



Agenda and Business Paper

Ordinary Meeting of Council

To be held on
Monday 13 April 2026
at 6:00 PM

Civic Centre cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650 (PO Box 20)
P 1300 292 442
P council@wagga.nsw.gov.au

wagga.nsw.gov.au

NOTICE OF MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



**Councillor Dallas Tout
(Mayor)**

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.



**Councillor Georgie Davies
(Deputy Mayor)**

Councillor Georgie Davies was elected to Council in 2021 and was elected as Deputy Mayor in 2024.



Councillor Allana Condron

Councillor Allana Condron was elected to Council in 2024.



Councillor Richard Foley

Councillor Richard Foley was elected to Council in 2021.



Councillor Mick Henderson

Councillor Michael Henderson was elected to Council in 2021 and 2026.



Councillor Jenny McKinnon

Councillor Jenny McKinnon was elected to Council in 2021 and was Deputy Mayor between 2022 and 2023.



Councillor Amelia Parkins

Councillor Amelia Parkins was elected to Council in 2021 and was Deputy Mayor between 2023 and 2024.



Councillor Karissa Subedi

Councillor Karissa Subedi was elected to Council in 2024.



Councillor Lindsay Tanner

Councillor Lindsay Tanner was elected to Council in 2024.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

QUORUM

The quorum for a meeting of the Council, is a majority of the Councillors of the Council, who hold office for the time being, who are eligible to vote at the meeting.

ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 13 APRIL 2026

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ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

CONFIRMATION OF MINUTES

**CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING -
23 MARCH 2026**

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 23 March 2026 be confirmed as a true and accurate record.

Attachments

1 [↓](#). Minutes - 23 March 2026 Ordinary Council Meeting 120

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA LOT 1 DP 150006

Author: Amanda Gray
General Manager: Peter Thompson

Summary:

The development application is reported to Council for determination.

Under Section 1.11 of the Wagga Wagga Development Control Plan 2010 (DCP), if a development application proposes a variation to a numerical control under the DCP by greater than 10% and public submissions are received objecting to the subject of the control, then the application is required to be referred to Council for determination.

The applicant has requested a variation of greater than 10% with respect to the numerical carparking controls under section 2.2 of the DCP and 86 submissions of objection have been received.

Recommendation

That Council approve DA25/0175 for hotel and motel accommodation and demolition of existing building at 91 Peter Street (Lot 1 DP 150006) subject to the conditions contained within the attached s4.15 Assessment Report.

Development Application Details

Applicant	HTZ Investments Pty Ltd
Owner	HTZ Investments Pty Ltd Director: Joel Berrigan
Development Cost	\$3,206,500
Development Description	A five storey hotel building with parking and service areas at ground level, hotel rooms on levels 1, 2 and 3 and staff and storage area on the top floor. Demolition of all existing buildings and structures on site.

Report

Key Issues

- Suitability of the site for development.
- Variation to carparking standards under DCP 2010.
- Impacts on the streetscape and character

Site Location

- The site is legally identified as Lot 1 DP 150006 and is known as 91 Peter Street. The site is located on the eastern side of Peter Street approximately 50m to the north of the junction with Forsyth Street and extends to an area of 506m².
- The site contains an existing single storey detached building that is located at the front of the site with staff parking provided at the rear. The site is approved for use as a medical practice.
- The surrounding area is a mix of uses that are expected within the CBD area including offices, a hotel and a retail store to the south, a car-park to the north and commercial premises to the east that front onto Baylis Street. To the west on the opposite side of Peter Street are a mix of residential properties and medical practitioners.



Assessment

- A detailed assessment of the development application is attached as a Section 4.15 Report. The report examines all relevant matters in detail, and these are briefly summarised below.
- An additional attachment is included with responses to questions raised following the Council meeting held on 23 March 2026.
- The application is for a five-storey hotel with 30 hotel rooms, ten on each floor. Parking is provided at ground level beneath the footprint of the building; 12 car-parking spaces are proposed. The DCP standards equate to a need for 31 spaces and the variation to car parking has been discussed in detail within the assessment report. The type of development, the peak parking demand times, the CBD location, car-pooling, the fact that not all guests will arrive by car and the availability of overflow car parking in the locality all contribute to the variation being supported.

- The existing commercial building on site will be demolished, and the new building will be built boundary to boundary covering the whole of the site. Images of the development are included below, and full plan sets are attached.

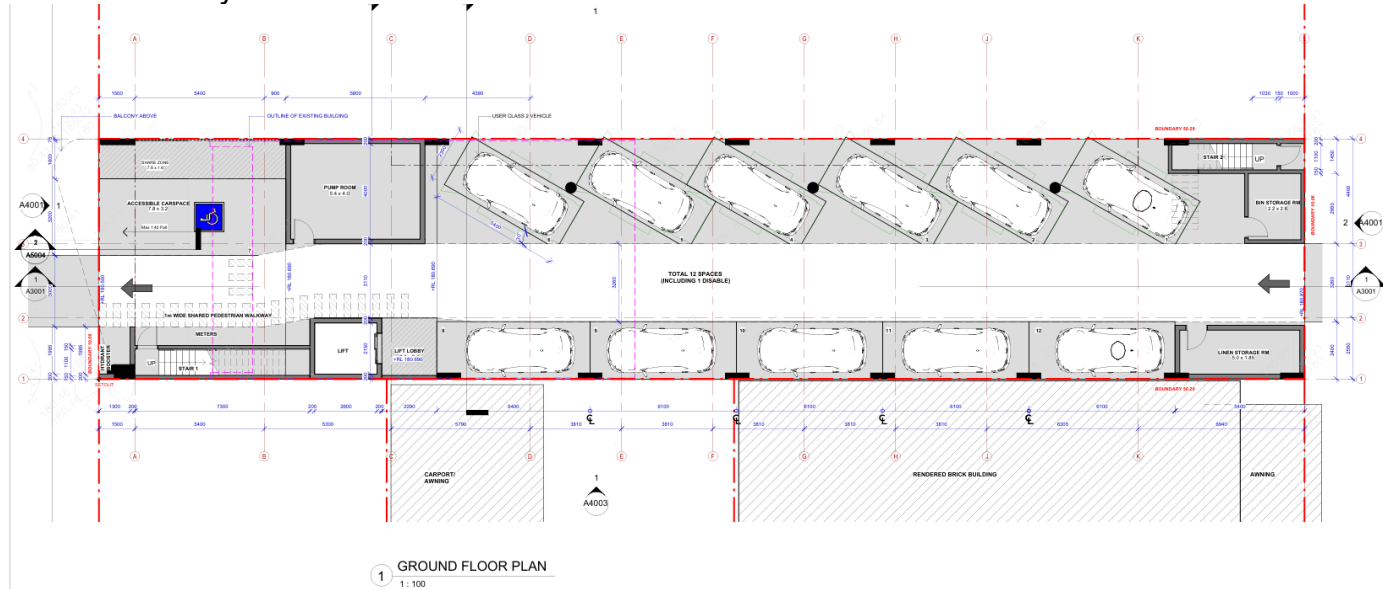


1 3D View 3
FOR ILLUSTRATION ONLY

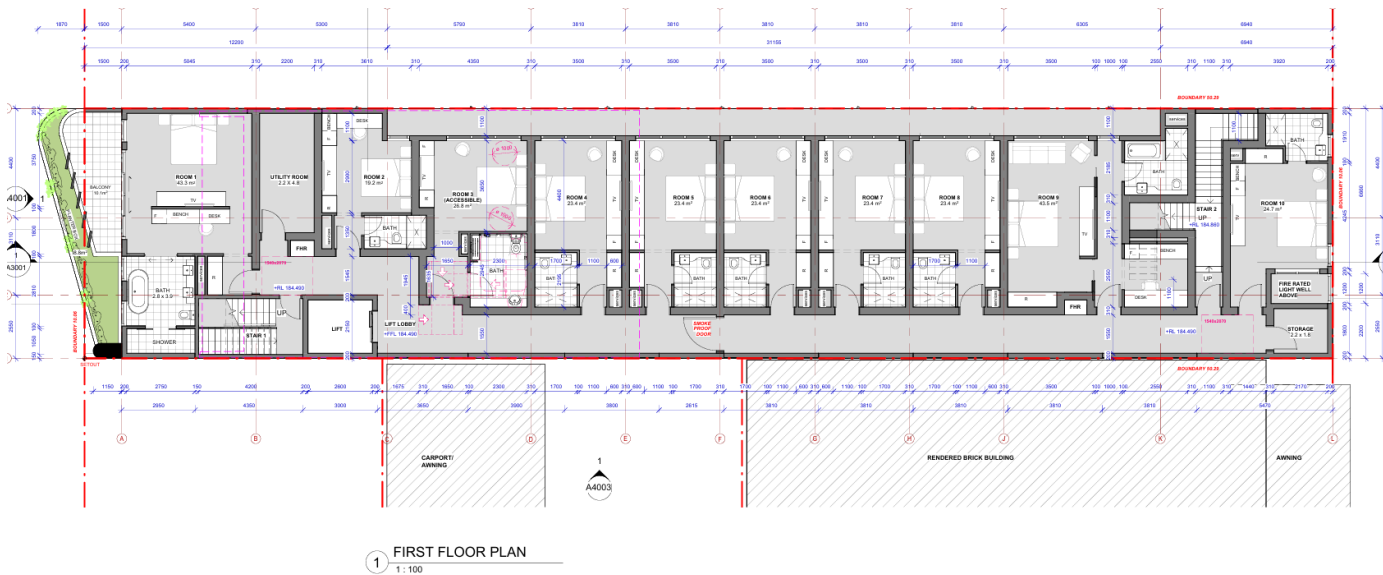
- Under the provisions of the Wagga Wagga Local Environmental Plan 2010 (LEP), the subject site is within the E2 Commercial Centre. The application has been assessed as being consistent with the objectives of the E2 zone and consistent with all relevant clauses under the LEP.
- The development is proposed within the CBD, maximum building heights up to 25 metres are permitted in this precinct. The building has a staggered height but extends to a maximum of 19.15m within the centre of the site.
- The hotel will provide a choice of high-quality purpose-built tourist accommodation within the central core. The hotel is targeting corporate travellers during the week and more traditional visitors and tourists at the weekends. There is a recognised demand for additional hotel accommodation within Wagga Wagga.
- The multi-storey building whilst the first of its size and scale in this precinct is consistent with the future strategic directions of the city to intensify development in the CBD. The building will be a landmark within the streetscape presenting as a modern building and maximising the space available on site.
- The opposite side of Peter Street is within the heritage conservation area and is zoned as residential. A number of the properties on the western side of Peter Street are in use as medical practitioners and community facilities. The character differs significantly on both sides of the street, and the new development is not considered to adversely impact the established heritage significance of the locality.

- A number of submissions have been received to the development application. Across two separate notification periods a total of 86 individual submissions were received. Many of the letters were very similar and raised consistent issues that predominantly related to lack of car-parking, the height of the building and the impact upon the heritage area. The submissions are all addressed within the attached report.

Ground floor layout



First floor layout (second and third floors are comparable)



Reasons for Approval

1. The proposed development is consistent with the applicable objectives and clauses of the Wagga Wagga Local Environmental Plan 2010.
2. The proposed development is consistent with the objectives and controls of the Wagga Wagga Development Control Plan 2010. Any variations to adopted controls within the DCP have been fully justified.
3. The impacts of the proposed development are acceptable and can be managed via the recommended conditions of consent.

4. The site is considered suitable for the proposed development.
5. The development is in the public interest and consistent with objectives contained within Council’s Community Strategic Plan.

Financial Implications

N/A

Policy

Wagga Wagga Local Environmental Plan 2010
 Wagga Wagga Development Control Plan 2010

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

Approval of the application is not considered to raise risk management issues for Council as the proposed development is generally consistent with LEP and DCP controls.

Internal / External Consultation

Full details of the notification and consultation that occurred as part of the development application assessment is contained in the attached s4.15 Report.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>														<input checked="" type="checkbox"/>
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

1. DA25/0175 - s4.15 Assessment Report - Provided under separate cover
2. DA25/0175 - Response to Questions - Provided under separate cover
3. DA25/0175 - Architectural plans set - Provided under separate cover
4. DA25/0175 - Statement of Environmental Effects and Additional Information - Provided under separate cover
5. DA25/0175 - Acoustic Report - Provided under separate cover
6. DA25/0175 - Traffic impact report - Provided under separate cover
7. DA25/0175 - Draft Plan of Management - Provided under separate cover
8. DA25/0175 - Redacted Submissions Round 1 - Provided under separate cover
9. DA25/0175 - Redacted Submissions Round 2 - Provided under separate cover
10. Confidential - DA25/0175 - Un-redacted Submissions - Round 1
This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. - Provided under separate cover
11. Confidential - DA25/0175 - Un-redacted Submissions - Round 2
This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. - Provided under separate cover

RP-2 LEP24/0001 - ADDITIONAL PERMITTED USE - 92 COORAMIN STREET, CARTWRIGHTS HILL - OUTCOMES OF EXHIBITION AND FINALISATION

Author: Giles Wong
General Manager: Peter Thompson

Summary:

At the Ordinary Meeting of Council on 26 May 2025, Council resolved to support a Planning Proposal to amend the Wagga Wagga Local Environmental Plan 2010 to include “function centre” as an additional permitted land use at Lot 10, DP1247474 (92 Cooramin Street, Cartwrights Hill).

A Gateway Determination was issued by the NSW Department of Planning, Housing and Infrastructure (DPHI) on 10 July 2025 approving the planning proposal to proceed subject to consultation with NSW Rural Fire Service and public exhibition.

The planning proposal was placed on exhibition from Monday 15 September 2025 to Friday 24 October 2025 and thirty-eight (38) submissions were received, three (3) objecting to the proposal, two (2) blank submissions, and thirty-three (33) in support.

The Planning Proposal is being reported back to Council with the outcomes of the exhibition and seeking resolution to progress the Planning Proposal to finalisation with DPHI.

Recommendation

That Council:

- a note the submissions received in response to the public exhibition of the Planning Proposal for LEP24/0001.
- b endorse the finalisation of the Planning Proposal for Lot 10, DP1247474 (92 Cooramin Street, Cartwrights Hill), under s3.36 of the *Environmental Planning and Assessment Act 1979* which seeks to amend the Wagga Wagga Local Environmental Plan 2010 (WWLEP 2010) by including “Function Centre” as a land use permitted with consent under Schedule 1 and associated mapping.
- c delegate authority to the General Manager (or their delegate) to make any minor amendments and corrections of a non-policy and administrative nature that may arise during the plan finalisation process relating to the Planning Proposal.

Report

At the Ordinary Council Meeting of 26 May 2025 Council resolved (Resolution 25/136) to prepare and lodge a planning proposal seeking a Gateway Determination in accordance with section 3.34 of the *Environmental Planning & Assessment Act 1979 (EP&A Act)*. The resolution is outlined below:

On the Motion of Councillors T Koschel and R Foley

That Council:

- a. *endorse planning proposal LEP24/0001 to amend the Wagga Wagga Local Environmental Plan 2010, Schedule 1, Additional Permitted Uses*

- b. *write to the Department of Planning, Housing and Infrastructure (DPHI) requesting a gateway determination under s3.34 of the Environmental Planning & Assessment Act 1979 (EP&A Act)*
- c. *on receipt of a Gateway Determination under section 3.34 of the Environmental Planning & Assessment Act 1979, Council enact all the requirements of the Gateway Determination and requirements of Schedule 1, clause 4 of the Environmental Planning & Assessment Act 1979*
- d. *delegate authority to the General Manager or their delegate of all functions under section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan and put into effect the Planning Proposal*
- e. *delegate authority to the General Manager or their delegate to make any variations to the planning proposal, to correct any drafting errors or anomalies to ensure consistency with the Gateway Determination or to address any other matter that may arise during the amendment process*
- f. *receive a further report after exhibition period addressing any submissions made in respect of the planning proposal*

As submissions were received during the exhibition period, this report has been prepared to respond to item (f) above.

The Planning Proposal is now being reported back to Council based on the outcomes of the exhibition seeking resolution to progress the Planning Proposal to finalisation with the Department of Planning, Housing and Infrastructure (DPHI) in accordance with section 3.36 of the EP&A Act.

Application details:

Submitted proposal:	Amendment to Wagga Wagga Local Environmental Plan, Schedule 1 Additional Permitted Uses to introduce “function centre” as a use permitted with consent at Lot 10, DP1247474
Applicant:	Peter Carney On behalf of: Harness Racing New South Wales Racecourse Development Fund
Landholders:	Harness Racing New South Wales Racecourse Development Fund.

Planning Proposal:

Council lodged the proponent-led Planning Proposal (Attachment 4) with DPHI to amend the *Wagga Wagga Local Environmental Plan 2010, Schedule 1 Additional permitted uses*, to introduce “function centre” as a use permitted with consent at Lot 10, DP1247474 (92 Cooramin Street, Cartwrights Hill).

Approval of an additional permitted use allows a parcel of land to be used for another reason to that permitted by the surrounding zone in the Land Use Table. This is outlined in Clause 2.5 of the Standard Instrument.

- (1) *Development on particular land that is described or referred to in Schedule 1 may be carried out—*
 - (a) *with development consent, or*
 - (b) *if the Schedule so provides—without development consent,*

in accordance with the conditions (if any) specified in that Schedule in relation to that development.

The Planning Proposal amendment seeks to include the additional permitted use as a use to be 'permitted with consent' (rather than being prohibited). Therefore, any proposal to establish this use would require separate development approval through the lodgement of a development application and modification to the existing consent under Part 4 of the EP&A Act.

Gateway Determination

Council received a Gateway Determination from DPHI on 10 July 2025 (Attachment 1). The Gateway Determination set out the following conditions to be undertaken as part of the amendment process.

Condition	Response and Outcome
Condition 1 of the Gateway Determination required consultation with the NSW Rural Fire Service (NSW RFS) prior to exhibition of the Planning Proposal.	Council received a formal response from the NSW RFS on 7 October 2025. This response is considered in Attachment 2.
Condition 2 of the Gateway Determination set out the requirements for public exhibition.	The Planning Proposal was publicly exhibited from Monday 15 September 2025 to Friday 24 October 2025 (inclusive) and was exhibited for a minimum of 20 working days. The public exhibition complied with the notice requirements for public exhibition of planning proposals and specifications for materials that must be made publicly available as identified in the <i>Local Environmental Plan Making Guideline (August 2023)</i> . As part of the public exhibition process thirty-eight (38) submissions were received. Three (3) objecting to the proposal, two (2) left blank, and (33) in support. These submissions have been addressed in Attachment 2.
Condition 3 of the Gateway Determination stipulates that a public hearing is not required but does not discharge Council from any obligation it may have to conduct a public hearing.	A public hearing was not required.

Summary of Submissions

During the public exhibition period thirty-eight (38) submissions were received. Three (3) objecting to the proposal, two (2) blank submissions, and thirty-three (33) in support.

The submissions have been summarised and responded to in Attachment 2.

It is noted that further consideration of these matters would be required as part of any subsequent development application submitted for the land.

Council staff have recently requested DPHI to prepare mapping to support Schedule 1 of the LEP to assist with interpretation and implementation. It is expected this new mapping will be finalised and published prior to the formal gazettal of this amendment if endorsed. As such, the subject planning proposal will need to implement a further update to the new maps as part of the finalisation process. The mapping amendment required is included as part of the recommendation to Council as it did not originally form part of the draft Planning Proposal lodged by the applicant.

The Planning Proposal is consistent with Objectives 12 and 16 of the Riverina Murray Regional Plan 2041, by supporting a diversified economy and strengthening opportunities for recreational tourism.

Based on the assessment of the submissions received this report recommends endorsement of the Planning Proposal as exhibited.

Financial Implications

N/A

Policy and Legislation

Environmental Planning and Assessment Act 1979
Wagga Wagga Local Environmental Plan 2010

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

The Planning Proposal enables the additional permitted use to be 'permitted with consent'. Further consideration of matters raised during the public exhibition would be required as part of any subsequent development application submitted for the land.

The Gateway Determination is currently set to lapse on the 30 May 2026. If this report was to be deferred, Council would need to seek an extension to the Gateway Determination. Council cannot provide certainty that this request would be granted. Should the Gateway Determination lapse, the proponent would be required to relodge the Planning Proposal and the process would need to recommence. This would result in significant delays for the proponent, as well as impacts on Council resources and reputation.

Internal / External Consultation

The planning proposal was placed on public exhibition between Monday 15 September 2025 to Friday 24 October 2025 (inclusive) with engagement undertaken as per the table below.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Consult		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Other methods (please list specific details below)																
See below																

The planning proposal and accompanying exhibition material were made available for viewing by the public on Council’s Have Your Say page and at Council’s Customer Service Counter in the Civic Centre during the public exhibition period. Notices were sent via mail to affected and adjoining landowners. Public notices were placed in ‘Council News’.

Attachments

1. Attachment 1 - Gateway Determination - Provided under separate cover
2. Attachment 2 - Response to Submissions - Provided under separate cover
3. Attachment 3 - Redacted Submissions - Provided under separate cover
4. Attachment 4 - Draft Planning Proposal - Provided under separate cover
5. Attachment 5 - Exhibition Response Letter - Provided under separate cover
6. Attachment 6 - RFS Determination Letter - Provided under separate cover
7. Attachment 7 - Gateway Determination Alteration - Wagga Wagga - PP-2024-271 - Provided under separate cover
8. Attachment 8 - Letter to Council - Wagga Wagga - PP-2024-271 - Provided under separate cover

RP-3 MEMORANDUM OF UNDERSTANDING - KERBSIDE COLLECTION CONTRACT CT2026016**Author:** Andrea Baldwin**Executive:** Fiona Piltz**Summary:**

In preparation of the Domestic Kerbside Collection Contract RFT, Council staff wish to seek endorsement to enter into a Memorandum of Understanding (MOU) agreement between Junee Shire Council (JSC) and Lockhart Shire Council (LSC) for the purpose of collaborating in the Domestic Kerbside Collection Contract RFT and associated processes – CT2026016.

Recommendation

That Council authorise the General Manager or their delegate to execute the memorandum of understanding between Wagga Wagga City Council, Junee Shire Council and Lockhart Shire Council for the purposes of Domestic Kerbside Collection Contract RFT – CT2026016.

Report

The purpose of this report is to provide an update on the preparations for the Domestic Kerbside Collection Service specifically around the Memorandum of Understanding (MOU) process for Junee Shire Council (JSC) and Lockhart Shire Council (LSC) who seek to collaborate with Wagga Wagga City Council (WWCC) on the Request for Tender (RFT) process and also seek endorsement to enter into a Memorandum of Understanding (MOU) agreement between Junee Shire Council (JSC) and Lockhart Shire Council (LSC) for the purpose of collaborating in the Domestic Kerbside Collection Contract RFT and associated processes – CT2026016.

Background

WWCC's Domestic Kerbside Collection Contract is due for renewal. Council has now implemented the extensions available and further engaged JJs Waste and Recycling to continue to undertake the collection of the domestic kerbside material until April 2028. Contract extensions will be managed annually with the food and garden organics processor and commingled recycling processor.

Work has progressed on various aspects of the planning and preparation of tender document phases for the next kerbside collection contract, updates on the status of these items will form part of a separate report.

A significant piece of work has included consideration for joint procurement. JSC and LSC have expressed their interest in partnering with WWCC to collaborate on the tender process. To support this collaboration, funding from NSW EPA has been sourced to the value of \$120,831 which will assist with legals, probity, market and options analysis and auditing of bin services.

To enable procurement planning, probity planning and appropriate governance to be adhered to for a contract of this nature, an MoU has been developed. This document has been reviewed by the working group, legal representatives and provided to JSC and LSC for endorsement.

The purpose of the MoU is to establish a framework for cooperation between the Councils in relation to the RFT including to:

- provide each council with a level of certainty that its specific service requirements and constraints will be identified and where practicable addressed through the RFT documentation and
- Set out agreed principles for the governance of the RFT process including the sharing of costs and resources, and the respective roles and responsibilities of the Councils in the development, evaluation and administration of the RFT.

JSC returned their signed copy of the MOU for endorsement on Thursday 19 March 2026. LSC will take the MOU to their next Council meeting on the 20 April 2026 seeking endorsement.

Joint Procurement Funding

In November 2025, Wagga Wagga City Council was successful in securing \$120,831 through the Joint Procurement Funded Support Program – Stream 1, this funding is to be used to assist with planning, legals, probity and auditing costs associated with the kerbside collection contract for all three Councils. Costs over and above this amount will be shared across the three councils and based on their household residential bin numbers as referenced in Table 1 below.

Table 1

Council	Household Residential Bin Numbers	%
Wagga	26,417	87%
Junee	2,755	9%
Lockhart	1,352	4%
	30,524	100%

Table 2 represents the breakdown of items and costs associated with the preparation of a joint Request for Tender process. Items in italics are covered partially by the Joint Procurement Funded Support Program. This grant is to the value of \$120,831.

Item	Quoted amount and further information	Comments	Total Estimated Cost	Grant funding Available	WWCC estimated cost after grant funding	Junee estimated cost after grant funding	Lockhart estimated cost after grant funding
<i>Legal Review</i>	MOU \$6,500 (excl GST); Maddocks RFT process \$140,380 (excl GST)	Costs to be shared across the 3 councils.	\$146,880	\$42,800	\$90,076	\$9,394	\$4,610
<i>Probity Review</i>	\$16,685	Grant split by pro rata available to each Council:	Unknown, each Council is to obtain their own quotes	\$16,685	\$14,440	\$1,506	\$739

Item	Quoted amount and further information	Comments	Total Estimated Cost	Grant funding Available	WWCC estimated cost after grant funding	Junee estimated cost after grant funding	Lockhart estimated cost after grant funding
<i>Kerbside Bin Audit</i>	\$45,000	Only for Junee and Lockhart	\$45,000	\$45,000			
<i>Options and Market Analysis</i>	\$16,346	Grant to cover the full cost of this analysis shared between the 3 councils	\$16,346	\$16,346			
Advertising	Release tender to the market via Sydney Morning Herald etc and local	To be shared evenly across 3 councils	\$2,500	-	\$833.33	\$833.33	\$833.33
Industry Expert to review components of the specifications	Estimate of \$10,000	To be shared evenly across 3 councils if option adopted	\$10,000	-	\$3,333.33	\$3,333.33	\$3,333.33

Any residual costs for Wagga Wagga City Council are proposed to be funded from the Solid Waste Reserve. Participating Councils will be required to meet any funding shortfall for costs exceeding the available grant funding.

Financial Implications

All costs associated with the negotiation of the new Kerbside Collection Contract will be funded by the Solid Waste reserve.

Policy and Legislation

Local Government Act 1993 (NSW)
 Local Government (General) Regulation 2021 (NSW)
 State Records Act 1998 (NSW)
 Government Information (Public Access) Act 2009 (NSW)

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical community infrastructure to facilitate growth and attract business.

Risk Management Issues for Council

Risk associated with the project and contract procurement processes is being actively managed through the engagement of external legal and probity advisors. Council has engaged Local Government Procurement as probity advisors to ensure appropriate probity oversight, transparency, and compliance throughout the evaluation and procurement process. In addition, Maddocks has been engaged to provide legal advice from a contractual and procurement perspective. Appropriate probity, evaluation, and procurement plans are also being developed and implemented to further mitigate risk and ensure the process aligns with legislative and best-practice requirements.

Internal / External Consultation

An internal working group, which comprises of representatives from Junee and Lockhart have commenced meeting monthly. The MOU's for each Council have been shared with the respective Councils. JSC returned their signed copy of the MOU for endorsement on Thursday 19 March 2026. LSC will take the MOU to their next Council meeting on the 20 April 2026 seeking endorsement

Attachments

1. [MOU - Kerbside Collection Contract \(WWCC, Junee Shire Council & Lockhart Shire Council\)](#)
2. [Signed - Junee Shire Council - MOU Joint Request for Tender for Waste Services](#)

Joint Request for Tender for Waste Services

Memorandum of Understanding

Between:
Wagga Wagga City Council (ABN 56 044 159 537),
Junee Shire Council (ABN 62 621 799 578) and
Lockhart Shire Council (ABN 82 002 584 082)

(collectively, the **Councils**)

Background

- A. This Memorandum of Understanding (**MOU**) records the agreement between the Councils to collaborate in the planning and conduct of a joint request for tender (**RFT**) process for the procurement of the following services:
- A.1 kerbside collection of:
 - A.1.1 domestic putrescible waste;
 - A.1.2 domestic recyclables; and
 - A.1.3 domestic organic waste;
 - A.2 recyclables processing; and
 - A.3 organics waste processing,
- (together, the **Waste Services**).
- B. The Councils intend that the RFT be advertised during 2026 with the objective of entering into one or more Waste Services Agreements with a commencement date of 1 July 2028, or such earlier date as may be agreed.
- C. The Councils acknowledge that the market for the Waste Services is limited due to factors including the population size, geographic location and scale of the Councils. In this context, the Councils consider that a collaborative procurement approach is likely to promote efficiency, resource sharing and best value outcomes, and to encourage participation from a broader range of potential service providers.
- D. The purpose of this MOU is to establish a framework for cooperation between the Councils in relation to the RFT, including to:
- D.1 provide each Council with a level of certainty that its specific service requirements and constraints will be identified and, where practicable, addressed through the RFT documentation; and
 - D.2 set out agreed principles for the governance of the RFT process, including the sharing of costs and resources, and the respective roles and responsibilities of the Councils in the development, evaluation and administration of the RFT.

The parties agree

Operative Provisions

1. Definitions

In this MOU, unless expressed or implied to the contrary:

ACCC Authorisation means any authorisation granted by the *Australian Competition and Consumer Commission under the Competition and Consumer Act 2010 (Cth)* in connection with the RFT and the entry into any Waste Services Agreement.

Agreement Objectives means the objectives for the Waste Services Agreements set out in Schedule 1, as may be amended from time to time by agreement in writing between the parties.

Business Day means a day other than a Saturday, Sunday or public holiday in NSW.

Code of Conduct means, for each Council, their code of conduct published on their website from time to time.

Commencement Date means the date on which the last Council signs this MOU.

Confidential Information means:

- (a) the terms of this Agreement; and
- (b) any information and material:
 - (i) that is treated or marked by a Council as confidential; or
 - (ii) the disclosure of which could reasonably be expected to prejudice the conduct or integrity of the RFT Process or the achievement of the Agreement Objectives.

Council means each of Wagga Wagga City Council, Junee Shire Council and Lockhart Shire Council.

Decision-Making Phase means, in respect of each Waste Service, that part of the RFT Process commencing at the end of the Evaluation Phase for Tenders submitted for the performance of that Waste Service, and ending when each Council to which the Waste Service relates has made a decision regarding the outcome of the RFT Process (including any Negotiation Phase).

Expiry Date means the date following the conclusion of the RFT Process, on which the last Council has entered into a Waste Services Agreement, or determined not to enter into any Waste Services Agreement or continue to participate in the RFT Process.

Evaluation Phase means, in respect of each Waste Service, the period commencing on the Tender Closing Date and ending when the relevant evaluation panel makes a recommendation in respect of the Tenders submitted for the performance of that Waste Service.

MOU means this memorandum of understanding.

Negotiation Phase means, in respect of each Waste Service, the period (if any) commencing on the date that one or more Councils resolve to enter into negotiations with a view to entering into a Waste Services Agreement, and ending when a decision is made to enter into a Waste Services Agreement or discontinue the process.

Procurement Plan means the procurement plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the budget, procurement method, timeline, roles and responsibilities, risk management, evaluation criteria, and contract management and other process requirements applicable to the RFT Process.

Probity Plan means the probity plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the probity principles, protocols, controls and oversight arrangements to ensure that the RFT Process is conducted with integrity, fairness, transparency and in accordance with applicable legal and policy requirements.

RFT means the request for tenders issued for the procurement of one or more Waste Services, including any information documents, conditions of participation, tender response schedules, contract documents and technical specifications.

RFT Process means the process for inviting, receiving and evaluating Tenders, and determining and notifying Tenderers of the outcome of the process in accordance with the RFT. If a Council decides to decline to accept all Tenders and resolves to enter into negotiations with one or more Tenderers or other persons, the Negotiation Phase will also form part of the RFT Process.

Shared External Advisors means any probity, legal, commercial, financial, technical, procurement or other professional advisers referred to in, or engaged under, clause 10.1, in connection with the RFT Process or the Waste Services for the benefit of all Councils that intend to or are participating in the RFT Process, but does not include employees or Councillors of a Council.

Tender means a tender submitted by a Tenderer in response to the RFT, including all documents, information and declarations forming part of that submission, as amended or clarified in accordance with the RFT.

Tender Closing Date the date that Tenders are due in response to the RFT.

Tender Costs means all costs and expenses reasonable and properly incurred by Wagga Wagga City Council arising out of or in connection with the planning, development, conduct and administration of the RFT Process, including:

- (a) the fees, disbursements and expenses of any Shared External Advisors (including probity, legal, commercial, financial, technical and procurement advisers) engaged in relation to the RFT (including the legal costs in preparing this MOU), including the initial cost for the engagement of the probity advisor, as referred to in clause 10.1.1;
- (b) costs associated with tender advertising, market engagement and use of electronic tendering platforms;
- (c) costs incurred in connection with the evaluation of Tenders, including clarification processes and probity oversight; and
- (d) any other costs agreed in writing by the Councils to be shared as part of the RFT,

but excluding any internal staffing costs and overheads of Council's employees or Councillors and any costs incurred by a Council after it withdraws from the RFT Process, except to the extent expressly agreed otherwise under this MOU.

Tender Development Phase means the period commencing on the date of this MOU and ending on the date the RFT is released to the market.

Tenderer means any person or entity that submits, or intends to submit, a Tender in response to the RFT.

Interactive Phase means the period commencing on the date the RFT is released to the market and ending on the Tender Closing Date.

Waste Services has the meaning given in paragraph A of the Background.

Waste Services Agreement means an agreement entered into between a Council and a service provider for the provision of all or part of the Waste Services.

WWCC Evaluation Plan means the evaluation plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the methodology, evaluation criteria and weightings, scoring framework, evaluation panel composition, governance arrangements and process requirements to be applied by Wagga Wagga City Council in evaluating Tender responses.

Working Group means the working group established under clause 7.1.

2. Commencement

This MOU commences on the Commencement Date and ends on the Expiry Date.

3. ACCC approval

- 3.1 The Councils are considering whether an ACCC Authorisation is required with respect to the RFT Process.
- 3.2 If the Councils determine to apply for an ACCC Authorisation, the Councils must not enter into any binding agreement in respect of the provision of Waste Services for the benefit of the Councils if the agreement is not within, or does not comply with, the ACCC Authorisation.

4. Legally binding

The parties agree that the terms of this MOU are intended to be legally binding.

5. Councils to act in good faith

- 5.1 The Councils agree to act honestly, reasonably and in good faith with each other in carrying out their obligations in this MOU and in relation to the planning and conduct of the RFT Process.
- 5.2 Without limiting clause 5.1, each Council must, to the extent reasonably practicable:
- 5.2.1 cooperate with the other Councils in a timely and constructive manner in relation to matters contemplated by this MOU;

- 5.2.2 provide information to the other Councils that is reasonably required to support the RFT Process, subject to applicable confidentiality, legal and statutory obligations; and
- 5.2.3 not do anything which would deliberately or capriciously undermine the RFT Process.

6. Councils to enter separate Waste Services Agreements

- 6.1 The Councils intend that, following completion of the RFT Process and any subsequent negotiations, each Council will enter into a separate Waste Services Agreement with the successful Tenderer or Tenderers.
- 6.2 In the event that all Councils appoint the same contractor for a Waste Service, the Councils may decide to:
 - 6.2.1 enter into one Waste Services Agreement for that Waste Service; and
 - 6.2.2 appoint a single representative to manage the Waste Services Agreement on behalf of the three Councils.
- 6.3 Nothing in this MOU requires a Council to act contrary to its statutory duties, procurement obligations or public interest responsibilities, or to fetter its discretion in making any decision in relation to the Tender or any Waste Services Agreement. This applies even where the Councils have agreed to continue to act collaboratively beyond the Tender Development Phase in accordance with clause 8.2.1.

7. Working Group

- 7.1 The Councils will establish a Working Group comprising nominated representatives from each Council for the purpose of facilitating collaboration in the planning, development and administration of the RFT Process.
- 7.2 Each Council may nominate and replace its representatives to the Working Group from time to time by written notice to the other Councils.
- 7.3 The Working Group will operate in accordance with this MOU and any governance arrangements set out in the Procurement Plan.

8. Participating in the RFT Process

8.1 Councils to collaborate during Tender Development Phase

- 8.1.1 The Councils must act collaboratively during the Tender Development Phase.
- 8.1.2 In participating in the Tender Development Phase, each Council must:
 - (a) share relevant information, expertise and resources in a timely and transparent manner;
 - (b) attend and actively contribute to Working Group meetings, workshops and discussions relating to the RFT;

- (c) consult with the other Councils before making any significant decisions or taking actions that may affect the collective interests of the Councils in the RFT; and
- (d) seek to resolve any differences or disputes through open and constructive dialogue, escalating unresolved matters in accordance with clause 16.

8.2 Councils obligations following the Tender Development Phase

- 8.2.1 Following the conclusion of the Tender Development Phase, the Councils are under no obligation to continue to act collaboratively and may disband the Working Group, but must continue to share information, including the outcome of each Councils Evaluation Phase.
- 8.2.2 Following the conclusion of the Tender Development Phase, the Councils may, but are not obliged to, continue to act collaboratively during one or more of the following phases:
 - (a) Interactive Phase;
 - (b) Evaluation Phase;
 - (c) Decision Making Phase; and
 - (d) Negotiation Phase.
- 8.2.3 Any agreement to continue to act collaboratively under clause 8.2.1 must be recorded in writing by an exchange of notice between the Councils, specifying the relevant phase or phases and the extent of the agreed collaboration.
- 8.2.4 If the parties agree to continue to act collaboratively under clause 8.2.1, the Councils must, for the duration of the agreed phase or phases continue to comply with the obligations listed in clause 8.1.2.

9. RFT and process governance

9.1 Procurement Plan and Probity Plan

- 9.1.1 Wagga Wagga City Council will prepare a Procurement Plan and Probity Plan on behalf of the Councils.
- 9.1.2 Wagga Wagga City Council agrees to allow Junee Shire Council and Lockhart Shire Council an opportunity to have input into and provide feedback regarding the Procurement Plan and Probity Plan before each plan is finalised.
- 9.1.3 Each Council must comply with the Procurement Plan and Probity Plan in the conduct of the RFT Process.

9.2 WWCC Evaluation Plan

- 9.2.1 Wagga Wagga City Council will prepare the WWCC Evaluation Plan, specifically for the evaluation Tender responses submitted in respect of the provision of Waste Services for Wagga Wagga City Council (**WWCC Evaluation Plan**).
- 9.2.2 The WWCC Evaluation Plan will include, at a minimum:

- (a) a requirement that the Tenders be submitted using a two envelope system so that pricing can be separately evaluated;
 - (b) the evaluation methodology;
 - (c) the process for selecting the evaluation panel;
 - (d) the evaluation criteria, and weighting;
 - (e) the scoring scale; and
 - (f) the objective of the evaluation process.
- 9.2.3 Wagga Wagga City Council agrees to provide Junee Shire and Lockhart Shire Council with a copy of the WWCC Evaluation Plan for Junee Shire Council and Lockhart Shire Council to use in preparing their own evaluation plans.

9.3 Development of RFT documentation

- 9.3.1 Wagga Wagga City Council is responsible for preparing the RFT documentation and will act as the lead Council for all administrative aspects of the RFT Process.
- 9.3.2 Wagga Wagga City Council will consult with the Working Group in preparing the RFT documentation.
- 9.3.3 Where required, Wagga Wagga City Council will seek assistance from Shared External Advisors for the preparation of the RFT documentation.

9.4 RFT requirements

- 9.4.1 The RFT documentation must:
- (a) be consistent with the Agreement Objectives (unless otherwise agreed in writing by the Councils); and
 - (b) clearly articulate the specific service requirements, operational constraints and relevant circumstances of each Council.
- 9.4.2 The RFT will provide for flexible bid structures, including permitting each prospective Tenderer to submit tenders for:
- (a) the provision of all Waste Services to all participating Councils;
 - (b) the provision of all Waste Services to a single participating Council;
 - (c) the provision of one or more components of the Waste Services to all participating Councils; or
 - (d) the provision of one or more components of the Waste Services to a single participating Council.
- 9.4.3 The RFT must include provisions to the effect that:
- (a) in respect of each Waste Service, the Councils' preference is for each Council to appoint the same service provider, on the basis that economies of scale may deliver best value outcomes for all Councils (**Option 1**); and

- (b) notwithstanding Option 1, the Councils invite and will also consider Tenders submitted on a single-Council basis for any Waste Service, in order for each Council to assess the potential benefits to that Council (**Option 2**).
- 9.4.4 The RFT will permit Tenderers to submit Tenders for Option 1, Option 2, or both.
- 9.4.5 The RFT will identify, for each Council, the relevant landfill or delivery location for the disposal of domestic putrescible waste.
- 9.4.6 The parties acknowledge that if either Junee Shire Council or Lockhart Shire Council wish to utilise the Gregadoo Waste Management Centre as a landfill disposal option, then they will need to enter into a separate agreement with Wagga Wagga City Council to cover these services.

10. Shared External Advisers and Tender Costs

10.1 Shared External Advisers

- 10.1.1 Wagga Wagga City Council, on behalf of the participating Councils, has engaged Local Government Procurement (**LGP**) as probity advisor for the Tender Development Phase, at an initial cost of \$20,680 (GST exclusive).
- 10.1.2 Subject to clause 10.1.3, Wagga Wagga City Council will, on behalf of the participating Councils, engage legal advisors to prepare the draft Waste Services Agreements and provide advice during the Tender Development Phase.
- 10.1.3 Where Wagga Wagga City Council or the Working Group proposes to:
 - (a) engage additional Shared External Advisers on behalf of each of the Councils;
 - (b) increase costs of Shared External Advisers previously agreed to by the Councils; or
 - (c) extend the engagement of any Shared External Advisers beyond the Tender Development Phase,

the appointment and associated costs must be approved in writing by each Council prior to the engagement.
- 10.1.4 Nothing in this agreement prohibits a Council from engaging its own external advisors at its own cost in addition to the Shared External Advisers.
- 10.1.5 The Councils agree that unless the Councils agree to continue to act collaboratively beyond the Tender Development Phase in accordance with 8.2.2, the Councils are responsible for engaging their own external advisors following the conclusion of the Tender Development Phase.

10.2 Tender Costs

- 10.2.1 Wagga Wagga City Council will apply the grant funds received from the EPA in relation to the RFT to the Tender Costs that it incurs on behalf of the Councils.
- 10.2.2 Each Council is responsible for any Tender Costs that exceed the grant funding on the following basis:
 - (a) Wagga Wagga City Council will be responsible for 87%;

- (b) Junee Shire Council will be responsible for 9%; and
 - (c) Lockhart Shire Council will be responsible for 4%.
- 10.2.3 These percentages were agreed based on the number of households within each Council area.
- 10.2.4 Wagga Wagga City Council will invoice the other Councils for their share of Tender Costs incurred by Wagga Wagga City Council as invoices become payable, and the other Councils must pay that invoiced amount, provided that such Tender Costs had been pre-agreed by each Council either directly or through the Working Group process.

11. Tender advertising

- 11.1 The RFT will be advertised by Wagga Wagga City Council for and on behalf of all Councils.
- 11.2 Wagga Wagga City Council will use Vendor Panel to receive Tenders.
- 11.3 Once received, unless otherwise agreed, Wagga Wagga City Council will distribute the Tenders to each Council for separate evaluation by each Council.

12. Decision Making Phase

- 12.1 Each Council will be entitled to make its own decision on the outcome of the RFT Process.
- 12.2 If the Councils have decided to continue to act collaboratively during the Decision Making Phase in accordance with clause 8.2.1, then, subject to clause 12.1, each Council must use reasonable endeavours to coordinate a meeting schedule to facilitate alignment on decision-making.

13. Withdrawal from the RFT Process

13.1 Notice to exit

A Council may withdraw from this MOU and the RFT Process at any time by written notice to the other Councils.

13.2 Consequences of withdrawing from the MOU

- 13.2.1 In the event that a Council provides notice pursuant to clause 13.1 that it withdraws from the MOU, this MOU will on the date that is 30 days following service of that notice, terminate in respect of:
- (a) binding that Council; and
 - (b) providing that Council with rights,
- in respect of matters or circumstances relating to the period after the date of termination.
- 13.2.2 A Council withdrawing from the MOU:

- (a) will continue to be bound by its obligations under this MOU, including for its share of Tender Costs properly incurred in accordance with the MOU, and be liable for any breach of this MOU, up to the date of the notice in clause 13.1; and
- (b) will not be entitled to a refund of any amount paid by it under clause 10, in accordance with the MOU prior to the date of the notice referred to in clause 13.1.

14. Termination for Breach

14.1 Removal Notice

Without limiting any other right or remedy of the non-defaulting Council, if a Council:

- 14.1.1 breaches any material term of this MOU; and
- 14.1.2 fails to remedy that breach within 10 Business Days of receiving notice from the non-defaulting Councils to do so,

the non-defaulting Councils (together) may give notice to the defaulting Council removing it from this MOU (**Removal Notice**).

14.2 Consequences of Removal Notice

In the event that a Removal Notice is given by the non-defaulting Councils pursuant to clause 14.1, as and from the date of the Removal Notice this MOU will terminate in respect of:

- 14.2.1 binding the defaulting Council; and
- 14.2.2 providing the defaulting Council with rights,

in respect of matters or circumstances relating to the period as and from the date of termination.

15. Confidentiality

15.1 The Councils must not disclose any Confidential Information to any persons except:

- 15.1.1 to relevant employees, lawyers or other consultants of each party to the extent necessary to carry out the RFT Process and complete the Tender process;
- 15.1.2 with the consent of the party who supplied the information.
- 15.1.3 if required by law; or
- 15.1.4 if the information is generally and publicly available other than as a result of a breach of confidence by the person receiving the information.

15.2 A Council must immediately notify each other Council if it becomes aware of, or suspects, any use or disclosure of Confidential Information not permitted under this MOU.

- 15.3 A party must not make, cause or allow any public announcement, press release or public statement of any kind to be made about this document or the RFT Process without the prior consent of the Working Group.

16. Dispute resolution

16.1 Notice of dispute

If a dispute arises out of or in connection with this MOU (**Dispute**), any Council may give written notice (**Dispute Notice**) to the other Councils, setting out the particulars of the Dispute and the outcome sought.

16.2 Negotiation Between Senior Representatives

Within 5 Business Days of receipt of a Dispute Notice, senior representatives of each Council must meet (in person or by video/teleconference) and use good faith efforts to resolve the Dispute.

16.3 Referral to General Managers or Chief Executive Officers

16.3.1 If the Dispute is not resolved within 10 Business Days after the meeting of senior representatives, the Dispute must be referred to the General Manager or Chief Executive Officer (or their nominee) of each Council.

16.3.2 The General Managers or Chief Executive Officers (or their nominee) must meet within 10 Business Days of referral and use good faith efforts to resolve the Dispute.

16.4 Court Proceedings

16.4.1 No Council may commence court proceedings in relation to the Dispute until 30 Business Days after meeting of the General Managers or Chief Executive Officers (or their nominee) referred to in clause 16.3.

16.4.2 Nothing in this clause prevents a party from taking urgent action.

16.5 Continued Performance

Pending resolution of any Dispute, the Councils must continue to perform their obligations under this MOU to the extent practicable.

17. General

17.1 This Agreement, clauses and headings

In this Agreement:

17.1.1 a reference to this or other Agreement includes the Agreement as varied or replaced regardless of any change in the identity of the parties;

17.1.2 a reference to a clause, schedule, appendix or annexure is a reference to a clause, schedule, appendix or annexure in or to this Agreement all of which are deemed part of this Agreement;

- 17.1.3 a reference to writing includes all modes of representing or reproducing words in a legible, permanent and visible form;
- 17.1.4 headings and sub-headings are inserted for ease of reference only and do not affect the interpretation of this Agreement;
- 17.1.5 where an expression is defined, another part of speech or grammatical form of that expression has a corresponding meaning; and
- 17.1.6 where the expression **including** or **includes** is used it means 'including but not limited to' or 'including without limitation'; and
- 17.1.7 if a day on or by which an obligation must be performed or an event must occur is not a Business Day, the obligation must be performed, or the event must occur on or by the next Business Day.

17.2 Further assurance

Each party must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions and purpose of this document.

17.3 Survival

Any obligation of confidence under this document is independent and survives termination of this document. Any other term by its nature intended to survive termination of this document survives termination of this document.

17.4 Counterparts and execution.

- 17.4.1 This document may be executed in any number of counterparts which together will form one and the same document.
- 17.4.2 A party may sign this MOU, and any variations to it, by electronic means where permitted by law. Each other party consents to that party signing by electronic means.
- 17.4.3 The parties agree that if any party signs this MOU under clause 17.4.2, then:
 - (a) an electronic form of this MOU with that party's electronic signature(s) appearing will constitute an executed counterpart; and
 - (b) a print-out of this MOU with that party's electronic signature(s) appearing will also constitute an executed counterpart.

17.5 Governing law and jurisdiction

This document is governed by the law of New South Wales and each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of New South Wales.

Signing Page

Executed by the parties

Signed for and on behalf of **Wagga Wagga**)
City Council ABN 56 044 159 537 by)
....., but not so as to incur
any personal liability in the presence of: Print Title:

.....
Witness

Signed for and on behalf of **Junee Shire**)
Council ABN 62 621 799 578 by)
....., but not so as to incur
any personal liability in the presence of: Print Title:

.....
Witness

Signed for and on behalf of **Lockhart Shire**)
Council ABN 82 002 584 082 by)
....., but not so as to incur
any personal liability in the presence of: Print Title:

.....
Witness

Schedule 1 Agreement Objectives

Action	Description
Action 1	To actively work towards the state target of 80% resource recovery of all Municipal Solid Waste (MSW) by 2030.
Action 2	To ensure that the three-bin system is the standard default system and is applied across all Waste Services in line with NSW waste and recycling strategy targets.
Action 3	To maintain organics contamination rates consistently below 3%.
Action 4	To reduce co-mingled recycling contamination rates to below 7% over the term of the Waste Services Agreement.
Action 5	<p>(a) For Wagga Wagga Shire Council and Lockhart Shire Councils, to maintain a fortnightly collection for MSW garbage waste and commingled recycling and a weekly collection service for food and organic material.</p> <p>(b) For Junee Shire Council, to maintain a fortnightly commingled recycling and food and organic/green waste collection service and a weekly domestic waste collection service, noting that Junee Shire Council may consider aligning with the other Councils on service frequency in the interests of regional consistency.</p>
Action 6	To divert all municipal organic waste streams from landfill.
Action 7	To introduce and maintain an education and engagement program, with all participating Councils (as a minimum) and with other councils where able across the region.
Action 8	To ensure that each participating Council delivers consistent waste and recycling messaging, with consistent and agreed branding.
Action 9	To support technology advancement and emerging circular economy practices which further encourage and promote waste minimisation, localised processing, manufacturing with reclaimed content and local reuse options, and where the Councils' services can be managed more cost effectively and sustainable for our local communities.
Action 10	To continue the current contamination program applicable to organics and commingled recycling streams for the term of the relevant Waste Services Agreements, and extend that program if 'bans' from landfill are implemented (e.g., organics in the red-lidded bin).
Action 11	To ensure that all kerbside bins are of a standard size and colour as per specifications in the kerbside Waste Services Agreement (being 140L red lid for general waste, 240L yellow for co-mingled recycling and 240L with lime green lid for organics), unless alternative tenders are submitted and accepted to keep current bins. Colour and size changes should be rolled out progressively during the life of the contract.

Action 12	To ensure that auditing of bin services for the purpose of determining contamination rates is to occur at the commencement of the Waste Services Agreement and then programmed during the term of the contract.
Action 13	To ensure that the Councils' internal waste and recycling fees each reflect and support the diversion targets set within the Kerbside Waste and Recycling Roadmap, and that kerbside general waste fees are utilised as a lever that supports positive behaviour change in the community.
Action 14	To work together with the contractor to support changes in legislation, and particularly in relation to product innovation, ie. soft plastics collection/drop off and textile recycling, all to provide a consistent service where logical, cost effective and resulting in the greatest benefits to waste diversion, recycling rates and benefits to the regional communities.
Action 15	<p>To require that Contractors be required to contribute towards education, whereby the Council's current expectation (which may change, by agreement) is that the contribution will be:</p> <ul style="list-style-type: none"> (a) calculated using each Council's number of household services and the type of services in place; and (b) at least \$4.50 per household, with annual CPI indexation, <p>and each Council will agree to support the ongoing education management within their community to assist in delivering the agreed actions.</p>

Joint Request for Tender for Waste Services

Memorandum of Understanding

Between:
Wagga Wagga City Council (ABN 56 044 159 537),
Junee Shire Council (ABN 62 621 799 578) and
Lockhart Shire Council (ABN 82 002 584 082)

(collectively, the **Councils**)

Background

- A. This Memorandum of Understanding (**MOU**) records the agreement between the Councils to collaborate in the planning and conduct of a joint request for tender (**RFT**) process for the procurement of the following services:
- A.1 kerbside collection of:
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Decision-Making Phase means, in respect of each Waste Service, that part of the RFT Process commencing at the end of the Evaluation Phase for Tenders submitted for the performance of that Waste Service, and ending when each Council to which the Waste Service relates has made a decision regarding the outcome of the RFT Process (including any Negotiation Phase).

Expiry Date means the date following the conclusion of the RFT Process, on which the last Council has entered into a Waste Services Agreement, or determined not to enter into any Waste Services Agreement or continue to participate in the RFT Process.

Evaluation Phase means, in respect of each Waste Service, the period commencing on the Tender Closing Date and ending when the relevant evaluation panel makes a recommendation in respect of the Tenders submitted for the performance of that Waste Service.

MOU means this memorandum of understanding.

Negotiation Phase means, in respect of each Waste Service, the period (if any) commencing on the date that one or more Councils resolve to enter into negotiations with a view to entering into a Waste Services Agreement, and ending when a decision is made to enter into a Waste Services Agreement or discontinue the process.

Procurement Plan means the procurement plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the budget, procurement method, timeline, roles and responsibilities, risk management, evaluation criteria, and contract management and other process requirements applicable to the RFT Process.

Probity Plan means the probity plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the probity principles, protocols, controls and oversight arrangements to ensure that the RFT Process is conducted with integrity, fairness, transparency and in accordance with applicable legal and policy requirements.

RFT means the request for tenders issued for the procurement of one or more Waste Services, including any information documents, conditions of participation, tender response schedules, contract documents and technical specifications.

RFT Process means the process for inviting, receiving and evaluating Tenders, and determining and notifying Tenderers of the outcome of the process in accordance with the RFT. If a Council decides to decline to accept all Tenders and resolves to enter into negotiations with one or more Tenderers or other persons, the Negotiation Phase will also form part of the RFT Process.

Shared External Advisors means any probity, legal, commercial, financial, technical, procurement or other professional advisers referred to in, or engaged under, clause 10.1, in connection with the RFT Process or the Waste Services for the benefit of all Councils that intend to or are participating in the RFT Process, but does not include employees or Councillors of a Council.

Tender means a tender submitted by a Tenderer in response to the RFT, including all documents, information and declarations forming part of that submission, as amended or clarified in accordance with the RFT.

Tender Closing Date the date that Tenders are due in response to the RFT.

Tender Costs means all costs and expenses reasonable and properly incurred by Wagga Wagga City Council arising out of or in connection with the planning, development, conduct and administration of the RFT Process, including:

- (a) the fees, disbursements and expenses of any Shared External Advisors (including probity, legal, commercial, financial, technical and procurement advisers) engaged in relation to the RFT (including the legal costs in preparing this MOU), including the initial cost for the engagement of the probity advisor, as referred to in clause 10.1.1;
- (b) costs associated with tender advertising, market engagement and use of electronic tendering platforms;
- (c) costs incurred in connection with the evaluation of Tenders, including clarification processes and probity oversight; and
- (d) any other costs agreed in writing by the Councils to be shared as part of the RFT,

but excluding any internal staffing costs and overheads of Council's employees or Councillors and any costs incurred by a Council after it withdraws from the RFT Process, except to the extent expressly agreed otherwise under this MOU.

Tender Development Phase means the period commencing on the date of this MOU and ending on the date the RFT is released to the market.

Tenderer means any person or entity that submits, or intends to submit, a Tender in response to the RFT.

Interactive Phase means the period commencing on the date the RFT is released to the market and ending on the Tender Closing Date.

Waste Services has the meaning given in paragraph A of the Background.

Waste Services Agreement means an agreement entered into between a Council and a service provider for the provision of all or part of the Waste Services.

WWCC Evaluation Plan means the evaluation plan prepared by Wagga Wagga City Council for the purposes of the RFT, setting out the methodology, evaluation criteria and weightings, scoring framework, evaluation panel composition, governance arrangements and process requirements to be applied by Wagga Wagga City Council in evaluating Tender responses.

Working Group means the working group established under clause 7.1.

2. Commencement

This MOU commences on the Commencement Date and ends on the Expiry Date.

3. ACCC approval

- 3.1 The Councils are considering whether an ACCC Authorisation is required with respect to the RFT Process.
- 3.2 If the Councils determine to apply for an ACCC Authorisation, the Councils must not enter into any binding agreement in respect of the provision of Waste Services for the benefit of the Councils if the agreement is not within, or does not comply with, the ACCC Authorisation.

4. Legally binding

The parties agree that the terms of this MOU are intended to be legally binding.

5. Councils to act in good faith

- 5.1 The Councils agree to act honestly, reasonably and in good faith with each other in carrying out their obligations in this MOU and in relation to the planning and conduct of the RFT Process.
- 5.2 Without limiting clause 5.1, each Council must, to the extent reasonably practicable:
- 5.2.1 cooperate with the other Councils in a timely and constructive manner in relation to matters contemplated by this MOU;

- 5.2.2 provide information to the other Councils that is reasonably required to support the RFT Process, subject to applicable confidentiality, legal and statutory obligations; and
- 5.2.3 not do anything which would deliberately or capriciously undermine the RFT Process.

6. Councils to enter separate Waste Services Agreements

- 6.1 The Councils intend that, following completion of the RFT Process and any subsequent negotiations, each Council will enter into a separate Waste Services Agreement with the successful Tenderer or Tenderers.
- 6.2 In the event that all Councils appoint the same contractor for a Waste Service, the Councils may decide to:
 - 6.2.1 enter into one Waste Services Agreement for that Waste Service; and
 - 6.2.2 appoint a single representative to manage the Waste Services Agreement on behalf of the three Councils.
- 6.3 Nothing in this MOU requires a Council to act contrary to its statutory duties, procurement obligations or public interest responsibilities, or to fetter its discretion in making any decision in relation to the Tender or any Waste Services Agreement. This applies even where the Councils have agreed to continue to act collaboratively beyond the Tender Development Phase in accordance with clause 8.2.1.

7. Working Group

- 7.1 The Councils will establish a Working Group comprising nominated representatives from each Council for the purpose of facilitating collaboration in the planning, development and administration of the RFT Process.
- 7.2 Each Council may nominate and replace its representatives to the Working Group from time to time by written notice to the other Councils.
- 7.3 The Working Group will operate in accordance with this MOU and any governance arrangements set out in the Procurement Plan.

8. Participating in the RFT Process

8.1 Councils to collaborate during Tender Development Phase

- 8.1.1 The Councils must act collaboratively during the Tender Development Phase.
- 8.1.2 In participating in the Tender Development Phase, each Council must:
 - (a) share relevant information, expertise and resources in a timely and transparent manner;
 - (b) attend and actively contribute to Working Group meetings, workshops and discussions relating to the RFT;

- (c) consult with the other Councils before making any significant decisions or taking actions that may affect the collective interests of the Councils in the RFT; and
- (d) seek to resolve any differences or disputes through open and constructive dialogue, escalating unresolved matters in accordance with clause 16.

8.2 Councils obligations following the Tender Development Phase

- 8.2.1 Following the conclusion of the Tender Development Phase, the Councils are under no obligation to continue to act collaboratively and may disband the Working Group, but must continue to share information, including the outcome of each Councils Evaluation Phase.
- 8.2.2 Following the conclusion of the Tender Development Phase, the Councils may, but are not obliged to, continue to act collaboratively during one or more of the following phases:
 - (a) Interactive Phase;
 - (b) Evaluation Phase;
 - (c) Decision Making Phase; and
 - (d) Negotiation Phase.
- 8.2.3 Any agreement to continue to act collaboratively under clause 8.2.1 must be recorded in writing by an exchange of notice between the Councils, specifying the relevant phase or phases and the extent of the agreed collaboration.
- 8.2.4 If the parties agree to continue to act collaboratively under clause 8.2.1, the Councils must, for the duration of the agreed phase or phases continue to comply with the obligations listed in clause 8.1.2.

9. RFT and process governance

9.1 Procurement Plan and Probity Plan

- 9.1.1 Wagga Wagga City Council will prepare a Procurement Plan and Probity Plan on behalf of the Councils.
- 9.1.2 Wagga Wagga City Council agrees to allow Junee Shire Council and Lockhart Shire Council an opportunity to have input into and provide feedback regarding the Procurement Plan and Probity Plan before each plan is finalised.
- 9.1.3 Each Council must comply with the Procurement Plan and Probity Plan in the conduct of the RFT Process.

9.2 WWCC Evaluation Plan

- 9.2.1 Wagga Wagga City Council will prepare the WWCC Evaluation Plan, specifically for the evaluation Tender responses submitted in respect of the provision of Waste Services for Wagga Wagga City Council (**WWCC Evaluation Plan**).
- 9.2.2 The WWCC Evaluation Plan will include, at a minimum:

- (a) a requirement that the Tenders be submitted using a two envelope system so that pricing can be separately evaluated;
 - (b) the evaluation methodology;
 - (c) the process for selecting the evaluation panel;
 - (d) the evaluation criteria, and weighting;
 - (e) the scoring scale; and
 - (f) the objective of the evaluation process.
- 9.2.3 Wagga Wagga City Council agrees to provide Junee Shire and Lockhart Shire Council with a copy of the WWCC Evaluation Plan for Junee Shire Council and Lockhart Shire Council to use in preparing their own evaluation plans.

9.3 Development of RFT documentation

- 9.3.1 Wagga Wagga City Council is responsible for preparing the RFT documentation and will act as the lead Council for all administrative aspects of the RFT Process.
- 9.3.2 Wagga Wagga City Council will consult with the Working Group in preparing the RFT documentation.
- 9.3.3 Where required, Wagga Wagga City Council will seek assistance from Shared External Advisors for the preparation of the RFT documentation.

9.4 RFT requirements

- 9.4.1 The RFT documentation must:
- (a) be consistent with the Agreement Objectives (unless otherwise agreed in writing by the Councils); and
 - (b) clearly articulate the specific service requirements, operational constraints and relevant circumstances of each Council.
- 9.4.2 The RFT will provide for flexible bid structures, including permitting each prospective Tenderer to submit tenders for:
- (a) the provision of all Waste Services to all participating Councils;
 - (b) the provision of all Waste Services to a single participating Council;
 - (c) the provision of one or more components of the Waste Services to all participating Councils; or
 - (d) the provision of one or more components of the Waste Services to a single participating Council.
- 9.4.3 The RFT must include provisions to the effect that:
- (a) in respect of each Waste Service, the Councils' preference is for each Council to appoint the same service provider, on the basis that economies of scale may deliver best value outcomes for all Councils (**Option 1**); and

- (b) notwithstanding Option 1, the Councils invite and will also consider Tenders submitted on a single-Council basis for any Waste Service, in order for each Council to assess the potential benefits to that Council (**Option 2**).
- 9.4.4 The RFT will permit Tenderers to submit Tenders for Option 1, Option 2, or both.
- 9.4.5 The RFT will identify, for each Council, the relevant landfill or delivery location for the disposal of domestic putrescible waste.
- 9.4.6 The parties acknowledge that if either Junee Shire Council or Lockhart Shire Council wish to utilise the Gregadoo Waste Management Centre as a landfill disposal option, then they will need to enter into a separate agreement with Wagga Wagga City Council to cover these services.

10. Shared External Advisers and Tender Costs

10.1 Shared External Advisers

- 10.1.1 Wagga Wagga City Council, on behalf of the participating Councils, has engaged Local Government Procurement (**LGP**) as probity advisor for the Tender Development Phase, at an initial cost of \$20,680 (GST exclusive).
- 10.1.2 Subject to clause 10.1.3, Wagga Wagga City Council will, on behalf of the participating Councils, engage legal advisors to prepare the draft Waste Services Agreements and provide advice during the Tender Development Phase.
- 10.1.3 Where Wagga Wagga City Council or the Working Group proposes to:
 - (a) engage additional Shared External Advisers on behalf of each of the Councils;
 - (b) increase costs of Shared External Advisers previously agreed to by the Councils; or
 - (c) extend the engagement of any Shared External Advisers beyond the Tender Development Phase,
 the appointment and associated costs must be approved in writing by each Council prior to the engagement.
- 10.1.4 Nothing in this agreement prohibits a Council from engaging its own external advisors at its own cost in addition to the Shared External Advisers.
- 10.1.5 The Councils agree that unless the Councils agree to continue to act collaboratively beyond the Tender Development Phase in accordance with 8.2.2, the Councils are responsible for engaging their own external advisors following the conclusion of the Tender Development Phase.

10.2 Tender Costs

- 10.2.1 Wagga Wagga City Council will apply the grant funds received from the EPA in relation to the RFT to the Tender Costs that it incurs on behalf of the Councils.
- 10.2.2 Each Council is responsible for any Tender Costs that exceed the grant funding on the following basis:
 - (a) Wagga Wagga City Council will be responsible for 87%;

- (b) Junee Shire Council will be responsible for 9%; and
 - (c) Lockhart Shire Council will be responsible for 4%.
- 10.2.3 These percentages were agreed based on the number of households within each Council area.
- 10.2.4 Wagga Wagga City Council will invoice the other Councils for their share of Tender Costs incurred by Wagga Wagga City Council as invoices become payable, and the other Councils must pay that invoiced amount, provided that such Tender Costs had been pre-agreed by each Council either directly or through the Working Group process.

11. Tender advertising

- 11.1 The RFT will be advertised by Wagga Wagga City Council for and on behalf of all Councils.
- 11.2 Wagga Wagga City Council will use Vendor Panel to receive Tenders.
- 11.3 Once received, unless otherwise agreed, Wagga Wagga City Council will distribute the Tenders to each Council for separate evaluation by each Council.

12. Decision Making Phase

- 12.1 Each Council will be entitled to make its own decision on the outcome of the RFT Process.
- 12.2 If the Councils have decided to continue to act collaboratively during the Decision Making Phase in accordance with clause 8.2.1, then, subject to clause 12.1, each Council must use reasonable endeavours to coordinate a meeting schedule to facilitate alignment on decision-making.

13. Withdrawal from the RFT Process

13.1 Notice to exit

A Council may withdraw from this MOU and the RFT Process at any time by written notice to the other Councils.

13.2 Consequences of withdrawing from the MOU

- 13.2.1 In the event that a Council provides notice pursuant to clause 13.1 that it withdraws from the MOU, this MOU will on the date that is 30 days following service of that notice, terminate in respect of:
- (a) binding that Council; and
 - (b) providing that Council with rights,
- in respect of matters or circumstances relating to the period after the date of termination.
- 13.2.2 A Council withdrawing from the MOU:

- (a) will continue to be bound by its obligations under this MOU, including for its share of Tender Costs properly incurred in accordance with the MOU, and be liable for any breach of this MOU, up to the date of the notice in clause 13.1; and
- (b) will not be entitled to a refund of any amount paid by it under clause 10, in accordance with the MOU prior to the date of the notice referred to in clause 13.1.

14. Termination for Breach

14.1 Removal Notice

Without limiting any other right or remedy of the non-defaulting Council, if a Council:

- 14.1.1 breaches any material term of this MOU; and
- 14.1.2 fails to remedy that breach within 10 Business Days of receiving notice from the non-defaulting Councils to do so,

the non-defaulting Councils (together) may give notice to the defaulting Council removing it from this MOU (**Removal Notice**).

14.2 Consequences of Removal Notice

In the event that a Removal Notice is given by the non-defaulting Councils pursuant to clause 14.1, as and from the date of the Removal Notice this MOU will terminate in respect of:

- 14.2.1 binding the defaulting Council; and
- 14.2.2 providing the defaulting Council with rights,

in respect of matters or circumstances relating to the period as and from the date of termination.

15. Confidentiality

15.1 The Councils must not disclose any Confidential Information to any persons except:

- 15.1.1 to relevant employees, lawyers or other consultants of each party to the extent necessary to carry out the RFT Process and complete the Tender process;
- 15.1.2 with the consent of the party who supplied the information.
- 15.1.3 if required by law; or
- 15.1.4 if the information is generally and publicly available other than as a result of a breach of confidence by the person receiving the information.

15.2 A Council must immediately notify each other Council if it becomes aware of, or suspects, any use or disclosure of Confidential Information not permitted under this MOU.

- 15.3 A party must not make, cause or allow any public announcement, press release or public statement of any kind to be made about this document or the RFT Process without the prior consent of the Working Group.

16. Dispute resolution

16.1 Notice of dispute

If a dispute arises out of or in connection with this MOU (**Dispute**), any Council may give written notice (**Dispute Notice**) to the other Councils, setting out the particulars of the Dispute and the outcome sought.

16.2 Negotiation Between Senior Representatives

Within 5 Business Days of receipt of a Dispute Notice, senior representatives of each Council must meet (in person or by video/teleconference) and use good faith efforts to resolve the Dispute.

16.3 Referral to General Managers or Chief Executive Officers

16.3.1 If the Dispute is not resolved within 10 Business Days after the meeting of senior representatives, the Dispute must be referred to the General Manager or Chief Executive Officer (or their nominee) of each Council.

16.3.2 The General Managers or Chief Executive Officers (or their nominee) must meet within 10 Business Days of referral and use good faith efforts to resolve the Dispute.

16.4 Court Proceedings

16.4.1 No Council may commence court proceedings in relation to the Dispute until 30 Business Days after meeting of the General Managers or Chief Executive Officers (or their nominee) referred to in clause 16.3.

16.4.2 Nothing in this clause prevents a party from taking urgent action.

16.5 Continued Performance

Pending resolution of any Dispute, the Councils must continue to perform their obligations under this MOU to the extent practicable.

17. General

17.1 This Agreement, clauses and headings

In this Agreement:

17.1.1 a reference to this or other Agreement includes the Agreement as varied or replaced regardless of any change in the identity of the parties;

17.1.2 a reference to a clause, schedule, appendix or annexure is a reference to a clause, schedule, appendix or annexure in or to this Agreement all of which are deemed part of this Agreement;

- 17.1.3 a reference to writing includes all modes of representing or reproducing words in a legible, permanent and visible form;
- 17.1.4 headings and sub-headings are inserted for ease of reference only and do not affect the interpretation of this Agreement;
- 17.1.5 where an expression is defined, another part of speech or grammatical form of that expression has a corresponding meaning; and
- 17.1.6 where the expression **including** or **includes** is used it means 'including but not limited to' or 'including without limitation'; and
- 17.1.7 if a day on or by which an obligation must be performed or an event must occur is not a Business Day, the obligation must be performed, or the event must occur on or by the next Business Day.

17.2 Further assurance

Each party must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions and purpose of this document.

17.3 Survival

Any obligation of confidence under this document is independent and survives termination of this document. Any other term by its nature intended to survive termination of this document survives termination of this document.

17.4 Counterparts and execution.

- 17.4.1 This document may be executed in any number of counterparts which together will form one and the same document.
- 17.4.2 A party may sign this MOU, and any variations to it, by electronic means where permitted by law. Each other party consents to that party signing by electronic means.
- 17.4.3 The parties agree that if any party signs this MOU under clause 17.4.2, then:
 - (a) an electronic form of this MOU with that party's electronic signature(s) appearing will constitute an executed counterpart; and
 - (b) a print-out of this MOU with that party's electronic signature(s) appearing will also constitute an executed counterpart.

17.5 Governing law and jurisdiction

This document is governed by the law of New South Wales and each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of New South Wales.

Signing Page

Executed by the parties

Signed for and on behalf of **Wagga Wagga City Council ABN 56 044 159 537** by but not so as to incur any personal liability in the presence of:

)
)

Print Title:

.....
Witness

Signed for and on behalf of **Junee Shire Council ABN 62 621 799 578** by **Stephen Targett** but not so as to incur any personal liability in the presence of:

)
)

Print Title:



Director Engineering Services

.....
Witness

Signed for and on behalf of **Lockhart Shire Council ABN 82 002 584 082** by but not so as to incur any personal liability in the presence of:

)
)

Print Title:

.....
Witness

Schedule 1 Agreement Objectives

Action	Description
Action 1	To actively work towards the state target of 80% resource recovery of all Municipal Solid Waste (MSW) by 2030.
Action 2	To ensure that the three-bin system is the standard default system and is applied across all Waste Services in line with NSW waste and recycling strategy targets.
Action 3	To maintain organics contamination rates consistently below 3%.
Action 4	To reduce co-mingled recycling contamination rates to below 7% over the term of the Waste Services Agreement.
Action 5	<p>(a) For Wagga Wagga Shire Council and Lockhart Shire Councils, to maintain a fortnightly collection for MSW garbage waste and commingled recycling and a weekly collection service for food and organic material.</p> <p>(b) For Junee Shire Council, to maintain a fortnightly commingled recycling and food and organic/green waste collection service and a weekly domestic waste collection service, noting that Junee Shire Council may consider aligning with the other Councils on service frequency in the interests of regional consistency.</p>
Action 6	To divert all municipal organic waste streams from landfill.
Action 7	To introduce and maintain an education and engagement program, with all participating Councils (as a minimum) and with other councils where able across the region.
Action 8	To ensure that each participating Council delivers consistent waste and recycling messaging, with consistent and agreed branding.
Action 9	To support technology advancement and emerging circular economy practices which further encourage and promote waste minimisation, localised processing, manufacturing with reclaimed content and local reuse options, and where the Councils' services can be managed more cost effectively and sustainable for our local communities.
Action 10	To continue the current contamination program applicable to organics and commingled recycling streams for the term of the relevant Waste Services Agreements, and extend that program if 'bins' from landfill are implemented (e.g., organics in the red-lidded bin).
Action 11	To ensure that all kerbside bins are of a standard size and colour as per specifications in the kerbside Waste Services Agreement (being 140L red lid for general waste, 240L yellow for co-mingled recycling and 240L with lime green lid for organics), unless alternative tenders are submitted and accepted to keep current bins. Colour and size changes should be rolled out progressively during the life of the contract.

Action 12	To ensure that auditing of bin services for the purpose of determining contamination rates is to occur at the commencement of the Waste Services Agreement and then programmed during the term of the contract.
Action 13	To ensure that the Councils' internal waste and recycling fees each reflect and support the diversion targets set within the Kerbside Waste and Recycling Roadmap, and that kerbside general waste fees are utilised as a lever that supports positive behaviour change in the community.
Action 14	To work together with the contractor to support changes in legislation, and particularly in relation to product innovation, ie. soft plastics collection/drop off and textile recycling, all to provide a consistent service where logical, cost effective and resulting in the greatest benefits to waste diversion, recycling rates and benefits to the regional communities.
Action 15	<p>To require that Contractors be required to contribute towards education, whereby the Council's current expectation (which may change, by agreement) is that the contribution will be:</p> <p>(a) calculated using each Council's number of household services and the type of services in place; and</p> <p>(b) at least \$4.50 per household, with annual CPI indexation,</p> <p>and each Council will agree to support the ongoing education management within their community to assist in delivering the agreed actions.</p>

RP-4 BOTANIC GARDENS MASTERPLAN

Author: Joshua Walsh

Executive: Fiona Piltz

Summary:

The Botanic Gardens Masterplan provides a conceptual framework for the long-term development and improvement of the Wagga Wagga Botanic Gardens precinct. Extensive consultation and investigations have been completed and this report is recommending the document be placed on Public Exhibition.

Recommendation

That Council:

- a endorse the Draft Botanic Gardens Masterplan for the purpose of public exhibition
- b place the Draft Masterplan on public exhibition for a minimum period of 28 days
- c receive a further report following the exhibition period addressing any submissions received
- d note that individual projects identified within the Masterplan are not funded and will be subject to detailed design, business case development and future budget considerations

Report

The Wagga Wagga Botanic Gardens is a major regional destination incorporating a wide range of recreational, cultural and educational facilities. The precinct includes multiple gardens, the zoo, café & function centre, model railway, rainforest, multiple playgrounds, event spaces and the Museum of the Riverina.

The Draft Masterplan has been developed to provide clear strategic direction for the future investment and development of the Botanic Gardens, ensuring the precinct continues to meet community expectations. It sets out a conceptual framework for how the site can evolve over time, identifying opportunities to improve accessibility, enhance the visitor experience, address operational challenges and make better use of underutilised areas.

The plan is not a detailed design document, rather it establishes a clear vision and structure to guide future planning, funding applications and staged delivery.

The development of the Draft Masterplan has been informed by extensive engagement with community stakeholders, internal Council teams, and Councillors. Engagement activities included:

- Workshops and discussions with key community groups such as the Friends of the Botanic Gardens, Wagga Access Reference Group, Wiradjuri/Wiradyuri Elders, Wagga Society of Model Engineers and other long-term users of the site.
- Internal consultation across Parks & Gardens, Wagga Zoo, Events, Community Services, Property, Environment and the Museum of the Riverina.
- Public feedback through the “Have Your Say” platform, which received 58 submissions.
- Multiple Councillor site visits, briefings and workshops.

Throughout the consultation process several consistent themes emerged:

- The steep topography and drainage patterns create erosion, accessibility challenges and maintenance issues.
- Pedestrian and vehicle movements are in conflict in several areas, particularly around the café, zoo, and Tom Wood Drive.
- The Council Depot footprint restricts pedestrian connectivity and requires review.
- The Music Bowl is underutilised and presents opportunities for new activation.
- The zoo, rainforest and model railway require significant upgrades to meet accessibility and safety expectations.
- Community facilities, including toilets and playgrounds need renewal and improved accessibility.
- There is strong interest in expanding educational, cultural, and interpretive experiences within the Gardens.

These issues form the basis for the proposed interventions in the Draft Masterplan including:

- A new accessible pedestrian concourse linking the Museum of the Riverina to the Music Bowl and central precinct.
- Realignment of Tom Wood Drive to remove pedestrian conflict and improve access to the café and main carpark.
- Reconfiguration of the Council Depot to unlock central pedestrian movement and improve operational efficiency.
- Zoo upgrades including new circulation paths, drainage improvements, and accessible entry sequences.
- Expansion of the café terrace and improved access to toilets and amenities.
- A new hub area incorporating a Changing Places facility, volunteer spaces and educational infrastructure.
- Redistribution and improvement of parking areas to support events and daily visitation.
- Long-term consideration of a pedestrian overpass connecting the Museum to the main concourse.

These proposals are conceptual and will require detailed design, business case development and prioritisation through future budget processes.

Following the recent Councillor workshop, additional analysis has been undertaken to identify the sequencing required to deliver the masterplan efficiently and safely. Key dependencies include:

- Tom Wood Drive realignment as the primary enabling project, required before the main pedestrian concourse and café upgrades can proceed.
- Council Depot reconfiguration, which must occur early to remove current barriers to accessible movement and allow construction of the concourse.
- Main Pedestrian Concourse, which depends on both the depot and road realignment and must be in place before major upgrades to the zoo entry, hub, and café.
- Zoo drainage and circulation works, which rely on stormwater design and concourse alignment.
- Parking redistribution, which must be staged to maintain operational capacity during construction.

This sequencing will assist guide future staging plans and funding applications.

The Draft Masterplan is ready to proceed to public exhibition with the communications plan currently being finalised with the Media team.

Financial Implications

Comprehensive cost estimates (excl. GST) have been prepared for the Draft Masterplan:

Scenario	Estimated Cost (\$)
Base Scenario – No Escalation	20,074,964
Short Term Escalation (<2 years)	21,680,961
Mid Term Escalation (3–5 years)	23,729,570
Long Term Escalation (6–10 years)	27,820,875

These figures provide a basis for long-term financial planning and future grant applications. No funding is currently allocated to the projects identified in the masterplan schedule and will require detailed design, business case development and assessment.

Minor be costs associated (TBD) will be occurred during the public exhibition of the document which will be funded from 13241 - Master Planning for Parks, Recreation & Sport Precincts

Policy and Legislation

Recreation, Open Space and Community Strategy and Implementation Plan 2040
Playground Strategy 2024-2044

Link to Strategic Plan

Vibrant

Vibrant and activated spaces and opportunities

Sound planning of spaces within our community to achieve vibrant and activated places.

Risk Management Issues for Council

Risk Management considerations related to the Botanic Gardens Masterplan include:

- Strategic risk – Without an adopted masterplan future development and investment may be ad hoc and inefficient.
- Reputational risk – Community expectations for improvements are high and will need to be carefully managed, particularly with no current funding.
- Financial risk – Current cost estimates are high level only and detailed design and business cases will be required before true costs can be realised and projects can proceed.

Internal / External Consultation

The development of the Draft Masterplan has been informed by extensive engagement with community stakeholders, internal Council teams, and Councillors. Engagement was conducted with the following groups:

Community engagement:

- “Have Your Say” platform (58 responses)
- Friends of the Botanic Gardens
- Wagga Access Reference Group
- Wiradjuri/Wiradyuri Elders
- The Gardens Café & Function Centre
- Ladysmith Perennial
- Mater Dei College
- Murrumbidgee Field Naturalists
- Multicultural Council
- University of the Third Age (U3A)
- Wagga Toy Library
- Woodworkers Club
- Wagga Pigeon Club
- Wagga Steam and Vintage Engine Museum
- Wagga Society of Model Engineers

Internal Council teams:

- Parks Operations
- Engineering
- Museum of the Riverina
- Events
- Environment
- Community Services
- Property
- Trees Management
- Playgrounds and Recreation
- Social Planning

Elected representatives:

- Councillors (briefings, site visits, and workshop)

Attachments

1. Draft Botanic Gardens Masterplan Report - Provided under separate cover
2. Cost Estimate Report - Wagga Wagga Botanic Gardens Masterplan - Provided under separate cover
3. Have Your Say submissions - redacted - Provided under separate cover

RP-5 FINANCIAL PERFORMANCE REPORT AS AT 31 MARCH 2026**Author:** Carolyn Rodney

Summary: This report is for Council to consider information presented on the 2025/26 budget and Long Term Financial Plan, and details Council's external investments and performance as at 31 March 2026.

Recommendation

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments
- c note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2021* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as at 31 March 2026 in accordance with section 625 of the *Local Government Act 1993*
- e accept the grant funding offers as presented in this report

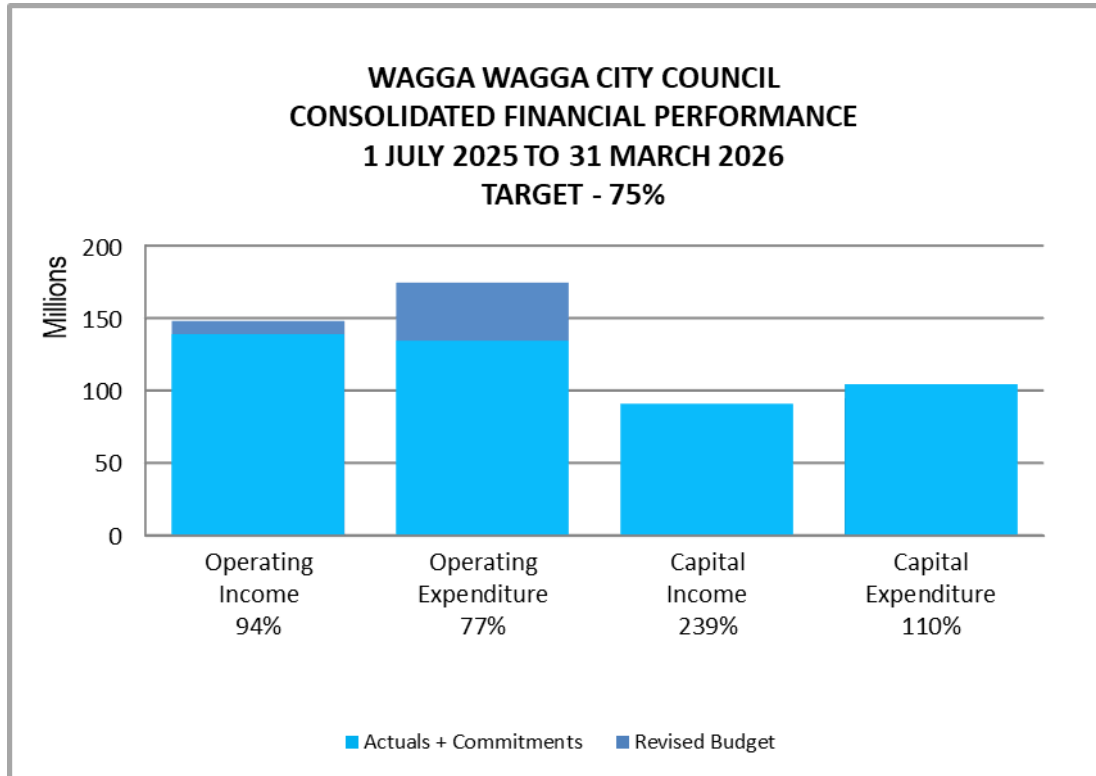
Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as of 31 March 2026.

Proposed budget variations including adjustments to the capital works program are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of March when compared to budget (\$276,580 up on the monthly budget). This is mainly due to better than budgeted returns on Council's investment portfolio, as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in funding under the Accelerated Infrastructure Fund in June 2024.

Key Performance Indicators



OPERATING INCOME

Total operating income is 94% of approved budget and is exceeding the budget due to the rates and annual charges being raised at the start of the year. Excluding the rates amount, operating income received is 85% when compared to budget which is as a result of increased interest on investments.

OPERATING EXPENSES

Total operating expenditure is 77% of approved budget and is tracking over budget at this stage of the financial year. This is in relation to commitments that have been raised for the full 2025/26 financial year.

CAPITAL INCOME

Total capital income is 239% of approved budget, which is mainly attributed to the Accelerated Infrastructure Fund (AIF) grant funding that has been received. This income will be reduced and carried over to next financial year for completion of the project in line with the project budget.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 110% of approved budget. This mainly relates to the raising of the full amount of the AIF contract against the multi-year budget. Excluding commitments, the total expenditure is 49% when compared to the approved budget.

WAGGA WAGGA CITY COUNCIL
STATEMENT OF FINANCIAL PERFORMANCE
1 JULY 2025 TO 31 MARCH 2026

CONSOLIDATED STATEMENT							
	ORIGINAL BUDGET 2025/26	BUDGET ADJ 2025/26	APPROVED BUDGET 2025/26	YTD ACTUAL EXCL COMM'T'S 2025/26	COMM'T'S 2025/26	YTD ACTUAL + COMM'T'S 2025/26	YTD % OF BUD
Revenue							
Rates & Annual Charges	(87,770,975)	0	(87,770,975)	(87,556,119)	0	(87,556,119)	100%
User Charges & Fees	(36,430,787)	2,018,545	(34,412,242)	(28,037,922)	0	(28,037,922)	81%
Other Revenues	(3,708,908)	311,000	(3,397,908)	(2,914,837)	0	(2,914,837)	86%
Grants & Contributions provided for Operating Purposes	(15,211,543)	3,003,603	(12,207,940)	(9,290,056)	0	(9,290,056)	76%
Grants & Contributions provided for Capital Purposes	(55,259,649)	20,994,224	(34,265,425)	(89,650,356)	0	(89,650,356)	262%
Interest & Investment Revenue	(8,513,832)	0	(8,513,832)	(9,633,490)	0	(9,633,490)	113%
Other Income	(1,727,957)	(11,667)	(1,739,624)	(1,413,548)	0	(1,413,548)	81%
Total Revenue	(208,623,651)	26,315,704	(182,307,947)	(228,496,326)	0	(228,496,326)	125%
Expenses							
Employee Benefits & On-Costs	62,134,154	377,000	62,511,154	43,606,394	0	43,606,394	70%
Borrowing Costs	2,677,749	0	2,677,749	2,068,918	0	2,068,918	77%
Materials & Services	45,965,090	10,231,247	56,196,338	38,668,510	9,561,160	48,229,670	86%
Depreciation & Amortisation	50,925,213	0	50,925,213	38,193,910	0	38,193,910	75%
Other Expenses	2,148,317	10,412	2,158,729	1,787,923	423,870	2,211,793	102%
Total Expenses	163,850,523	10,618,660	174,469,183	124,325,655	9,985,030	134,310,685	77%
Net Operating (Profit)/Loss	(44,773,128)	36,934,364	(7,838,763)	(104,170,671)	9,985,030	(94,185,641)	
Net Operating Result Before Capital (Profit)/Loss	10,486,521	15,940,141	26,426,662	(14,520,315)	9,985,030	(4,535,286)	
Cap/Reserve Movements							
Capital Expenditure - One Off	87,100,363	(36,953,746)	50,146,617	24,545,161	54,069,331	78,614,491	157%
Capital Expenditure - Recurrent	26,147,587	12,256,016	38,403,603	17,241,557	3,799,052	21,040,609	55%
Loan Repayments	6,224,419	0	6,224,419	4,668,314	0	4,668,314	75%
New Loan Borrowings	(8,936,775)	6,097,443	(2,839,332)	0	0	0	0%
Sale of Assets	(1,427,375)	(2,281,157)	(3,708,532)	(1,213,704)	0	(1,213,704)	33%
Net Movements Reserves	(13,409,878)	(16,052,920)	(29,462,798)	0	0	0	0%
Total Cap/Res Movements	95,698,341	(36,934,364)	58,763,977	45,241,328	57,868,383	103,109,710	
Net Result after Depreciation	50,925,214	(0)	50,925,213	(58,929,344)	67,853,412	8,924,069	
Add back Depreciation Expense	50,925,213	0	50,925,213	38,193,910	0	38,193,910	75%
Cash Budget (Surplus)/Deficit	0	(0)	(0)	(97,123,254)	67,853,412	(29,269,841)	

Council's 10 year General Purpose Revenue (GPR) Bottom Line

Description	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35
Adopted Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,570,849	(8,490)	652,439	188,451	786,886	686,373
Adopted Bottom Line Adjustments	0	0	0	0	(30,000)	0	0	0	0	0
Revised Bottom Line (Surplus)/Deficit	0	614,465	(125,802)	323,574	1,540,849	(8,490)	652,439	188,451	786,886	686,373

*This table does not include any proposed draft 2026/27 LTFP budget adjustments.

2025/26 Revised Budget Result – (Surplus) / Deficit	\$'000s
Original 2025/26 Budget Result as adopted by Council	\$0K
Total Budget Variations approved to date	\$0K
Budget Variations for March 2026	\$0K
Proposed Revised Budget result for 31 March 2026 - (Surplus) / Deficit	\$0K

The proposed Operating and Capital Budget Variations for 31 March 2026 which affect the current 2025/26 financial year are listed below.

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
2 - Sustainable			
RIFL Stage 1A Subdivision Works	(\$1,013K)	Economic Development Reserve \$1,013K	Nil
The RIFL Stage 1A Subdivision Works project has previously been completed, with unexpended grant funds at this stage proposed to be allocated into the Economic Development Reserve for future RIFL budget requirements. <i>Job Consolidation: 21903</i>			
3 - Growing			
Detailed Site investigation – Travers Street	\$50K	Solid Waste Reserve (\$50K)	Nil
Funds are required following the review of the Detailed Site Investigation undertaken at Lot 2 DP 1008050 Travers Street. The consultant has determined that additional testing is required. The site is currently listed on Council's contaminated land register and is zoned for medium density residential use. An additional \$20K is required for soil/groundwater testing (including new wells and re-testing) and \$30K for tasks which were not originally budgeted for. The works and testing are being undertaken in response to the current housing supply shortage within the Wagga Wagga LGA. Estimated Completion: 30 June 2026 <i>Job Consolidation: 70193</i>			
4 - Vibrant			
Fusion Botanical 2026	\$125K	Multicultural NSW (\$125K)	Nil
Council has been successful in securing one-off funding for the FUSION BOTANICAL 2026 festival through the Multicultural NSW 2025/26 Stronger Together Local Council Major Festival Grant program. This one-off \$124,905 grant will enable our City's flagship multicultural festival to deliver new elements to the festival offering this year for residents and visitors to the City. This includes scheduling national music acts, improving temporary safety infrastructure and accessibility like track matting and way-finding signage, along with an upgrade in professional sound and lighting, accessible marketing and communications in multiple languages, and the provision of an Auslan interpreter on the main stage.			

<i>Budget Variation</i>	<i>Amount</i>	<i>Funding Source</i>	<i>Net Impact (Fav)/ Unfav</i>
Estimated Completion: 30 June 2026 <i>Job Consolidation: 25068</i>			

The following one-off capital project has been reviewed as part of the ongoing budget review process with the adjustments to the timing of the budgets being included below for adoption. There is no proposed change to the total budgets for the project.

Job No.	Project Title	2025/26 Current Budget	2025/26 Proposed Budget	2026/27 Current Budget	2026/27 Proposed Budget	2027/28 Current Budget	2027/28 Proposed Budget	2028/29 Current Budget	2028/29 Proposed Budget	2029/30 Current Budget	2029/30 Proposed Budget
24923	North Wagga Levee	\$100,000	\$328,235	\$10,000,000	\$3,572,134	\$8,101,550	\$4,181,904	\$0	\$4,188,303	\$0	\$5,930,974

2025/26 Capital Works Summary

<i>Capital Works</i>	<i>Approved Budget</i>	<i>Proposed Movement</i>	<i>Proposed Budget</i>
One-off	\$50,146,616	(\$784,568)	\$49,362,027
Recurrent	\$38,403,602	\$0	\$38,403,602
Total Capital Works	\$88,550,218	(\$784,568)	\$87,765,629

Current Restrictions

RESERVES SUMMARY					
31 MARCH 2026					
	CLOSING BALANCE 2024/25	ADOPTED RESERVE TRANSFERS 2025/26	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 23.03.2026	PROPOSED CHANGES for Council Resolution*	BALANCE AS AT 31 MARCH 2026
Externally Restricted					
Developer Contributions - Section 7.11	(34,255,170)	240,743	1,853,473		(32,160,955)
Developer Contributions - Section 7.12	(1,249,835)	(28,052)	20,000		(1,257,887)
Developer Contributions - Stormwater Section 64	(10,009,058)	(802,931)	31,000		(10,780,989)
Sewer Fund	(61,473,248)	(299,197)	(266,945)		(62,039,390)
Solid Waste	(35,184,093)	2,571,122	4,258,559	50,000	(28,304,413)
Specific Purpose Unexpended Grants & Contributions	(64,727,816)	0	64,727,816		0
SRV Levee Reserve	(6,230,711)	0	50,000		(6,180,711)
Stormwater Levy	(5,711,474)	2,343,245	(1,957,647)		(5,325,876)
Total Externally Restricted	(218,841,407)	4,024,930	68,716,256	50,000	(146,050,221)
Internally Restricted					
Airport	0	(246,893)	(728,747)		(975,641)
Art Gallery	(22,548)	0	0		(22,548)
Bridge Replacement	(1,272,343)	0	115,438		(1,156,905)
Buildings	(3,872,876)	306,774	601,070		(2,965,032)
CCTV	(16,374)	0	0		(16,374)
Cemetery	(1,405,926)	(205,658)	(13,923)		(1,625,507)
Civic Theatre	(95,013)	(57,388)	30,000		(122,401)
Civil Infrastructure	(13,477,978)	2,580,634	728,627		(10,168,717)
Council Election	(27,411)	(127,418)	0		(154,829)
Economic Development	(718,754)	0	(627,513)	(1,012,824)	(2,359,092)
Emergency Events Reserve	(337,706)	(82,188)	0		(419,894)
Employee Leave Entitlements Gen Fund	(3,986,868)	0	0		(3,986,868)
Environmental Conservation	(116,578)	0	0		(116,578)
Event Attraction	(490,685)	32,500	56,000		(402,185)
Financial Assistance Grants in Advance	(6,769,742)	0	6,769,742		0
Grant Co-Funding	(313,076)	180,000	133,076		0
Gravel Pit Restoration	(647,804)	3,333	102,863		(541,608)
Information Services	(3,722,935)	136,696	449,247		(3,136,992)
Insurance Variations	(50,000)	0	0		(50,000)
Internal Loans	(9,200,817)	1,441,477	(713,098)		(8,472,438)
Lake Albert Improvements	(727,876)	601,887	85,713		(40,276)
Library	(632,518)	(191,447)	0		(823,965)
Livestock Marketing Centre	(8,155,294)	3,181,495	(3,270,503)		(8,244,302)
Museum Acquisitions	(67,114)	0	0		(67,114)

	CLOSING BALANCE 2024/25	ADOPTED RESERVE TRANSFERS 2025/26	BUDGET VARIATIONS APPROVED UP TO COUNCIL MEETING 23.03.2026	PROPOSED CHANGES for Council Resolution*	BALANCE AS AT 31 MARCH 2026
Net Zero Emissions	(337,227)	65,202	(173,823)		(445,848)
Oasis Reserve	(1,215,960)	852,154	(459,661)		(823,467)
Parks & Recreation Projects	(2,754,108)	48,771	1,431,270		(1,274,067)
Parks Water	(9,407)	(3,103)	0		(12,510)
Planning Legals	(41,747)	(20,000)	0		(61,747)
Plant Replacement	(7,234,600)	32,001	4,105,481		(3,097,117)
Project Carryovers	(4,294,961)	40,025	4,254,936		0
Public Art	(187,777)	30,000	149,432		(8,345)
Service Reviews	(200,000)	0	0		(200,000)
Sister Cities	(29,520)	0	0		(29,520)
Stormwater Drainage	(110,178)	0	0		(110,178)
Strategic Real Property	(1,943,643)	0	(2,088,647)		(4,032,290)
Subdivision Tree Planting	(637,504)	(20,000)	0		(657,504)
Unexpended External Loans	(505,756)	0	54,041		(451,715)
Visitors Economy	(33,394)	(33,572)	0		(66,966)
Workers Compensation	(137,879)	(19,282)	0		(157,161)
Total Internally Restricted	(75,801,895)	8,526,000	10,991,021	(1,012,824)	(57,297,698)
Total Restricted	(294,643,301)	12,550,929	79,707,277	(962,824)	(203,347,919)
Total Unrestricted	(14,444,000)	0	0	0	(14,444,000)
Total Cash, Cash Equivalents, and Investments	(309,087,301)	12,550,929	79,707,277	(962,824)	(217,791,919)

Investment Summary as at 31 March 2026

In accordance with Regulation 212 of the *Local Government (General) Regulation 2021*, details of Wagga Wagga City Council's external investments are outlined below.

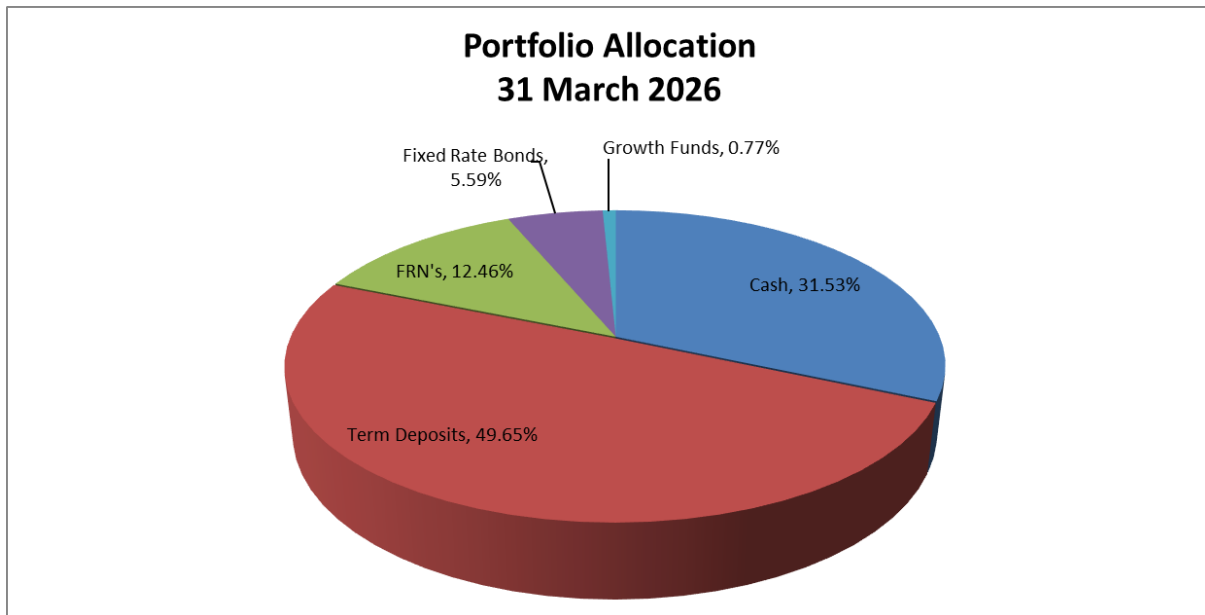
Institution	Rating	Closing Balance Invested 28/02/2026 \$	Closing Balance Invested 31/03/2026 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
At Call Accounts								
CBA	AA-	11,078,580	8,769,395	4.10%	2.81%	N/A	N/A	N/A
CBA	AA-	29,490,646	29,578,270	4.15%	9.48%	N/A	N/A	N/A
Macquarie Bank	A+	10,364,071	10,397,746	3.65%	3.33%	N/A	N/A	N/A
CBA	AA-	49,957,856	49,668,123	4.10%	15.91%	N/A	N/A	N/A
Total At Call Accounts		100,891,154	98,413,533	4.07%	31.53%			
Short Term Deposits								
Bank of Sydney	NR	2,000,000	2,000,000	4.22%	0.64%	30/06/2025	30/06/2026	12
State Bank of India	BBB-	1,000,000	0	0.00%	0.00%	7/03/2025	9/03/2026	12
State Bank of India	BBB-	2,000,000	0	0.00%	0.00%	10/03/2025	10/03/2026	12
State Bank of India	BBB-	2,000,000	0	0.00%	0.00%	17/03/2025	17/03/2026	12
State Bank of India	BBB-	1,000,000	1,000,000	4.50%	0.32%	2/06/2025	2/06/2026	12
State Bank of India	BBB-	2,000,000	2,000,000	4.30%	0.64%	25/06/2025	25/06/2026	12
ICBC	A	1,000,000	1,000,000	4.24%	0.32%	10/07/2025	10/07/2026	12
Bank of Sydney	NR	2,000,000	2,000,000	4.17%	0.64%	18/08/2025	18/08/2026	12
ICBC	A	2,000,000	2,000,000	4.50%	0.64%	28/11/2025	30/11/2026	12
Police Credit Union	NR	1,000,000	1,000,000	4.50%	0.32%	28/11/2025	30/11/2026	12
P&N Bank	BBB+	3,000,000	3,000,000	4.80%	0.96%	15/12/2025	15/12/2026	12
Total Short Term Deposits		19,000,000	14,000,000	4.43%	4.48%			
Medium Term Deposits								
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	28/06/2021	29/06/2026	60
ICBC	A	3,000,000	3,000,000	5.07%	0.96%	30/06/2022	30/06/2027	60
NAB	AA-	2,000,000	0	0.00%	0.00%	3/03/2021	2/03/2026	60
NAB	AA-	2,000,000	2,000,000	1.40%	0.64%	21/06/2021	19/06/2026	60
Westpac	AA-	2,000,000	2,000,000	1.32%	0.64%	25/06/2021	25/06/2026	60
ICBC	A	1,000,000	1,000,000	1.32%	0.32%	25/08/2021	25/08/2026	60
P&N Bank	BBB+	2,000,000	0	0.00%	0.00%	11/03/2024	11/03/2026	24
ING Bank	A	1,000,000	1,000,000	5.11%	0.32%	23/05/2024	25/05/2026	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.06%	0.64%	2/09/2025	4/09/2028	36
P&N Bank	BBB+	2,000,000	2,000,000	4.85%	0.64%	16/12/2024	16/12/2026	24
Police Credit Union	NR	2,000,000	2,000,000	4.75%	0.64%	17/02/2025	17/02/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	5.00%	0.64%	14/03/2023	15/03/2027	48
Auswide	BBB	2,000,000	2,000,000	4.95%	0.64%	13/04/2023	13/04/2026	36
P&N Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	20/04/2023	20/04/2027	48
P&N Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	26/05/2023	26/05/2026	36
ING Bank	A	2,000,000	2,000,000	5.38%	0.64%	28/06/2024	28/06/2029	60
ING Bank	A	1,000,000	1,000,000	4.90%	0.32%	29/11/2024	29/11/2026	24
ING Bank	A	2,000,000	2,000,000	4.93%	0.64%	5/01/2026	5/01/2029	36
P&N Bank	BBB+	2,000,000	2,000,000	5.10%	0.64%	4/01/2024	4/01/2027	36
Bank Australia	BBB+	1,000,000	1,000,000	5.25%	0.32%	9/03/2026	9/03/2028	24
ING Bank	A	2,000,000	2,000,000	5.10%	0.64%	23/04/2024	24/04/2028	48
NAB	AA-	2,000,000	2,000,000	5.10%	0.64%	6/05/2024	6/05/2026	24
ING Bank	A	1,000,000	1,000,000	5.12%	0.32%	24/05/2024	24/05/2027	36
ING Bank	A	1,000,000	1,000,000	5.26%	0.32%	31/05/2024	31/05/2028	48
ING Bank	A	1,000,000	1,000,000	4.24%	0.32%	3/06/2025	4/06/2029	48
ING Bank	A	2,000,000	2,000,000	5.26%	0.64%	6/06/2024	6/06/2028	48
Australian Military Bank	BBB+	1,000,000	1,000,000	5.20%	0.32%	11/06/2024	11/06/2026	24

Institution	Rating	Closing Balance Invested 28/02/2026 \$	Closing Balance Invested 31/03/2026 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
Australian Military Bank	BBB+	2,000,000	2,000,000	5.20%	0.64%	11/06/2024	11/06/2026	24
BankVic	BBB+	2,000,000	2,000,000	4.00%	0.64%	26/06/2025	26/06/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.65%	0.64%	27/08/2024	27/08/2026	24
ING Bank	A	2,000,000	2,000,000	4.63%	0.64%	30/08/2024	30/08/2026	24
ING Bank	A	1,000,000	1,000,000	4.51%	0.32%	16/09/2024	18/09/2028	48
Westpac	AA-	2,000,000	2,000,000	4.45%	0.64%	27/09/2024	28/09/2026	24
ING Bank	A	2,000,000	2,000,000	4.79%	0.64%	17/10/2024	19/10/2026	24
Westpac	AA-	1,000,000	1,000,000	4.70%	0.32%	8/10/2024	8/10/2026	24
Westpac	AA-	2,000,000	2,000,000	4.73%	0.64%	21/10/2024	21/10/2027	36
Hume Bank	BBB+	2,000,000	2,000,000	4.95%	0.64%	7/11/2024	7/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.02%	0.64%	14/11/2024	16/11/2026	24
ING Bank	A	1,000,000	1,000,000	5.00%	0.32%	27/11/2024	27/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.07%	0.64%	28/11/2024	28/11/2028	48
P&N Bank	BBB+	3,000,000	3,000,000	4.85%	0.96%	16/12/2024	16/12/2027	36
ING Bank	A	2,000,000	2,000,000	4.80%	0.64%	21/01/2025	21/01/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.82%	0.32%	30/01/2025	29/01/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.73%	0.64%	10/02/2025	10/02/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.79%	0.32%	4/02/2025	4/02/2028	36
Regional Australia Bank	BBB+	2,000,000	2,000,000	4.71%	0.64%	12/02/2025	12/02/2027	24
Hume Bank	BBB+	2,000,000	2,000,000	4.75%	0.64%	12/02/2025	12/02/2029	48
Westpac	AA-	2,000,000	2,000,000	4.70%	0.64%	12/02/2025	14/02/2028	36
ING Bank	A	1,000,000	1,000,000	4.77%	0.32%	26/02/2025	28/02/2028	36
ING Bank	A	2,000,000	2,000,000	4.62%	0.64%	3/03/2025	3/03/2028	36
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	14/03/2025	15/03/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.64%	31/03/2025	31/03/2027	24
ING Bank	A	1,000,000	1,000,000	4.81%	0.32%	1/04/2025	1/04/2030	60
State Bank of India	BBB-	2,000,000	2,000,000	4.25%	0.64%	5/05/2025	5/05/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.25%	0.32%	29/05/2025	31/05/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	25/06/2025	25/06/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.64%	2/07/2025	2/07/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.05%	0.32%	7/07/2025	7/07/2027	24
ING Bank	A	2,000,000	2,000,000	4.18%	0.64%	8/07/2025	9/07/2029	48
Regional Australia Bank	BBB+	1,000,000	1,000,000	4.00%	0.32%	30/07/2025	30/07/2027	24
Westpac	AA-	1,000,000	1,000,000	4.00%	0.32%	12/08/2025	14/08/2028	36
Arab Bank Australia	NR	2,000,000	2,000,000	3.95%	0.64%	22/08/2025	24/08/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.64%	27/08/2025	27/08/2027	24
Australian Military Bank	BBB+	3,000,000	3,000,000	4.07%	0.96%	29/08/2025	29/08/2028	36
Police Credit Union	NR	1,000,000	1,000,000	4.06%	0.32%	8/09/2025	8/09/2027	24
Australian Military Bank	BBB+	1,000,000	1,000,000	4.08%	0.32%	9/09/2025	11/09/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.09%	0.64%	15/09/2025	15/09/2028	36
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.64%	16/09/2025	16/09/2027	24
BankVic	BBB+	2,000,000	2,000,000	4.15%	0.64%	21/10/2025	21/10/2027	24
Police Credit Union	NR	1,000,000	1,000,000	4.55%	0.32%	14/11/2025	15/11/2027	24
Police Credit Union	NR	2,000,000	2,000,000	4.56%	0.64%	17/11/2025	17/11/2028	36
Westpac	AA-	1,000,000	1,000,000	4.45%	0.32%	20/11/2025	20/11/2028	36
Westpac	AA-	2,000,000	2,000,000	4.53%	0.64%	28/11/2025	28/11/2028	36
Westpac	AA-	1,000,000	1,000,000	4.66%	0.32%	4/12/2025	4/12/2028	36
Westpac	AA-	1,000,000	1,000,000	4.64%	0.32%	8/12/2025	8/12/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	4.90%	0.64%	15/12/2025	15/12/2027	24
Westpac	AA-	2,000,000	2,000,000	4.79%	0.64%	15/12/2025	15/12/2028	36
Police Credit Union	NR	1,000,000	1,000,000	4.76%	0.32%	8/01/2026	10/01/2028	24

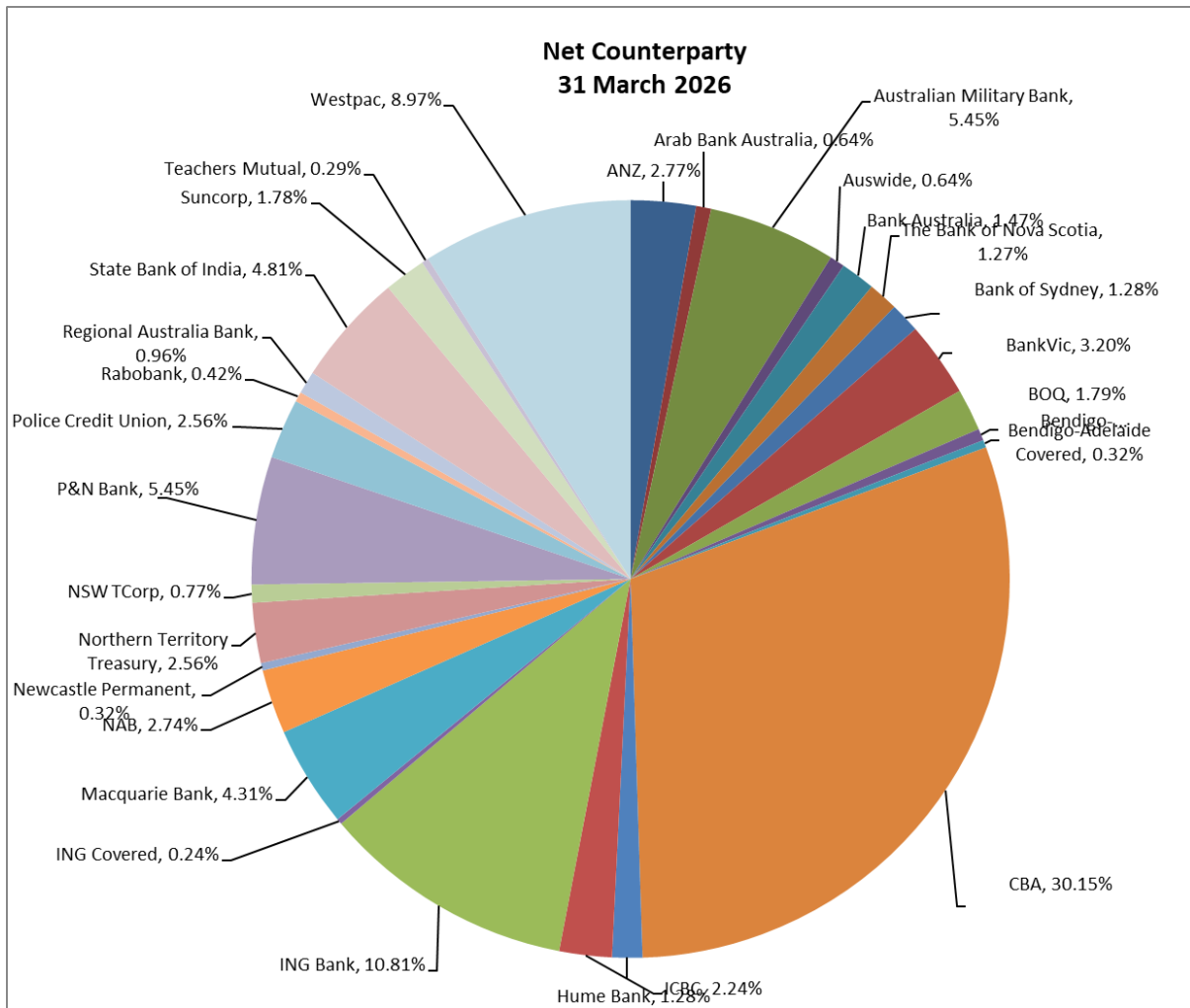
Institution	Rating	Closing Balance Invested 28/02/2026 \$	Closing Balance Invested 31/03/2026 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
Westpac	AA-	2,000,000	2,000,000	4.82%	0.64%	29/01/2026	31/01/2028	24
BankVic	BBB+	2,000,000	2,000,000	5.05%	0.64%	26/02/2026	26/02/2029	36
Westpac	AA-	0	2,000,000	4.90%	0.64%	2/03/2026	2/03/2029	36
Westpac	AA-	0	1,000,000	5.18%	0.32%	9/03/2026	9/03/2028	24
NAB	AA-	0	2,000,000	5.15%	0.64%	10/03/2026	10/03/2028	24
Westpac	AA-	0	2,000,000	5.22%	0.64%	11/03/2026	12/03/2029	36
Westpac	AA-	0	2,000,000	5.35%	0.64%	17/03/2026	19/03/2029	36
Total Medium Term Deposits		136,000,000	141,000,000	4.54%	45.17%			
Floating Rate Notes								
Newcastle Permanent	BBB+	1,005,415	1,008,751	BBSW + 100	0.32%	10/02/2022	10/02/2027	60
NAB	AA-	2,531,533	2,538,824	BBSW + 120	0.81%	25/11/2022	25/11/2027	60
Suncorp	AA-	1,125,004	1,114,284	BBSW + 125	0.36%	14/12/2022	14/12/2027	60
CBA	AA-	2,036,027	2,041,846	BBSW + 115	0.65%	13/01/2023	13/01/2028	60
Bank Australia	BBB+	1,915,409	1,921,948	BBSW + 155	0.62%	22/02/2023	22/02/2027	48
Bendigo-Adelaide Covered	AAA	1,023,129	1,014,135	BBSW + 115	0.32%	16/06/2023	16/06/2028	60
CBA	AA-	2,527,792	2,533,756	BBSW + 95	0.81%	17/08/2023	17/08/2028	60
ANZ	AA-	2,140,407	2,121,521	BBSW + 93	0.68%	11/09/2023	11/09/2028	60
Bank Australia	BBB+	1,665,388	1,671,206	BBSW + 150	0.54%	30/10/2023	30/10/2026	36
ANZ	AA-	2,533,573	2,539,201	BBSW + 96	0.81%	5/02/2024	5/02/2029	60
Suncorp	AA-	1,018,624	1,008,894	BBSW + 98	0.32%	19/03/2024	19/03/2029	60
ING Bank	A	506,844	502,671	BBSW + 95	0.16%	22/03/2024	22/03/2027	36
BoQ	A-	1,680,797	1,683,657	BBSW + 128	0.54%	30/04/2024	30/04/2029	60
Bendigo-Adelaide	A-	805,686	808,261	BBSW + 100	0.26%	14/05/2024	14/05/2027	36
ANZ	AA-	1,524,618	1,511,418	BBSW + 86	0.48%	18/06/2024	18/06/2029	60
Teachers Mutual	BBB+	915,304	907,207	BBSW + 130	0.29%	21/06/2024	21/06/2027	36
ING Bank	A	2,225,587	2,228,820	BBSW + 102	0.71%	20/08/2024	20/08/2029	60
CBA	AA-	1,512,917	1,515,824	BBSW + 87	0.49%	22/08/2024	22/08/2029	60
Suncorp	AA-	2,436,947	2,413,643	BBSW + 92	0.77%	27/09/2024	27/09/2029	60
Bendigo-Adelaide	A-	758,157	759,939	BBSW + 96	0.24%	24/10/2024	24/10/2028	48
ANZ	AA-	1,307,854	1,311,312	BBSW + 81	0.42%	18/02/2025	18/02/2030	60
Rabobank	A+	1,308,639	1,310,331	BBSW + 85	0.42%	20/02/2025	20/02/2030	60
The Bank of Nova Scotia	A+	2,040,646	2,016,877	BBSW + 140	0.65%	21/03/2025	21/03/2030	60
Suncorp	AA-	1,008,616	1,009,372	BBSW + 93	0.32%	21/05/2025	21/05/2030	60
Macquarie Bank	A+	1,411,963	1,414,334	BBSW + 82	0.45%	17/07/2025	17/07/2030	60
Total Floating Rate Notes		38,966,876	38,908,032		12.46%			
Fixed Rate Bonds								
ING Covered	AAA	738,504	740,533	1.10%	0.24%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	0.96%	24/08/2021	15/12/2026	64
BoQ	A-	1,881,912	1,885,439	2.10%	0.60%	27/10/2021	27/10/2026	60
BoQ	A-	2,048,870	2,030,121	5.30%	0.65%	30/04/2024	30/04/2029	60
ANZ	AA-	1,189,408	1,176,573	4.65%	0.38%	18/02/2025	18/02/2030	60
The Bank of Nova Scotia	A+	2,038,252	1,961,409	5.23%	0.63%	21/03/2025	21/03/2030	60
Macquarie Bank	A+	1,668,337	1,646,146	4.37%	0.53%	17/07/2025	17/07/2030	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	0.64%	6/08/2021	15/12/2026	64
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.32%	14/07/2021	15/12/2026	65

Institution	Rating	Closing Balance Invested 28/02/2026 \$	Closing Balance Invested 31/03/2026 \$	March EOM Current Yield %	March EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.30%	0.64%	29/04/2021	15/06/2026	61
Total Fixed Rate Bonds		17,565,282	17,440,222	2.87%	5.59%			
Managed Funds								
NSW Tcorp	NR	2,516,793	2,409,087	-4.28%	0.77%	17/03/2014	N/A	N/A
Total Managed Funds		2,516,793	2,409,087	-4.28%	0.77%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		314,940,106	312,170,874		100.00%			

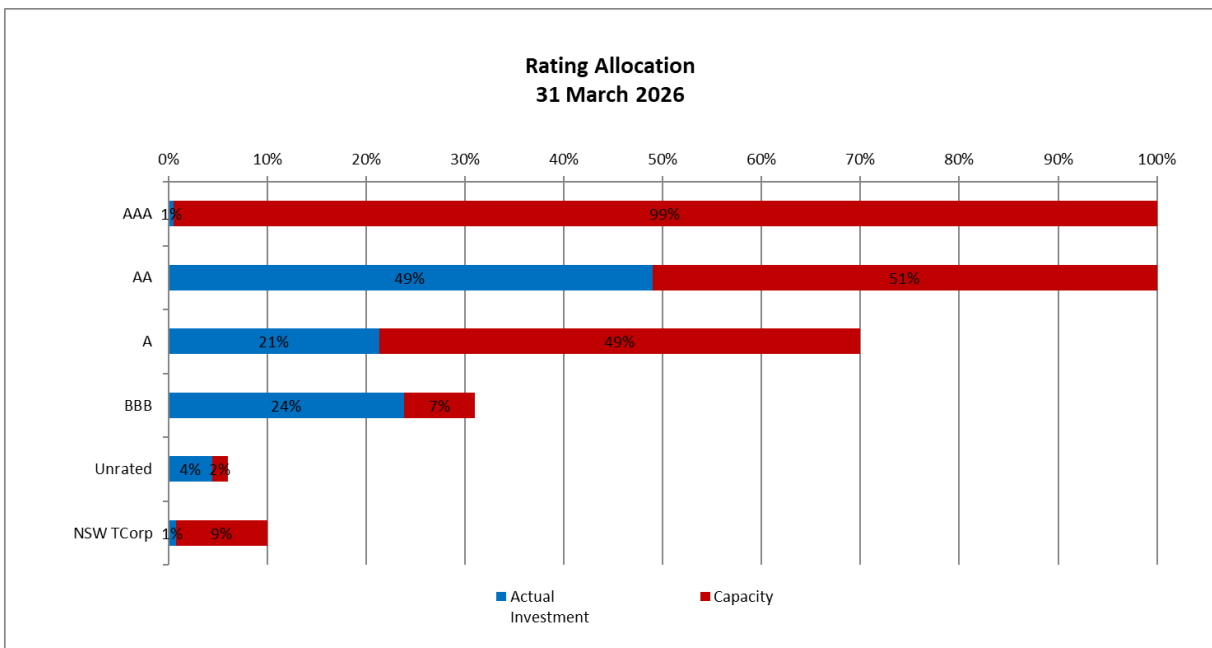
Council's investment portfolio is dominated by Term Deposits, equating to approximately 49% of the portfolio across a broad range of counterparties. Cash equates to 32%, with Floating Rate Notes (FRNs) around 12%, fixed rate bonds around 6% and growth funds around 1% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance decreased slightly over the past month, from \$314.94M down to \$312.17M. This decrease is a result of a number of contract payments being made during the month.

	Closing Balance Invested 31/01/2026 \$	Closing Balance Invested 28/02/2026 \$	Closing Balance Invested 31/03/2026 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	307,574,178	314,940,106	312,170,874

Monthly Investment Movements

Redemptions/Sales – Council redeemed the following investment securities during March 2026:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
NAB Bank (AA-) Term Deposit	\$2M	5 years	1.25%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).
State Bank of India (BBB-) Term Deposit	\$1M	12 months	5.10%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year Westpac Bank term deposit (as below).
State Bank of India (BBB-) Term Deposit	\$2M	12 months	5.00%	This term deposit was redeemed on maturity and these funds were reinvested in a new 2-year NAB term deposit (as below).
P&N Bank (BBB+) Term Deposit	\$2M	2 years	4.90%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).
State Bank of India (BBB-) Term Deposit	\$2M	12 months	5.00%	This term deposit was redeemed on maturity and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).

New Investments – Council purchased the following investment securities during March 2026:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Westpac Bank (AA-) Term Deposit	\$2M	3 years	4.90%	The Westpac rate of 4.90% compared favourably to the rest of the market for this term. The next best rate for this term was 4.85%.
Westpac Bank (AA-) Term Deposit	\$1M	2 years	5.18%	The Westpac rate of 5.18% compared favourably to the rest of the market for this term. The next best rate for this term was also 5.18%, with Westpac being selected due to having a higher credit rating.
NAB (AA-) Term Deposit	\$2M	2 years	5.15%	The NAB rate of 5.15% compared favourably to the rest of the market for this term. The next best rate for this term was 5.12%.
Westpac Bank (AA-) Term Deposit	\$2M	3 years	5.22%	The Westpac rate of 5.22% compared favourably to the rest of the market for this term. The next best rate for this term was also 5.22%, with Westpac being selected due to having a higher credit rating.
Westpac Bank (AA-) Term Deposit	\$2M	3 years	5.35%	The Westpac rate of 5.35% compared favourably to the rest of the market for this term. The next best rate for this term was 5.34%.

Rollovers – Council rolled over the following investment security during March 2026:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Bank Australia (BBB+) Term Deposit	\$1M	2 years	4.93%	This term deposit was a 2-year investment earning 4.93% and was rolled at maturity into a new 2-year term deposit at 5.25%.

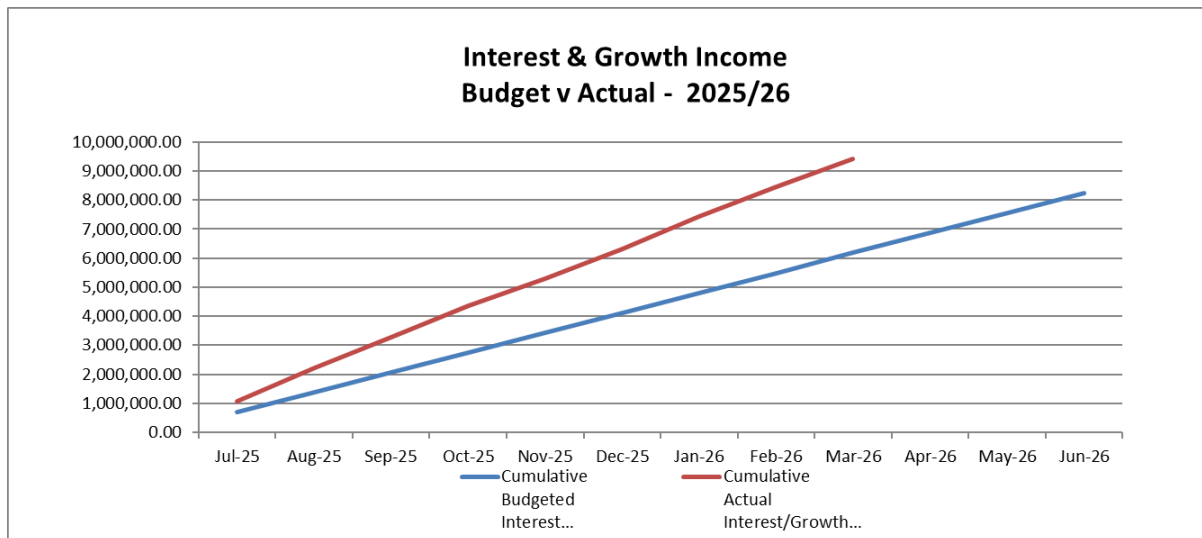
Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$962,862, which compares favourably with the budget for the period of \$686,282 - outperforming budget for the month by \$276,580.

Council's outperformance to budget for March is mainly due to better than budgeted returns on Council's investment portfolio as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in AIF funding in June 2024. For the 2025/26 financial year to date, Council has

accrued \$1,387,921 on this AIF funding received. As the project commences and the funding is spent, the monthly interest will reduce.

Council experienced a negative return on its NSW T-Corp Managed Fund for the month of March, with the fund returning -4.28% (or -\$107,706) with domestic (-7.15%) and international (-6.25%) shares being the main contributors to this month's performance.



In comparison to the AusBond Bank Bill Index* of 3.80% (annualised), Council's investment portfolio returned approximately 4.16% (annualised) for the month of March – outperforming the benchmark for the month.

Over the past year, Council's investment portfolio has returned 4.16%, outperforming the AusBond Bank Bill index by 0.36%. Council's investment portfolio has continued to perform in line with the AusBond Bank Bill Index* over the longer-term time period, returning 4.02% per annum over the past 3 years – slightly underperforming the benchmark by -0.13% over this time.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.34%	0.94%	1.84%	2.77%	3.77%	4.04%	4.08%
AusBond Bank Bill Index	0.32%	0.91%	1.82%	2.75%	3.80%	4.13%	4.15%
Council's Cash	0.34%	0.93%	1.83%	2.76%	3.75%	4.02%	4.05%
Council's T/D	0.39%	1.12%	2.25%	3.39%	4.53%	4.32%	4.01%
Council's FRN	0.44%	1.24%	2.45%	3.78%	5.13%	5.38%	5.33%
Council's Bonds	0.25%	0.72%	1.38%	2.01%	2.61%	2.20%	1.90%
Council's TCorp LTGF	-4.28%	-2.45%	-0.77%	3.73%	9.51%	7.78%	9.89%
Council's Portfolio	0.32%	1.00%	2.01%	3.07%	4.16%	4.16%	4.02%
Relative Performance	0.01%	0.09%	0.19%	0.31%	0.36%	0.03%	-0.13%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investment Policy adopted by Council on 2 July 2025.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - How may councils invest?

Local Government (General) Regulation 2021

Section 212 - Reports on council investments

Link to Strategic Plan

Community leadership and collaboration

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

Attachments

1. [Capital Works Program 2025/26 to 2034/35](#)

LONG TERM FINANCIAL PLAN ONE-OFF CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 31 MARCH 2026													
				50,146,616	116,891,687	28,278,752	17,237,976	91,746,390	33,370,527	15,000,059	5,161,623	4,933,184	2,034,544
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	24377	12 Blake St Works In Kind Agreement	S7.12		171,785								
2	24965	36-40 Gurwood Street Capital Improvements	Buildings Reserve		469,229								
3	24721	Active Travel Pathway - Plumpton Road	Grant (Transport for NSW)		4,892,415								
4	18812	Active Travel Plan - Stage 1 - TT26	Grant (Crown Finance Restart) \$549,693 + S7.11 \$1,488,929+ Parks & Recreation Reserve \$1,199,898 + Stormwater Levy Reserve \$755,301	3,993,821									
5	23935	Active Travel Plan - Stage 3 - Koorringal Road Link	Grant (Get Active NSW)	1,258,638									
6	47288	Airport - Bays 1-3 Upgrade	External Borrowings (Future Years Loan Repayments funded from Airport Reserve)						500,000				
7	47328	Airport - Light Aircraft Precinct Required Works	Airport Reserve						56,877				
8	47192	Airport - Redevelop terminal - Internal Baggage Claim and Retail Section	Grant (TBC) \$8,523,197 + Airport Reserve \$27,763						8,550,960				
9	47335	Airport - Remedial Works	Airport Reserve	43,660									
10	47283	Airport - Runway Lighting Upgrade	External Borrowings \$1,583,518 (Future Years Loan Repayments funded from Airport Reserve) + Airport Reserve \$3,988,982						5,572,500				
11	47323	Airport Ancillary Land Acquisition	Internal Loans Reserve (payback from Airport Reserve)						303,712				
12	24939	Alan Turner Depot Emulsion Tank Safety Upgrade	Plant Replacement Reserve	67,000									
13	24938	Alan Turner Depot Main Office Amenities Upgrade	Plant Replacement Reserve	77,000									
14	24936	Alan Turner Depot Main Office Kitchen & Lunchroom Refurbishment	Plant Replacement Reserve	21,000									
15	24937	Alan Turner Depot Stores Amenities Upgrade	Plant Replacement Reserve	47,000									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
16	24461	Alan Turner Depot Stores Upgrade	Plant Replacement Reserve	154,944									
17	22138	Alan Turner Depot Washbay Waste/Oil Separator & Pit	Plant Replacement Reserve	22,769									
18	22222	Alan Turner Depot Worker on Foot Upgrade	Civil Infrastructure Reserve					305,335					
19	15082	Amundsen Bridge Construction - TT6	S7.11			1,114,547							
20	23074	Art Gallery Cabinetry Work	Buildings Reserve \$24,285 + Grant (Responsible Gambling) \$20,880	45,165									
21	17760	Bolton Park Precinct Upgrade - ROS15	External Borrowings \$1,496,581 (Future Years Loan Repayments funded from GPR) + S7.11 \$4,118,117 + Grant (TBC) \$25,902,307					9,912,756	10,000,000	11,604,249			
22	19628	Boorooma St Upgrade - TT28	S7.11			200,000		4,202,816					
23	15083	Boorooma Street Slip Lane into Boorooma West - (2006-19 Plan)	S7.11			289,341							
24	24961	Botanic Gardens Museum Site Collection Store Asset Renewal	GPR \$36,537 + Net Zero Emissions Reserve \$36,537			73,074							
25	22825	Bus Shelter Installations (CPTIGS - Fernleigh Rd x 2, Fay Ave)	Grant (Transport for NSW - CPTIGS)	2,354									
26	24463	Bus Shelter Installation (CPTIGS - Estella)	Grant (Transport for NSW - CPTIGS)	38,158									
27	23103	Chapel Refurbishment	Cemetery Reserve	57,475									
28	24934	Civic Centre Roof Gutter Renewal	Buildings Reserve	60,000									
29	24427	Civic Centre Safety Lights	Buildings Reserve	151,925									
30	24432	Civic Theatre - Orchestra Pit Upgrade	Buildings Reserve		277,898								
31	24962	Civic Theatre Superstructure Remediation Works	Buildings Reserve		250,000								
32	17749	Community Amenities - Gissing Oval	GPR \$232,864 + Grant (NSW Government Office of Sport) \$453,861 + Buildings Reserve \$345,881	1,032,607									
33	38639	Copland St Industrial Area - Stormwater Drainage Upgrade	Old S94 \$85,262 + Contribution S92,358 + Stormwater DSP S64 \$481,369	107,040	551,949								

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
34	24439	Currawarna Community Centre Roof Replacement	Buildings Reserve	4,263									
35	19647	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)	S7.11		1,363,837	1,363,838							
36	22330	Estella Road Upgrade	Grant (TBC)					700,000					
37	24440	Eternal Flame & Honour Roll Memorial	Grant (Office of Veteran Affairs)	115,909									
38	24456	Équex Filter Replacement	GPR	40,828									
39	22232	Farrer Road Upgrade - TT4	S7.11								3,481,529	700,000	
40	19617	Footpaths - Ashmont & Glenfield - TT16	S7.11 \$430,691 + Grant (TBC) \$1,841,950										2,272,641
41	19618	Footpaths - Boorooma, Estella & Gobbagombalin - TT17	S7.11 \$155,319 + Grant (TBC) \$1,146,999					1,302,318					
42	19619	Footpaths - Bourkelands & Lloyd - TT18	S7.11 \$352,763 + Grant (TBC) \$1,738,250						2,091,013				
43	19620	Footpaths - Central & North Wagga - TT19	S7.11 \$36,304 + Grant (TBC) \$329,180						365,484				
44	19621	Footpaths - East Wagga - TT20	S7.11 \$61,350 + Grant (TBC) \$347,650										409,000
45	19622	Footpaths - Forest Hill - TT21	S7.11 \$88,725 + Grant (TBC) \$936,160								1,024,885		
46	19623	Footpaths - Kooringal - TT22	S7.11 \$22,835 + Grant (TBC) \$587,374								610,209		
47	19624	Footpaths - Lake Albert & Tatton - TT23	S7.11 \$129,050 + Grant (TBC) \$1,297,950										1,427,000
48	19625	Footpaths - Mount Austin, Tolland & Turvey Park - TT24	S7.11 \$232,210 + Grant (TBC) \$1,234,135						1,466,345				
49	19678	Forest Hill Upgrade Local Park - ROS16	S7.11					216,200					
50	24430	Glass Gallery Toilet	Buildings Reserve		137,099								
51	12922	Glenfield Road Corridor Works - TT1	S7.11 \$9,906,055 + External Borrowings \$9,220,794 (Future year repayments funded from S7.11)		88,681			19,038,168					
52	18738	Glenfield Road Drain Remediation	Stormwater DSP s64 \$993,792 + Stormwater Levy \$420,047					1,413,839					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
53	19649	Gobbagombalin - 2 Local Parks ROS3 + LA3 (Land Acquisition)	\$7.11			308,859							
54	19604	Gregadoo Road Corridor Works - TT7	\$7.11 \$3,237,490 + Civil Infrastructure Reserve \$719,610		2,412,650	765,100	772,225						
55	70195	GWMC - Cell Extension	Solid Waste Reserve	874,964									
56	70164	GWMC - Construction of a new Waste Cell	Solid Waste Reserve	200,000	3,075,196								
57	70041	GWMC - Construction of a new Waste Cell	Solid Waste Reserve				6,352,942						
58	70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)	Solid Waste Reserve	200,000			7,302,199						
59	70135	GWMC - Flare Upgrade & Gas Capture Network Expansion & Gas Powered Evaporator	Solid Waste Reserve	400,000				2,349,164					
60	70178	GWMC - Construction of a new Monocell	Solid Waste Reserve	200,000	3,423,697				2,600,000				
61	70197	GWMC - Land Acquisition	Solid Waste Reserve (To be paid back from the Transgrid Community Project Initiative Funding)	3,632,445									
62	70101	GWMC - Road Rehabilitation	Solid Waste Reserve	801,373									
63	70168	GWMC Plant Shed	Solid Waste Reserve	2,326,750									
64	70200	GWMC Purchase of Polystyrene Machine	Grant (NSW EPA) \$82,105 + Solid Waste Reserve \$40,000	122,105									
65	70203	GWMC Tower Installation	Solid Waste Reserve				200,000						
66	70169	GWMC Waste to Energy (Solution)	Solid Waste Reserve					5,000,000					
67	24348	Harris Park Amenities Upgrade	Grant (NSW Office of Sport) \$955,000 + GPR \$318,790 + Contribution (Wagga Rugby League) \$30,000	1,303,790									
68	24426	Historic Council Chambers Building Upgrades	Buildings Reserve	123,146									
69	24991	Humula Bridge Replacement	Grant (Department Infrastructure, Transport, Regional Development, Communications, Sport and the Arts) \$2,021,880 + Bridge Replacement Reserve \$505,470	202,188	909,846	909,846	505,470						

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
70	24741	Jim Elphick Aluminium Seating	Contribution (Wagga Wagga Tennis Association)	78,565									
71	19669	Jubilee Oval - Community Meeting Space - ROS14	\$7.11					384,750					
72	12941	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements	Stormwater DSP S64			295,946							
73	24933	Jubilee Park Amenities Security Upgrade	Buildings Reserve	35,000									
74	19382	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex	Contribution (Hockey Association) \$205,000 + External Borrowings \$195,000 (Future Years Loan Repayments funded from GPR)		400,000								
75	22317	Lake Albert Water Sports and Event Precinct	Lake Albert Reserve \$672,807 + Grant Co-Funding Reserve \$133,076 + Civil Infrastructure Reserve \$3,465,964 + Grant (Australian Government's Growing Regions Program) \$4,271,847	4,274,607	4,269,087								
76	24824	Land Acquisition - Part Lot B DP 152366 - Part 82 Forsyth Street, Wagga Wagga	Civil Infrastructure Reserve	161,780									
77	14048	Lawn Cemetery & Crematorium Office Refurbishment	Cemetery Reserve		500,000								
78	21273	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	External Borrowings (Future Years Loan Repayments funded from Cemetery Reserve)	100,000	578,601								
79	19661	Lloyd Establish 3 Local Parks - ROS5 + LA4 (Deakin Ave) + LA5 (Barton Ave) + LA6 (Central Lloyd) - Land Acquisitions	\$7.11 \$2,101,940 + External Borrowings \$2,401,850 (Future Years Loan repayments funded from \$7.11)	50,000	749,774			3,704,016					
80	45131	LMC - Cattle Delivery Yard Rehabilitation	LMC Reserve	9,458									
81	45089	LMC - CCTV & security (partial)	LMC Reserve					41,734					
82	45121	LMC - Clean, fill and landscape all new works areas	LMC Reserve	30,000	53,825								
83	45138	LMC - Hardstand	LMC Reserve					2,250,000					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
84	45096	LMC - New circulating road (partial)	LMC Reserve	500,000				2,229,010					
85	45141	LMC - Pump Replacement	LMC Reserve	40,000									
86	45133	LMC - Realign Sheep and Cattle Draft Ramps	LMC Reserve	855,296									
87	45125	LMC - Refurbish agents offices and canteen	LMC Reserve	55,110				350,000					
88	45124	LMC - Replace existing cattle/sheep delivery ramps	LMC Reserve					1,300,000					
89	45126	LMC - Road Train facilities	LMC Reserve							1,800,000			
90	45128	LMC - Sheep & Goat Electronic (EID) System Feasibility Study	LMC Reserve	140,757									
91	45049	LMC - Treatment of Re-use Water	LMC Reserve					353,912					
92	22379	Local Government Recovery Grant	Grant (NSW Government) \$187,609 + GPR \$20,832	208,440									
93	24446	Mates Gully Road Upgrade	Contribution (Transgrid)	3,769,137									
94	19662	Geoheh Park - Establish 2nd Rugby League Field - ROS6	\$7.11		939,550								
95	21797	MPS Sports Court Recoat	GPR			40,000							
96	23961	Museum Rectification Works	Buildings Reserve	14,693									
97	24932	Netball Clubhouse Security Upgrade	Buildings Reserve	35,000									
98	50447	Northern Growth Area - Sewer Upgrades	Grant (Accelerated Infrastructure Fund - AIF) \$20,850,562 + Sewer Reserve \$6,950,186	985,485	26,815,263								
99	18796	Northern Sporting Precinct - Sports grounds and play equipment (Peter Hastie Oval Works) - ROS11 + LA4 (Land Acquisition)	External Borrowings \$263,336 (Future Years Loan Repayments less 50% LCU Subsidy funded from \$7.11 + Building Reserve + GPR) + \$7.11 \$5,258,854		50,000	213,336		5,258,854					
100	17866	North Wagga Levee Stage 2 (Detailed Design & Floodgate Relining)	Grant (Community Development Grants Programme - CDG0789 - Department of Infrastructure) \$825,716	825,716									
101	24923	North Wagga Levee Upgrade (Construction)	Grant (NSW Reconstruction Authority) \$9,100,775 + SRV Reserve \$6,230,711 + External Borrowings \$2,870,064	100,000	10,000,000	8,101,550							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
102	28174	Oasis - 25m & Program Pool Covers & Rollers Replacement	GPR			70,000							
103	28183	Oasis - 25m, Program & Leisure Pool Expansion Joints Replacement	GPR					125,000					
104	28190	Oasis - 25m Pool Dive Starting Blocks	GPR						48,000				
105	28150	Oasis - 25m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR	34,441									
106	28181	Oasis - 50m Pool & Grandstand Concourse Resurfacing	GPR			175,000							
107	28154	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	GPR	40,025									
108	28153	Oasis - 50m & Dive Pool Expansion Joints Replacement	GPR		79,790								
109	28147	Oasis - 50m Pool Covers & Rollers Replacement	GPR							85,992			
110	28177	Oasis - 50m Pool Dive Starting Blocks	GPR			42,000							
111	28172	Oasis - 50m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR				85,000						
112	28179	Oasis - 50m Pool Shade covers deep end of pool	GPR		290,000								
113	28185	Oasis - 50m Pool Shade covers western side	Oasis Reserve					390,000					
114	28072	Oasis - Automatic Pool Cleaners	Oasis Reserve					60,000					
115	20840	Oasis - BBQ's	Oasis Reserve						70,000				
116	28158	Oasis - Change Rooms Upgrade	GPR	353,500									
117	28148	Oasis - Dive Pool Covers & Rollers Replacement	Oasis Reserve							45,000			
118	28076	Oasis - Diving Board Replacements	GPR							85,000			
119	28173	Oasis - Disable/ Mixed Access Equipment / Steps - Wheel Chairs - Hoist & Extras	GPR			71,003							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
120	28198	Oasis Energy Efficiency Upgrade (CEUF)	GPR \$2,878,600 + Oasis Reserve \$729,121 + S7.11 Recoupment \$828,805 + NZE Reserve \$391,772 + Grant \$2,500,000 (CEUF) + Internal Loans Reserve \$358,095 (GPR Future Year Loan Repayments) + Internal Loans Reserve \$663,540 (Oasis Reserve Future Year Loan Repayments)	1,224,933	3,000,000	4,125,000							
121	28195	Oasis - Sand Filters	GPR									79,543	
122	16393	Oasis - Floor Carpet - Entrance Pool Hall, Offices Stairs & Meeting Room	Oasis Reserve						64,000				
123	28182	Oasis - Irrigation/ Sprinkler System to Mixed Areas	Oasis Reserve			85,000							
124	28188	Oasis -Mixed Air Conditioning	GPR							125,000			
125	15143	Oasis - Point of Sale System & Entry Gates	GPR		115,000								
126	28184	Oasis - Pool Balance Tanks Service	GPR						105,000				
127	28149	Oasis - Pool Cover Winch Replacement	GPR							35,150			
128	28139	Oasis - Pool Deck Grating Replacement	Oasis Reserve	31,005									
129	28156	Oasis - Pool Hall Skylights Repair & Replacement	Oasis Reserve	233,534									
130	28176	Oasis - Public Address System Repair & Replacement	Oasis Reserve					85,000					
131	28157	Oasis - Security Lockers Replacement	Oasis Reserve	30,300									
132	28151	Oasis - Two Pool Inflatables Replacement	Oasis Reserve \$28,280 + GPR \$100,000	28,280					100,000				
133	28180	Oasis - Water Drinking Fountains	GPR					30,000					
134	28145	Oasis - Water Features Project	Grant (TBC) \$834,085 + Oasis S7.11 Recoupment \$854,173			199,135	1,489,022						
135	19601	Pine Gully Road Corridor Works - TT2	S7.11 \$5,408,909 + GPR \$625,000	1,902,139				4,131,771					

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
136	24256	Pominalarna Shed Construction	Parks & Recreation Reserve	10,669									
137	18792	Public Art - River Life	Public Art Reserve	106,695									
138	17075	Public Art Projects	Public Art Reserve		45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
139	19667	Rawlings Park North - Construct a synthetic soccer facility - ROS12	\$7.11 \$699,125+ Grant (TBC) \$3,177,112	9,125				3,867,112					
140	19627	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	\$7.11	1,876,142									
141	19681	Red Hill Road Upgrade - TT3	External Borrowings \$31,596 (Future Years Loan Repayments less 50% LCU Subsidy funded from \$7.11) + \$7.11 \$4,539,227			109,813		2,134,706	1,151,636	1,174,668			
142	21903	RIFL Stage 1A Subdivision Works	Contribution (Regional Growth Development Corporation)	1,012,825									
143	24381	Riverside Fencing Project	Grant (NSW Government LSCA Program) \$7,313 + GPR \$6,120	13,433									
144	24942	Senior Citizens Centre Upgrade	GPR	16,500									
145	50224	Sewer Ashmont SPS (Lloyd to Ashmont Gravity Main Upgrade)	Sewer Reserve	200,000	2,916,614								
146	50439	Sewer Augmentation & Upgrade Forest Hill	Sewer Reserve					10,000,000					
147	50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets	Sewer Reserve										1,204,724
148	50060	Sewer - Forsyth St Pump Station - SPS02 - Renewals - Refurbishment of current wells	Sewer Reserve										784,820
149	50384	Sewer - Install Flowmeters	Sewer Reserve	73,976									
150	50221	Sewer - Narrung St Treatment Plant Flood Protection Infrastructure	Sewer Reserve	627,193									
151	50245	Sewer - Olympic Highway - SPS13 New Assets	Sewer Reserve	8,838	874,822								
152	50274	Sewer - Pump Station - SPS06 Shaw Street - Renewals	Sewer Reserve						280,000				

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
153	50261	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station	Sewer Reserve					596,138					
154	50441	Sewer Telemetry Hardware Upgrades	Sewer Reserve	944,836									
155	50440	Sewer Treatment Plant Upgrade Koorinal	Sewer Reserve	250,000									
156	50438	Sewer Treatment Ponds Augmentation Collingullie	Sewer Reserve	200,000	800,000								
157	50291	Sewer - Uranquinty Pump Station - SPS31 - Renewals	Sewer Reserve		520,000								
158	50277	Sewer - Wiradjuri Sewer Pump Station - SPS10 Renewal	Sewer Reserve					88,518					
159	50266	Sewer Treatment Works - Forest Hill Plant - New Assets	External Borrowings \$21,683 (Future Years Loan Repayments less 50% LCL subsidy funded from Sewer Reserve) + Sewer Reserve \$2,305,184					2,326,867					
160	50444	Sewer Treatment Works - Narrung Street - Plant Shed Construction	Sewer Reserve	9,076									
161	19609	Shared path - Boorooma to Estella & Gobba - TT9	\$7.11 \$60,044 + Grant (TBC) \$1,309,850					1,369,894					
162	19610	Shared path - Bourkelands to Lloyd - TT10	Grant (TBC)					56,950					
163	19612	Shared path - CBD to Forest Hill - TT12	Grant (TBC)					990,250					
164	19613	Shared path - Forest Hill - TT13	Grant (TBC)					727,600					
165	24871	Soil Bay Construction	Parks & Recreation Reserve	25,000									
166	23126	Southern Growth Area - Plumpton Road North	Grant (Accelerated Infrastructure Fund - AIF) \$2,553,217 + (NSW Treasury Restart) \$21,712,446 + External Borrowings \$8,300,122	4,702,389	23,804,660	4,058,736							
167	23127	Southern Growth Area - Plumpton Road South	Grant (Accelerated Infrastructure Fund - AIF) \$24,267,690 + External Borrowings \$8,223,428	4,797,851	21,936,440	5,622,629							
168	50418	Southern Growth Area Sewer Augmentation	Grant (Dept Planning & Environment)	330,289									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
169	20799	Stores - Barcoding System/ Shelving	Plant Replacement Reserve		30,979								
170	13673	Stormwater - Day, Higgins, Tarcutta St - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$308,458 + Stormwater Drainage Reserve \$20,000				328,458						
171	12758	Stormwater - Kincaid St end to Flowerdale pumping station drainage - Wagga West DSP Area	Stormwater DSP S64 \$782,980 + Civil Infrastructure Reserve \$27,955					810,935					
172	13674	Stormwater - Lloyd Contour Ridge approx 5 km - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$148,060 + Stormwater Drainage Reserve \$9,600				157,660						
173	17742	Stormwater - Murray St Project	Stormwater Levy					3,102,121					
174	12916	Stormwater - Tarcoola Drainage Extension	Stormwater DSP s64					495,657					
175	18524	Stormwater - Tarcutta Drainage Upgrade & Supplementary Levee	Contribution (Transport for NSW)	386,817									
176	22157	Stronger Country Communities Fund Round 5 Grant	Grant (NSW Stronger Country Communities Round 5)	266,404									
177	24425	Top Dressing Machine Purchase	Internal Loans Reserve (Payback from External Plant Hire over 5 years)		80,000								
178	20846	Venue Technical Events Kit	GPR	8,000									
179	24445	Visitor Information Centre - Commercial Fridge Purchase	Visitor Information Centre Reserve	10,000									
180	24870	Washout Bay Construction	Sewer Reserve \$75,000 + GPR \$75,000	150,000									
181	24964	Weed Hygiene Stations	GPR		18,000								
182	21777	Wiradjuri Walking Track Upgrade	Grant (Crown Reserve Improvement Fund)	235,043									
TOTAL LTFP CAPITAL PROGRAM				50,146,616	116,891,687	28,278,752	17,237,976	91,746,390	33,370,527	15,000,059	5,161,623	4,933,184	2,034,544

LONG TERM FINANCIAL PLAN RECURRENT CAPITAL PROJECTS - 2025/26 - 2034/35 AS AT 31 MARCH 2026

Summary				38,403,602	27,502,948	30,319,375	31,104,969	30,121,019	28,825,533	28,383,896	30,800,636	31,918,873	35,484,522
Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
1	19504	Art Gallery - Acquire pieces for the Australian Print Collection	GPR	10,362	10,776	11,207	11,638	12,143	12,670	13,219	13,748	14,298	14,870
2	19505	Art Gallery - Acquire pieces for the National Art Glass Collection	GPR	25,904	26,940	28,018	29,096	30,359	31,677	33,053	34,375	35,750	37,180
3	12498	Bus Shelters Upgrade (existing)	GPR	39,720		20,000		20,000		20,000		20,000	
4	19503	Civic Theatre - Backstage Equipment Upgrade	GPR	14,802	15,394	16,010	16,626	17,291	17,983	18,703	19,451	21,007	21,847
5	17986	Community Amenities - Apex Park	GPR			30,000	242,031						
6	16459	Community Amenities - Forest Hill Oval	GPR \$201,446 + Buildings Reserve \$23,641	225,087									
7	24404	Community Amenities - Forest Hill Community Hall	GPR	13,650						312,903			
8	17748	Community Amenities - Jubilee/Connolly Park	GPR	248,858									
9	19484	Community Amenities - McPherson Oval	GPR				30,000	250,192					
10	17985	Community Amenities - Tarcutta Public Convenience	GPR		30,000	234,332							
11	17039	Community Amenities - TBC	GPR								338,204	351,732	365,801
12	16583	Corporate Hardware Purchases	GPR	1,206,872	548,000	743,000	283,000	428,000	283,000	778,000	450,000	450,000	450,000
13	15230	Culverts - Renew and Replace	GPR	788,094	819,119	849,884	880,649	913,875	948,430	984,367	1,021,742	1,060,612	1,100,915
14	32514	Footpath Renewals	GPR + Internal Loans Reserve + Civil Infrastructure Reserve (for Future Years)	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662
15	24218	Gravel Resheets	GPR	2,067,981	2,154,476	2,240,655	2,326,834	2,419,907	2,516,703	2,617,371	2,722,066	2,830,949	2,944,187
16	16531	Heavy Patching Program	GPR	1,179,312	1,176,493	1,222,697	1,268,901	1,319,657	1,372,443	1,427,341	1,484,435	1,543,812	1,605,564

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
17	22107	Horticulture Upgrades & Renewals	Parks & Recreation Reserve \$44,000 2025/26 + Remaining & Future Years \$50,000 GPR	94,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
18	39868	Kerb and Gutter Replacement	GPR	0	628,622	653,767	678,912	706,068	734,310	763,682	794,229	825,998	859,038
19	23110	Library Acquisitions	GPR	349,153	358,043	365,540	373,186	380,986	388,942	397,057	405,335	414,667	422,960
20	24343	Open Space Upgrades & Renewals	Parks & Recreation Reserve 2025/26 + GPR Future Years	20,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
21	20959	Parks Smart Irrigation	Internal Loans Reserve (Water savings payback - 2 Year Loan Repayments)	25,000	25,000								
22	16532	Pavement Rehabilitation Program	25/26 Grant (Roads to recovery - R2R) \$4,469,757 + Grant (Regional Roads Block) \$656,242 + GPR \$3,283,579 + Civil Infrastructure Reserve \$102,344 + Solid Waste Reserve \$192,000 + 2026/27 ongoing (R2R 3% + Block 2% each year + GPR Balance)	8,703,923	6,121,448	8,342,971	7,627,363	5,782,147	6,004,564	6,235,613	6,475,628	6,686,809	6,887,414
23	39042	Pedestrian Access and Mobility Program (PAMP)	GPR	94,142	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
24	21900	Plant and Equipment Replacement	Plant Reserve	9,392,915	5,837,539	5,960,000	5,981,500	7,692,000	6,069,000	4,130,500	5,805,500	5,989,500	8,838,500
25	12231	Playground Equipment Renewal	GPR + Grant (TBC) - varies each year	423,880	536,000	387,000	1,406,000	574,000	631,000	500,000	880,000	696,000	696,000
26	21930	Playground Shade Sail Installation	Grant (TBC)	71,328	71,328	71,328							
27	21926	Public Art - Creative Light Spaces	Public Art Reserve	76,154									
28	21924	Public Art - Neighbourhood Engagement	Public Art Reserve	20,000									
29	21925	Public Art - Suburbs & Villages	Public Art Reserve	27,737									
30	70209	Purchase 216 Ashfords Road Gregadoo	Solid Waste Reserve	1,325,000									

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
31	21091	Recreational Assets Renewal	GPR	380,848	396,082	411,925	427,769	444,878	462,672	481,178	500,425	520,442	541,260
32	23816	Regional Roads Repair Block Grant - project TBA (\$240K reallocated to Pavement Rehab in 2025/26)	2025/26 to 2026/27 GPR + 2027/28 and onwards Grant (TfNSW - Repair Block)	110,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
33	15883	Regional Roads Supplementary Block Grant - project TBA (\$94K reallocated to Reseal Program in 2025/26)	Grant (TfNSW - Block Grant Supp)	104,830	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000
34	16529	Reseal program (renewal)	25/26 Civil Infrastructure Reserve \$1,072,851 + 25/26 ongoing (RMS Block \$386,047 incrementing 3% each year + GPR balance)	4,002,531	2,960,301	3,078,713	3,197,125	3,325,011	3,458,011	3,596,331	3,740,184	3,889,791	4,045,382
35	21671	Sale of Bomen Land	Land Sales	38,117									
36	51390	Sewer Joint Connections Elimination	Sewer Reserve	56,325	57,169	58,027	58,885	59,768	60,665	61,575	62,498	64,061	65,022
37	50018	Sewer Mains Rehabilitation Program	Sewer Reserve	3,293,394	1,740,437	1,792,650	1,844,863	1,900,208	1,957,213	2,015,929	2,076,407	2,138,699	2,202,860
38	50445	Sewer Manhole Relining	Sewer Reserve	900,541	926,409	953,036	980,444	1,008,656	1,037,697	1,067,590	1,098,362	1,130,889	1,162,554
39	50024	Sewer Plant & Pumps Replacement and Renewal	Sewer Reserve	1,594,201	739,073	422,705	980,293	320,265	264,961	295,590	181,437	472,023	393,499
40	17042	Sportsground Lighting Program - Venue TBC	GPR		250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
41	12786	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	GPR	173,901	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
42	15181	Traffic Committee - Implement unfunded Resolutions as adopted by Council	GPR	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
43	30044	Urban Asphalt Program	GPR	1,040,041	1,082,297	1,125,589	1,168,881	1,215,636	1,264,261	1,314,831	1,367,424	1,422,121	1,479,006
44	12894	Village Community Priorities - S94A3	S7.12	40,000	18,000	18,000							

Ref	Job No.	Project Title	Funding Source	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
		TOTAL LTFP CAPITAL PROGRAM		38,403,602	27,502,948	30,319,375	31,104,969	30,121,019	28,825,533	28,383,896	30,800,636	31,918,873	35,484,522

RP-6 OASIS FREE ENTRY SUMMARY**Author:** Marc Geppert**Executive:** Fiona Piltz**Summary:**

This report outlines the operational, financial and community impact of the nine Free Entry Days conducted at the Oasis Aquatic Centre. It highlights both the positive community outcomes achieved through improved access and participation, as well as the operational pressures, resource impacts and staff considerations experienced during the initiative.

Recommendation

That Council:

- a endorse the budget allocation for one free entry day to be built into the 2026/27 budget and long term financial plan, with further ongoing reviews if more free entry days are experienced during a financial year
- b note the current management plan will be reviewed in consultation with staff specifically relating to matters such as safety, cost, process for patron numbers, interactions with sporting or school carnivals etc

Report

The Oasis Regional Aquatic Centre held nine designated Free Entry Days to date in 2026. Across the nine days the centre recorded, 6,694 adult entries, 7,865 concession/child entries and a total attendance of 14,559 patrons.

These figures exclude members, Fitness Passport users and voucher holders, meaning actual site attendance was higher than the figures above indicate.

The initiative delivered approximately:

- \$89,000 in waived admissions revenue
- \$13,430 in additional security costs
- \$23,994 in additional casual lifeguard and customer service staffing costs

Total direct financial impact:

\$126,424 (waived revenue and additional operating costs)

Positive Community Impact

The Free Entry Days achieved significant community engagement outcomes:

Increased Accessibility

- Reduced financial barriers enabled broader community participation, particularly for families and concession holders.
- A strong uptake among children and concession patrons (7,865 entries) demonstrates improved access for priority groups.

Community Activation

- High attendance reflects strong community interest and demand for aquatic and recreational services.
- The initiative supported social inclusion and encouraged healthy, active lifestyles.

Exposure to Facilities

The program provided non-members with exposure to Centre facilities and services, potentially supporting future casual visitation or membership conversion.

Overall, the initiative successfully positioned the Oasis as an accessible, community-focused facility.

Operational and Staffing Impact

While the program delivered strong community participation, it also placed considerable pressure on operations, staff and facility resources.

Increased Staffing Requirements

Due to significantly higher patron volumes, additional staffing was required to maintain safety and service standards:

- \$23,994 in extra casual lifeguard and customer service staffing
- \$13,430 in additional security presence

Higher bather loads required heightened vigilance from lifeguards, increased customer service interactions, and additional supervision across the facility.

Increased Chemical Usage and Plant Load

The elevated bather load also had a direct impact on plant operations and water quality management. Increased swimmer numbers required:

- Higher chemical dosing to maintain compliant chlorine and pH levels
- An additional 1,000 litres of hypochlorite used across the nine days
- Increased monitoring and manual testing frequency by plant operators

This resulted in additional operational costs and greater strain on filtration and dosing systems to maintain water quality and public health compliance.

Workplace Health & Safety Concerns

During the Free Entry Days, there was a noticeable increase in behavioural incidents, including:

- Three major thefts (Electric scooter, mobile phones, ipad etc)
- Six minor thefts (Footwear, sunglasses, bags etc)
- One physical domestic dispute in Customer Service area
- Two patrons removed and banned for sexual activity in the pool
- Several verbal assaults directed towards staff including death threats
- Twenty-six patron ejections and subsequent bans
- Three requests to local police relating to incidents

These incidents had several impacts:

- Increased stress and emotional strain on frontline staff
- Greater reliance on security intervention
- Management time required for incident response, documentation and follow-up
- Potential reputational and safety risks
- While staff managed these situations professionally, the frequency and intensity of incidents were higher than standard operating days.

Key Considerations

The Free Entry initiative demonstrates clear community value; however, it also presents operational and financial considerations:

- **Financial sustainability:** \$126,424 total direct impact across nine days (excluding chemical costs and plant wear)
- **Staff wellbeing:** Elevated exposure to conflict and behavioural management
- **Operational strain:** Higher cleaning, maintenance, chemical usage and administrative follow-up
- **Asset impact:** Increased load on plant equipment and filtration systems
- **Risk management:** Increased requirement for security and supervision

Future implementation of similar programs may benefit from:

- Structured capacity limits
- Enhanced security services
- Budget allocation for increased staffing, security, chemical and plant operation costs

Conclusion

The Free Entry Days successfully increased community access and participation, reinforcing the Oasis Aquatic Centre's role as an inclusive and community-oriented facility. Attendance figures demonstrate strong demand and positive engagement from a broad cross-section of the community.

However, the initiative also resulted in significant financial impact, increased staffing and security costs, additional chemical consumption including 1,000 litres of hypochlorite, and heightened exposure to behavioural and safety incidents that affected staff wellbeing and operational stability.

Balancing community benefit with staff safety, financial sustainability and operational capacity will be critical when considering future Free Entry initiatives.

Financial Implications

It is proposed to allocate a \$15,000 budget allowance of one free entry day into the Oasis ongoing recurrent budget. If during one financial year there are more than one free entry day, Council will consider future budget allocations at that point in time.

Policy and Legislation

Budget Policy POL 052

Work Health, Safety Wellbeing Policy POL 080

Link to Strategic Plan

Vibrant

A healthy community

Support initiatives to deliver improved health outcomes for identified groups within our community and address specific needs.

Risk Management Issues for Council

The operational risks realised due to the increase and patronage were addressed via additional staffing and the presence of security.

Internal / External Consultation

N/A

RP-7 INITIAL CLASSIFICATION OF LAND - LOT 574 UNDER PLAN OF SUBDIVISION OF 1 WATERHOUSE AVE LLOYD - BEING LAND DEDICATED TO COUNCIL UNDER PLAN OF SUBDIVISION**Author:** Matthew Dombrovski**Executive:** Fiona Piltz

Summary: This report provides feedback to Council on the public exhibition of the proposed dedication of land at Lloyd and the classification of this land and notes submissions received.

Recommendation

That Council:

- a receive and note the submissions received during the public exhibition period, as summarised in this report.
- b classify the land described as Lot 574 in DP 1323032 as operational land in accordance with section 31(2) of the Local Government Act 1993

Report

At its ordinary meeting of 9 February 2026, Council resolved (Resolution 26/022) as follows:

On the Motion of Councillors G Davies and J McKinnon

That Council:

- a *agree in principle to classify the land described as Lot 574 in a plan of subdivision as operational land in accordance with section 31(2) of the Local Government Act 1993*
- b *authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions*
- c *receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification*

The report of 9 February 2026 outlined that in a recently approved subdivision one (1) lot was being dedicated to Council. The lot identified as a drainage reserve which contained an easement that benefits Council. The lot being dedicated needed to be classified as either community or operational land within three (3) months of acquisition.

In relation to classification of the land, the Local Government Act (LGA) provides that all land owned by Council must be classified as operational or community land. Section 27 of the LGA provides that the classification of land occurs either through the adoption of a Local Environmental Plan (LEP), or in certain circumstances, through the resolution of Council.

More specifically section 31(2) of the LGA provides:

(2) Before a council acquires land, or within 3 months after it acquires land, a council may resolve (in accordance with this Part) that the land be classified as community or operational land.

The consequence of not proceeding with the classification within that time frame is that the land would, on the expiration of three months, become community land by default. This is not an appropriate classification of the site given the service locations and the restrictions on the use of the land under the current Recreation, Open Space and Community Strategy and Implementation Plan 2040.

The proposed initial classification of the site was placed on public exhibition from 16 February 2026 to 16 March 2026.

During the public exhibition period no submissions were received. It is therefore recommended that Council now resolve to formally classify the land.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993
Recreation, Open Space and Community Strategy and Implementation Plan 2040
Acquisition, Disposal and Management of Land Policy POL038

Link to Strategic Plan

Growing

Enabling infrastructure

Provide essential infrastructure; including sewer, roads, key housing enabling infrastructure to support growth.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its land assets. The initial classification of land is a statutory requirement of Council, as well as serving as a risk and cost mitigation strategy. The proposed initial classification of the land as operational land reflects the purpose for which the land is proposed to be used.


The Local Government Act 1993 sets out limitations on the use of community classified lands. Based on those limitations, Council would not be able to utilise the land for its proposed primary purpose.

Internal / External Consultation

The draft initial classification proposal was placed on public exhibition between 16 February 2026 to 16 March 2026 with engagement undertaken as per the table below.

The public exhibition material was made available for viewing by the public on Council's Have You Say page. Notices were sent via mail to adjoining landowners. Public notices were placed in Council News.

During the public exhibition period no submissions were received.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			
Consult																
Involve																
Collaborate																
1 Other methods (please list specific details below)																
																

RP-8 INITIAL CLASSIFICATION OF LAND - LOTS 281, 282, 283 AND 284 UNDER PLAN OF SUBDIVISION - BEING LAND DEDICATED TO COUNCIL UNDER PLAN OF SUBDIVISION**Author:** Matthew Dombrovski**Executive:** Fiona Piltz

Summary: This report provides feedback to Council on the public exhibition of the proposed dedication of land at Lloyd and the classification of this land and notes submissions received.

Recommendation

That Council:

- a receive and note the submissions received during the public exhibition period, as summarised in this report
- b classify the land described as Lots 281,282, 283 and 284 in plan of subdivision as operational land in accordance with section 31(2) of the Local Government Act 1993

Report

At its ordinary meeting of 9 February 2026, Council resolved (Resolution 26/021) as follows:

On the Motion of Councillors G Davies and J McKinnon

That Council

- a *agree in principle to classify the land described as Lots 281, 282, 283 and 284 in a plan of subdivision as operational land in accordance with section 31(2) of the Local Government Act 1993*
- b *authorise the General Manager or their delegate to place the proposed resolution on public exhibition for a period of 28 days and invite public submissions*
- c *receive a further report following the exhibition and submission period addressing any submission made in respect of the proposed classification*

The report of 9 February 2026 outlined that in a recently approved subdivision four (4) lots were being dedicated to Council. Three (3) of those lots were identified as being drainage reserves and one (1) lot contained easements that benefit Council. The four (4) lots being dedicated needed to be classified as either community or operational land within three (3) months of acquisition.

In relation to classification of the land, the Local Government Act (LGA) provides that all land owned by Council must be classified as operational or community land. Section 27 of the LGA provides that the classification of land occurs either through a local environmental plan, or in certain circumstances, through the resolution of Council.

More specifically section 31(2) of the LGA provides:

2) *Before a council acquires land, or within 3 months after it acquires land, a council may resolve (in accordance with this Part) that the land be classified as community or operational land.*

The consequence of not proceeding with the classification within that time frame is that the land would, on the expiration of three months, become community land by default. This is not an appropriate classification of the site given the service locations and the restrictions on the use of the land under the current Recreation, Open Space and Community Strategy and Implementation Plan 2040.

The plan of subdivision has been allocated a DP number and the reserves being dedicated to Council will be identified as Lot 281 DP 1322215, Lot 282 DP 1322215, Lot 283 DP 1322215 and Lot 284 DP 1322215.

The proposed initial classification of the site was placed on public exhibition from 16 February 2026 to 16 March 2026.

During the public exhibition period no submissions were received. It is therefore recommended that Council now resolve to formally classify the land.

Financial Implications

N/A

Policy and Legislation

Local Government Act 1993
Recreation, Open Space and Community Strategy and Implementation Plan 2040
Acquisition, Disposal and Management of the Land Policy POL038

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical community infrastructure to facilitate growth and attract business.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its land assets. The initial classification of land is a statutory requirement of Council, as well as serving as a risk and cost mitigation strategy. The proposed initial classification of the land as operational land reflects the purpose for which the land is currently being used.

The Local Government Act 1993 sets out limitations on the use of community classified lands. Based on those limitations, Council would not be able to utilise the land for its existing primary purposes.

Internal / External Consultation

The draft initial classification proposal was placed on public exhibition between 16 February 2026 to 16 March 2026 with engagement undertaken as per the table below.

The public exhibition material was made available for viewing by the public on Council's Have You Say page. Notices were sent via mail to adjoining landowners. Public notices were placed in Council News.

During the public exhibition period nil submissions were received.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>			
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

**RP-9 PROPOSED ASSIGNMENT OF SUBLEASE - LIGHT AIRCRAFT
PRECINCT HANGAR 17, WAGGA WAGGA AIRPORT****Author:** Matthew Dombrovski**Executive:** Fiona Piltz

Summary: This report refers to the proposed assignment of the sublease of Hangar Site 17 in the Light Aircraft Precinct at the Wagga Wagga Airport.

Recommendation

That Council:

- a agree to the assignment of the sub-lease over Light Aircraft Precinct Hangar Site 17 to Little Irvines Pty Ltd ACN 682 554 758 ATF AB and BF Irvine Superannuation Fund
- b delegate authority to the General Manager or their delegate to execute any necessary documentation on behalf of Council
- c authorise the affixing of Council's common seal to documents relating to this matter, including any Deed of Assignment, as required

Report

There is an existing sub-lease agreement between Council and Andrew Craig Irvine & Beverle Frances Irvine in relation to Hangar Site 17 within the Light Aircraft Precinct at the Wagga Wagga Airport.

The current sub-lease commenced on 1 July 2021 and expired 29 June 2025 (consistent with the original airport headlease.) Council has subsequently negotiated a twelve month extension to the airport headlease, and therefore Andrew Craig Irvine & Beverle Frances Irvine have an interest in the hangar site until 29 June 2026.

Council has been advised that whilst the current lease documentation reflects individual names (Andrew Craig Irvine & Beverle Frances Irvine), it should in fact have been set up so that the assignee was Little Irvines Pty Ltd ACN 682 554 758 in its capacity as Trustee of AB and BF Irvine Superannuation Fund. Accordingly, a request has been made to council seeking consent to the assignment of the interest in the sub-lease to that entity.

Council officers have confirmed that the directors of Little Irvines Pty Ltd ACN 682 554 758 are Andrew Craig Irvine and Beverle Frances Irvine, and therefore there is no change to the underlying interest in the sublease, rather it is just a change in the legal entity that holds the lease.

Subject to a resolution of Council, and satisfaction of the conditions listed below, Council Officers would support the proposed assignment:

- Receipt of executed Deed of Assignment in a form acceptable Council.
- Council's legal costs (if any) being borne by the parties to the assignment.
- Council's administration fee for processing the sub-lease assignment being paid. The adopted fee as per the 2025/26 Fees and Charges is \$575 (inclusive of GST).

- All outstanding fees and charges levied against the parties to the assignment being paid in full.
- Evidence of valid public liability insurance in the sum of not less than \$20 million being produced by the assignee.

Consent from the Commonwealth, as the owner of the land, will also be required prior to finalisation of the sub-lease assignment. Council will incur no other costs in agreeing to the proposed assignment.

If endorsed by Council, officers will prepare a Draft Deed of Assignment of Sub-Lease to enable the transfer of Andrew Craig Irvine & Beverle Frances Irvine's rights and responsibilities under the current sub-lease to Little Irvines Pty Ltd ACN 682 554 758 in its capacity as Trustee for AB and BF Irvine Superannuation Fund.

Finalisation of this matter will require the execution of a Deed of Assignment of Sub-Lease and Consent of the Sub-lessor under Council's Common Seal to bring the Deed into effect. Accordingly, authorisation for affixing of Council's Common seal is recommended.

Financial Implications

Lease income for Hangar Site 17 is already included within Council's annual lease income budget. As noted in the report, Council will receive an administration fee for processing the sub-lease assignment request as per council's adopted Fees & Charges.

Policy and Legislation

Local Government Act 1993
Acquisition, Disposal and Management of Land Policy POL 038

Link to Strategic Plan

Growing Economy

Objective: Wagga Wagga is a thriving, innovative and connected regional capital city
Establish and grow Wagga Wagga serving as world class freight and logistics hub to the region and beyond

Risk Management Issues for Council

N/A

Internal / External Consultation

As part of the assignment process, external consultation will be undertaken with Defence seeking their consent to the proposed assignment.

RP-10 REVIEW OF COMMUNITY LEASE AND LICENCE AGREEMENT FEES - INITIAL REPORT

Author: Matthew Dombrovski

Executive: Fiona Piltz

Summary: This report responds to a resolution of Council to review community licence subsidies by March 2026 prior to the 2026/27 budget process.

Recommendation

That Council:

- a note the contents of this report
- b receive and note the petition regarding the request to waive the Council community licence fees for the Demonstration Gardens Wagga Wagga on a permanent basis
- c decline the request received from Demonstrations Garden in relation to an ongoing fee waiver
- d receive a further report in relation to the outcome of a review of the Financial Assistance Policy (POL078) and Acquisition, Disposal and Management of Land Policy (POL 038)

Report

At its ordinary meeting of 1 December 2025, Council resolved (Resolution 25/384) as follows:

On the Motion of Councillors L Tanner and R Foley

That Council:

- a. *note that Council currently provides an annual subsidy of more than \$1.8M to Community Groups through the provision of Community Licence arrangements at heavily discounted rates*
- b. *defer a decision on the one-off waiver of the Community Licence fee for Demonstration Gardens Wagga Wagga for the 2025/26 financial year*
- c. *review the community licence subsidies discussions regarding Community Licence fee, subsidies and any future waiver considerations by March 2026 prior to the 2026/27 budget process*

Community Licence Fee

Council has for many years issued community licence agreements at a reduced licence fee to recognise the contributions that these community agreements make to the fabric of the Wagga community. The community licence fee acknowledges that many of these groups would not exist or would only exist in substantially altered or reduced forms, if they were required to pay a competitive market rental for the use of Council property.

Community licence agreements are issued to:

- community volunteer service groups (organisations that exist for the benefit of the general community and are largely supported by volunteers)
- single interest and/or sporting groups (organisations that benefit cultural, sporting or special interest groups within the community).

Council charges the community licence fee to assist in covering the administrative, compliance, and asset management costs associated with management of the community licences, including property oversight, building insurance, inspections, and governance requirements. It is noted that this community licence fee does not cover the whole of this cost, nor does it contribute towards asset maintenance and/or renewal costs as buildings age. It is also noted that the imposition of a community licence fee means that groups take a certain sense of responsibility and accountability as opposed to being provided with assets free of charge.

Council officers have historically used the standardised annual licence fee through its fees and charges to ensure transparency, fairness and equality across all community licence holders. It is Council's current practice that sites that have been the subject of long-term community licence agreements are not taken out to market through the Expression of Interest (EOI) process, and therefore the application of a consistent community licence fee ensures fairness and equality to all such tenants.

Of the 75 community licence agreements, 24 are located on Crown land in areas such as the Botanic Gardens, Riverside, Bolton Park etc.

Existing Waiver of Market Value Licence Fee for Community Uses

Council owns or controls about 75 parcels of land which are not offered to the market on commercial terms.

These parcels of land have, for one reason or another, been withheld from the commercial market and are made available to community groups for their use. The particular uses vary however the common theme is that the community group are undertaking an activity on the land which provides a benefit to the people in our city or region.

Annexure A contains a list of the different community groups and a categorisation of the activities that they undertake on the land.

With the exception of one group (which is discussed later in this report) every community group has been asked to pay a modest fee towards the costs of creating and administering the licence documentation to record their entitlement to their particular parcel of land.

As mentioned in the report of December 2025, the total value of rental income waived by Council in support of the policy to provide land for community groups is in the order of \$1.8million each year.

The licence fee which the groups are asked to pay towards the documentation of the licences is currently \$880 (including GST) as adopted by Council in its 2025/26 Fees and Charges. If Council was minded to take a different approach, it should be noted that Council must charge a minimum fee on Crown Land leases / licences of \$687.50 (inclusive of GST). This is a statutory fee applied by the NSW Government.

Licence Fee Waiver

Under Council's Financial Assistance Policy (POL 078), community groups can formally request that Council provide financial assistance to them. These requests may include partial or full waivers of the annual community licence fee, depending on the individual circumstances of the group. The policy as adopted by Council specifically sets out that the consideration of such a waiver will be undertaken on a 'one-off basis'. For the purpose of community licence agreements Council has granted the waiver of one annual rental invoice during the term of an agreement (generally 3-5 years).

Council officers see merit in bringing Community Licence fee waiver requests to Council for resolution, providing a transparent and accountable forum for consideration and ensuring decisions are made openly and in the best interests of the broader community.

Any waiver of the Community licence fee has a direct impact on Council's annual operating budget, as the fee partially contributes to the offsetting of costs associated with the administration, compliance, asset management and maintenance of the parcels of land which do not derive any other form of income and Council is to meet these costs. Foregoing this licence fee altogether reduces available funding for Council's other costs.

For this reason, Council officers continue to recommend that community licence fee waivers be considered on a one-off basis, rather than an ongoing arrangement.

Wagga Wagga Rescue Squad

It is noted that Council has in one instance resolved to provide ongoing waivers to the Wagga Wagga Rescue Squad (WWRS). This arrangement was first granted by Council under Council Resolution No. 1099 of 24 August 1998. Council officers reported this approach to Council in 2024 to confirm the position and seek an updated resolution. The ongoing waiver was confirmed and is now included in the annual DPOP fee waiver.

It is understood that the ongoing waiver was provided as the WWRS is a volunteer-based organisation dedicated to providing immediate response, emergency rescue services throughout NSW. The activity is solely focussed on the delivery of an emergency response team similar to the NSW Fire, Ambulance, SES, and Police units.

Council staff acknowledge all groups which hold a Community Licence Agreement provide in kind benefits to the health and wellbeing of our community through different means. However, the point of difference with the WWRS is that it provides an emergency services support. This position is, of course, open to Council to review.

By comparison, other community group users provide an outlet of recreation or enjoyment for volunteers while at the same time providing benefits to the community.

Next steps

As noted above Council already recognises the value and community benefit delivered by our community licence agreement holders through:

- Imposing a small annual licence fee of a nominal value well below market value;
- and

- Providing ongoing support for Community Licence Agreement holders by being prepared to consider extension of licences without undertaking public Expression of Interest (EOI) processes.

Officers note that the support that Council already provides does create a level of entrenched inequity, as longstanding tenants are able to retain their licenced sites at nominal rates whilst newly established groups that may provide similar or greater in-kind benefits do not have the same opportunity to access key centrally located sites at that same heavily subsidised rate.

At the Council meeting 1 December 2025, the following options were presented to Council for resolution in relation to the Demonstration Gardens:

Option 1 - Decline the request and retain the Community Licence fee

Option 2 - Approve a one-off waiver for 2025/26 only

Option 2 - Approve the ongoing fee waiver for Demonstration Gardens Wagga Wagga

On 18 March 2026 Council subsequently received a petition from Canny Kinloch signed by 176 people. The petition was initiated on December 10 2025 and requested “Wagga Wagga City Council to waive the site lease fee charged annually to the Wagga Wagga Demonstration Gardens”.

On 30 March 2026 Council received an email from Jim Rees containing an additional 67 signatures to the same petition.

As per Council’s policy, only the substance of the petition and the number of signatories is provided in the business paper, however the full petition will be available for viewing by Councillors.

Whilst Council officers acknowledge the strong support received from the community in respect of the petition, based upon the information provided in this report, Council officers recommend proceeding with Option 1. This approach ensures consistency with the Council’s adopted policy position, and is also reflective of previous resolution of Council from 23 October 2023 (Resolution 23/262) which stated as follows:

That Council:

- a. *in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following organisations:*
 - i. *Scouts NSW - \$178.20 (Request 1)*
 - ii. *St Aidan’s Presbyterian Church - \$155.00 (Request 2)*
 - iii. *Demonstration Gardens Wagga Wagga - \$800.00 (Request 3)*
 - iv. *Wagga Historic Engine Club Inc - \$800.00 (Request 4)*
- b. *advise both the Demonstration Gardens Wagga Wagga and the Wagga Historic Engine Club Inc that the licence fee charge will be payable in future financial years*
- c. *note the proposed budget available for financial assistance requests for the remainder of the 2023/24 financial year*

In the alternative, and noting the further commentary below concerning policy review, given that it will take some time to work through the relevant policies, Councillors may be inclined to support the granting of an additional rental waiver for a 12 month period,

whilst this work takes place, however this option is not recommended by officers given Resolution 23/262 explicitly addressed this matter.

Policy Review

In responding to the resolution of Councillors from the 1 December meeting, it has become apparent that in order to implement the requested review it would require amendments to both the Acquisition Disposal and Management of Land Policy POL038 and Financial Assistance Policy POL078 insofar as they relate to the community licence agreements, including the process in which Community Groups can apply and are assessed for fee waiver assistance.

In considering these two policies, Council officers have identified a number of other aspects of the policy that may require strategic direction from Councillors, noting commentary at the meeting of 1 December 2025 requesting greater consideration be given to in-kind contributions and not just financial elements.

Some of the factors to be considered include:

- How does Council determine if a site and/or tenant should be considered eligible for a community licence fee? What criteria are to be imposed?
- Historically, Council has resolved to renew on an ongoing basis community licence agreements with existing tenants:
 - Is it appropriate to renew licences on an ongoing basis without taking these opportunities to market through a public EOI process?
 - If a community licence fee is offered, and therefore income is not a determining factor, how does Council compare and assess the vastly different in-kind contributions that may be offered by different community groups (for example, consider a church or religious organisation vs a cultural group vs a sporting club vs an educational/childcare facility)?
 - Should Council consider alternative models of charges rather than a fixed fee – for example, a tiered approach based on a user group's income or capacity to pay based on financial statements? Does this disadvantage groups that have less formal governance structures?
- If consideration is being given to further rental waivers, how does Council ensure equity between community licence tenants? This has multiple facets
 - some groups may still struggle to afford the subsidised fees, and is it fair and reasonable that only some groups be charged fees?
 - Council has statutory obligations to charge Crown land tenants a minimum rental amount which must then be allocated to the maintenance of Crown Land of which Council is the appointed Crown Land Manager. Is it fair and reasonable for some tenants to be required to pay a statutory fee but not others?

Given that these questions may significantly change the way in which Council approaches the issue of community licences, further discussion by Councillors is warranted. In addition, these questions would likely require consultation with external stakeholders (including community groups and the Office of Local Government) which was not able to be undertaken in the nominated timeframe to bring this report back to Council.

Financial Implications

If the proposed recommendation was adopted, there would be no financial implication as the community licence fee income is already captured within the LongTerm Financial Plan.

If the proposed recommendation was not supported and Council resolves to waive the community licence fee, there would be a small reduction in Council income received commensurate with the value of the additional rental waiver.

Depending on the preferred approach of Council in terms of community licence fees going forward, there may be a broader impact on the budget if Council elects to reduce fees.

Policy and Legislation

Local Government Act 1993

Crown Land Management Act 2016

Financial Assistance Policy (POL 078)

Acquisition, Disposal and Management of Land Policy (POL 038)

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its property assets. This includes ensuring a consistent, communicated approach as to how it will consider requests for rental waivers.

There is also the potential to set further precedents with waiving of community licence fees into the future if Councillors resolve to waive in this instance.

Internal / External Consultation

N/A

Attachments

1. [Annexure A - Register of Community Leases Licences](#)

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Lessee or Licensee	Address of Licensed Premises	Legal Description	Categorisation of Group
Amey Hurd Early Learning Centre Inc	2 Kulgoa Street, Wagga Wagga	Part Lot 21 DP 261838	Education / Childcare
Association of Riverina Cultural Clubs Inc (ARCC)	133 Tarcutta Street, Wagga Wagga	Lot 335 DP 1019131	Cultural Group
Australian Clay Target Association	72 Tasman Road, Wagga Wagga	Lot 102 DP1012965	Sporting Club
Australian Red Cross Society	16 Wiradjuri Crescent, Wagga Wagga	Lot 1 DP 1008050	Community Service
Australian Truck Drivers Memorial Inc.	Paddy Osborne Park, Sydney Street, Tarcutta	Part Lots 82 & 140 DP 757255	Community Service
Bidgee Dragons Incorporated	Nelson Drive, Lake Albert	Lot 1 DP 1260459	Sporting Club
Collingulle Glenfield Park Football Netball Club Inc.	Crossroads Oval, 10 Kennedy Street, Collingulle	Lot 139 DP 754561	Sporting Club
Demonstration Gardens Wagga Wagga Incorporated	Shaw Street, Wagga Wagga	Lot A DP 357110 & Part Lot 2 DP 229422	Cultural Group
Forest Hill Community Pre School Inc	22 Fife Street, Forest Hill	Part Lot 83 DP 27109	Education / Childcare
Girl Guides Association of New South Wales (Turvey Park)	Part Hopwood Park, 32 Sunshine Avenue, Wagga Wagga	Part Lot 26 DP 18981	Cultural Group
Herwood Park Soccer & Sporting Club Inc.	1B Hume Street, Wagga Wagga	Part Lot 2 DP 815460	Sporting Club
Hopwood Park Tennis Club Inc	Part Hopwood Park, 38 Sunshine Avenue, Wagga Wagga	Part Lot 26 DP 18981	Sporting Club
Koorlingal Casual Childcare Centre Inc	Part O'Halloran Park, Reserve 220046, 565 Koorlingal Road, Wagga Wagga	Lot 325 DP 822911 - Part Reserve 220046	Education / Childcare
Koorlingal Tennis Club Inc.	Herwood Park Clubhouse & Storage Shed, 319 Lake Albert Road, Wagga Wagga	Part Lot 96 DP 38519	Sporting Club
KU Children's Services - Ashmont Preschool	2 Moaham Street, Ashmont	Lot 31 DP 1260004	Education / Childcare
KU Children's Services - Kangaroo Preschool	11 Marloo Crescent, Wagga Wagga	Lot 36 DP 533217	Education / Childcare
KU Children's Services - Kangaroo Preschool	13 Marloo Crescent, Wagga Wagga	Lot 35 DP 533217	Education / Childcare
KU Children's Services - Kingfisher Preschool	7 Mount Austin Avenue, Wagga Wagga	Lot 45 and 46 DP 36287	Education / Childcare
KU Children's Services - Koala Preschool	"Tennison Park", 40 Oates Avenue, Wagga Wagga	Part Lot 13 and 14 Sec 78 DP 759031	Education / Childcare
KU Children's Services - Kookaburra Preschool	82 Coleman Street, Wagga Wagga	Lot 2 DP 1080335	Education / Childcare
Kyeamba Kennel & Training Club Inc	Norman Duck Oval Clubhouse, Benedict Street, San Isidore	Part Lot 4 DP 622579	Sporting Club
Lake Albert Pony Club Inc.	Part Rawlings Park, Bushland Reserve	Lot 202 DP 48278	Sporting Club
Lake Albert Soccer Sporting Club Inc	Corner Hume & Forrest Streets, Lake Albert	Lot 1 DP 815460	Sporting Club
LiveBetter Services Ltd	1 Fitzmaurice Street, Wagga Wagga	Part Lot 4 DP 1035833	Medical / Disability Services
Mangoplah Cookardinia United-Eastakes Football Club Incorporated	Reserve 81402 at Mangoplah	Lot 240 DP 754557, Lot 260 DP 728521 & Lot 3 DP 1196017	Sporting Club
Marshed Wagga Wagga	Part Best Reserve, 11 Ashmont Avenue, Wagga Wagga	Lot 1 DP 201983	Cultural Group
Murrumbidgee Local Health District	Part 204 Tarcutta Street, Wagga Wagga (Senior Citizens Hall)	Part Lot 2 DP 1035833	Medical / Disability Services
North Wagga Australian Football Netball Club	North Wagga Clubhouse, McPherson Oval, William Street, North Wagga	Part Lot 206 DP 751422	Sporting Club
North Wagga Residents Association Inc.	Part 76 Hampden Avenue, North Wagga	Part Lot 5 DP 774458	Cultural Group
NSW Rugby League Ltd	NSW Rugby League Clubhouse (demountable in carpark), 154 Copland Street, Wagga Wagga	Lot 23 DP 1161836	Sporting Club
Playgroup NSW Inc	Corner Hume & Forrest Streets, Lake Albert	Lot 1 DP 815460	Education / Childcare
Riding For The Disabled Association (NSW)	Reserve 80693, Gregadoo Road, Wagga Wagga	Lot 7004 DP 1049750	Medical / Disability Services
Riverina Racing Pigeon Federation Inc	Shed at Botanic Gardens, Willans Hill, Wagga Wagga	Lot 13 DP 1177748	Sporting Club
Riverina Woodworkers Club Inc	Part of truck shed at Parks Depot, Botanic Gardens, Willans Hill, Wagga Wagga	Lot 13 DP 1177748	Cultural Group
Rotary Club of Wollundry - Wagga Wagga Incorporated	Rear 76 Hampden Avenue, North Wagga Wagga	Part Lot 5 DP 774458	Cultural Group
San Isidore Tennis Club Inc.	4 Benedict Avenue, San Isidore	Part Lot 4 DP 622579	Sporting Club
Scout Association of Australia New South Wales Branch	13 Marloo Cres, Wagga Wagga	Lot 35 DP 533217	Cultural Group
Shaw Street Childrens Centre Inc.	Shaw Street, Wagga Wagga (6 Kent Crescent)	Part Lot 101 DP 1263792	Education / Childcare
South Wagga Tennis Club Inc.	Tennison Park, 40 Oates Avenue, Wagga Wagga	Lot 1, 2, 13 & 14 Sec 78 DP 759031 and part lot 7304 DP 1133223 (and part road reserve)	Sporting Club
St John Ambulance Australia (NSW) Wagga Wagga Division	Part Glenfield Community Centre, 8 Tanda Place, Glenfield Wagga Wagga	Part Lot 52 DP 1130507	Medical / Disability Services
Sunflower House Incorporated	6 The Esplanade, Wagga Wagga	Part Lot 2 DP 1079639	Medical / Disability Services
Tarcutta Mens Shed Incorporated	Gresham Street, Tarcutta (part Crown Reserve 1037368)	Lot 7009 DP 1028847 & part Lot 16 DP 1189207	Cultural Group
The Quinty Mens Shed	Part Ted Jeffery Oval, 80 Connonton Street, Uranquinty	Part Lot 2 DP 590564	Cultural Group
The Wagga Wagga Women's Shed Inc.	Cnr Beckwith & Kincaid Streets, Wagga Wagga	Part Lot 1 DP 663066	Cultural Group
USA Wagga Wagga Inc	Meeting Room 2, 26 Shaw Street, Wagga Wagga (Duke of Kent)	Part Lot 101 DP 1263792	Education / Childcare
Uranquinty Neighbourhood Centre Management Committee	Uranquinty Neighbourhood Centre, 80 Connonton Street, Uranquinty	Part Lot 2 DP 590564	Education / Childcare
Visual Dreaming Pty Ltd ACN: 629 219 085 (Rental)	Part 204 Tarcutta Street, Wagga Wagga	Part Lot 1 & Part Lot 2 DP1035833	Cultural Group
Wagga Amateur Radio Club Inc	9 Small Street, Wagga Wagga	Part Lot 1 DP 202188 and Part Lot 2 DP 654511	Cultural Group
Wagga Bidgee Canoe Club Inc.	Kiosk and part of the change room area at the Wagga Wagga Beach off Johnston Street, Wagga Wagga	Part Lot 7068 DP 1124868	Sporting Club
Wagga and Bidgee District Pony Club Inc	69 East Street, North Wagga	Lot 7011 DP 1115373	Sporting Club

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Lessee or Licensee	Address of Licensed Premises	Legal Description	Categorisation of Group
Wagga & District Kart Racing Club Inc	156 Tasman Road, Wagga Wagga	Lot 4 DP 889709	Sporting Club
Wagga Historic Engine Club Inc.	Reserve 1440, Willans Hill	Lot 14 DP 1177748 (formerly Part Lot 2 DP 1119783)	Cultural Group
Wagga Triants Triathlon Club Inc.	Apex Park Kiosk, Lake Albert	Lot 7006 DP 94147	Sporting Club
Wagga Wagga Art Society	Art studio, 11 Small Street, Wagga Wagga	Part Lot 1 DP 202188	Cultural Group
Wagga Wagga Basketball Association	Office space, Bolton Park Stadium, Morgan Street, Wagga Wagga	Lot 7069 DP 1043666	Sporting Club
Wagga Wagga Bridge Club Inc	Belling Park Hall (old Scout Hall), 7 Bolton Street, Wagga	Part Lot 1 Sec 80 DP 759031	Cultural Group
Wagga Wagga City Pistol Club Inc	74 Tasman Road, Wagga Wagga	Lot 3 DP 889709	Sporting Club
Wagga Wagga Combined Hockey Association	Jubilee Park Clubhouse, 344 Bourke Street	Part Lot 4 DP 790509	Sporting Club
Wagga Wagga Community Media Inc. (2AAAFM)	Public Reserve, Wandoo Place, Willans Hill (South)	Part Lot 23 DP 1062973	Cultural Group
Wagga Wagga Croquet Club	25 Fitzhardinge Street, Wagga Wagga	Lot 333 DP 1012174 and Part Lot 7069 DP 1043666	Sporting Club
Wagga Wagga & District Family History Society Inc	24 Taranan Avenue, Wagga Wagga (Chr Bardia & Taranan)	Lot 68 DP 208238	Cultural Group
Wagga Wagga Leagues Club Swimming Club Inc	Shed at Cabarita Park, Johnston Street, Wagga Wagga	Part Lot 7068 DP 1124868	Sporting Club
Wagga Wagga Meals On Wheels	Rooms at 204 Tarcutta Street, Wagga Wagga	Part Lot 2 DP 1035833	Community Service
Wagga Wagga Netball Inc.	Equex Centre, 150 Copland Street, Wagga Wagga	Part Lot 21 DP 1161836	Sporting Club
Wagga Wagga Polocrosse Club Incorporated	1534 Old Narrandera Road, Euberta	Lot 218 DP 750863	Sporting Club
Wagga Wagga Rescue Squad Inc (2023/24 year - rent rebated 5.356)	Part of Belling Park, 3 Bolton Street, Wagga Wagga	Part Lot 1 Section 80 DP 759031	Emergency Services
Wagga Wagga Riverina Lapidary Club Inc.	Small Street Reserve, 7 Small Street, Wagga Wagga	Part Lot 2 DP 654511	Cultural Group
Wagga Wagga Sailing Club Inc.	Lake Albert foreshore off Lakehaven Drive, Wagga	Part Lot 49 DP 775377	Sporting Club
Wagga Wagga School of the Arts (SOACT)	Civic Theatre Basement	Part Lot 7 Section 40 DP 759031	Cultural Group
Wagga Wagga School of the Arts (SOACT)	18 Mathoura Ave, Mount Austin	Part Lot 166 DP 26885	Cultural Group
Wagga Wagga Society of Model Engineers Inc. (Miniature Railway at Botanic Gardens)	Reserve 1440, Willans Hill, Model Railway, Botanic Gardens, Wagga Wagga	Lot 19 DP 1177749	Cultural Group
Wagga Wagga Society of Model Engineers Inc. (Miniature Railway at Botanic Gardens)	Reserve 1440, Willans Hill, Model Railway, Botanic Gardens, Wagga Wagga	Lot 18 DP 1177748	Cultural Group
Wagga Wagga Swimming Club Incorporated	Office space at the Oasis, Bolton Park, Morgan Street, Wagga Wagga	Lot 7069 DP 1043666	Sporting Club
Wagga Wagga Touch Association	Jubilee Park Clubhouse, 344 Bourke Street	Part Lot 4 DP 790509	Sporting Club
Wagga Wagga Veteran and Vintage Motor Club Inc	Meeting Room 1, 26 Shaw Street, Wagga Wagga (Duke of Kent)	Part Lot 101 DP 1263792	Cultural Group

RP-11 QUESTIONS WITH NOTICE**Author:** Scott Gray

Summary: This report is to respond to questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.

Recommendation

That Council receive and note the report.

Report

The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

Councillor J McKinnon

Given the current fuel crisis and associated impacts on inflation and cost of living for Wagga residents, what options might council consider for supporting public transport availability, affordability, and sustainability in our LGA?

Council acknowledges the current fuel supply constraints and broader cost of living pressures impacting the Wagga Wagga community.

While public transport availability and pricing are primarily matters for the NSW Government, Council has a role in supporting accessibility and promoting practical travel alternatives within the local government area.

Council has commenced development of a plan to guide its response to the current situation. The draft plan focuses on reducing fuel demand across Council operations and the wider community, while maintaining essential services.

The draft plan will also establish service prioritisation tiers and escalation levels to guide decision-making and ensure an appropriate and proportionate response as conditions change.

Financial Implications

N/A

Policy and Legislation

Code of Meeting Practice

Link to Strategic Plan**Regional Leadership**

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

COMMITTEE MINUTES

M-1 CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM - 19 MARCH 2026

Author: Zain Lakho
Executive: Henry Pavitt

Summary:

The Local Transport Forum met on 19 March 2026 and considered six (6) reports relating to traffic engineering, parking management, infrastructure delivery and event traffic management.

The Forum supported the officer recommendations for all items considered, with no objections raised. The minutes have been circulated to members, and no amendments have been received.

Recommendation

That Council:

- a receive the minutes of the Local Transport Forum Meeting held on 19 March 2026
- b note the advice provided by the Local Transport Forum on the matters considered

Report

The Local Transport Forum met on 19 March 2026 to consider traffic and transport matters across the Wagga Wagga local government area.

The Forum operates in an advisory capacity, providing technical input to Council in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument.

The Forum supported the officer recommendations for all items considered, with no objections raised. The following matters were considered at the meeting:

RP-1 – Plumpton Road Upgrade

The Forum received and noted the project update and 50% detailed design. Discussion included coordination with bus operators and future reporting at the 90% detailed design stage.

RP-2 – Temporary Median, Pearson Street

The Forum noted the proposal to install a temporary median to restrict right-turn movements associated with Development Application DA24/0377.01 and provided technical advice. A query was raised regarding the speed limit, with no objections to the proposal.

RP-3 – 2P Parking, Murray Street

The Forum noted the installation of 2P (8am–5pm, Monday to Friday) parking restrictions outside 231A Murray Street. No issues or objections were raised.

RP-4 – School Zone Markings, Tywong Street

The Forum noted the installation and renewal of 40 km/h pavement markings and dragon's teeth at Ladysmith Public School. No issues were raised.

RP-5 – Ride to Give 2026 Event

The Forum received and noted the event briefing and supported the Traffic Management Plan and associated Traffic Guidance Schemes under Council delegation.

RP-6 – Wagga Speedway Meetings

The Forum received and noted the event arrangements and supported the Traffic Management Plan and associated temporary traffic controls under Council delegation.

Other Matters

The Forum also considered operational matters including:

- Adjustment of the Local Transport Forum meeting start time to 9:30am to support participation of bus operators and stakeholders
- Requests for updates on traffic impacts associated with recent network changes and infrastructure projects.

Financial Implications

N/A

Policy and Legislation

- Roads Act 1993
- Road Transport Act 2013
- Transport Administration Act 1998
- Transport for NSW 2025 Authorisation and Delegation Instrument
- NSW Road Rules
- AS 1742 – Manual of Uniform Traffic Control Devices
- Guide to Traffic and Transport Management for Special Events

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical regional transport facilities.

Risk Management Issues for Council

There is no risk management issues for Council in adopting the recommendations.

Internal / External Consultation

The Local Transport Forum includes representation from Transport for NSW, NSW Police, public transport operators and Council officers.

Consultation has occurred through the Local Transport Forum meeting held on 19 March 2026.

No public exhibition or broader community consultation is required for the confirmation of minutes.

Attachments

- 1 [↓](#). Minutes Local Transport Forum Meeting - 19 March 2026

MINUTES of the **LOCAL TRANSPORT FORUM** held on **Thursday 19 March 2026**.

PRESENT

Councillor Richard Foley
Sergeant Gerard Horsley NSW Police

IN ATTENDANCE

Mr Geordi Paxton	Manager Engineering Design Services
Mr Zain Lakho	Senior Traffic Operations Engineer
Ms Kori West	Corporate Governance Officer
Mr Jack McIntyre	Project Engineer
Mr Richard Matto	Bus About
Mr Edward Habel	Huon

The meeting of the Local Transport Forum commenced at 9.10am.

APOLOGIES

An apology for non-attendance was received and accepted for the Director Infrastructure Services, Henry Pavitt.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - 22 JANUARY 2026 - LOCAL TRANSPORT FORUM

Recommendation

That the Minutes of the proceedings of the Local Transport Forum held on 22 January 2026 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 9 February 2026.

DECLARATIONS OF INTEREST

No declarations of interest were received.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 19 March 2026.

REPORTS

RP-1 PLUMPTON ROAD UPGRADE - PROJECT INTRODUCTION & 50% DETAILED DESIGN

Officer Recommendation

That the Local Transport Forum receive and note the report.

Forum Recommendation

That the Local Transport Forum receive and note the report.

Discussion

Project staff and a representative of the Contractor provided an opportunity for members of the LTF to review the proposed operational setup of Plumpton Road presented out of the 50% detailed design, and sought additional items of concern which the LTF may have about delivery of the project.

Council staff reinforced that an additional report would be put to the LTF at future meetings for both the 90% detailed design and the proposed traffic management strategy for construction.

Council staff noted concerns from both NSW Highway Patrol and Busbabout regarding alterations to school bus routes, pick-up and set-down and public transport routes operated by Busbabout. Project staff noted these concerns and is liaising directly with all bus operators. A summary of consultation with these stakeholders will be included in the next report to LTF.

RP-2 INSTALLATION OF TEMPORARY MEDIAN - PEARSON STREET, WAGGA WAGGA

Officer Recommendation

That the Local Transport Forum note and provide technical advice on the proposed installation of a temporary median on Pearson Street, Wagga Wagga associated with Development Application DA24/0377.01, which will restrict right-turn movements to and from the development site.

Forum Recommendation

That the Local Transport Forum note and provide technical advice on the proposed installation of a temporary median on Pearson Street, Wagga Wagga associated with Development Application DA24/0377.01, which will restrict right-turn movements to and from the development site.

Discussion

Sergeant Gerard Horsley from NSW Police sought advice from Council Staff asking if the speed limit will be reduced along Pearson Street from 60kmph to 50kmph.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 19 March 2026.

RP-3 INSTALLATION OF 2P PARKING RESTRICTION ON MURRAY STREET, WAGGA WAGGA.

Officer Recommendation

That the Local Transport Forum note that the new 2P (8am-5pm, Monday to Friday) parking restrictions have been installed on Murray Street outside property No.231A on 22 January 2026, comprising approximately three (3) parallel parking spaces, and provide any technical advice or feedback if required.

Forum Recommendation

That the Local Transport Forum note that the new 2P (8am-5pm, Monday to Friday) parking restrictions have been installed on Murray Street outside property No.231A on 22 January 2026, comprising approximately three (3) parallel parking spaces, and provide any technical advice or feedback if required.

Discussion

Nil

RP-4 INSTALLATION OF 40 KM/H PAVEMENT MARKINGS AND DRAGON'S TEETH LINE MARKING – LADYSMITH PUBLIC SCHOOL, TYWONG STREET

Officer Recommendation

That the Local Transport Forum note the installation of 40 km/h pavement speed numerals and dragon's teeth threshold line marking on Tywong Street at Ladysmith Public School, including the installation on the eastern approach and the renewal of existing markings on the western approach.

Forum Recommendation

That the Local Transport Forum note the installation of 40 km/h pavement speed numerals and dragon's teeth threshold line marking on Tywong Street at Ladysmith Public School, including the installation on the eastern approach and the renewal of existing markings on the western approach.

Discussion

Nil

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 19 March 2026.

RP-5 EVENT - RIDE TO GIVE - 22 TO 24 MARCH 2026

Officer Recommendation

1. That the Local Transport Forum receive and note the Ride to Give 2026 event briefing and provide any technical advice or comments.
2. That Council approve under delegated authority in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument the Traffic Management Plan and associated Traffic Guidance Schemes (TGS) for the Ride to Give 2026 event.

Forum Recommendation

1. That the Local Transport Forum receive and note the Ride to Give 2026 event briefing and provide any technical advice or comments.
2. That Council approve under delegated authority in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument the Traffic Management Plan and associated Traffic Guidance Schemes (TGS) for the Ride to Give 2026 event.

Discussion

Nil

RP-6 EVENT - WAGGA SPEEDWAY MEETING - MARCH/APRIL 2026

Officer Recommendation

1. That the Local Transport Forum receive and note the information contained in this report and provide any comments or advice regarding the traffic management arrangements for the 2026 Wagga Speedway Meeting.
2. That Council approve, under delegated authority in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument, the Traffic Management Plan and associated temporary traffic controls for the 2026 Wagga Speedway Meeting.

Forum Recommendation

1. That the Local Transport Forum receive and note the information contained in this report and provide any comments or advice regarding the traffic management arrangements for the 2026 Wagga Speedway Meeting.
2. That Council approve, under delegated authority in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument, the Traffic Management Plan and associated temporary traffic controls for the 2026 Wagga Speedway Meeting.

Discussion

Nil

MINUTES of the **LOCAL TRANSPORT FORUM** held on **Thursday 19 March 2026**.

QUESTIONS WITH NOTICE

QWN-1 BUS COMPANY CONSULTATION – MEETING START TIME

The Local Transport Forum considered the feedback received from local public transport operators regarding the commencement time of meetings and determined that future Local Transport Forum meetings will commence at 9.30am to support the participation of bus operators and other transport stakeholders.

QWN-2 TRAFFIC UPDATE AFTER CLOSURE OF EDMONDSON STREET

Councillor R Foley requested an update on traffic impacts following the closure of Edmondson Street.

QWN-3 INLAND RAIL TRAFFIC CAMERAS

Councillor R Foley sought advice on the Traffic Cameras currently being used by Inland Rail. He would like to know if these can be bought by Council and Transport for NSW at the conclusion of this project to assist with surveillance for Police.

The Local Transport Forum rose at 9.33am.

CONFIDENTIAL REPORTS

CONF-1 REQUEST TO SURRENDER LEASE

Author: Fiona Piltz
General Manager: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-2 RFT CT2026038 LAKE ALBERT PUMP STATION DESIGN & CONSTRUCT

Author: Ben Creighton

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-3 INLAND RAIL UPDATES

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-4 CONTAINER DEPOSIT SCHEME (CDS) - REFUND SHARING
ARRANGEMENT**

Author: Andrea Baldwin

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

PRESENT

- The Mayor, Councillor Dallas Tout
- Councillor Allana Condron
- Councillor Georgie Davies
- Councillor Richard Foley
- Councillor Michael Henderson
- Councillor Jenny McKinnon
- Councillor Amelia Parkins
- Councillor Karissa Subedi
- Councillor Lindsay Tanner

IN ATTENDANCE

- | | |
|---|-------------------|
| General Manager | (Mr P Thompson) |
| Director Community (Acting) | (Mrs C Hood) |
| Director Infrastructure Services | (Mr H Pavitt) |
| Chief Financial Officer | (Mrs C Rodney) |
| Chief Operating Officer | (Mr S Gray) |
| Director Economy, Business & Workforce | (Mrs F Piltz) |
| Executive Director Housing & Strategic Planning | (Mrs F Hamilton) |
| Manager Corporate Governance & Performance | (Mr D Galloway) |
| Manager City Growth & Regional Assets | (Mr B Creighton) |
| Development Assessment Coordinator | (Mrs A Gray) |
| Property Coordinator | (Mr M Dombrovski) |
| Community Development Coordinator | (Ms A Osgood) |
| Corporate Governance Coordinator | (Mrs N Johnson) |

NOTICE TO MEETING

The proceedings of all Council meetings in open session are recorded (audio visual) and livestreamed on Council’s website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

No apologies were received.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 9 MARCH 2026

26/074 RESOLVED:
On the Motion of Councillors G Davies and J McKinnon

That the Minutes of the proceedings of the Ordinary Council Meeting held on 9 March 2026 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

- | | |
|---|---------------------------|
| <u>For the Motion</u>
D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner | <u>Against the Motion</u> |
|---|---------------------------|

DECLARATIONS OF INTEREST

Councillor A Condron declared a Non-Significant Non-Pecuniary Interest in NOM-1 NOTICE OF MOTION - DOMESTIC FUEL SECURITY, the reason being she works in the agricultural industry and remained in the chamber during its consideration.

Councillor A Condron declared a Non-Significant Non-Pecuniary Interest in CONF-9 KERBSIDE RECYCLING PROCESSING CONTRACT AMENDMENT, the reason being that a non-immediate family member works for the company mentioned in the report and remained in the chamber during its consideration.

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

Councillor G Davies declared a Significant Non-Pecuniary Interest in RP-3 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA LOT 1 DP 150006, the reason being that she has a family member who owns a property in Peter Street in close proximity to the development and vacated the chamber during its consideration.

Councillor M Henderson declared a Pecuniary Interest in CONF-2 RFT CT2026039 LAKE ALBERT PIPELINE CONSTRUCTION, the reason being that he is the Commodore of the Wagga Wagga Boat Club located at Lake Albert and vacated the chamber during its consideration.

General Manager, Mr P Thompson, declared a Significant Non-Pecuniary Interest in RP-3 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA LOT 1 DP 150006, the reason being that he owns property in the vicinity of the proposed development and vacated the chamber during its consideration.

PROCEDURAL MOTION - ENGLOBO

26/075 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That the standing orders be varied for the meeting as set out hereunder:

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

That RP-1, RP-4, RP-6 to RP-8, CONF-1, CONF-3 to CONF-7 and CONF-9 be adopted as recommended in the business papers.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

PROCEDURAL MOTION – CHANGE OF STANDING ORDERS

26/076 RESOLVED:
On the Motion of Councillors R Foley and J McKinnon

That Council move forward consideration of the Public Forum item RP-3 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA LOT 1 DP 150006 to the first item of business.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

REPORTS FROM STAFF

RP-3 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA LOT 1 DP 150006

Councillor G Davies and the General Manager, Mr P Thompson declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 6:09pm.

A Motion was moved by Councillors R Foley and L Tanner

That DA25/0175 for hotel and motel accommodation and demolition of existing building at 91 Peter Street (Lot 1 DP 150006) be deferred to a future Council meeting to allow additional time for Councillors to further consider the assessment and substantiation provided in the report and the submissions received during the public notification periods.

An AMENDMENT was moved by Councillor J McKinnon and seconded by Councillor A Parkins

That Council approve DA25/0175 for hotel and motel accommodation and demolition of existing building at 91 Peter Street (Lot 1 DP 150006) subject to the conditions contained within the s4.15 Assessment Report.

This is page 4 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026**.

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

<u>For the Amendment</u>	<u>Against the Amendment</u>
D Tout	A Condron
J McKinnon	R Foley
A Parkins	M Henderson
K Subedi	L Tanner

With the vote tied four votes each the Mayor used his casting vote against the Amendment.

The AMENDMENT on being put to the meeting was LOST.

26/077 RESOLVED:
On the Motion of Councillors R Foley and L Tanner

That DA25/0175 for hotel and motel accommodation and demolition of existing building at 91 Peter Street (Lot 1 DP 150006) be deferred to a future Council meeting to allow additional time for Councillors to further consider the assessment and substantiation provided in the report and the submissions received during the public notification periods.

CARRIED

RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	J McKinnon
A Condron	A Parkins
R Foley	K Subedi
M Henderson	L Tanner

With the vote tied four votes each the Mayor used his casting vote for the Motion.

The MOTION on being put to the meeting was CARRIED.

Councillor G Davies and the General Manager, Mr P Thompson re-entered the chamber, the time being 6:49pm.

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NOM-1 NOTICE OF MOTION - DOMESTIC FUEL SECURITY

26/078 RESOLVED:

On the Motion of Councillors R Foley and K Subedi

That Council:

- a note the strategic importance of liquid fuel security and the potential role the Riverina may play in supporting domestic renewable fuel production**
- b direct the General Manager raise this matter with the Canberra Joint Organisation and Regional Cities NSW as a matter of strategic importance, and seek support for those organisations to investigate the feasibility of a collaborative approach towards renewable fuel production**
- c request the Mayor write to the NSW Premier, the Hon. Chris Minns MP, the Federal Minister for Climate Change and Energy, the Hon. Chris Bowen MP, the Federal Member for Riverina, the Hon. Michael McCormack MP and the Member for Wagga Wagga, Dr Joe McGirr MP:
 - i advising of Council's interest in exploring renewable fuel production opportunities in the Riverina**
 - ii highlighting the region's agricultural and industrial capacity, including the Bomen Special Activation Precinct; and**
 - iii seeking information on relevant policy settings, funding opportunities and approval pathways that may support future investigation or development****
- d request the General Manager write to relevant regional stakeholders, including industry bodies, agricultural organisations and business groups, to:
 - i advise of Council's interest in renewable fuel production opportunities in the Riverina; and**
 - ii seek initial feedback on industry capability, interest and potential collaboration****
- e receive a report back to Council within three months**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
J McKinnon
A Parkins
K Subedi

Against the Motion

M Henderson
L Tanner

This is page 6 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

REPORTS FROM STAFF

RP-1 OATH / AFFIRMATION OF OFFICE

26/079 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council note Councillor Michael Henderson took the Oath of Office in the prescribed form before the General Manager, Peter Thompson, on Friday, 13 March 2026, in accordance with section 233A of the Local Government Act 1993 (NSW).

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

RP-2 ELECTION OF MEMBER TO RIVERINA WATER COUNTY COUNCIL

26/080 RESOLVED:
On the Motion of Councillors J McKinnon and L Tanner

That Council:

- a note the vacancy in Council’s representation on the Board of Riverina Water County Council arising from the resignation of Councillor Tim Koschel**
- b conduct an election for one (1) Councillor to represent Council on the Board of Riverina Water County Council until the next Local Government Election in September 2028; and**
- c note that, in accordance with the Local Government (General) Regulation 2021, the General Manager will act as the Returning Officer for the election, with the General Manager of Riverina Water County Council acting as scrutineer**

CARRIED

This is page 7 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

At this stage of the meeting, the General Manager, Mr Peter Thompson, advised that he is the Returning Officer for the election of a Councillor to the Board of Riverina Water County Council and that the General Manager of Riverina Water County Council, Mr Andrew Crackanthorp, accepted the invitation to act as scrutineer for the conduct of the election.

It was noted that, in the event of there being more than one candidate for the position on the Riverina Water County Council Board, an election will be held in accordance with Clause 396 (Schedule 9) of the Local Government (General) Regulation 2021 and that such election is to be determined by preferential ballot.

Election of one Councillor to the Board of Riverina Water County Council

The nominations received for the Board members of Riverina Water County Council were:

- Councillor Michael Henderson
- Councillor Amelia Parkins
- Councillor Lindsay Tanner

The Returning Officer conducted the election for one position on the Board of Riverina Water County Council.

Ballot papers were distributed and a preferential ballot was undertaken for the election.

Following the conclusion of the election and the preference count, the Returning Officer declared Councillor A Parkins elected to the Board of Riverina Water County Council until September 2028.

RP-3 DA25/0175 - HOTEL AND MOTEL ACCOMMODATION AND DEMOLITION OF EXISTING BUILDING AT 91 PETER STREET, WAGGA WAGGA. LOT 1 DP 150006 WAS MOVED FORWARD to the first item of business.

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RP-4 JOINT ORGANISATIONS FRAMEWORK

26/081 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a note the correspondence received from the Hon. Ron Hoenig MP, Minister for Local Government, regarding the review of the Joint Organisation framework**
- b not seek ongoing membership of the Riverina and Murray Joint Organisation in any capacity**
- c remain an Associate Member of the Canberra Region Joint Organisation**
- d write to the Hon. Ron Hoenig MP, Minister for Local Government:**
 - i noting that Wagga Wagga City Council joined the Riverina Joint Organisation at the specific request of the NSW Government; and**
 - ii request that Wagga Wagga City Council be left in the Riverina Joint Organisation; and**
 - iii request that the Riverina Joint Organisation remain in hiatus status pending future collaboration opportunities**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RP-5 DRAFT INNOVATE RECONCILIATION ACTION PLAN

26/082 RESOLVED:

On the Motion of Councillors J McKinnon and A Parkins

That Council:

- a place the draft Innovate Reconciliation Action Plan 2026 - 2028 on public exhibition for a period of 30 days from Wednesday 25 March to Monday 27 April 2026 and invite public submissions on the draft Innovate Reconciliation Action Plan 2026 - 2028**
- b receive a further report following the exhibition and submission period:**
 - i addressing any submissions made in respect of the proposed draft Innovate Reconciliation Action Plan 2026 – 2028**
 - ii proposing adoption of the draft Innovate Reconciliation Action Plan 2026 - 2028 unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-6 OPERATIONAL PERFORMANCE REPORT - JULY TO DECEMBER 2025

26/083 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council receive and note the Operational Performance Report for the period 1 July 2025 to 31 December 2025.

CARRIED

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RECORD OF VOTING ON THE MOTION

- | | |
|-----------------------|---------------------------|
| <u>For the Motion</u> | <u>Against the Motion</u> |
| D Tout | |
| G Davies | |
| A Condron | |
| R Foley | |
| M Henderson | |
| J McKinnon | |
| A Parkins | |
| K Subedi | |
| L Tanner | |

RP-7 DRAFT WAGGA WAGGA RESOURCE RECOVERY AND WASTE MANAGEMENT STRATEGY 2026-2038 - PUBLIC EXHIBITION

26/084 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a place the draft Wagga Wagga Resource Recovery and Waste Management Strategy 2026-2038 on public exhibition for 28 days from 25 March 2026 to 22 April 2026 and invite public submissions during that period**
- b receive a further report following the public exhibition period:**
 - i addressing any submission made in respect of the draft Plan**
 - ii proposing adoption of the draft Plan unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period**

CARRIED

RECORD OF VOTING ON THE MOTION

- | | |
|-----------------------|---------------------------|
| <u>For the Motion</u> | <u>Against the Motion</u> |
| D Tout | |
| G Davies | |
| A Condron | |
| R Foley | |
| M Henderson | |
| J McKinnon | |
| A Parkins | |
| K Subedi | |
| L Tanner | |

This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RP-8 INITIAL CLASSIFICATION OF REAR 82 FORSYTH STREET WAGGA WAGGA - OUTCOME OF PUBLIC EXHIBITION PROCESS

26/085 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a note that no submissions were received during the public exhibition period**
- b classify the land described as Lot 22 in an unregistered plan dated 10 April 2025 and titled” Plan of Acquisition of Part Lot B in DP 152366” as operational land in accordance with Section 31(2) of the Local Government Act 1993**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion
D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-9 FINANCIAL PERFORMANCE REPORT AS AT 28 FEBRUARY 2026

26/086 RESOLVED:
On the Motion of Councillors L Tanner and R Foley

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report**
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments**
- c note the Responsible Accounting Officer’s reports, in accordance with the Local Government (General) Regulation 2021 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above**

This is page 12 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026**.

- d note the details of the external investments as at 28 February 2026 in accordance with section 625 of the Local Government Act 1993**
- e accept the grant funding offers as presented in this report**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-10 QUESTIONS WITH NOTICE

26/087 RESOLVED:

On the Motion of Councillors G Davies and J McKinnon

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

COMMITTEE MINUTES

M-1 CONFIRMATION OF MINUTES - WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - 18 FEBRUARY 2026

26/088 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a receive the minutes of the Wagga to Ladysmith Rail Trail Steering Committee Meeting held on 18 February 2026**
- b endorse the revised Wagga to Ladysmith Rail Trail Steering Committee Terms of Reference**
- c note the investigative and information-gathering activities proposed by the Wagga to Ladysmith Rail Trail Steering Committee, including inviting Transport for NSW to present on NSW Rail Trails Framework reforms and undertaking site visits and familiarisation inspections to support informed consideration of the Rail Trail proposal**
- d approve submitting an application in principle to UGL seeking landowner consent for a potential future Rail Trail**
- e approve pursuing access to the rail corridor through a third-party access licence**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

This is page 14 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

CONFIDENTIAL REPORTS

CONF-1 COMMISSIONING OF PUBLIC ART PROJECT IN CBD

26/091 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a accept the application of artist Patrick Hunter for the City, Suburbs & Villages 2025/26 commission in the Wagga Wagga CBD**
- b authorise the General Manager or their delegate to enter into a contract with recommended artist Patrick Hunter for the City, Suburbs & Villages 2025/26 commission in the Wagga Wagga CBD**
- c advise the unsuccessful expression of interest applicants in writing**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

CONF-2 RFT CT2026039 LAKE ALBERT PIPELINE CONSTRUCTION

Councillor M Henderson declared a Pecuniary Interest and vacated the chamber, the time being 7:37pm.

26/092 RESOLVED:
On the Motion of Councillors J McKinnon and G Davies

That Council:

- a accept the tender of J Holdings Group Pty Limited trading as J Group Corporation (ABN 99 150 374 253) for the construction of the Lake Albert Pipeline for the Lump Sum Price of \$2,567,858.00 excluding GST**
- b authorise the General Manager or their delegate to enter into a Contract with J Holdings Group Pty Limited trading as J Group Corporation (ABN 99 150 374 253) for the Lake Albert Pipeline Construction**

This is page 16 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

- c authorise the fixing of Council’s Common Seal to all documents that may be required**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

Councillor M Henderson re-entered the chamber, the time being 7:38pm.

CONF-3 LICENCE FOR OFFICE AND STORAGE SPACE - MULTI-PURPOSE STADIUM, PART 150 COPLAND ST, WAGGA WAGGA - UPDATE

26/093 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a authorise the General Manager or their delegate to advertise and negotiate the terms of a proposed licence agreement for office and storage space at Wagga Wagga Multi-Purpose Stadium, part 150 Copland St, East Wagga Wagga for a period of up to 12 months from 15 December 2025**
- b in the event that appropriate terms are able to be negotiated, provide a further report to Council for endorsement of licence agreement**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

CONF-4 PROPOSED RENEWAL OF COMMERCIAL LEASE - 99 PETER STREET, WAGGA WAGGA

26/094 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a delegate authority to the General Manager or their delegate to negotiate entry into a commercial lease agreement at 99 Peter Street, Wagga Wagga (being Lot 4 DP 1211905) with NSW Service for the Treatment and Rehabilitation of Torture and Trauma Survivors (STARTTS) ACN 136 372 248 upon the terms noted in the body of this report**
- b delegate authority to the General Manager or delegate to execute all documents as required**
- c authorise the affixing of Council’s common seal to all documents as required**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

CONF-5 FIRE SAFETY INSPECTION REPORT - NSW FIRE COMMISSIONER - 7 EUNONY BRIDGE ROAD, EAST WAGGA WAGGA

26/095 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council does not exercise its powers to issue a fire safety order in relation to the property known as “Quality Inn Carriage House”, 7 Eunony Bridge Road, East Wagga Wagga, with reference to the fire safety inspection report dated 19 December 2025, issued by the Commissioner of Fire and Rescue NSW.

CARRIED

This is page 18 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

CONF-6 FIRE SAFETY INPSECTION REPORT - NSW FIRE COMMISSIONER - 81 FITZMAURICE STREET, WAGGA WAGGA

26/096 RESOLVED:
On the Motion of Councillors L Tanner and G Davies

That Council:

- a in accordance with Schedule 5, Part 2 of the Environmental Planning and Assessment Act 1979, exercise its powers to issue a fire safety order on the property identified as “Romanos Hotel”, 81 Fitzmaurice Street, Wagga Wagga with respect to items 1, 4, 10, 11, 12, 15, and 19 as contained in the fire safety inspection report dated 20 November 2025, issued by the Commissioner of Fire and Rescue NSW**
- b formally advise the Commissioner of Fire and Rescue NSW of its determination and enforcement actions**

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 19 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

CONF-7 RFT CT2026018 GREEN WASTE PROCESSING GWMC

26/097 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council:

- a accept the Schedule of rates offer from Smallmon Brothers Pty Ltd (ABN: 91 160 179 715) to provide Green Waste Processing to GWMC**
- b authorise the General Manager or their delegate to enter into a contract with Smallmon Brothers Pty Ltd (ABN: 91 160 179 715) for a period of 24 Months**
- c authorise the General Manager or their delegate to extend the contract for up to three (3) x 12-month periods at the sole discretion of Council**
- d authorise the affixing of Council's Common Seal to all relevant documents as required**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

CONF-8 PROPOSED LAND AGREEMENT AND VOLUNTARY PLANNING PROPOSAL

26/098 RESOLVED:

On the Motion of Councillors G Davies and J McKinnon

That Council:

- a authorise the General Manager or their delegate to negotiate entry into a formal Option Agreement over Lot 100 DP 1256996 (known as 132 Ashfords Road, Gregadoo) with Vena Energy Service (Australia) Pty on the terms outlined in the body of this report**

This is page 20 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 23 March 2026.

- b** authorise the General Manager or delegate to sign all documents required to give effect to the proposed Option Agreement and, if required, the subsequent grant of easement
- c** authorise the affixing of Council's common seal to all documents as required to give effect to this resolution, including the proposed Option Agreement and easement documentation
- d** authorise the General Manager or delegate pursue a Voluntary Planning Agreement (VPA) with Vena Energy as per their letter of offer

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

CONF-9 KERBSIDE RECYCLING PROCESSING CONTRACT AMENDMENT

26/099 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council:

- a** endorse a variation to the Recyclables Waste Acceptance and Processing Service contract with Kurrajong Waratah (ABN 55 002 407 294) to increase the kerbside recycling processing rate as outlined in the body of this report, effective 1 April 2026
- b** fund the cost increase for the period 1 April 2026 – 30 June 2026 from the Solid Waste Reserve
- c** note that the ongoing increase after 30 June 2026 will be recovered through an increase to the Kerbside Collection Annual Charge, commencing 1 July 2026
- d** delegate authority to the General Manager or their delegate, to finalise and execute the required contract variation documentation
- e** authorise the fixing of Council's Common Seal to all documents that may be required

CARRIED

This is page 21 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 23 MARCH 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 23 March 2026.**

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

REVERSION TO OPEN COUNCIL

26/100 RESOLVED:
On the Motion of Councillors G Davies and A Condron

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 7:42pm.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 7:46pm.

.....
MAYOR

This is page 22 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **23 MARCH 2026.**

.....MAYORGENERAL MANAGER