



# Agenda and Business Paper

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## Local Transport Forum

To be held on  
**Thursday 3 September 2026**  
at 9:30 AM

Civic Centre cnr Baylis and Morrow Streets,  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
E [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

[wagga.nsw.gov.au](http://wagga.nsw.gov.au)

## LOCAL TRANSPORT FORUM AGENDA AND BUSINESS PAPER

THURSDAY 3 SEPTEMBER 2026

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## **ACKNOWLEDGEMENT OF COUNTRY**

## **APOLOGIES**

## **CONFIRMATION OF MINUTES**

### **CM-1          CONFIRMATION OF MINUTES - 16 JULY 2026 - LOCAL TRANSPORT FORUM**

#### **Recommendation**

**That the Minutes of the proceedings of the Local Transport Forum held on 16 July 2026 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 24 August 2026.**

#### **Attachments**

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1 [!\[\]\(3e2231b1ad3ca8da8658228c00dd08e0\_img.jpg\)](#). Minutes - LTF - 16 July 2026    34

## **DECLARATIONS OF INTEREST**

## **REPORTS**

### **RP-1 TEMERLOH AVENUE - INSTALLATION OF MOBILITY PARKING SPACES ADJACENT TO MOUNT AUSTIN HIGH SCHOOL**

**Author:** Sudip Gautam

#### **Recommendation**

That the Local Transport Forum receive and note the report and provide technical advice on the installation of two Mobility Parking Scheme spaces on Temerloh Avenue adjacent to Mount Austin High School.

#### **Report**

Council received a request from Mount Austin High School to install Mobility Parking Scheme spaces on the northern side of Temerloh Avenue, adjacent to the school's southern gate. The request is intended to provide an alternative location for the safe drop-off and pick-up of students with disability attending the Special Education Unit and reduce congestion at the school's main entrance on Leavenworth Drive.

Council officers have inspected the proposed location and existing parking arrangements on Temerloh Avenue. The proposed two Mobility Parking Scheme spaces are considered appropriate to facilitate the safe drop-off and pick-up of students with disabilities while minimising impacts on existing parking. The spaces will operate between 8:00 am and 9:30 am and between 2:30 pm and 4:00 pm on school days only, with the spaces available for general parking outside these periods.

The proposed Mobility Parking Scheme zone is 15.6 metres in length, comprising two continuous parking spaces, with the dimensions determined in accordance with AS 2890.5 - Parking Facilities, Part 5: On-street parking. The proposed location and signage are shown in figure below.







### **Risk Management Issues for Council**

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- Traffic management on local road
- Impact on on-street parking availability
- Pedestrian safety during school drop-off and pick-up periods
- Compliance with time restricted parking controls

### **Internal / External Consultation**

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Internal consultation was undertaken between Council's Traffic unit following a site inspection of the proposed location.

Mount Austin High School was consulted directly regarding the proposed arrangement.

Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

**RP-2 PINE GULLY RD X ESTELLA RD ROUNDABOUT - PROPOSED SIGNS AND LINEMARKING**

**Author:** Sudip Gautam

**Recommendation**

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That the Local Transport Forum receive and note the report and provide technical advice on the proposed signs and linemarking for the Pine Gully Road and Estella Road roundabout.

**Report**

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A new roundabout is proposed at the intersection of Pine Gully Road and Estella Road as part of planned road works in early 2027. The new roundabout requires associated regulatory, warning and directional signage, together with linemarking as detailed in Council Drawing No. C2334.

Council officers have reviewed the proposed signage and linemarking as part of the roundabout design process and consider them appropriate to support the safe and efficient operation of the new roundabout, subject to the technical advice of the Local Transport Forum.

**Risk Management Issues for Council**

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- Traffic management at the new roundabout
- Road user safety
- Signage visibility and driver guidance

**Internal / External Consultation**

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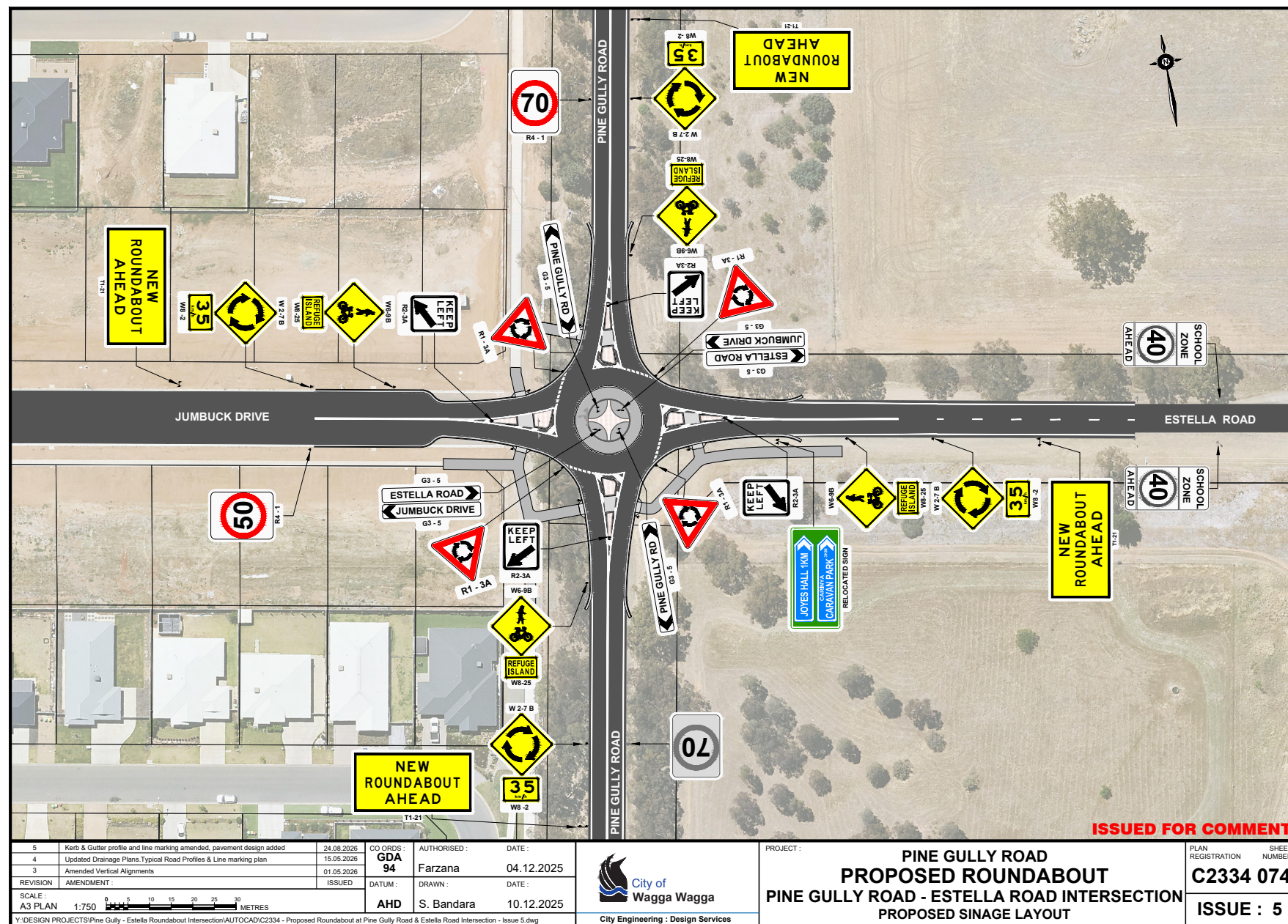
Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

**Attachments**

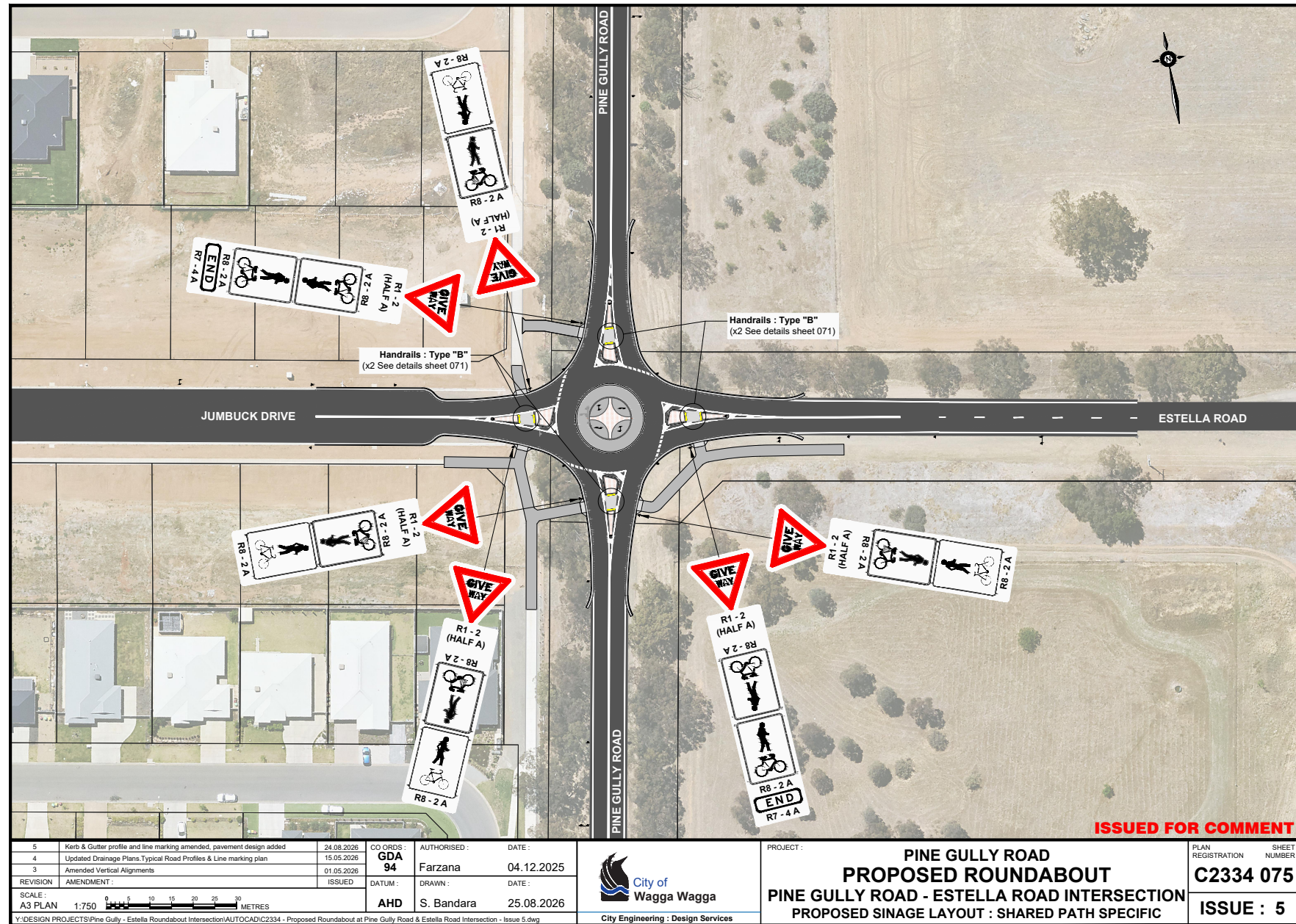
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- 1 [↓](#). C2334 - Proposed Roundabout at Pine Gully Rd & Estella Rd Intersection.

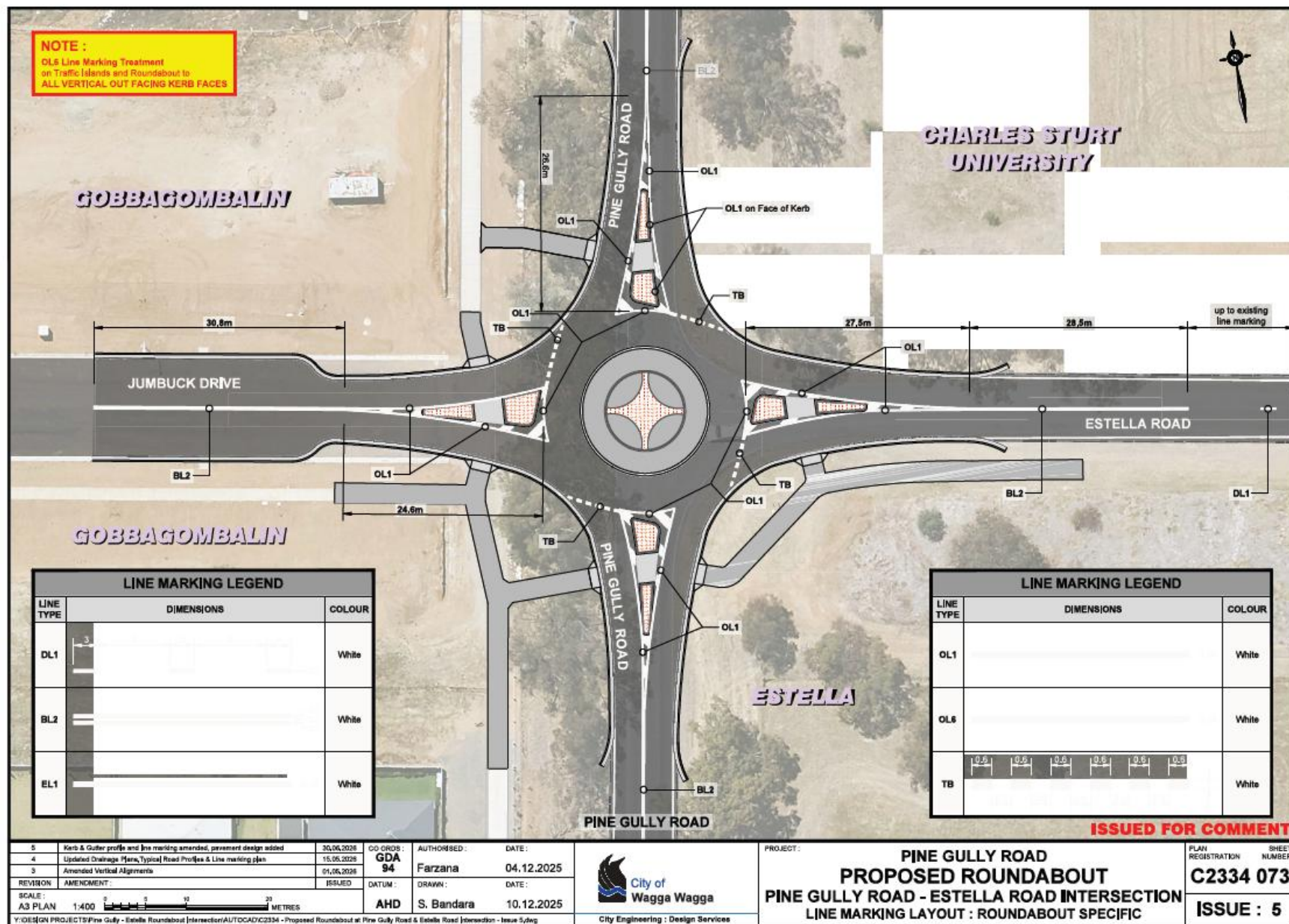














## **RP-3 SAFETY REVIEW OF GURWOOD STREET & SHAW STREET INTERSECTION**

**Author:** Logan Robinson

### **Recommendation**

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That the Local Transport Forum receive and note the report and provide technical advice on additional regulatory measures required at the intersection of Gurwood Street and Shaw Street.

### **Report**

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In September 2026, Wagga Wagga City Council staff undertook upgrade works to the intersection to Gurwood Street and Shaw Street to improve the existing linemarking and install a new STOP sign treatment and advanced warning pavement markings on the approaches.

Council has since received a resident complaint raising concerns with unsafe driver behaviour and identifying a lack of compliance with the new STOP signs. The complaint requests Council install additional traffic calming measures to address driver compliance. Council engineers have investigated the site and determined that no additional measures are warranted at this time.

Council refers the matter to the Local Transport Forum to seek technical advice on what additional traffic calming devices may be appropriate for this location.



*Figure 1 – Advance Warning Linemarking installed September 2026*

### **Risk Management Issues for Council**

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- General road safety
- Public liability

## **Internal / External Consultation**

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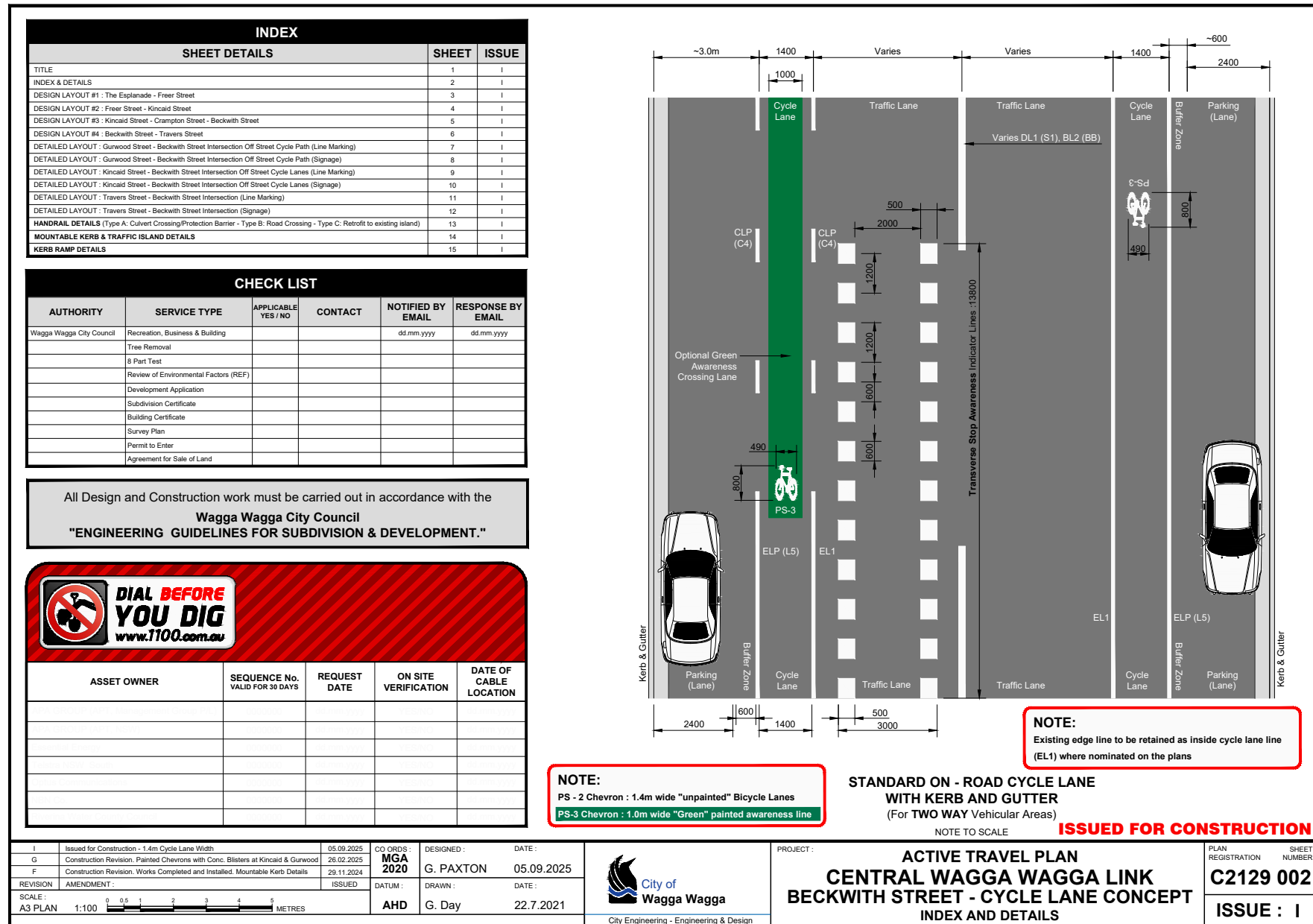
Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

## **Attachments**

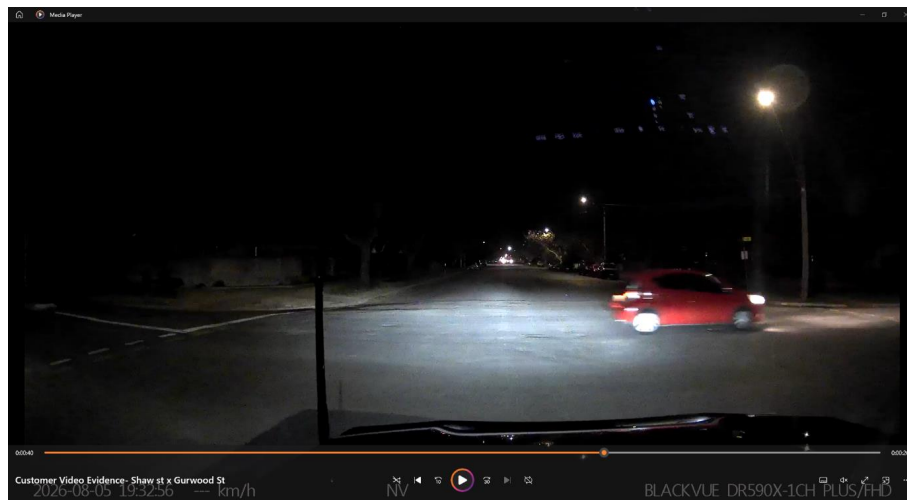
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- 1 [!\[\]\(815df092dd722ee9268ef8e6d0193e3a\_img.jpg\) C2129 - Advanced Warning Linemarking](#)
- 2 [!\[\]\(c72edb9626cad660f3a9f5fb0f22a68c\_img.jpg\) Resident Provided Dashcam](#)











**RP-4 SOUTHERN GROWTH AREA LOCAL CENTRE SPEED LIMITS**

**Author:** Logan Robinson

**Recommendation**

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That the Local Transport Forum receive and note the report and provide technical advice on:

- a appropriate reduced speed limits around local centres
- b process for implementing speed limits outside the defaults in new build areas

**Report**

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Wagga Wagga City Council has received pre-Development Application masterplans from the proponents of the proposed Southern Growth Area development (area bounded Holbrook Road, Lloyd Road, Plumpton Road & Rowan Road). The proposed development comprises two proponent led developments, internally known as Rowan Village and Sunnyside.

Each development consists of mixed density residential, open space and public recreation facilities linked by a central east-west collector road. The Rowan Village proposal (fronting Holbrook Road) contains additional land zoned for a local centre, intended to house commercial spaces and community facilities, a school and sports ground fronting the collector road.

Council Planning staff have reviewed the proposed development layout and identified the need for traffic calming measures along the east-west connection. Council Planning staff have requested the option of a permanent 40km/h speed zone around the proposed local centre be investigated.

Council refers the request to the Local Transport Forum to seek advice on the application and approval process required to implement a reduced speed zone at the Development Application stage.

**Risk Management Issues for Council**

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- Road safety
- General traffic management on local roads
- Impact on proposed bus routes

**Internal / External Consultation**

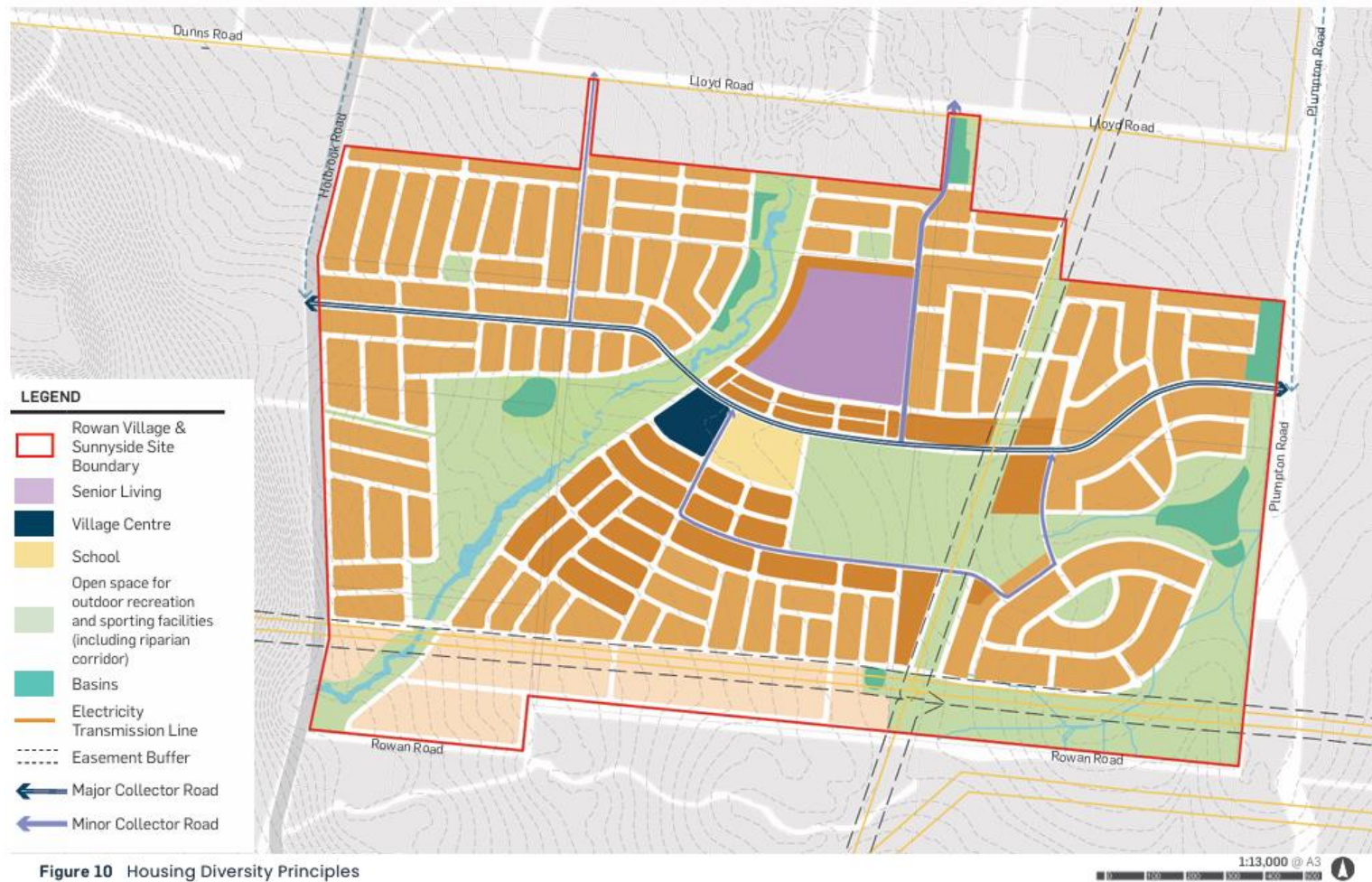
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Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

**Attachments**

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- 1 [↓](#). SGA Indicative Masterplan



**RP-5 MORTIMER PLACE & CHASTON ST - FAST LANE DRIVE THROUGH COFFEE ACCESS**

**Author:** Logan Robinson

**Recommendation**

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That the Local Transport Forum receive and note the report and provide technical advice on the proposed line marking modifications at the intersection of Mortimer Place and Chaston Street to address traffic congestion and improve vehicle movements.

**Report**

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Council has received complaints from surrounding business owners in relation to traffic congestion at the intersection of Mortimer Place and Chaston Street resulting from queuing at the Fast Lane Coffee access point and turn lane.

Council staff prepared a line marking solution which was presented to the LTF at the 16 July 2026 meeting. This line marking solution involved the installation of additional 'KEEP CLEAR' line marking through the throat of the Chaston Street intersection.

Technical advice received from the LTF concluded that the proposed additional line marking would not resolve the queuing issues and alternate solutions were discussed.

Council engineers have since prepared a revised line marking and signage plan to prevent vehicles queuing back onto the Chaston Street intersection. The alternate traffic management solution involves:

- Backout of existing line marking as shown on the plans
- Installation of approx. 60m of rubberised kerb with flexible bollards down the centreline of the road to prevent vehicles turning right into the Fast Lane Coffee vehicle crossing.
- Respray of the existing centre and lane lines as shown on the plan.
- Installation of 'NO PARKING' signage between the hours of 6am to 9am along the Western side of Mortimer Place as shown on the plans.

The intent of the alternate solution is to direct Fast Lane Coffee traffic down to the end of the Mortimer Place cul-de-sac to turn around, forcing queuing to the South along Mortimer Place rather than North onto Chaston Street.

It is noted that frontage parking for the first four businesses South of Fast Lane Coffee would be prohibited in the morning between the hours of 6am to 9am to allow for peak hour queuing. Outside of peak hours, standard parking conditions remain and vehicle queuing would be forced onto the primary travel lane.

26m B-Double turn paths have been included in the plans to demonstrate heavy vehicle access is retained.

Council seeks further input for the LTF members prior to implementation.



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## Risk Management Issues for Council

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- General traffic management on local road.
- Impact to bus services.
- Traffic queues extending into the intersection.
- Restricted heavy vehicle turning paths.
- Reduced access for emergency vehicles during peak periods.

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## Internal / External Consultation

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Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

Local business will be notified of the proposed changes to line marking prior to implementation. It is noted that the proposed works will result in no impact to street parking.

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## Attachments

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- 1 [📄](#). Fast Lane Drive Thru Coffee Line Marking - Issued C



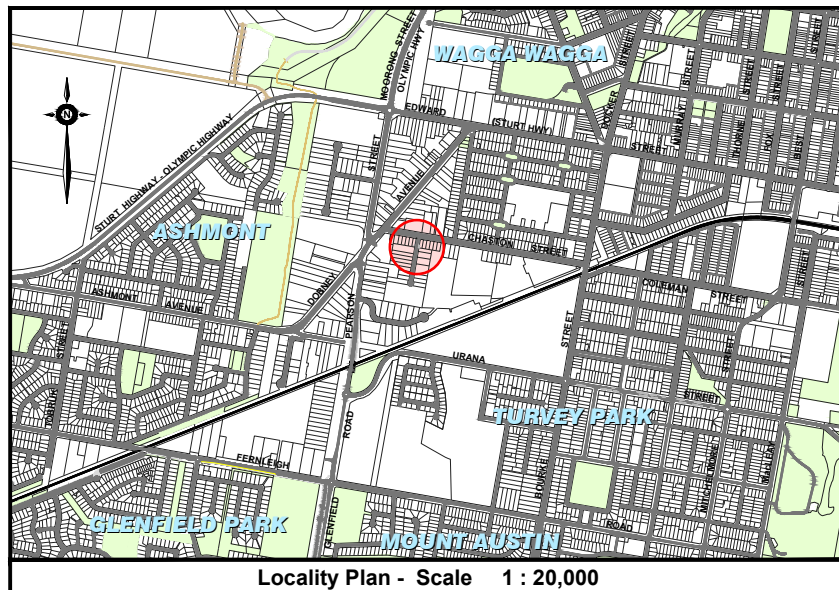
Civic Centre  
Cnr. Baylis & Morrow Street  
PO Box 20  
Wagga Wagga NSW 2650

ABN 56 044 159 537  
Phone 1300 292 442  
Fax 02 69269199  
Email council@wagga.nsw.gov.au

# MORTIMER PLACE

## Fast Lane Drive Thru Coffee Access

### Corner: Mortimer Place & Chaston Street



Plan Registration : **C2164.A**  
WWCC Job Number : **1012764**

Prepared by  
Design & Survey Section  
Technical & Strategy  
Projects  
Wagga Wagga City Council  
August, 2026

**ISSUED FOR COMMENT**

This is the **LATEST VERSION** of this Plan Set. Please destroy all previous versions predating 25.08.2026

|                         |                                                                                                            |                                                                                      |                                                                                                                                                                                                                         |
|-------------------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2                       | Issued for Comment - Signage plan amended                                                                  | L.R.                                                                                 | 25.08.2026                                                                                                                                                                                                              |
| 1                       | Concept C2164A - Rubber separation barrier centre line added - Issued for comment                          | N.T.                                                                                 | 11.08.2026                                                                                                                                                                                                              |
| B                       | Issued for Construction                                                                                    | G.P.                                                                                 | 04.12.2024                                                                                                                                                                                                              |
| A                       | Issued for Construction                                                                                    | W.F.                                                                                 | 23.08.2023                                                                                                                                                                                                              |
| A                       | Issued for Approval                                                                                        | W.F.                                                                                 | 22.07.2030                                                                                                                                                                                                              |
| 5                       | Issued for Comment - Employee Parking Sign removed                                                         | W.F.                                                                                 | 20.07.2023                                                                                                                                                                                                              |
| 4                       | Issued for Comment - KEEP CLEAR on road pavement marking changed to aid trucks turning into Chaston Street | W.F.                                                                                 | 12.07.2023                                                                                                                                                                                                              |
| 3                       | Issued for Comment - Extra Off-Street parking added to Mortimer Place side of No.66 Chaston Street         | W.F.                                                                                 | 21.09.2022                                                                                                                                                                                                              |
| 2                       | Issued for Comment - Existing Services Added                                                               | B.L.                                                                                 | 31.08.2022                                                                                                                                                                                                              |
| 1                       | Issued for Comment                                                                                         | B.L.                                                                                 | 26.08.2022                                                                                                                                                                                                              |
| REVISION                | AMENDMENT                                                                                                  | REVISION BY                                                                          | ISSUED                                                                                                                                                                                                                  |
| APPROVED BUSINESS OWNER | APPROVED STRATEGY & PROJECTS Engineering & Design Services Manager                                         | APPROVED STRATEGY & PROJECTS Engineering & Design Services Principal Design Engineer | I verify these drawings have been prepared in accordance with the design brief and have been taken to the site and verified that they are appropriate for the site conditions and constraints.<br>B.Lane<br>DESIGNED BY |
| APPROVED BY             | APPROVED BY                                                                                                | APPROVED BY                                                                          | WORKS AS EXECUTED PROJECT MANAGER Project Management Office                                                                                                                                                             |
| DATE                    | DATE                                                                                                       | DATE                                                                                 | DATE 26.08.2022                                                                                                                                                                                                         |
|                         |                                                                                                            |                                                                                      | REVISION BY                                                                                                                                                                                                             |
|                         |                                                                                                            |                                                                                      | ISSUE                                                                                                                                                                                                                   |
|                         |                                                                                                            |                                                                                      | <b>2</b>                                                                                                                                                                                                                |
|                         |                                                                                                            |                                                                                      | NUMBER OF SHEETS                                                                                                                                                                                                        |
|                         |                                                                                                            |                                                                                      | <b>6</b>                                                                                                                                                                                                                |

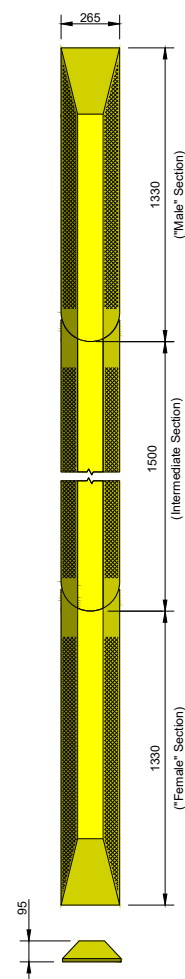
| INDEX                              |       |       |
|------------------------------------|-------|-------|
| SHEET DETAILS                      | SHEET | ISSUE |
| TITLE                              | 1     | 1     |
| INDEX & DETAILS                    | 2     | 1     |
| PROPOSED LINE MARKING LAYOUT       | 3     | 2     |
| EXISTING LINE MARKING REMOVAL PLAN | 4     | 1     |
| TRUCK TURNING PATHS (28m B-Double) | 5     | 1     |
| EXISTING SERVICES                  | 6     | 1     |

| CHECK LIST               |                                        |                     |         |                   |                   |
|--------------------------|----------------------------------------|---------------------|---------|-------------------|-------------------|
| AUTHORITY                | SERVICE TYPE                           | APPLICABLE YES / NO | CONTACT | NOTIFIED BY EMAIL | RESPONSE BY EMAIL |
| Wagga Wagga City Council | Recreation, Business & Building        |                     |         | dd.mm.yyyy        | dd.mm.yyyy        |
|                          | Tree Removal                           | Yes                 |         |                   |                   |
|                          | 8 Part Test                            |                     |         |                   |                   |
|                          | Review of Environmental Factors (REF)  | No                  |         |                   |                   |
|                          | Development Application                |                     |         |                   |                   |
|                          | Subdivision Certificate                |                     |         |                   |                   |
|                          | Building Certificate                   |                     |         |                   |                   |
|                          | Survey Plan                            |                     |         |                   |                   |
|                          | Permit to Enter                        |                     |         |                   |                   |
|                          | Agreement for Sale of Land             |                     |         |                   |                   |
| NSW Govt. - Crown Lands  | Native Title                           | No                  |         |                   |                   |
| NSW Govt. - Heritage NSW | Aboriginal Heritage Assessment (AHIMS) | No                  |         |                   |                   |

All Design and Construction work must be carried out in accordance with the  
**Wagga Wagga City Council**  
**"ENGINEERING GUIDELINES FOR SUBDIVISION & DEVELOPMENT."**



| ASSET OWNER                           | SEQUENCE No. VALID FOR 30 DAYS | REQUEST DATE | ON SITE VERIFICATION | DATE OF CABLE LOCATION |
|---------------------------------------|--------------------------------|--------------|----------------------|------------------------|
| APA GROUP (APT, Management Group P/L) | 21448804                       | 31.8.2022    |                      |                        |
| Essential Energy                      | 21448803                       | 31.8.2022    |                      |                        |
| Telstra NSW South                     | 21448802                       | 31.8.2022    |                      |                        |
| NBN Co. (NSW & ACT)                   | 21448805                       | 31.8.2022    |                      |                        |
| Riverina Water County Council         | 21448801                       | 31.8.2022    |                      |                        |



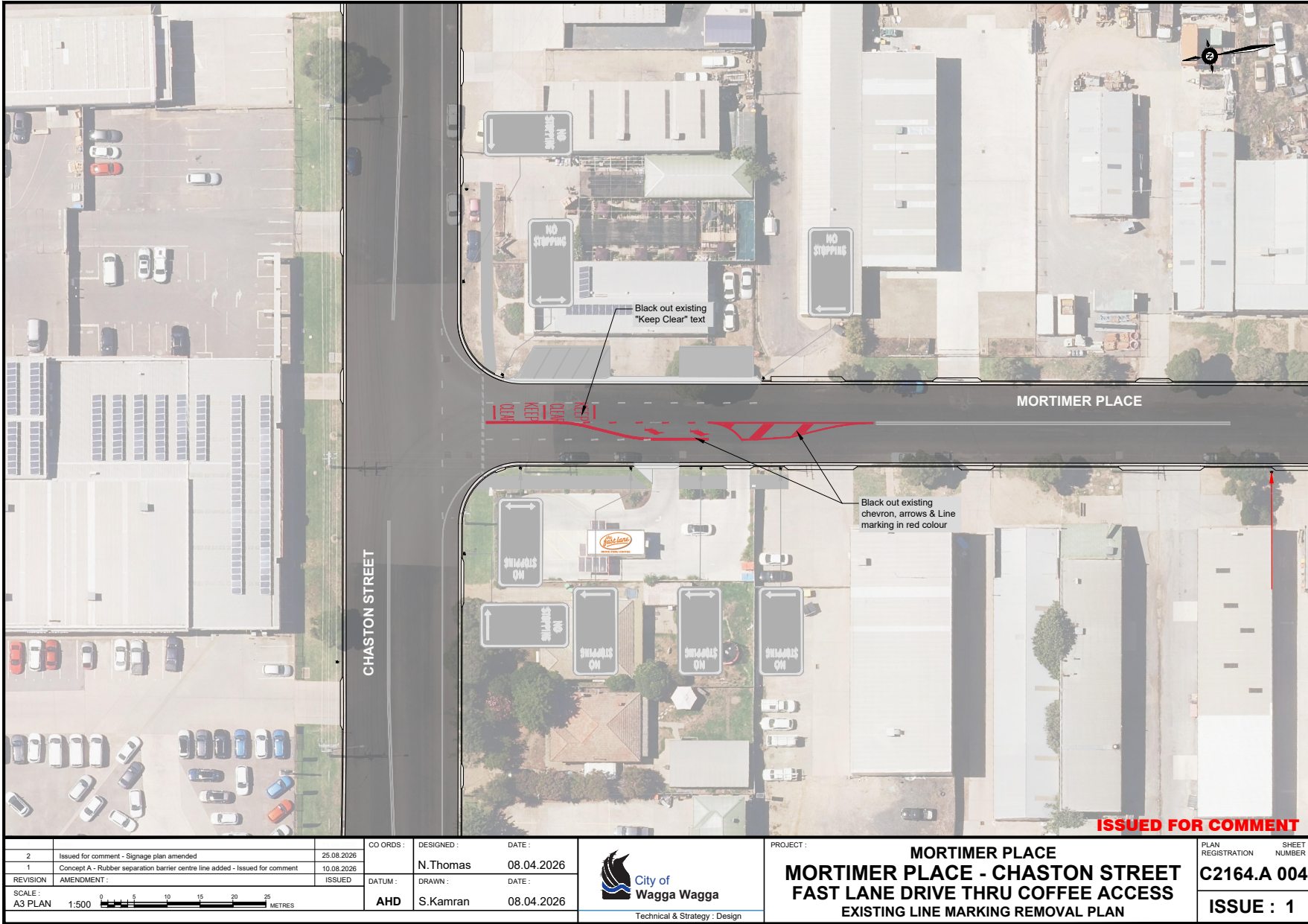
**"SAFERoads"**  
**RUBBER SEPARATION KERB**  
 www.saferoads.com.au  
 SCALE : 1:20

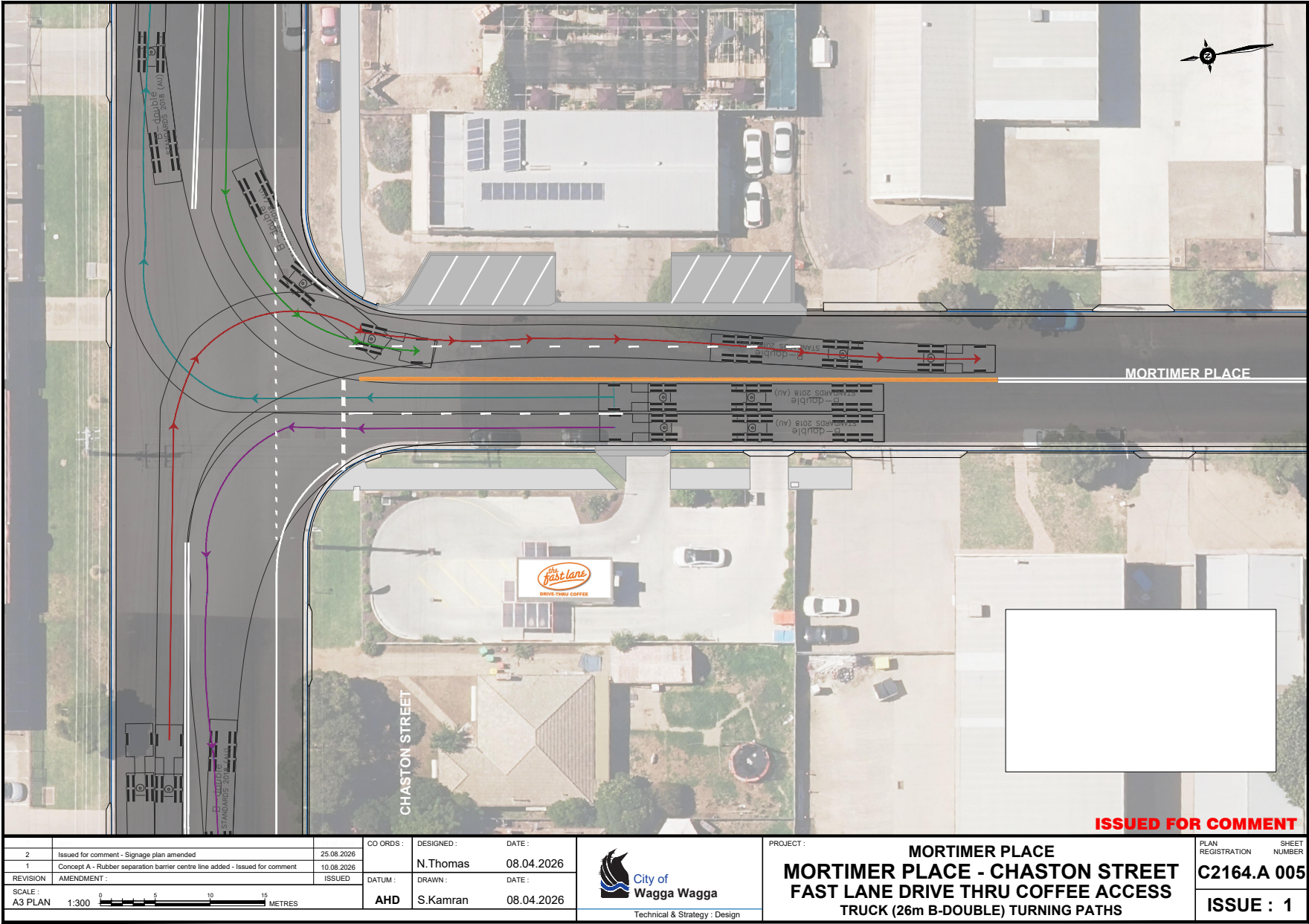
**ISSUED FOR COMMENT**

|          |                                                                              |            |                   |                     |                  |                                   |                                                                                                                                                   |                    |                  |
|----------|------------------------------------------------------------------------------|------------|-------------------|---------------------|------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------|
| 2        | Issued for comment - Signage plan amended                                    | 25.08.2026 | CO ORDS: MGA 2020 | DESIGNED: G. Paxton | DATE: 04.12.2024 | <br>Technical & Strategy - Design | PROJECT: <b>MORTIMER PLACE</b><br><b>MORTIMER PLACE - CHASTON STREET</b><br><b>FAST LANE DRIVE THRU COFFEE ACCESS</b><br><b>INDEX AND DETAILS</b> | PLAN REGISTRATION  | SHEET NUMBER     |
| 1        | Concept A - Rubber separation barrier centre line added - Issued for comment | 10.08.2026 | DATUM: AHD        | DRAWN: G. Day       | DATE: 24.8.2022  |                                   |                                                                                                                                                   | <b>C2164.A 002</b> | <b>ISSUE : 2</b> |
| REVISION | AMENDMENT:                                                                   | ISSUED     |                   |                     |                  |                                   |                                                                                                                                                   |                    |                  |

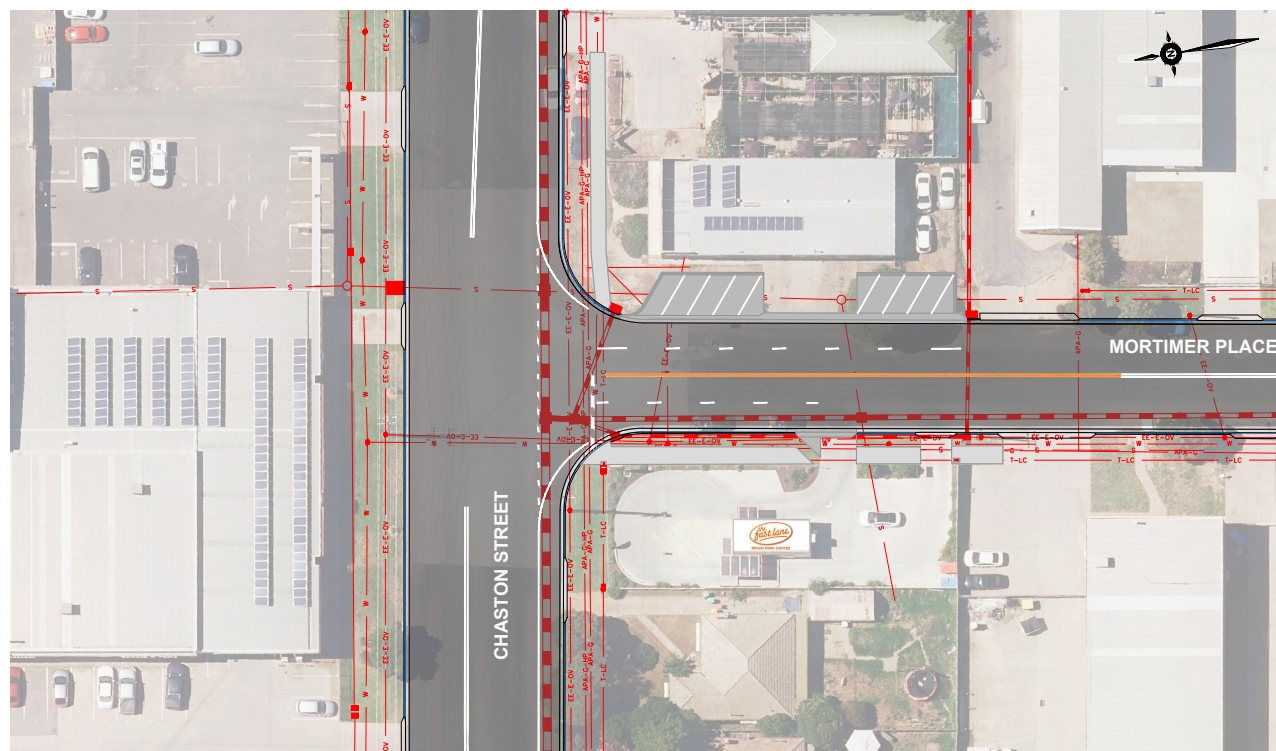












|  | <b>SERVICES</b><br>ELECTRICITY - Essential Energy Overhead ——— EE-E-OV ——— EE-E-OV ——— EE-E-OV ——— EE-E-OV ———<br>COMMUNICATIONS - Telstra ——— T ——— T ——— T ——— T ——— T ———<br>GAS - APA Group (High Pressure) ——— APA-G-HP ——— APA-G-HP ——— APA-G-HP ——— APA-G-HP ———<br>GAS - APA Group ——— APA-G ——— APA-G ——— APA-G ——— APA-G ———<br>WATER - Riverina Water County Council Supply ——— W ——— W ——— W ——— W ———<br>SEWER - Wagga Wagga City Council ——— S ——— S ——— S ——— S ——— S ———<br>EXISTING DRAINAGE ——— | <b>COVER</b><br>When working close to underground power cables and overhead power lines, the contractor shall comply with:<br><ul style="list-style-type: none"> <li>• Work Cover Underground Assets Guide2007.</li> <li>• Work Cover Overhead Power Line Code of Practice 2006.</li> </ul> The location and depth of services cannot be guaranteed and it is the responsibility of the contractor to verify the existence, location and depth of ALL SERVICES |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**ISSUED FOR COMMENT**

|                      |                                                                              |            |                   |                     |                  |                                                                                                                                 |                                                      |
|----------------------|------------------------------------------------------------------------------|------------|-------------------|---------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| 2                    | Issued for comment - Signage plan amended                                    | 25.08.2026 | CO ORDS: MGA 2020 | DESIGNED: G. Paxton | DATE: 04.12.2024 | PROJECT: <b>MORTIMER PLACE<br/>MORTIMER PLACE - CHASTON STREET<br/>FAST LANE DRIVE THRU COFFEE ACCESS<br/>EXISTING SERVICES</b> | PLAN REGISTRATION SHEET NUMBER<br><b>C2164.A 006</b> |
| 1                    | Concept A - Rubber separation barrier centre line added - Issued for comment | 10.08.2026 | DATUM: AHD        | DRAWN: G.Day        | DATE: 24.8.2022  |                                                                                                                                 |                                                      |
| REVISION             | AMENDMENT:                                                                   | ISSUED     |                   |                     |                  | ISSUE : 1                                                                                                                       |                                                      |
| SCALE: A3 PLAN 1:500 | 0 5 10 15 20 25 METRES                                                       |            |                   |                     |                  |                                                                                                                                 |                                                      |



Technical &amp; Strategy - Design

## RP-6 KILDARE CATHOLIC COLLEGE, COLEMAN STREET - NO PARKING RESTRICTION

**Author:** Sudip Gautam

### Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on the proposed installation of 2-minute Parking restrictions between 8:00-9:30am and 2:30-4:00pm on school days on the northern side of Coleman Street to address double parking in the unrestricted parking zone.

### Report

The Traffic Impact Assessment report, received as part of the development application (DA25/0585) for the extension of the Kildare Catholic College carpark, identified that vehicles commonly double park on the northern side of Coleman Street in the unrestricted area between the statutory No Stopping restriction associated with the intersection of Coleman St/Kildare Street and that associated with the school pedestrian accessway. This parking behaviour is in breach of NSW Road Rules and compromises the safety of parents and children.

Council officers have reviewed the existing traffic conditions and prepared the following proposal to install 2-minute Parking restrictions at the unrestricted parking zone between 8:00-9:30am and 2:30-4:00pm school days, subject to the technical advice of the Local Transport Forum.



Fig: Proposed 2- minute parking signs and existing signage.



Council seeks input from the LTF committee members prior to implementation.

### **Risk Management Issues for Council**

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- General traffic management on local road
- School zone pedestrian safety

### **Internal / External Consultation**

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Consultation with TfNSW, emergency services and bus services via Local Transport Forum.

**RP-7 STREET TO STREET EVENT**

**Author:** Logan Robinson

**Recommendation**

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That the Local Transport Forum:

- a receive and note the report and provide technical advice on the proposed Traffic Management Plan and associated temporary traffic control arrangements for the Street to Street 2026 event
- b note that Council, under delegated authority, approve the Traffic Management Plan, Traffic Guidance Schemes, temporary road closures and associated traffic control measures

**Report**

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Street x Street is a new initiative from the Wagga Business Chamber, who secured a \$200,000 grant through the NSW Government's Regional Night-Time Economy Program to support a new collaborative initiative designed to activate the city centre from day to night. Street x Street will focus on coordinated activations across Fitzmaurice Street, encouraging visitors and locals to move between venues through live music, hospitality experiences and creative programming.

The event will be held on 7 November 2026 and will run from 5pm-10pm. To facilitate the event, the organisers have requested the closure Fitzmaurice St between Morrow St and Crampton St from 4:30pm-10:30pm to allow for setup and pack down of traffic control and equipment.

The event has been planned in coordination with Council's Destination and Events team and participating businesses.

Council officers have reviewed the submitted Traffic Management Plans. The proposal includes temporary traffic control measures and detour signage to direct traffic around the event area.

Refer to the attached Traffic Management documentation.

**Risk Management Issues for Council**

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- Use of local roads for public event
- Closure of local roads within the CBD
- Impact on bus services
- Identified risks to be managed through Traffic Management documentation, traffic control and an event Risk Assessment

**Internal / External Consultation**

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- Endorsement through Local Transport Forum
- Event organiser to formally notify emergency services and impacted keyholders
- Public to be notified of the event via media

## Attachments

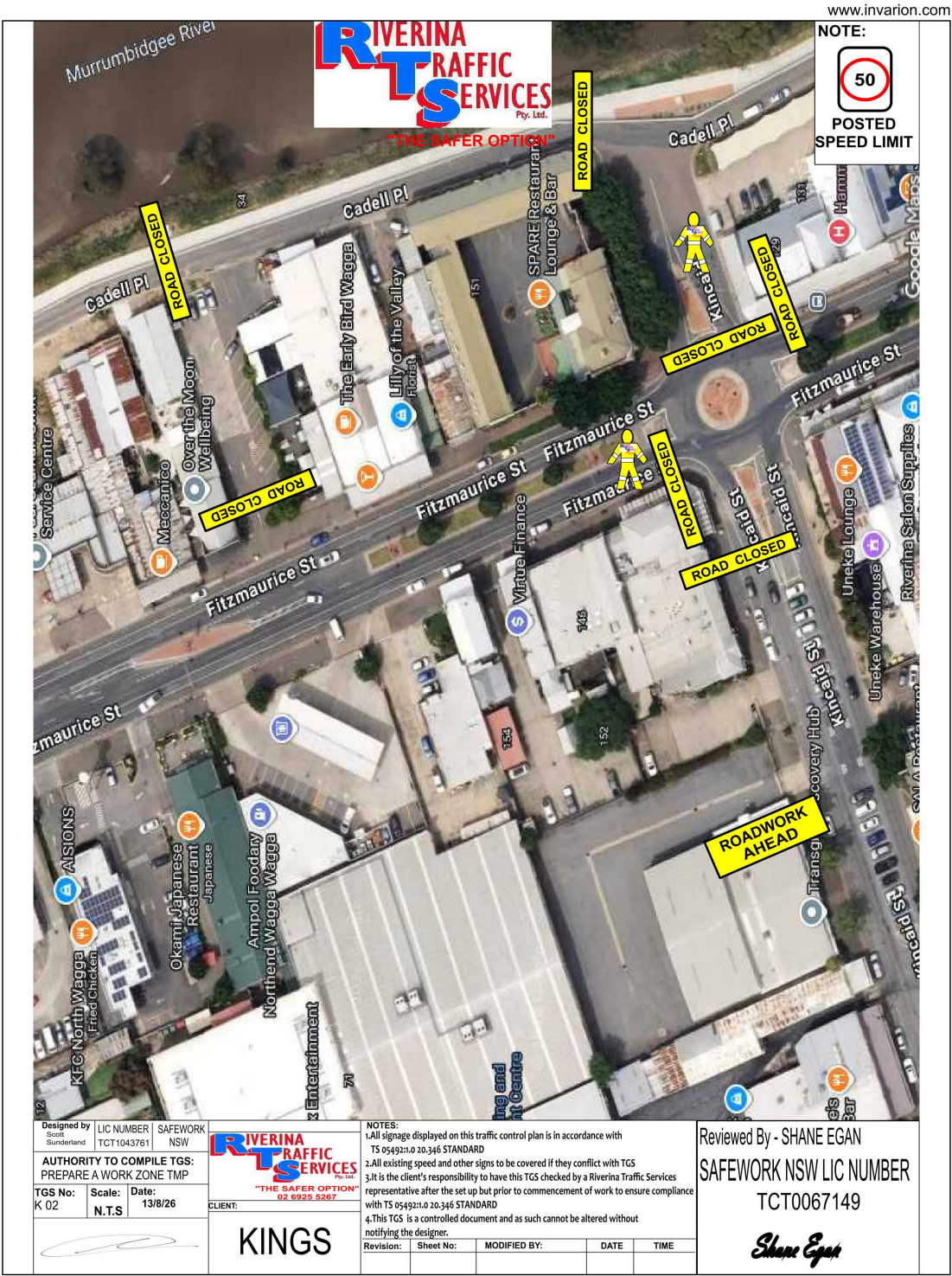
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1. [Download](#) Street x Street Traffic Management Plan

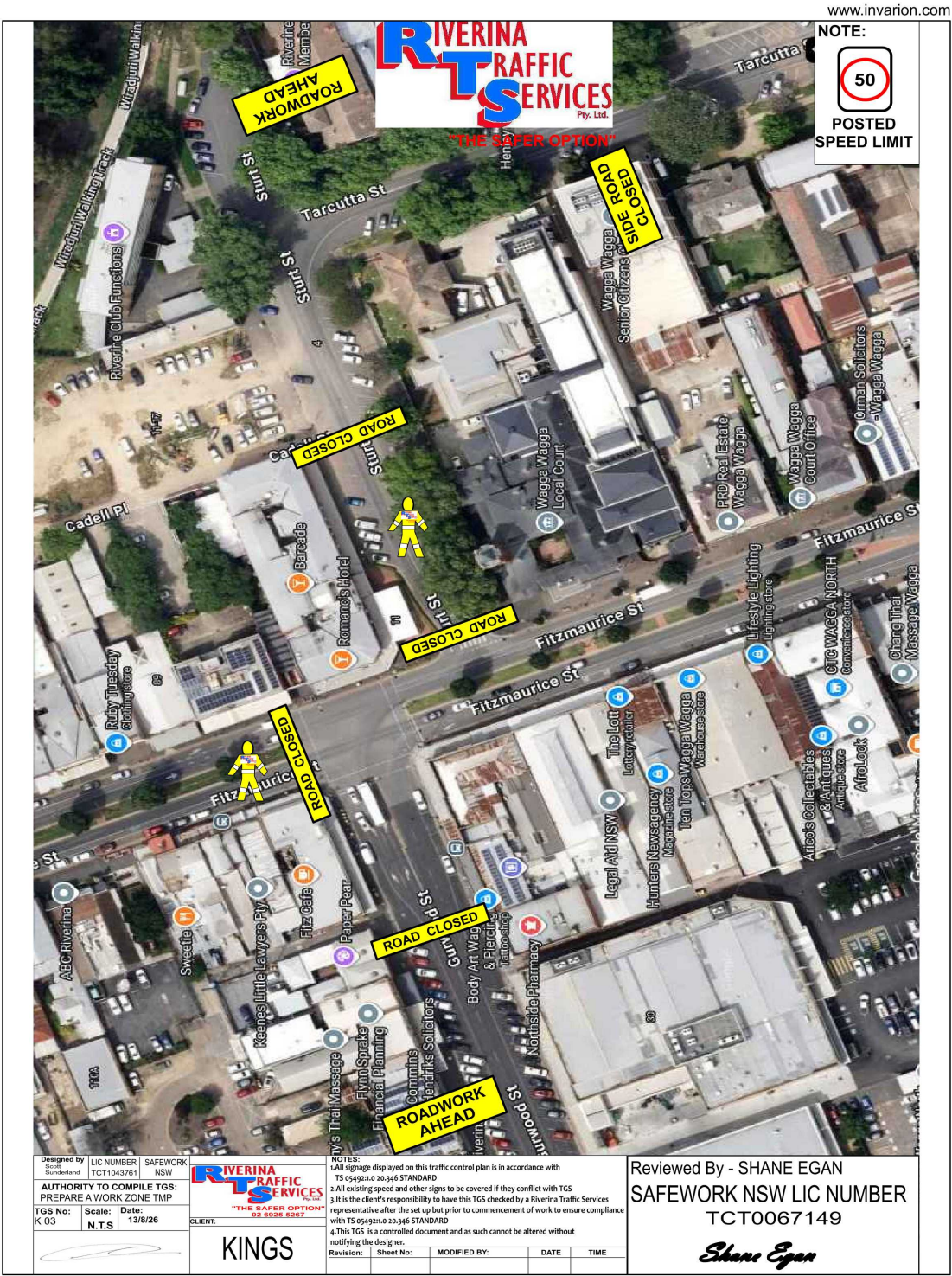




















## **QUESTIONS WITH NOTICE**

**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

---

**PRESENT**

|                         |                   |
|-------------------------|-------------------|
| Sergeant Gerard Horsley | NSW Police        |
| Greg Minehan            | Transport for NSW |

**IN ATTENDANCE**

|                  |                                      |
|------------------|--------------------------------------|
| Mr Geordi Paxton | Manager Engineering Design Services  |
| Mr Sudip Gautam  | Graduate Traffic Operations Engineer |
| Jack McIntyre    | Project Engineer                     |
| Ms Kori West     | Corporate Governance Officer         |

**COMMUNITY MEMBERS**

|                  |                                              |
|------------------|----------------------------------------------|
| Mr Richard Matto | Busabout                                     |
| Mr Edward Habel  | Project Manager - Huon Contractor            |
| Lynda Koren      | Business Manager Lutheran School Wagga Wagga |
| Tarryn Poole     | Director Lutheran School Wagga Wagga         |

**APOLOGIES**

An apology for non-attendance was received and accepted for Director Infrastructure, Mr Henry Pavitt, Councillor Richard Foley, and Mr Peter Braneley.

The meeting of the Local Transport Forum commenced at 9.30am.

**ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

**M-1 CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM  
MINUTES - 7 MAY 2026**

**Recommendation**

**That the Minutes of the proceedings of the Local Transport Forum held on 7 May 2026 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 25 May 2026.**

**Forum Advice**

The Forum confirmed the Minutes of the Local Transport Forum held on 7 May 2026 as a true and accurate record.



**MINUTES** of the **LOCAL TRANSPORT FORUM** held on **Thursday 16 July 2026**.

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### **DECLARATIONS OF INTEREST**

Sergeant Gerard Horsley (NSW Police) declared a Non-Significant Non-Pecuniary Interest in RP-4 Plumpton Road Upgrade – 100% Detailed Design as he is a resident of the area and remained in the meeting during consideration of the item.

### **LUTHERAN SCHOOL PRESENTATION**

Representatives from Lutheran School Wagga Wagga, Business Manager Lynda Koren and Director Tarryn Poole, presented information regarding traffic and parking issues associated with student pick-up and drop-off activities and sought technical advice from the Forum regarding potential traffic management improvements.

#### **Forum Advice**

The Forum discussed the issues raised. Council officers and Transport for NSW will undertake a site inspection and liaise directly with the School regarding potential traffic management improvements.

### **REPORTS**

#### **RP-1 GEARS AND BEERS 2026**

##### **Recommendation**

**That the Local Transport Forum:**

- a receive and note the report and provide technical advice on the proposed Traffic Management Plan and associated temporary traffic control arrangements for the Gears and Beers 2026 event; and**
- b note that Council, under delegated authority, approve the Traffic Management Plan, Traffic Guidance Schemes, temporary road closures and associated traffic control measures**

##### **Forum Advice**

TfNSW confirmed they would be implementing formal traffic control for the Marshall's Creek bridge crossing as per the submitted Traffic Management Plan.

The Public Liability Certificate is to be updated by event organiser prior to WWCC approval under its delegated authority.

**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

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**RP-2 LAKE RUN AND RIDE 2026**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the traffic management arrangements implemented for Lake Run and Ride 2026.**

**Forum Advice**

No additional technical advice was provided by Forum members.

**RP-3 TOY RUN 2026**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the traffic management arrangements implemented for Toy Run 2026.**

**Forum Advice**

No additional technical advice was provided by Forum members.

**RP-4 PLUMPTON ROAD UPGRADE - 100% DETAILED DESIGN**

**Recommendation**

**That the Local Transport Forum receive Attachment C2273 Plumpton Road Upgrade (Revision 3 – IFC), Sheets C1800–C1843 and provide technical advice on the proposed alterations to prescribed traffic control devices detailed in the attached plans.**

**Forum Advice**

Council officers and the project contractor (Huon) provided an overview of the proposed works, including staging and planned road closures.

Busabout requested further information regarding construction timing during school terms. The contractor advised separate consultation would occur with affected bus operators to facilitate notification to schools and parents.

TfNSW provided technical advice regarding pedestrian crossing locations, swept path requirements on Lake Albert Road and potential vegetation removal adjacent to the golf course.

NSW Police raised concerns regarding the consistency of speed zones within the surrounding road network.

**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

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Council officers advised that the pedestrian crossing design, sight distance, speed zone rationalisation and consultation with bus operators would be reviewed before finalisation of the design.

**RP-5 330 BYRNES RD INTERSECTION; INDUSTRIAL SUBDIVISION ACCESS**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed industrial subdivision access road and associated prescribed traffic control devices on Byrnes Road.**

**Forum Advice**

TfNSW Representative provided advice on how the process works with Subdivisions and lodging plans with TfNSW.

Council staff agreed to provide final plans for Byrnes Road with speed zones included to TfNSW prior to its completion.

No issues raised in relation to the proposed intersection arrangement, regulatory signage or speed zone signage.

**RP-6 PEARSON STREET - 7/11 SERVICE STATION AND TEMPORARY TRAFFIC CONTROL MEASURES**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the temporary traffic median barriers on Pearson Street adjacent to the intersection with Bye Street.**

**Forum Advice**

NSW Police representative recommended Council install "No U-Turn" sign to prevent vehicles doing U-Turns at this location.

TfNSW raised concerns with the Chemflex approval process and Risk assessment for this product. Confirming the Chemflex treatment was approved under a s138 permit by an officer with appropriate delegation.

TfNSW also added that if a permanent solution was installed this may create issues for business's who service trucks and the swept path may not meet requirements.

WWCC agreed that:

- No U-Turn signage will be installed at either end of the median.
- Extension of the Chemflex barrier may be considered as a future treatment if issues persist.



**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

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- Extension of the Chemflex barrier and future installation of a raised concrete median will require turn path checks for HV access into driveways.

**RP-7 PINE GULLY RD X ESTELLA RD ROUNDABOUT - PROPOSED TRAFFIC DETOUR DURING CONSTRUCTION WORKS**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed detour routes for the Pine Gully Road and Estella Road roundabout construction works.**

**Forum Advice**

Busabout and TfNSW advised that they prefer the Red option for road closures leading traffic through Gobbagombalin.

TfNSW requested Council staff to review the swept path of the red option for a 19m semi-trailer general access vehicle.

If 19m semi-trailer access is deemed not appropriate, an alternate heavy vehicle diversion via Old Narrandera Rd – The Gap Rd – Agriculture Ave was recommended.

WWCC agreed to the red option and alternate heavy vehicle bypass pending confirmation of 19m semi-trailer access.

**RP-8 KALOONA DR - BUS STOP RELOCATION**

**Officer Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed relocation of the existing Bus Stop (B Pole) on Kaloona Drive, as shown in the attached plan.**

**Forum Advice**

The Forum agreed that consideration of this item should be deferred until the next meeting pending further discussions between Transport for NSW and bus operators regarding proposed bus stop arrangements.

**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

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**RP-9 BRADMAN DRIVE CONNECTION CROSSING**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed connection of Messenger Avenue to Sturrock Drive via the extension of Bradman Drive.**

**Forum Advice**

Council officers outlined the proposed connection and associated traffic arrangements.

No additional technical advice was provided by Forum members.

**RP-10 MORTIMER PLACE X CHASTON STREET - FAST LANE DRIVE THROUGH COFFEE ACCESS**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed line marking modifications at the intersection of Mortimer Place and Chaston Street to address traffic congestion and improve vehicle movements.**

**Forum Advice**

Forum members discussed different options that could be viable options in this location to prevent queuing along Chaston Street and Mortimer Place.

TfNSW member raised concerns regarding swept path for truck turning for local businesses in this location noting trucks are up to 30 metres long utilising these streets.

WWCC to investigate an alternate treatment option that:

- removes the right auxiliary turn lane from Mortimer PI into the coffee shop driveway;
- forces incoming traffic from Chaston St to navigate to the end of the cul-de-sac and turn around;
- forces queuing into the coffee shop driveway onto Mortimer Place south of the site; and

It was noted that removal of parking may be required and HV turn paths will need to be checked at the intersection with the revised turn path arrangement.

**MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 16 July 2026.**

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**RP-11 BARDO LANE - ONE WAY TRAVEL**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed traffic arrangements for Bardo Lane between Forsyth Street and Morgan Street.**

**Forum Advice**

The Forum discussed the existing traffic arrangements and agreed that Bardo Lane should remain two-way.

To improve driver awareness and visibility, installation of additional two-way signage and a traffic mirror was recommended for Council's consideration.

**RP-12 PROPOSED PCYC BUS ZONE**

**Recommendation**

**That the Local Transport Forum receive and note the report and provide technical advice on the proposed bus zone arrangements for the PCYC frontage on Fitzhardinge Street.**

**Forum Advice**

Forum members agreed that a formalised bus zone was the preferred signage control.

TfNSW suggested considering whether the bus zone could be located over the PCYC driveway entrance, noting the bus stop would only be used as a pickup and drop off zone (i.e. no longer-term bus parking allowed).

TfNSW agreed to review the wording of the signage and provide Council with further information.

WWCC to refine the design to shift the bus zone back across the PCYC driveway (thus minimising the number of permanent parks lost) with updated bus zone signage (wording to be provided by TfNSW).

WWCC to seek endorsement from the PCYC once the design refinement is complete.



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**RP-13 QUESTIONS WITH NOTICE**

**Recommendation**

**That the Local Transport Forum receive and note the report.**

**Forum Advice**

The report was noted.

**QUESTIONS WITH NOTICE**

No Questions with Notice were received.

The Local Transport Forum rose at 10.42am.