



Agenda and Business Paper

Ordinary Meeting of Council

To be held on
Monday 21 September 2026
at 5.30 PM

Civic Centre cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650 (PO Box 20)
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NOTICE OF MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



**Councillor Dallas Tout
(Mayor)**

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.



**Councillor Georgie Davies
(Deputy Mayor)**

Councillor Georgie Davies was elected to Council in 2021 and was elected as Deputy Mayor in 2024.



Councillor Allana Condron

Councillor Allana Condron was elected to Council in 2024.



Councillor Richard Foley

Councillor Richard Foley was elected to Council in 2021.



Councillor Mick Henderson

Councillor Michael Henderson was elected to Council in 2021 and 2026.



Councillor Jenny McKinnon

Councillor Jenny McKinnon was elected to Council in 2021 and was Deputy Mayor between 2022 and 2023.



Councillor Amelia Parkins

Councillor Amelia Parkins was elected to Council in 2021 and was Deputy Mayor between 2023 and 2024.



Councillor Karissa Subedi

Councillor Karissa Subedi was elected to Council in 2024.



Councillor Lindsay Tanner

Councillor Lindsay Tanner was elected to Council in 2024.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 21 SEPTEMBER 2026

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ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

CONFIRMATION OF MINUTES

**CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 7
SEPTEMBER 2026**

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 7 September 2026 be confirmed as a true and accurate record.

Attachments

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DECLARATIONS OF INTEREST

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**NOM-1 NOTICE OF MOTION – CLOSED CIRCUIT TELEVISION AT PUBLIC PLAYGROUNDS**

Author: Councillor Richard Foley

Summary: This motion asks that a report be brought to Council within 60 days on the installation of closed circuit television at public playgrounds in the Wagga Wagga Local Government Area, to deter criminal activity and predatory behaviour towards children, addressing priority locations, cost, the applicable legal framework and available funding.

Recommendation

That Council:

- a requests the General Manager to bring a report to Council within six (6) months on the installation of closed circuit television at public playgrounds within the Wagga Wagga Local Government Area, for the purpose of deterring criminal activity and predatory behaviour towards children, with the report to address:
 - i the playgrounds that should be treated as the highest priority, having regard to reported incidents, damage and antisocial behaviour, isolation from passive surveillance, and any advice from the Riverina Police District, and whether existing Council closed circuit television infrastructure already covers or could be extended to cover those locations
 - ii indicative capital and ongoing operating cost, including power, connectivity, data storage, signage, maintenance, replacement following vandalism, and the staff cost of administering footage requests
 - iii the legal and policy framework governing any such installation, including signage, retention periods and access by NSW Police, and the available evidence on the effectiveness of closed circuit television in open park settings, and
 - iv potential external funding sources, and any works that could be delivered within existing budgets
- b notes that no funds are committed by this resolution and that any installation would be a matter for Council following consideration of that report

Report

Playgrounds are the one category of public space in this city designed and built specifically for children. They are used by families at all hours, a number of them sit away from busy frontages, and several attract damage, vandalism and antisocial behaviour after dark. Parents raise with councillors and with police the concern that a person can sit in or near a playground for a long period without being observed or identified by anyone.

Closed circuit television is not a substitute for supervision, for police, or for design that keeps play equipment visible from the street. It is not put forward as one. What it offers is a deterrent to those who assume they will not be identified, and a source of evidence when something does occur. Both matter in spaces used by children.

Council should not commit to installation before it understands the cost and the obligations. Cameras in public places engage the Surveillance Devices Act 2007 (NSW), the Privacy and Personal Information Protection Act 1998 (NSW) and the NSW Government guidelines for closed circuit television in public places, which set expectations about signage, retention, access and review. There are real ongoing costs in power, connectivity, storage, maintenance and the administration of footage requests, and equipment in open park settings is vandalised more often than equipment on buildings. There is also a legitimate question about how much deterrent value cameras deliver in open parks as distinct from evidentiary value after the event, and the report should address it squarely.

A report within six (6) months allows Council to consider a costed, lawful and prioritised proposal rather than making a commitment in the abstract.

Financial Implications

The recommendation commits staff time only, to be met within existing operational resources. No funds are committed to the installation of closed circuit television by this motion. Any capital or ongoing expenditure would be a matter for Council following consideration of the report and, if required, through the budget or quarterly budget review process.

Policy and Legislation

- Local Government Act 1993 (NSW)
- Surveillance Devices Act 2007 (NSW)
- Privacy and Personal Information Protection Act 1998 (NSW)
- NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television in Public Places
- Children's Guardian Act 2019 (NSW) and the Child Safe Standards
- Wagga Wagga City Council Code of Meeting Practice

Link to Strategic Plan

Vibrant

Our community feels safe.

Support public safety.

Risk Management Issues for Council

The recommendation seeks a report only and does not commit Council to installation or to expenditure. Privacy, compliance, cost and asset management risk is to be identified in that report before Council makes any decision.

There is a risk that a resolution referring to playground safety raises community concern about the safety of children in public places. The recommendation is framed as a request for information on a deterrent measure and should be communicated on that basis.

There is a risk that cameras are installed and relied upon in place of other measures.

The report is to distinguish deterrence value from evidentiary value so that Council can weigh closed circuit television against lighting, sightlines and other design responses.

Internal / External Consultation

N/A

COUNCILLOR REPORT

CR-1 DELEGATE REPORT - 2026 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) 75TH ANNIVERSARY CONFERENCE

Author: Councillor Karissa Subedi and Councillor Amelia Parkins

Recommendation

That Council receives and notes the report.

Report

Introduction

The Australian Local Government Women's Association (ALGWA) celebrated its 75th anniversary through its National Conference held from 20 to 22 August 2026 in Manly, hosted in partnership with Northern Beaches Council.

The City of Wagga Wagga was represented at the conference by Councillor Amelia Parkins and Councillor Karissa Subedi.

The conference brought together elected representatives and local government professionals from across Australia to share experiences, strengthen professional networks and consider both the achievements and future priorities for women in local government.

The conference provided an important forum for discussing leadership, diversity and inclusion, community safety and wellbeing, advocacy, emerging technologies, resilience and the changing challenges faced by local government.

Day 1 – Welcome Event

The conference commenced with a Welcome Event at the Manly Art Gallery & Museum.

Delegates were welcomed by:

- Mayor Sue Heins, Mayor of Northern Beaches Council;
- Cr Shannon Welch, President of ALGWA NSW; and
- Cr Kylie Spears, ALGWA National President.

The Welcome Event provided delegates with an opportunity to connect with representatives from councils across Australia and established the conference theme of recognising ALGWA's history while looking towards the future of women's leadership and participation in local government.

Day 2 – Leadership, Advocacy and Community Issues

Day 2 commenced with a Welcome to Country, followed by a video presentation from Her Excellency the Honourable Ms Sam Mostyn AC, Governor-General of the Commonwealth of Australia, recognising ALGWA's 75th anniversary.

Her Excellency acknowledged the organisation's longstanding contribution to gender equality, leadership and community resilience, and recognised the important role women continue to play in strengthening communities and public institutions.

The Hon Kristy McBain MP, Minister for Emergency Management and Minister for Regional Development, Local Government and Territories, also delivered a welcome address.

A keynote presentation was delivered by Annabel Crabb, writer, journalist and broadcaster. Her presentation provided perspectives on leadership, public life, contemporary challenges and the changing environment in which elected representatives and public institutions operate.

A number of panel discussions and presentations followed.

Bold Beginnings

The Bold Beginnings discussions examined the historical experiences of women in local government and the significant progress that has occurred over the past 75 years.

The session highlighted the contribution of women who challenged traditional barriers to participation and leadership and considered the importance of continuing to create opportunities for women to serve as elected representatives, senior leaders, board and committee members.

The discussions demonstrated that, while considerable progress has been achieved, continued effort is required to support greater representation, participation and leadership.

Northern Beaches Council – E-bike Safety Case Study

Northern Beaches Council presented its experience in responding to community concerns associated with the significant increase in e-bike use across its Local Government Area.

The presentation demonstrated how Council used a community education and behavioural change approach to promote safer riding and improve interactions between e-bike riders, pedestrians and other users of shared public spaces.

The case study was particularly valuable in demonstrating how local government can respond to an emerging community issue through a combination of education, advocacy, partnerships, community engagement and targeted communication.

It also provided an opportunity for delegates to consider how successful initiatives developed by one council may inform approaches in other Local Government Areas facing similar challenges.

Put Her Name on It

The conference also considered the “Put Her Name on It” advocacy initiative, which encourages greater recognition of women through the naming of streets, roads, public places, facilities and monuments.

The presentation highlighted the significant under-representation of women in public place naming and encouraged councils to consider how their naming practices can better recognise the contribution of women to local communities and Australian society.

The initiative demonstrated how place naming and public recognition can contribute to greater visibility, representation and acknowledgement of women’s achievements.

Advocacy for Women in Local Government

Day 2 concluded with a panel discussion examining current advocacy issues affecting women in local government.

The discussion considered the barriers women may experience when entering or remaining in public leadership, including workplace culture, public scrutiny, safety, online behaviour and the challenge of balancing personal and professional responsibilities.

The session reinforced the importance of strong professional networks, mentoring, training, peer support and continued advocacy to ensure women are supported to participate and remain in local government leadership.

Day 3 – Resilience, Change and the Future

The final day of the conference focused strongly on leadership, resilience and preparing for future challenges.

Major Matina Jewell shared her personal journey as a woman leader in the Australian Army, including her experiences serving in the Middle East.

Her presentation provided a powerful perspective on resilience, leadership and managing change in highly challenging and unpredictable circumstances. Key messages included the importance of remaining calm during periods of uncertainty, drawing on professional expertise, adapting to changing circumstances and leading with authenticity.

The presentation provided valuable lessons applicable not only to individual leadership but also to the way councils and organisations respond to unexpected challenges and changing community expectations.

Futurist Simon Waller considered what the next 75 years may bring and explored the implications of technological, social and organisational change.

This session encouraged delegates to consider how emerging technologies, particularly artificial intelligence, may influence local government decision-making, service delivery, community engagement and the future workforce.

The conference concluded with a panel discussion titled “That’s a Wrap”, which reflected on the major themes and learnings from the three-day program and considered priorities for the future.

Key Conference Learnings

The 75th Anniversary Conference provided a valuable opportunity to reflect on both the history of women in local government and the issues that will shape the sector into the future.

Key themes and learnings included:

- 75 years of achievement and progress – recognising the women who have contributed to local government and created opportunities for future generations of leaders.
- Leadership and resilience – the importance of calm, adaptable, knowledgeable and authentic leadership, particularly during periods of significant change or uncertainty.
- Safety and wellbeing – recognising the need to support the physical, psychological and professional wellbeing of women serving in public and leadership roles.
- Modern community challenges – learning from councils that have developed innovative approaches to emerging local issues, including transport, community safety and behavioural change.
- Technology and artificial intelligence – recognising the opportunities presented by new technologies while ensuring appropriate governance, ethical decision-making and a continuing focus on people and communities.
- Diversity and inclusion – continuing efforts to expand the leadership pipeline and increase participation by culturally diverse communities, younger people and gender-diverse people.
- Advocacy and representation – recognising the importance of ensuring women's contributions are visible and acknowledged in public life, decision-making and the naming of public places.
- Networks, training and mentorship – acknowledging the significant role professional networks, mentoring, peer support and ongoing professional development play in developing confident and capable leaders.
- Partnerships across government – reinforcing the importance of collaboration between local, state and federal governments in addressing increasingly complex community challenges.
- Future leadership priorities – supporting inclusive and courageous leadership while recognising the importance of wellbeing, self-care, professional development and sustainable participation in public life.

Benefits to Wagga Wagga City Council

Attendance at the conference provided benefits beyond professional development and discussion about women in leadership.

A particularly valuable aspect was the opportunity to engage directly with representatives from councils across Australia and learn how different Local Government Areas are responding to issues within their own communities.

The sharing of case studies, experiences and practical approaches provides opportunities to consider initiatives that may be relevant or adaptable to the Wagga Wagga context.

Equally, Council's participation provided an opportunity to represent Wagga Wagga and share the work being undertaken within our Local Government Area. Discussions with other delegates enabled Council representatives to highlight initiatives,

approaches and practices that Wagga Wagga does well and to contribute to the broader exchange of knowledge across the local government sector.

These interactions strengthen relationships between councils and reinforce the value of local government networks in sharing solutions, avoiding duplication of effort and learning from the experiences of other communities.

Conclusion

The 2026 ALGWA 75th Anniversary Conference was a valuable professional development and networking opportunity that successfully combined reflection on the achievements of the past 75 years with consideration of the challenges and opportunities facing local government into the future.

The conference reinforced the significant progress made by women in local government while recognising that continued work is required to strengthen diversity, inclusion and participation at all levels of leadership.

Importantly, the conference was not solely focused on women holding leadership positions on councils, committees or boards. It provided practical insight into the issues being experienced by communities across Australia and demonstrated how different councils are responding through innovation, advocacy, partnerships, community engagement and leadership.

The conference reinforced the importance of resilience, authenticity, professional networks, mentoring, ongoing learning and bold leadership. It also highlighted the need for local government to remain adaptable as councils respond to technological change, artificial intelligence, changing community expectations and increasingly complex social and environmental challenges.

Council's attendance also provided an opportunity to represent Wagga Wagga as a strong regional Local Government Area, share examples of what is working well within our community and build relationships with representatives from other councils.

The opportunity provided by The City of Wagga Wagga and ALGWA to participate in this significant 75th anniversary conference is acknowledged with appreciation. The knowledge, connections and perspectives gained through attendance will contribute to continued learning, leadership and effective representation of the Wagga Wagga community.

Financial Implications

N/A

Policy and Legislation

Councillor Induction and Professional Development Policy (POL 113)

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

REPORTS FROM STAFF

RP-1 RESPONSE TO NOTICE OF MOTION - TEMPORARY SUSPENSION OF WINTER DISPLACEMENT OF PEOPLE SLEEPING ROUGH

Author: Madeleine Scully

Executive: Christine Priest

Summary: This report is presented to Council in response to NOM-1 Temporary Suspension of Winter Displacement of People Sleeping Rough adopted at the 27 July 2026 Ordinary Council meeting.

Recommendation

That Council receive and note the report.

Report

At the Ordinary Meeting of Council on 27 July 2026 Council resolved the following in response to the:

NOM-1 NOTICE OF MOTION - TEMPORARY SUSPENSION OF WINTER DISPLACEMENT OF PEOPLE SLEEPING ROUGH

26/236 RESOLVED:
 On the Motion of Councillors R Foley and J McKinnon

That Council:

- a note the whole of Government response to homelessness in Wagga Wagga and the assurances given that people in temporary accommodation are not required to leave after 72 hours, and that the temporary accommodation will be provided until suitable longer term housing is offered, provided those residing in the accommodation abide by the rules and conditions of residing there
- b request a report to the Ordinary Meeting of Council on 21 September 2026 on the actions taken and outcomes achieved under the whole of Government response

Background

Following the tragic death of a newborn baby on the banks of the Murrumbidgee River in a homeless encampment, an emergency meeting was convened between senior representatives of the New South Wales Government and Wagga Wagga City Council on 7 May 2026 which led to the establishment of a Homelessness Encampments – Wagga Wagga Emergency Response Working Group focusing on the CBD Riverside, Wilks Park and Oura encampment sites.

The Homelessness Encampments – Wagga Wagga Emergency Response Plan (the Plan) working group, is chaired by Homes NSW at the specific request of the Premier and the membership includes: Homes NSW, Premier's Department, Wagga Wagga

City Council, Office of the Hon. Rose Jackson MLC, Member of Wagga Wagga Dr Joe McGirr, St Vincent de Paul Society NSW (Edel Quinn and De Marillac House), NSW Police, Crown Lands NSW, Grand Pacific Health (Medicare Mental Health Centre), Local Land Services (Department of Primary Industries and Regional Development), NSW Health, Murrumbidgee Primary Health District, Marathon Health, Wagga Local Aboriginal Land Council, Riverina Medical and Dental Aboriginal Corporation and Corrective Services NSW.

Council is a formal member of the working group that has been tasked with developing and actioning this plan. Led by the General Manager and Mayor (or delegate), staff attend weekly meetings of the working group to provide Council's perspective, coordinate resources to support the efforts, plan on-site operations and ensure any issues arising are considered as part of the working group's planning and deliberations.

It is important to note that Council is not a direct social services provider, with Homes NSW being the lead service provider of accommodation and housing products for people experiencing homelessness alongside non-government local agencies such as Vinnies (Edel Quinn Homelessness Shelter and De Marillac House Women's Refuge).

Council's role in this emergency operation is to collaborate with agencies to support the reduction of homelessness in our community. Council is actively working in tandem with other levels of government and support agencies to help people living in the identified encampments to relocate to more suitable and safer accommodation and to link them to support services.

Below is a statement from Homes NSW received 15 September 2026:

Wagga Wagga Homelessness Response

A coordinated multi-agency response to homelessness and rough sleeping in Wagga Wagga has delivered significant outcomes, including the complete removal of encampments at Wagga Beach, substantial reductions at Wilks Park, and increased engagement with people experiencing homelessness.

The response was initiated following a sharp increase in rough sleeping during early 2026, which led to escalating community safety, environmental, and public amenity concerns. An Emergency Response Working Group was established to coordinate housing, health, and support services, providing a more integrated approach to assisting vulnerable individuals.

Homes NSW's Wagga Housing Services team, working closely with Specialist Homelessness Services and partner agencies, has played a key role in building trust with rough sleepers, facilitating access to support services, and creating pathways to housing and longer-term assistance.

Key outcomes include:

- Complete removal of encampments at Wagga Beach.*
- Significant site remediation and removal of hazardous waste.*
- Reduction of encampments at Wilks Park from approximately 20-30 to two remaining camps.*
- Increased connections to housing, support services, and case management for people experiencing homelessness.*

The remaining cohort at Wilks Park presents complex circumstances requiring tailored and ongoing support. The response has demonstrated that sustainable homelessness outcomes require more than housing placement alone, with individual needs often extending to health, social, and tenancy sustainment supports.

Acknowledging public and media commentary, the data demonstrates measurable progress against objectives. The Wagga Wagga experience highlights the value of coordinated, person-centred interventions and cross-agency collaboration in reducing rough sleeping and supporting long-term housing stability for vulnerable community members.

People living in the encampment locations 9/9/26:

	Wagga Beach	Wilks Park	Oura Reserve	Total
<i>People experiencing homelessness</i>	0	4	4	8
<i>Travellers</i>	0	5	1	6
<i>Total of people at location</i>	0	9	5	14

Crime and Safety

A key member of the working group is the Wagga Local Area Command who have provided extensive planning knowledge at the weekly working group meetings as well as on site tactical support while Homes NSW and Vinnies have undertaken weekly assertive outreach at the identified encampment locations as well as supporting Council staff undertaking regulatory on-site notifications and clean up works at the encampment sites.

Health Services

As part of the Emergency Response Plan, a coordinated health response was established to support people experiencing homelessness in Wagga Wagga. Through collaborative outreach involving Homes NSW, Wagga Wagga's Specialist Homelessness Service, Vinnies, First Nations health services and other local health organisations, people have been offered opportunities to connect with health services including mental health, alcohol and other drug support, care coordination, service navigation and peer support. This coordinated approach has strengthened collaboration between health, housing and community service providers, supporting more integrated pathways for people experiencing homelessness and helping improve access to appropriate services and support.

Murrumbidgee Primary Health Network commissions Marathon Health to deliver the Homelessness Health Support Team (HHST) Program. Participants can be referred to a HHST Program team member (care coordinator, service navigator or care worker) who will work closely with them to develop individualised health and wellbeing goals. They will receive person-centred support to access the right healthcare services and local support to enhance their overall wellbeing. Officers from Marathon Health have attended Wilks Park for assertive outreach and will explore in-reach opportunities at Edel Quin in the future to support people experiencing homelessness.

As part of this response, the Murrumbidgee Local Health District's Public Health Unit have engaged NSW Users and AIDS Association (NUAA) to facilitate peer-led outreach in Wagga Wagga in November 2026. This peer-led service will focus on harm

reduction, engaging with people who inject drugs, particularly those experiencing homelessness, social disadvantage, or barriers to accessing traditional health services to improve blood-borne virus testing and treatment pathways, and contribute to better health outcomes.

Through the Murrumbidgee Local Health District, specialist mental health and alcohol and other drugs services, and public health teams have also been engaged in the emergency response plan.

Abandoned Camps and Cleanup Works

Campsites have only been cleaned up by Council when they are confirmed as abandoned, which is determined after seven days of vacancy, or when they are signed over directly to Council by their former occupants in line with the Public Spaces (Unattended Property) Act.

Since the commencement of the Homelessness Encampments – Wagga Wagga Emergency Response in May 2026, Council has identified and cleaned up numerous abandoned campsites located along the CBD Riverside and at Wilks Park, removing a total of approximately 110 m³ of waste during 6 major clean up days. The type of materials cleaned up by staff included discarded tents, structures, shopping trolleys, dumped rubbish, human waste and many thousands of syringes from the Riverside and Wilks Park locations. The 6 key cleanup days resulted in the following:

Location	Date	Waste removed m³
Wilks Park	15 July 2026	10m ³
Riverside	28 July 2026	10m ³
Riverside	5 August 2026	30m ³
Wilks Park	19 August 2026	20m ³
Wilks Park	3 September 2026	30m ³
Wilks Park	4 September 2026	10m ³

Due to the scale of the clean-up of abandoned items, toxic rubbish and syringes, and to ensure worker safety, Council used a skid steer and mini excavator and will continue to use them in areas where it has been deemed too unsafe for staff to undertake manual handling of hazardous material.

Staff continue to undertake clean up works as people agree to take up offers of accommodation at Wilks Park and relinquish camp items they no longer want. Skip bins have also been provided alongside regular syringe and general waste disposal bins, to assist people packing up their campsites to dispose of the extensive waste that has accumulated in the encampment areas.

These actions are being undertaken in accordance with the Public Spaces (Unattended Property) Act 2021 and the Public Spaces (Unattended Property) Regulation 2022 and are ongoing.

Media, Communications and Community Engagement

The emergency response has generated significant public interest and local and national media coverage. Unfortunately, there has also been misinformation and

confusion, causing stress for people experiencing homelessness and concerns among local residents about the legal framework guiding Council's actions. Council staff have responded to ongoing media, community and councillor requests for information throughout this period which is current and factual.

In line with the working group's communication plan, led by Homes NSW, staff have issued 11 media statements, responded to numerous local and national media enquiries, and established a *Homelessness in Wagga Wagga* landing webpage as a central source of factual information on Council's current actions. This landing webpage is where people can access answers to frequently asked questions, information on local support and assistance available along with practical information like how to avoid a needle stick injury.

Staff have focused on connecting vulnerable community members with local support services and developed accessible resources, including the *Can We Help* campaign. These digital and printed resources identify key services available during a crisis and will be relaunched in October 2026, with funding received from the Wagga Wagga Medicare Mental Health Centre to update the collateral. Staff have also developed and distributed a local support services information pack to people living at the identified encampment locations. These resources were reviewed and endorsed by the *Homelessness Encampments – Wagga Wagga Emergency Response Plan* working group.

Staff also reviewed local food relief, rescue and pantry programs to develop the *Wagga Wagga Food Relief Guide 2026*, outlining food relief and meal services available across the city, including times and locations, available over a seven-day schedule. The guide has been distributed through local networks and is available as a printable resource via the *Can We Help* webpage on Council's website.

Council staff remain active participants in the Triple H Forum (Housing, Homelessness and Human Services) a Wagga based interagency network composed of local community housing providers, support agencies and specialist homelessness services. Council, in partnership with lead homelessness agency Vinnies, delivered the recent *Community Connections Day* in August. This community event was held during National Homelessness Week and hosted 23 local services for a free community lunch to connect community members to early intervention and crisis supports including: Vinnies (Edel Quinn Shelter & De Marillac House); Vinnies Van; Riverina Community College; Homes NSW; Carevan Wagga; Murrumbidgee Local Health District Priority Populations; Verto; Medicare Mental Health Centre; Anglicare; Wagga Women's Health Centre; Orange Sky; Relationships Australia Canberra & Regions; The Personal Group; Wellways Riverina; Murrumbidgee Primary Health Network; RivMed; Asayish Comfort Care; Marathon Health; Karralika; Legal Aid; Sunflower House and Australian Bureau of Statistics Census.

There were approximately 150 community members in attendance at this community event and it was a valuable opportunity for local services to meet each other and strengthen collaboration to prevent homelessness in the first place.

Land Tenure, Regulatory and Compliance Responsibilities

On commencement of the Plan and establishment of the working group, Council staff sought legal advice before proceeding with any actions pertaining to signage, regulatory compliance and land tenure to ensure Council acted in accordance with relevant legislation consistently and legally. Council staff have worked in collaboration

with local specialist services to ensure a human-centred approach to any compliance action is undertaken with the priority being to always confirm that alternative safer accommodation is offered to those sleeping rough before any compliance action is undertaken, for example issuing a fine.

Council recognises that issuing fines to people experiencing homelessness is a last resort, as fines can add further financial stress to people already experiencing significant disadvantage. Staff delayed enforcement of the conditions of use at the CBD Riverside and Wilks Park encampments while further communication was undertaken to address misinformation circulating in the media, within the encampments and across the broader community. Compliance action did not commence until staff were satisfied that people affected had been offered alternative safer accommodation.

Once satisfied that Homes NSW and its housing partners could provide appropriate accommodation offers to people living in the encampments, letters were developed and hand-delivered with a clear direction to move on and detailed the possible future compliance actions that Council could take. Council has continued to provide individuals with extra time prior to taking any formal compliance and enforcement action with most individuals actively engaging with support services and accepting accommodation. This compliance action was a direct result of the Homelessness Encampments – Wagga Wagga Emergency Response Plan led by Homes NSW, at the direction of the NSW Premier and NSW Minister of Housing.

Temporary storage up to 60 days has also been offered by Council staff to those who need to store personal items to assist in their transition to alternative safer housing and this has been taken up by multiple people needing this assistance.

On Monday 31 August 2026, Council staff, Police, Homes NSW and Vinnies attended Wilks Park to commence a three-day compliance operation to address ongoing breaches of the site's conditions of stay.

Any person who is genuinely engaging with support services and progressing towards alternative accommodation has not been subject to compliance action while those arrangements are being finalised. However, several people staying at Wilks Park have consistently declined offers of alternative safer accommodation and support offered. Compliance action in the form of fines have been issued where individuals continue to stay at the site in breach of the conditions of stay.

Animals

Council encourages responsible pet ownership and has a range of services and information relating to animals and pet care available. Council staff recognise and respect the importance of companion animals that contribute toward positive mental health and wellbeing of community members who are experiencing homelessness.

For people living in the identified locations with companion animals, staff have offered and provided shelter and care for some animals so that their owners can access alternative safe accommodation and when a more permanent solution is found, both pet and owner can be reunited.

Animals in the care of Council have been professionally cared for by staff, with an attending vet, and they have been registered, microchipped and de-sexed. Staff have offered assistance to people living in the encampments by arranging for registration

and microchipping and collecting/returning pets back to their owners. Staff have also had to seize dangerous dogs, stray animals and disposed of deceased dogs from Wilks Park, with any reports of animal abuse and neglect made to the RSPCA who hold the legal authority to intervene.

Parks and Open Space Rehabilitation Works

Parks and Gardens staff have supported the emergency plan through planning, clean-ups and rehabilitation works to restore parks and open spaces following extensive damage. Open space rehabilitation works have included removing dumped waste, installing signage, replanting, mowing and garden mulching, improving these sites for general public use ahead of the warmer months.

Next Steps

Homelessness is a complex issue requiring a coordinated whole-of-government and community response. The Emergency Plan Working Group has made significant progress towards achieving its primary objective of relocating people experiencing homelessness from identified encampments into safer alternative accommodation.

The majority of people living in the identified encampments have been relocated to safer accommodation options. Major encampment areas at the CBD Riverside and Wilks Park have been cleaned up and rehabilitated, improving both actual and perceived community safety for residents and visitors wanting to utilise local walking and cycling tracks, public amenities and open space that exists for general community use and access.

Residents have reported appreciation for Council's response and complaints to Council of antisocial behaviour in and around the former encampment areas have reduced. CBD Riverside and Wilks Park have also been restored so they are accessible for general public use, with Wilks Park to be maintained and regulated as a three-day primitive campsite for short-stay visitors. These outcomes have been achieved through the collaboration and coordination of services and resources across the agencies represented on the Emergency Plan Working Group.

This work will continue with a focus on working with people still living in the encampments to access alternative safer accommodation and preventing unsafe encampments from re-establishing. The emergency working group will continue monitoring the CBD Riverside and Wilks Park locations and engaging with people sleeping rough to support relocation into safe alternative accommodation. The working group is currently finalising land tenure planning with Local Land Services to then mobilise further to engage with people currently living at the Oura encampment site.

For the immediate future Council will remain focused on directing resources toward the Homelessness Encampments – Wagga Wagga Emergency Response Plan working group. Staff will also continue to pursue opportunities to advocate to government for increased funding to existing homelessness services' reach and impact in the city. This will include a focus on advocating for increased investment in long term viable housing options for social and community disadvantaged cohorts including additional funding investment into front line homelessness and primary prevention housing services in line with the NSW Homelessness Strategy 2025-2035.

Financial Implications

All services currently being undertaken by Council staff as detailed in this report are funded in the endorsed operational budget 2026/27 financial year.

Policy and Legislation

Crown Land Management Act 2016 and the *Local Government Act 1993*.

Public Spaces (Unattended Property) Act 2021 and the Public Spaces (Unattended Property) Regulation 2022

Companion Animals Act 1998

[NSW Homelessness Strategy 2025-2035](#)

[NSW Homelessness Strategy Action Plan 2025-2027](#)

Link to Strategic Plan

Vibrant

Reduce homelessness

Advocate for our community to access crisis accommodation and build capacity to prevent and respond to homelessness

Risk Management Issues for Council

Risk management is a priority consideration as part of Council's participation in the current Homelessness Encampments – Wagga Wagga Emergency Response Plan working group. Operational plans that consider Council's legal obligations, together with site-specific risk assessments, are prepared prior to any on-site attendance by Council staff. Post evaluations are also undertaken to consider operational safety for staff, homeless residents in the identified encampments, service providers and Police.

It is recognised that our community expects Council to lead with empathy and respond to homelessness issues in our community as described in the Local Government Act (1993). Failing to proactively communicate Council's role and commitment to regulate public spaces, respond to community safety issues and advocate for more resources could result in reputational damage and further community concerns regarding Council's service performance.

Internal / External Consultation

Internal consultation was undertaken with staff from the Finance, Parks, Regulatory Services, Community Development, Property, Facilities Management and Work Health and Safety teams along with the members of the Homelessness Encampments – Wagga Wagga Emergency Response Working Group to develop this report.

RP-2 RESPONSE TO NOTICE OF MOTION - FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT**Author:** Ben Creighton**Executive:** Fiona Piltz

Summary: This report responds to a Councillor Notice of Motion seeking the development of a feasibility study of a Sailboat Dock and Lifting Crane Facility at Lake Albert.

Recommendation

That Council:

- a note the potential benefits and constraints associated with a proposed sailboat dock and lifting crane facility at Lake Albert
- b note the estimated cost and number of staff hours required to complete a feasibility study
- c not proceed with the feasibility study at this time due to the anticipated unbudgeted cost

Report

At the Ordinary Meeting of Council held 13 July 2026 it was resolved as follows.

NOM-2 NOTICE OF MOTION – FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT TO ATTRACT SMALL BOAT SAILING COMPETITIONS

26/216 RESOLVED:
On the Motion of Councillors R Foley and G Davies

That Council:

- a receive a report on the proposed investigation of a dedicated sailboat dock and lift crane facility at Lake Albert, including suitable siting options, accessibility considerations and alignment with the Lake Albert Plan of Management and relevant strategic plans
- b receive advice in that report on the scope, cost, resourcing and specialist input required to undertake a detailed feasibility assessment, including any planning, environmental, operational, legal, risk and financial implications
- c receive advice on potential external funding opportunities, including grant programs and partnership opportunities, that may be available to support any future feasibility work or delivery of the facility
- d receive advice on appropriate stakeholder consultation that would be required should Council resolve to progress to a detailed feasibility assessment
- e consider whether to proceed with a detailed feasibility assessment following receipt of the report

This report has been prepared in response to this resolution.

Background

Council has previously considered improvements to boating and water-based recreation infrastructure at Lake Albert, including opportunities to improve safe and accessible access to the lake for sailing and other passive watercraft users. In 2024, Council worked with local user groups to investigate potential improvements and submitted a grant application through the NSW Boating Now program in partnership with an adjacent club. That application was unsuccessful; however, the process confirmed that any future proposal would require a more detailed feasibility assessment before Council could commit to design, funding or delivery.

The proposed facility would potentially provide improved access for sailing craft, support users with limited mobility, reduce manual handling risks associated with launching and retrieving vessels, and contribute to broader recreation and visitor outcomes at Lake Albert. It would also need to be assessed against site constraints, lake operating conditions, environmental considerations, public safety requirements, ongoing maintenance obligations and the priorities identified in Council's adopted strategic documents.

Lake Albert Plan of Management

The Lake Albert Plan of Management 2025-2035 provides the management framework for the Lake Albert precinct and identifies the lake as an important community, recreation, environmental and cultural asset. The plan supports sustainable visitor use, active recreation, protection of environmental values, consultation with the Wiradjuri/Wiradyuri and First Nations Community, and management of the precinct for the benefit of residents and the wider region. Any proposal for a sailboat dock and lifting crane facility would need to demonstrate consistency with these objectives, including impacts on public access, lake users, visual amenity, cultural heritage, water quality, biodiversity and long-term asset management.

The proposal is also broadly aligned with the Recreation, Open Space and Community Strategy 2040, which identifies the need to improve accessibility, activate public spaces, improve existing assets and support community health through recreation infrastructure. While these strategies provide policy support for investigating improved water access, they do not remove the need for a detailed assessment of feasibility, cost, environmental approvals and ongoing maintenance responsibilities.

Feasibility Study Requirements

The basic requirements for a feasibility study would require some basic planning activities to be undertaken. These would include:

Workstream	Scope	Likely input
Site and options assessment	Identify suitable locations, access points, lake depths, manoeuvring areas, interaction with other users and constraints.	Civil/marine engineer Surveyor Council staff
Concept design	Prepare concept layouts for a dock, lifting crane, accessible paths, vehicle access, storage, safety controls and integration with existing facilities.	Marine/civil engineer Council staff

Workstream	Scope	Likely input
Planning and environmental review	Review approval pathways, Crown land considerations, environmental impacts, water quality, biodiversity, cultural heritage and construction impacts.	Council environmental and planning staff Environmental consultant to undertake REF
Operational and risk assessment	Assess user management, crane operation, public safety, training, insurance, liability, emergency access and maintenance obligations.	Council staff
Costing and funding review	Prepare order-of-cost estimates for feasibility, design, approvals, construction, renewal and ongoing maintenance; review potential grants and partnerships.	Quantity surveyor, Council grants and finance staff.
Stakeholder consultation	Engage user groups, adjacent clubs, residents, access groups, First Nations representatives and relevant agencies before finalising feasibility findings.	Comms and Engagement staff, Project manager and relevant technical specialists.

Based on the above scope, the feasibility study would require a multidisciplinary approach some of which would need to be procured externally, supported by Council staff from across all directorates. The study would not deliver the facility; it would only determine whether a future project is technically, financially, environmentally and operationally feasible. The estimated cost of completing all elements of a detailed feasibility assessment for the sailboat dock and lifting crane facility is estimated to be in the order of \$40,000 to \$60,000.

Following the discussion of the Notice of Motion staff approached the Sailing Club to discuss the proposed project. In response to this approach the following advice was received:

Thanks for your notification regarding the Notice of Motion for the feasibility study for a sailboat dock and lifting crane facility.

We understand that this issue was raised with the council on behalf of Mr Ben Morgan, who is a recently joined member of the sailing club.

We acknowledge that the issue of an "all abilities wharf" was considered by the club in recent years but was ultimately considered problematic in relation to inconsistent water levels and the problems associated with locating the facility so that it would not impede shoreline access for sailing boats (which require a broad range of access approaches to the shoreline dependant upon wind direction and conditions).

The Club Committee is not averse to the concept of the dock and lifting crane facility but note the following for the sake of clarity:

- *The sailing club has not actively sought the facilities in question.*
- *The potential location of the facility (and similar facilities considered in the past) is problematic due to the potential for interference with shoreline access from the water for boats.*
- *The sailing club would not be responsible for any financial or other burden related to the installation and maintenance of such a facility.*

Given there is no commitment from the sailing club to financially assist with the project, and no identified budget to complete the feasibility, capital or operation costs it is recommended that Council not proceed with the feasibility study or construction of the dock at this time.

Financial Implications

The estimated cost of completing a detailed feasibility assessment for the sailboat dock and lifting crane facility is in the order of \$40,000 to \$60,000, depending on the level of specialist technical, environmental, survey, planning and cost estimation advice required. In addition, the study would require approximately 80 to 100 hours of Council staff time to prepare briefs, procure consultants, coordinate stakeholders, review technical advice and report the findings back to Council.

No funding is currently allocated in the adopted Long Term Financial Plan for this feasibility assessment. Should Council wish to proceed, funding would need to be identified via an external grant program or partnership contribution.

Funding program	Status at 2 Sept 2026	Indicative funding	Best use
NSW Boating Infrastructure for Communities / BIDS	Previous round closed; broader BIDS program continuing	Previous awards from \$20K to \$2M+	Feasibility, design, pontoon/dock, accessible access, boating infrastructure
Australian Government Growing Regions Program – new round	Forecast – opening soon	\$250K–\$15M	Full construction if developed as significant regional community infrastructure as part of a larger project
NSW Active Regional Communities – Community Participation	2026 round closed	\$100K–\$1M	Accessible sporting/community participation infrastructure
NSW Active Regional Communities – Regional Events & Partnerships	2026 round closed	\$750K–\$2M	Facility linked to regional/state sailing events and visitation

Funding program	Status at 2 Sept 2026	Indicative funding	Best use
Community Building Partnership	2026 round closed	\$10K–\$100K	A smaller project stage/component
NSW sport infrastructure programs	No suitable general round presently open	Historically \$100K–\$2M+	Future sport-infrastructure rounds

If constructed Council would then be responsible for the operational maintenance and renewal cost of maintaining the facility. The required funding for these activities is currently unknown.

Policy and Legislation

Lake Albert Plan of Management
Recreation, Open Space and Community Strategy

Link to Strategic Plan

Vibrant

Sport and recreational opportunities

Develop Wagga Wagga as a premier NSW sporting hub.

Risk Management Issues for Council

The key risks for Council relate to committing resources to a feasibility study without an identified funding pathway for delivery, potential expectations from user groups, environmental and cultural heritage constraints, public safety and liability associated with crane operation, interaction with other lake users, and the potential for ongoing maintenance and renewal costs to exceed current asset budgets. These risks can be managed through a staged approach, clear scope definition, early stakeholder engagement, technical assessment and a further report to Council before any commitment to detailed design or construction.

Internal / External Consultation

Internal consultation was undertaken with City Growth and Projects, Wagga Leisure and Recreation, Strategic Asset Management and relevant planning and governance staff to inform the scope, resourcing and likely implications of a feasibility assessment.

If Council were to proceed with the feasibility study engagement would be required to be undertaken with the following groups:

- Transport for NSW
- Crown Lands
- Wiradjuri/Wiradyuri Community
- DPI Fisheries
- Wagga Boat Club
- Wagga Sailing Club
- Wagga Country Club

- Wagga Rowing Club
- Bidgee Dragons
- General Community / users of the Lake (boating, fishing, etc.)
- Adjacent landholders and residents,
- Accessibility representatives
- Emergency services
- Insurers

This engagement would be delivered using a variety of tools including face to face meetings, online resources, social media and media campaigns.

RP-3 AIRPORT LEASE UPDATE

Author: Peter Thompson

Summary: This report provides Council with an update regarding negotiations with the Department of Defence concerning the proposed new long-term lease of Wagga Wagga Airport.

Recommendation

That Council:

- a note the progress of negotiations with the Commonwealth of Australia, represented by the Department of Defence, in relation to the proposed Commonwealth National Lease for Wagga Wagga Aerodrome and the significant resolution of key matters previously identified by Council, the Wagga Wagga Airport Special Purpose Committee, legal advisers and stakeholders
- b authorise the General Manager, or their delegate, to finalise the terms and conditions of the proposed Commonwealth National Lease with the Commonwealth of Australia, represented by the Department of Defence (ABN 68 706 814 312), for the operation of Wagga Wagga Airport on land comprising:
 - Lot 1 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 2 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 3 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 4 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 141 DP 757232 (Part Volume 7330 Folio 149), and
 - Lot 1 DP 436207 (Part Volume 7330 Folio 149)
- c authorise the Mayor and General Manager, or their delegate, to execute and enter into the Commonwealth National Lease and any ancillary agreements, deeds, licences, notices, plans or associated documentation necessary to give effect to the lease arrangement between Wagga Wagga City Council (ABN 56 044 159 537) and the Commonwealth of Australia represented by the Department of Defence; (ABN 68 706 814 312), generally in accordance with the attached draft terms of lease subject to minor alterations or amendments.
- d authorise the affixing of Council's Common Seal to any associated documentation required to implement the lease arrangement where required by law or Council policy
- e note that the proposed lease provides for a term of 50 years with an option term of 49 years expiring, providing long-term tenure and supporting future investment, master planning, grant funding opportunities and operational certainty for Wagga Wagga Airport
- f note the financial implications and future obligations associated with the lease arrangement as outlined in the body of this report, including Council's responsibility for the operation, maintenance and future development of Wagga Wagga Airport

Report

The proposed lease represents one of the most significant strategic opportunities for the future of the Airport and the wider region. Following more than three decades of operation under a comparatively short-term lease arrangement, Council has been

pursuing a long-term lease of 50 years with an option for a further 49 years, providing a potential 99-year tenure arrangement.

The proposed lease is critical to securing the future development of the Airport, improving Council's ability to attract grant funding, supporting future infrastructure investment and enabling the Airport to continue operating as a community-owned and not-for-profit regional asset. The benefits of long-term tenure have been identified through the Airport Business Case, Council's submission to Defence, community consultation, stakeholder engagement and extensive work undertaken by Council officers and the Wagga Wagga Airport Special Purpose Committee.

Recent negotiations have progressed positively, and a number of significant issues raised through the negotiation process have either been resolved or are nearing resolution.

Given the advanced stage of negotiations, it is important Council is positioned to complete the lease process promptly once final legal advice is received and agreement has been reached on the remaining matters.

Background

Wagga Wagga Airport is one of the most significant strategic assets in regional New South Wales.

The Airport provides:

- Regular passenger transport services to Sydney, Melbourne and Brisbane;
- Connectivity for business, education and tourism;
- Critical health and aeromedical services;
- Emergency services and disaster response capability;
- Aviation training opportunities;
- General aviation facilities;
- Commercial aviation maintenance activities;
- Support infrastructure for Defence operations; and
- Significant economic benefits for the broader Riverina region.

The Airport is located on land owned by the Commonwealth and administered by the Department of Defence. The expiry of the current lease arrangement has necessitated extensive negotiations between Council and Defence concerning a replacement long-term lease.

Consultation and Strategic Planning Work

The lease negotiations have occurred alongside significant strategic and planning work undertaken by Council, including:

- Airport Terminal Business Case;
- Airport Proposal to Defence;
- Airport financial modelling;
- Community and stakeholder consultation;
- Wagga Wagga Airport Special Purpose Committee workshops; and
- Ongoing discussions with Commonwealth and State funding agencies.

The Wagga Wagga Airport Special Purpose Committee has provided advice throughout the process and a number of matters raised by Committee members have informed Council's negotiations with Defence. This includes matters relating to sublease arrangements, contamination issues, asset ownership, operational responsibilities and risk allocation.

Council officers have also engaged specialist legal advisers to review the proposed lease and negotiate provisions that appropriately protect Council's interests.

Key Matters of Interest

Helicopter Training Area and Rifle Range

Defence continues to maintain its position regarding the retention of:

- the helicopter training facility; and
- the rifle training area.

These facilities will remain within Defence's operational requirements and Defence has maintained a firm position on these matters.

Sublease Protections

A positive outcome was achieved regarding sublease arrangements. Current discussions indicate that Council should be able to effectively grandfather provisions from the existing lease which allow parties with fixtures and improvements on leased land to remove those fixtures upon termination of the lease.

This issue has been of particular interest to several airport tenants and sub-lessees and was specifically raised through both Committee discussions and submissions provided during consultation.

Defence Approval Requirements

Discussion occurred regarding Defence approval rights. A positive outcome was achieved whereby Council will not be required to seek Defence approval for developments valued at less than \$1 million. This provides a practical level of operational autonomy for routine developments and infrastructure works and significantly reduces administrative burden.

Defence will however retain approval rights regarding prospective tenants due to potential conflicts with Defence operations and security requirements.

Major and Minor Works

Defence and Council also discussed provisions relating to major and minor works. The current proposal requires Council to address identified issues within 21 days. Where rectification cannot reasonably be completed within 21 days, Council will be required to provide an action plan outlining:

- the nature of the issue;
- proposed remediation actions; and
- the timeframe for resolution.

This approach provides significantly greater practicality than earlier draft provisions and reflects discussions undertaken during the negotiation process.

Current Status

The lease remains subject to final legal review and execution.

Financial Implications

There are no immediate additional financial implications arising from this report. There is a \$10 per annum rent cost associated with the Head Lease.

The proposed lease arrangement remains consistent with Council's previously endorsed position, including:

- Council assuming responsibility for maintenance and operational obligations;
- future infrastructure investment being subject to separate Council consideration;
- ongoing pursuit of external grant funding; and
- future capital priorities being informed through the Airport Master Planning process and associated business cases.

The long-term lease is expected to significantly enhance Council's ability to pursue future State and Commonwealth funding opportunities.

Policy and Legislation

Local Government Act 1993

Policy 038 Acquisition, Disposal and Management of Land.

Link to Strategic Plan

Growing

Enabling infrastructure

Deliver critical regional transport facilities.

Risk Management Issues for Council

The proposed lease will commit Council to the long-term operation, maintenance, renewal and future development of the Airport, together with associated compliance, environmental, asset management and financial obligations. Officers have sought to appropriately manage and mitigate these risks through extensive negotiations with the Department of Defence, engagement of specialist legal advisers, ongoing consultation with the Wagga Wagga Airport Special Purpose Committee, review of insurance arrangements and detailed assessment of the lease provisions. Whilst some matters remain subject to final legal review, officers are satisfied that the key issues identified throughout the negotiation process have been comprehensively considered and are being resolved in a manner that appropriately protects Council's interests and supports the long-term viability of the Airport.

The consequences of not securing a lease would be felt across the wider region. Wagga Wagga Airport is a critical piece of regional infrastructure supporting access to health services, specialist medical workforce attraction and retention, aeromedical patient transfers, emergency services operations, education, tourism, Defence-related

activity and economic development. The Airport provides essential connectivity for residents, businesses, students, visitors and health professionals across the Riverina and surrounding regions. Failure to secure tenure certainty would create a risk that future investment is delayed or lost, reducing the Airport's capacity to support community wellbeing, regional liveability, economic growth and the delivery of critical services that rely on a sustainable and strategically positioned regional airport.

Internal / External Consultation

Negotiations with Defence have continued to progress positively.

The recent meeting involving both parties' legal representatives achieved several important outcomes and has assisted in resolving a number of issues raised throughout the negotiation process.

While some matters remain under review, officers are increasingly confident that the remaining issues can be resolved to the satisfaction of Council. Given the advanced stage of negotiations and the strategic importance of securing long-term tenure for Wagga Wagga Airport, it is appropriate that Council continue progressing towards execution of the lease once legal reviews are completed.

Attachments

1. Defence Draft Wagga Wagga Aerodrome Lease

This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover

RP-4 VISITOR INFORMATION CENTRE LOCATION**Author:** Madeleine Scully**Executive:** Christine Priest

Summary: This report outlines the proposed permanent re-establishment for the Visitor Information Centre in Wagga Wagga. It addresses the essential Work Health and Safety (WHS) needs, including psychosocial considerations for staff, while also aligning with long-term priorities for visitor servicing outlined in the Wagga Wagga Destination Management Plan 2025-2034.

Recommendation

That Council:

- a approve the permanent re-establishment of the Wagga Wagga Visitor Information Centre at 183 Tarcutta Street, Wagga Wagga
- b approve Option 1 or Option 2 scope of works to proceed
- c approve the budget variations for the preferred option as detailed in the Financial Implications section of the report

Report

This report responds to the Council resolution from the 1 December 2025 Ordinary Meeting, at which consideration of the proposed permanent relocation of the Wagga Wagga Visitor Information Centre (VIC) was deferred to allow for further discussion of potential solutions.

The report presented to Councillors on 1 December 2025 proposed the permanent co-location of the Visitor Information Centre within the Wagga Wagga City Library. At this meeting Councillors determined that the option recommended by staff did not adequately address visitor needs, particularly in relation to parking provisions, accessibility and street appeal and that this option had the likely potential to negatively impact the library service.

Since that resolution, staff have undertaken further investigations into a range of options for the future location and configuration of the VIC. Any long-term solution must address Work Health and Safety (WHS) requirements, including psychosocial considerations for staff, while equally delivering a positive and memorable visitor experience that progresses the implementation of the strategic priorities outlined in the Wagga Wagga Destination Management Plan 2025-2034 (DMP).

Re-establishment of the Visitor Information Centre at Tarcutta Street

This report proposes the permanent re-establishment of the Visitor Information Centre at 183 Tarcutta Street.

There are two options presented for consideration as detailed below, with designs/floor plans attached to this report for Councillors' reference. Both address essential work health and safety issues to ensure a safe place of work for VIC staff.

The key distinction between the options presented is the extent of the capital works program, with Option 2 outlining a concept to modernise the building's form, street appeal and overall welcome experience within the precinct.

Option 1 – Work Health and Safety and visitor experience upgrade

This option is focused on addressing essential Work Health and Safety requirements, to enable the safe return of the VIC service staff to the Tarcutta Street location, with improvements to visitor amenities.

This option proposes returning the VIC to the Tarcutta Street site through a capital works upgrade focused primarily on addressing essential WHS requirements to enable the service to recommence at the former site, with investment in visitor experience improvements focused on increasing the visitor welcome and retail space available.

Essential WHS and functional works include separating a secure staff area from the public retail space, incorporating minimum-standard storage and back-of-house work areas, an accessible staff toilet and lockdown area.

It is proposed the existing public toilets would be removed, with the decommissioned End of Trip facility converted into dedicated public toilet amenities with the same number of toilet stalls available. This option also includes a bookable meeting room to increase daily foot traffic and site usage, an ergonomic front-of-house desk, back-of-house storage and workspace, retail cabinetry, a new roller door, flooring and internal painting.

The current staff kitchenette, air conditioning, solar, CCTV, security alarms and external lighting infrastructure would be retained.

The existing building form and roofline would be retained, with the failing tiled roof replaced by a Colorbond steel roof. Other external works include window glazing facing Tarcutta Street to improve sightlines and passive surveillance and enclosing the former public toilet doorways.

Visitor amenity improvements include expanding the retail area to increase retail product displays for local and regional producers, technology upgrades including a self-serve kiosk and information screens, a visitor journey planning seating area and a refreshed internal fit-out that is welcoming and accessible. A provision has also been made for signage and wayfinding in this precinct area.

Key outcomes achieved through Option 1:

Re-establish the VIC service in a highly visible and well-known CBD location.
Complete essential WHS upgrade to the building & replace the failing tiled roof
Upgraded public toilet facilities through the End of Trip facility conversion
Enhance the visitor experience by refurbishing the customer service area, expand retail space and visitor journey seating area
Technology upgrade to include self-service kiosk, external-facing information screens that can be viewed after hours.
Shared community bookable meeting space to increase foot traffic
Increase support to local and regional producers through an expanded retail offering.

Reuse of assets including CCTV, external lighting, staff kitchenette, air conditioning, solar.

Safety and Security improvements

This option considers the essential safety and security upgrades required, which has been informed by the Wagga Wagga Visitor Information Centre Community Safety Audit (May 2025). The audit was informed by documented safety incidents over the two years preceding the May 2025 incident, together with feedback from VIC staff.

While many of the recommendations from the Community Safety Audit had been implemented prior to the temporary relocation of the VIC in May 2025, including site cleanliness, CCTV, lighting upgrades and a live feed CCTV confirmed to the Wagga police station, several design issues remained outstanding. These issues have been considered in this option including returning the Visitor Information Centre service to the Tarcutta Street site to maintain activation and planting vegetation along the riverbank to discourage public access noting the cost of planting new vegetation in this location can be covered within the general operating budget for Parks and Gardens.

A staff-only area of the Visitor Information Centre is proposed and will be controlled through a security swipe-card system, preventing unauthorised public entry. The previous facility configuration relies on a hip-height gate, which has been identified as a security risk as it is relatively easy to breach. Staff consultation highlighted concerns with the current lockdown area, which is in the rear storage area which has an old external roller door that does not provide a sufficient sense of safety for them during incidents and in summer brown snakes have been found sheltering in this space. To address these concerns, a secure lockdown area is proposed to be constructed directly behind the service counter, allowing staff to quickly retreat to a protected area in the event of antisocial behaviour. The lockdown area will be fully enclosed incorporating a rear exit to ensure emergency egress and an accessible unisex staff toilet is also considered

The proposed design will improve visibility both into and out of the VIC building by installing window glazing facing onto Tarcutta Street increasing passive surveillance and providing staff with greater visibility of activities occurring around the precinct and who is entering the building. As previously mentioned, the existing CCTV infrastructure (23 cameras available to monitor activities both inside and outside of the centre, with a direct live feed to the Wagga Wagga Police Station), external lighting, and duress alarm system will be reused, where possible, to reduce overall project costs and maintain appropriate surveillance required.

An important community safety upgrade not considered in this report generally is the installation of additional outdoor lighting to illuminate the active travel pathways in the precinct. This is being treated as a separate capital works program and staff are currently seeking external funding to undertake further precinct wide works in the future.

Public toilets

Based on a review of incident reports and staff consultation it was identified the public toilets located on the northern side of the building are a significant contributor to attracting ongoing antisocial and threatening behaviour, drug use, dumped waste,

vandalism and verbal/physical harassment which was recorded at the site toward staff and visitors. This is because the toilets are passively supervised and tucked away on the side of the building and can be accessed directly from the street and carpark with quick getaway options for offenders.

Option 1 proposes that the public toilets section in the VIC building be removed. The public toilet amenity would instead be maintained at this location by converting the existing decommissioned End of Trip facility that is adjacent to the VIC carpark, into a dedicated public toilet amenity with the same number of toilet stalls that is currently available. This approach separates the public toilet function from the VIC, with the aim of reducing incidents of antisocial behaviour on staff and visitors, while maintaining public toilet provision within the broader precinct with appropriate CCTV and external lighting. The relocated public toilets would face directly onto Tarcutta Street and continue to service visitors, Active Travel Network users, event and bus groups and wider community usage.

Subject to endorsement, the Facilities Management team have confirmed procurement on this element of the project can commence immediately with an estimated procurement period of 3 months and then works to be completed within a 3-month construction period following appointment of the contractor.

Visitor experience and retail operations

This option considers creating a welcoming visitor experience reflecting Wagga Wagga's role as a major regional destination. A redesigned floorplan will enable the Visitor Information Centre to maintain and expand its retail offering space, providing additional opportunities to showcase and support local and regional producers through an increased product range in ergonomic retail shelving and a dedicated storage area.

These improvements align with the Destination Management Plan's agritourism and culinary objectives by providing a dedicated platform to promote and sell local and regional food and beverages, strengthening connections between visitors and the region's primary producers. Technology integration has also been considered, including digital visitor servicing initiatives such as a self-service information kiosk and LED displays to showcase tourism content both during operating hours and facing out to the street for after-hours information and engagement opportunities.

A dedicated visitor journey planning area will provide visitors with a welcoming space to plan their travel and explore information about Wagga Wagga and the surrounding region. The area will feature local brochures and regional guides, as well as a select range of Australia-wide guides. The area will incorporate seating that encourages visitors to sit and plan their journey or wait while their car is charging on the EV unit located nearby in the Cross Street carpark. This feature also supports the centre's commitment to Driver Reviver initiatives, while also promoting longer dwell time within the centre and encouraging visitors to spend more time experiencing the City and wider region.

Increasing foot traffic & site activation

To increase the regular number of people on site at the facility, the concept design includes a bookable meeting space that will be utilised by other council staff teams and external organisations. This space also presents opportunities for possible leasing arrangements while increasing foot traffic with the number of people regularly using the site. This flexible design enables the centre to accommodate future partnerships

and service delivery opportunities based on Council objectives for example concierge-style Housing and 'Welcome Experience' services.

The visitor experience improvements under Option 1 are focused on maintaining a functional and safe visitor service and are the minimum considerations to achieve the space functionality required. In this option there is no provision for visitor experience enhancements such as an accessible public toilet adjacent to the retail/bookable meeting spaces, and no works proposed to modernise the external building form other than the replacement of the failing tiled roof with Colorbond steel, a new roller door and glazed windows. The current air conditioning system and solar panels will be reused with the doorways to the former accessible, women and men's public toilets on the northern side of the building closed in.

Option 2 – WHS, visitor experience & contemporary roofline/external building upgrade

This option proposes a capital works refurbishment program of the Tarcutta Street building to address essential Work Health and Safety (WHS) requirements, and considers opportunities to invest further in the overall visitor experience in line with the priorities outlined in the Wagga Wagga Destination Management Plan 2025 – 2034 including objectives:

'Transform Wagga Wagga into a visitor-attracting destination'; 'Deliver innovative visitor servicing to meet the diverse needs of Wagga Wagga's key target markets' and "Grow the value of the visitor economy through strategic tourism investment".

Option 2 considers the essential WHS scope of works to maintain staff safety as detailed above in Option 1. This option considers other enhancements to the overall visitor experience both within the building and precinct arrival experience including an accessible public toilet adjacent to the retail and bookable meeting spaces that is conveniently located for visitors' use during business hours and to users of the bookable meeting space.

To ensure the overall number of public toilets within the precinct is maintained, the End of Trip facility public toilet conversion is proposed as outlined in Option 1.

The storage provision also considers growth potential in the retail operations including future online sales and any future storage requirements for any co-located work opportunities with internal or external users in the bookable space.

In this option a new roofline and stylised building façade has been designed to allow natural light into the visitor welcome and expanded retail space and modernises the building form overall to improve its street appeal and attractiveness in the precinct.

This option would create an attractive, contemporary, fit-for-purpose new-look facility that will provide a street level welcome appeal to all precinct users beyond what can be achieved in Option 1. As a key visitor gateway, this option would optimise the city's appeal as a thriving regional centre, and reflect Wagga Wagga's reputation as a progressive, vibrant and visitor-ready destination.

Key outcomes achieved through Option 2:

Re-establish the VIC service in a highly visible and well-known CBD location
Improve staff safety through layout and capital works upgrades
Enhance the visitor experience with contemporary internal/external building treatments, strengthening street appeal and connection to the surrounding precinct.
Shared community bookable meeting space to increase foot traffic.
Increase support to local and regional producers through an expanded retail offering.
In venue accessible public toilet, in addition to the End of Trip public toilet conversion
Storage provision that considers the future multi-function expectations including increase in online retail sales, bookable meeting room user groups and any leasing arrangements that may occur.

Safety and security improvements

Option 2 has been developed using the same safety-based evidence and staff consultation process as Option 1 with the same WHS upgrades proposed including relocation of the public toilets to the decommissioned End of Trip facility site, the separation of staff and public areas, secure lockdown area, security swipe-card access, CCTV, external lighting, improvement to sightlines and increasing foot traffic through a bookable meeting space.

Both the front and larger back-of-house work areas are open planned in this option encouraging teamwork, positive visitor engagement and will always maintain direct sight lines to enhance safety. A refurbished staff kitchenette and break space has been considered as well as an accessible unisex staff toilet. The refurbished ergonomic staff workspaces will improve work efficiencies and manual handling for example hamper production and stock management, further promoting regional produce and income for local operators.

Customer service and retail operations

On arrival at the site Option 2 will deliver improved street appeal as a contemporary and welcoming visitor experience reflecting Wagga Wagga's role as a major regional destination. A redesigned floorplan will enable the Visitor Information Centre to maintain and expand its retail offering space, providing additional opportunities to showcase and support local and regional producers through an increase product range in ergonomic retail shelving and a dedicated storage area.

These improvements align with the Destination Management Plan's agritourism and culinary objectives by providing a dedicated platform to promote and sell local and regional food and beverages, strengthening connections between visitors and the region's primary producers.

The same provision is included in Option 2 as in Option 1 for technology integration, including digital visitor servicing initiatives such as a self-service information kiosk and LED displays to showcase tourism content both during operating hours and facing out to the street for after-hours information and engagement opportunities.

Street and Precinct appeal

In this option a new roofline is considered which will allow natural light into the building and a curved metal screen façade to create a contemporary building form, reinforcing the centre's function as a gateway to the city and surrounding region. An external building treatment is proposed, incorporating a stylised mesh hoarding and external aluminium cladding to modernise the building's appearance and street appeal. In this option the wrap around verandah asbestos ceiling would be removed.

The option also considers access and signage, a bookable meeting/office space with a separate entrance and replanting vegetation and shrubs along the river side as detailed in Option 1.

The proposed works in this option considers future development plans outlined in Riverside Masterplan - Stage 3 such as the Entertainment/Convention and Cultural Centre development to ensure the facility remains appealing and fit-for-purpose with the city's evolving visitor economy over the long term.

Summary table of Option 1 and Option 2

Consideration	Option 1	Option 2
Work Health and Safety (WHS), including psychosocial risk mitigation	Essential minimum requirements	Essential minimum requirements
Visitor experience and precinct improvements	Limited enhancements focused on essential WHS requirements, no change to building form, expanded retail space, technology provision and bookable meeting room.	Modernisation of building form to create a contemporary welcoming visitor facility internally and externally, with technology upgrade, expansion of retail space and bookable meeting room
Staff functionality improvements	Essential WHS requirements.	Essential WHS requirements, plus upgraded staff kitchenette. Increased storage space.
Public toilets	Public toilets relocated to refurbished End of Trip facility. No internal VIC toilet for public use.	Public toilets relocated to refurbished End of Trip facility. Accessible public toilet retained within VIC adjacent to retail/bookable meeting room.
Digital servicing capability	Provision included for self-service kiosks and digital displays	Provision included for self-service kiosks and digital displays
Building facade and street appeal	Replacement of failing tiled roof with metal Colorbond roof, glazed frontage to improve sightlines, replacement of roller door,	A new roofline will introduce natural light, while contemporary external treatments including a larger glazed frontage, curved metal

Consideration	Option 1	Option 2
	previous public toilet doorways blocked in.	screen façade and aluminium cladding will enhance the street appeal and overall precinct experience, futureproofing the building to complement the proposed Entertainment Centre that will be built adjacent to this site.
Retail expansion opportunities	Increased retail space 89m ² allowing for increase in local and regional product sales	Increased retail space 61m ² allowing for increase in local and regional product sales
Community/commercial use opportunities	Bookable meeting room 23m ²	Bookable meeting room 23m ²
Destination Management Plan (DMP) alignment	Aligns with the DMP's current visitor servicing objectives (visitor servicing, agritourism, online sales)	Aligns with the DMP's current visitor servicing objectives (visitor servicing, agritourism, online sales)
Timeline	Works are proposed to be completed over a 6-month timeframe following a 6-month final design and procurement process. Visitor Information Centre services could be re-established and commence operation at the Tarcutta Street site in approximately October 2027.	Works are proposed to be completed over a 12-month timeframe following a 6-month final design and procurement process. Visitor Information Centre services could be re-established and commence operation at the Tarcutta Street site in approximately March 2028.
Total	\$736,845.71 (ex-GST)	\$1,276,004.15 (ex-GST)

Please refer to attached concept designs and floorplans for Option 1 and Option 2.

Estimated timeline and costs

Subject to endorsement, the Facilities Management team have confirmed procurement and works on the refurbishment of this building (along with the public toilet amenity) can commence immediately. Based on the option selected and subject to the final scope of works, it is a reasonable basis to consider the proposal could be carried out as development without consent under clause 2.89(1)(a) of the Transport and Infrastructure SEPP, which permits alterations and additions to a public administration building when carried out by or on behalf of a public authority.

Option 1 works proposed would be completed over a six-month timeframe following a 6-month final design and procurement process. This would mean the Visitor Information Centre services could be re-established and commence operation at the

Tarcutta Street site in approximately October 2027 at a total cost of \$736,845.71 (ex-GST).

Option 2 works proposed would be completed over a 12-month timeframe following a six-month final design and procurement process. This would mean the Visitor Information Centre services could be re-established and commence operation at the Tarcutta Street site in approximately March 2028 at a total cost of \$1,276,004.15 (ex-GST).

Please note the Visitor Information Centre building in Tarcutta Street is located on Crown Land which is managed by Council. Where works are being done that extend beyond the existing building footprint, Council's Native Title Managers will need to undertake a Crown Land / Native Title assessment and consult with the Native Title Claimants for a minimum period of 28 days before commencing works.

Recommendation

Both options outlined in this report recommend that the Visitor Information Centre is re-established at 183 Tarcutta Street as it provides a central and highly visible location within the CBD, has existing accessible footpaths and parking, maintains a strong community and visitor connection, leverages existing Council assets and delivers the best opportunity to create a renewed visitor information service for the city in this precinct.

Although Option 2 requires additional funding of \$539,158 and will take six months longer to construct, it offers greater value by achieving a more comprehensive refurbishment to the building internally and externally. If Council is investing funds into the renewal of this asset Option 2 does yield the best outcome because it will create a contemporary, fit-for-purpose, new-look facility that will have street level welcome appeal to all precinct users beyond what can be achieved in Option 1. As a key visitor gateway, the upgraded facility proposed in Option 2, would optimise the city's appeal as a thriving regional centre, and reflect Wagga Wagga's reputation as a progressive, vibrant and visitor-ready destination.

Option 1 could be completed within six months following a six-month design and procurement process, allowing VIC services to recommence at the Tarcutta Street site by approximately October 2027. Option 2 would require 12 months of construction following the same six-month design and procurement period, with services expected to recommence at the Tarcutta Street site by approximately March 2028.

The proposed capital works in both options presented for consideration will boost the visitor experience to the City and ensures staff and community safety issues are addressed and responds to feedback from the community regarding the future permanent location of the Visitor Information Centre. The proposed options will have no impact on current staff roles or duties as both options recommend re-establishing the Visitor Information Centre at the 183 Tarcutta Street building site.

Financial Implications

Project	Option 1 (Ex GST)	Option 2 (Ex GST)
Visitor Information Centre capital works	\$589,873	\$1,129,031
End-of-trip facility redevelopment into public toilets	\$146,973	\$146,973
TOTAL PROJECT COST	\$736,846	\$1,276,004

Funding source	Option 1 (Ex GST)	Option 2 (Ex GST)
Building reserve	\$489,873	\$489,873
WHS reserve	\$100,000	\$100,000
Recurrent Community Amenities Renewals	\$146,973	\$146,973
Internal loan, paid back from the current additional annual transfer to the Visitor Economy Reserve	-	\$539,158
Total	\$736,846	\$1,276,004

Estimates are based on preliminary quotations obtained in July 2026 and have been conservatively priced. Through a competitive procurement process, final costs may be lower than those currently estimated.

Policy and Legislation

Wagga Wagga Destination Management Plan 2025-2034
Work Health and Safety Act 2011 (NSW)
Work Health and Safety Regulation 2025 (NSW)

Link to Strategic Plan

Growing

Thriving visitor economy

Enhance Wagga Wagga as a leading regional destination to foster the growth of a robust visitor economy.

Risk Management Issues for Council

There are several risks associated with the proposed re-establishment of the VIC at 183 Tarcutta Street and the delivery of either capital works option.

The primary risk relates to work health and safety, including psychosocial risks to staff arising from the previous incidents and operating environment at the site. Both options have been specifically designed to address the key safety issues identified through the Community Safety Audit and staff consultation, including improved separation of staff

and public areas, a secure lockdown area, improved sightlines, CCTV, external lighting and changes to the location of public toilet facilities.

There is also a financial and project delivery risk associated with the preliminary nature of the current cost estimates. Final costs will not be known until detailed design and procurement are completed and may be affected by construction cost escalation, latent site conditions, asbestos removal, design changes and market conditions. These risks will need to be managed through detailed design, procurement and project governance, with any material budget variation reported in accordance with Council's financial management requirements.

As the site is located on Crown land, additional approval and consultation requirements may apply where works extend beyond the existing building footprint, including Native Title assessment and consultation. These requirements may affect the final design, timing and delivery of the project.

There is an operational continuity risk associated with the length of time required to complete the works. The VIC will continue to operate from the temporary Historic Council Chambers location until the works are completed. Any delay to design, procurement, approvals or construction would extend this temporary arrangement.

There is also a strategic asset risk associated with the level of investment proposed at the Tarcutta Street site, particularly having regard to longer-term plans for the surrounding Riverside precinct. Both options presented in this report are in line with the endorsed future development plans in the Riverside Masterplan - Stage 3 Entertainment/Convention and Cultural Centre development. The final design will therefore have regard to future precinct planning to minimise the risk of the works constraining or being adversely affected by future development.

A further reputational and service delivery risk exists if the permanent VIC solution does not adequately address both staff safety and visitor expectations. Conversely, an extended period without a permanent VIC location may also affect visitor servicing, staff confidence and community perceptions of the service.

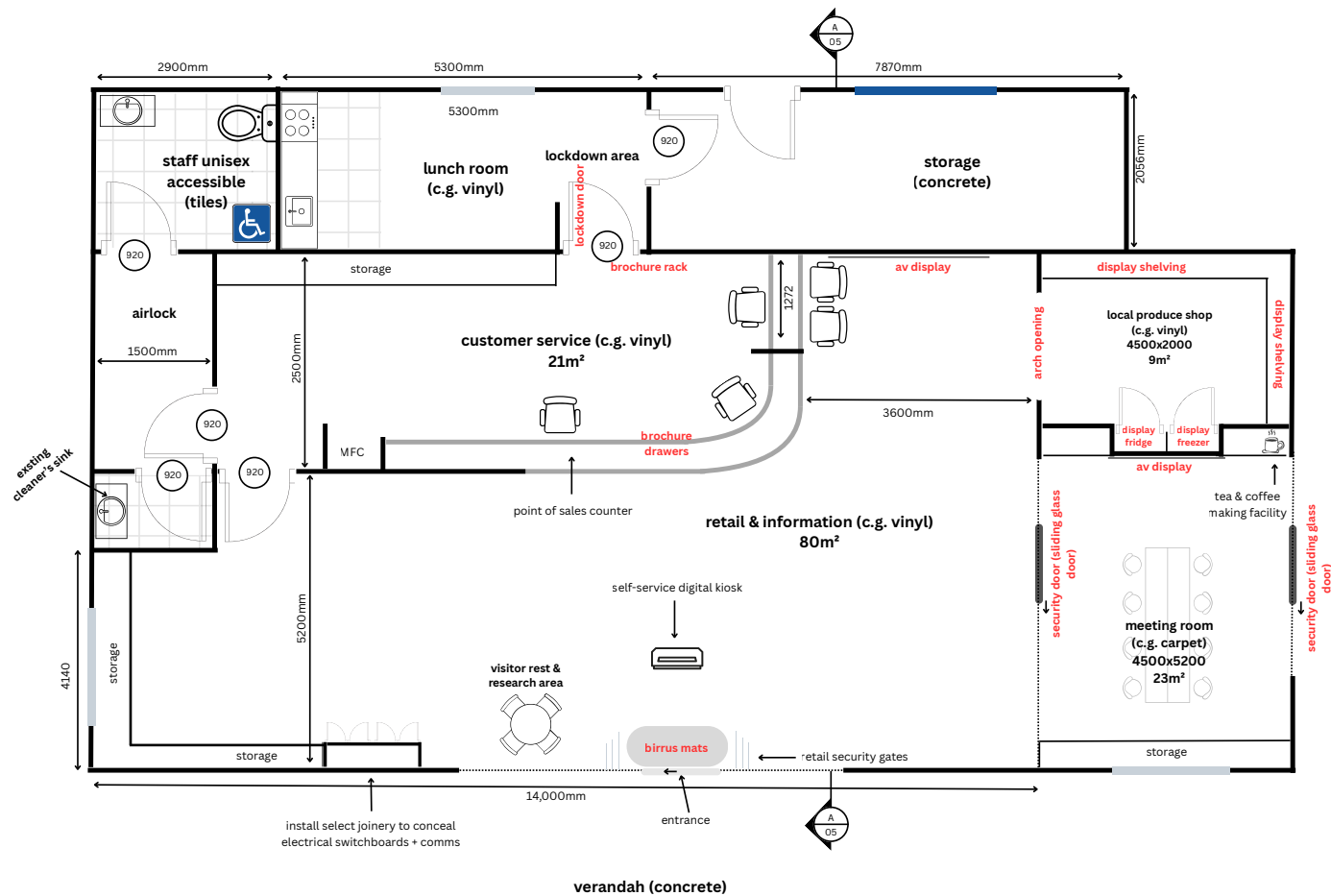
Internal / External Consultation

Previous feedback from Councillors and community speakers from the 1 December 2025 Ordinary Meeting of Council along with community feedback received since the VIC service was temporarily relocated to the Museum's Historic Council Chambers site in May 2025 has been considered in the development of the options presented in this report.

Internal consultation has occurred across the organisation including People and Culture, Finance, Visitor Economy & Events, Facilities Management, Parks, Media and Communications, Governance and Risk, Economic Development, Planning and with the Executive team. The WHS team have provided feedback and ongoing WHS advice to the VIC team while they are temporarily located in the Historic Council Chambers site. The WHS team liaised with Wagga Police Local Area Command to assess and develop the Wagga Wagga Visitor Information Centre safety assessment report (2025).

Attachments

- 1 [↓](#). VIC Proposed Floorplan - Option 1
- 2 [↓](#). VIC Refurbishment Option 2





WAGGA WAGGA VISITOR INFORMATION
CENTRE REFURBISHMENT

WAGGA WAGGA CITY COUNCIL

LOT 7306 & LOT 7305 (DP 1132872)
181 & 183 TARCUTTA STREET
WAGGA WAGGA NSW 2650



SHEET NUMBER

SHEET NAME

00	COVER SHEET
01	DESIGN BRIEF & INSPIRATION IMAGES
02	SITE & LOCALITY PLAN
03	FLOOR PLAN & ELEVATIONS (EXISTING)
04	FLOOR PLAN & ELEVATIONS (PROPOSED)
05	SECTION PLANS

Sewell Design

Visitor Information Centre (VIC) Tarcutta Street site - Design requirements

Overview: Return operations to the Tarcutta Street site, incorporating a flexible, multi-purpose space that enables another team to seasonally co-locate with the Visitor Information Centre team. The space should include audiovisual (AV) facilities to support office-based meetings when occupied. Outside of these periods, it should be capable of being opened up and reconfigured for retail or visitor-facing uses.

1. STRATEGIC OBJECTIVES (applies to all location options)

1. A safe and secure space for visitors, community members and IWCC staff
2. A space that does not hinder or obstruct views of the outside environment
3. A space that enables internal and external passive surveillance
4. A space to display select local products and/or merchandise for purchase
5. A space for visitors to seasonally obtain further information about our region
6. A space that promotes our region through audio visual devices and media
7. A space that co-exists and co-functions with another organisation (seasonally), without hindering VIC operators
8. A space that supports a return to healthy visitor numbers and delivers a welcoming, high quality first impression of the city
9. A VIC that reflects the expectations of visitors to a thriving regional city - reinforces the city's reputation as progressive, vibrant and visitor-ready

2. OPERATIONAL REQUIREMENTS

Wall & Display Space

- Interactive screens with options to:
 - Send mapable brochures via email
 - Capture visitor data for analysis (CRM backend, surveys)
- Regional map display covering Wagga Wagga and surrounding areas
- Display monitor/banners showcasing the region on a continuous loop
- Brochure and guide display
 - Mixed sizes (A4, A5, A6, D3)
 - Categories: Wagga Wagga, neighbouring regions, rest of Australia (limited)
- Storage for excess stock with ergonomic considerations (drawers, cabinet)
- **VC Service Desk (Front of House)**
 - Big enough for journey planning (maps and guides) - current size of desk is adequate
 - 1x retail computer - enables kiosks and standard printer, phone, barcode scanner
 - Ability for stand-alone down option or F&S desk
 - Under bench storage for:
 - Frequently used guides/maps
 - Cash float register
 - General stationery
 - Drawers for paper retail bags, tissue paper
 - Lockable drawers/storage for personal belongings
- Designed to generally public cannot reach over/jump desk or access staff areas. Consider physical barriers and secure staff-only access (doors (e.g. swipe card or coded entry))
- **Hamper production area (5m bench required)**
 - Located behind counter or in back-of-house area
 - 5m bench for production/packing of hampers
 - Storage of hamper boxes (flat pack)
 - Bins, wooden crates
 - Storage for completed hampers
 - Storage for stock to build hampers

Retail displays:

- Movable furniture on wheels so we can host small events on site or rearrange displays to keep things fresh
- On wall shelves, cabinetry, built in storage solutions within display cabinets
- Fridge/freezer - glass display for local produce e.g. cheeses, milk, but, ice creams
- Types of products for sale - for consideration of types of display solutions:
 - T-shirts
 - Caps
 - Tea towels on hangers
 - Glass jam jars
 - Wine bottles and spirits
 - Ice cream
 - Cold beverages
 - Chocolate boxes
 - Glass olive oil/dressing bottles
 - Small - large hamper boxes
 - Pens, magnets, small misc. items
 - Books, postcards, cards
 - Creams and body care products
 - Fast Nations souvenir e.g. boomerangs, didgeridoo
 - Perishables such as local cheeses, milk, but etc.
- **Staff and Back-of-house Requirements**
 - Staffing model:
 - Two-person roster
 - 1x Front-of-House Assistant (customer-facing)
 - 1x Operations Officer (back-of-house, within vestrol for safety and operational support)
 - 3rd Officer to increase staff on site at all times (WHs)
- **Back of house facilities:**
 - Back-of-house includes:
 - Two person office / administration space
 - Staff lunchroom/kitchenette
 - Lockers for staff belongings
 - Storage for guides, brochures, retail stock, hampers
 - Approx. quantities: 10,000 visitor guides, 7,000 What's On guides, 15,000 Trail Maps
 - Ergonomic pull-out shelving or drawers
 - Rear delivery access with a roller door wide enough to accommodate pallets

3. SITE AND SPACE REQUIREMENTS

Co-location model

- Ideal total floor space 150m²
- Includes:
 - Retail floor area
 - Office/admin space
 - Accessible delivery point
- Lockable storage area 30m² (within total 50m²)

Standalone model - based on prev. Tarcutta Street site operations:

4. PHYSICAL AND ENVIRONMENTAL CONSIDERATIONS

- **Acoustics** - to minimise noise transfer between the VIC and any co-located facility and the outside environment
- **Lighting** - for general illumination and products (may be built in the ceiling or in the cabinets)
- **Climate control** - measures to ensure staff comfort and protect temperature sensitive products, including:
 - Block out blinds
 - Additional A/C unit
 - Air curtains etc.
- **Security and surveillance**
 - Clear passive surveillance lines to
 - External public areas
 - Any co-located facility
- Security systems including:
 - Duress alarms
 - Auto-locking doors
 - CCTV with monitor
- Street landscaping and welcoming design
- **Entry/Exit** - Door counter to capture all customer entries and exits for data collection

5. AMENITIES

Public toilets - standalone amenity block not attached to VIC building

Visitor toilets

- 1x accessible toilet for visitors
- Accessible only from within the Visitor Information Centre
- Separate accessible toilet for staff only

Accessibility

- Accessible and wheelchair friendly
- Hearing loops

Parking

- Destination EV charging stations
- Parking for caravanners - consider amenities such as water refill stations, dump points etc.

Staff amenities

- Lockers, kitchenette, lunchroom

6. SIGNAGE

- Clear directional signage to guide visitors to and within the Visitor Information Centre + separate signage to standalone public toilet amenities + directional signage to Riverside for B&Bs etc.
- Australian Visitor Information Centres (AIVIC) IT flag signage for external visibility and recognition
- Prominent display of hours of operation, liquor licence, Acknowledgement of Country
- After hours external digital information kiosk or noticeboard to display visitor information

7. ADDITIONAL SERVICES TO CONSIDER

- Where feasible, the design should also consider:
 - A visitor rest area within the VIC for journey planning
 - Flexible space and infrastructure to support small tastings or pop-ups, tourism partner showcases, seasonal events/exhibitions
 - Design allowance for future technology upgrades including external digital kiosks to service after hours visitor information

8. BEST PRACTICE REFERENCES

- The design should be informed by best practice Visitor Information Centres including:
 - Central Coast, NSW
 - Glenbrook, NSW
 - Shepparton, VIC
 - Merimbula, NSW
 - Freemantle, WA



FREEMANTLE VISITOR CENTRE
(referenced building in design brief - perforated metal screen facade)



CENTRAL COAST VISITOR CENTRE
(best practice referenced building - clean / uncluttered feel, high ceilings, clerestory windows & natural light)



PROPOSED RE-BRANDING:

consider re-branding this building to:

'wagga wagga visitor centre'

as this buildings use is more than just information...

proposed branding shift will:

- more accurately describe the buildings multi-purpose use (ie. information, retail & community meeting space) &
- will have a naming convention consistent with the best practice referenced buildings

(wiradjuri word "welcome")

C	10.08.2026	revised concept issued for client approval
B	17.07.2026	revised concept issued for client approval
A	16.10.2025	preliminary concept

ISSUE	DATE	AMENDMENT
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NOT FOR CONSTRUCTION

SEWELL DESIGN

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PROJECT

WAGGA WAGGA VISITOR
INFORMATION CENTRE
REFURBISHMENT

LOCATION

LOT 7306 & LOT 7305 (DP
1132872) 181 & 183 TARCUTTA
STREET WAGGA WAGGA NSW
2650

CLIENT

WAGGA WAGGA CITY
COUNCIL

SHEET TITLE

DESIGN BRIEF & INSPIRATION
IMAGES

STATUS

PRELIMINARY AS NOTED

SCALE

AS NOTED

SHEET

01

Sewell Design

PROJECT NUMBER

25059

ISSUE

C



EXISTING & NEARBY DESIGN REFERENCE - WAGGA WAGGA CITY COUNCIL BUILDING
(extensive use of perforated metal screen facade - visual connection between both buildings)



WEBFORGE LOCKER 'PIC PER'
(various pictures / art / patterns applied to perforated metal screen facade - possible wiradjuri art / pattern?)

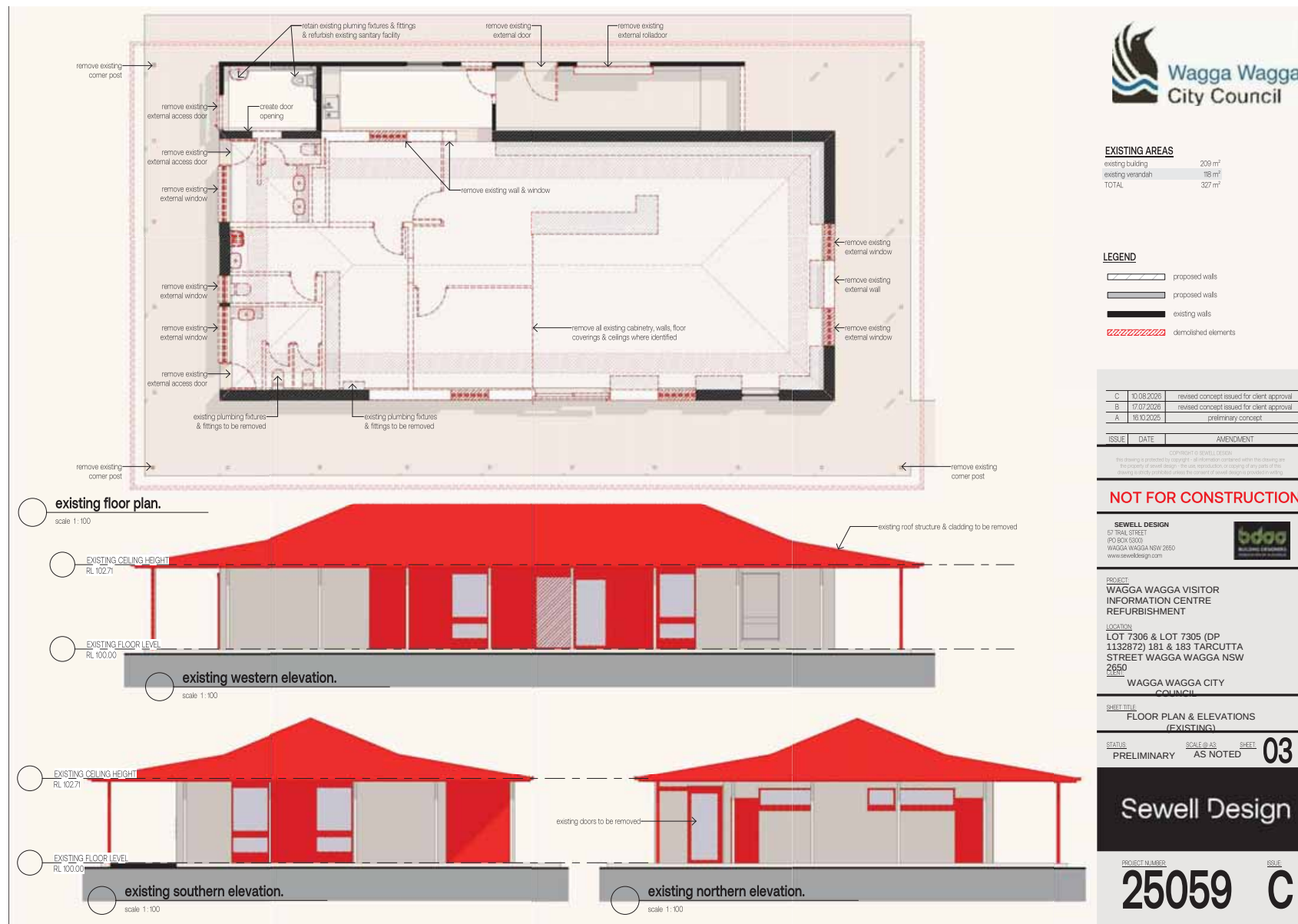


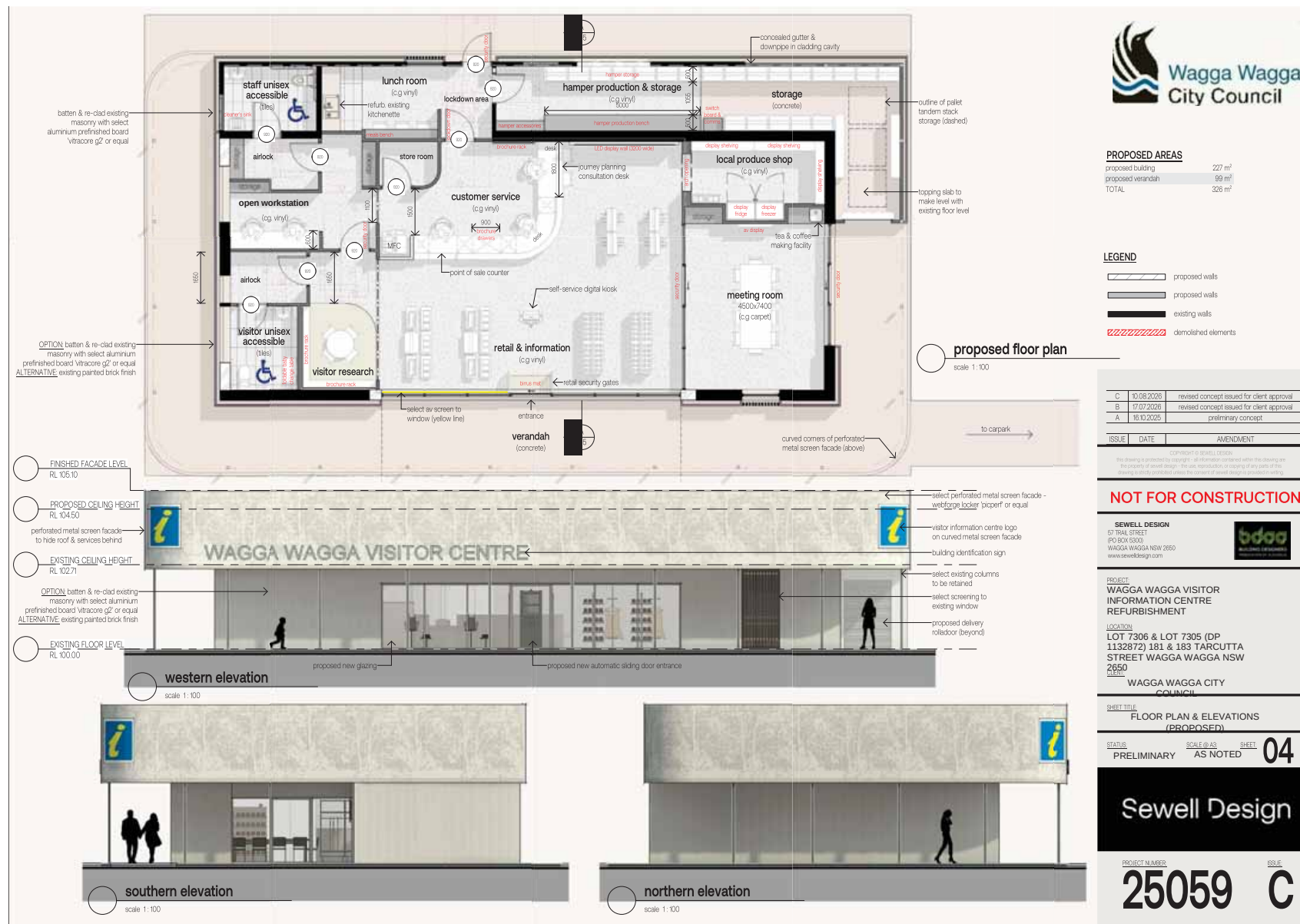
GREATER SHEPPARTON VISITOR CENTRE
(internal materiality & brochure wall - durable plywood)

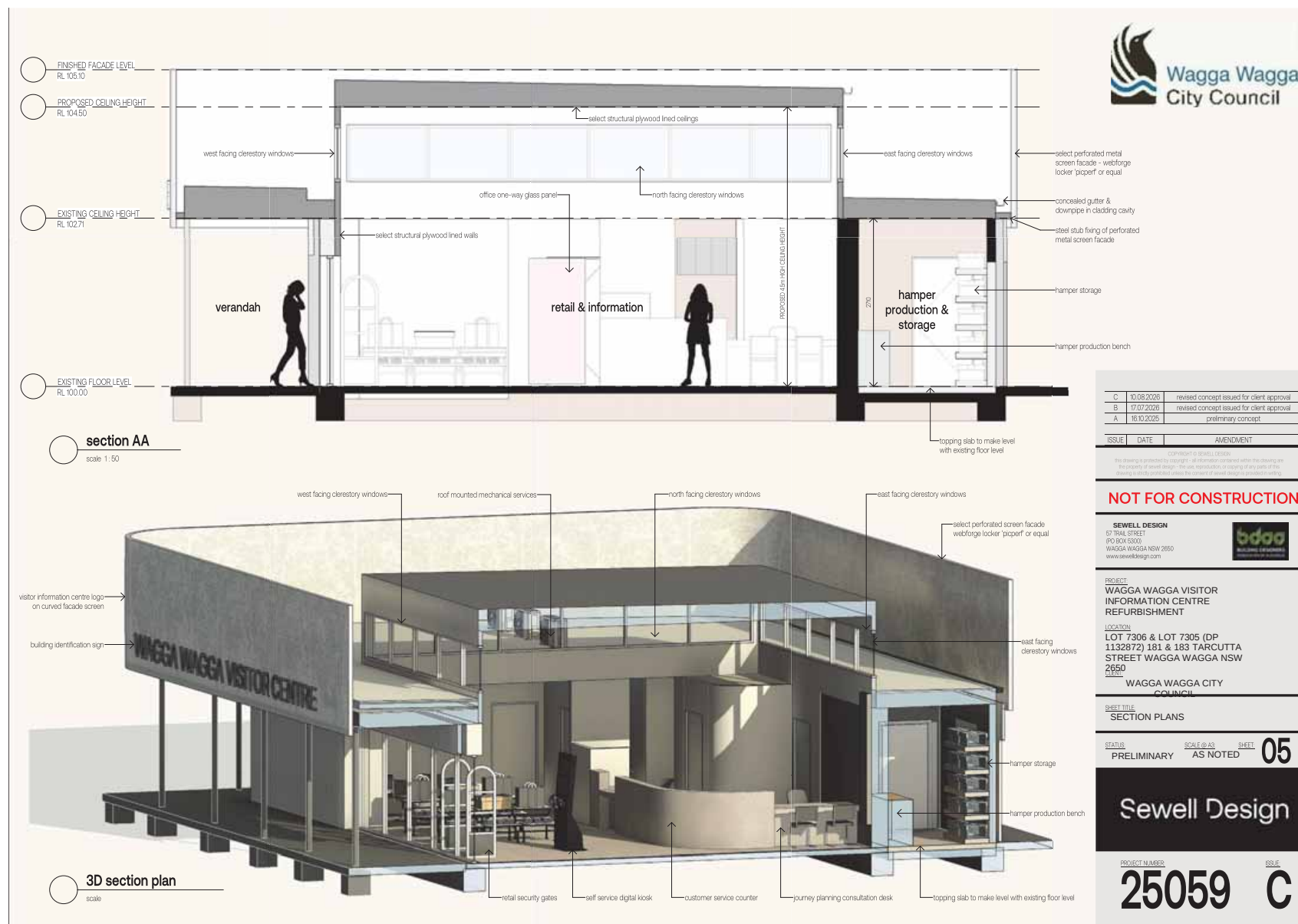


CENTRAL COAST VISITOR CENTRE
(best practice referenced building - meeting room)









RP-5 POST EXHIBITION: SOUTHERN GROWTH AREA ZONE 1 - DEVELOPMENT CONTROL PLAN 2010 - AMENDMENT NO. 29

Author: Matthew Yeomans

Executive: Cameron Collins

Summary:

This report recommends the adoption of Amendment No. 29 to the Wagga Wagga Development Control Plan 2010.

The Wagga Wagga Local Environmental Plan Clause 6.3(3) requires a development control plan be prepared for land within an urban release area prior to Council granting consent to any applications for development. This development control plan if subsequently adopted will satisfy this clause.

Recommendation

That Council:

- a notes all submissions received relating to the exhibited draft Development Control Plan Amendment No.29
- b endorse the recommended amendments to the draft Development Control Plan as outlined within this report
- c adopt '*Wagga Wagga Development Control 2010, Amendment No. 29 – Rowan Urban Release Area*' to come into effect on the date of publication of the related local environmental plan amendment (LEP24/0003)
- d delegate authority to the General Manager (or their delegate) to make any minor variations to correct any minor errors prior to the development control plan coming into effect

Report

At its Ordinary Council meeting of 22 June 2026, Council resolved as follows.

RP-2 DRAFT AMENDMENT 29 - WAGGA WAGGA DEVELOPMENT CONTROL PLAN 2010 - SECTION 17 - SOUTHERN GROWTH AREA ZONE 1

26/190 RESOLVED:

On the Motion of Councillors A Parkins and L Tanner

That Council:

- a endorse the public exhibition of the draft amendment to the Wagga Wagga Development Control Plan 2010 - Southern Growth Area Zone 1 for a minimum of 28 days inviting public submissions during this period
- b receive a further report following the exhibition and submission period
 - i addressing any submissions received in respect of the proposed document

- ii proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

The draft amendment was placed on public exhibition from Wednesday 24 June 2026 until Friday 24 July 2026.

Submissions

The proponent group (Sunnyside and DevCore) submitted a consolidated set of feedback on the draft DCP. This feedback has been incorporated into the updated draft Development Control Plan for adoption.

A total of seven (7) public submissions were received (this does not include the developers feedback). Of these submissions:

- One (1) supported the DCP amendment
- Four (4) provided feedback only
- One (1) objecting to the DCP amendment
- One (1) was a general enquiry

A copy of the redacted submissions is provided in Attachment 2.

A thematic submissions summary and responses are provided in Attachment 3.

Post exhibition amendments

As a result of the feedback and submissions made the draft DCP was amended to address relevant issues and other outstanding matters that were resolved during the exhibition process. A summary of the changes is provided below:

- General grammar and formatting changes.
- Updated precinct maps because of ongoing refinement with the proponent group.
- Refinement of highly detailed environmental offset and revegetation requirements to avoid conflict with Biodiversity Conservation Act requirements.
- Removal of flooding provisions as the comprehensive DCP will cover these requirements.
- Removal of bushfire staging controls as the comprehensive DCP will cover these requirements.
- Simplification of subdivision, easement and infrastructure controls.
- Simplification of medium-density residential design standards.
- Removal of certain residential development controls where sufficiently covered in the comprehensive DCP.
- Greater flexibility in lot dimensions, subdivision design and development outcomes.

A track changed version to identify the relevant changes is provided in Attachment 4.

The name of the DCP has been amended with the post exhibition changes to reflect the future suburb name of Southern Growth Zone 1. The official name of the locality in which the Urban Release Area is located is known as 'Rowan'. Therefore, to ensure consistency with the existing Urban Release Area (Growth Area) chapters Amendment No. 29 is to be titled: "Rowan Urban Release Area".

Financial Implications

No significant financial implications are anticipated as a result of adopting the draft Development Control Plan.

Policy and Legislation

Environmental Planning & Assessment Act 1979
Environmental Planning and Assessment Regulation 2021
Wagga Wagga Local Environmental Plan 2010
Wagga Wagga Development Control Plan 2010
Community Participation Plan 2025

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

In the absence of a site specific DCP for the site, there is a risk of development applications being lodged prior to any Council established development standards or guidance being in place.

Subsequently, without the draft DCP outlining development guidelines and standards for this site an applicant can prepare a concept development application which would, if approved, supersede the need for a DCP. This would remove control from Council in relation to guiding the development outcome.

It is noted that one of the developers are preparing a concept development application and has engaged with Council staff as part of formal pre-lodgement discussions. The application has not yet been lodged, however should the DCP not be exhibited and adopted prior to the lodgement of a concept DA, this would remove control from council in relation to the development outcome.

Internal / External Consultation

The draft amendment was publicly exhibited in accordance with Council's Community Participation Plan for a period of not less than 28 days.

As part of the exhibition process, notification letters were issued to landowners within the same notification area as the Planning Proposal and Local Infrastructure Contributions Plan Addendum that were exhibited in late 2025.

The exhibited draft DCP was made available through Council's website and Have Your Say page. The exhibition provided residents, landowners, stakeholders and the broader community with the opportunity to review the proposed controls and provide feedback prior to finalisation of the amendment.

Internal consultation with the following Council departments was also undertaken in finalising the draft DCP for adoption by Council. This included input from Development Assessment, Subdivisions, Building Certification, Engineering, Sewer & Stormwater, Environment and Recreation teams.

	Mail			Traditional Media			Community Engagement				Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform		☒		☒								☒	☒	☒		☒
Consult		☒		☒								☒	☒	☒		☒
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

1. Draft Wagga Wagga DCP 2010 Section 17 - Rowan Urban Release Area - For Adoption - Provided under separate cover or [Click here](#) to access the document.
2. Amendment No.29 - Public Submissions - Redacted - Provided under separate cover
3. Amendment No.29 - Submissions Summary - Provided under separate cover
4. Rowan Urban Release Area Zone 1 - Tracked Changes - Provided under separate cover

RP-6 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN 2027 - PUBLIC EXHIBITION

Author: Cameron Collins

Summary:

This report seeks Council endorsement to place the draft Wagga Wagga Development Control Plan 2027 (WWDCP 2027) on public exhibition for a period of 28 days in accordance with the State Community Participation Plan.

The draft WWDCP 2027 is provided as Attachment A to this report.

The draft WWDCP 2027 represents the first comprehensive review of the Wagga Wagga Development Control Plan 2010 since its adoption following the gazettal of the Wagga Wagga Local Environmental Plan 2010. Over that period the DCP has undergone 28 amendments, responding to changes in planning legislation, Council policy, rezoning outcomes and emerging development issues.

The review has been undertaken by the Planning Directorate and has involved a comprehensive assessment of existing development controls, strategic planning documents, current legislation, contemporary NSW development control plans and feedback from both internal Council stakeholders and external users of the DCP.

The review has resulted in a modernised and more maintainable DCP framework that:

- improves usability and accessibility
- reduces duplication and complexity
- updates outdated provisions
- aligns controls with current legislation and planning policy
- establishes a clearer and more logical structure; and
- provides a contemporary, maintainable and adaptable framework capable of accommodating future planning initiatives and facilitating ongoing amendments to the DCP

A comprehensive overview of the structure, content, key outcomes and issues considered during preparation of the draft WWDCP 2027 is provided in Attachment B - Draft Wagga Wagga Development Control Plan 2027: Structure Overview, Key Outcomes and Issues Considered.

Attachment C provides the WWDCP 2027 Future Amendment Implementation Plan and Schedule, identifying strategic planning projects and initiatives expected to inform future amendments following adoption.

A further report will be presented to Council following the exhibition period addressing submissions received and recommending any amendments required prior to adoption.

Recommendation

That Council:

- a place the draft Wagga Wagga Development Control Plan 2027, attached as Attachment A, on public exhibition for a period of 28 days
- b note Attachment B - Draft Wagga Wagga Development Control Plan 2027: Structure Overview, Key Outcomes and Issues Considered
- c note Attachment C - Draft Wagga Wagga Development Control Plan 2027 - Future Amendment Implementation Plan and Schedule
- d receive a further report following the exhibition period addressing submissions received and recommending any necessary amendments prior to adoption of the Wagga Wagga Development Control Plan 2027

Report

Background

The Wagga Wagga Development Control Plan 2010 (WWDCP 2010) was adopted following the gazettal of the Wagga Wagga Local Environmental Plan 2010 and provides detailed planning and design guidance to support development assessment throughout the Wagga Wagga Local Government Area.

Development Control Plans play an important role in the planning framework by providing detailed guidance that assists in:

- giving effect to the aims of environmental planning instruments;
- facilitating permissible development; and
- achieving the objectives of land use zones.

Although a DCP is not a statutory planning instrument, its provisions are required to be considered during the assessment of development applications under Section 4.15 of the Environmental Planning and Assessment Act 1979.

Since its adoption, the WWDCP 2010 has undergone 28 amendments addressing matters including land use policy changes, rezoning outcomes, infrastructure planning, administrative updates and emerging development issues.

While these amendments have assisted in maintaining the document's relevance and functionality, the DCP has not undergone a comprehensive review since its original adoption.

Council identified the need for a comprehensive review to ensure the DCP:

- remains consistent with current legislation and planning policy
- reflects contemporary planning and development assessment practices
- captures adopted policy changes
- removes duplication and outdated content
- improves usability and accessibility; and
- provides a framework capable of accommodating future planning initiatives

As an initial step, Council adopted Amendment 27 in December 2023 which undertook general maintenance of the DCP whilst a broader review was undertaken.

Review Process

The review commenced with detailed analysis of the existing DCP together with targeted consultation involving internal Council stakeholders and external users of the document.

Key themes consistently identified during consultation included:

- the length and complexity of the existing DCP
- duplication of controls across multiple sections
- outdated provisions and references
- difficulties navigating the document; and
- opportunities to improve usability and accessibility

To address these matters, the review incorporated:

- comprehensive review of all DCP chapters and provisions
- assessment of consistency with the Wagga Wagga LEP 2010
- review of current State planning legislation and policies
- review of adopted Council strategies and plans
- comparative assessment of contemporary DCPs from other NSW councils
- review of existing administrative and assessment practices
- development of a revised DCP structure; and
- development of a framework that supports future maintenance, ongoing amendments and digital delivery of the DCP

The review has been undertaken by the Planning Directorate with input from relevant Council business units.

Key Outcomes of the Review

The review has resulted in a modernised and more maintainable DCP framework that improves usability, reduces duplication and complexity, and provides a clearer and more logical structure for development assessment.

Key outcomes include:

- a significantly simplified document structure
- consolidation of controls applying across multiple development types
- introduction of new chapters covering emerging planning issues
- improved alignment with current legislation and planning policy
- improved accessibility and readability
- separation of technical requirements into supporting appendices where appropriate
- consolidation of locality-specific planning controls; and
- creation of a framework capable of accommodating future strategic planning outcomes and amendment programs

The revised structure is intended to make the document easier to navigate for applicants, consultants, the community and Council staff while supporting efficient assessment of development applications.

Attachment B provides a detailed overview of the structure, purpose, key outcomes, issues considered and future considerations associated with each chapter of the draft WWDGP 2027 and has been prepared to assist Councillors and the community in understanding the content and rationale of the draft DCP.

Future Digital Delivery

The current review has focused primarily on the structure, content and operation of the WWDCP 2027.

Following adoption of the DCP, staff intend to commence a subsequent phase of work focused on the digital delivery of the document through a web-based platform. The objective of this work will be to improve accessibility, navigation and user experience for applicants, consultants, Council staff and the community while supporting more efficient maintenance and updating of the DCP over time.

The revised structure of the WWDCP 2027 has been specifically developed to support this future transition by reducing duplication, improving chapter hierarchy and establishing a framework that can be more readily adapted to digital publishing and online navigation.

Subject to adoption of the WWDCP 2027, it is anticipated that this work will be undertaken as part of the implementation process leading up to the commencement of the DCP, currently proposed for March 2027.

Proposed Structure of WWDCP 2027

The draft WWDCP 2027 adopts a revised and more logical structure designed to improve usability, reduce duplication and provide a clearer planning framework for applicants, Council staff and the community.

Part	Description
Part A – Introduction	Establishes the purpose, application and administration of the DCP.
Part B – General	Contains controls applying broadly across most forms of development, including: • engineering and infrastructure, • parking, • electric vehicle charging infrastructure, • waste management and resource recovery, • erosion and sediment control, • landscaping, • safety and security, • signage, • development adjoining open space, • development near high pressure gas pipeline infrastructure, • heritage, • natural hazards, and • natural resource and landscape management.
Part C – Subdivision	Provides subdivision planning and design controls.
Part D – Specific Development Types	Contains controls for: • Village Zone development, • rural development,

Part	Description
	• residential development, • employment zones and • other zones.
Part E – Specific Land Uses and Precincts	Contains controls for specific land uses and identified precincts.
Part F – Growth Areas	Provides planning guidance for identified growth areas.
Part G – Appendices	Contains supporting technical guidance, reference documents, character statements, vegetation registers, precinct plans and other supporting planning material.

The full draft WWDCP 2027 is provided as Attachment A, with a detailed summary of each chapter, including its purpose, key outcomes and issues considered during preparation of the document, provided in Attachment B.

Future Evolution of the DCP

A key consideration is that the WWDCP 2027 should not be viewed as a static planning document. The WWDCP 2010 demonstrates this principle, having undergone 28 amendments since its adoption.

Similarly, the WWDCP 2027 has been structured to continue evolving in response to:

- State Government planning reforms
- future Council strategic planning work
- rezoning proposals
- growth area planning
- precinct planning
- master planning projects
- strategic land use investigations
- implementation of adopted strategies and plans
- emerging development issues; and
- changing community expectations.

The review has therefore focused on creating a contemporary and maintainable framework capable of accommodating future amendment programs as additional planning work is completed.

Future Amendment Implementation Plan

As part of the review process, staff have prepared the WWDCP 2027 Future Amendment Implementation Plan and Schedule (Attachment C).

Given the scale of planning work currently underway across the local government area, it was recognised from the outset that a number of projects, studies and policy initiatives would fall outside the scope of the current review. In many cases, these projects have not yet reached a stage where their outcomes can be appropriately incorporated into the DCP.

Rather than delaying completion of the WWDCP 2027, these matters have been identified and captured within the Future Amendment Implementation Plan and Schedule.

The schedule identifies strategic planning projects, policy initiatives and other matters expected to inform future amendments to the DCP following adoption, including:

- Heritage Studies
- CBD Masterplan implementation
- Entry Point Housing reforms
- Urban Release Area planning
- Residential Development reforms
- Native Vegetation framework review
- Prime Agricultural Land investigations
- Rural Land Strategy outcomes
- Health and Knowledge Precinct planning
- Northern Growth Area planning
- Local Housing Strategy implementation actions
- Biodiversity Strategy implementation
- Urban Cooling Strategy implementation; and
- other future strategic planning initiatives

In addition to identifying future amendment opportunities, the schedule establishes indicative priorities, responsibilities, dependencies and implementation pathways to assist with the ongoing management and coordination of future DCP amendment programs.

The Future Amendment Implementation Plan and Schedule will also serve as an ongoing work planning and program management tool for the Strategic Planning Team and other relevant Council business units responsible for delivering strategic planning projects and related DCP amendments.

The Implementation Plan reinforces that adoption of the WWDCP 2027 represents the establishment of a contemporary planning framework rather than the completion of all planning policy work. Future amendments will continue to occur as additional strategic planning projects are completed, and new policy directions emerge.

Public Exhibition

Public exhibition of the draft WWDCP 2027 will be undertaken in accordance with the State Community Participation Plan, being the Community Participation Plan prepared by the Planning Secretary under the Environmental Planning and Assessment Act 1979. The State Community Participation Plan commenced on 1 September 2026 and replaced council-specific community participation plans for planning matters.

Given the significance of the first comprehensive review of the DCP since 2010, staff are proposing a proactive consultation program to maximise awareness of the exhibition and encourage participation from the community and development industry.

The exhibition will include:

- publication of the draft WWDCP 2027 and supporting information on Council's website
- targeted correspondence to planning consultants, developers and other regular users of the DCP;

- a series of public drop-in information sessions during the exhibition period;
- public notification through Council communication channels;
- promotion through Council's social media platforms;
- media release and press article; and
- opportunities for written submissions throughout the exhibition period.

In addition to external consultation activities, staff will continue to engage with relevant business units across Council throughout the exhibition period to seek final technical and operational feedback on the draft DCP. This process will provide an additional opportunity to identify improvements, resolve any outstanding issues and refine provisions prior to preparation of the post-exhibition report to Council.

Following completion of the exhibition period, all submissions and feedback received will be reviewed and considered prior to preparation of a report to Council recommending adoption of the WWDCP 2027 and any proposed amendments.

Conclusion

The draft Wagga Wagga Development Control Plan 2027 represents the first comprehensive review of the Wagga Wagga Development Control Plan since its adoption in 2010.

The review has resulted in a modernised and more maintainable DCP framework that improves usability, reduces duplication and complexity, updates outdated provisions and provides a clearer and more logical structure for development assessment across the Wagga Wagga Local Government Area.

The revised structure has been designed to support ongoing maintenance, future amendments and future digital delivery through a web-based platform. Consistent with this approach, staff have prepared the WWDCP 2027 Future Amendment Implementation Plan and Schedule (Attachment C), which identifies strategic planning projects and policy initiatives expected to inform future amendments following adoption and will assist in guiding future DCP review and amendment programs.

The draft WWDCP 2027 is provided as Attachment A, while Attachment B has been prepared to assist Councillors and the community in understanding the structure, content, key outcomes and review considerations associated with each chapter of the draft DCP.

Public exhibition represents the next stage of the review process and will provide the community, development industry, government agencies, internal Council stakeholders and other interested parties with an opportunity to review the draft document and provide feedback prior to finalisation and adoption.

Financial Implications

The review has been undertaken primarily by staff within the Planning Directorate as part of Council's operational planning functions. To support delivery of the project, existing operational budgets have been utilised to engage a limited number of external consultants to provide specialist advice, peer review services and assistance with the drafting and refinement of selected sections of the draft WWDCP 2027.

Costs associated with public exhibition, community consultation and preparation of the final adoption report are also expected to be accommodated within existing operational budgets.

Policy and Legislation

- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment Regulation 2021
- Applicable State Environmental Planning Policies
- Wagga Wagga Local Environmental Plan 2010
- Community Participation Plan (State)
- Wagga 2040 Local Strategic Planning Statement
- Wagga Wagga Community Strategic Plan

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

Failure to undertake a comprehensive review of the DCP would result in continued reliance on a document that has evolved through numerous amendments over a fifteen-year period, increasing complexity and reducing usability.

The draft WWDCP 2027 provides a more contemporary, accessible and maintainable framework for development assessment while retaining flexibility to accommodate future strategic planning outcomes.

Public exhibition provides an opportunity to identify and address issues raised by Councillors, the community, industry stakeholders, government agencies and internal Council business units prior to adoption.

Internal / External Consultation

Subject to Council endorsement, the draft WWDCP 2027 will be publicly exhibited for a period of 28 days.

The proposed consultation activities are intended to maximise awareness of the exhibition and provide opportunities for input from the community, development industry, government agencies and internal Council stakeholders. The proposed engagement methods are summarised below.

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				☒	☒	☒		☒			☒	☒	☒	☒	☒	☒
Consult				☒				☒			☒	☒	☒			☒
Involve								☒			☒	☒	☒			
Collaborate																
Other methods (please list specific details below)																

Attachments

1. Attachment A - Draft Wagga Wagga Development Control Plan 2027 - Provided under separate cover
2. Attachment B - Draft DCP2027 - Structure Overview, Key Outcomes and Issues Considered - Provided under separate cover
3. Attachment C - Draft DCP2027 - Amendment Implementation Plan and Schedule - Provided under separate cover

RP-7 COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT

Author: Matthew Dombrovski

Executive: Fiona Piltz

Summary: This report provides an interim response to Resolution 26/107 of 13 April 2026, outlining research undertaken to date and the next steps in the review of Council's community lease and licence arrangements.

Recommendation

That Council:

- a note the update provided in this report
- b provide direction to Council officers in relation to the three identified options and other issues raised in the body of this report
- c receive a further report at its meeting of 30 November 2026, including proposed draft amended policies based on the feedback referred to in Item b above

Report

Background

At its meeting of 13 April 2026, Council resolved as follows.

RP-10 REVIEW OF COMMUNITY LEASE AND LICENCE AGREEMENT FEES - INITIAL REPORT

26/107 RESOLVED:
On the Motion of Councillors R Foley and J McKinnon

That Council:

- a note the contents of this report
- b receive and note the petition regarding the request to waive the Council community licence fees for the Demonstration Gardens Wagga Wagga on a permanent basis
- c grant financial assistance by way of a one-off waiver of the community licence fee for Demonstration Gardens Wagga Wagga for the 2025/26 financial year, in accordance with Section 356 of the Local Government Act 1993, noting that:
 - i the waiver is provided pending completion of the policy review initiated by Resolution 25/384 of 1 December 2025
 - ii future community licence fee arrangements, including any tiered structure, will be considered as part of that review; and
 - iii this decision does not determine ongoing arrangements for this or other licence holders
- d note that the \$880 fee waiver represents less than 0.05% of the \$1.8 million subsidy Council already provides annually to community licence holders and

that declining the waiver while the policy review is incomplete would be inconsistent with the intent of Resolution 25/384

- e request a report be presented to the first Ordinary Meeting of Council in September 2026 with proposed amendments to Financial Assistance Policy (POL 078) and Acquisition, Disposal and Management of Land Policy (POL 038), specifically addressing a tiered fee structure, recognition of in-kind contributions, equity between licence holders and Crown land statutory fee obligations

This report provides an interim response to Item e of the resolution, summarising the research that has been undertaken to date to facilitate the policy review, and outlining next steps.

In order to consider this request in detail, Council officers reached out via an Australian Local Government Property Professional email group to a number of other NSW Councils to determine what other Councils were doing in this space. In particular, Councils were asked to comment on:

- How does your Council determine which community groups are entitled to a reduced or subsidised fee rather than being charged a market rental. Is there a set criteria used by Council to determine eligibility?
- How has your Council calculated the community licence fee structure ie tiered system, a flat fee etc.
- How does your Council determine what community groups are granted the use of a Council owned facility? What criteria does your Council consider when reviewing an initial enquiry regarding the lease or licence of a parcel of community land.

The response to this enquiry was substantial, with numerous Councils requesting similar information and sharing their own policies, practices and fee subsidy calculations or metrics. As a result of the enquiry, a Community Leases and Licences Working Group was established. A Microsoft Teams meeting was held on 27 May 2026 for interested councils, attracting more than 100 attendees. The working group also distributed a questionnaire to gather information across the board on how councils manage community leases and licences. The survey asked questions around the licence fee calculation methods, subsidy arrangements, and the criteria used to define a community group. The results of this survey are yet to be released.

Separately, in July 2026, Council was contacted directly by Albury City Council, who are undertaking a business analysis of a number of functions of their operations, including property. In that analysis, Albury City Council engaged with a number of similar sized Councils in NSW, and Wodonga City Council in Victoria, to specifically interrogate how Council are managing their lease and licence portfolio. A summary of the results of that engagement is annexed as Confidential Attachment A.

It is clear from the responses to both enquiries that there is no one process or approach for managing community lease and licences. Every Council takes a different approach to their management which depends highly on their community and their property portfolio. Some apply a fixed annual fee similar to Council's current approach, while others assess a market rental value and then apply subsidies based on factors such as eligibility criteria, community benefit, and/or the financial capacity of the group.

Based on the information received to date, officers have identified three broad approaches that could be considered.

These include:

Option 1 – Nil Fee Structure

Council could consider an option where no licence fee is charged to community groups.

Analysis of the option is as follows:

Benefits	Risks
Simplified administrative process	Loss of income
Consistent approach across all tenants	Potential increase in applications for community tenancies that cannot be accommodated within existing Council infrastructure.
Reputational benefit associated with additional support of current community tenants	Reputational risk associated with not providing support to new and/or emerging community organisations.
	Reputational risk associated with failure to collect income for general purpose revenue

The potential financial impact of this arrangement would be:

- Loss of community licence fee income – currently \$69,000 per annum including GST (this includes the equivalent of current Crown Land statutory rental paid of \$18,247 per annum)

If Councillors wished to progress this option, the resolution could be amended as underlined below.

That Council:

- a *Note the update provided in this report*
- b *Direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 1 contained in the body of this report.*
- c *Receive a further report at its meeting of 30 November 2026, including proposed draft amended policies based on the feedback referred to in Item b above*

Option 2 – Subsidised Fee Structure (status quo position)

Council could maintain the existing approach of issuing the same (subsidised) community licence fee to all community licence holders.

Analysis of the option is as follows:

Benefits	Risks
Retention of current income	Reputational risk associated with not providing support to new and/or emerging community organisations.
Consistent approach across all community tenants	
No change to current operational requirements pursuant to existing leases / licences	

There would not be any financial impact if this approach was adopted (assuming retention at the current rental of \$920 including GST per annum). If the community licence fee was reduced to an amount equivalent to the statutory minimum amount for Crown Land, the potential loss of income would currently be approximately \$18,247 per annum.

In cases where a tenant was experiencing financial hardship, they could continue make application for financial assistance pursuant to s356 of the Local Government Act 1993 and Council's Financial Assistance Policy (POL 078) and those applications would be assessed by Council on a case-by-case basis. To provide greater clarity for applicants and assist staff in managing the volume of funding requests received by Council, specific eligibility criteria should be established. For example, non-commercial organisations may be required to provide evidence of their not-for-profit status, details of current bank account balances, and a forecast of income and expenditure for the forthcoming financial year. This information would assist Council in assessing the financial need of applicants and prioritising support for organisations with limited financial capacity.

If Councillors wished to progress this option, the resolution could be amended as underlined below.

That Council:

- a Note the update provided in this report*
- b Direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 2 contained in the body of this report.*
- c Receive a further report at its meeting of 30 November 2026, including proposed draft amended policies based on the feedback referred to in Item b above*

Option 3 – Tiered Fee Structure

Council could adopt a new tiered fee structure, which would require determination of the different fee levels. Different Councils use different methodologies for determining rental tiers, which can be based on the market value of premises, the income or existing assets of the tenant.

Analysis of the option is as follows:

Benefits	Risks
May result in additional income, dependent on tier.	Inconsistent approach between tenants, dependent upon tier
	Additional administrative burden (ie chasing evidence of income/assets)
	Increased risk of malfeasance (ie insufficient or incorrect evidence being provided)
	Depending on metric used, potential to penalise tenants who have been financially prudent or who are saving for future capital works.
	Operational risk of losing existing tenants if fees increase for certain users.
	Reputational risk associated with change in approach that may negatively impact some tenants.
	Reputational risk associated with not providing support to new and/or emerging community organisations.

Financial implications are unable to be determined at this point in time. Pending a decision on whether to progress this option, further consideration to be given to tiers and how they are best calculated, with recommendations to be provided as part of a further report. Given the risks identified, it is not recommended that further consideration be given to tiered licence fees.

If Councillors wished to progress this option, the resolution could be amended as underlined below.

That Council:

- a Note the update provided in this report*
- b Direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 3 contained in the body of this report.*
- c Receive a further report at its meeting of 30 November 2026, including proposed draft amended policies based on the feedback referred to in Item b above*

In response to the specific queries raised in Item e of the resolution, Council officers provide the following responses:

- i) Tiered fee structure. See above comments of the pros and cons of a tiered fee structure.
- ii) Recognition of in-kind contributions. Following the meeting of 13 April 2026, Council officers undertook a review of the in-kind contributions made by community licence holders. That review noted the following:-

- Most, if not all, community licence holders provide significant psychosocial benefits to the members of each such organisation, including reducing isolation, supporting mental health and positive ageing. The community licence supports the provision of places where members can gather and partake in activities with likeminded users.
- Many community licence holders provide services or run events either privately or in conjunction with Council that directly contribute to managing issues identified in the Community Strategic Plan (eg community childcare services which allow for workforce participation etc)
- Many community licence holders contribute to upgrades to their facilities (either directly through the use of their own money or through obtaining grant funding to support their activities on the site) which Council would not otherwise be able to deliver. Those upgrades can be either generic in nature (eg accessibility or energy efficiency upgrades) or specific to the use of the facility by the community licence holder (eg resurfacing of playing surfaces by clubs).

It is therefore considered that whatever option is adopted, the in-kind contributions of tenants have already been factored in as part of the decision to grant a community lease or licence and do not require additional separate consideration.

- iii) Equity between licence holders. Council should adopt a consistent policy approach when dealing with its community licence holders, with each group having the same rights and responsibilities under the lease / licence agreements.
- iv) Crown Land statutory fee obligations. Council has certain statutory obligations in respect of leases / licences where it is the manager of Crown Land. Where Crown land is leased or licenced, Council must charge a statutory minimum fee (currently \$701.80 per annum), with those funds retained for the purpose of managing the Council Crown land. The current community licence fee of \$920 exceeds that amount. In considering the above options, Councillors should note that if options of a nil cost or a tier which results than less than \$701.80 being charged are adopted, Council will need to cover the shortfall.

Council officers are of the view that Option 2 is the most appropriate structure, as it attempts to balance providing support to community organisations who may struggle to remain financially viable without Council subsidy, with ensuring that community groups are treated equally and make some financial contribution (albeit, a nominal one) in recognition of the use of the Council owned or managed land & buildings.

Other considerations

In reviewing the existing Lease and Licence Policy, there are a number of additional issues identified by Council staff that should be considered

- i) Legal Costs. The current adopted policy position is that all legal fees incurred by Council in relation to the creation of a formal lease or licence should be reimbursed in full by the tenant. Council prepares a number of documents in house, with current charges being \$315 for a new community licence, and \$175 for a variation to an existing licence (ie where the area being leased has changed). Where the documents are more formal external legal services are engaged to prepare the documents, and costs are

- recovered on a 100% cost recovery basis. It is recommended that this position continue.
- ii) Rates and outgoings. The current adopted policy position is that the tenant should be responsible for the payment of all outgoings including rates (if applicable), land tax, water, electricity, gas, telephone, and any other operating costs associated with their respective activities unless otherwise approved by Council. Not all land parcels which are the subject of community leases and licences are rateable - certain parcels of land, such as public reserves, are classified as exempt from land rates under the Local Government Act 1993. Councillors may wish to consider the waiving of rates payments for community licences. Where rates are not recovered from a tenant, Council will need to allow for the foregone revenue.
 - iii) Maintenance. The current adopted policy position is that Council is generally responsible for structural building repairs to Council buildings, whilst all other general maintenance obligations rest with the tenant. Where the building belongs to the tenant or where the improvements have been made by the tenant, Council is not responsible for maintenance. The current community licence fee, whilst modest, contributes to Council's general purpose revenue and is therefore able to be used to support Council's maintenance obligations.
 - iv) Expressions of Interest. Council currently does not go through a process of Expressions of Interest for sites that are the subject of community leases or licences on their expiry. Most of Council's current tenants have been in situ for many years (if not decades) on rolling 5 year leases. These organisations have received the benefit of heavily subsidised lease / licence agreements for many years. This creates a level of institutionalised inequality, where incumbent tenants are preferenced merely because they are incumbent. Council regularly receives enquiries about whether it has facilities available for other community groups to access, to which the answer currently is no. Councillors may wish to consider whether there should be a requirement for a public process on the expiry of a community lease or licence (noting that in some cases, due to the nature of the property, there may be limited public interest in the site).

If Councillors wished to give direction to officers concerning any of these particular issues, the resolution could be amended as underlined below (with confirmation provided to which Option should apply, and whether a particular issue should be addressed, as indicated in bold.).

That Council:

- a *Note the update provided in this report*
- b *Direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of **Option 1/2/3** contained in the body of this report and in particular note:*
 - i *That a community lease / licence holder **should** / **should not** be responsible for the payment of all legal costs associated with the preparation of an agreement.*
 - ii *That a community lease / licence holder **should** / **should not** be responsible for the payment of Council land rates (where levied).*

- iii That a community lease / licence holder **should** / **should not** be responsible for undertaking the general maintenance of the lease / licenced
- iv That a property that is the subject of a community lease or licence **should** / **should not** be taken to market by way of an Expression of Interest campaign at the conclusion of each such lease or licence.
- c Receive a further report at its meeting of 30 November 2026, including proposed draft amended policies based on the feedback referred to in Item b above

Conclusion

Noting the above, it is clear that the approach taken by each Council to its community licences is unique and based upon its local community. As such, it is considered appropriate to seek direction from Councillors as to the preferred strategic direction to be taken by Council when undertaking the drafting of policy amendments. It is therefore recommended that Council consider the recommendation and the various options listed through the paper, and confirms its preferred approach to community licensing so that policy revisions consistent with that proposed strategic direction can be prepared.

Financial Implications

There are no financial implications directly flowing from this report. Financial implications may flow from future reports, depending on Council's preferred approach. A more detailed financial analysis will accompany any subsequent report.

Policy and Legislation

Local Government Act 1993
Acquisition, Disposal and Management of Land Policy POL 038
Financial Assistance Policy Pol 078

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its property assets. The adoption of a clear, structured policy around community leasing and licencing will ensure that community groups know exactly where they stand and what opportunities are available to them.

Internal / External Consultation

Internal cross-directorate consultation has been undertaken as part of the review of the existing community leases and licences.

External consultation has been undertaken with other NSW Councils in relation to how they manage their community leases and licences. Council has also received external communications from one current licensee (Demonstration Gardens Wagga Wagga) in relation to the policy review.

RP-8 FINANCIAL PERFORMANCE REPORT AS AT 31 AUGUST 2026**Author:** Carolyn Rodney

Summary: This report is for Council to consider information presented on the 2026/27 budget and Long Term Financial Plan, and details Council's external investments and performance as at 31 August 2026.

Recommendation

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments
- c note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2021* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- d note the details of the external investments as at 31 August 2026 in accordance with section 625 of the *Local Government Act 1993*
- e rescind resolution 26/165 of 25 May 2026 to enter into a contract with WesTrac Pty Ltd (ABN 63 009 342 572) for the supply, delivery and servicing of one medium articulated wheel loader
- f not proceed with the execution of the contract with WesTrac Pty Ltd due to the inability to reach agreement on Council's standard contract terms and conditions
- g undertake a Request for Quotation process under the LGP Panel contract NPN123 for the supply, delivery and servicing of one medium articulated wheel loader

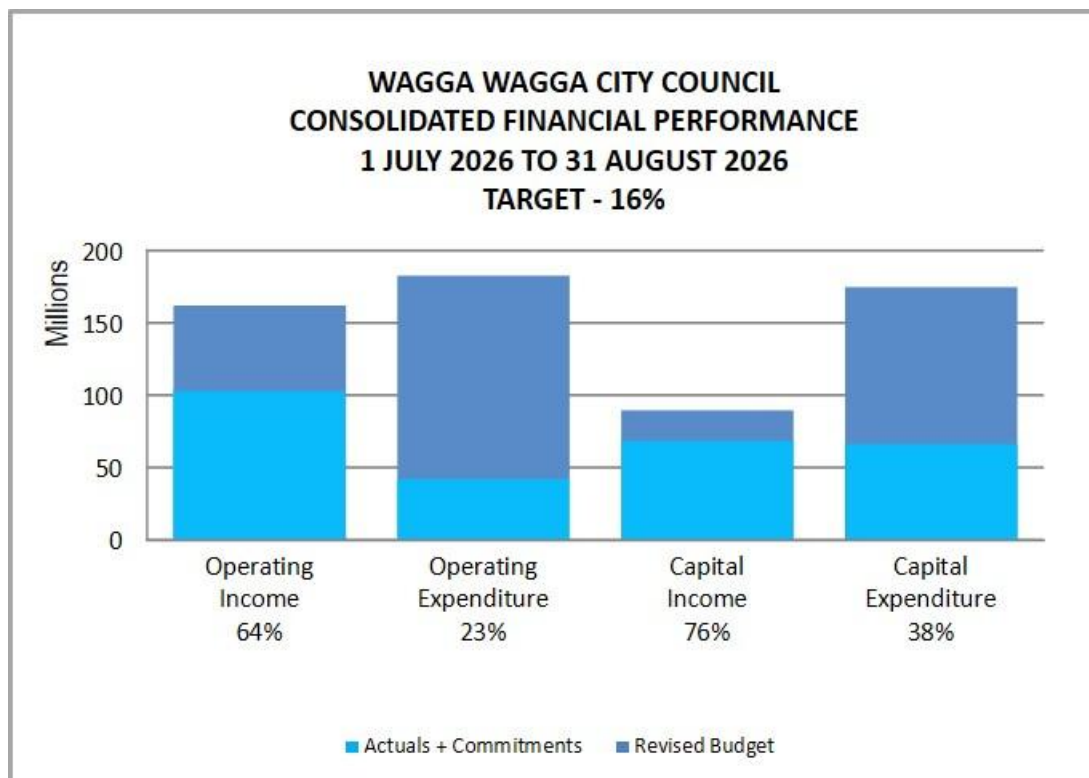
Report

Wagga Wagga City Council (Council) forecasts a balanced budget position as of 31 August 2026.

Proposed budget variations including adjustments to the capital works program are detailed in this report for Council's consideration and adoption.

Council has experienced a positive monthly investment performance for the month of August when compared to budget (\$466,865 up on the monthly budget). This is mainly due to better than budgeted returns on Council's investment portfolio, as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in funding under the Accelerated Infrastructure Fund in June 2024.

Key Performance Indicators



OPERATING INCOME

Total operating income is 64% of approved budget and is exceeding the budget due to the rates and annual charges being raised at the start of the year. Excluding the rates amount, operating income received is 18% which is slightly ahead of budget for August.

OPERATING EXPENSES

Total operating expenditure is 23% of approved budget and is tracking over budget at this stage of the financial year. This is in relation to commitments that have been raised at the start of the year for the full 2026/27 financial year.

CAPITAL INCOME

Total capital income is 76% of approved budget, which is mainly attributed to the Accelerated Infrastructure Fund (AIF) grant funding that has been received for the Southern Growth project. It is important to note that the actual income from capital is influenced by the timing of the receipt of capital grants and contributions in relation to expenditure incurred on the projects.

CAPITAL EXPENDITURE

Total capital expenditure including commitments is 38% of approved budget. Significant commitments have been raised for the Southern Growth project for the full contracted amount, with the budgets for these projects phased over the next two financial years. Excluding commitments, the total expenditure is 3% when compared to the approved budget.

WAGGA WAGGA CITY COUNCIL
STATEMENT OF FINANCIAL PERFORMANCE
1 JULY 2026 TO 31 AUGUST 2026

CONSOLIDATED STATEMENT

	ORIGINAL BUDGET 2026/27	BUDGET ADJ 2026/27	APPROVED BUDGET 2026/27	YTD ACTUAL EXCL COMMT'S 2026/27	COMMT'S 2026/27	YTD ACTUAL + COMMT'S 2026/27	YTD % OF BUD
Revenue							
Rates & Annual Charges	(91,736,186)	0	(91,736,186)	(90,237,799)	0	(90,237,799)	98%
User Charges & Fees	(36,370,568)	(25,000)	(36,347,363)	(6,247,519)	0	(6,247,519)	17%
Other Revenues	(4,188,006)	(19,000)	(4,255,211)	(1,104,436)	0	(1,104,436)	26%
Grants & Contributions provided for Operating Purposes	(15,973,432)	(1,544,756)	(17,518,189)	(2,425,662)	0	(2,425,662)	14%
Grants & Contributions provided for Capital Purposes	(77,258,017)	(8,921,753)	(86,179,770)	(68,275,021)	0	(68,275,021)	79%
Interest & Investment Revenue	(10,299,502)	0	(10,299,502)	(2,578,655)	0	(2,578,655)	25%
Other Income	(1,751,340)	0	(1,751,340)	(279,732)	0	(279,732)	16%
Total Revenue	(237,577,051)	(10,510,509)	(248,087,560)	(171,148,824)	0	(171,148,824)	69%
Expenses							
Employee Benefits & On-Costs	69,591,781	0	69,584,781	10,490,299	0	10,490,299	15%
Borrowing Costs	2,507,919	0	2,507,919	330,581	0	330,581	13%
Materials & Services	48,371,093	7,679,755	56,057,848	11,685,443	9,023,011	20,708,454	37%
Depreciation & Amortisation	51,971,515	0	51,971,515	8,661,919	0	8,661,919	17%
Other Expenses	2,392,793	7,792	2,400,585	333,181	1,599,149	1,932,331	80%
Total Expenses	174,835,101	7,687,547	182,522,648	31,501,423	10,622,160	42,123,583	23%
Net Operating (Profit)/Loss	(62,741,950)	(2,822,963)	(65,564,912)	(139,647,401)	10,622,160	(129,025,241)	
Net Operating Result Before Capital (Profit)/Loss	14,516,067	6,098,791	20,614,857	(71,372,380)	10,622,160	(60,750,220)	
Cap/Reserve Movements							
Capital Expenditure - One Off	110,617,072	21,643,597	132,260,669	2,166,488	55,467,516	57,634,004	44%
Capital Expenditure - Recurrent	27,502,948	8,705,947	36,208,895	2,034,595	5,664,777	7,699,372	21%
Loan Repayments	6,194,718	0	6,194,718	1,032,453	0	1,032,453	17%
New Loan Borrowings	(12,208,876)	0	(12,208,876)	0	0	0	0%
Sale of Assets	(1,025,063)	(2,352,358)	(3,377,421)	(133,547)	0	(133,547)	4%
Net Movements Reserves	(16,367,334)	(25,174,223)	(41,541,557)	0	0	0	0%
Total Cap/Res Movements	114,713,465	2,822,962	117,536,428	5,099,989	61,132,293	66,232,282	
Net Result after Depreciation	51,971,515	(0)	51,971,515	(134,547,412)	71,754,454	(62,792,959)	
Add back Depreciation Expense	51,971,515	0	51,971,515	8,661,919	0	8,661,919	17%
Cash Budget (Surplus)/Deficit	0	(0)	0	(143,209,332)	71,754,454	(71,454,878)	

Council's 10 year General Purpose Revenue (GPR) Bottom Line

Description	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35	Budget 2035/36
Adopted Bottom Line (Surplus)/Deficit	0	1,536,123	2,017,220	3,352,187	2,081,679	2,624,163	2,284,594	2,675,558	3,391,350	3,313,072
Adopted Bottom Line Adjustments	0	0	0	0	0	0	0	0	0	0
Revised Bottom Line (Surplus)/Deficit	0	1,536,123	2,017,220	3,352,187	2,081,679	2,624,163	2,284,594	2,675,558	3,391,350	3,313,072

2026/27 Revised Budget Result – (Surplus) / Deficit	\$'000s
Original 2026/27 Budget Result as adopted by Council	\$0K
Total Budget Variations approved to date	\$0K
Budget Variations for August 2026	\$0K
Proposed Revised Budget result for 31 August 2026 - (Surplus) / Deficit	\$0K

The proposed Operating and Capital Budget Variations for 31 August 2026 which affect the current 2026/27 financial year are listed below.

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
1 – Regional Leadership			
Alan Turner Depot Air Conditioner Upgrade	\$95K	Plant Replacement Reserve (\$95K)	Nil
Funding is required for the upgrade of the Air Conditioners at the Alan Turner Depot Workshop. Currently the workshop is operating with mobile evaporative AC units that require power leads and water hoses to run across the workshop floor to operate. Being evaporative units, they also require drain lines which are also laying on the ground and often leak. It is proposed to fund the variation from the garaging component of the Plant Replacement Reserve. Estimated Completion: 30 June 2027 <i>Job Consolidation: 26238</i>			
3 - Growing			
Flood Barrier Purchase Johnson Street	\$140K	Civil Infrastructure Reserve (\$70K) Existing Stormwater Maintenance Budgets (\$70K)	Nil
Funding is required for the purchase of a prefabricated flood barrier system for use during flood events at Johnson Street, near the Riverside Precinct. Temporary closure of the open section of the levee at this location is a known operational requirement during flood events and has previously been achieved using clay. Following assessment of available options, it has been determined that the purchase of a prefabricated flood barrier system represents the most economical and efficient long term solution. The barrier components would be stored in secure cages at the Alan Turner Depot, transported to the site by truck, and installed as required during flood events. It is proposed that the budget variation be funded through a combination of the Civil Infrastructure Reserve and existing Stormwater Maintenance budgets. Estimated Completion: 30 June 2027 <i>Job Consolidation: 26252</i>			
Regional Roads Block Capital Works	\$1,266K	Pavement Rehabilitation (\$669K) Reseal Program (\$398K) Supplementary Block (\$199K)	Nil

Budget Variation	Amount	Funding Source	Net Impact (Fav)/ Unfav
It is proposed that Regional Roads Block funding be reallocated from the various Roads Programs to a dedicated Regional Roads expenditure section on a permanent basis. This approach will assist Council Officers in allocating funding to specific eligible roads and will streamline the project acquittal process. Estimated Completion: 30 June 2027 <i>Job Consolidations: 16532, 16529, 15883 & 26253</i>			
Pavement Rehabilitation	\$2,258K	Heavy Patching (\$1,176K) Urban Asphalt (\$1,082K)	Nil
It is proposed to consolidate the Pavement Rehabilitation, Heavy Patching and Urban Asphalt programs on a permanent basis. This will simplify the allocation of the roads program for Council Officers by enabling works to be done based on priority rather than the type of treatment. Estimated Completion: 30 June 2027 <i>Job Consolidations: 16532, 16531 & 30044</i>			
Reseal Program	\$2,777K	Kerb & Gutter Replacement (\$629K) Sealed Roads Maintenance (\$2,148K)	Nil
It is proposed that the Kerb and Gutter Program budget allocation of \$629K be reallocated to the Reseal Program for 2026/27 only, as these works will be undertaken as part of the resealing program prior to sealing works being completed. It is proposed that \$2,148K be reallocated from the Sealed Roads Maintenance budget to the Reseal Program for 2026/27 only. This will enable Council to take a proactive approach by resealing roads before they deteriorate to a condition that requires more extensive maintenance works. Estimated Completion: 30 June 2027 <i>Job Consolidations: 39868, 17887 & 16529</i>			
Soft Plastics Recycling Program	\$15K	Solid Waste Reserve (\$15K)	Nil
Council is implementing a trial of a soft plastics recycling program that will allow participating households to place their soft plastics, such as shopping bags, food packaging and wrappers, into designated orange bags which will then be placed into the existing yellow lid recycling bin. The trial will build on Council's existing soft plastics collection service, make recycling more convenient for residents, reduce the amount of soft plastics going to landfill, and support the development of Australia's emerging soft plastics recycling industry. The total cost of the 12-month trial is estimated at \$15,000, which will cover the purchase of orange bag starter packs, transport and program delivery cost. The program is based on research and this is an opt in program for residents and more information will be made available upon receipt of the bags. The intention is to launch this program in early 2027 with a targeted communication strategy to support the roll out. It is proposed to fund the variation from the Solid Waste Reserve. Estimated Completion: 30 June 2027 <i>Job Consolidation: 70216</i>			
4 - Vibrant			

<i>Budget Variation</i>	<i>Amount</i>	<i>Funding Source</i>	<i>Net Impact (Fav)/ Unfav</i>
GRAS Security Upgrade	\$87K	Workers Compensation Reserve (\$30K) Buildings Reserve (\$37K) Existing Companion Animal Operational Budgets (\$20K)	Nil
Funds are required to undertake a security upgrade at the Glenfield Road Animal Shelter (GRAS). The proposed works include the supply and installation of new gates and fencing including remote access to control the gate. The works are required due to recent security concerns at the location. Estimated Completion: 30 June 2027 Job Consolidation: 26241			

2026/27 Capital Works Summary

<i>Capital Works</i>	<i>Approved Budget</i>	<i>Proposed Movement</i>	<i>Proposed Budget</i>
One-off	\$132,260,669	\$322,000	\$132,582,669
Recurrent	\$36,208,895	\$2,147,922	\$38,356,817
Total Capital Works	\$168,469,564	\$2,469,922	\$170,939,486

Current Restrictions

Due to finalisation of the 2025/26 financial year figures, reserve balances have not been included in this report.

Wheel Loader Purchase – proposed resolutions e) f) and g)

At its meeting held on 25 May 2026, Council resolved to enter into a contract with WesTrac Pty Ltd (ABN 63 009 342 572) for the supply, delivery and servicing of one medium articulated wheel loader as provided below.

CONF-1 RFT CT2026044 WHEEL LOADER GWMC

Councillors A Condrón, M Henderson and J McKinnon declared Significant Non-Pecuniary Interests and vacated the chamber, the time being 7:47pm.

26/165 RESOLVED:

On the Motion of Councillors R Foley and L Tanner

That Council:

- a accept the submitted tender offer from WesTrac Pty Ltd (ABN: 63 009 342 572) for the Supply, Delivery & Servicing of one (1) Medium Articulated Wheel Loader with 4 in 1 bucket for Gregadoo Waste Management Centre for the lump sum of \$731,450.00 excluding GST
- b authorise the General Manager or their delegate to enter into a contract with WesTrac Pty Ltd (ABN: 63 009 342 572) for the supply, Delivery & Servicing of one (1) Medium Articulated Wheel Loader with 4 in 1 bucket for Gregadoo Waste Management Centre
- c authorise the affixing of Council's Common Seal to all relevant documents as required

Subsequent contract negotiations were undertaken; however, agreement could not be reached on Council's standard contract terms and conditions that formed part of the original tender documentation. As a result, it has been determined that Council will not proceed with the contract award to WesTrac Pty Ltd.

To ensure the operational requirement for the wheel loader is met, Council will instead undertake a Request for Quotation process through the Local Government Procurement (LGP) panel contract NPN123.

Investment Summary as at 31 August 2026

In accordance with Regulation 212 of the *Local Government (General) Regulation 2021*, details of Wagga Wagga City Council's external investments are outlined below.

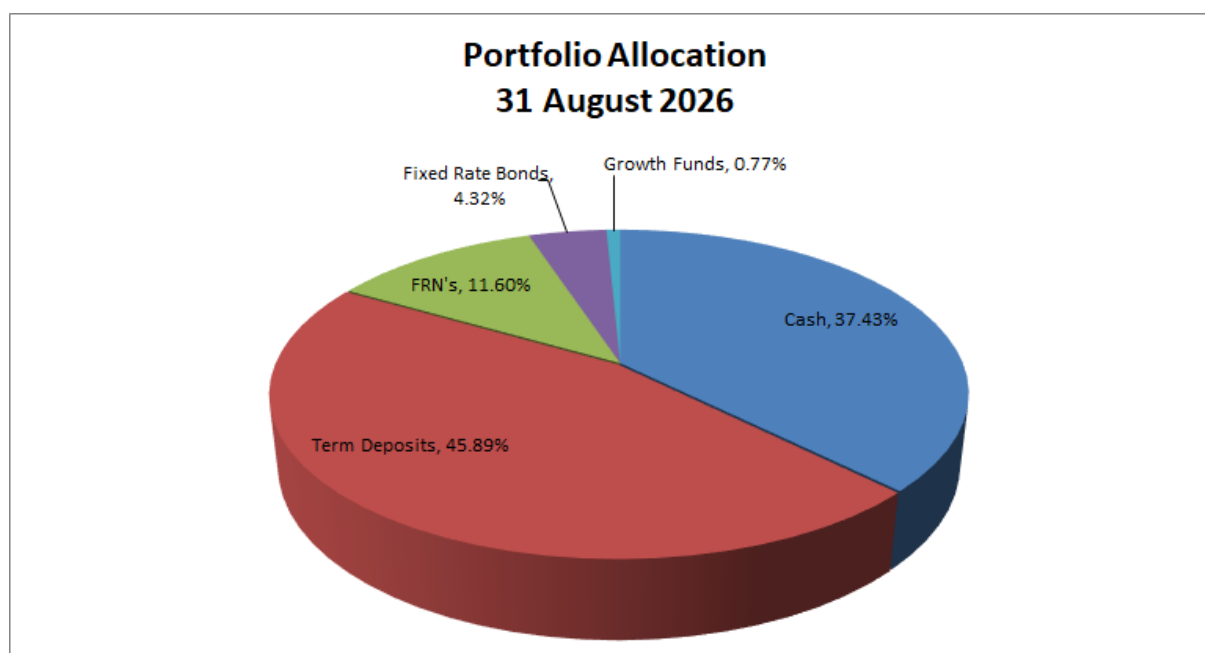
Institution	Rating	Closing Balance Invested 31/07/2026 \$	Closing Balance Invested 31/08/2026 \$	August EOM Current Yield %	August EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
At Call Accounts								
CBA	AA-	16,583,393	23,382,575	4.35%	6.83%	N/A	N/A	N/A
CBA	AA-	45,025,802	45,194,063	4.40%	13.21%	N/A	N/A	N/A
Macquarie Bank	A+	10,540,606	10,578,079	4.15%	3.09%	N/A	N/A	N/A
CBA	AA-	49,187,201	48,894,871	4.35%	14.29%	N/A	N/A	N/A
Total At Call Accounts		121,337,002	128,049,589	4.35%	37.43%			
Short Term Deposits								
State Bank of India	BBB-	2,000,000	2,000,000	5.60%	0.58%	25/06/2026	25/06/2027	12
Bank of Sydney	NR	2,000,000	0	0.00%	0.00%	18/08/2025	18/08/2026	12
ICBC	A	2,000,000	2,000,000	4.50%	0.58%	28/11/2025	30/11/2026	12
Police Credit Union	NR	1,000,000	1,000,000	4.50%	0.29%	28/11/2025	30/11/2026	12
P&N Bank	BBB+	3,000,000	3,000,000	4.80%	0.88%	15/12/2025	15/12/2026	12
Bank of Sydney	NR	1,000,000	1,000,000	5.56%	0.29%	11/06/2026	11/06/2027	12
Bank of Sydney	NR	2,000,000	2,000,000	5.56%	0.58%	11/06/2026	11/06/2027	12
State Bank of India	BBB-	2,000,000	2,000,000	5.60%	0.58%	25/06/2026	25/06/2027	12
State Bank of India	BBB-	2,000,000	2,000,000	5.60%	0.58%	29/06/2026	29/06/2027	12
State Bank of India	BBB-	2,000,000	2,000,000	5.60%	0.58%	30/06/2026	30/06/2027	12
ICBC	A	0	2,000,000	5.46%	0.58%	19/08/2026	19/08/2027	12
State Bank of India	BBB-	0	1,000,000	5.45%	0.29%	25/08/2026	25/08/2027	12
ICBC	A	0	2,000,000	5.54%	0.58%	27/08/2026	27/08/2027	12
ICBC	A	0	2,000,000	5.60%	0.58%	31/08/2026	31/08/2027	12
Total Short Term Deposits		19,000,000	24,000,000	5.33%	7.02%			
Medium Term Deposits								
ICBC	A	3,000,000	3,000,000	5.07%	0.88%	30/06/2022	30/06/2027	60
ICBC	A	1,000,000	0	0.00%	0.00%	25/08/2021	25/08/2026	60
Australian Military Bank	BBB+	2,000,000	2,000,000	4.06%	0.58%	2/09/2025	4/09/2028	36
P&N Bank	BBB+	2,000,000	2,000,000	4.85%	0.58%	16/12/2024	16/12/2026	24
Police Credit Union	NR	2,000,000	2,000,000	4.75%	0.58%	17/02/2025	17/02/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	5.00%	0.58%	14/03/2023	15/03/2027	48
P&N Bank	BBB+	2,000,000	2,000,000	5.20%	0.58%	20/04/2023	20/04/2027	48
ING Bank	A	2,000,000	2,000,000	5.38%	0.58%	28/06/2024	28/06/2029	60
ING Bank	A	1,000,000	1,000,000	4.90%	0.29%	29/11/2024	29/11/2026	24
ING Bank	A	2,000,000	2,000,000	4.93%	0.58%	5/01/2026	5/01/2029	36
P&N Bank	BBB+	2,000,000	2,000,000	5.10%	0.58%	4/01/2024	4/01/2027	36
Bank Australia	BBB+	1,000,000	1,000,000	5.25%	0.29%	9/03/2026	9/03/2028	24
ING Bank	A	2,000,000	2,000,000	5.10%	0.58%	23/04/2024	24/04/2028	48
ING Bank	A	1,000,000	1,000,000	5.12%	0.29%	24/05/2024	24/05/2027	36
ING Bank	A	1,000,000	1,000,000	5.26%	0.29%	31/05/2024	31/05/2028	48
ING Bank	A	1,000,000	1,000,000	4.24%	0.29%	3/06/2025	4/06/2029	48
ING Bank	A	2,000,000	2,000,000	5.26%	0.58%	6/06/2024	6/06/2028	48
BankVic	BBB+	2,000,000	2,000,000	4.00%	0.58%	26/06/2025	26/06/2028	36

Institution	Rating	Closing Balance Invested 31/07/2026 \$	Closing Balance Invested 31/08/2026 \$	August EOM Current Yield %	August EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
BankVic	BBB+	2,000,000	0	0.00%	0.00%	27/08/2024	27/08/2026	24
ING Bank	A	2,000,000	0	0.00%	0.00%	30/08/2024	31/08/2026	24
ING Bank	A	1,000,000	1,000,000	4.51%	0.29%	16/09/2024	18/09/2028	48
Westpac	AA-	2,000,000	2,000,000	4.45%	0.58%	27/09/2024	28/09/2026	24
ING Bank	A	2,000,000	2,000,000	4.79%	0.58%	17/10/2024	19/10/2026	24
Westpac	AA-	1,000,000	1,000,000	4.70%	0.29%	8/10/2024	8/10/2026	24
Westpac	AA-	2,000,000	2,000,000	4.73%	0.58%	21/10/2024	21/10/2027	36
Hume Bank	BBB+	2,000,000	2,000,000	4.95%	0.58%	7/11/2024	7/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.02%	0.58%	14/11/2024	16/11/2026	24
ING Bank	A	1,000,000	1,000,000	5.00%	0.29%	27/11/2024	27/11/2026	24
ING Bank	A	2,000,000	2,000,000	5.07%	0.58%	28/11/2024	28/11/2028	48
P&N Bank	BBB+	3,000,000	3,000,000	4.85%	0.88%	16/12/2024	16/12/2027	36
ING Bank	A	2,000,000	2,000,000	4.80%	0.58%	21/01/2025	21/01/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.82%	0.29%	30/01/2025	29/01/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.73%	0.58%	10/02/2025	10/02/2028	36
Australian Military Bank	BBB+	1,000,000	1,000,000	4.79%	0.29%	4/02/2025	4/02/2028	36
Regional Australia Bank	BBB+	2,000,000	2,000,000	4.71%	0.58%	12/02/2025	12/02/2027	24
Hume Bank	BBB+	2,000,000	2,000,000	4.75%	0.58%	12/02/2025	12/02/2029	48
Westpac	AA-	2,000,000	2,000,000	4.70%	0.58%	12/02/2025	14/02/2028	36
ING Bank	A	1,000,000	1,000,000	4.77%	0.29%	26/02/2025	28/02/2028	36
ING Bank	A	2,000,000	2,000,000	4.62%	0.58%	3/03/2025	3/03/2028	36
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.58%	14/03/2025	15/03/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.65%	0.58%	31/03/2025	31/03/2027	24
ING Bank	A	1,000,000	1,000,000	4.81%	0.29%	1/04/2025	1/04/2030	60
State Bank of India	BBB-	2,000,000	2,000,000	4.25%	0.58%	5/05/2025	5/05/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.25%	0.29%	29/05/2025	31/05/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.58%	25/06/2025	25/06/2027	24
State Bank of India	BBB-	2,000,000	2,000,000	4.15%	0.58%	2/07/2025	2/07/2027	24
State Bank of India	BBB-	1,000,000	1,000,000	4.05%	0.29%	7/07/2025	7/07/2027	24
ING Bank	A	2,000,000	2,000,000	4.18%	0.58%	8/07/2025	9/07/2029	48
Regional Australia Bank	BBB+	1,000,000	1,000,000	4.00%	0.29%	30/07/2025	30/07/2027	24
Westpac	AA-	1,000,000	1,000,000	4.00%	0.29%	12/08/2025	14/08/2028	36
Arab Bank Australia	NR	2,000,000	2,000,000	3.95%	0.58%	22/08/2025	24/08/2027	24
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.58%	27/08/2025	27/08/2027	24
Australian Military Bank	BBB+	3,000,000	3,000,000	4.07%	0.88%	29/08/2025	29/08/2028	36
Police Credit Union	NR	1,000,000	1,000,000	4.06%	0.29%	8/09/2025	8/09/2027	24
Australian Military Bank	BBB+	1,000,000	1,000,000	4.08%	0.29%	9/09/2025	11/09/2028	36
BankVic	BBB+	2,000,000	2,000,000	4.09%	0.58%	15/09/2025	15/09/2028	36
Australian Military Bank	BBB+	2,000,000	2,000,000	4.05%	0.58%	16/09/2025	16/09/2027	24
BankVic	BBB+	2,000,000	2,000,000	4.15%	0.58%	21/10/2025	21/10/2027	24
Police Credit Union	NR	1,000,000	1,000,000	4.55%	0.29%	14/11/2025	15/11/2027	24
Police Credit Union	NR	2,000,000	2,000,000	4.56%	0.58%	17/11/2025	17/11/2028	36
Westpac	AA-	1,000,000	1,000,000	4.45%	0.29%	20/11/2025	20/11/2028	36

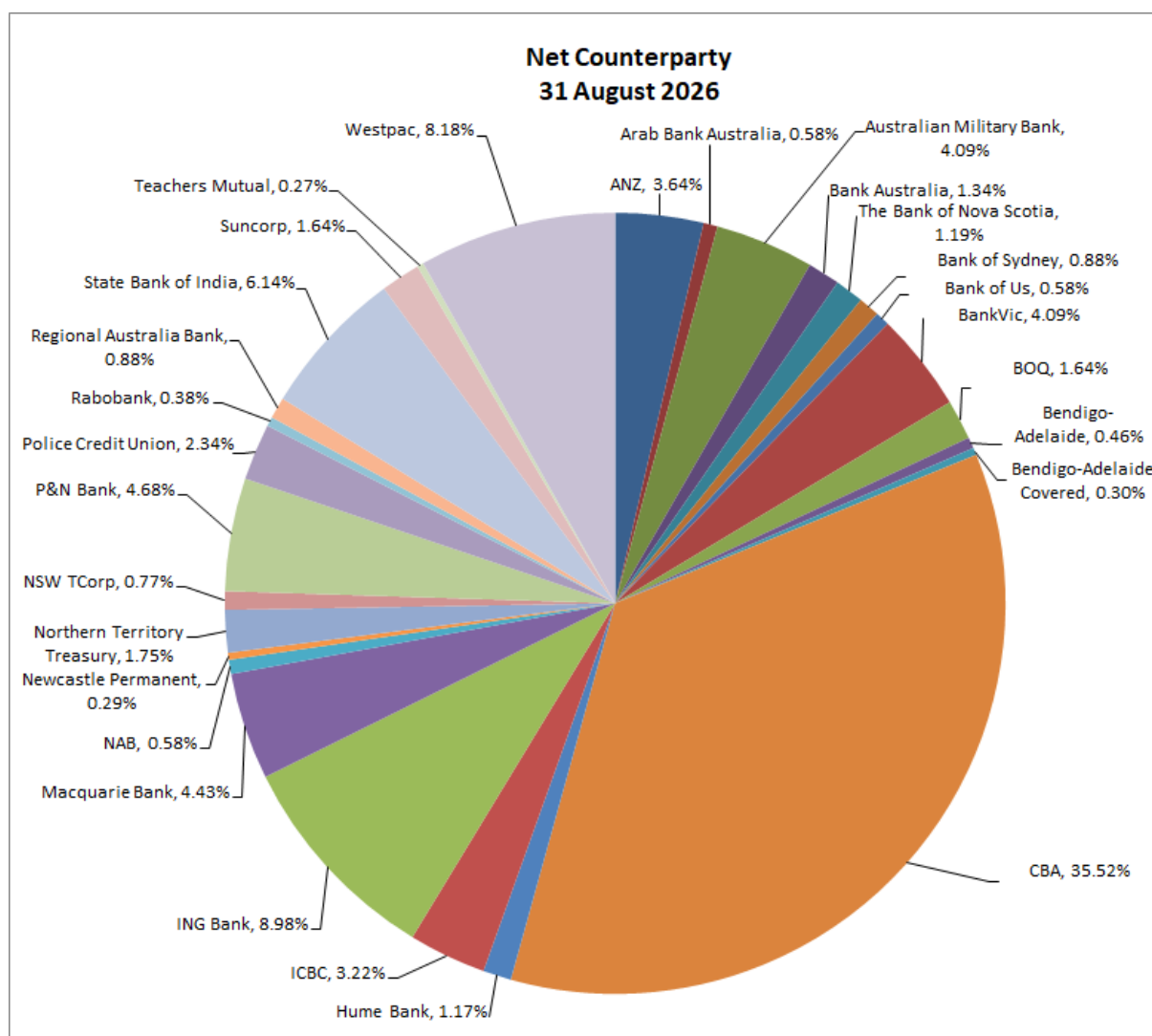
Institution	Rating	Closing Balance Invested 31/07/2026 \$	Closing Balance Invested 31/08/2026 \$	August EOM Current Yield %	August EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
Westpac	AA-	2,000,000	2,000,000	4.53%	0.58%	28/11/2025	28/11/2028	36
Westpac	AA-	1,000,000	1,000,000	4.66%	0.29%	4/12/2025	4/12/2028	36
Westpac	AA-	1,000,000	1,000,000	4.64%	0.29%	8/12/2025	8/12/2027	24
P&N Bank	BBB+	2,000,000	2,000,000	4.90%	0.58%	15/12/2025	15/12/2027	24
Westpac	AA-	2,000,000	2,000,000	4.79%	0.58%	15/12/2025	15/12/2028	36
Police Credit Union	NR	1,000,000	1,000,000	4.76%	0.29%	8/01/2026	10/01/2028	24
Westpac	AA-	2,000,000	2,000,000	4.82%	0.58%	29/01/2026	31/01/2028	24
BankVic	BBB+	2,000,000	2,000,000	5.05%	0.58%	26/02/2026	26/02/2029	36
Westpac	AA-	2,000,000	2,000,000	4.90%	0.58%	2/03/2026	2/03/2029	36
Westpac	AA-	1,000,000	1,000,000	5.18%	0.29%	9/03/2026	9/03/2028	24
NAB	AA-	2,000,000	2,000,000	5.15%	0.58%	10/03/2026	10/03/2028	24
Westpac	AA-	2,000,000	2,000,000	5.22%	0.58%	11/03/2026	12/03/2029	36
Westpac	AA-	2,000,000	2,000,000	5.35%	0.58%	17/03/2026	19/03/2029	36
BankVic	BBB+	2,000,000	2,000,000	5.50%	0.58%	6/05/2026	8/05/2028	24
BankVic	BBB+	1,000,000	1,000,000	5.40%	0.29%	25/05/2026	25/05/2028	24
Westpac	AA-	1,000,000	1,000,000	5.40%	0.29%	26/05/2026	28/05/2029	36
BankVic	BBB+	1,000,000	1,000,000	5.40%	0.29%	2/06/2026	2/06/2028	24
BankVic	BBB+	2,000,000	2,000,000	5.40%	0.58%	15/06/2026	15/06/2028	24
Bank of Us	BBB+	2,000,000	2,000,000	5.35%	0.58%	19/06/2026	19/06/2028	24
Westpac	AA-	1,000,000	1,000,000	5.26%	0.29%	10/07/2026	10/07/2028	24
Westpac	AA-	0	2,000,000	5.40%	0.58%	18/08/2026	20/08/2029	36
Total Medium Term Deposits		136,000,000	133,000,000	4.74%	38.88%			
Floating Rate Notes								
Newcastle Permanent	BBB+	1,013,381	1,004,697	BBSW + 100	0.29%	10/02/2022	10/02/2027	60
Suncorp	AA-	1,118,821	1,123,755	BBSW + 125	0.33%	14/12/2022	14/12/2027	60
Bank Australia	BBB+	1,929,504	1,909,351	BBSW + 155	0.56%	22/02/2023	22/02/2027	48
Bendigo-Adelaide Covered	AAA	1,019,971	1,024,483	BBSW + 115	0.30%	16/06/2023	16/06/2028	60
CBA	AA-	2,548,694	2,526,082	BBSW + 95	0.74%	17/08/2023	17/08/2028	60
ANZ	AA-	2,132,922	2,142,091	BBSW + 93	0.63%	11/09/2023	11/09/2028	60
Bank Australia	BBB+	1,652,858	1,660,915	BBSW + 150	0.49%	30/10/2023	30/10/2026	36
ANZ	AA-	2,556,086	2,533,488	BBSW + 96	0.74%	5/02/2024	5/02/2029	60
Suncorp	AA-	1,015,333	1,019,924	BBSW + 98	0.30%	19/03/2024	19/03/2029	60
ING Bank	A	504,325	506,609	BBSW + 95	0.15%	22/03/2024	22/03/2027	36
BoQ	A-	1,671,905	1,680,098	BBSW + 128	0.49%	30/04/2024	30/04/2029	60
Bendigo-Adelaide	A-	811,989	804,729	BBSW + 100	0.24%	14/05/2024	14/05/2027	36
ANZ	AA-	1,521,053	1,527,514	BBSW + 86	0.45%	18/06/2024	18/06/2029	60
Teachers Mutual	BBB+	909,801	914,227	BBSW + 130	0.27%	21/06/2024	21/06/2027	36
ING Bank	A	2,244,870	2,224,021	BBSW + 102	0.65%	20/08/2024	20/08/2029	60
CBA	AA-	1,527,536	1,513,382	BBSW + 87	0.44%	22/08/2024	22/08/2029	60
Suncorp	AA-	2,430,334	2,441,519	BBSW + 92	0.71%	27/09/2024	27/09/2029	60
Bendigo-Adelaide	A-	755,201	759,207	BBSW + 96	0.22%	24/10/2024	24/10/2028	48
ANZ	AA-	1,322,477	1,310,581	BBSW + 81	0.38%	18/02/2025	18/02/2030	60
Rabobank	A+	1,321,452	1,309,520	BBSW + 85	0.38%	20/02/2025	20/02/2030	60
The Bank of Nova Scotia	A+	2,034,326	2,044,209	BBSW + 140	0.60%	21/03/2025	21/03/2030	60
Suncorp	AA-	1,019,040	1,009,955	BBSW + 93	0.30%	21/05/2025	21/05/2030	60
Macquarie Bank	A+	1,408,613	1,415,892	BBSW + 82	0.41%	17/07/2025	17/07/2030	60

Institution	Rating	Closing Balance Invested 31/07/2026 \$	Closing Balance Invested 31/08/2026 \$	August EOM Current Yield %	August EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
ANZ	AA-	3,803,475	3,766,717	BBSW + 71	1.10%	12/05/2026	12/05/2031	60
Macquarie Bank	A+	0	1,504,102	BBSW + 71	0.44%	13/08/2026	13/08/2031	60
Total Floating Rate Notes		38,273,966	39,677,067		11.16%			
Fixed Rate Bonds								
ING Covered	AAA	752,193	0	1.10%	0.00%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	0.88%	24/08/2021	15/12/2026	64
BoQ	A-	1,897,099	1,905,177	2.10%	0.56%	27/10/2021	27/10/2026	60
BoQ	A-	2,025,224	2,027,893	5.30%	0.59%	30/04/2024	30/04/2029	60
ANZ	AA-	1,205,683	1,177,325	4.65%	0.34%	18/02/2025	18/02/2030	60
The Bank of Nova Scotia	A+	2,014,661	2,013,717	5.23%	0.59%	21/03/2025	21/03/2030	60
Macquarie Bank	A+	1,652,419	1,649,895	4.37%	0.48%	17/07/2025	17/07/2030	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	0.58%	6/08/2021	15/12/2026	64
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.29%	14/07/2021	15/12/2026	65
Total Fixed Rate Bonds		15,547,279	14,774,008	3.18%	4.32%			
Managed Funds								
NSW Tcorp	NR	2,596,042	2,620,618	-0.25%	0.77%	17/03/2014	N/A	N/A
Total Managed Funds		2,596,042	2,620,618	-0.25%	0.77%			
TOTAL CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS		332,754,289	342,121,283		100.00%			

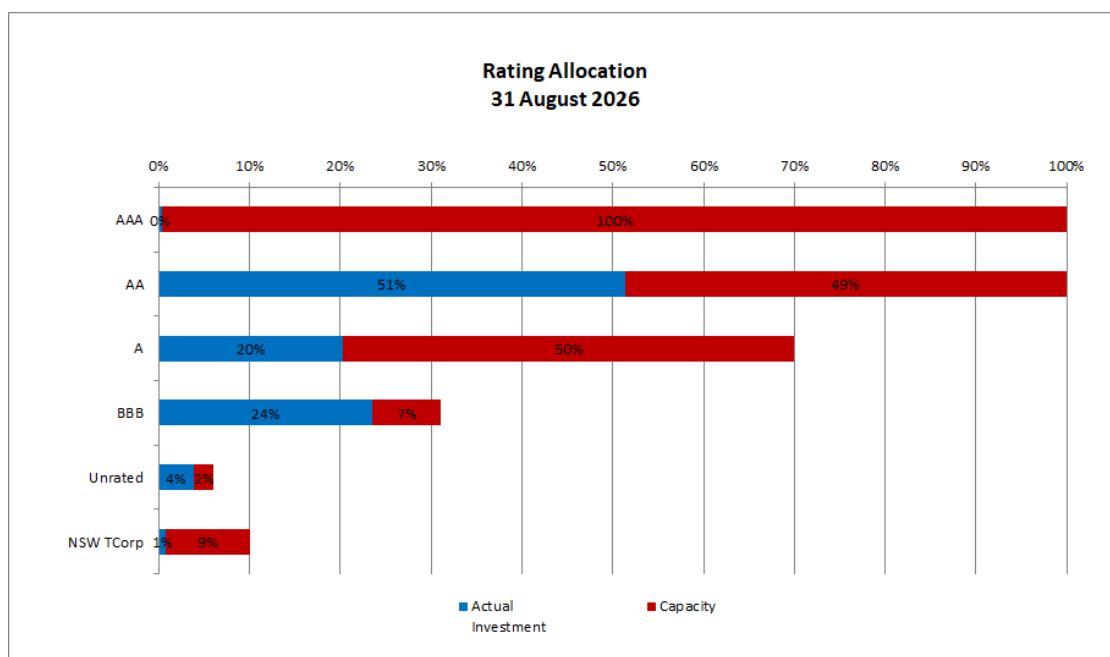
Council's investment portfolio is dominated by Term Deposits, equating to approximately 46% of the portfolio across a broad range of counterparties. Cash equates to 37%, with Floating Rate Notes (FRNs) around 11%, fixed rate bonds around 5% and growth funds around 1% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominantly invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



Investment Portfolio Balance

Council's investment portfolio balance increased over the past month, up from \$332.75M to \$342.12M. This increase is reflective of the first quarter rates instalment being due on 31 August 2026.

	Closing Balance Invested 30/06/2026 \$	Closing Balance Invested 31/07/2026 \$	Closing Balance Invested 31/08/2026 \$
TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS & INVESTMENTS	338,125,169	332,754,289	342,121,283

Monthly Investment Movements

Redemptions/Sales – Council redeemed/sold the following investment securities during August 2026:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Bank of Sydney (Unrated) Term Deposit	\$2M	12 months	4.17%	This term deposit was redeemed on maturity, and these funds were reinvested in a new 3-year Westpac Bank term deposit (as below).
ICBC (A) Term Deposit	\$1M	5 years	1.32%	This term deposit was redeemed on maturity, and these funds were reinvested in a new 12-month State Bank of India term deposit (as below).

Institution and Type	Amount	Investment Term	Interest Rate	Comments
BankVic (BBB+) Term Deposit	\$2M	2 years	4.65%	This term deposit was redeemed on maturity, and these funds were reinvested in a new 12-month ICBC term deposit (as below).
ING Bank (A) Term Deposit	\$2M	2 years	4.63%	This term deposit was redeemed on maturity, and these funds were reinvested in a new 12-month ICBC term deposit (as below).
ING Covered (AAA) Fixed Rate Bond	\$900K	5 years	1.10%	This fixed rate bond was redeemed on maturity, and these funds were used to reinvest in a new 12-month ICBC term deposit (as below).

New Investments – Council purchased the following investment securities during August 2026:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Westpac Bank (AA-) Term Deposit	\$2M	3 years	5.40%	The Westpac rate of 5.40% compared favourably to the rest of the market for this term. The next best rate for this term was 5.34%.
State Bank of India (BBB-) Term Deposit	\$1M	12 months	5.45%	The State Bank of India rate of 5.45% compared favourably to the rest of the market for this term. The next best rate for this term was 5.38%.
ICBC (A) Term Deposit	\$2M	12 months	5.54%	The ICBC rate of 5.54% compared favourably to the rest of the market for this term. The next best rate for this term was 5.45%.
ICBC (A) Term Deposit	\$2M	12 months	5.60%	The ICBC rate of 5.60% compared favourably to the rest of the market for this term. The next best rate for this term was 5.46%.
ICBC (A) Term Deposit	\$2M	12 months	5.46%	The ICBC rate of 5.46% compared favourably to the rest of the market for this term. The next best rate for this term was 5.45%.
Macquarie Bank (A+) Floating Rate Note	\$1.5M	5 years	BBSW +71bps	Council's independent investment advisor advised this floating rate note represented fair value, with a view of holding this for 3-3 ½ years.

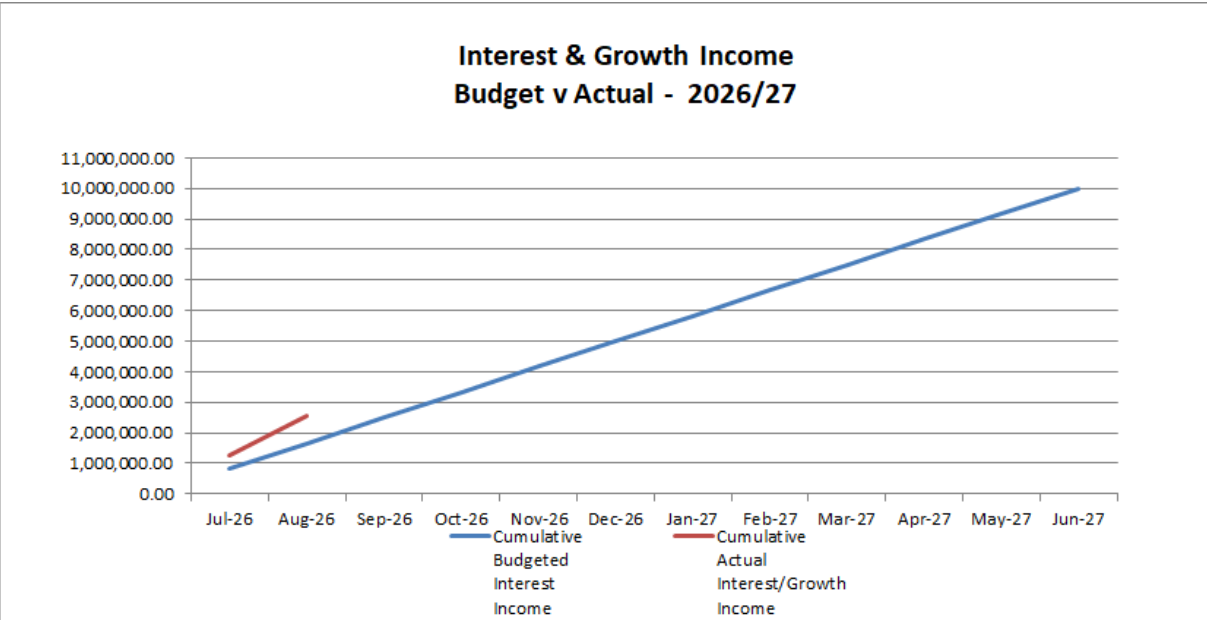
Rollovers – Council did not roll over any investment securities during August 2026.

Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$1,300,956, which compares favourably with the budget for the period of \$834,090 - outperforming budget for the month by \$466,865.

Council’s outperformance to budget for August is mainly due to better than budgeted returns on Council’s investment portfolio as well as a higher than anticipated investment portfolio balance – which is partly due to Council receiving upfront payment of \$48.5M in AIF funding in June 2024. For the 2026/27 financial year to date, Council has accrued \$362,592 on this AIF funding received. As the project progresses and the funding is spent, the monthly interest will reduce.

Council experienced a positive return on its NSW T-Corp Managed Fund for the month of August, with the fund returning +0.95% (or \$24,576) as domestic (+1.54%) and international shares (+2.60%) contributed to the fund’s performance over the month.



In comparison to the AusBond Bank Bill Index* of 4.53% (annualised), Council’s investment portfolio returned approximately 4.65% (annualised) for the month of August – performing in line with the benchmark for the month.

Over the past year, Council’s investment portfolio has returned 4.32%, outperforming the AusBond Bank Bill index by 0.33%. Council’s investment portfolio has continued to perform in line with the AusBond Bank Bill Index* over the longer-term time period, returning 4.18% per annum over the past 3 years – slightly underperforming the benchmark by -0.03% over this time.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.36%	1.08%	2.13%	0.73%	3.95%	4.03%	4.12%
AusBond Bank Bill Index	0.38%	1.15%	2.16%	0.75%	3.99%	4.12%	4.21%
Council's Cash	0.36%	1.08%	2.13%	0.73%	3.95%	4.01%	4.11%
Council's T/D	0.41%	1.20%	2.37%	0.82%	4.65%	4.50%	4.24%
Council's FRN	0.47%	1.40%	2.87%	0.94%	5.34%	5.43%	5.46%
Council's Bonds	0.28%	0.80%	1.54%	0.55%	2.89%	2.49%	2.15%
Council's TCorp LTGF	0.95%	1.45%	4.13%	0.70%	9.83%	10.86%	11.42%
Council's Portfolio	0.39%	1.14%	2.26%	0.77%	4.32%	4.28%	4.18%
Relative Performance	0.01%	-0.01%	0.10%	0.01%	0.33%	0.16%	-0.03%

* The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.

Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investment Policy adopted by Council on 21 July 2025.

Carolyn Rodney
Responsible Accounting Officer

Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

Local Government Act 1993

Section 625 - How may councils invest?

Local Government (General) Regulation 2021

Section 212 - Reports on council investments

Link to Strategic Plan

Community leadership and collaboration

Objective: Wagga Wagga City Council leads through engaged civic governance and is recognised and distinguished by its ethical decision-making, efficient management, innovation and quality customer service

Ensure transparency and accountability

Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times

- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

Internal / External Consultation

All relevant areas within Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

Attachments

1. [Capital Works Program 2026/27 to 2035/36](#)

LONG TERM FINANCIAL PLAN ONE-OFF CAPITAL PROJECTS - 2026/27 - 2035/36 AS AT 31 AUGUST 2026													
				132,260,669	28,661,645	21,542,529	89,138,655	33,370,527	15,000,059	5,161,623	4,933,184	2,685,197	45,000
Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
1	24377	12 Blake St Works In Kind Agreement	S7.12	171,785									
2	24965	36-40 Gurwood Street Capital Improvements	Buildings Reserve	469,229									
3	24721	Active Travel Pathway - Plumpton Road	Grant (Transport for NSW)	4,891,756									
4	47288	Airport - Bays 1-3 Upgrade	External Borrowings (Future Years Loan Repayments funded from Airport Reserve)					500,000					
5	47328	Airport - Light Aircraft Precinct Required Works	Airport Reserve					56,877					
6	47192	Airport - Redevelop terminal - Internal Baggage Claim and Retail Section	Grant (TBC) \$8,523,197 + Airport Reserve \$27,763					8,550,960					
7	47283	Airport - Runway Lighting Upgrade	External Borrowings \$1,583,518 (Future Years Loan Repayments funded from Airport Reserve) + Airport Reserve \$3,988,982					5,572,500					
8	47323	Airport Ancillary Land Acquisition	Internal Loans Reserve (payback from Airport Reserve)					303,712					
9	26232	Alan Turner Depot Installation of Water Metering on Stand Pipes	Plant Replacement Reserve	50,000									
10	24938	Alan Turner Depot Main Office Amenities Upgrade	Plant Replacement Reserve	59,339									
11	24937	Alan Turner Depot Stores Amenities Upgrade	Plant Replacement Reserve	6,404									
12	22222	Alan Turner Depot Worker on Foot Upgrade	Civil Infrastructure Reserve				305,335						
13	15082	Amundsen Bridge Construction - TT6	S7.11		1,103,346								
14	17760	Bolton Park Precinct Upgrade - ROS15	External Borrowings \$1,496,581 (Future Years Loan Repayments funded from GPR) + S7.11 \$4,118,117 + Grant (TBC) \$25,902,307				9,912,756	10,000,000	11,604,249				

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
15	19628	Boorooma St Upgrade - TT28	Grant (Department of Planning, Housing and Infrastructure) \$1,000,000 + Contribution (Department of Education) \$69,397 + Section 64 Stormwater Reserve \$750,000* + Section 7.11 Reserve \$5,005,944* + Stormwater Levy Reserve \$500,000 + Civil Infrastructure Reserve \$518,876 * Subject to the endorsement of the draft amendments as reported to 24 August Council Meeting	3,154,876	4,689,341								
16	24961	Botanic Gardens Museum Site Collection Store Asset Renewal	GPR \$36,537 + Net Zero Emissions Reserve \$36,537		73,074								
17	25156	Bus Shelter Installations (CPTIGS - 73 Ziegler Ave & 49 Shaw St)	Grant (Transport for NSW - CPTIGS)	39,698									
18	25073	Changeroom & Amenities Upgrade (Geoheh, Parramore and Conolly)	Grant (Office of Responsible Gambling) \$35,640 + GPR \$35,640	71,279									
19	24432	Civic Theatre - Orchestra Pit Upgrade	Buildings Reserve	269,053									
20	24962	Civic Theatre Superstructure Remediation Works	Buildings Reserve	250,000									
21	38639	Copland St Industrial Area - Stormwater Drainage Upgrade	Old \$94 \$85,262 + Contribution \$84,022 + Stormwater DSP \$64 \$481,369									650,653	
22	19647	Estella New Local Park (west Rainbow Drive) Embellishment - ROS1 + LA1 (Land Acquisition)	\$7.11	1,363,837	1,363,838								
23	22330	Estella Road Upgrade	Grant (TBC)				700,000						
24	22232	Farrer Road Upgrade - TT4	\$7.11							3,481,529	700,000		
25	19617	Footpaths - Ashmont & Glenfield - TT16	\$7.11 \$430,691 + Grant (TBC) \$1,841,950								2,272,641		
26	19618	Footpaths - Boorooma, Estella & Gobbagombalin - TT17	\$7.11 \$155,319 + Grant (TBC) \$1,146,999				1,302,318						
27	19619	Footpaths - Bourkelands & Lloyd - TT18	\$7.11 \$352,763 + Grant (TBC) \$1,738,250					2,091,013					
28	19620	Footpaths - Central & North Wagga - TT19	\$7.11 \$36,304 + Grant (TBC) \$329,180					365,484					

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
29	19621	Footpaths - East Wagga - TT20	\$7.11 \$61,350 + Grant (TBC) \$347,650								409,000		
30	19622	Footpaths - Forest Hill - TT21	\$7.11 \$88,725 + Grant (TBC) \$936,160							1,024,885			
31	19623	Footpaths - Koorlingal - TT22	\$7.11 \$22,835 + Grant (TBC) \$587,374							610,209			
32	19624	Footpaths - Lake Albert & Tatton - TT23	\$7.11 \$129,050 + Grant (TBC) \$1,297,950								1,427,000		
33	19625	Footpaths - Mount Austin, Tolland & Turvey Park - TT24	\$7.11 \$232,210 + Grant (TBC) \$1,234,135					1,466,345					
34	19678	Forest Hill Upgrade Local Park - ROS16	\$7.11				216,200						
35	19662	Geohex Park - Establish 2nd Rugby League Field - ROS6	\$7.11	939,550									
36	24430	Glass Gallery Toilet	Buildings Reserve	134,040									
37	12922	Glenfield Road Corridor Works - TT1	\$7.11 \$9,831,281 + External Borrowings \$9,220,794 (Future year repayments funded from \$7.11)	13,907			19,038,168						
38	18738	Glenfield Road Drain Remediation	Stormwater DSP s64 \$991,411 + Stormwater Levy \$420,047				1,411,458						
39	19649	Gobbagombalin - 2 Local Parks ROS3 + LA3 (Land Acquisition)	\$7.11		308,859								
40	19604	Gregadoo Road Corridor Works - TT7	\$7.11 \$1,693,040 + Civil Infrastructure Reserve \$703,552 + External Borrowings \$1,537,325 (Future year repayments funded from \$7.11)	2,396,592	765,100	772,225							
41	70195	GWMC - Cell Extension	Solid Waste Reserve	589,246									
42	70164	GWMC - Construction of a new Waste Cell	Solid Waste Reserve	3,257,266									
43	70041	GWMC - Construction of a new Waste Cell	Solid Waste Reserve			6,352,942							
44	70147	GWMC - Domestic Precinct (Transfer Station, Office Relocation, Roadworks)	Solid Waste Reserve	195,413		7,302,199							
45	70135	GWMC - Flare Upgrade & Gas Capture Network Expansion & Gas Powered Evaporator	Solid Waste Reserve	258,597			2,349,164						

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
46	70178	GWMC - Construction of a new Monocell	Solid Waste Reserve	3,526,402				2,600,000					
47	70168	GWMC Plant Shed	Solid Waste Reserve	120,461									
48	70203	GWMC Tower Installation	Solid Waste Reserve			200,000							
49	70169	GWMC Waste to Energy (Solution)	Solid Waste Reserve				5,000,000						
50	70217	GWMC Water Truck Purchase	Solid Waste Reserve	435,000									
51	24426	Historic Council Chambers Building Upgrades	Buildings Reserve	74,713									
52	24991	Humula Bridge Replacement	Grant (Department Infrastructure, Transport, Regional Development, Communications, Sport and the Arts) \$2,013,603 + Bridge Replacement Reserve \$503,401	1,101,688	909,846	505,470							
53	25176	Hydro 2050 Unit Purchase	Parks & Recreation Reserve	209,000									
54	19669	Jubilee Oval - Community Meeting Space - ROS14	\$7.11				384,750						
55	12941	Jubilee Oval to Red Hill Rd - Wagga West DSP Area - Implement Stormwater Drainage Improvements	Stormwater DSP \$64		264,936								
56	19382	Jubilee Park - Replace existing synthetic surfaces at the Jubilee Park Hockey Complex	Contribution (Hockey Association) \$183,000 + External Borrowings \$195,000 (Future Years Loan Repayments funded from GPR) + Parks & Recreation Reserve \$115,297 + Loan to WWCHA \$110,000	603,297									
57	22317	Lake Albert Water Sports and Event Precinct	Lake Albert Reserve \$539,309 + Civil Infrastructure Reserve \$2,320,598 + Grant (Australian Government's Growing Regions Program) \$2,859,907	5,719,814									
58	14048	Lawn Cemetery & Crematorium Office Refurbishment	Cemetery Reserve	488,526									

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
59	21273	Lawn Cemetery Master Plan Stage 2A Works - New burial area, outdoor chapel and water feature	External Borrowings (Future Years Loan Repayments funded from Cemetery Reserve)	645,381									
60	25092	Lights 4 Lake Replacement	Parks & Recreation Reserve	24,000									
61	19661	Lloyd Establish 3 Local Parks - ROS5 + LA4 (Deakin Ave) + LA5 (Barton Ave) + LA6 (Central Lloyd) - Land Acquisitions	S7.11 \$2,099,783 + External Borrowings \$2,401,850 (Future Years Loan repayments funded from S7.11)	797,618			3,704,016						
62	45089	LMC - CCTV & security (partial)	LMC Reserve				41,734						
63	45121	LMC - Clean, fill and landscape all new works areas	LMC Reserve	27,961									
64	45138	LMC - Hardstand	LMC Reserve				2,250,000						
65	45096	LMC - New circulating road (partial)	LMC Reserve	220,976			2,229,010						
66	45125	LMC - Refurbish agents offices and canteen	LMC Reserve				347,045						
67	45124	LMC - Replace existing cattle/sheep delivery ramps	LMC Reserve	800,000			500,000						
68	45126	LMC - Road Train facilities	LMC Reserve						1,800,000				
69	45049	LMC - Treatment of Re-use Water	LMC Reserve				353,912						
70	25094	Marveloo Purchase	Grant (Department of Communities and Justice) \$176,455 + Parks and Recreation Reserve \$5,000	181,455									
71	24446	Mates Gully Road Upgrade	Contribution (Transgrid)	849,978									
72	21797	MPS Sports Court Recoat	GPR		40,000								
73	50447	Northern Growth Area - Sewer Upgrades	Grant (Accelerated Infrastructure Fund - AIF) \$20,068,858 + Sewer Reserve \$6,689,617	26,758,475									
74	18796	Northern Sporting Precinct - Sports grounds and play equipment - ROS11 + LA4 (Land Acquisition)	External Borrowings \$263,336 (Future Years Loan Repayments less 50% LCL Subsidy funded from S7.11 + Building Reserve + GPR) + S7.11 \$5,258,854	50,000	213,336		5,258,854						

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
75	24923	North Wagga Levee Upgrade (Construction)	Grant (NSW Reconstruction Authority) \$9,057,439 + SRV Reserve \$6,187,375 + External Borrowings \$2,870,064	3,813,696	4,181,904	4,188,303	5,930,974						
76	28174	Oasis - 25m & Program Pool Covers & Rollers Replacement	GPR		70,000								
77	28183	Oasis - 25m, Program & Leisure Pool Expansion Joints Replacement	GPR				125,000						
78	28190	Oasis - 25m Pool Dive Starting Blocks	GPR					48,000					
79	28181	Oasis - 50m Pool & Grandstand Concourse Resurfacing	GPR		175,000								
80	28154	Oasis - 50m & Dive Pool Bulkhead Tiles Upgrade	GPR	39,900									
81	28153	Oasis - 50m & Dive Pool Expansion Joints Replacement	GPR	79,790									
82	28147	Oasis - 50m Pool Covers & Rollers Replacement	GPR						85,992				
83	28177	Oasis - 50m Pool Dive Starting Blocks	GPR		42,000								
84	28172	Oasis - 50m Pool Lane Ropes & Lane Storage Rollers Replacement	GPR			85,000							
85	28179	Oasis - 50m Pool Shade covers deep end of pool	GPR	290,000									
86	28185	Oasis - 50m Pool Shade covers western side	Oasis Reserve				390,000						
87	28072	Oasis - Automatic Pool Cleaners	Oasis Reserve				60,000						
88	20840	Oasis - BBQ's	Oasis Reserve					70,000					
89	28148	Oasis - Dive Pool Covers & Rollers Replacement	Oasis Reserve						45,000				
90	28076	Oasis - Diving Board Replacements	GPR						85,000				
91	28173	Oasis - Disable/ Mixed Access Equipment / Steps - Wheel Chairs - Hoist & Extras	GPR		71,003								

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
92	28198	Oasis Energy Efficiency Upgrade (CEUF)	GPR \$2,878,600 + Oasis Reserve \$708,855 + \$7.11 Recoupment \$810,670 + NZE Reserve \$383,162 + Grant \$2,445,045 (CEUF) + Internal Loans Reserve \$276,945 (GPR Future Year Loan Repayments) + Internal Loans Reserve \$663,540 (Oasis Reserve Future Year Loan Repayments)	4,041,818	4,125,000								
93	28195	Oasis - Sand Filters	GPR								79,543		
94	16393	Oasis - Floor Carpet - Entrance Pool Hall, Offices Stairs & Meeting Room	Oasis Reserve					64,000					
95	28182	Oasis - Irrigation/ Sprinkler System to Mixed Areas	Oasis Reserve		85,000								
96	28188	Oasis -Mixed Air Conditioning	GPR						125,000				
97	15143	Oasis - Point of Sale System & Entry Gates	GPR	115,000									
98	28184	Oasis - Pool Balance Tanks Service	GPR					105,000					
99	28149	Oasis - Pool Cover Winch Replacement	GPR						35,150				
100	28156	Oasis - Pool Hall Skylights Repair & Replacement	Oasis Reserve	193,458									
101	28176	Oasis - Public Address System Repair & Replacement	Oasis Reserve				85,000						
102	28157	Oasis - Security Lockers Replacement	Oasis Reserve	17,125									
103	28151	Oasis - Two Pool Inflatables Replacement	GPR					100,000					
104	28180	Oasis - Water Drinking Fountains	GPR				30,000						
105	28145	Oasis - Water Features Project	Grant (TBC) \$834,085 + Oasis \$7.11 Recoupment \$854,072		199,135	1,489,022							
106	25157	Permit Plug Play Round 2	Grant (Transport for NSW) \$500,000 + Parks & Recreation Reserve \$144,084	644,084									

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
107	19601	Pine Gully Road Corridor Works - TT2	\$7.11 \$2,630,493 + GPR \$400,000	2,500,000			530,494						
108	24983	Playhouse Capital Works	Building Reserve	227,626	144,750	116,250	81,250						
109	24256	Pomingalarna Shed Construction	Parks & Recreation Reserve	10,635									
110	18792	Public Art - River Life	Public Art Reserve	78,558									
111	17075	Public Art Projects	Public Art Reserve	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
112	19667	Rawlings Park North - Construct a synthetic soccer facility - ROS12	\$7.11 \$699,097+ Grant (TBC) \$3,177,112	9,097			3,867,112						
113	19627	Red Hill Rd/Dalman Parkway Intersection Treatment - TT27	\$7.11	2,072,544									
114	19681	Red Hill Road Upgrade - TT3	External Borrowings \$31,596 (Future Years Loan Repayments less 50% LCU) Subsidy funded from \$7.11) + \$7.11 \$4,539,227		109,813		2,134,706	1,151,636	1,174,668				
115	50224	Sewer Ashmont SPS (Lloyd to Ashmont Gravity Main Upgrade)	Sewer Reserve	3,035,237									
116	50439	Sewer Augmentation & Upgrade Forest Hill	Sewer Reserve				10,000,000						
117	50199	Sewer - Elizabeth Avenue Forest Hill SPS22 - New Assets	Sewer Reserve									1,204,724	
118	50060	Sewer - Forsyth St Pump Station - SPS02 - Renewals - Refurbishment of current wells	Sewer Reserve									784,820	
119	50384	Sewer - Install Flowmeters	Sewer Reserve	73,744									
120	50245	Sewer - Olympic Highway - SPS13 New Assets	Sewer Reserve	883,632									
121	50274	Sewer - Pump Station - SPS06 Shaw Street - Renewals	Sewer Reserve					280,000					
122	50261	Sewer - Springvale Pump Station - SPS36 - New Assets - New pump station	Sewer Reserve				596,138						

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
123	50441	Sewer Telemetry Hardware Upgrades	Sewer Reserve	446,999									
124	50440	Sewer Treatment Plant Upgrade Koorringal	Sewer Reserve	429,797									
125	50438	Sewer Treatment Ponds Augmentation Collingullie	Sewer Reserve	992,874									
126	50291	Sewer - Uranquinty Pump Station - SPS31 - Renewals	Sewer Reserve	520,000									
127	50277	Sewer - Wiradjuri Sewer Pump Station - SPS10 Renewal	Sewer Reserve				88,518						
128	50266	Sewer Treatment Works - Forest Hill Plant - New Assets	External Borrowings \$21,683 (Future Years Loan Repayments less 50% LCL subsidy funded from Sewer Reserve) + Sewer Reserve \$2,305,184				2,326,867						
129	19609	Shared path - Boorooma to Estella & Gobba TT9	\$7.11 \$60,044 + Grant (TBC) \$1,309,850				1,369,894						
130	19610	Shared path - Bourkelands to Lloyd - TT10	Grant (TBC)				56,950						
131	19612	Shared path - CBD to Forest Hill - TT12	Grant (TBC)				990,250						
132	19613	Shared path - Forest Hill - TT13	Grant (TBC)				727,600						
133	23126	Southern Growth Area - Plumpton Road North	Grant (Accelerated Infrastructure Fund - AIF) \$2,329,374 + (NSW Treasury Restart) \$19,808,388 + External Borrowings \$7,379,254	25,458,281	4,058,736								
134	23127	Southern Growth Area - Plumpton Road South	Grant (Accelerated Infrastructure Fund - AIF) \$22,455,414 + External Borrowings \$7,485,138	24,317,923	5,622,629								
135	20799	Stores - Barcoding System/ Shelving	Plant Replacement Reserve	30,979									
136	13673	Stormwater - Day, Higgins, Tarcutta St - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$308,458 + Stormwater Drainage Reserve \$20,000			328,458							
137	12758	Stormwater - Kincaid St end to Flowerdale pumping station drainage - Wagga West DSP Area	Stormwater DSP S64 \$782,135 + Civil Infrastructure Reserve \$28,800				810,935						

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
138	13674	Stormwater - Lloyd Contour Ridge approx 5 km - Wagga West DSP Area Drainage Upgrade	Stormwater DSP s64 \$148,060 + Stormwater Drainage Reserve \$9,600			157,660							
139	17742	Stormwater - Murray St Project	Stormwater Levy				3,091,590						
140	12916	Stormwater - Tarcoola Drainage Extension	Stormwater DSP s64				495,657						
141	18524	Stormwater - Tarcutta Drainage Upgrade & Supplementary Levee	Contribution (Transport for NSW)	334,716									
142	24425	Top Dressing Machine Purchase	Internal Loans Reserve (Payback from External Plant Hire over 5 years)	80,000									
143	24445	Visitor Information Centre - Commercial Fridge Purchase	Visitor Information Centre Reserve	9,969									
144	24964	Weed Hygiene Stations	GPR	18,000									
145	21777	Wiradjuri Walking Track Upgrade	Grant (Crown Reserve Improvement Fund)	233,574									
		TOTAL ONE OFF CAPITAL PROGRAM		132,260,669	28,661,645	21,542,529	89,138,655	33,370,527	15,000,059	5,161,623	4,933,184	2,685,197	45,000

LONG TERM FINANCIAL PLAN RECURRENT CAPITAL PROJECTS - 2026/27 - 2035/36 AS AT 31 AUGUST 2026

Summary				36,208,895	34,209,244	28,602,438	29,310,019	27,144,852	28,054,434	33,974,179	30,228,893	32,109,855	37,749,583
Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
1	19504	Art Gallery - Acquire pieces for the Australian Print Collection	GPR	10,776	11,207	11,638	12,143	12,670	13,219	13,748	14,298	14,870	15,464
2	19505	Art Gallery - Acquire pieces for the National Art Glass Collection	GPR	26,940	28,018	29,096	30,359	31,677	33,053	34,375	35,750	37,180	38,667
3	12498	Bus Shelters Upgrade (existing)	GPR	28,673	20,000		20,000		20,000		20,000		20,000
4	19503	Civic Theatre - Backstage Equipment Upgrade	GPR	15,394	16,010	16,626	17,291	17,983	18,703	19,451	21,007	21,847	22,721
5	17986	Community Amenities - Apex Park	Grant (Crown Reserves Improvement Fund) \$1,000,000 + GPR \$610,235	1,610,235									
6	24404	Community Amenities - Forest Hill Community Hall	GPR	50,000					476,441				
7	17748	Community Amenities - Jubilee/Connolly Park	GPR		246,369								
8	19484	Community Amenities - McPherson Oval	GPR			30,000	250,192						
9	17985	Community Amenities - Tarcutta Public Convenience	GPR	30,000	234,332								
10	17039	Community Amenities - TBC	GPR								351,732	365,801	380,433
11	16583	Corporate Hardware Purchases	GPR	548,000	743,000	283,000	428,000	283,000	778,000	450,000	450,000	450,000	450,000
12	15230	Culverts - Renew and Replace	GPR	819,119	849,884	880,649	913,875	948,430	984,367	1,021,742	1,060,612	1,100,915	1,144,952
13	32514	Footpath Renewals	GPR + Internal Loans Reserve + Civil Infrastructure Reserve (for Future Years)	335,610	216,320	224,973	233,972	243,331	253,064	263,186	273,714	284,662	296,049
14	24218	Gravel Resheets	GPR	2,154,476	2,240,655	2,326,834	2,419,907	2,516,703	2,617,371	2,722,066	2,830,949	2,944,187	3,061,955
15	16531	Heavy Patching Program	GPR	1,176,493	1,222,697	1,268,901	1,319,657	1,372,443	1,427,341	1,484,435	1,543,812	1,605,564	1,669,787
16	22107	Horticulture Upgrades & Renewals	GPR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
17	39868	Kerb and Gutter Replacement	GPR	628,622	653,767	678,912	706,068	734,310	763,682	794,229	825,998	859,038	893,400
18	23110	Library Acquisitions	GPR	358,043	365,540	373,186	380,986	388,942	397,057	405,335	414,667	422,960	432,803
19	24343	Open Space Upgrades & Renewals	GPR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
20	20959	Parks Smart Irrigation	Internal Loans Reserve (Water savings payback - 2 Year Loan Repayments)	25,000									
21	16532	Pavement Rehabilitation Program	R2R 3% + Block 2% each year + GPR Balance	6,921,448	8,342,971	7,627,363	5,782,147	6,004,564	6,235,613	6,475,628	6,686,809	6,887,414	7,094,036
22	39042	Pedestrian Access and Mobility Program (PAMP)	GPR	134,542	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
23	21900	Plant and Equipment Replacement	Plant Reserve + Plant Sales - varies each year	9,697,746	9,633,500	3,721,000	6,881,000	4,388,319	3,637,500	9,317,247	4,299,520	5,463,833	10,562,012
24	12231	Playground Equipment Renewal	GPR + Grant (TBC) - varies each year	536,000	387,000	1,406,000	574,000	631,000	500,000	880,000	696,000	696,000	696,000
25	21930	Playground Shade Sail Installation	Grant (TBC)	71,328	71,328								
26	21926	Public Art - Creative Light Spaces	Public Art Reserve	52,154									
27	21924	Public Art - Neighbourhood Engagement	Public Art Reserve	7,280									
28	21925	Public Art - Suburbs & Villages	Public Art Reserve										
29	70209	Purchase 216 Ashfords Road Gregadoo	Solid Waste Reserve										
30	21091	Recreational Assets Renewal	GPR	396,082	411,925	427,769	444,878	462,672	481,178	500,425	520,442	541,260	562,910
31	23816	Regional Roads Repair Block Grant - project TBA (\$240K reallocated to Pavement Rehab in 2025/26)	2026/27 GPR + 2027/28 and onwards Grant (TfNSW - Repair Block)	350,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
32	15883	Regional Roads Supplementary Block Grant - project TBA (\$94K reallocated to Reseal Program in 2025/26)	Grant (TfNSW - Block Grant Supp)	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000	199,000

Ref	Job No.	Project Title	Funding Source	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
33	16529	Reseal program (renewal)	RMS Block \$386,047 incrementing 3% each year + GPR balance	2,960,301	3,078,713	3,197,125	3,325,011	3,458,011	3,596,331	3,740,184	3,889,791	4,045,382	4,207,198
34	21671	Sale of Bomen Land	Land Sales	38,117									
35	51390	Sewer Joint Connections Elimination	Sewer Reserve	57,169	58,027	58,885	59,768	60,665	61,575	62,498	64,061	65,022	65,998
36	50018	Sewer Mains Rehabilitation Program	Sewer Reserve	2,740,437	1,792,650	1,844,863	1,900,208	1,957,213	2,015,929	2,076,407	2,138,699	2,202,860	2,268,946
37	50445	Sewer Manhole Relining	Sewer Reserve	926,409	953,036	980,444	1,008,656	1,037,697	1,067,590	1,098,362	1,130,889	1,162,554	1,196,088
38	50024	Sewer Plant & Pumps Replacement and Renewal	Sewer Reserve	1,609,867	422,705	980,293	320,265	264,961	295,590	181,437	472,023	393,499	65,999
39	17042	Sportsground Lighting Program - Venue TBC	GPR	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
40	12786	Street Lighting Improvements Program - Roads and Traffic Facilities (as per schedule)	GPR	209,190	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
41	15181	Traffic Committee - Implement unfunded Resolutions as adopted by Council	GPR	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
42	30044	Urban Asphalt Program	GPR	1,082,297	1,125,589	1,168,881	1,215,636	1,264,261	1,314,831	1,367,424	1,422,121	1,479,006	1,538,166
43	12894	Village Community Priorities - S94A3	S7.12	27,145	18,000								
		TOTAL RECURRENT CAPITAL PROGRAM		36,208,895	34,209,244	28,602,438	29,310,019	27,144,852	28,054,434	33,974,179	30,228,893	32,109,855	37,749,583

RP-9 REGIONAL CAPITALS AUSTRALIA MEMBERSHIP**Author:** Scott Gray**Summary:**

This report seeks Council approval to withdraw from membership of Regional Capitals Australia (RCA).

Council has been a member of RCA since its establishment in 2012. Following a review of Council's ongoing membership and the 2026/27 renewal, it is proposed that Council provide formal notice of its withdrawal from RCA.

Council will be required to pay the 2026/27 membership fee, with membership then ceasing on 30 June 2027.

Recommendation

That Council:

- a discontinue its membership with Regional Capitals Australia (RCA) at the end of the 2026/27 Financial Year
- b provide written notice to RCA of this decision and thank them for their support over a long period of time

Report

Council has been a member of Regional Capitals Australia (RCA) since its inception in 2012.

RCA is an alliance of regional capital cities across Australia which seeks to provide a coordinated voice to the Australian Government on issues affecting regional cities.

RCA undertakes a range of advocacy activities on behalf of its members, including:

- engagement with Australian Government Ministers and departments
- development of policy submissions and advocacy positions
- research into issues affecting regional capital cities
- representation of regional city priorities within national policy discussions.

Council's representation on RCA is currently through the Mayor and General Manager.

Review of Membership

Council has reviewed the ongoing benefit of its membership of RCA, including the opportunities available through the organisation for advocacy and engagement with the Australian Government.

While RCA provides an additional mechanism for collective advocacy, Council also undertakes advocacy directly with the Australian and NSW Governments and participates in a range of other regional and local government networks.

On balance, it is considered that Council's strategic advocacy priorities can continue to be effectively pursued without ongoing membership of RCA.

It is therefore recommended that Council discontinue its membership.

RCA membership operates on a financial year basis and automatically renews unless a member provides written notice of its intention to withdraw.

The membership fee for the 2026/27 financial year is \$13,000 plus GST.

Council has discussed the proposed withdrawal with the RCA Secretariat. If Council notifies withdrawal now it will participate for this financial year, with membership then ceasing on 30 June 2027.

Financial Implications

The RCA membership fee for the 2026/27 financial year is \$13,000 excluding GST. Council has a budget of \$11,500 excluding GST, resulting in a shortfall of \$1,500. This shortfall will be funded from savings within the relevant cost centre for this financial year.

Future year budgets will be amended during the compilation of the 2027/28 Long Term Financial Plan budget process.

Policy and Legislation

N/A

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Withdrawal from RCA will remove one avenue for collective national advocacy. This risk is considered low given Council's ability to advocate directly to governments and through other local government and regional networks.

Internal / External Consultation

The Mayor and General Manager reviewed and discussed the ongoing value of Council's membership of RCA and determined that Council should withdraw from the organisation.

Following this discussion, the Mayor contacted the RCA Secretariat to advise of Council's intention to withdraw and to clarify the applicable notice period and membership requirements. The Secretariat advised that Council would be required to pay the 2026/27 membership fee and provide written notice of withdrawal, with membership to cease on 30 June 2027.

RP-10 QUESTIONS WITH NOTICE**Author:** Scott Gray

Summary: This report is to respond to questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.

Recommendation

That Council receive and note the report.

Report

The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

Councillor M Henderson

Councillor M Henderson asked the following questions in relation to Copland Street:

1. Given the increased traffic on Copland Street as a result of detours associated with Transport for NSW works on Hammond Avenue, will Council approach Transport for NSW to seek a funding contribution towards the required road works?
2. In relation to Council's planned works for Copland Street in the first half of 2027, what works and surface treatment are proposed? Noting that the previous lower-cost treatment has not provided a sufficient outcome given the volume and nature of traffic using Copland Street, will consideration be given to a more substantial, long-term treatment that reflects its function as a major link road?

1. Council officers are currently in discussions with Transport for NSW regarding a contribution towards pothole repairs on Copland Street associated with the increased traffic generated by the Hammond Avenue detours. Transport for NSW has indicated it is likely to contribute towards pothole remediation, but not broader road rehabilitation works.
2. The proposed works are currently being scoped and investigated, and the final treatment has not yet been determined. As part of this process, staff will consider the current and anticipated traffic volumes on Copland Street and whether a more substantial, longer-term pavement treatment is appropriate.

For more substantial, long-term treatment, Copland Street will be considered alongside all roads within the LGA on a priority basis considering traffic volumes, safety and budget constraints. It is possible that some larger stabilised patches (as opposed to pothole filling, done to remediate immediate risks) will provide a suitable remediation. The current approach is as follows:

- Ongoing monitoring and repair of the dozen or so potholes actually in the carriageway (standard practice)
- Map the defects and determine a best course of action (most likely stabilised 'heavy patches')

- Undertake repair works early 2027 based on results of detailed defect mapping
- Undertake further geological investigations so that a new pavement design is 'ready to go'
- Continue to monitor performance of the road, allocate funding for rehabilitation (likely asphalt based on performance along other sections of Copland St) if deemed to be of value.

Note this is not a commitment to undertake a full rehabilitation at this stage. It will be assessed against other roads to determine if it is the best use of funding.

Financial Implications

N/A

Policy and Legislation

Code of Meeting Practice

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

COMMITTEE MINUTES

M-1 AUDIT, RISK AND IMPROVEMENT COMMITTEE CONFIRMATION OF MINUTES - 27 AUGUST 2026

Author: Melinda Conolly

Executive: Peter Thompson

Summary: This report presents the minutes of the Audit, Risk and Improvement Committee (ARIC) meeting held on 27 August 2026.

Recommendation

That Council receive the minutes of the Audit, Risk and Improvement Committee Meeting held on 27 August 2026.

Report

The minutes of the Audit, Risk and Improvement Committee Meeting held on 27 August 2026 are presented to Council for adoption.

The Chairperson Report is provided below providing a summary of the meeting.

I am pleased to present this report summarising the key matters considered by the Audit, Risk and Improvement Committee (ARIC) at its meeting held on 27 August 2026.

The Committee received an update from the NSW Audit Office on the interim audit visit and the recommendations arising from the work undertaken.

A range of operational and strategic updates were considered, including the General Manager's update, Capital Works, Governance and Compliance, and Integrated Planning and Reporting. Discussion focused on project delivery, organisational capacity, performance monitoring, customer complaints and the effectiveness of governance processes.

The Committee received updates on Enterprise Risk Management, Insurance and Cyber Security. While noting progress in a number of risk management initiatives, members discussed the impact of resource constraints on the delivery of improvement activities and the importance of maintaining investment in risk management and cyber security capability.

The Committee reviewed and endorsed Council's 2025/26 Internal Audit and Risk Management Attestation Statement and considered the annual reports for both the Internal Audit function.

The Committee also received updates on People and Culture and Internal Audit activities, including the outcomes of the Fraud and Corruption Controls Audit and Delegations Review. Members emphasised the importance of clear action plans and reporting to support ongoing monitoring of audit recommendations and improvement opportunities.]

The Committee again acknowledges and thanks Council officers, Internal Audit and the NSW Audit Office for the quality of their reports and their ongoing support of the Committee's work.

*Carolyn Rosetta-Walsh
Independent Chairperson
Audit, Risk and Improvement Committee*

Wagga Wagga City Council

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Attachments

- 1 [📄](#). Minutes - Audit Risk and Improvement Committee - 27 August 2026

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

PRESENT

Mrs Carolyn Rosetta-Walsh (Chairperson)
Ms Liz Jeremy
Mr Shannon Buckley
Councillor Michael Henderson

IN ATTENDANCE

Chief Operating Officer	Scott Gray
Chief Financial Officer	Carolyn Rodney
Manager Corporate Governance & Performance	Timothy Pankhurst
Director Financial Audit (NSW Audit Office)	Nirupama Mani
Auditor (NSW Audit Office)	Ali Amjad
Business Support Officer	Ruby Brodin

The meeting of the Audit, Risk and Improvement Committee commenced at 8:00am.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

APOLOGIES

Apologies for non-attendance was received and accepted by the Committee for Councillor Amelia Parkins, General Manager, Peter Thompson and Chief Audit Executive, Melinda Conolly.

CONFIRMATION OF MINUTES

**CM-1 CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT
COMMITTEE - 28 MAY 2026**

Recommendation

That the Minutes of the Audit, Risk and Improvement Committee Meeting held on 28 May 2026 be confirmed as a true and accurate record, noting that the recommendations contained in the minutes of that meeting endorsed by Council at its Ordinary Meeting held on 22 June 2026.

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

DECLARATIONS OF INTEREST

Liz Jeremy declared a general declaration of interest advising that she does contract work for Centium (the consultant undertaking internal audit services).

Note: Due to staff availability, the order of reports was varied during the meeting. The minutes record items in the order in which they were considered or undertaken and are therefore presented out of numerical order.

REPORTS

RP-2 2025/26 FINANCIAL STATEMENTS - EXTERNAL AUDIT INTERIM MANAGEMENT LETTER AND COUNCIL RESPONSE

Recommendation

That the Audit, Risk and Improvement Committee:

- a note the contents of the NSW Audit Office's Management Letter on the Interim Phase of the Audit including the Management Responses for the year ended 30 June 2026**
- b request management to provide a detailed Action Plan for the recommendations and agreed management actions contained in the NSW Audit Office Interim Management Letter for consideration at the next ARIC meeting.**

The Committee received an update from Nirupama Mani (Auditor, NSW Audit Office) on the Audit Interim Management Letter. It was noted that sixteen issues had been identified during this audit, predominantly relating to Governance, Information Technology and Financial controls, including conflict of interest management, cyber security and system controls. Committee members sought clarification on how Council compares with other councils and were advised that direct comparisons are not appropriate as councils are at different levels of organisational maturity. The Committee requested that management prepare a detailed action plan addressing the matters identified in the Management Letter for presentation at the next ARIC meeting.

Nirupama Mani and Ali Amjad vacated the meeting the time being 8:27am.

RP-1 GENERAL MANAGER UPDATE

Recommendation

That the Audit, Risk and Improvement Committee receive and note the written update provided by the General Manager.

The Committee received an update from the Chief Operating Officer, Scott Gray, on homelessness matters, the Airport lease, emerging industry opportunities and housing. The Committee also sought clarification regarding the membership of the Homelessness Working Group.

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

Corporate Governance Coordinator, Nicole Johnson entered the meeting to time being 8:37am.

RP-4 CAPITAL WORKS UPDATE**Recommendation**

That the Audit, Risk and Improvement Committee receive and note the report.

Council's Chief Operating Officer, Scott Gray, provided an update on Capital Works, and briefed the transition to a Project Lifecycle Management (PLM) module, which is scheduled to be implemented over the next 12 months. The Committee discussed the ongoing carryover of capital works projects, the factors contributing to these carryovers, and the improvements the new system is expected to deliver in project planning.

Councillor Michael Henderson vacated the meeting the time being 8:50am.

RP-5 GOVERNANCE AND COMPLIANCE**Recommendation**

That the Audit, Risk and Improvement Committee note the information contained in the quarterly Governance and Compliance Report for the period April to June 2026.

Corporate Governance Coordinator, Nicole Johnson, provided an update on customer complaints, Council resolutions, OLG compliance and legislative compliance. It was noted that performance in relation to Council resolutions had improved through the establishment of more realistic target dates and the progression of a number of historical resolutions. The Committee also discussed the impact of the increasing number of Notices of Motion. Process improvements arising from the outcomes of customer complaints were also noted.

The Committee requested that reporting to the next meeting include further analysis of complaint types and the status and progression of Council resolutions. Consideration is also to be given to graphical reporting to improve readability. An update on the review of the new Procurement Guidelines is also to be provided.

Corporate Governance Coordinator, Nicole Johnson vacated the meeting the time being 9:04am.

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

Corporate Planning & Performance Coordinator, Bradley Ristivojevic entered the meeting the time being 9:04am.

RP-6 INTEGRATED PLANNING AND REPORTING (IP&R) UPDATE**Recommendation**

That the Audit, Risk and Improvement Committee note the Operational Performance Report for the six-month period ending 30 June 2026.

Corporate Planning and Performance Coordinator, Bradley Ristivojevic, provided an update on Integrated Planning and Reporting, including background information on items currently classified as off track or at risk. The Committee discussed organisational overcommitment as a contributing factor to performance challenges. It was also noted that the implementation of the PPLGS system will enable Integrated Planning and Reporting items to be linked to individual performance reporting, supporting improved monitoring and accountability.

RP-7 ENTERPRISE RISK MANAGEMENT AND INSURANCE QUARTERLY REPORT**Recommendation**

That the Audit, Risk and Improvement Committee:

- a note the insurance update**
- b note the enterprise risk management update**
- c request that Council consider the resourcing requirements necessary to support the delivery of the Risk Management Improvement Plan and broader risk management initiatives as part of its service planning and budget development processes.**

Corporate Planning & Performance Coordinator, Bradley Ristivojevic, advised that reporting had remained consistent over the past three quarters, with a steady number of claims continuing to be managed from a risk perspective. The development of the Risk Management Improvement Plan had been delayed due to capacity constraints, including staffing resources and management transition. Despite this, progress had been made across a number of areas, including completion of the draft Child Safe Risk Management Plan, work relating to event public liability, a mock trial exercise and a BCP test.

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

RP-8 INTERNAL AUDIT AND RISK MANAGEMENT ATTESTATION STATEMENT 2025/26

Recommendation

That the Audit, Risk and Improvement Committee:

- a note the requirement for Council to submit an Attestation Statement**
- b review and endorse the 2025/26 Attestation Statement**

The Committee noted the report and confirmed that the ARIC Strategic Assessment, referenced in Item 9 of the Attestation Statement, is not required until the end of the current term.

Bradley Ristivojevic vacated the meeting the time being 9:28am.

Manager Information & Communications Technology Services, Reece Hamblin, entered the meeting the time being 9:30am.

Director Economy, Business & Workforce, Fiona Piltz and Manager People & Culture, Therese Reeckman, entered the meeting the time being 9:32am.

RP-3 CYBER SECURITY / INFORMATION & COMMUNICATIONS TECHNOLOGY RISKS

Recommendation

That the Audit, Risk and Improvement Committee receive and note the Cyber Security and Information and Communications Technology risks quarterly update report.

Manager Information & Communications Technology Services, Reece Hamblin, provided an update on the ICT Security Governance Framework, cyber incidents, key risks and the business benefits of the ICT Roadmap. The Committee discussed Council's proposed cyber security maturity uplift (level-stepping) approach and the resourcing implications associated with achieving higher levels of maturity.

Reece Hamblin vacated the meeting the time being 9:42am.

MINUTES of the AUDIT, RISK AND IMPROVEMENT COMMITTEE held on Thursday 27 August 2026.

RP-9 PEOPLE & CULTURE UPDATE

Recommendation

That the Audit, Risk and Improvement Committee receive and note the People & Culture update report.

Director Economy, Business & Workforce, Fiona Piltz, introduced Therese Reeckman, who has recently been appointed as Manager People & Culture and will attend future ARIC meetings.

The Committee was advised that the information presented to ARIC aligns directly with data reported to the Executive Team. The report included updates on vacancy rates, recruitment challenges, growth in trainee numbers, work health and safety statistics, and an increase in reported hazards. Fiona highlighted the extensive work Council has undertaken in relation to staff training and development, noting this work supports Council's strategic focus on developing talent from within the organisation.

Fiona also provided a brief update on the Gregadoo Waste Management Facility fire, which had previously been raised under RP-1. It was noted that there were no significant updates at this stage and that both the EPA and SafeWork NSW are required to be notified when a fire occurs at a landfill site.

Fiona Piltz and Therese Reeckman vacated the meeting the time being 9:57am.

RP-10 INTERNAL AUDIT UPDATE

Recommendation

That the Audit, Risk and Improvement Committee note the Internal Audit Update report.

The Committee discussed the reasons for the deferral of the Procurement Governance Audit and noted the new management structure within the Cemetery service.

RP-11 FRAUD & CORRUPTION CONTROLS INTERNAL AUDIT REPORT

Recommendation

That the Audit, Risk & Improvement Committee:

- a receive and note the Fraud & Corruption Control Internal Audit Report**
- b receive and note the Delegations Advisory Report**

The Committee discussed the benefits of including an action plan, associated timeframes and a consolidated summary table to support the follow-up of delegation observations and improvement opportunities. It was noted that this would assist the

MINUTES of the **AUDIT, RISK AND IMPROVEMENT COMMITTEE** held on **Thursday 27 August 2026**.

Committee in monitoring progress and the implementation of identified actions. The Committee requested that an update, including this information, be provided at the next meeting.

RP-12 THE AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT

Recommendation

That the Audit, Risk and Improvement Committee:

- a receive and note the ARIC Annual Report**
- b receive a presentation at the next ARIC meeting from the Chief Audit Executive on the survey results**

The Committee discussed inconsistencies in responses and requested that the recommendation be amended to include a presentation from the Chief Audit Executive at the next ARIC meeting. The presentation will provide further context, explore the reasons for these responses, and identify any potential improvement opportunities.

RP-13 THE INTERNAL AUDIT ANNUAL REPORT

Recommendation

That the Audit, Risk and Improvement Committee endorse the Internal Audit Annual Report 2025/26.

The Committee received and endorsed the report.

GENERAL BUSINESS

It was noted that, due to a slight delay in the availability of Council's financial statements, the ARIC meeting scheduled for 15 October 2026 would need to be rescheduled.

The Committee confirmed that 8.00am on Tuesday, 20 October 2026 was suitable and agreed to proceed with the revised meeting date and time.

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Audit, Risk and Improvement Committee rose at 10:21am.

M-2 CONFIRMATION OF MINUTES - WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - 26 AUGUST 2026

Author: Joshua Walsh

Executive: Fiona Piltz

Summary: | This report presents the minutes of the Wagga to Ladysmith Rail Trail Steering Committee meeting held on 26 August 2026.

Recommendation

That Council:

- a receive the minutes of the Wagga to Ladysmith Rail Trail Steering Committee Meeting held on 26 August 2026
- b note the request from the Rail Trail Committee for staff to prepare a submission to Council's internal Grants Working Group regarding the potential to apply for funding to support planning activities for the Wagga to Ladysmith Rail Trail

Report

The Minutes of the Wagga to Ladysmith Rail Trail Steering Committee Meeting held on 26 August 2026 are presented to Council for consideration. A summary of the matters considered, and resolutions made is outlined below.

Reports from Staff and Previous Questions with Notice

The Committee received a report outlining the progress since the 10 June 2026 meeting. This included updates on the progress of the Third-Party Access (TPA) and Approval in Principle (AIP) applications with UGL Regional Linx. Both applications are in the final stages of review.

The report also included responses to the Questions with Notice raised at the 10 June 2026 Steering Committee meeting. The matters addressed were:

- **Get Active Grant Funding** – Staff advised that suitable projects would need to go through Council's Grants Working Group. Council projects such as shovel-ready Active Travel Plan works (e.g. Glenfield Road ATP) would be considered likely candidates for applications. Staff also outlined the grant guidelines regarding application numbers and timing involved in the grant approval process.
- **Forest Hill Cycleway Traffic Counters** – The additional counter on the Baker's Lane–Elizabeth Avenue section, endorsed by Council on 13 July 2026, was installed on 6 August 2026.
- **National Active Transport Fund** – Staff advised Council is aware of the \$500 million National Active Transport Fund announcement. The guidelines are being revised, with no opening date yet confirmed. Staff also confirmed that the funding model applies to design and construction projects only.
- **Gap Analysis – Concept Plan** – A gap analysis comparing the 2017 WRT Strategic Directions and Implementation Plan against the NSW Rail Trail Concept Plan requirements has been completed and provided to the Committee for review.
- **Northern Rivers Rail Trail Stage 2 Concept Plan** – Staff contacted NRRT to request the plan but were advised that NRRT was established prior to the introduction of the NSW Framework, and therefore no approved concept plan under the Framework is available for review.

General Business

On Wednesday, 5 August 2026, members of the Committee attended a site visit to the Tumbarumba to Rosewood Rail Trail to undertake a familiarisation inspection.

During this site visit, Committee members and Council staff stopped in Humula, met with the Tumbarumba Visitor Information Centre and local business, met with current and former Snowy Valley Councillors, members of the Riverina Highlands Rail Trail and a local landowner whose property was impacted by the construction of the Rail Trail.

The Committee is looking to undertake further consultation with additional landowners and people involved in the Tumbarumba to Rosewood Rail Trail project.

Questions With Notice

The committee raised several Questions with Notice which staff will provide responses to in a future Steering Committee report. The questions were:

QWN-1 Gap Analysis

Lisa Glastonbury requested a report to be provided to the next meeting which allows detailed discussion on the Gap Analysis that was provided as a response to the QWN.

QWN-2 Wagga to Ladysmith Rail Trail – Funding Proposal

The Committee requested that Council staff prepare a proposal for consideration by Council's internal Grants Working Group, regarding applying for grant funding to support planning activities for the Wagga to Ladysmith Rail Trail. The proposal is to be presented to the Steering Committee at its meeting on 7 October 2026.

QWN-3 Committee site visit – 5 August 2026

The Committee requested that Council staff prepare a brief summary of the site visit held on 5 August 2026 for presentation to the Committee at its meeting on 7 October 2026.

Financial Implications

N/A

Policy and Legislation

- Code of Conduct
- Wagga to Ladysmith Rail Trail Steering Committee Terms of Reference
- Transport Administration Act 1988
- NSW Rail Trails Framework
- Crown Land Management Act 2016

Link to Strategic Plan

Regional Leadership

Engaged Community

Provide real opportunities for our community to engage.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

Attachments

1. [Minutes - Wagga to Ladysmith Rail Trail Steering Committee Minutes - 26 August 2026](#)

MINUTES of the WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - WAGGA TO LADYSMITH held on Wednesday 26 August 2026.

PRESENT

Ray Willis (Chairperson)
Councillor Jenny McKinnon
Adam Schipp
Lisa Glastonbury
Kerry Pascoe
John Deuis
Owen Plowman

IN ATTENDANCE

Mr Ben Creighton	Manager City Growth and Regional Assets
Mr Josh Walsh	Recreation Coordinator
Ms Ruby Brodin	Business Support Officer

APOLOGIES

Apologies for non-attendance was received and accepted by the Committee for Michael Dunn, Alan Brown, Aunt Mary Atkinson and Councillor Richard Foley.

The meeting of the Wagga to Ladysmith Rail Trail Steering Committee commenced at 12:04pm.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - 10 JUNE 2026

Recommendation:

On the Motion of L Glastonbury and K Pascoe

That the Minutes of the proceedings of the Wagga to Ladysmith Rail Trail Steering Committee Meeting held on 10 June 2026 be confirmed as a true and accurate record.

CARRIED

MINUTES of the **WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - WAGGA TO LADYSMITH** held on **Wednesday 26 August 2026**.

DECLARATIONS OF INTEREST

Owen Plowman declared a Non-significant Non-Pecuniary Interest as Bicycle Wagga Wagga Inc, contributed funding towards the project, and he is a member of that organisation.

Kerry Pascoe declared Non-significant Non-Pecuniary Interest as Riverina Highlands Rail Trails, contributed funding towards the project, and he is a member of that organisation.

REPORTS FROM STAFF

RP-1 QUESTIONS WITH NOTICE & UPDATE

Recommendation:

On the Motion of Councillor J McKinnon and O Plowman

That Wagga to Ladysmith Rail Trail Steering Committee members receive and note the report.

CARRIED

Adam Schipp entered the meeting the time being 12:26pm.

QUESTIONS WITH NOTICE

QWN-1 GAP ANALYSIS

Lisa Glastonbury requested a report to be provided to the next meeting which allows detailed discussion on the Gap Analysis that was provided as a response to the QWN.

QWN-2 WAGGA TO LADYSMITH RAIL TRAIL – FUNDING PROPOSAL

The Committee requested that Council staff prepare a proposal for consideration by Council's internal Grants Working Group, regarding applying for grant funding to support planning activities for the Wagga to Ladysmith Rail Trail. The proposal is to be presented to the Steering Committee at its meeting on 7 October 2026.

QWN-3 COMMITTEE SITE VISIT – 5 AUGUST 2026

The Committee requested that Council staff prepare a brief summary of the site visit held on 5 August 2026 for presentation to the Committee at its meeting on 7 October 2026.

The Wagga to Ladysmith Rail Trail Steering Committee rose at 12:46pm.

M-3 CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM - 3 SEPTEMBER 2026

Author: Geordi Paxton

Executive: Henry Pavitt

Summary:

The Local Transport Forum (LTF) met on 3 September 2026 and considered seven (7) reports relating to event traffic management and technical advisory matters.

The Forum reviewed the proposed arrangements and provided technical advice in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument.

Recommendation

That Council receive the minutes of the Local Transport Forum Meeting held on 3 September 2026.

Report

The Local Transport Forum met on 3 September 2026 to consider traffic and transport matters within the Wagga Wagga City Council local government area.

The Forum operates in an advisory capacity, providing technical input to Council and reviewing Special Event Traffic Management Plans in accordance with the Transport for NSW 2025 Authorisation and Delegation Instrument.

The Forum supported the officer recommendations for all regulatory items considered, with no technical objections raised during the proceedings. The following matters were considered at the meeting:

RP-1 TEMERLOH AVENUE - INSTALLATION OF MOBILITY PARKING SPACES ADJACENT TO MOUNT AUSTIN HIGH SCHOOL

The Forum endorsed the installation of a proposed disabled parking zone and signage on Temerloh Ave along the frontage of Mount Austin High School.

Upgrades include the installation of disabled parking signage and a 1500mm wide concrete kerb ramp with layback to provide improved accessibility to the adjoining footpath.

WWCC will liaise with Mount Austin High School administration after six months to assess performance of the changes.

RP-2 PINE GULLY RD X ESTELLA RD ROUNDABOUT - PROPOSED SIGNS AND LINEMARKING

The Forum endorsed installation of the proposed line marking and signage on the future Pine Gully Road x Estella Road roundabout as detailed on the submitted engineering plans.

An additional 50 km/h regulatory speed sign (not currently shown on the plans) will be included on the Estella Road exit.

The additional 50km/h speed zone signage will be placed immediately after the roundabout exit curve to limit confusion between the regulatory speed sign and the advance school zone warning signage (40km/h).

RP-3 SAFETY REVIEW OF GURWOOD STREET & SHAW STREET INTERSECTION

Forum members discussed the recent installation of traffic control measures including 'STOP' signage and advanced warning line marking on the Shaw Street approaches to the Gurwood Street intersection.

The new treatments will be monitored, and the intersection will be reassessed in six months.

RP-4 SOUTHERN GROWTH AREA LOCAL CENTRE SPEED LIMITS

The Forum discussed the process for approval of regulatory speed zones within the future SGA master planned precincts.

The proponents delivering the SGA masterplans will be directed to include appropriate speed zone reductions around local centres and school zones within the new development. Reduced speed limits of 30 to 40km/h are generally supported in these areas.

TfNSW will be provided with the masterplan (including proposed speed signage) post Development Application submission for review. Technical advice and provision of in-principal approval may be provided at this stage.

Formal endorsement from TfNSW can be obtained at the Subdivision Works Certificate stage once the road design is finalised.

RP-5 MORTIMER PLACE & CHASTON ST - FAST LANE DRIVE THROUGH COFFEE ACCESS

The Forum reviewed and endorsed the proposed alternate line marking and signage arrangement on the provision that Council officers consult with the businesses impacted by the proposed (6am-9am) parking restrictions prior to implementation.

A six-month trial of the alternate traffic control measures will be undertaken (pending funding) and a performance review will be undertaken prior to permanent implementation of the traffic controls.

Council officers are now investigating funding opportunities to complete the works.

RP-6 KILDARE CATHOLIC COLLEGE, COLEMAN STREET – NO PARKING RESTRICTION

The Forum endorsed the installation of 'No Parking (2 minute)' signage in the locations nominated on the engineering plans.

RP-7 STREET TO STREET EVENT

The Forum members discussed the proposed traffic management for the Street to Street event to be held on Fitzmaurice Street.

The Forum requested the TGS plans be updated to include 'Local Traffic Only' signage at the intersection of Fitzmaurice Street x Hampden Avenue and to include a temporary bus zone for the duration of the event.

The members expressed general support of the event and the proposed road closures but requested revised plans to be sent through to committee members for final review and endorsement.

QUESTIONS WITH NOTICE

QWN-1 LUTHERAN SCHOOL WAGGA WAGGA – TRAFFIC AND PARKING

Following concerns raised by the Lutheran School administration relating to traffic congestion on Tamar Drive during drop off and pick up hours, Council officers, TfNSW and Police undertook a joint site inspection and discussed potential traffic control measures to alleviate queuing on Tamar Drive.

Council officers subsequently developed two design options for consideration by the Forum and the Lutheran School administration. Both options involved shifting the drop off / pick up zone into the northern internal carpark to provide additional vehicle storage and minimise queuing on Tamar Drive.

The Forum noted that consideration is required regarding the significant impact of the Plumpton Road project on traffic movements, bus services and timetabling. The Forum also discussed a possible Term 4 trial of the proposed arrangements.

TfNSW suggested a third option which involved repurposing of the existing Southern carpark and installation of left in – left out only controls on the access points.

Council officers will further investigate the impacts of the upcoming Plumpton Road project on Tamar Drive, develop a third mitigation option as proposed by TfNSW and liaison with the school administration to gather stakeholder input.

The matter will be further considered at the next Local Transport Forum meeting.

QWN-2 ROAD SAFETY OFFICER POSITION

Transport for NSW to provide further information to Council.

QWN-3 PCYC BUS ZONE

Council officers provided an update on the proposed formalised bus zone treatment on Fitzhardinge Street adjacent to the PCYC.

Council officers are progressing implementation of the proposed bus zone treatment and will provide the final design plans to Busabout.

QWN-4 SCHOOL BUS ROUTES

Council requested that Busabout provide a copy of the school bus routes to assist with traffic modelling.

Financial Implications

N/A

Policy and Legislation

- Code of Meeting Practice 2025
- Roads Act 1993
- Transport for NSW 2025 Authorisation and Delegation Instrument
- NSW Road Rules
- Guide to Traffic and Transport Management for Special Events

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

Attachments

- 1 [↓](#). Minutes - Local Transport Forum - 3 September 2026

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 3 September 2026.

PRESENT

Sergeant Gerard Horsley	NSW Police
Greg Minehan	Transport for NSW

IN ATTENDANCE

Geordi Paxton	Manager Engineering Design Services
Logan Robinson	Senior Traffic Operations Engineer
Sudip Gautam	Graduate Traffic Operations Engineer
Stephanie Smith	Technical Support Officer
Nicole Johnson	Corporate Governance Coordinator

COMMUNITY MEMBERS

Mr Richard Matto	Busabout
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The meeting of the Local Transport Forum commenced at 9.30am.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

APOLOGIES

An apology was received and accepted by the Forum for Councillor Richard Foley.

CONFIRMATION OF MINUTES**CM-1 CONFIRMATION OF MINUTES - 16 JULY 2026 - LOCAL TRANSPORT FORUM****Recommendation**

That the Minutes of the proceedings of the Local Transport Forum held on 16 July 2026 be confirmed as a true and accurate record, noting Council's adoption of these minutes at its meeting of 24 August 2026.

Forum Advice

The Forum confirmed the Minutes of the Local Transport Forum held on 16 July 2026 as a true and accurate record.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 3 September 2026.

DECLARATIONS OF INTEREST

No declarations of interest were received.

REPORTS

RP-1 TEMERLOH AVENUE - INSTALLATION OF MOBILITY PARKING SPACES ADJACENT TO MOUNT AUSTIN HIGH SCHOOL

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on the installation of two Mobility Parking Scheme spaces on Temerloh Avenue adjacent to Mount Austin High School.

Forum Advice

Transport for NSW raised concerns regarding connectivity between the proposed Mobility Parking Scheme spaces and the existing footpath, particularly the layback within the designated parking area. TfNSW recommended the installation of an access ramp to provide a safe and accessible connection to the footpath.

NSW Police agreed with the advice provided by Transport for NSW.

Councillor Representative supported the proposal and suggested that Council consult with Mount Austin High School to confirm whether two Mobility Parking Scheme spaces will be sufficient to meet the needs of students attending the Special Education Unit. The Councillor also suggested that the operation of the spaces be reviewed after one school term to assess compliance and effectiveness, and that signage include an appropriate contact number for reporting misuse.

RP-2 PINE GULLY RD X ESTELLA RD ROUNDABOUT - PROPOSED SIGNS AND LINEMARKING

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on the proposed signs and linemarking for the Pine Gully Road and Estella Road roundabout.

Forum Advice

Transport for NSW advised that 70 km/h is an appropriate speed limit for the Pine Gully Road approach and supported retaining the existing speed limit at this time.

MINUTES of the **LOCAL TRANSPORT FORUM** held on **Thursday 3 September 2026**.

TfNSW also advised that consideration should be given to the placement of the required speed signage, including whether the sign could be appropriately located on the median taper.

NSW Police supported the proposal. Discussion was also held regarding the timing of the tender process and proposed works.

Councillor Representative supported the proposal in principle and requested confirmation that adequate sightlines are provided on the 70 km/h Pine Gully Road approach to the roundabout, noting the growing residential catchment and traffic associated with Charles Sturt University. The Councillor also requested confirmation that the school zone signage on Estella Road is positioned with sufficient advance warning having regard to the approach speed.

RP-3 SAFETY REVIEW OF GURWOOD STREET & SHAW STREET INTERSECTION

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on additional regulatory measures required at the intersection of Gurwood Street and Shaw Street.

Forum Advice

Transport for NSW supported the proposal and advised that existing signage and compliance at the intersection should be reviewed.

NSW Police advised that an inspection of the intersection would be undertaken and that enforcement options would be considered. Police also raised the potential use of a variable message sign to reinforce compliance.

Councillor Representative noted that Council's engineering assessment had identified no additional traffic control measures as being warranted at this time. However, the Councillor noted that the resident complaint and dashcam footage indicated a potential compliance issue rather than a design deficiency. The Councillor suggested consideration be given to low-cost interim compliance measures and that the intersection be reviewed again in six months, having regard to any further complaints or compliance data.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 3 September 2026.

RP-4 SOUTHERN GROWTH AREA LOCAL CENTRE SPEED LIMITS

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on:

- a appropriate reduced speed limits around local centres**
- b process for implementing speed limits outside the defaults in new build areas**

Forum Advice

Transport for NSW advised that the proposal is still in the early stages of development and outlined the process for establishing reduced speed limits in new development areas. TfNSW advised that the formal speed limit process would occur after the subdivision is registered and may be progressed around the Construction Certificate stage.

The intended road environment and desired speed limit should be considered during the planning and design stages and reflected in the relevant plans provided to TfNSW. TfNSW noted that the default urban speed limit is 50 km/h and identified 30 km/h as the optimum speed environment for local centres.

NSW Police provided no additional technical advice.

Councillor Representative supported investigation of a permanent 40 km/h speed zone around the proposed local centre, particularly given the co-location of a school, sporting facilities and commercial uses on the collector road. The Councillor supported early consideration of the proposed speed environment during the planning and development stages to facilitate the formal speed limit process following registration of the subdivision.

RP-5 MORTIMER PLACE & CHASTON ST - FAST LANE DRIVE THROUGH COFFEE ACCESS

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on the proposed line marking modifications at the intersection of Mortimer Place and Chaston Street to address traffic congestion and improve vehicle movements.

Forum Advice

Transport for NSW supported the proposal and raised the need to consider compliance with the proposed parking restrictions.

MINUTES of the **LOCAL TRANSPORT FORUM** held on **Thursday 3 September 2026**.

NSW Police supported the proposal and discussed the proposed seven-day timed parking restrictions, noting the availability of off-street parking in the area.

Councillor Representative supported the revised approach to direct vehicle queuing south along Mortimer Place. The Councillor requested that the affected businesses be consulted prior to implementation, noting the potential impact of restricting frontage parking between 6.00am and 9.00am. The Councillor also requested that the proposed use of the Chaston Street cul-de-sac turnaround be reviewed to ensure it does not conflict with existing B-Double access and turning movements.

The proposed parking arrangements will be implemented on a six-month trial basis, with feedback and operation of the parking restrictions to be reviewed at the conclusion of the trial.

RP-6 KILDARE CATHOLIC COLLEGE, COLEMAN STREET - NO PARKING RESTRICTION

Recommendation

That the Local Transport Forum receive and note the report and provide technical advice on the proposed installation of two-minute Parking restrictions between 8:00-9:30am and 2:30-4:00pm on school days on the northern side of Coleman Street to address double parking in the unrestricted parking zone.

Forum Advice

Transport for NSW raised concerns regarding the proposed two-minute parking restriction and suggested that a No Parking restriction be considered during the same time periods.

NSW Police supported the proposal.

Councillor Representative supported the proposed two-minute parking restriction and suggested that Council Rangers undertake enforcement following installation, particularly during the initial implementation period. The Councillor also suggested that the restriction times be reviewed against actual school pick-up and drop-off periods following completion of the College's car park extension.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 3 September 2026.

RP-7 STREET TO STREET EVENT**Recommendation****That the Local Transport Forum:**

- a receive and note the report and provide technical advice on the proposed Traffic Management Plan and associated temporary traffic control arrangements for the Street to Street 2026 event**
- b note that Council, under delegated authority, approve the Traffic Management Plan, Traffic Guidance Schemes, temporary road closures and associated traffic control measures**

Forum Advice

Transport for NSW raised the need to consider traffic travelling across Wiradjuri Bridge and entering Fitzmaurice Street, noting that access during the closure would be limited to local traffic only.

NSW Police requested that access arrangements be reviewed having regard to the duration of the road closure.

Busabout recommended the provision of a designated temporary bus zone for the duration of the event. This was agreed in principle.

Councillor Representative supported the event and the proposed closure of Fitzmaurice Street. The Councillor requested confirmation that affected businesses had been appropriately notified, including businesses potentially impacted by the broader detour arrangements extending to Johnston Street, Sturt Street and Tarcutta Street.

The Councillor also raised the need to maintain accessible pedestrian routes through the closure area for residents and event patrons with mobility needs. It was confirmed that no impact to accessible pedestrian access was anticipated.

QUESTIONS WITH NOTICE**QWN-1 LUTHERAN SCHOOL WAGGA WAGGA – TRAFFIC AND PARKING**

Following concerns raised at the previous meeting, Council officers and Transport for NSW undertook a site inspection and liaised with the school. Two design options were subsequently developed for consideration.

The Forum discussed the options, including signage, left-turn arrangements, bus and vehicle movements, the proposed footpath connection, southern car parking, and compliance and enforcement considerations.

Recent site inspections identified no impact on Red Hill Road associated with the proposed arrangements.

MINUTES of the LOCAL TRANSPORT FORUM held on Thursday 3 September 2026.

Further consideration is required regarding the significant impact of the Plumpton Road project on traffic movements, bus services and timetabling. The Forum also discussed a possible Term 4 trial of the proposed arrangements.

The matter will be further considered at the next Local Transport Forum meeting.

QWN-2 ROAD SAFETY OFFICER POSITION

Transport for NSW to provide further information to Council.

QWN-3 PCYC BUS ZONE

Council officers provided an update on the proposed formalised bus zone treatment on Fitzhardinge Street adjacent to the PCYC. Council officers are progressing implementation of the proposed bus zone treatment and will provide the final design plans to Busabout.

QWN-4 SCHOOL BUS ROUTES

Council requested that Busabout provide a copy of the school bus routes to assist with traffic modelling.

The Local Transport Forum rose at 10:54am.

M-4 CONFIRMATION OF MINUTES - WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE - 16 SEPTEMBER 2026

Author: Fiona Piltz

Summary: This report presents the minutes of the Wagga Wagga Airport Special Purpose Committee meeting held on 16 September 2026.

Recommendation

That Council:

- a receive and note the minutes of the Wagga Wagga Airport Special Purpose Committee meeting held on 16 September 2026
- b note the update in relation to the timing of the lease negotiations

Report

The Minutes of the Wagga Airport Special Purpose Committee meeting held on 16 September 2026 are presented to Council for consideration.

Link to Strategic Plan

Regional Leadership

Engaged Community

Establish partnerships and relationships with community and foster opportunities for collaboration and action.

Risk Management Issues for Council

No specific risks are identified in noting the minutes. Adoption of the updated Terms of Reference will strengthen governance clarity and reduce the risk of role ambiguity.

Internal / External Consultation

The Wagga Airport Special Purpose Committee comprises Councillors, independent members and senior Council staff. Relevant internal and external stakeholders will continue to be consulted as required in relation to airport operations, strategic planning and future development.

Attachments

- 1 [📄](#) Wagga Wagga Airport Special Purpose Committee Confirmation of Minutes

MINUTES of the **WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE** held on **Wednesday 16 September 2026**.

PRESENT

Councillor Richard Foley (Chairperson)
The Mayor, Councillor Dallas Tout
Councillor Jenny McKinnon
Geoff Breust
Rodney Cecchini
Rod Kendall
Daniel Logan

IN ATTENDANCE

Mr Peter Thompson	General Manager
Mrs Fiona Piltz	Director Economy, Business & Workforce
Ms Ruby Brodin	Business Support Officer (Minute Taker)

APOLOGIES

Apologies for non-attendance were received and accepted by the Committee for Councillor Amelia Parkins and Suraj Mohamed.

The meeting of the Wagga Wagga Airport Special Purpose Committee commenced at 2:32pm.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE 17 JUNE 2026

Recommendation:

On the Motion of Councillor R Foley and D Logan

That the Minutes of the proceedings of the Wagga Wagga Airport Special Purpose Committee Meeting held on 17 June 2026 be confirmed as a true and accurate record.

CARRIED

MINUTES of the **WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE** held on **Wednesday 16 September 2026**.

DECLARATIONS OF INTEREST

Geoff Breust declared a general declaration of interest due to his hangar lease at the Wagga Wagga Airport, aircraft ownership and operation and his role as a Director of the Wagga City Aero Club.

Rod Kendall declared a general declaration of interest due to his hangar sub-lease at the Wagga Wagga Airport, aircraft ownership and operation and his membership of Wagga City Aero Club.

Daniel Logan declared a general declaration of interest due to his aircraft ownership and operation and lease of privately owned hangar at Wagga Wagga Airport, his role as a commercial pilot for Regional Express and his residency in Forest Hill.

REPORTS FROM STAFF

RP-1 LEASE UPDATE

Recommendation:

On the Motion of R Kendall and D Logan

That the Wagga Wagga Airport Special Purpose Committee:

- a receive and note the update on negotiations regarding the proposed long-term lease**
- b review the current draft lease and provide any comments or feedback for consideration**
- c note that only a small number of matters remain subject to final negotiation and legal review, principally relating to insurance provisions and landlord indemnity clauses**
- d support officers continuing negotiations to finalise the remaining matters; and**
- e endorse the draft lease, subject to resolution of the remaining matters and final legal review, for submission to Council for consideration and endorsement**

CARRIED

QUESTIONS WITH NOTICE

No Questions with Notice were received.

The Wagga Wagga Airport Special Purpose Committee rose at 3:08pm.

CONFIDENTIAL MAYORAL MINUTES

MM-CONF-1 GENERAL MANAGER'S PERFORMANCE REVIEW - 2025/2026

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (a) personnel matters concerning particular individuals.

CONFIDENTIAL REPORTS**CONF-1 ACQUISITION OF PROPERTY FOR PARKLAND IN LLOYD****Author:** Matthew Dombrovski**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

CONF-2 EXPRESSION OF INTEREST OUTCOME REPORT - 11 FARRER ROAD, BOOROOMA (LOT 2 IN DEPOSITED PLAN 702230)**Author:** Matthew Dombrovski**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-3 RFT CT2026063 ASSETS & FACILITIES WASTE COLLECTION**Author:** Andrea Baldwin**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-4 PURCHASE OF AN ALL TERRAIN WATER CART FOR GREGADOO
WASTE MANAGEMENT CENTRE****Author:** Diljinder Uppal**Executive:** Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-5 RFT CT2026067 BRADMAN DRIVE BOX CULVERT BRIDGE
CONSTRUCTION****Author:** Geordi Paxton**Executive:** Henry Pavitt

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-6 PROPOSED LEASE OF COUNCIL LAND - PART LOT 16 IN
DEPOSITED PLAN 203067 - 30 VINCENT ROAD, LAKE ALBERT NSW
2650**

Author: Matthew Dombrovski

Executive: Fiona Piltz

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

PRESENT

The Mayor, Councillor Dallas Tout
Councillor Allana Condon
Councillor Georgie Davies
Councillor Richard Foley
Councillor Michael Henderson
Councillor Jenny McKinnon
Councillor Amelia Parkins
Councillor Karissa Subedi
Councillor Lindsay Tanner

IN ATTENDANCE

General Manager	(Mr P Thompson)
Chief Financial Officer	(Mrs C Rodney)
Chief Operating Officer	(Mr S Gray)
Director Economy, Business & Workforce	(Mrs F Piltz)
Director Infrastructure Services	(Mr H Pavitt)
Acting Director Planning & Regulatory Services	(Mr C Collins)
Executive Manager - Major Projects	(Mr D Woods)
Manager Corporate Governance & Performance	(Mr T Pankhurst)
Corporate Governance Coordinator	(Mrs N Johnson)
Communications & Engagement Coordinator	(Mr M Casey)
Executive Assistant - Chief Operating Officer	(Ms R Brodin)

NOTICE TO MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

Apologies for non-attendance were received and accepted for Director Community, Environment & Partnerships, Mrs C Priest, and Director Planning & Regulatory Services, Ms J Costa, on the Motion of Councillors G Davies and A Condron.

LEAVE OF ABSENCE

26/306

RESOLVED:
On the Motion of Councillors A Parkins and M Henderson

That Council grant Leave of Absence to:

a

Councillor R Foley from 1 October 2026 to 30 October 2026 inclusive; and

b

Councillor L Tanner from 12 October 2026 to 25 October 2026 inclusive

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026**.

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 24 AUGUST 2026

26/307 RESOLVED:

On the Motion of Councillors J McKinnon and M Henderson

That the Minutes of the proceedings of the Ordinary Council Meeting held on 24 August 2026 be confirmed as a true and accurate record.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

DECLARATIONS OF INTEREST

No declarations of interest were received.

PROCEDURAL MOTION - ENGLOBO

26/308 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That the standing orders be varied for the meeting as set out hereunder:

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

That CONF-2 and CONF-3 be adopted as recommended in the business papers.

CARRIED

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

REPORTS FROM STAFF

RP-1 ELECTION OF MAYOR AND DEPUTY MAYOR

A Motion was moved by Councillors G Davies and A Condrón

That Council:

- a conduct the election of the Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021
- b determine that the term of office of the Deputy Mayor be the same as the Mayoral term, being until September 2028
- c conduct the election of the Deputy Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021

An AMENDMENT was moved by Councillor L Tanner and seconded by Councillor J McKinnon

That Council:

- a conduct the election of the Mayor by *preferential ballot* in accordance with Schedule 7
- b determine that the term of office of the Deputy Mayor *be for one year , being until September 2027*
- c conduct the election of the Deputy Mayor by *preferential ballot* in accordance with Schedule 7 of the Local Government (General) Regulation 2021

RECORD OF VOTING ON THE AMENDMENT

<u>For the Amendment</u>	<u>Against the Amendment</u>
R Foley	D Tout
J McKinnon	G Davies
A Parkins	A Condrón
L Tanner	M Henderson
	K Subedi

This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026**.

The AMENDMENT on being put to the meeting was LOST.

An AMENDMENT was moved by Councillor L Tanner and seconded by Councillor M Henderson

That Council:

- a conduct the election of the Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021
- b determine that the term of office of the Deputy Mayor be a 12 month term until September 2027
- c conduct the election of the Deputy Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021

RECORD OF VOTING ON THE AMENDMENT

For the Amendment

A Condron
R Foley
M Henderson
J McKinnon
A Parkins
L Tanner

Against the Amendment

G Davies
K Subedi
D Tout

The AMENDMENT on being put to the meeting was CARRIED and became the Motion.

26/309 RESOLVED:

On the Motion of Councillors L Tanner and M Henderson

That Council:

- a conduct the election of the Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021
- b determine that the term of office of the Deputy Mayor be a 12 month term until September 2027
- c conduct the election of the Deputy Mayor by open voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi

Against the Motion

L Tanner

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026.**

Councillor D Tout vacated the Chair, the time being 5:55pm, and handed over to the General Manager, Mr P Thompson, to conduct the elections for Mayor and Deputy Mayor.

Mr P Thompson advised the meeting that, as Returning Officer, he would conduct each election by open voting.

Election of the Mayor

Two nominations were received for the Office of Mayor:

- Councillor A Parkins
- Councillor D Tout

The Returning Officer then conducted the election of the Mayor.

Following the conclusion of the vote, the Returning Officer declared Councillor D Tout elected to the position of Mayor of the Council of the City of Wagga Wagga for the period 7 September 2026 until the next ordinary election of the Council in September 2028, with the result of the count being:

- Councillor A Parkins – three (3) votes
- Councillor D Tout – six (6) votes

Election of Deputy Mayor

Three (3) nominations were received for the Office of Deputy Mayor:

- Councillor G Davies
- Councillor R Foley
- Councillor L Tanner

The Returning Officer then conducted the election of the Deputy Mayor.

Following the conclusion of the vote, the Returning Officer declared Councillor G Davies elected to the position of Deputy Mayor of the Council of the City of Wagga Wagga for the period 7 September 2026 until September 2027, with the result of the count being:

Round One

- Councillor G Davies – five (5) votes
- Councillor R Foley – three (3) votes
- Councillor L Tanner – one (1) vote

Councillor L Tanner was excluded.

Round Two

- Councillor G Davies – five (5) votes
- Councillor R Foley – four (4) votes

The Mayor, Councillor D Tout, assumed the Chair, the time being 6:01pm.

This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026.**

.....**MAYOR****GENERAL MANAGER**

26/310 RESOLVED:

That Council suspend standing orders and adjourn for a short recess to allow for a media opportunity, the time being 6:01pm.

CARRIED

For the Motion

Against the Motion

L Tanner

26/311 RESOLVED:

That Council resume the meeting and re-instate standing orders, the time being 6:08 pm.

CARRIED

For the Motion

Against the Motion

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

RP-2 OPERATIONAL PERFORMANCE REPORT - JANUARY TO JUNE 2026

26/312 RESOLVED:

On the Motion of Councillors L Tanner and A Parkins

That Council receive and note the Operational Performance Report for the period 1 January 2026 to 30 June 2026.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-3 2026 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - ELECTION OF DELEGATES AND MOTIONS

26/313 RESOLVED:

On the Motion of Councillors J McKinnon and R Foley

That Council:

- a endorse the Mayor and three (3) Councillors to attend the Local Government NSW Annual Conference to be held from Sunday 22 to Tuesday 24 November 2026**
- b elect three (3) Councillor delegates referred to in (a) above to attend the Conference**
- c note that the Mayor and the three (3) Councillors appointed to attend the Conference will be Council's voting delegates for any Local Government NSW elections for the following twelve months**
- d endorse submitting the following motions as outlined in the body of this report for consideration at the Conference:**
 - i Motion 1 - Community Benefit Sharing for Data Centres and Transmission Infrastructure**
 - ii Motion 2 - Guidance on Fully-Funded Advocacy Conferences for Councillors**

CARRIED

This is page 8 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 7 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

Councillors J McKinnon and R Foley self-nominated as voting delegates.

Councillors J McKinnon and R Foley were duly appointed as Councillor representatives to attend the 2026 LGNSW Annual Conference with the Mayor from 22 to 24 November 2026.

It was noted that one additional voting delegate position remains available. Should a Councillor wish to attend the Conference as a voting delegate, they are to advise the General Manager.

RP-4 NSW PUBLIC LIBRARIES ASSOCIATION (NSWPLA) SWITCH 2026 CONFERENCE AND ANNUAL GENERAL MEETING

26/314 RESOLVED:
On the Motion of Councillors J McKinnon and A Parkins

That Council:

a endorse Councillor attendance at the NSW Public Libraries Association (NSWPLA) SWITCH 2026 Conference being held in Bathurst Memorial Entertainment Centre 10 – 13 November 2026

b appoint any Councillor who wishes to attend the NSW Public Libraries Association (NSWPLA) SWITCH 2026 Conference as a Council representative, subject to the availability of funds within the Councillor's adopted conference and travel budget

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 9 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 7 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026**.

Councillor A Parkins self-nominated.

Councillor A Parkins was duly appointed to attend the NSW Public Libraries Association (NSWPLA) SWITCH 2026 Conference from 10 to 13 November 2026.

RP-5 QUESTIONS WITH NOTICE

26/315 RESOLVED:

On the Motion of Councillors A Condrón and A Parkins

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

CLOSED COUNCIL

26/316 RESOLVED:

On the Motion of Councillors J McKinnon and G Davies

That the Council now resolve itself into a Closed Council, the time being 6:26pm.

CARRIED

AT THIS STAGE OF THE MEETING THE PRESS AND PUBLIC GALLERY RETIRED FROM THE COUNCIL MEETING.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 7 September 2026.

CONFIDENTIAL REPORTS

CONF-1 WAGGA WAGGA AIRPORT FUNDING

26/317

RESOLVED:
On the Motion of Councillors L Tanner and J McKinnon

That Council:

a

authorise the General Manager or their delegate to negotiate and enter into funding agreements with the Australian Government for:
i Regional Airports Program Round 2 – RAPII000095; and
ii Regional Airports Screening Infrastructure Program – RASI014

b

note that negotiations with the Department of Defence for a new long-term lease of Wagga Wagga Airport are continuing

c

approve the budget variations detailed in the Financial Implications section of this report

d

authorise the affixing of Council’s Common Seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
M Henderson	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026**.

**CONF-2 RFQ CT2026065 SUPPLY & DELIVER ONE (1) HEAVY RIGID TRUCK
FITTED WITH AN INTEGRATED BULK LIME SPREADER UNIT**

26/318 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council:

- a accept the quotation of Wagga Motors Pty Ltd (ABN 33 556 730 405) for the Supply & Delivery of One (1) Heavy Rigid Truck fitted with an Integrated Bulk Lime Spreader Unit**
- b authorise the General Manager or their delegate to enter a contract with Wagga Motors Pty Ltd (ABN 33 556 730 405) for the Supply & Delivery of One (1) Heavy Rigid Truck fitted with an Integrated Bulk Lime Spreader Unit for the Lump Sum price of \$709,722.76 (excluding GST)**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

**CONF-3 RFQ CT2026068 SUPPLY & DELIVER ONE (1) SELF-PROPELLED
ROAD STABILISER/RECYCLER**

26/319 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council:

- a accept the quotation of WesTrac Pty Ltd (ABN 63 009 342 572) for the Supply & Delivery of One (1) Self-Propelled Road Stabiliser/Recycler Unit**
- b authorise the General Manager or their delegate to enter a contract with WesTrac Pty Ltd (ABN 63 009 342 572) for the Supply & Delivery of One (1) Self-Propelled Road Stabiliser/Recycler Unit for the Lump Sum price of \$945,890.00 (excluding GST)**

CARRIED

This is page 12 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 7 September 2026**.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
M Henderson
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

REVERSION TO OPEN COUNCIL

26/320 RESOLVED:

On the Motion of Councillors M Henderson and A Condrón

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 6:33pm.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 6:35pm.

.....
MAYOR

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **7 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**