 Proposed Budget
45096	LMC – New Circulating Road (Partial)	\$100,000	\$500,000	\$2,629,010	\$2,229,010

Fixing Local Roads Grant funding of \$2.2M that was budgeted in 2029/30 for the Pine Gully Road Corridor works is no longer available. This results in a reduction of the budgets for 2029/30 as per below:

Project Title	Current 2029/30	Proposed 2029/30
19601 Pine Gully Corridor Works – TT2	\$6,389,509	\$4,131,771

Current Restrictions

RESERVES SUMMARY					
30 NOVEMBER 2025					
	CLOSING BALANCE 2024/25	ADOPTED RESERVE TRANSFERS 2025/26	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 17.11.2025	PROPOSED CHANGES for Council Resolution*	BALANCE AS AT 30 NOVEMBER 2025
<u>Externally Restricted</u>					
Developer Contributions - Section 7.11	(34,255,170)	240,743	103,030		(33,911,398)
Developer Contributions - Section 7.12	(1,249,835)	(28,052)	20,000		(1,257,887)
Developer Contributions - Stormwater Section 64	(10,009,058)	(802,931)	31,000		(10,780,989)
Sewer Fund	(61,473,248)	(299,197)	3,892,130		(57,880,315)
Solid Waste	(35,184,093)	2,571,122	2,056,559	50,000	(30,506,413)
Specific Purpose Unexpended Grants & Contributions	(64,727,816)	0	64,727,816		0
SRV Levee Reserve	(6,230,711)	0	0		(6,230,711)
Stormwater Levy	(5,711,474)	2,343,245	(1,757,647)		(5,125,876)
Total Externally Restricted	(218,841,407)	4,024,930	69,072,888	50,000	(145,693,589)
<u>Internally Restricted</u>					
Airport	0	(246,893)	(728,747)		(975,641)
Art Gallery	(22,548)	0	0		(22,548)
Bridge Replacement	(1,272,343)	0	75,000		(1,197,343)
Buildings	(3,872,876)	306,774	471,070		(3,095,032)
CCTV	(16,374)	0	0		(16,374)
Cemetery	(1,405,926)	(205,658)	(13,923)		(1,625,507)
Civic Theatre	(95,013)	(57,388)	30,000		(122,401)
Civil Infrastructure	(13,477,978)	2,580,634	728,627		(10,168,717)
Council Election	(27,411)	(127,418)	0		(154,829)
Economic Development	(718,754)	0	(627,513)		(1,346,268)
Emergency Events Reserve	(337,706)	(82,188)	0		(419,894)
Employee Leave Entitlements Gen Fund	(3,986,868)	0	0		(3,986,868)
Environmental Conservation	(116,578)	0	0		(116,578)
Event Attraction	(490,685)	32,500	56,000		(402,185)
Financial Assistance Grants in Advance	(6,769,742)	0	6,769,742		0
Grant Co-Funding	(313,076)	180,000	133,076		0
Gravel Pit Restoration	(647,804)	3,333	57,863		(586,608)
Information Services	(3,722,935)	136,696	335,689		(3,250,550)
Insurance Variations	(50,000)	0	0		(50,000)
Internal Loans	(9,200,817)	1,441,477	(713,098)		(8,472,438)
Lake Albert Improvements	(727,876)	601,887	85,713		(40,276)
Library	(632,518)	(191,447)	0		(823,965)
Livestock Marketing Centre	(8,155,294)	3,181,495	(3,750,503)	400,000	(8,324,302)
Museum Acquisitions	(67,114)	0	0		(67,114)

	CLOSING BALANCE 2024/25	ADOPTED RESERVE TRANSFERS 2025/26	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 17.11.2025	PROPOSED CHANGES for Council Resolution*	BALANCE AS AT 30 NOVEMBER 2025
Net Zero Emissions	(337,227)	65,202	(173,823)		(445,848)
Oasis Reserve	(1,215,960)	852,154	(459,661)		(823,467)
Parks & Recreation Projects	(2,754,108)	48,771	1,352,270		(1,353,067)
Parks Water	(9,407)	(3,103)	0		(12,510)
Planning Legals	(41,747)	(20,000)	0		(61,747)
Plant Replacement	(7,234,600)	32,001	3,893,481		(3,309,117)
Project Carryovers	(4,294,961)	40,025	4,254,936		0
Public Art	(187,777)	30,000	149,432		(8,345)
Service Reviews	(200,000)	0	0		(200,000)
Sister Cities	(29,520)	0	0		(29,520)
Stormwater Drainage	(110,178)	0	0		(110,178)
Strategic Real Property	(1,943,643)	0	(2,088,647)		(4,032,290)
Subdivision Tree Planting	(637,504)	(20,000)	0		(657,504)
Unexpended External Loans	(505,756)	0	54,041		(451,715)
Visitors Economy	(33,394)	(33,572)	0		(66,966)
Workers Compensation	(137,879)	(19,282)	0		(157,161)
Total Internally Restricted	(75,801,895)	8,526,000	9,891,025	400,000	(56,984,870)
Total Restricted	(294,643,301)	12,550,929	78,963,912	450,000	(202,678,460)
Total Unrestricted	(14,444,000)	0	0	0	(14,444,000)
Total Cash, Cash Equivalents, and Investments	(309,087,301)	12,550,929	78,963,912	450,000	(217,122,460)

Investment Summary as at 30 November 2025

In accordance with Regulation 212 of the *Local Government (General) Regulation 2021*, details of Wagga Wagga City Council's external investments are outlined below.

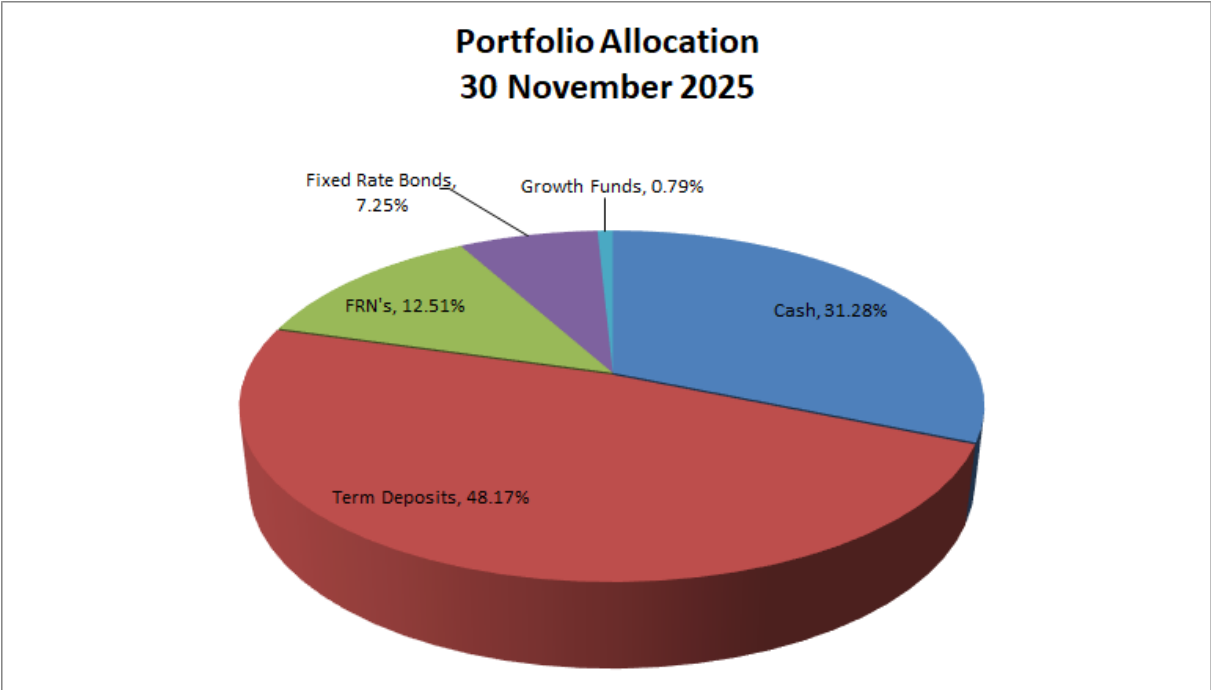
Institution	Rating	Closing Balance Invested 31/10/2025 \$	Closing Balance Invested 30/11/2025 \$	November EOM Current Yield %	November EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
At Call Accounts								
NAB	AA-	51,267	52,253	3.60%	0.02%	N/A	N/A	N/A
CBA	AA-	17,627,842	22,761,768	3.60%	7.31%	N/A	N/A	N/A
CBA	AA-	14,227,777	14,271,817	3.65%	4.58%	N/A	N/A	N/A
Macquarie Bank	A+	10,247,263	10,274,539	3.40%	3.30%	N/A	N/A	N/A
CBA	AA-	49,999,207	50,043,875	3.60%	16.07%	N/A	N/A	N/A
Total At Call Accounts		92,153,356	97,404,252	3.59%	31.28%			
Short Term Deposits								
Bank of Sydney	NR	2,000,000	2,000,000	4.22%	0.64%	30/06/2025	30/06/2026	12
ICBC	A	1,000,000	0	0.00%	0.00%	14/11/2024	14/11/2025	12
NAB	AA-	2,000,000	0	0.00%	0.00%	28/11/2024	28/11/2025	12
MyState	BBB	2,000,000	0	0.00%	0.00%	29/11/2024	28/11/2025	12
MyState	BBB	1,000,000	1,000,000	5.15%	0.32%	4/12/2024	4/12/2025	12
ING Bank	A	1,000,000	1,000,000	4.80%	0.32%	26/02/2025	26/02/2026	12
State Bank of India	BBB-	1,000,000	1,000,000	5.10%	0.32%	7/03/2025	9/03/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	5.00%	0.64%	10/03/2025	10/03/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	5.00%	0.64%	17/03/2025	17/03/2026	12
State Bank of India	BBB-	1,000,000	1,000,000	4.50%	0.32%	2/06/2025	2/06/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	4.30%	0.64%	25/06/2025	25/06/2026	12
ICBC	A	1,000,000	1,000,000	4.24%	0.32%	10/07/2025	10/07/2026	12
Bank of Sydney	NR	2,000,000	2,000,000	4.17%	0.64%	18/08/2025	18/08/2026	12
ICBC	A	0	2,000,000	4.50%	0.64%	28/11/2025	30/11/2026	12
Police Credit Union	NR	0	1,000,000	4.50%	0.32%	28/11/2025	30/11/2026	12
Total Short Term Deposits		20,000,000	18,000,000	4.59%	5.78%			
Medium Term Deposits								
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	28/06/2021	29/06/2026	60
Westpac	AA-	2,000,000	0	0.00%	0.00%	15/11/2021	17/11/2025	48
ICBC	A	3,000,000	3,000,000	5.07%	0.96%	30/06/2022	30/06/2027	60
ICBC	A	1,000,000	1,000,000	1.20%	0.32%	7/12/2020	8/12/2025	60
NAB	AA-	2,000,000	2,000,000	0.95%	0.64%	29/01/2021	29/01/2026	60
NAB	AA-	1,000,000	1,000,000	1.08%	0.32%	22/02/2021	20/02/2026	60
NAB	AA-	2,000,000	2,000,000	1.25%	0.64%	3/03/2021	2/03/2026	60
NAB	AA-	2,000,000	2,000,000	1.40%	0.64%	21/06/2021	19/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	25/06/2021	25/06/2026	60
ICBC	A	1,000,000	1,000,000	1.32%	0.32%	25/08/2021	25/08/2026	60
P&N Bank	BBB+	2,000,000	2,000,000	4.90%	0.64%	11/03/2024	11/03/2026	24
ING Bank	A	1,000,000	1,000,000	5.11%	0.32%	23/05/2024	25/05/2026	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.06%	0.64%	2/09/2025	4/09/2028	36
AMP	BBB+	1,000,000	0	0.00%	0.00%	21/11/2022	20/11/2025	36
P&N Bank	BBB+	2,000,000	2,000,000	4.85%	0.64%	16/12/2024	16/12/2026	24
Police Credit Union	NR	2,000,000	2,000,000	4.75%	0.64%	17/02/2025	17/02/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	5.00%	0.64%	14/03/2023	15/03/2027	48
Auswide	BBB	2,000,000	2,000,000	4.95%	0.64%	13/04/2023	13/04/2026	36

Institution	Rating	Closing Balance Invested 31/10/2025 \$	Closing Balance Invested 30/11/2025 \$	November EOM Current Yield %	November EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
P&N Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	20/04/2023	20/04/2027	48
P&N Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	26/05/2023	26/05/2026	36
ING Bank	A	2,000,000	2,000,000	5.38%	0.64%	28/06/2024	28/06/2029	60
ING Bank	A	1,000,000	1,000,000	4.90%	0.32%	29/11/2024	29/11/2026	24
P&N Bank	BBB+	1,000,000	0	0.00%	0.00%	30/11/2023	28/11/2025	24
ING Bank	A	2,000,000	2,000,000	5.20%	0.64%	14/12/2023	15/12/2025	24
ING Bank	A	2,000,000	2,000,000	5.14%	0.64%	3/01/2024	5/01/2026	24
P&N Bank	BBB+	2,000,000	2,000,000	5.10%	0.64%	4/01/2024	4/01/2027	36
Suncorp	AA-	1,000,000	1,000,000	5.08%	0.32%	8/01/2024	8/01/2026	24
Australian Unity	BBB+	1,000,000	1,000,000	4.93%	0.32%	7/03/2024	9/03/2026	24
ING Bank	A	2,000,000	2,000,000	5.10%	0.64%	23/04/2024	24/04/2028	48
NAB	AA-	2,000,000	2,000,000	5.10%	0.64%	6/05/2024	6/05/2026	24
ING Bank	A	1,000,000	1,000,000	5.12%	0.32%	24/05/2024	24/05/2027	36
ING Bank	A	1,000,000	1,000,000	5.26%	0.32%	31/05/2024	31/05/2028	48
ING Bank	A	1,000,000	1,000,000	4.24%	0.32%	3/06/2025	4/06/2029	48
ING Bank	A	2,000,000	2,000,000	5.26%	0.64%	6/06/2024	6/06/2028	48
Australian Military Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	11/06/2024	11/06/2026	24
Australian Military Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	11/06/2024	11/06/2026	24
BankVic	BBB+	2,000,000	2,000,000	4.00%	0.64%	26/06/2025	26/06/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.65%	0.64%	27/08/2024	27/08/2026	24
ING Bank	A	2,000,000	2,000,000	4.63%	0.64%	30/08/2024	30/08/2026	24
ING Bank	A	1,000,000	1,000,000	4.51%	0.32%	16/09/2024	18/09/2028	48
Westpac	AA-	2,000,000	2,000,000	4.45%	0.64%	27/09/2024	28/09/2026	24
ING Bank	A	2,000,000	2,000,000	4.79%	0.64%	17/10/2024	19/10/2026	24
Westpac	AA-	1,000,000	1,000,000	4.70%	0.32%	8/10/2024	8/10/2026	24
Westpac	AA-	2,000,000	2,000,000	4.73%	0.64%	21/10/2024	21/10/2027	36
Hume Bank	BBB+	2,000,000	2,000,000	4.95%	0.64%	7/11/2024	7/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.02%	0.64%	14/11/2024	16/11/2026	24
ING Bank	A	1,000,000	1,000,000	5.00%	0.32%	27/11/2024	27/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.07%	0.64%	28/11/2024	28/11/2028	48
P&N Bank	BBB+	3,000,000	3,000,000	4.85%	0.96%	16/12/2024	16/12/2027	36
ING Bank	A	2,000,000	2,000,000	4.80%	0.64%	21/01/2025	21/01/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.82%	0.32%	30/01/2025	29/01/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.73%	0.64%	10/02/2025	10/02/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.79%	0.32%	4/02/2025	4/02/2028	36
Regional Australia Bank	BBB+	2,000,000	2,000,000	4.71%	0.64%	12/02/2025	12/02/2027	24
Hume Bank	BBB+	2,000,000	2,000,000	4.75%	0.64%	12/02/2025	12/02/2029	48
Westpac	AA-	2,000,000	2,000,000	4.70%	0.64%	12/02/2025	14/02/2028	36
ING Bank	A	1,000,000	1,000,000	4.77%	0.32%	26/02/2025	28/02/2028	36
ING Bank	A	2,000,000	2,000,000	4.62%	0.64%	3/03/2025	3/03/2028	36
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	14/03/2025	15/03/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	31/03/2025	31/03/2027	24
ING Bank	A	1,000,000	1,000,000	4.81%	0.32%	1/04/2025	1/04/2030	60
State Bank of India	BBB-	2,000,000	2,000,000	4.25%	0.64%	5/05/2025	5/05/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.25%	0.32%	29/05/2025	31/05/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	25/06/2025	25/06/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	2/07/2025	2/07/2027	24

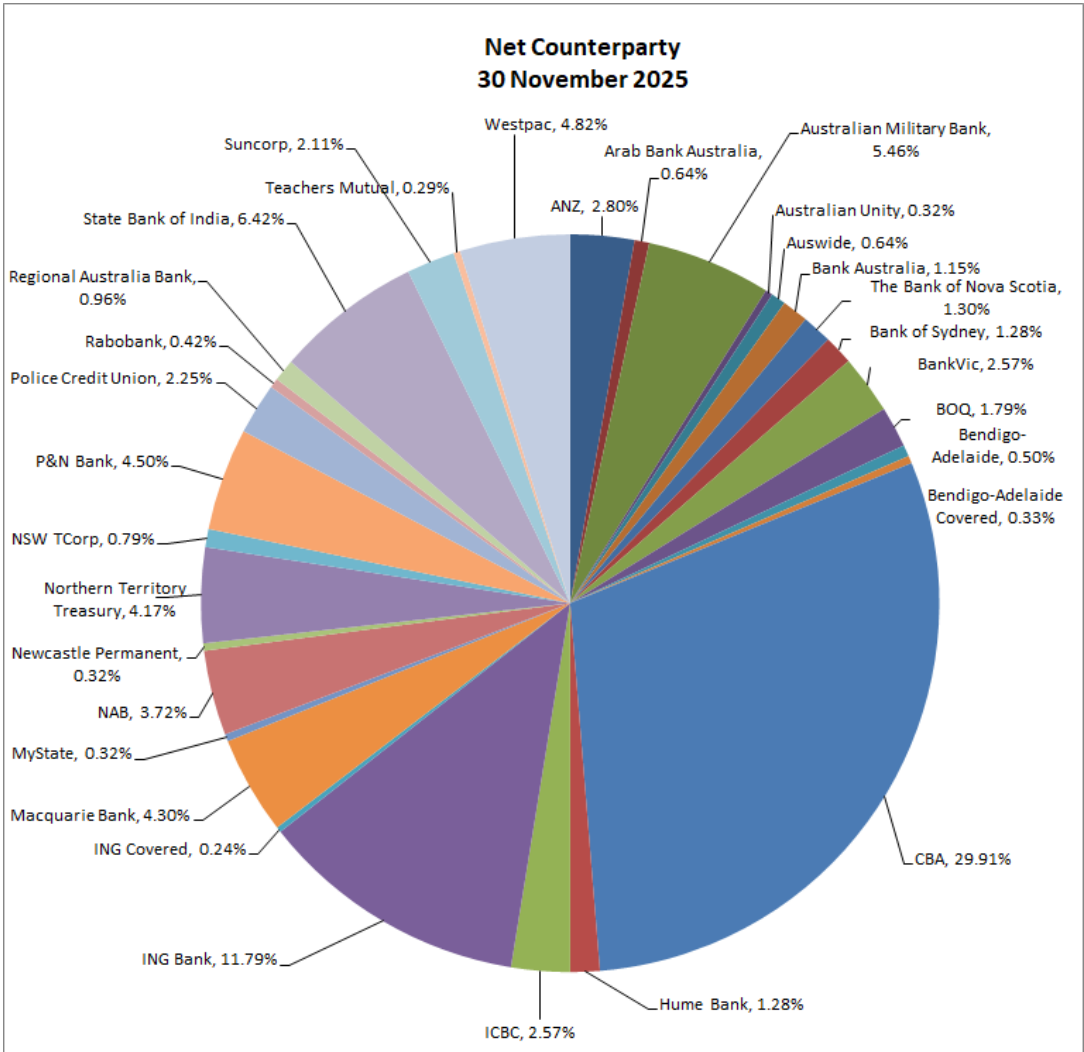
Institution	Rating	Closing Balance Invested 31/10/2025 \$	Closing Balance Invested 30/11/2025 \$	November EOM Current Yield %	November EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
State Bank of India	BBB-	1,000,000	1,000,000	4.05%	0.32%	7/07/2025	7/07/2027	24
ING Bank	A	2,000,000	2,000,000	4.18%	0.64%	8/07/2025	9/07/2029	48
Regional Australia Bank	BBB+	1,000,000	1,000,000	4.00%	0.32%	30/07/2025	30/07/2027	24
Westpac	AA-	1,000,000	1,000,000	4.00%	0.32%	12/08/2025	14/08/2028	36
Arab Bank Australia	NR	2,000,000	2,000,000	3.95%	0.64%	22/08/2025	24/08/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.64%	27/08/2025	27/08/2027	24
Australian Military Bank	BBB+	3,000,000	3,000,000	4.07%	0.96%	29/08/2025	29/08/2028	36
Police Credit Union	NR	1,000,000	1,000,000	4.06%	0.32%	8/09/2025	8/09/2027	24
Australian Military Bank	BBB+	1,000,000	1,000,000	4.08%	0.32%	9/09/2025	11/09/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.09%	0.64%	15/09/2025	15/09/2028	36
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.64%	16/09/2025	16/09/2027	24
BankVic	BBB+	2,000,000	2,000,000	4.15%	0.64%	21/10/2025	21/10/2027	24
Police Credit Union	NR	0	1,000,000	4.55%	0.32%	14/11/2025	15/11/2027	24
Police Credit Union	NR	0	2,000,000	4.56%	0.64%	17/11/2025	17/11/2028	36
Westpac	AA-	0	1,000,000	4.45%	0.32%	20/11/2025	20/11/2028	36
Westpac	AA-	0	2,000,000	4.53%	0.64%	28/11/2025	28/11/2028	36
Total Medium Term Deposits		130,000,000	132,000,000	4.34%	42.39%			
Floating Rate Notes - Senior Debt								
Newcastle Permanent	BBB+	1,013,628	1,005,726	BBSW + 100	0.32%	10/02/2022	10/02/2027	60
NAB	AA-	2,555,090	2,534,133	BBSW + 120	0.81%	25/11/2022	25/11/2027	60
Suncorp	AA-	1,121,502	1,125,541	BBSW + 125	0.36%	14/12/2022	14/12/2027	60
CBA	AA-	2,030,197	2,037,512	BBSW + 115	0.65%	13/01/2023	13/01/2028	60
Bank Australia	BBB+	1,935,975	1,918,217	BBSW + 155	0.62%	22/02/2023	22/02/2027	48
Bendigo-Adelaide Covered	AAA	1,018,487	1,022,596	BBSW + 115	0.33%	16/06/2023	16/06/2028	60
CBA	AA-	2,546,827	2,527,316	BBSW + 95	0.81%	17/08/2023	17/08/2028	60
ANZ	AA-	2,131,051	2,139,047	BBSW + 93	0.69%	11/09/2023	11/09/2028	60
Bank Australia	BBB+	1,661,747	1,668,492	BBSW + 150	0.54%	30/10/2023	30/10/2026	36
ANZ	AA-	2,551,815	2,532,418	BBSW + 96	0.81%	5/02/2024	5/02/2029	60
Suncorp	AA-	1,013,925	1,017,508	BBSW + 98	0.33%	19/03/2024	19/03/2029	60
ING Bank	A	505,244	506,952	BBSW + 95	0.16%	22/03/2024	22/03/2027	36
BoQ	A-	1,674,814	1,681,557	BBSW + 128	0.54%	30/04/2024	30/04/2029	60
Bendigo-Adelaide	A-	812,543	806,207	BBSW + 100	0.26%	14/05/2024	14/05/2027	36
ANZ	AA-	1,517,637	1,523,262	BBSW + 86	0.49%	18/06/2024	18/06/2029	60
Teachers Mutual	BBB+	912,851	916,090	BBSW + 130	0.29%	21/06/2024	21/06/2027	36
ING Bank	A	2,240,680	2,222,347	BBSW + 102	0.71%	20/08/2024	20/08/2029	60
CBA	AA-	1,523,932	1,511,607	BBSW + 87	0.49%	22/08/2024	22/08/2029	60
Suncorp	AA-	2,425,373	2,433,688	BBSW + 92	0.78%	27/09/2024	27/09/2029	60
Bendigo-Adelaide	A-	754,720	757,779	BBSW + 96	0.24%	24/10/2024	24/10/2028	48
ANZ	AA-	1,317,455	1,307,220	BBSW + 81	0.42%	18/02/2025	18/02/2030	60
Rabobank	A+	1,316,862	1,306,551	BBSW + 85	0.42%	20/02/2025	20/02/2030	60
The Bank of Nova Scotia	A+	2,027,384	2,034,852	BBSW + 140	0.65%	21/03/2025	21/03/2030	60
Suncorp	AA-	1,015,614	1,007,214	BBSW + 93	0.32%	21/05/2025	21/05/2030	60
Macquarie Bank	A+	1,405,526	1,410,247	BBSW + 82	0.45%	17/07/2025	17/07/2030	60

Institution	Rating	Closing Balance Invested 31/10/2025 \$	Closing Balance Invested 30/11/2025 \$	November EOM Current Yield %	November EOM % of Portfolio	Investment Date	Maturity Date	Term (mths)
Total Floating Rate Notes - Senior Debt		39,030,880	38,954,078		12.51%			
Fixed Rate Bonds								
ING Covered	AAA	734,815	736,372	1.10%	0.24%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	0.96%	24/08/2021	15/12/2026	64
BoQ	A-	1,862,170	1,865,723	2.10%	0.60%	27/10/2021	27/10/2026	60
BoQ	A-	2,048,097	2,039,941	5.30%	0.66%	30/04/2024	30/04/2029	60
ANZ	AA-	1,225,416	1,216,473	4.65%	0.39%	18/02/2025	18/02/2030	60
The Bank of Nova Scotia	A+	2,037,509	2,023,046	5.23%	0.65%	21/03/2025	21/03/2030	60
Macquarie Bank	A+	1,716,940	1,702,918	4.37%	0.55%	17/07/2025	17/07/2030	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	0.64%	6/08/2021	15/12/2026	64
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.32%	14/07/2021	15/12/2026	65
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.30%	0.64%	29/04/2021	15/06/2026	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.64%	30/11/2020	15/12/2025	60
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.00%	0.32%	20/11/2020	15/12/2025	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	0.64%	21/10/2020	15/12/2025	62
Total Fixed Rate Bonds		22,624,947	22,584,474	2.47%	7.25%			
Managed Funds								
NSW Tcorp	NR	2,468,907	2,461,114	-0.32%	0.79%	17/03/2014	1/11/2030	199
Total Managed Funds		2,468,907	2,461,114	-0.32%	0.79%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		306,278,090	311,403,918		100.00%			

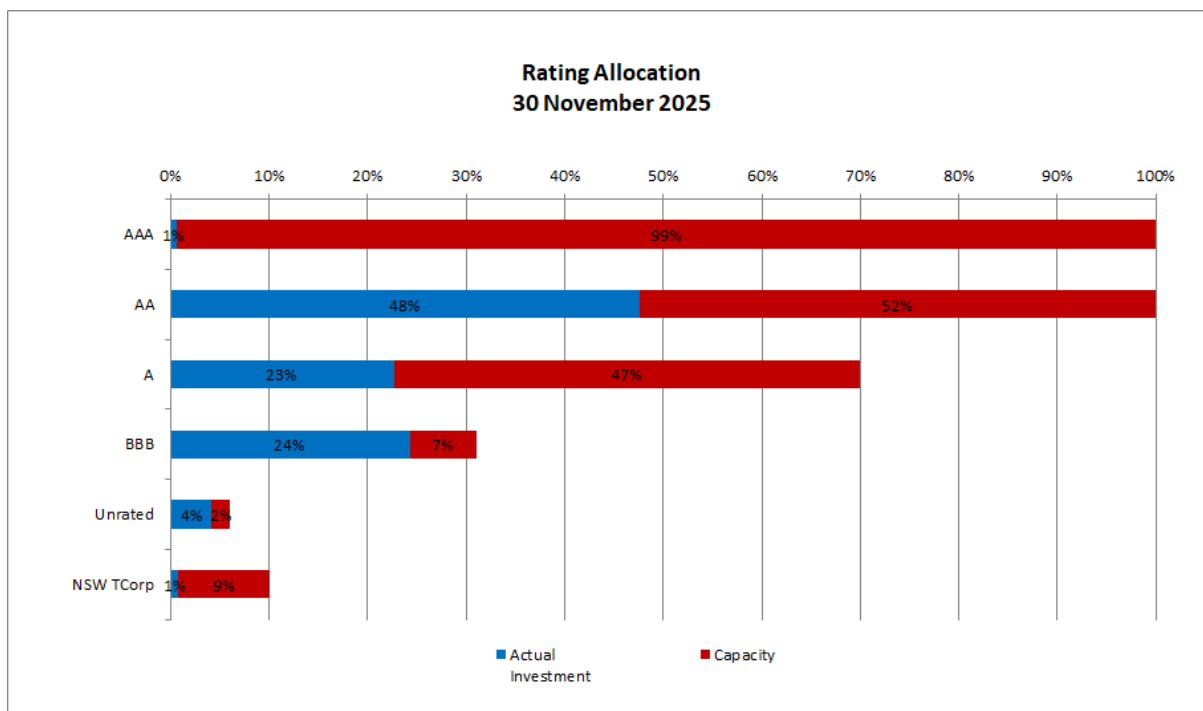
Council's investment portfolio is dominated by Term Deposits, equating to approximately 48% of the portfolio across a broad range of counterparties. Cash equates to 31%, with Floating Rate Notes (FRNs) around 13%, fixed rate bonds around 7% and growth funds around 1% of the portfolio.



Council’s investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance increased over the past month, up from \$306.28M to \$311.40M. This increase reflects the third quarter rates instalments being due at end of November.

	Closing Balance Invested 30/09/2025 \$	Closing Balance Invested 31/10/2025 \$	Closing Balance Invested 30/11/2025 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	310,479,508	306,278,090	311,403,918

Monthly Investment Movements

Redemptions/Sales – Council redeemed/sold the following investment securities during November 2025:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ICBC (A) Term Deposit	\$1M	12 months	5.20%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year Police Credit Union term deposit (as below).
Westpac (AA-) Term Deposit	\$2M	4 years	1.80%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Police Credit Union term deposit (as below).

Institution and Type	Amount	Investment Term	Interest Rate	Comments
AMP Bank (BBB+) Term Deposit	\$1M	3 years	4.80%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).
P&N Bank (BBB+) Term Deposit	\$1M	2 years	5.45%	This term deposit was redeemed on maturity and these funds were reinvested in a new 12-month Police Credit Union term deposit (as below).
MyState Bank (BBB+) Term Deposit	\$2M	12 months	5.10%	This term deposit was redeemed on maturity and these funds were reinvested in a new 12-month ICBC term deposit (as below).
NAB (AA-) Term Deposit	\$2M	12 months	5.11%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).

New Investments – Council purchased the following investment securities during November 2025:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Police Credit Union (Unrated) Term Deposit	\$1M	2 years	4.55%	The Police Credit Union rate of 4.55% compared favourably to the rest of the market for this term. The next best rate for this term was 4.42%.
Police Credit Union (Unrated) Term Deposit	\$2M	3 years	4.56%	The Police Credit Union rate of 4.56% compared favourably to the rest of the market for this term. The next best rate for this term was 4.44%.
Westpac (AA-) Term Deposit	\$1M	3 years	4.45%	The Westpac rate of 4.45% compared favourably to the rest of the market for this term. The best rate for this term was 4.48%, with Westpac selected for this investment due to having a higher credit rating and greater investment limit available.
Police Credit Union (Unrated) Term Deposit	\$1M	12 months	4.50%	The Police Credit Union rate of 4.50% compared favourably to the rest of the market for this term. The next best rate for this term was 4.45%.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ICBC (A) Term Deposit	\$1M	12 months	4.50%	The ICBC rate of 4.50% compared favourably to the rest of the market for this term. The next best rate for this term was 4.45%.
Westpac (AA-) Term Deposit	\$2M	3 years	4.53%	The Westpac rate of 4.53% compared favourably to the rest of the market for this term. The next best rate for this term was 4.51%.

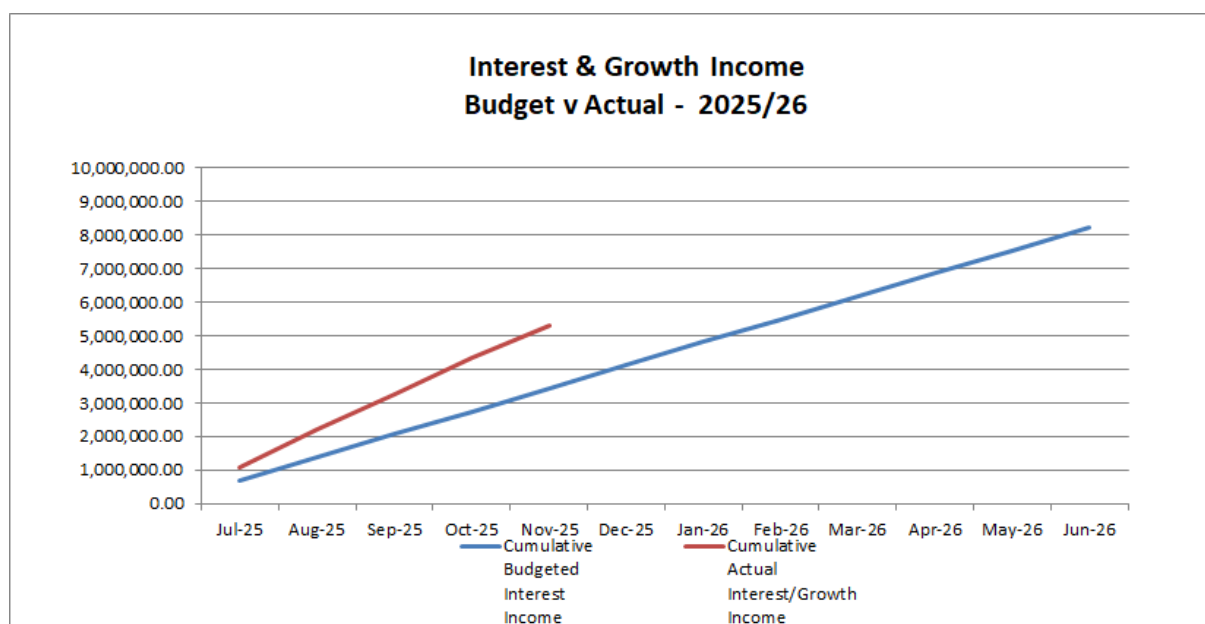
Rollovers – Council did not rollover any investment securities during November 2025.

Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$921,162, which compares favourably with the budget for the period of \$686,282 - outperforming budget for the month by \$234,880.

Council's outperformance to budget for November is mainly due to better than budgeted returns on Council's investment portfolio as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in AIF funding in June 2024. For the 2025/26 financial year to date, Council has accrued \$767,408 on this AIF funding received. As the project commences and the funding is spent, the monthly interest will reduce.

Council experienced a positive return on its NSW T-Corp Managed Fund for the month of November, with the fund returning -0.32% (or -\$7,793) with domestic (-2.66%) shares being the main contributor to this month's underperformance.



In comparison to the AusBond Bank Bill Index* of 3.66% (annualised), Council's investment portfolio returned approximately 3.90% (annualised) for the month of November – outperforming the benchmark for the month.

Over the past year, Council's investment portfolio has returned 4.20%, outperforming the AusBond Bank Bill index by 0.16%. Council's investment portfolio has continued to perform in line with the AusBond Bank Bill Index* over the longer-term time period, returning 3.90% per annum over the past 3 years – slightly underperforming the benchmark by -0.19% over this time.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.29%	0.89%	1.83%	1.51%	3.91%	4.14%	4.02%
AusBond Bank Bill Index	0.30%	0.89%	1.84%	1.52%	4.04%	4.25%	4.09%
Council's Cash	0.29%	0.88%	1.82%	1.51%	3.90%	4.11%	4.00%
Council's T/D	0.36%	1.10%	2.23%	1.86%	4.44%	4.17%	3.80%
Council's FRN	0.39%	1.18%	2.52%	2.10%	5.34%	5.46%	5.24%
Council's Bonds	0.21%	0.63%	1.25%	1.05%	2.30%	1.94%	1.73%
Council's TCorp LTGF	-0.32%	3.14%	8.09%	5.97%	11.46%	14.01%	11.09%
Council's Portfolio	0.32%	1.00%	2.06%	1.71%	4.20%	4.16%	3.90%
Relative Performance	0.02%	0.11%	0.22%	0.19%	0.16%	-0.09%	-0.19%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investment Policy adopted by Council on 24 June 2024.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - How may councils invest?

Local Government (General) Regulation 2021

Section 212 - Reports on council investments

Link to Strategic Plan

Community leadership and collaboration

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

Attachments

1  Capital Works Program 2025/26 to 2034/35

LONG TERM FINANCIAL PLAN ONE-OFF CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 30 NOVEMBER 2025													
				61,374,796	103,004,740	14,108,085	24,467,317	90,288,168	33,770,527	15,400,059	5,561,623	5,333,184	2,434,544
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	24377	12 Blake St Works In Kind Agreement	S7.12		171,785								
2	24721	Active Travel Pathway - Plumpton Road	Grant (Transport for NSW)		4,892,415								
3	18812	Active Travel Plan - Stage 1 - TT26	Grant (Crown Finance Restart) \$549,693 + S7.11 \$1,488,929+ Parks & Recreation Reserve \$1,199,898 + Stormwater Levy Reserve \$755,301	3,993,821									
4	23935	Active Travel Plan - Stage 3 - Koorringal Road Link	Grant (Get Active NSW)	1,258,638									
5	47288	Airport - Bays 1-3 Upgrade	External Borrowings (Future Years Loan Repayments funded from Airport Reserve)						500,000				
6	47328	Airport - Light Aircraft Precinct Required Works	Airport Reserve						56,877				
7	47192	Airport - Redevelop terminal - Internal Baggage Claim and Retail Section	Grant (TBC) \$8,523,197 + Airport Reserve \$27,763						8,550,960				
8	47335	Airport - Remedial Works	Airport Reserve	43,660									
9	47283	Airport - Runway Lighting Upgrade	External Borrowings \$1,583,518 (Future Years Loan Repayments funded from Airport Reserve) + Airport Reserve \$3,988,982						5,572,500				
10	47323	Airport Ancillary Land Acquisition	Internal Loans Reserve (payback from Airport Reserve)						303,712				
11	24461	Alan Turner Depot Stores Upgrade	Plant Replacement Reserve	154,944									
12	22138	Alan Turner Depot Washbay Waste/Oil Separator & Pit	Plant Replacement Reserve	22,769									
13	22222	Alan Turner Depot Worker on Foot Upgrade	Civil Infrastructure Reserve					305,335					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
14	15082	Amundsen Bridge Construction - TT6	S7.11			1,114,547							
15	23074	Art Gallery Cabinetry Work	Buildings Reserve \$24,285 + Grant (Responsible Gambling) \$20,880	45,165									
16	17760	Bolton Park Precinct Upgrade - ROS15	External Borrowings \$1,496,581 (Future Years Loan Repayments funded from GPR) + S7.11 \$4,118,117 + Grant (TBC) \$25,902,307					9,912,756	10,000,000	11,604,249			
17	19628	Boorooma St Upgrade - TT28	S7.11			200,000		4,202,816					
18	15083	Boorooma Street Slip Lane into Boorooma West - (2006-19 Plan)	S7.11			289,341							
19	22825	Bus Shelter Installations (CPTIGS - Fernleigh Rd x 2, Fay Ave)	Grant (Transport for NSW - CPTIGS)	2,354									
20	24463	Bus Shelter Installation (CPTIGS - Estella)	Grant (Transport for NSW - CPTIGS)	38,158									
21	23103	Chapel Refurbishment	Cemetery Reserve	57,475									
22	24427	Civic Centre Safety Lights	Buildings Reserve	151,925									
23	24432	Civic Theatre - Orchestra Pit Upgrade	Buildings Reserve		277,898								
24	17749	Community Amenities - Gissing Oval	GPR \$232,864 + Grant (NSW Government Office of Sport) \$453,861 + Buildings Reserve \$345,881	1,032,607									
25	38639	Copland St Industrial Area - Stormwater Drainage Upgrade	Old \$94 \$85,262 + Contribution \$92,358 + Stormwater DSP \$64 \$481,369	107,040	551,949								
26	24439	Currawarna Community Centre Roof Replacement	Buildings Reserve	4,263									
27	19647	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)	S7.11		1,363,837	1,363,838							
28	22330	Estella Road Upgrade	Grant (TBC)					700,000					
29	24440	Eternal Flame & Honour Roll Memorial	Grant (Office of Veteran Affairs)	115,909									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
30	24456	Equex Filter Replacement	GPR	40,828									
31	22232	Farrer Road Upgrade - TT4	S7.11								3,481,529	700,000	
32	19617	Footpaths - Ashmont & Glenfield - TT16	S7.11 \$430,691 + Grant (TBC) \$1,841,950									2,272,641	
33	19618	Footpaths - Boorooma, Estella & Gobbagombalin - TT17	S7.11 \$155,319 + Grant (TBC) \$1,146,999					1,302,318					
34	19619	Footpaths - Bourkelands & Lloyd - TT18	S7.11 \$352,763 + Grant (TBC) \$1,738,250						2,091,013				
35	19620	Footpaths - Central & North Wagga - TT19	S7.11 \$36,304 + Grant (TBC) \$329,180						365,484				
36	19621	Footpaths - East Wagga - TT20	S7.11 \$61,350 + Grant (TBC) \$347,650									409,000	
37	19622	Footpaths - Forest Hill - TT21	S7.11 \$88,725 + Grant (TBC) \$936,160								1,024,885		
38	19623	Footpaths - Koorinal - TT22	S7.11 \$22,835 + Grant (TBC) \$587,374								610,209		
39	19624	Footpaths - Lake Albert & Tatton - TT23	S7.11 \$129,050 + Grant (TBC) \$1,297,950									1,427,000	
40	19625	Footpaths - Mount Austin, Tolland & Turvey Park - TT24	S7.11 \$232,210 + Grant (TBC) \$1,234,135						1,466,345				
41	19678	Forest Hill Upgrade Local Park - ROS16	S7.11					216,200					
42	24430	Glass Gallery Toilet	Buildings Reserve		137,099								
43	12922	Glenfield Road Corridor Works - TT1	S7.11 \$9,906,055 + External Borrowings \$9,220,794 (Future year repayments funded from S7.11)		88,681			19,038,168					
44	18738	Glenfield Road Drain Remediation	Stormwater DSP s64 \$993,792 + Stormwater Levy \$420,047		78,792	1,335,047							
45	19649	Gobbagombalin - 2 Local Parks ROS3 + LA3 (Land Acquisition)	S7.11			308,859							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
46	19604	Gregadoo Road Corridor Works - TT7	\$7.11 \$3,237,490 + Civil Infrastructure Reserve \$719,610		2,412,650	765,100	772,225						
47	70195	GWMC - Cell Extension	Solid Waste Reserve	239,964									
48	70164	GWMC - Construction of a new Waste Cell	Solid Waste Reserve	200,000	3,075,196								
49	70041	GWMC - Construction of a new Waste Cell	Solid Waste Reserve				6,352,942						
50	70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)	Solid Waste Reserve	200,000			7,302,199						
51	70135	GWMC - Flare & Gas Capture Network Expansion & Gas Powered Evaporator	Solid Waste Reserve	400,000				2,349,164					
52	70178	GWMC - Construction of a new Monocell	Solid Waste Reserve	200,000	3,423,697				2,600,000				
53	70197	GWMC - Land Acquisition	Solid Waste Reserve (To be paid back from the Transgrid Community Project Initiative Funding)	3,632,445									
54	70101	GWMC - Road Rehabilitation	Solid Waste Reserve	801,373									
55	70168	GWMC Plant Shed	Solid Waste Reserve	2,326,750									
56	70200	GWMC Purchase of Polystyrene Machine	Grant (NSW EPA) \$82,105 + Solid Waste Reserve \$40,000	122,105									
57	70203	GWMC Tower Installation	Solid Waste Reserve				200,000						
58	70169	GWMC Waste to Energy (Solution)	Solid Waste Reserve					5,000,000					
59	24348	Harris Park Amenities Upgrade	Grant (NSW Office of Sport) \$955,000 + GPR \$318,790 + Contribution (Wagga Rugby League) \$30,000	1,303,790									
60	19668	Harris Road to Open Space - ROS13	External Borrowings (Future Years Loans Repayments less 50% LCI Subsidy funded from \$7.11)										
61	24426	Historic Council Chambers Building Upgrades	Buildings Reserve	123,146									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
62	24741	Jim Elphick Aluminium Seating	Contribution (Wagga Wagga Tennis Association)	78,565									
63	19669	Jubilee Oval - Community Meeting Space - ROS14	\$7.11					384,750					
64	12941	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements	Stormwater DSP \$64			295,946							
65	19382	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex	Contribution (Hockey Association) \$205,000 + External Borrowings \$195,000 (Future Years Loan Repayments funded from GPR)		400,000								
66	22317	Lake Albert Water Sports and Event Precinct	Lake Albert Reserve \$672,807 + Grant Co-Funding Reserve \$133,076 + Civil Infrastructure Reserve \$3,465,964 + Grant (Australian Government's Growing Regions Program) \$4,271,847	4,274,607	4,269,087								
67	24824	Land Acquisition - Part Lot B DP 152366 - Part 82 Forsyth Street, Wagga Wagga	Civil Infrastructure Reserve	161,780									
68	14048	Lawn Cemetery & Crematorium Office Refurbishment	Cemetery Reserve		500,000								
69	21273	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	External Borrowings (Future Years Loan Repayments funded from Cemetery Reserve)	100,000	578,601								
70	17866	Levee System Upgrade - North Wagga (1 in 20)	Special Rate Variation (SRV) Reserve \$2,604,334 + Grant (TBC) \$5,538,030	722,553			7,419,811						
71	19661	Lloyd Establish 3 Local Parks - ROS5 + LA4 (Deakin Ave) + LA5 (Barton Ave) + LA6 (Central Lloyd) - Land Acquisitions	\$7.11 \$2,101,940 + External Borrowings \$2,401,850 (Future Years Loan repayments funded from \$7.11)	50,000	749,774			3,704,016					
72	45131	LMC - Cattle Delivery Yard Rehabilitation	LMC Reserve	9,458									
73	45089	LMC - CCTV & security (partial)	LMC Reserve					41,734					
74	45121	LMC - Clean, fill and landscape all new works areas	LMC Reserve	30,000	53,825								

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
75	45138	LMC - Hardstand	LMC Reserve					2,250,000					
76	45096	LMC - New circulating road (partial)	LMC Reserve	100,000				2,629,010					
77	45141	LMC - Pump Replacement	LMC Reserve	40,000									
78	45133	LMC - Realign Sheep and Cattle Draft Ramps	LMC Reserve	855,296									
79	45125	LMC - Refurbish agents offices and canteen	LMC Reserve	55,110				350,000					
80	45124	LMC - Replace existing cattle/sheep delivery ramps	LMC Reserve					1,300,000					
81	45126	LMC - Road Train facilities	LMC Reserve							1,800,000			
82	45128	LMC - Sheep & Goat Electronic (EID) System Feasibility Study	LMC Reserve	140,757									
83	45049	LMC - Treatment of Re-use Water	LMC Reserve					353,912					
84	22379	Local Government Recovery Grant	Grant (NSW Government) \$187,609 + GPR \$20,832	208,440									
85	24446	Mates Gully Road Upgrade	Contribution (Transgrid)	3,769,137									
86	19662	Geohex Park - Establish 2nd Rugby League Field - ROS6	\$7.11		939,550								
87	21797	MPS Sports Court Recoat	GPR			40,000							
88	23961	Museum Rectification Works	Buildings Reserve	14,693									
89	50447	Northern Growth Area - Sewer Upgrades	Grant (Accelerated Infrastructure Fund - AIF) \$20,850,562 + Sewer Reserve \$6,950,186	5,955,326	21,845,422								
90	18796	Northern Sporting Precinct - Sports grounds and play equipment (Peter Hastie Oval Works) - ROS11 + LA4 (Land Acquisition)	External Borrowings \$263,336 (Future Years Loan Repayments less 50% LCI Subsidy funded from \$7.11 + Building Reserve + GPR) + \$7.11 \$5,258,854		50,000	213,336		5,258,854					
91	28174	Oasis - 25m & Program Pool Covers & Rollers Replacement	GPR			70,000							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
92	28183	Oasis - 25m, Program & Leisure Pool Expansion Joints Replacement	GPR					125,000					
93	28190	Oasis - 25m Pool Dive Starting Blocks	GPR						48,000				
94	28150	Oasis - 25m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR	34,441									
95	28181	Oasis - 50m Pool & Grandstand Concourse Resurfacing	GPR			175,000							
96	28154	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	GPR	40,025									
97	28153	Oasis - 50m & Dive Pool Expansion Joints Replacement	GPR		79,790								
98	28147	Oasis - 50m Pool Covers & Rollers Replacement	GPR							85,992			
99	28177	Oasis - 50m Pool Dive Starting Blocks	GPR		42,000								
100	28172	Oasis - 50m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR		85,000								
101	28179	Oasis - 50m Pool Shade covers deep end of pool	GPR		290,000								
102	28185	Oasis - 50m Pool Shade covers western side	Oasis Reserve					390,000					
103	28072	Oasis - Automatic Pool Cleaners	Oasis Reserve					60,000					
104	20840	Oasis - BBQ's	Oasis Reserve						70,000				
105	28158	Oasis - Change Rooms Upgrade	GPR	353,500									
106	28148	Oasis - Dive Pool Covers & Rollers Replacement	Oasis Reserve							45,000			
107	28076	Oasis - Diving Board Replacements	GPR							85,000			
108	28173	Oasis - Disable/ Mixed Access Equipment / Steps - Wheel Chairs - Hoist & Extras	GPR			71,003							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
109	28198	Oasis Energy Efficiency Upgrade (CEUF)	GPR \$2,878,600 + Oasis Reserve \$729,121 + \$7.11 Recoupment \$828,805 + NZE Reserve \$391,772 + Grant \$2,500,000 (CEUF) + Internal Loans Reserve \$358,095 (GPR Future Year Loan Repayments) + Internal Loans Reserve \$663,540 (Oasis Reserve Future Year Loan Repayments)	1,224,933	3,000,000	4,125,000							
110	28195	Oasis - Sand Filters	GPR									79,543	
111	16393	Oasis - Floor Carpet - Entrance Pool Hall, Offices Stairs & Meeting Room	Oasis Reserve						64,000				
112	28182	Oasis - Irrigation/ Sprinkler System to Mixed Areas	Oasis Reserve			85,000							
113	28188	Oasis -Mixed Air Conditioning	GPR							125,000			
114	15143	Oasis - Point of Sale System & Entry Gates	GPR		115,000								
115	28184	Oasis - Pool Balance Tanks Service	GPR						105,000				
116	28149	Oasis - Pool Cover Winch Replacement	GPR							35,150			
117	28139	Oasis - Pool Deck Grating Replacement	Oasis Reserve	31,005									
118	28156	Oasis - Pool Hall Skylights Repair & Replacement	Oasis Reserve	233,534									
119	28176	Oasis - Public Address System Repair & Replacement	Oasis Reserve					85,000					
120	28157	Oasis - Security Lockers Replacement	Oasis Reserve	30,300									
121	28151	Oasis - Two Pool Inflatables Replacement	Oasis Reserve \$28,280 + GPR \$100,000	28,280					100,000				
122	28180	Oasis - Water Drinking Fountains	GPR					30,000					
123	28145	Oasis - Water Features Project	Grant (TBC) \$834,085 + Oasis \$7.11 Recoupment \$854,173			199,135	1,489,022						
124	19601	Pine Gully Road Corridor Works - TT2	\$7.11 \$5,408,909 + Grant (TBC) \$2,257,738 + GPR \$625,000	1,902,139				6,389,509					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
125	24256	Pomingalarna Shed Construction	Parks & Recreation Reserve	10,669									
126	18792	Public Art - River Life	Public Art Reserve	106,695									
127	17075	Public Art Projects - TBA	Public Art Reserve		45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
128	19667	Rawlings Park North - Construct a synthetic soccer facility - ROS12	\$7.11 \$699,125+ Grant (TBC) \$3,177,112	9,125				3,867,112					
129	19627	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	\$7.11	125,699	1,750,443								
130	19681	Red Hill Road Upgrade - TT3	External Borrowings \$31,596 (Future Years Loan Repayments less 50% LCL) Subsidy funded from \$7.11) + \$7.11 \$4,539,227			109,813		2,134,706	1,151,636	1,174,668			
131	23816	Regional Roads Repair Block Grant - project TBA	2025/26 to 2026/27 GPR + 2027/28 and onwards Grant (TfNSW - Repair Block)	350,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
132	21903	RIFL Stage 1A Subdivision Works	Contribution (Regional Growth Development Corporation)	1,012,825									
133	24381	Riverside Fencing Project	Grant (NSW Government LSCA Program) \$7,313 + GPR \$6,120	13,433									
134	50224	Sewer Ashmont SPS (Lloyd to Ashmont Gravity Main Upgrade)	Sewer Reserve	3,116,614									
135	50439	Sewer Augmentation & Upgrade Forest Hill	Sewer Reserve					10,000,000					
136	50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets	Sewer Reserve										1,204,724
137	50060	Sewer - Forsyth St Pump Station - SPS02 - Renewals - Refurbishment of current wells	Sewer Reserve										784,820
138	50384	Sewer - Install Flowmeters	Sewer Reserve	73,976									
139	50221	Sewer - Narrung St Treatment Plant Flood Protection Infrastructure	Sewer Reserve	627,193									
140	50245	Sewer - Olympic Highway - SPS13 New Assets	Sewer Reserve	8,838	874,822								

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
141	50274	Sewer - Pump Station - SPS06 Shaw Street - Renewals	Sewer Reserve						280,000				
142	50261	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station	Sewer Reserve					596,138					
143	50441	Sewer Telemetry Hardware Upgrades	Sewer Reserve	944,836									
144	50440	Sewer Treatment Plant Upgrade Koorngal	Sewer Reserve	250,000									
145	50438	Sewer Treatment Ponds Augmentation Collingullie	Sewer Reserve	200,000	800,000								
146	50291	Sewer - Uranquinty Pump Station - SPS31 - Renewals	Sewer Reserve		520,000								
147	50277	Sewer - Wiradjuri Sewer Pump Station - SPS10 Renewal	Sewer Reserve					88,518					
148	50266	Sewer Treatment Works - Forest Hill Plant - New Assets	External Borrowings \$21,683 (Future Years Loan Repayments less 50% LCL) subsidy funded from Sewer Reserve) + Sewer Reserve \$2,305,184					2,326,867					
149	50444	Sewer Treatment Works - Narrung Street - Plant Shed Construction	Sewer Reserve	9,076									
150	19609	Shared path - Boorooma to Estella & Gobba TT9	\$7.11 \$60,044 + Grant (TBC) \$1,309,850					1,369,894					
151	19610	Shared path - Bourkelands to Lloyd - TT10	Grant (TBC)					56,950					
152	19612	Shared path - CBD to Forest Hill - TT12	Grant (TBC)					990,250					
153	19613	Shared path - Forest Hill - TT13	Grant (TBC)					727,600					
154	24871	Soil Bay Construction	Parks & Recreation Reserve	25,000									
155	23126	Southern Growth Area - Plumpton Road North	Grant (Accelerated Infrastructure Fund - AIF) \$2,553,217 + (NSW Treasury Restart) \$21,712,446 + External Borrowings \$8,300,122	7,957,570	24,608,215								
156	23127	Southern Growth Area - Plumpton Road South	Grant (Accelerated Infrastructure Fund - AIF) \$24,267,690 + External Borrowings \$8,223,428	7,883,688	24,473,232								

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
157	50418	Southern Growth Area Sewer Augmentation	Grant (Dept Planning & Environment)	330,289									
158	20799	Stores - Barcoding System/ Shelving	Plant Replacement Reserve		30,979								
159	13673	Stormwater - Day, Higgins, Tarcutta St - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$308,458 + Stormwater Drainage Reserve \$20,000				328,458						
160	12758	Stormwater - Kincaid St end to Flowerdale pumping station drainage - Wagga West DSP Area	Stormwater DSP S64 \$782,980 + Civil Infrastructure Reserve \$27,955					810,935					
161	13674	Stormwater - Lloyd Contour Ridge approx 5 km - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$148,060 + Stormwater Drainage Reserve \$9,600				157,660						
162	17742	Stormwater - Murray St Project	Stormwater Levy	200,000		2,902,121							
163	12916	Stormwater - Tarcoola Drainage Extension	Stormwater DSP s64					495,657					
164	18524 + 18589	Stormwater - Tarcutta Drainage Upgrade & Supplementary Levee	Contribution (Transport for NSW)	386,817									
165	22157	Stronger Country Communities Fund Round 5 Grant	Grant (NSW Stronger Country Communities Round 5)	266,404									
166	24425	Top Dressing Machine Purchase	Internal Loans Reserve (Payback from External Plant Hire over 5 years)		80,000								
167	20846	Venue Technical Events Kit	GPR	8,000									
168	24445	Visitor Information Centre - Commercial Fridge Purchase	Visitor Information Centre Reserve	10,000									
169	24870	Washout Bay Construction	Sewer Reserve \$75,000 + GPR \$75,000	150,000									
170	21777	Wiradjuri Walking Track Upgrade	Grant (Crown Reserve Improvement Fund)	235,043									
		TOTAL LTFP CAPITAL PROGRAM		61,374,796	103,004,740	14,108,085	24,467,317	90,288,168	33,770,527	15,400,059	5,561,623	5,333,184	2,434,544

LONG TERM FINANCIAL PLAN RECURRENT CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 30 NOVEMBER 2025

Summary				36,456,448	27,864,572	29,058,751	30,703,969	29,671,019	28,375,533	27,933,896	30,166,636	31,468,873	35,034,522
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	19504	Art Gallery - Acquire pieces for the Australian Print Collection	GPR	10,362	10,776	11,207	11,638	12,143	12,670	13,219	13,748	14,298	14,870
2	19505	Art Gallery - Acquire pieces for the National Art Glass Collection	GPR	25,904	26,940	28,018	29,096	30,359	31,677	33,053	34,375	35,750	37,180
3	12498	Bus Shelters Upgrade (existing)	GPR	39,720		20,000		20,000		20,000		20,000	
4	19503	Civic Theatre - Backstage Equipment Upgrade	GPR	14,802	15,394	16,010	16,626	17,291	17,983	18,703	19,451	21,007	21,847
5	17986	Community Amenities - Apex Park	GPR			30,000	242,031						
6	16459	Community Amenities - Forest Hill Oval	GPR \$201,446 + Buildings Reserve \$23,641	225,087									
7	24404	Community Amenities - Forest Hill Community Hall	GPR	13,650						312,903			
8	17748	Community Amenities - Jubilee/Connolly Park	GPR	248,858									
9	19484	Community Amenities - McPherson Oval	GPR				30,000	250,192					
10	17985	Community Amenities - Tarcutta Public Convenience	GPR		30,000	234,332							
11	17039	Community Amenities - TBC	GPR								338,204	351,732	365,801
12	16583	Corporate Hardware Purchases	GPR	1,206,872	548,000	743,000	283,000	428,000	283,000	778,000	450,000	450,000	450,000
13	15230	Culverts - Renew and Replace	GPR	788,094	819,119	849,884	880,649	913,875	948,430	984,367	1,021,742	1,060,612	1,100,915
14	32514	Footpath Renewals	GPR + Internal Loans Reserve + Civil Infrastructure Reserve (for Future Years)	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662
15	24218	Gravel Resheets	GPR	2,067,981	2,154,476	2,240,655	2,326,834	2,419,907	2,516,703	2,617,371	2,722,066	2,830,949	2,944,187

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
16	16531	Heavy Patching Program	GPR	1,179,312	1,176,493	1,222,697	1,268,901	1,319,657	1,372,443	1,427,341	1,484,435	1,543,812	1,605,564
17	22107	Horticulture Upgrades & Renewals	GPR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
18	39868	Kerb and Gutter Replacement	GPR	0	628,622	653,767	678,912	706,068	734,310	763,682	794,229	825,998	859,038
19	23110	Library Acquisitions	GPR	349,153	358,043	365,540	373,186	380,986	388,942	397,057	405,335	414,667	422,960
20	20959	Parks Smart Irrigation	Internal Loans Reserve (Water savings payback - 2 Year Loan Repayments)	25,000	25,000								
21	16532	Pavement Rehabilitation Program	25/26 Grant (Roads to recovery - R2R) \$4,469,757 + Grant (Regional Roads Block) \$656,242 + GPR \$3,043,579 + Civil Infrastructure Reserve \$102,344 + 2026/27 ongoing (R2R 3% + Block 2% each year + GPR Balance)	8,271,923	6,883,072	7,532,347	7,676,363	5,782,147	6,004,564	6,235,613	6,475,628	6,686,809	6,887,414
22	39042	Pedestrian Access and Mobility Program (PAMP)	GPR	94,142	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
23	21900	Plant and Equipment Replacement	Plant Reserve	9,392,915	5,837,539	5,960,000	5,981,500	7,692,000	6,069,000	4,130,500	5,805,500	5,989,500	8,838,500
24	12231	Playground Equipment Renewal	GPR + Grant (TBC) - varies each year	423,880	536,000	387,000	1,406,000	574,000	631,000	500,000	696,000	696,000	696,000
25	21930	Playground Shade Sail Installation	Grant (TBC)	71,328	71,328	71,328							
26	21926	Public Art - Creative Light Spaces	Public Art Reserve	60,000									
27	21924	Public Art - Neighbourhood Engagement	Public Art Reserve	20,000									
28	21925	Public Art - Suburbs & Villages	Public Art Reserve	27,737									
29	21091	Recreational Assets Renewal	GPR	380,848	396,082	411,925	427,769	444,878	462,672	481,178	500,425	520,442	541,260

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
30	15883	Regional Roads Supplementary Block Grant - project TBA	Grant (TfNSW - Block Grant Supp)	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000
31	16529	Reseal program (renewal)	25/26 Civil Infrastructure Reserve \$1,072,851 + 25/26 ongoing (RMS Block \$386,047 incrementing 3% each year + GPR balance)	3,908,361	2,960,301	3,078,713	3,197,125	3,325,011	3,458,011	3,596,331	3,740,184	3,889,791	4,045,382
32	21671	Sale of Bomen Land	Land Sales	38,117									
33	51390	Sewer Joint Connections Elimination	Sewer Reserve	56,325	57,169	58,027	58,885	59,768	60,665	61,575	62,498	64,061	65,022
34	50018	Sewer Mains Rehabilitation Program	Sewer Reserve	3,293,394	1,740,437	1,792,650	1,844,863	1,900,208	1,957,213	2,015,929	2,076,407	2,138,699	2,202,860
35	50445	Sewer Manhole Relining	Sewer Reserve	900,541	926,409	953,036	980,444	1,008,656	1,037,697	1,067,590	1,098,362	1,130,889	1,162,554
36	50024	Sewer Plant & Pumps Replacement and Renewal	Sewer Reserve	1,594,201	739,073	422,705	980,293	320,265	264,961	295,590	181,437	472,023	393,499
37	17042	Sportsground Lighting Program - Venue TBC	GPR		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
38	12786	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	GPR	173,901	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
39	15181	Traffic Committee - Implement unfunded Resolutions as adopted by Council	GPR	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
40	30044	Urban Asphalt Program	GPR	1,040,041	1,082,297	1,125,589	1,168,881	1,215,636	1,264,261	1,314,831	1,367,424	1,422,121	1,479,006
41	12894	Village Community Priorities - S94A3	S7.12	40,000	18,000	18,000							
		TOTAL LTFP CAPITAL PROGRAM		36,456,448	27,864,572	29,058,751	30,703,969	29,671,019	28,375,533	27,933,896	30,166,636	31,468,873	35,034,522

RP-9 REQUESTS FOR FINANCIAL ASSISTANCE - SECTION 356**Author:** Carolyn Rodney

Summary: Council has received one (1) fee waiver request for Council's consideration.

Recommendation

That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following community group:
 - i Rotary Club – Wagga Wagga Shine Awards for \$227.50
- b note the proposed budget available for financial assistance requests for the remainder of the 2025/26 financial year

Report

One (1) Section 356 financial assistance request is proposed for consideration at this Ordinary Council meeting:

1. Rotary Club – Wagga Wagga Shine Awards 2026 - \$227.50

In the attached email, Emily Bosco, the Secretary, Rotary Club of Wagga Wagga requests a fee waiver for the room hire of the Council meeting room during March 2026. Rotary Club of Wagga Wagga utilise the room for the Shine Awards which recognise people with a disability who are employed or employers that support them.

The room booking will be for 3.5 hours with a total fee of \$612.50, allowing for time to set up and pack down. Included in the annual Section 356 Donations approved by Council at the 23 June 2025 Council meeting is a fee waiver of \$385.00.

The above request aligns with Council's Strategic Plan "Strong sense of place and identity" – Objective: *Create a sense of identity and pride within our community*

Financial Implications

Budget Summary (rounded to the nearest dollar where applicable)	
Total Section 356 Contributions, Grants and Donations 2025/26 Budget allocation	\$2,458,659
Total of Section 356 Contributions, Grants and Donations budget allocations approved during 2025/26 Operational Plan adoption*	(\$2,435,433)
Total of fee waivers approved to date this financial year	(\$4,151)
Revised Balance of Section 356 budget available for requests received during the 2025/26 financial year	\$19,075
1) Rotary Club of Wagga Wagga (rounded to the nearest dollar)	(\$228)

Subtotal Fee Waivers included in this report proposed to be funded from the Section 356 Budget	<u>(\$228)</u>
Proposed Balance of Section 356 fee waiver financial assistance budget for the remainder of the 2025/26 Financial Year	\$18,847

**This figure includes Community leases rental subsidies (\$1,835,325); Annual Grants Programs (\$232,000); Major Events Sponsorships (\$100,000); Fee Waivers and Rates and Annual Charges Waivers (\$69,580); Contributions (\$55,587); Scholarships (\$6,000); Road Closures (\$29,000) and Other (\$107,941).*

Policy and Legislation

POL 078 – Financial Assistance Policy

Link to Strategic Plan

Vibrant

Strong sense of place and identity

Create a sense of identity and pride within our community

Risk Management Issues for Council

N/A

Internal / External Consultation

Cross Directorate consultation has been undertaken as required.

RP-10 LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY

Author: Warren Faulkner

Summary: This report recommends that Council endorse the Lake Albert Feasibility Study completed by Stantec following public exhibition of the document during November 2025.

Recommendation

That Council endorse the Lake Albert Feasibility Study dated 26 November 2025 prepared by Stantec and upload it to the SES Flood Portal

Report

At the 27 October 2025 Council meeting, Council resolved:

RP-10	LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY
25/342	<p>RESOLVED: On the Motion of Councillors T Koschel and G Davies]</p> <p>That Council:</p> <ul style="list-style-type: none"> a endorse the draft Lake Albert Feasibility Study to be placed on public exhibition for a period of 28 days from 29 October 2025 and invite public submissions until 26 November 2025 on the draft document b receive a further report following the public exhibition and submission period: <ul style="list-style-type: none"> i addressing any submission made in respect of the proposed document ii proposing endorsement of the document unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period <p style="text-align: right;">[CARRIED]</p>

Public Exhibition of the document took place from Wednesday 29 October 2025 to Wednesday 26 November 2025. During the exhibition period, Council officers provided the opportunity for the public to attend a one-on-one consultation session with Council staff on Thursday 20 November 2025 from 1pm to 3pm. Three (3) community members attended this session.

At the close of the Exhibition period, one (1) formal submission was received. The submission received was:

"I support the plan to use Lake Albert as a "retention basin" to reduce flooding of East Wagga, such as has occurred recently. This will be achieved by raising the height of the north-eastern levee and wall, and diverting overland flows into the lake. Once the flood risk has passed, the extra water will be released.

At present, Lake Albert has small amounts of water entering, with the pipeline from the river set to deliver water sufficient to maintain the level for recreation. However, there is seldom any flow-through of water and the lake is essentially an “evaporation pond”. This has resulted in a steady increase in nutrients in the water and the vigorous growth of blue-green algae. All efforts to control these algae have had very limited success. Basically, the chief outcomes seem to have been the change the species mix but not to stop the problem.

Use of the lake as a retention basin will mean flushing of the water and a reduction in the nutrient load. The planned wetland on the north east side for cleaning of the river water before it enters the lake will mean that the river water will not add to the nutrient load. This concept should be expanded to have lake water regularly circulate through the wetland for suitable plants to take up nutrients. This would help clean the lake between flood events.

These wetlands provide habitat for a variety of wetland species, including birds, many reptiles, frogs and unique animals like the native water rat. The Marrambidya Wetlands in Wagga Wagga, the Wonga Wetlands of Albury and the Narrandera Wetlands were once sewerage treatment ponds. They are now thriving wildlife areas which draw large numbers of visitors.

Thus, the plan is a great start for rectifying the problems of Lake Albert, and allows for future developments to enhance the area for citizens, visitors and the local environment.”

The final report was presented to the FRMAC meeting on the 4 December with a wrap-up provided by Stantec. The FRMAC adopted accepting the report as being final for this project.

To view the Final Lake Albert Feasibility Study, follow the link: [https://squizfs.wagga.nsw.gov.au/1.%20Lake Albert Feasibility Study Final Report wApp.pdf](https://squizfs.wagga.nsw.gov.au/1.%20Lake%20Albert%20Feasibility%20Study%20Final%20Report%20wApp.pdf)

Financial Implications

There are no financial implications associated with this report.

Policy and Legislation

NSW Flood Prone Land Policy 2021
NSW Flood Risk Management Manual 2023

Link to Strategic Plan

Sustainable

Sustainable built environment

Identify sustainable practices and materials when planning the built environment.

Risk Management Issues for Council

There are no significant risk management issues for Council associated with adopting the Lake Albert Feasibility Study and uploading it to the SES Flood Portal.

Internal / External Consultation

The development of the Feasibility Study has involved extensive consultation with affected stakeholders and has now completed the Public Exhibition process.

The Feasibility Study was advertised in the Council News print and email versions on:

- 1 November 2025
- 8 November 2025
- 15 November 2025
- 22 November 2025

There was also an article posted on the Council News website on 6 November 2025 and a social media post was posted to Facebook and Instagram on 10 November 2025

RP-11 MIDWAY REPORT 2025 - CULTURAL PLAN 2020-2030**Author:** Lauren Reynolds**Executive:** Janice Summerhayes

Summary: The Wagga Wagga City Council Cultural Plan 2020-2030 – Midway Report 2025 is a 5-year review of the progress that has been made on the 50 recommendations detailed in the Cultural Plan from 2020-2025. The report highlights significant achievements in cultural infrastructure upgrades, programming, and investment in the arts, culture and creative industries in Wagga Wagga.

Recommendation

That Council note and endorse the Wagga Wagga City Council Cultural Plan 2020-2030 – Midway Report 2025 which details the outcomes of the first five years of the Cultural Plan.

Report

Wagga Wagga City Council Cultural Plan 2020-2030 outlines a ten-year vision for the cultural growth of the city, and a comprehensive strategy for the implementation of this vision through programming and infrastructure projects. The purpose of the Cultural Plan is to address the community's present and future needs for the preservation of cultural heritage; renewal of cultural assets and infrastructure; and expansion of access to cultural activity and experiences for participants, practitioners and audiences of all ages, abilities and backgrounds.

The Midway Report 2025 is a review prepared by Council staff on the progress that has been made on the Plan during the five years of implementation 2020 - 2025. This review is in response to recommendation 2.44 of the Plan which is to 'review and evaluate the Cultural Plan' and report on progress and achievements to Council in 2025, with an updated schedule of actions for 2025-2030.

The Midway report 2025 document is attached to this report with the status of each recommendation in the Plan listed in the revised integrated implementation schedule.

Of the 50 recommendations:

- 9 have been completed
- 30 are ongoing – initiative has already commenced and will continue for the duration of this Plan
- 2 are underway – initiative has already commenced and is due for completion within the life of the Plan
- 3 are still to be progressed. The reasons some recommendations are still to be progressed include:
 - Some recommendations were long-term recommendations not identified to commence before the midway report
 - Some recommendations are not funded as yet and require support from State and Federal funding bodies to progress

- 6 have been consolidated. The reasons some recommendations have been consolidated include:
 - Changes in Council's strategic planning and endorsement of projects
 - Key institutions or organisations have made changes to their local offering or services
 - Streamlining and clarification of recommendations and their outcomes

This report demonstrates Council's commitment to achieving the recommendations outlined in the Cultural Plan 2020-2030.

The next five years will continue to see the delivery of the recommendations outlined in the Plan and of which will benefit the community and build on what has already been achieved. A new Plan will be developed in 2030 to continue to grow, enhance and enliven Wagga Wagga as a cultural city 2030-2040.

Financial Implications

The financial implications of the recommendations detailed in the Cultural Plan have previously been endorsed by Council at the 20 January 2020 Ordinary Meeting of Council and where required has been integrated into Council's Long Term Financial Plan.

The financial implications of the Cultural Plan's recommendations are detailed within the plan's Integrated Implementation Schedule and are either shown as funded, part-funded, project dependant or not funded. Where projects are listed as not funded, Council Staff will identify and seek external funding opportunities, where relevant, over the course of this plan 2025-2030.

Policy and Legislation

Wagga Wagga 2050 – Community Strategic Plan
 Recreation, Open Space and Community Strategy and Implementation Plan
 Reconciliation Action Plan
 All Abilities Inclusion Action Plan
 Destination Management Plan
 Community Safety Action Plan
 Events Strategy and Action Plan
 Marrambidya Wetland Plan of Management
 NSW Government – Cultural Infrastructure Plan 2025+
 Riverina Murray Regional Plan 2041
 Regional NSW Investment Attraction Strategy 22-27
 NSW Government – Better Placed
 NSW Government – Creative Communities
 Federal Government – National Cultural Policy - Revive

Link to Strategic Plan

Vibrant

Diverse Arts and Cultural experiences

Promote, activate and support arts and cultural opportunities within our community.

Risk Management Issues for Council


Financial and Reputational: some projects within this plan are dependent upon securing external funding and will not proceed otherwise. Progress reporting on the remaining items to be delivered in the Plan will form part of Council's annual reporting processes as part of the Integrated Planning and Reporting framework.

Internal / External Consultation

The Midway Report is an internal document prepared by Council staff. Reporting on the outcomes of the Cultural Plan is undertaken annually through Council's planning and reporting process. The Midway Report is a consolidation of this reporting.

Staff preparing this report consulted internally across the Community Services directorate, as well as Economy Business and Workforce, Governance, Regional Activation, Infrastructure, and Communications & Engagement services to ensure the reported information is accurate and up to date.

Attachments

1.  Midway Report - Cultural Plan 2020-2030 - Provided under separate cover

**RP-12 2026 AUSTRALIAN LOCAL GOVERNMENT WOMENS
ASSOCIATION ANNUAL CONFERENCE****Author:** David Galloway**Executive:** Scott Gray

Summary: The purpose of this report is to nominate a delegate to attend and represent Council at the ALGWA Conference in Blacktown from 26 to 28 March 2026.

Recommendation

That Council:

- a attend the 2026 Australian Local Government Women's Association NSW Conference to be held in Blacktown 26-28 March 2026
- b appoint one (1) Councillor and one (1) alternate Councillor as Council's delegate to the 2025 Australian Local Government Women's Association NSW Conference

Report

Blacktown City Council will host the 2026 Annual Conference of the Australian Local Government Women's Association (ALGWA), to be held from 26 to 28 March 2026. The ALGWA Conference is a nationally recognised event established to support, advance and encourage the participation of women in Local Government, including both elected representatives and staff.

The annual conference provides an important platform for professional development, leadership growth, networking and the sharing of best-practice initiatives that strengthen gender equity across the sector. Hosting the 2026 event positions Blacktown City Council as a key supporter of gender diversity and inclusive leadership within Local Government, and offers significant opportunities for collaboration, knowledge-sharing, and sector-wide engagement.

The conference program is currently being developed by ALGWA and has not yet been released. However, the conference traditionally includes keynote presentations, workshops, panel discussions and networking events aimed at enhancing leadership capabilities, promoting pathways for women's participation, and addressing emerging challenges within the sector.

Blacktown City Council's role as host demonstrates its commitment to fostering a more representative and inclusive Local Government sector and supporting ongoing professional development opportunities for women across councils Australia-wide.

Financial Implications

The full registration cost per delegate is \$1,100. Transport, accommodation and incidentals estimated at approximately \$1,200 per delegate in addition to the registration costs, bringing the total estimated cost for this conference to \$2,200 per delegate.

The conference will be funded from the Councillors' Development Conference and travel budget which currently has a budget allocation of \$72,000 for the 2025/26 financial year, allocated \$8,000 per councillor for the financial year. \$18,476 has been expended as at 01/12/2025, leaving a budget remaining prior to resolving as per recommendation of \$53,524.

Job number: 12080 – Councillor Development/Conferences/Travelling

Policy and Legislation

Councillor Expenses and Facilities Policy (POL 025)

Councillor Induction and Professional Development Policy (POL 113)

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

RP-13 CODE OF MEETING PRACTICE 2025

Author: Nicole Johnson
Executive: Scott Gray

Summary: The draft Code of Meeting Practice was publicly exhibited from 28 October to 9 December 2025, with no submissions received. Adoption of the Code is recommended at this time, noting that further consideration of the Model Meeting Code by the NSW Parliament is anticipated in early 2026.

Recommendation

That Council:

- a note that no public submissions were received during the public exhibition period for the draft Code of Meeting Practice
- b note and accept recommended amendments to the exhibited Code of Meeting Practice
- c adopt the Code of Meeting Practice

Report

In accordance with Section 360 of the Local Government Act 1993 and the Model Code of Meeting Practice for Local Councils in NSW, councils are required to adopt a Code of Meeting Practice that incorporates any updated mandatory provisions of the Model Meeting Code within the prescribed timeframes. The legislation also requires that any draft Code be placed on public exhibition for a minimum period of 28 days, with a submission period of at least 42 days to enable the community to provide feedback prior to adoption.

At its meeting on 27 October 2025, Council resolved:

RP-7	MODEL CODE OF MEETING PRACTICE
25/339	RESOLVED: On the Motion of Councillors T Koschel and L Tanner] That Council: <ul style="list-style-type: none">a endorse the draft Code of Meeting Practice and place on public exhibition for a period of 28 days from 28 October 2025 and invite public submissions until 9 December 2025b receive a further report following the public exhibition and submission period:<ul style="list-style-type: none">i addressing any submission made in respect of the draft Code of Meeting Practiceii proposing adoption of the draft Code of Meeting Practice unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period <div>CARRIED</div>

No submissions were received during the exhibition period.

During the exhibition period the Office of Local Government released on 28 November 2025 an update advising that the NSW Legislative Council debated a motion on 25 November 2025 to disallow the Local Government (General) Amendment (Model Code of Meeting Practice) Regulation 2025, which prescribes the updated 2025 Model Code of Meeting Practice for Local Councils. Although the motion was debated, no vote was taken before Parliament adjourned for the year. A vote may occur when Parliament resumes in February 2026.

As no disallowance has occurred, the Amendment Regulation and the 2025 Model Meeting Code remain in force. The new provisions will commence on 1 January 2026. If Parliament votes to disallow the Amendment Regulation in February 2026, this will repeal the changes and reinstate the previous 2021 Model Meeting Code from the date of disallowance.

The Office of Local Government is preparing updated FAQs and supplementary guidance to address sector misunderstandings raised. In the interim, councils are required to continue progressing the adoption of a Code of Meeting Practice based on the 2025 Model Meeting Code. Councils must adopt a Code that incorporates all mandatory provisions of the 2025 Model Meeting Code by 31 December 2025.

Accordingly, this report recommends that Council adopt the Code of Meeting Practice as exhibited, with the following amendments:

- Inclusion of provisions relating to Questions Prior to Meetings

New clauses 3.1 to 3.3 introduce a formal process to manage Councillor enquiries submitted following the release of Business Papers. The provisions require questions and corresponding responses from the General Manager to be published as an addendum to the Business Papers on the day of the Meeting, strengthening transparency and ensuring timely access to information.

Recommended Clauses:

- 3.34 Following the release of the Business Papers, Councillors may submit questions to the General Manager via the Chief Operating Officer by 10:00 am on the day of the Meeting.
- 3.35 The General Manager will provide supplementary responses to these questions by 4:00 pm on the day of the Meeting as an addendum to the Business Papers.
- 3.36 The General Manager will use best endeavours to provide an answer to questions received after 10:00 am on the day of the Meeting; however, if this is not possible, the question will be answered verbally during the Meeting or carried forward as a Question on Notice.

- Removal of Foreshadowed Motion Clauses

Amendments to the NSW Model Code of Meeting Practice have simplified debate procedures by removing detailed rules governing the foreshadowing of motions and amendments. Councillors may continue to indicate their intention to move amendments or alternative motions during debate, but this is now managed under general meeting procedures without formal foreshadowing rules.

For consistency and alignment, the draft Code of Meeting Practice as exhibited did not reflect the removal of the following clauses. It is now recommended that these clauses be removed:

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn, and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993
Local Government General Regulations 2021
Model Code of Meeting Practice

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Failure to adopt the Code of Meeting Practice within the prescribed timeframe may result in non-compliance with legislative obligations, leading to governance, reputational, and legal risks. The Code of Meeting Practice provides a regulatory framework that promotes transparency, accessibility, and consistency in decision-making.

Internal / External Consultation



The draft *Code of Meeting Practice* was placed on public exhibition for a period of 28 days from 28 October 2025, with public submissions invited until 9 December 2025. No submissions received during this period.

Community engagement during the exhibition period included:

- The draft document was made available on Council's website for the duration of the exhibition period.
- A public notice was published in *Council News* and through the required formal advertisements in accordance with legislative requirements.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				<input checked="" type="checkbox"/>												<input checked="" type="checkbox"/>
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

1.  Code of Meeting Practice - Provided under separate cover
2.  Exhibited Code of Meeting Practice - Provided under separate cover

COMMITTEE MINUTES

M-1 CONFIRMATION OF MINUTES - FLOODPLAIN RISK MANAGEMENT COMMITTEE - 4 DECEMBER 2025

Author: Warren Faulkner

Summary:

This report presents the minutes of the Floodplain Risk Management Advisory Committee (FRMAC) meeting held on 4 December 2025 for Council's information and noting.

The FRMAC was provided with an update on the six (6) current flood mitigation projects underway, of which three (3) are now considered complete, they being:

- The feasibility/options study for the Glenfield Drain and Flowerdale Storage Flood Mitigation Works
- The Lake Albert Flood Mitigation Options-Feasibility Study, and
- The Early Warning System Model Development

The final reports for the three (3) completed projects will be presented to Council for adoption in the future.

Of the remaining three (3) projects, the Humula & Mangoplah Flood Studies are at risk of not being completed as per the funding agreement. A variation to extend the completion date will be made. The Investigation & Design Study for the Uranquinty Levee Upgrade is on track. The detailed design for the North Wagga Levee System Upgrade is behind schedule but should be able to be complete by 30 June 2026 to enable a tender for the construction upgrade of the levee to be called.

Recommendation

That Council receive and note the minutes of the Floodplain Risk Management Committee Meeting held on 4 December 2025.

Report

The Minutes of the Floodplain Risk Management Advisory Committee (FRMAC) Meeting held on 4 December 2025 are presented to Council for consideration. Below is a summary of items considered at the meeting.

RP-1 2026 PROPOSED MEETING DATES FOR THE FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE

The committee raised they may wish to adopt different dates in 2026 and reduce the number of meetings to quarterly rather than bi-monthly. A report will return to the committee in the February 2026.

RP-2 2022-FMP-0103 HUMULA AND MANGOPLAH FLOOD STUDIES

The consultant has been preparing the reporting for the Mangoplah and Humula Flood Study. In preparing the report, it was identified that some additional model simulations were required. These have been progressed, and the Draft Flood Study report will be provided to Council in December. Endorsement would be sought at the next FRMAC meeting on 5 February 2026 to place the report on Public Exhibition. The outcomes of the Public Exhibition will then be presented to a future FRMAC meeting for consideration and recommendation to Council to finalise the Flood Studies and complete the project.

The Department of Climate Change, Environment, Energy & Water raised the grant completion date for this project is due 19 December 2025.

RP-3 17866- LEVEE SYSTEM UPGRADE - NORTH WAGGA

The FRMAC was advised that Council has been successful in obtaining a \$9.1m grant through the Disaster Ready Fund for the upgrade of the levee. The grant is a 1:1 funding arrangement. Council currently has \$6.2m available and will find funding for the difference.

The detailed design for the North Wagga Levee System Upgrade is behind schedule but should be able to be complete by 30 June 2026 to enable a tender for the construction upgrade of the levee to be called.

RP-4 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE - INVESTIGATION AND DESIGN

The project is progressing as per the required program. The 80% design is in progress and, the extension of the Connorton St section of the levee has been completed and a design report provided to Council for review.

Another community consultation session on the 80% design is proposed to take place following feedback from Council and the DCCEEW.

The co-opted member for Uranquinty attended this part of the meeting.

RP-5 2023 FMP 0073 EARLY WARNING SYSTEM MODEL DEVELOPMENT

The development of the model is complete and training in its use has been provided to Council officers. Council is now acquitting the funding with DCCEEW.

The engaged contractor Worley provided a presentation on the WaterRIDE model to the Committee.

The Director City Engineering advised that he will discuss the use of the model with the SES. There were discussions around if any of these maps would be made public for the community to use.

RP-6 2021-22-FM-0039 - LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY

Public exhibition of the draft report took place from the 29 October and finished on the 26 November. One formal submission was received who was in support of the proposed mitigations. The report has been finalized with only minor changes after input from various community groups and members of the public.

Stantec provided a presentation and update on the Lake Albert Flood mitigation option.

RP-7 2021-22-FM-0024 - GLENFIELD DRAIN AND FLOWERDALE STORAGE FLOOD MITIGATION WORKS

The draft report provided by Lyall and Associates at the last meeting of the FRMAC has been finalised with no changes. This project is now considered finished and closure procedures with DCCEEW have commenced.

Financial Implications

N/A

Policy and Legislation

The outcomes from the various studies will be critical in the terms of future amendments to the Council Local Environmental Plan and its Development Control Plan.

Link to Strategic Plan

Regional Leadership

Vision for the future

Adopt a sound approach to strategic planning to ensure that we are preparing for future growth requirements of the city.

Risk Management Issues for Council

No specific issues identified.

Internal / External Consultation

The NSW Department of Climate Change, Environment, Energy and Water (DCCEEW) (previously the Office of Environment and Heritage) has been heavily consulted throughout the process of planning and executing these projects. DCCEEW is the responsible funding body and receives quarterly status update reports.

Public Exhibition of the draft Lake Albert Flood Mitigation Options/Feasibility Study took place during November 2025.

Community consultation with affected stakeholders has occurred as required.

Attachments

1   Draft Minutes - FRMAC - 4 December 2025

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 4 December 2025.

PRESENT

Councillor Jenny McKinnon
Michael Friend
Ros Prangnell
Austin Morris (entered 8.54am)

IN ATTENDANCE

Warren Faulkner	Director City Engineering
Steve Manwaring	Department Planning, Industry & Environment
Brian Mahoney	Uranquinty Co-opted Community Member
Janice Summerhayes	Director Community Service
Louise Wheaton	Executive Assistant – Director City Engineering
Kori West	Corporate Governance Officer (Minute Taker)

The meeting of the Floodplain Risk Management Advisory Committee commenced at 8.33am.

At this point of the meeting there was no quorum met as a majority of the members were not present. The Committee proceeded to discuss the items listed within the agenda.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

APOLOGIES

Apologies for non-attendance was received and accepted by the Committee for Patricia Murray, the General Manager, Mr P Thompson and Joshua Stanbury (SES).

Austin Morris entered the room the time being 8.54am and quorum was met.

LEAVE OF ABSENCE***Recommendation:***

On the Motion of R Prangnell and M Friend

The Committee grant a leave of absence for Councillor D Tout the date being 4 December 2025.

CARRIED

MINUTES of the **FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE** held on **Thursday 4 December 2025**.

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

CONFIRMATION OF MINUTES

**CM-1 CONFIRMATION OF MINUTES - FLOODPLAIN RISK MANAGEMENT
ADVISORY COMMITTEE - 18 SEPTEMBER 2025**

Recommendation:

On the Motion of M Friend and R Prangnell

That the Minutes of the proceedings of the Floodplain Risk Management Advisory Committee Meeting held on 18 September 2025 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 27 October 2025.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

DECLARATIONS OF INTEREST

No declarations of interest were made.

REPORTS FROM STAFF

Briah Mahoney – Uranquinty Co-opted member entered the room the time being 8.33am.

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 4 December 2025.

**RP-4 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE -
INVESTIGATION AND DESIGN**

Recommendation:

On the Motion of M Friend and R Prangnell

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Uranquinty Levee Upgrade Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

Briah Mahoney – Uranquinty Co-opted member vacated the room the time being 8.41am.

**RP-1 2026 PROPOSED MEETING DATES FOR THE FLOODPLAIN RISK
MANAGEMENT ADVISORY COMMITTEE**

Recommendation:

On the Motion of R Prangnell and M Friend

That the Committee endorse the schedule of meeting dates for the next 12 months as outlined in the Report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

MINUTES of the FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE held on Thursday 4 December 2025.

RP-2 2022-FMP-0103 HUMULA AND MANGOPLAH FLOOD STUDIES

Recommendation:

On the Motion of R Prangnell and M Friend

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Humula and Mangoplah Flood Studies Project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

RP-3 17866- LEVEE SYSTEM UPGRADE - NORTH WAGGA

Recommendation:

On the Motion of A Morris and R Prangnell

That the Floodplain Risk Management Advisory Committee receive and note the update to the Levee System Upgrade – North Wagga.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

RP-7 2021-22-FM-0024 - GLENFIELD DRAIN AND FLOWERDALE STORAGE FLOOD MITIGATION WORKS

Recommendation:

On the Motion of R Prangnell and A Morris

That the Floodplain Risk Management Advisory Committee receive and note the report.

CARRIED

MINUTES of the **FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE** held on **Thursday 4 December 2025**.

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

Martin Griffin from Stantec entered the room the time being 9.15am to provide a presentation on the feasibility study.

RP-6 2021-22-FM-0039 - LAKE ALBERT FLOOD MITIGATION OPTIONS - FEASIBILITY STUDY

Recommendation:

On the Motion of A Morris and M Friend

That the Floodplain Risk Management Advisory Committee receive and note the update provided in relation to the Lake Albert Flood Mitigation Project and accept the final report from Stantec for this project.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

Martin Griffin from Stantec vacated the meeting the time being 9.30am

Cameron Druery from Worley entered the room the time being 9.45am to provide a presentation on WaterRIDE to the committee

RP-5 2023 FMP 0073 EARLY WARNING SYSTEM MODEL DEVELOPMENT

Recommendation:

On the Motion of R Prangnell and A Morris

That the Floodplain Risk Management Advisory Committee:

- a receive and note the report regarding the Early Warning and Flood Prediction Project.**
- b recommend that Council staff brief the SES and the LEMC of the existence of this software package and its future potential usage at the next LEMC Meeting**
- c receive a report in February 2026 with a status update on this matter**

CARRIED

MINUTES of the **FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE** held on **Thursday 4 December 2025**.

RECORD OF VOTING ON THE MOTION

For the Motion

M Friend

A Morris

J McKinnon

R Prangnell

Against the Motion

Cameron Druery from Worley vacated the meeting the time being 10.18am.

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Floodplain Risk Management Advisory Committee rose at 10.33am.

M-2 CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE - 20 NOVEMBER 2025

Author: Melinda Conolly
General Manager: Peter Thompson

Summary: The Audit, Risk and Improvement Committee (ARIC) is an advisory committee of Council. This Report seeks that Council endorse the recommendations made by the Committee at the meeting on 20 November 2025.

Those recommendations relate to the role of the Committee in providing independent assurance and assistance to Council on financial reporting, risk management, internal controls, governance, and internal and external audit and accountability responsibilities.

Recommendation

That Council endorse the recommendations contained in the minutes of the Audit, Risk and Improvement Committee Meeting held on 20 November 2025.

Report

The minutes of the Audit, Risk and Improvement Committee Meeting held on 20 November 2025 are presented to Council for adoption. The Chairperson Report is provided below providing a summary of the meeting.

Chairperson's Report

Meeting date: 20 November 2025

The final meeting for 2025 of the Audit Risk and Improvement Committee was held on 20 November 2025.

A representative from Council's auditor, the NSW Audit Office, presented the final management letter arising from the recent financial statement audit. The Committee discussed the three moderate-rated issues identified and received updates from Council staff on actions being taken to address them.

The Committee received an update from the General Manager on REX Airlines operations, Inland Rail, organisation structure changes, funding for the North Wagga flood mitigation levee and the new code of meeting practice. The Committee were advised that Council has not received any further information regarding the pending states of the submission to extend the Wagga Wagga airport lease.

The Committee received presentations on the following areas of Council operations: quarterly budget review; capital works; enterprise risk management; Code of Conduct Annual Report; integrated planning and reporting, including Council's Annual Report and service planning; and people and culture initiatives.

The Manager ICT Services provided the Committee with an update on cyber security and information and communications technology. Committee members acknowledged

the progress achieved in strengthening systems and resilience in this critical area, while noting the ongoing resource challenges that continue to impact delivery.

The Chief Audit Executive presented two internal audit reports: Environmental, Social and Governance Readiness and Child Safety Framework. The Committee noted progress made in relation to closing out assurance and improvement actions of previous assurance activity.

Overall, the meeting reinforced the need for collaboration across governance, finance, and operational teams to maintain transparency and accountability. The Committee expressed appreciation for the quality of reports and the openness of discussions, which will inform our strategic priorities for the coming year.

Carolyn Rosetta-Walsh
Independent Chairperson
Audit Risk and Improvement Committee
Wagga Wagga City Council

Financial Implications

Council has granted certain authorities to the Audit, Risk and Improvement Committee within the scope of its role and responsibilities, as defined within its Charter. As an advisory committee to Council, the Audit, Risk and Improvement Committee has no authority to action items that may have a budget and/or resource implication outside of this authority unless Council resolves to adopt the recommendations.

Policy and Legislation

Audit, Risk and Improvement Committee Charter

Link to Strategic Plan

Community leadership and collaboration

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

Risk Management Issues for Council

The Committee considered matters relating to their role in providing independent assurance and assistance to Council on risk management, as outlined in the attached Minutes and which included consideration of Council's Corporate Strategic Risk Register.

Internal / External Consultation

ARIC Chairperson and Committee members

Attachments

1   Minutes - ARIC - 20 November 2025

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

PRESENT

Mrs Carolyn Rosetta-Walsh (Chairperson)
Ms Liz Jeremy
Mr Shannon Buckley

IN ATTENDANCE

General Manager	Peter Thompson
Chief Audit Executive	Melinda Conolly
Chief Financial Officer	Carolyn Rodney
Manager Corporate Governance & Performance	David Galloway
Corporate Planning and Performance Coordinator	Bradley Ristivojevic
Business Support Officer	Ruby Brodin
Business Support Officer	Rebecca Taylor

The meeting of the Audit, Risk and Improvement Committee commenced at 8:01am

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

APOLOGIES

An apology for non-attendance was received and accepted by the Committee for the Mayor Councillor Dallas Tout and Councillor Lindsay Tanner.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

CONFIRMATION OF MINUTES

CM-1 AUDIT, RISK AND IMPROVEMENT COMMITTEE MINUTES

Recommendation

That the Minutes of the proceedings of the Audit, Risk and Improvement Committee Meeting held on 24 October 2025 be confirmed as a true and accurate record, noting that the recommendations contained in the minutes of that meeting were endorsed by Council at its Ordinary Meeting on 17 November 2025.

The Committee confirmed the Minutes of Audit, Risk and Improvement Committee Meeting held on 24 October 2025.

DECLARATIONS OF INTEREST

Liz Jeremy declared a general declaration of interest advising that she does contract work for Centium (the consultant undertaking internal audit services).

NSW Audit Office, Director, Financial Audit, Mary Yuen entered the meeting the time being 7:56am.

At this stage of the meeting RP-11 2024/25 NSW Audit Office Final Management Letter was moved forward to the start of the meeting to ensure attendance by the NSW Audit Office.

REPORTS

RP-11 2024/25 NSW AUDIT OFFICE FINAL MANAGEMENT LETTER

Recommendation

That the Audit, Risk and Improvement Committee receive and note the NSW Audit Office Management Letter on the Final Phase of the Audit for the year ended 30 June 2025.

The NSW Audit Office presented the Final Management Letter. There were three moderate-rated issues raised: incorrect CPI resulting in immaterial loss of revenue; stormwater valuation and the absence of a condition assessment; and untimely completion of fair value assessment for land assets. The Committee noted these

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 20 November 2025.

issues and discussed them with staff present at the ARIC meeting, with explanations provided and matters resolved.

NSW Audit Office, Director, Financial Audit, Mary Yuen vacated the meeting the time being 8:17am.

RP-1 GENERAL MANAGER'S UPDATE**Recommendation**

That the Audit, Risk & Improvement Committee receive and note the update provided by the General Manager.

The General Manager provided updates on: Rex Airlines operations; Inland Rail projects, the temporary closure of the Edmonson Street Bridge, and recently adopted organisation structure changes; the funding for the North Wagga flood mitigation levee; the new Code of Meeting Practice; and advised that Council is still waiting on correspondence from the Department of Defence regarding the future lease of the Wagga Wagga airport.

The Committee held a brief discussion regarding these updates, focusing primarily on the new Code of Meeting Practice and the parties within the organisation that will be affected by its implementation, as well as the trial period for the Edmonson Street Bridge closure commencing on 22 November 2025. The Committee were advised that Council approved the formation of an Airport Advisory Committee.

RP-2 SEPTEMBER 2025 QUARTERLY BUDGET REVIEW**Recommendation**

That the Audit, Risk and Improvement Committee note the Quarterly Budget Review for the quarter ended 30 September 2025 reported to Council at the 17 November 2025 Council meeting.

Chief Financial Officer Carolyn Rodey provided a brief update on the Quarterly Budget Review, including an overview of the QBR process. The Committee also discussed the suitability of monthly reporting and touched on the number of budget variations.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

RP-3 CAPITAL WORKS UPDATE

Recommendation

That the Audit, Risk and Improvement Committee receive and note the report.

The Committee received an update from the Manager of Corporate Governance & Performance, David Galloway. David explained the capital works reset that has occurred and outlined the results of this reset. The Committee was pleased with the report and discussed the impact on projects when grant funding is provided.

RP-4 GOVERNANCE UPDATE AND CODE OF CONDUCT ANNUAL REPORT

Recommendation

That the Audit Risk and Improvement Committee:

- a receive and note the report**
- b note that the Code of Conduct Annual Report will be submitted to Council for adoption in December 2025, prior to being provided to the Office of Local Government**

The Committee received an update from the Manager of Corporate Governance & Performance, David Galloway, regarding litigated insurance matters, the policy review and adoption process, the delegation review and adoption, and the Code of Meeting Practice. David outlined the reviews that have been completed and provided an overview of the history of complaints and discussed opportunities for improvement within the complaints process with the Committee.

RP-5 INTEGRATED PLANNING & REPORTING UPDATE

Recommendation

That the Audit, Risk and Improvement Committee note the Annual Report and the update regarding service planning.

The Committee received an overview of the Annual Report from Bradley Ristivojevic Corporate Planning and Performance Coordinator. He outlined the report compilation process, noting it took longer than expected but resulted in a strong outcome.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

The Committee thanked staff for their efforts and commended the report as an excellent achievement.

RP-6 ENTERPRISE RISK MANAGEMENT UPDATE

Recommendation

That the Audit, Risk and Improvement Committee:

- a note the progress and changes to the Risk Management Improvement Plan**
- b note the results of the Statewide Mutual Continuous Improvement Program Self Assessments**

The Committee received an update from Bradley Ristivojevic, Corporate Planning and Performance Coordinator, on Internal Audit actions, compliance risks and Risk Management Improvement Plan updates. Bradley noted that while some delays had occurred due to capacity, progress is now underway and meetings have been scheduled with Directors and Level 3 Managers.

Manager Information & Communications Technology Services, Reece Hamblin entered the meeting the time being 8:56am.

RP-12 INFORMATION AND COMMUNICATIONS TECHNOLOGY UPDATE

Recommendation

That the Audit, Risk & Improvement Committee receive and note the Cyber Security and Information and Communications Technology update.

Council's Manager of Information & Communications Technology Services Reece Hamblin provided an update on cyber security, including current gaps and challenges, and highlighted the status of the Cyber Security Plan. He advised that his team is making progress on the cyber security plan and will participate in upcoming local government cyber incident response workshops. The Committee discussed the target rating against the cyber security "Essential 8" measures and the potential for third parties to provide a ratings assessment.

Reece Hamblin vacated the meeting the time being 9:16am.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

RP-7 INTERNAL AUDIT UPDATE

Recommendation

That the Audit, Risk and Improvement Committee:

- a note the Internal Audit update**
- b. Agreed to discuss and agree the proposed meeting dates for 2026 out of session**
- c. Approved the ARIC planning schedule for 2026**

Chief Audit Executive Melinda Conolly provided an internal audit update, presented the proposed meeting dates for 2026, and discussed potential areas for upcoming Annual Internal Audit Plans, including modern slavery compliance.

The Committee also discussed artificial intelligence and Wagga Wagga City Council's current position and approach regarding AI.

RP-8 ASSURANCE AND IMPROVEMENT ACTIONS

Recommendation

That the Audit, Risk and Improvement Committee note the status of the assurance and improvement actions.

Chief Audit Executive Melinda Conolly provided an update on the assurance and improvement actions. The Committee noted the update and no further comments or issues were raised.

RP-9 REPORT ON THE AUDIT AND RISK COMMITTEE FORUM AND LOCAL GOVERNMENT ASSURANCE FORUM 2025

Recommendation

That the Audit, Risk and Improvement Committee note the report on the Audit and Risk Committee Forum and 2025 Local Government Assurance Forum.

Chief Audit Executive Melinda Conolly provided an overview of the sessions attended at the ARIC and Local Government Assurance Forums, indicating it was useful for the Committee and Internal Audit Function to be aware of the areas of focus in the wider industry to potentially inform upcoming strategic plans.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

Committee member Liz Jeremy expressed her appreciation to Council for supporting her attendance at the ARIC Forum and indicated she found the presentations very interesting and relevant for Audit & Risk committees.

RP-10 INTERNAL AUDIT - ENVIRONMENTAL, SOCIAL AND GOVERNANCE READINESS

Recommendation

That the Audit, Risk & Improvement Committee receive and note the Internal Audit Report from KPMG on Council's Environmental, Social and Governance Readiness and the draft management responses and request a verbal update at the February 2026 meeting, and the final management responses to be presented at the May 2026 meeting

Chief Audit Executive Melinda Conolly tabled the Internal Audit Report on ESG readiness. The General Manager advised that the management responses were still under review, as he wants to develop a framework to enable Council to deliver against the ESG requirements. The Chair asked that the General Manager provide a verbal update to the February meeting in 2026 and present the finalised management responses to the May 2026 meeting.

Director Economy, Business & Workforce, Fiona Piltz entered the meeting accompanied by Therese Reeckman People & Culture Coordinator the time being 9:34am.

RP-13 PEOPLE & CULTURE UPDATE

Recommendation

That the Audit, Risk and Improvement Committee receive and note the People & Culture update.

Director of Economy, Business & Workforce, Fiona Piltz, provided an update on recruitment, vacancies and Workplace Health and Safety statistics. Fiona also addressed the vacancy and turnover rates comparative to other Councils and the impact of project movements in the Wagga Region, particularly given competition from other companies offering competitive wages. The Committee also asked about any vacancies in key roles that constituted a risk to Council, and the General Manager advised that recruitment of several key roles had been unsuccessful and the loss of staff in other important roles did constitute a risk.

The decrease in recorded workplace injuries has been attributed to proactive hazard identification, with risks being addressed before accidents occur.

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 20 November 2025**.

It was agreed the People & Culture reports could return to a six-monthly frequency, to align with the existing reporting cycle.

RP-14 INTERNAL AUDIT REPORT - CHILD SAFETY FRAMEWORK

Recommendation

That the Audit, Risk & Improvement Committee receive and note the report from the Internal Audit on the Child Safety Risk Management Framework.

Chief Audit Executive Melinda Conolly tabled the Internal Audit Report on the Child safety risk management framework. The Committee noted there was a considerable amount of work in the audit actions and recommended developing a small project plan to ensure that all accountabilities are met.

Fiona Piltz and Therese Reeckman vacated the meeting the time being – 9:55am.

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Audit, Risk and Improvement Committee rose at 9:58AM.

M-3 CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM - 8 DECEMBER 2025**Author:** Warren Faulkner**Summary:**

The Local Transport Forum (LTF) met on 8 December 2025 and considered three (3) reports.

The first report was about the Edmondson Street Bridge closure which Council held an Extra-Ordinary meeting on Thursday 11 December 2025 to consider extending the closure of the bridge for a further eighteen months.

The advice of the LTF for the second and third reports are presented following for Councils consideration.

The minutes of the meeting have been sent to the Forum members and there has been no feedback received to date.

The minutes are attached for Councillors reference.

Recommendation

That Council:

- a receive and note the Minutes of the proceedings of the Local Transport Forum held on 8 December 2025
- b approve the temporary closure of Pomeroy Drive between Dorset Drive and the Olympic Highway for a period of up to six months in the 2026 calendar year to assist with the efficient delivery of a new roundabout on Pomeroy Drive approximately 600m east of the Olympic Highway as part of the Wagga Wagga Special Activation Precinct development.
- c endorse the following meeting dates of the Local Transport Forum for 2026 calendar year
 - Thursday 22 January 2026
 - Thursday 19 March 2026
 - Thursday 7 May 2026
 - Thursday 16 July 2026
 - Thursday 3 September 2026
 - Thursday 5 November 2026

Report

RP-1 EDMONDSON STREET BRIDGE REPLACEMENT - TEMPORARY ROAD CLOSURE

This report outlined the traffic mitigation measures that have been implemented to minimise traffic impacts on the Wagga city road network as a result of closing the Edmondson Street Bridge and summarised the traffic impacts observed during a two week trial closure of the bridge from Sunday 23 November 2025 to Saturday 6 December 2025.

The outcomes of the trial closure and the advice of the Local Transport Forum were presented to the Council at an Extra-Ordinary meeting on Thursday 11 December 2025 to consider extending the closure of the bridge for a further eighteen months

RP-2 POMEROY DRIVE ROUNDABOUT CONSTRUCTION – TEMPORARY ROAD CLOSURE

Council received a request from the developer of the Special Activation Precinct in Bomen (the Regional Growth Development Corporation – RGDC) to support the temporary closure of Pomeroy Drive between Dorset Drive and the Olympic Highway.

The request was referred to the Local Transport Forum for advice as the temporary closure restricts the passage of vehicles for greater than six months.

The only comment raised by the Local Transport Forum was by the Transport for NSW member around the imminent change of ownership and road authority for the road

RP-3 2026 PROPOSED MEETING DATES – LOCAL TRANSPORT FORUM

A forward meeting plan, including all meeting dates for 2026, is agreed by the Forum each year. The following schedule of meeting dates was supported by the Forum members and is presented to the Council for endorsement:

- Thursday, 22 January 2026
- Thursday, 19 March 2026
- Thursday, 7 May 2026
- Thursday, 16 July 2026
- Thursday, 3 September 2026
- Thursday, 5 November 2026

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

There are no significant risk issues associated with this report for Council



Internal / External Consultation

Council resolved at its Ordinary Meeting on the 17 November 2025 to transfer the care and control of Pomeroy Drive to Transport for NSW such that the road pavement, stormwater drainage and ancillary assets on Pomeroy Drive become the assets of Transport for NSW and the classification of the road changes from a Local Road to a Classified State Road. A Working Party consisting of Transport for NSW, Regional Growth Development Corporation and Council representatives have been meeting regularly since July 2024 where the proposal to temporarily close Pomeroy Drive between Dorset Avenue and the Olympic Highway was a regular agenda item.

The temporary closure has been identified as part of the Precinct Traffic Management Plan for the Inland Rail Project.

There has been no other external consultation about the proposal

Attachments

1   Local Transport Forum - Minutes - 8 December 2025

MINUTES of the LOCAL TRANSPORT FORUM held on Monday 8 December 2025.

PRESENT

Councillor Richard Foley	(arrived 2.21pm)
Dr Joe McGirr	Local State member of Parliament
Sergeant Gerard Horsley	NSW Police
Inspector Lee Gray	NSW Police
Commander Andrew Spliet	NSW Police
Greg Minehan	Transport for NSW
John Zannes	Transport for NSW
Richard Matto	Busabout Wagga
Brett Allen	Allens Coaches

IN ATTENDANCE

Mr Peter Thompson	General Manager
Mr Scott Gray	Chief Operating Officer (until 2.26pm)
Mr Warren Faulkner	Director City Engineering
Ms Louise Wheaton	Executive Assistant - Director City Engineering
Ms Kori West	Corporate Governance Officer

APOLOGIES

An apology for non-attendance was received and accepted for Annette Makeham of Makehams Coaches, Petrina O'Connor of Whitemore Bus Group, David Glass of Junee Buses, Zain Lakho, Senior Traffic Operations Peter Bramley the Representative of Local State member of Parliament.

The meeting of the Local Transport Forum commenced at 2.07pm.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

MINUTES of the LOCAL TRANSPORT FORUM held on Monday 8 December 2025.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - 4 SEPTEMBER 2025 - LOCAL TRANSPORT FORUM

Recommendation:

On the Motion of G Minehan - Transport NSW and G Horsley - NSW Police

That the Minutes of the proceedings of the Local Transport Forum held on 4 September 2025 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 22 September 2025.

CARRIED

DECLARATIONS OF INTEREST

Mr G Minehan declared a Non-Significant Non-Pecuniary in RP-1 EDMONDSON STREET BRIDGE REPLACEMENT - TEMPORARY ROAD CLOSURE, the reason being is a resident of Turvey Park and remained in the room during its consideration.

REPORTS

RP-1 EDMONDSON STREET BRIDGE REPLACEMENT - TEMPORARY ROAD CLOSURE

Officer Recommendation

That each member of the Local Transport Forum provides their advice for Councils consideration on the adequacy of traffic mitigations installed on the Wagga Wagga road network to minimise traffic and transport impacts associated with closing the Edmondson Street Bridge for a further 18 month period.

Forum notes

Inspector L Gray of the NSW Police advised that they have been meeting with Inland Rail and Transport for NSW on a regular basis and have had no significant delays due to the closure of Edmondson Street Bridge. NSW Police are comfortable to continue with the closure of the Edmondson Street Bridge.

Mr Greg Minehan from Transport for NSW tabled a list of concerns:

1. Service level – intersection 1322 – Lake Albert Road/Hammond Avenue is identified as more congested. Manual changing of traffic signals giving priority to Lake Albert Road did not achieve a significant outcome – SCATS returned to manage traffic flow.
2. Traffic mitigation:

MINUTES of the LOCAL TRANSPORT FORUM held on Monday 8 December 2025.

- a. Traffic and Transport Monitoring Centre
- b. CCTV cameras on network capturing traffic flows
- c. Restriction of right turn movements from Coleman, Athol, Wooden and Lindsay Streets. No indirect impacts noted.
- d. Keep Clear on Docker Street at both Morgan Street and Hardy Avenue – No apparent impacts
- e. Temporary roundabout at Macleay Street and Coleman Street – no apparent impacts
- f. Changes to bus routes – information to be provided by Bus Operators.
- g. Installation of portable message boards on network – some confusion with messaging – VMS in Edmondson Street reported to display message – VMS in Edmondson Street reported to display message – “Broadway closed – high vehicles use Olympic Highway”

Observations:

- a. Additional queue length on the major roads, Lake Albert Road, Bourke Street, Dobney Avenue and Glenfield Road which was to be expected.
- b. Observed driver behaviours:
 - i. Forcing into intersections with no adequate space
 - ii. U turns at traffic signals
 - iii. Driver turning right from Coleman Street and travelling into oncoming traffic to avoid Bourke Street barrier
 - iv. Rat running forcing lane changes
 - v. Vehicles driving over median onto incorrect side of the road (Lake Albert Road at Railway Street) to access to the right turn lane at Hammond Avenue
 - vi. Lack of access from side roads onto Bourke Street with no break in traffic in particular at Charleville Road intersection
 - vii. Sturt Highway/Pearson Street roundabout. Continued congestion in particular east bound on Sturt and large vehicles on Moorong Street wishing to turn right onto the Sturt Highway. Light vehicles observed to force their vehicles along both the nearside and offside of large vehicles with significant impact due to the swept path of the large vehicles to enter/exit the intersection.

Mr Brett Allen from Allens Coaches acknowledged the great communication between Council, Transport NSW and Inland Rail for the lead up and during the trial closure. He tabled a concern regarding the morning congestion on Bourke Street across the Charleville Road intersection, Turvey Park. The Director City Engineering suggested changing the messaging on the VMS board in immediate proximity to the intersection to “Keep Intersection Clear”

Mr Richard Matto from Busabout advised the consultation was excellent leading up to the Closure from all Stakeholders. He advised that the intersection on Railway Street turning right into Lake Albert Road is the only cause for concern they have.

Dr Joe McGirr advised the forum of the limited number of complaints received by his office regarding this project. He thanked Transport for NSW, the Council and NSW Police. The communication between all stakeholders has been great and it has turned out to be great from a community acceptance point of view. It's been a great exercise and thanked everyone for their advocacy on this matter.

MINUTES of the **LOCAL TRANSPORT FORUM** held on **Monday 8 December 2025**.

Councillor Richard Foley raised concerns about Marshalls Creek Bridge and the height of the temporary traffic lights used for the pedestrians to cross the Highway.

The General Manager, Mr Peter Thompson thanked everyone for participating in the trail. The comprehensive communication from Transport and Bus companies have raised issues of concern that he would like the Forum to forward onto Inland Rail to address. Solutions should not include using Police resourcing.

The Director of City Engineering raised there is issues with vehicles continually parking in the 'No Stopping' zones installed on Docker Street between Darlow Street and Murray Street, Meurant Avenue near the Riverina Day Surgery and Urana Street west of Lusher Avenue. He suggested the need for these needs to be reviewed before continuing the 138 permit for these installations.

Councillor Richard Foley entered the room the time being 2.21pm.

Chief Operating Officer, Mr S Gray vacated the room the time being 2.26pm.

Commander Andrew Split of the NSW Police vacated the room the time being 2.33pm.

RP-2 POMEROY DRIVE ROUNDABOUT CONSTRUCTION - TEMPORARY ROAD CLOSURE

Officer Recommendation

That the Local Transport Forum support the temporary closure of Pomeroy Drive between Dorset Drive and the Olympic Highway to assist with the efficient delivery of a new roundabout on Pomeroy Drive approximately 600m east of the Olympic Highway as part of the Wagga Wagga Special Activation Precinct development.

Forum Advice

That the Council support the temporary closure of Pomeroy Drive between Dorset Drive and the Olympic Highway to assist with the efficient delivery of a new roundabout on Pomeroy Drive approximately 600m east of the Olympic Highway as part of the Wagga Wagga Special Activation Precinct development.

MINUTES of the LOCAL TRANSPORT FORUM held on Monday 8 December 2025.

RP-3 2026 PROPOSED MEETING DATES - LOCAL TRANSPORT FORUM

Officer Recommendation

That the Forum endorse the schedule of meeting dates for the next 12 months as outlined in the report.

Forum Advice

That the Council endorse the schedule of meeting dates for the next 12 months as outlined in the report.

QUESTIONS WITH NOTICE

Councillor R Foley received a complaint from a resident advising that cars are queuing along Roma Street. Warren Faulkner advised this is being investigated by the Inland Rail Traffic and Transport Monitoring Centre. It is suggested that the solution for the complaint is to allow vehicles queued at the intersection wanting to turn left to do so by installing a "Left turn on red permitted after stopping", similar to the arrangement at the Railway Street/Lake Albert Road intersection.

The Local Transport Forum rose at 2.56pm.

CONFIDENTIAL REPORTS**CONF-1 RENAMING OF BOLTON PARK FIELD 3 - PART 2****Author:** Joshua Walsh**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals.

CONF-2 PLUMPTON ROAD UPGRADE - FUNDING CONTRIBUTION**Author:** Jack McIntyre**Executive:** Darryl Woods

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-3 RFT CT2026014 TRAFFIC CONTROL SERVICES**Author:** Krishan Maharaj**Executive:** Henry Pavitt

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-4 RFT CT2026017 CONCRETE CRUSHING SERVICES**Author:** Diljinder Uppal**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-5 LAND ACQUISITIONS FOR GREGADOO ROAD WIDENING
PROJECT AFFECTING PRIVATE LAND****Author:** Matthew Dombrovski**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF-6 PROPOSED CROWN LAND ACQUISITION FOR GREGADOO ROAD WIDENING PROJECT

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CONF-7 EXPRESSION OF INTEREST CAMPAIGN - OFFICE AND STORAGE
SPACE - PART 150 COPLAND STREET, EAST WAGGA WAGGA -
OUTCOME REPORT**

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-8 SURRENDER OF SUBLEASE, REGRANT OF NEW SUBLEASES AND
ASSIGNMENT OF SUBLEASE - HANGARS 225, 227 AND 301,
WAGGA WAGGA AIRPORT - PART AUTO CONSOL 7330-149**

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-9 PROPOSED LICENCE AGREEMENT - PART BEST RESERVE, 11
ASHMONT AVENUE, ASHMONT, BEING PART LOT 1 IN DEPOSITED
PLAN 201983**

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and
- (d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret.

CONF-10 RFT CT2025068 NORTH WAGGA LEVEE UPGRADE DETAILED DESIGN

Author: Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

PRESENT

The Mayor, Councillor Dallas Tout
Councillor Allana Condron
Councillor Georgie Davies
Councillor Richard Foley
Councillor Tim Koschel
Councillor Jenny McKinnon
Councillor Amelia Parkins
Councillor Karissa Subedi
Councillor Lindsay Tanner

IN ATTENDANCE

General Manager	(Mr P Thompson)
Director Community	(Ms J Summerhayes)
Director Infrastructure Services	(Mr H Pavitt)
Director City Engineering	(Mr W Faulkner)
Chief Financial Officer	(Mrs C Rodney)
Chief Operating Officer	(Mr S Gray)
Director Economy, Business & Workforce	(Mrs F Piltz)
Manager Corporate Governance & Performance	(Mr D Galloway)
Manager Community Services	(Ms M Scully)
Cultural Officer	(Ms L Reynolds)
Library Services Manager	(Ms C Bolton)
Destination & Events Coordinator	(Mr C Farquharson)
Corporate Governance Coordinator	(Mrs N Johnson)
Corporate Governance Officer	(Ms K West)

NOTICE TO MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 1 December 2025**.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

No apologies were received.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 17 NOVEMBER 2025

25/378 RESOLVED:
On the Motion of Councillors J McKinnon and G Davies

That the Minutes of the proceedings of the Ordinary Council Meeting held on 17 November 2025 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

DECLARATIONS OF INTEREST

Councillor A Condron declared a Significant Non-Pecuniary Interest in CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS the reason being that her current employer has an affiliation with one of the persons mentioned in the report and vacated the chamber during its consideration.

Councillor G Davies declared a Non-Significant Non-Pecuniary Interest in CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS the reason being that she is employed by the same organisation as one of the applicants and remained in the Chamber during its consideration.

Councillor G Davies declared a Significant Non-Pecuniary Interest in CONF-5 APPOINTMENT OF WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE MEMBERS the reason being that a family member has a sub-lease on a hangar at the Wagga Wagga Airport and vacated the chamber during its consideration.

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS the reason being he attended a conference with one of the applicants named in report and remained in the chamber during its consideration.

Councillor T Koschel declared a Significant Non-Pecuniary Interest in RP-4 REQUEST FOR ONGOING FEE WAIVER the reason being that in the list of 71 organisations noted in the recommendation several of the recipients are sponsored by his family's business and vacated the chamber during its consideration.

Councillor L Tanner declared a Non-Significant Non-Pecuniary Interest in CONF-5 APPOINTMENT OF WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE MEMBERS the reason being that numerous applicants are known to him from prior professional relationships having worked at the airport for many years and vacated the chamber during its consideration.

The Mayor, Councillor D Tout declared a Significant Non-Pecuniary Interest in CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS the reason being that he is on a Board with one of the applicants named in the report and vacated the chamber during its consideration.

Director Community, Ms J Summerhayes declared a Non-Significant Non-Pecuniary Interest in CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS the reason being that she is known to one of the applicants named in the report and remained in the chamber during its consideration.

Chief Executive Officer, Mr S Gray declared a Significant Non-Pecuniary Interest in RP-4 REQUEST FOR ONGOING FEE WAIVER the reason being he is the President of Wagga Basketball who hold a council licence and vacated the chamber during its consideration.

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

PROCEDURAL MOTION - ENGLOBO

25/379 RESOLVED:

On the Motion of Councillors T Koschel and L Tanner

That the standing orders be varied for the meeting as set out hereunder:

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

That RP-2, CONF-1 to CONF-3 be adopted as recommended in the business papers.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
T Koschel
K Subedi
A Condrón
R Foley
L Tanner
G Davies
J McKinnon
A Parkins

Against the Motion

PUBLIC DISCUSSION FORUM

RP-3 VISITOR INFORMATION CENTRE LOCATION

- Mr Dennis Blackett - Speaking against the recommendation

PROCEDURAL MOTION - CHANGE STANDING ORDERS

25/380 RESOLVED:

On the Motion of Councillors G Davies and L Tanner

That Council move forward consideration of RP-3 VISITOR INFORMATION CENTRE LOCATION to follow the public discussion forum.

CARRIED

This is page 4 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 1 December 2025**.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

REPORTS FROM STAFF

RP-3 VISITOR INFORMATION CENTRE LOCATION

25/381	RESOLVED: On the Motion of Councillors L Tanner and R Foley
That Council defer consideration of RP-3 VISITOR INFORMATION CENTRE LOCATION, pending further discussions about solutions.	
CARRIED	

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

RP-1 NORTH WAGGA LEVEE GRANT FUNDING

25/382 RESOLVED:

On the Motion of Councillors A Parkins and T Koschel

That Council:

- a authorise the General Manager or their delegate to negotiate to enter into a funding agreement with the NSW Reconstruction Authority for \$9,100,775 of grant funding for the DRF3-0077 North Wagga Wagga 5% AEP Levee Construction & Third-Party Impact Mitigation Project
- b approve the budget variations as detailed in the financial implications section of this report
- c authorise the affixing of Council’s Seal to all relevant documents as required
- d write to the Minister for Recovery and Small Business, The Hon. Janelle Saffin MP, thanking her for the grant and inviting her to visit Wagga Wagga for a sod turn or other appropriate milestone in the project

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
T Koschel
K Subedi
A Condron
R Foley
L Tanner
G Davies
J McKinnon
A Parkins

Against the Motion

This is page 6 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 1 December 2025**.

RP-2 PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN COUNCIL AND THE RIVERINA WATER COUNTY COUNCIL

25/383 RESOLVED:

On the Motion of Councillors T Koschel and L Tanner

That Council:

- a endorse the attached draft Memorandum of Understanding (MOU) between Wagga Wagga City Council and the Riverina Water County Council**
- b delegate authority to the Mayor to sign the MOU on behalf of Council**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
T Koschel
K Subedi
A Condrón
R Foley
L Tanner
G Davies
J McKinnon
A Parkins

Against the Motion

RP-3 VISITOR INFORMATION CENTRE LOCATION *was moved forward to follow the public discussion forum.*

RP-4 REQUEST FOR ONGOING FEE WAIVER

Councillor T Koschel and Chief Operating Officer, Mr S Gray declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:19pm.

A Motion was moved by Councillors J McKinnon and A Parkins

That Council:

- a note that Council currently provides an annual subsidy of more than \$1.8M to Community Groups through the provision of Community Licence arrangements at heavily discounted rates**
- b approve a one-off waiver of the Community Licence fee for Demonstration Gardens Wagga Wagga for the 2025/26 financial year**

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 1 December 2025**.

- c have further discussions regarding Community Licence fee arrangements, subsidies and any future waiver considerations as part of the 2026/27 budget process

An AMENDMENT was moved by Councillor L Tanner and seconded by Councillor R Foley

That Council:

- a note that Council currently provides an annual subsidy of more than \$1.8M to Community Groups through the provision of Community Licence arrangements at heavily discounted rates
- b defer a decision on the one-off waiver of the Community Licence fee for Demonstration Gardens Wagga Wagga for the 2025/26 financial year
- c review the community licence subsidies discussions regarding Community Licence fee, subsidies and any future waiver considerations by March 2026 prior to the 2026/27 budget process

RECORD OF VOTING ON THE AMENDMENT

For the Amendment

D Tout
K Subedi
A Condrón
R Foley
L Tanner
G Davies
J McKinnon
A Parkins

Against the Amendment

The AMENDMENT on being put to the meeting was CARRIED and became the MOTION.

25/384 RESOLVED:

On the Motion of Councillors L Tanner and R Foley

That Council:

- a note that Council currently provides an annual subsidy of more than \$1.8M to Community Groups through the provision of Community Licence arrangements at heavily discounted rates
- b defer a decision on the one-off waiver of the Community Licence fee for Demonstration Gardens Wagga Wagga for the 2025/26 financial year
- c review the community licence subsidies discussions regarding Community Licence fee, subsidies and any future waiver considerations by March 2026 prior to the 2026/27 budget process

CARRIED

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **1 DECEMBER 2025**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
K Subedi	
A Condrón	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

Councillor T Koschel and Mr S Gray re-entered the chamber, the time being 6:50pm.

RP-5 RESIGNATION OF COUNCILLOR TIM KOSCHEL

25/385

RESOLVED:
On the Motion of Councillors T Koschel and R Foley

That Council:

a

note the resignation of Councillor Tim Koschel, effective from 31 January 2026

b

acknowledge the significant contribution made and express appreciation for Councillor Koschel’s dedicated service to the City of Wagga Wagga, including his role as Chairperson of Riverina Water County Council and his contribution across three Council terms

c

note the process for filling the casual vacancy created by this resignation in accordance with the Local Government Act 1993 and Local Government (General) Regulation 2021, including the use of the countback method resolved by Council on 14 October 2024

d

note that Councillor Koschel’s resignation will create a vacancy in Council’s representation on Riverina Water County Council and that Council will determine a replacement representative following the completion of the countback process and appointment of a new councillor

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condrón	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

RP-6 CODE OF CONDUCT STATISTICS

25/386 RESOLVED:
On the Motion of Councillors R Foley and L Tanner

That Council receive and note the Reporting Statistics on Code of Conduct Complaints about Councillors and the General Manager, in accordance with Part 11 of the Administrative Procedures of the Code of Conduct.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condrón	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

RP-7 QUESTIONS WITH NOTICE

25/387 RESOLVED:
On the Motion of Councillors J McKinnon and A Parkins

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condrón	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

This is page 10 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

CLOSED COUNCIL

25/388 RESOLVED:
On the Motion of Councillors A Parkins and L Tanner

That the Council now resolve itself into a Closed Council, the time being 7:01pm.

CARRIED

AT THIS STAGE OF THE MEETING THE PRESS AND PUBLIC GALLERY RETIRED FROM THE COUNCIL MEETING.

CONFIDENTIAL REPORTS

CONF-1 RFT CT2026021 LAKE ALBERT PIPELINE - SUPPLY OF PIPES

25/389 RESOLVED:
On the Motion of Councillors T Koschel and L Tanner

That Council:

- a accept option B and the tender of Iplex Pipelines Australia Pty Ltd (ABN 56 079 613 308) for the Supply of Pipes for the Lake Albert Pipeline project**
- b authorise the General Manager or their delegate to enter a Contract with Iplex Pipelines Australia Pty Ltd (ABN 56 079 613 308) for the Supply of Pipes for the Lake Albert Pipeline project for the lump sum price of \$643,365.88 excluding GST**
- c authorise the affixing of Council’s Common Seal to all relevant documents as required**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

This is page 11 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

CONF-2 REQUEST TO WRITE OFF SEWER NON-RESIDENTIAL CHARGES

25/390 RESOLVED:
On the Motion of Councillors T Koschel and L Tanner

That Council

- a write off sewer charges of \$1,900.22 for the property outlined in this report**
- b approve the budget variation/s as detailed in the Financial Implications section of the report**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

CONF-3 COMMISSIONING OF CREATIVE LIGHTING PUBLIC ARTWORK - WOLLUNDY AMPHITHEATRE LIGHTING

25/391 RESOLVED:
On the Motion of Councillors T Koschel and L Tanner

That Council:

- a accept the recommendation of the Public Art Advisory Panel (PAAP) to commission artist Cruickshank Design Studio for the Creative Light Spaces 2025/26 commission**
- b authorise the General Manager or their delegate to enter into a contract with recommended artist Cruickshank Design Studio for the Creative Light Spaces 2025/26 commission**

CARRIED

This is page 12 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

CONF-4 APPOINTMENT OF WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE MEMBERS

Councillor A Condron declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 7:03pm.

The Mayor, Councillor D Tout declared a Significant Non-Pecuniary Interest and vacated the Chair and the chamber, the time being 7:03pm.

The Deputy Mayor, Councillor G Davies assumed the Chair, the time being 7:03pm.

25/392 RESOLVED:
On the Motion of Councillors J McKinnon and A Parkins

That Council appoint community representatives to the Wagga to Ladysmith Rail Trail Steering Committee as contained in this report.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
T Koschel	
K Subedi	
R Foley	
L Tanner	
G Davies	
J McKinnon	
A Parkins	

The Deputy Mayor, Councillor G Davies vacated the Chair, the time being 7:07pm.

The Mayor, Councillor D Tout and Councillor A Condron re-entered the chamber, the time being 7:07pm.

The Mayor, Councillor D Tout assumed the Chair, the time being 7:07pm.

This is page 13 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 1 December 2025.

CONF-5 APPOINTMENT OF WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE MEMBERS

Councillor G Davies declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 7:07pm and did not return to the Chamber.

25/393 RESOLVED:
On the Motion of Councillors A Parkins and L Tanner

That Council appoint community representatives to the Wagga Wagga Airport Special Purpose Committee as contained in this report.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
T Koschel	
K Subedi	
A Condron	
R Foley	
L Tanner	
J McKinnon	
A Parkins	

REVERSION TO OPEN COUNCIL

25/394 RESOLVED:
On the Motion of Councillors J McKinnon and A Parkins

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 7:10pm.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 7:12pm.

.....
MAYOR

This is page 14 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 1 DECEMBER 2025.

.....MAYORGENERAL MANAGER