



Agenda and Business Paper

Ordinary Meeting of Council

To be held on
Monday 12 October 2026
at 5.30 PM

Civic Centre cnr Baylis and Morrow Streets,
Wagga Wagga NSW 2650 (PO Box 20)
P 1300 292 442
E council@wagga.nsw.gov.au

wagga.nsw.gov.au

NOTICE OF MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Peter Thompson
General Manager

WAGGA WAGGA CITY COUNCILLORS



**Councillor Dallas Tout
(Mayor)**

Councillor Dallas Tout was elected to Council in 2012 and was elected Mayor in 2022.



**Councillor Georgie Davies
(Deputy Mayor)**

Councillor Georgie Davies was elected to Council in 2021 and was elected as Deputy Mayor in 2024.



Councillor Allana Condron

Councillor Allana Condron was elected to Council in 2024.



Councillor Richard Foley

Councillor Richard Foley was elected to Council in 2021.



Councillor Mick Henderson

Councillor Michael Henderson was elected to Council in 2021 and 2026.



Councillor Jenny McKinnon

Councillor Jenny McKinnon was elected to Council in 2021 and was Deputy Mayor between 2022 and 2023.



Councillor Amelia Parkins

Councillor Amelia Parkins was elected to Council in 2021 and was Deputy Mayor between 2023 and 2024.



Councillor Karissa Subedi

Councillor Karissa Subedi was elected to Council in 2024.



Councillor Lindsay Tanner

Councillor Lindsay Tanner was elected to Council in 2024.

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 12 OCTOBER 2026

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ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

APOLOGIES

CONFIRMATION OF MINUTES

CM-1 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 21 SEPTEMBER 2026

Recommendation

That the Minutes of the proceedings of the Ordinary Council Meeting held on 21 September 2026 be confirmed as a true and accurate record.

Attachments

- 1 [!\[\]\(91f916b54a4c6447ad9638d4638be954_img.jpg\)](#). Minutes – Ordinary Council Meeting – 21 September 2026. 117

DECLARATIONS OF INTEREST

REPORTS FROM STAFF

RP-1 RESPONSE TO NOTICE OF MOTION - GAMBLING LOSSES IN NEW SOUTH WALES AND THEIR IMPACT ON LOCAL COMMUNITIES

Author: Madeleine Scully

Executive: Christine Priest

Summary: This report is presented to Council in response to NOM-3 Gambling Losses in New South Wales and their impact on local communities adopted at the 13 July 2026 Ordinary Council Meeting.

Recommendation

That Council receive and note the report.

Report

At its Ordinary Meeting held on 13 July 2026, Council considered NOM-3 – Gambling Losses in New South Wales and their Impact on Local Communities and resolved as follows.

NOM-3 NOTICE OF MOTION - GAMBLING LOSSES IN NEW SOUTH WALES AND THEIR IMPACT ON LOCAL COMMUNITIES

26/217 **RESOLVED:**
On the Motion of Councillors J McKinnon and R Foley

That Council:

- a notes with concern the continued growth in poker machine gambling losses across New South Wales and the associated social, health and economic impacts on communities
- b recognises gambling harm as a significant public health and community wellbeing issue affecting individuals, families and local communities, including regional communities
- c expresses its support for evidence-based gambling harm minimisation measures, including:
 - i Mandatory cashless gaming with effective harm reduction features;
 - ii Reduced operating hours for gaming machines;
 - iii Stronger self-exclusion programs;
 - iv Greater transparency around gambling losses and venue data;
 - v Increased funding for gambling counselling, treatment and community education.
- d requests the Mayor writes to the Premier of New South Wales, the NSW Minister for Gaming and Racing and the Member for Wagga Wagga seeking stronger action to reduce gambling harm across NSW

- e requests the NSW Government continue progressing meaningful gambling reform based on recommendations from public health experts, community organisations and independent reviews
- f receives a report outlining existing Council partnerships and opportunities for Council to partner with local health providers and community organisations to promote awareness of gambling harm and available support services, including during Gambling Harm Awareness Week and other relevant community wellbeing initiatives

Report

Background

Council acknowledges the far-reaching impacts of gambling harm on individuals, families, and the wider community. Through leadership, partnerships, and advocacy, Council provides ongoing support toward initiatives that build financial literacy, encourage positive help-seeking behaviours, and promote community wellbeing.

This report outlines the current activities of Council to reduce gambling harm in the community through actively delivering and partnering with a diverse range of local services to increase financial literacy and positive help-seeking behaviours through accessible community programming and campaigns.

This report also identifies future opportunities to strengthen several of Council's policies to reduce the impact of gambling harm within the community and further restrict the promotion, marketing, and delivery of gambling-related products, services, and activities.

- d) requests the Mayor writes to the Premier of New South Wales, the NSW Minister for Gaming and Racing and the Member for Wagga Wagga seeking stronger action to reduce gambling harm across NSW**
- e) requests the NSW Government continue progressing meaningful gambling reform based on recommendations from public health experts, community organisations and independent reviews**

In response to items d) and e) a letter was issued on 31 July 2026 by the Mayor to the Premier of New South Wales, the NSW Minister for Gaming and Racing and the Member for Wagga Wagga seeking stronger action to reduce gambling harm across NSW and requested the NSW Government continue progressing meaningful gambling reform based on recommendations from public health experts, community organisations and independent reviews.

A copy of this letter is attached to this report for Councillor's reference, noting Council has received an acknowledgement from Premier Minns office, but not yet received a response from the NSW Minister for Gaming and Racing office as of 6 October 2026.

- f) receives a report outlining existing Council partnerships and opportunities for Council to partner with local health providers and community organisations to promote awareness of gambling harm and available support services, including during Gambling Harm Awareness Week and other relevant community wellbeing initiatives**

Council staff collaborate with a broad range of local organisations to strengthen financial literacy, promote positive help-seeking behaviours and increase community awareness of gambling harm and available support services. This year the Community Development team have partnered with a diverse range of local support organisations such as the Murrumbidgee Local Health District (MLHD) and Rural Adversity Mental Health Program (RAMHP) to deliver Mental health First Aid courses and community workshops on 'Difficult conversations' which include topics of gambling harm and available supports. Council also cross-promoted the recent Gambling Mental Health First Aid course delivered at Pro Patria and staff are currently seeking more funding opportunities to continue the delivery of the significantly subsidised certificate-based courses in the future.

Financial literacy and promoting positive help-seeking behaviour is a key focus of many of Council's community programming initiatives. For example, as part of Seniors Festival and Youth Week, Council worked in collaboration with local support services such as Anglicare Financial Counselling and Services Australia.

Further key information (below) outlines other activities undertaken by staff and in partnership with local community organisations to coordinate and promote local service programs and campaigns to support and inform our community about gambling harm including:

- Council is an active member of several local interagencies including the Triple H Forum (Housing, Homelessness and Human Services), the Wagga Wagga Aboriginal Interagency Group and Wagga Wagga Youth Interagency Group. These interagency groups have a focus on increasing awareness of gambling-related harm and its impacts on individuals, families and the wider community. They deliver counselling and support services, share information and data, and work collaboratively on local initiatives to keep our community healthy and safe.
- Staff also attend the Local Liquor Accord meetings where issues relating to community safety, legislation updates and local initiatives are discussed.
- Council supports the Wagga Wagga Community Drug Action Team (CDAT) by auspicing their funding, managing project acquittals and supporting this group's campaign initiatives and programs. CDAT is a volunteer-driven local group that reduces alcohol and drug-related harms by running primary prevention campaigns and hosting community workshops on awareness and harm reduction. They collaborate with local residents and agencies to build resilience through co-hosting wellbeing events and distributing evidence-based resources.
- Wagga Wagga City Library operates 7 days per week and holds a significant free collection of titles and digital resources on gambling harm, overcoming personal addiction and compulsive behaviours, financial counselling, alcohol and other drugs and how to assist a loved one. Library staff are trained to help members of the community access these resources in a welcoming, accessible and non-judgemental environment. The library delivers a broad suite of free community information and educational programs that include these topics.
- Council owns and manages accessible community infrastructure such as community centres and halls that identify community support groups such as Gamblers Anonymous, Alcoholics Anonymous and Narcotics Anonymous, as non-fee charging groups, when booking Council-managed community facilities.

By providing free access to safe, well-maintained community centres and halls, Council removes a key barrier for individuals experiencing gambling-related harm and other forms of addiction. These accessible and affordable meeting spaces located in the CBD and across suburban neighbourhoods and rural villages, reduce the barriers to seeking help, enabling individuals to connect locally with peers who share lived experiences on their pathway to recovery.

- Council's Annual Grants program has multiple categories that support community led projects and initiatives that encourage financial literacy, mental health and seeking support to overcome or prevent addictions such as gambling.
- Council pays an annual subscription for the free Wagga Wagga Community Directory online platform. This is a downloadable, print ready and accessible directory to assist community members to find information about health services, financial counselling and social support services available in Wagga Wagga.
- Council's Commercial Advertising on Council Assets Policy (POL 023) outlines requirements governing advertising on Council-owned assets and prohibits the promotion of gambling-related products and services. At the next scheduled review of Council policies and guidelines some opportunities have been identified to further strengthen Council's approach to preventing gambling harm in our community. This includes explicitly prohibiting the promotion of gambling and betting activities at the next scheduled review of the *Temporary Event Signage Policy* and as part of the *Sportsground Sponsorship Signage Strategy*, which is currently being reviewed by the Wagga Leisure and Strategic Recreation team. This review will include explicitly outlining the restrictions on gambling-related programs, marketing, and promotional activities across Council-managed assets and services.

NSW 'GambleAware' Week (19 October – 25 October 2026)

As detailed on the NSW government's GambleAware Week website it states:

"GambleAware Week is an annual initiative that brings communities together to raise awareness of gambling harm and encourage conversations about support.

This year GambleAware Week focuses on reducing the stigma associated with gambling harm by making an often-hidden issue more visible and encouraging open conversations.

Developed with people who have lived experience of gambling harm, the campaign aims to build understanding, reduce stigma and encourage people to seek support when they need it. It also encourages people to visit the GambleAware website: gambleaware.nsw.gov.au for information, practical tools and support services."

In recognition of GambleAware Week from Monday 19 to Sunday 25 October 2026, the temporary lights in the street trees in Fitzmaurice Street along with the Civic Centre's Coat of Arms and the Museum's Historic Council Chambers site, have been scheduled to light up in blue to support this year's GambleAware Week.

Staff at the Wagga Wagga City Library are also currently preparing a focus display during GambleAware Week of the books and resources available to access or loan from the library. This display will accompany the temporary lighting display, to support community members seeking information on gambling harm, addiction and legal resources.

The official GambleAware Week campaign collateral will also be promoted on Council social platforms, in a Council News article, with campaign posters distributed throughout the Civic Centre Arcade, Library and staff areas.

Staff will continue to actively explore funding, partnerships and advocacy opportunities to support initiatives that increase awareness of gambling-related harm to improve access to information, support services, and pathways to assist any community members in need of support and information.

Financial Implications

All services currently being undertaken by Council staff as detailed in this report are funded in the endorsed operational budget 2026/27 financial year.

Policy and Legislation

Commercial Advertising on Council Assets Policy (POL 023)

On 2 April 2026, the Federal Government announced a Gambling Reforms package to include:

- restrictions on wagering advertising, including a ban during live sports and in sports venues
- boosting enforcement action against illegal gambling services
- strengthening the operation of BetStop—the National Self-Exclusion Register
- addressing harmful and emerging online lottery products
- increase public awareness of online gambling harms, and
- expand specialised financial counselling services for people who are experiencing financial hardship because of gambling harm.

A comprehensive report with a further 19 recommendations was published including details on 'BetStop' which is the national self-exclusion Register.

The *Interactive Gambling Amendment (Gambling Reform) Bill 2026* and the *National Self-exclusion Register (Cost Recovery Levy) Amendment Bill 2026* were introduced in Parliament on 2 July 2026 with the reforms set to commence on 1 January 2027.

Reference: Gambling Reforms 2026 - Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Link to Strategic Plan

Vibrant

A healthy community

Support initiatives to deliver improved health outcomes for identified groups within our community and address specific needs.

Risk Management Issues for Council

As detailed in the Community Strategic Plan our community expects Council to play an important civic leadership role to ensure our residents can access the health and community services they need to live a healthy life in a community that is safe, connected and supports positive wellbeing outcomes for everyone no matter where they live in the local government area.

Failing to proactively communicate Council's commitment to responding and advocating on key community safety issues such as the increased threat of gambling harm in our community, could result in reputational damage and generate community concerns regarding Council's service performance.

Internal / External Consultation

Internal consultation was undertaken with staff from the Community Development, Governance, Communications & Engagement, Work Health & Safety and Wagga Leisure & Strategic Recreation teams to develop this report.

Attachments

- 1 [↓](#). Letter to Hon Chris Minns MP - Gambling Harm in NSW Communities
- 2 [↓](#). Response - behalf of the Premier of New South Wales - Letter to Hon Chris Minns MP - Gambling Harm in NSW Communities



OFFICE OF THE MAYOR

CITY OF WAGGA WAGGA

31 July 2026

The Hon Chris Minns MP
Premier of New South Wales
GPO Box 5341
SYDNEY NSW 2001
Via: Online form

Dear Premier

RE: GAMBLING HARM IN NEW SOUTH WALES COMMUNITIES

At its Ordinary Meeting held on 13 July 2026, Wagga Wagga City Council considered the social, health and economic impacts of gambling harm on individuals, families and communities across New South Wales.

Council acknowledges that local clubs and hotels provide employment, community facilities and valuable support to local organisations. Council is not seeking to regulate licensed venues, noting that gambling regulation is primarily a responsibility of the NSW Government.

Council is, however, concerned about the broader effects of gambling harm, which can extend beyond the individual and affect families, relationships, workplaces and the wider community. These impacts may include financial hardship, mental ill-health, family and relationship breakdown, homelessness and broader social disadvantage.

Council supports the continued development and implementation of evidence-based gambling harm minimisation measures that reduce gambling-related harm, improve access to counselling, treatment and community education, and provide greater transparency regarding gambling losses and their effects on communities.

Council respectfully requests that the NSW Government take stronger action to reduce gambling harm across New South Wales and continue progressing meaningful gambling reform informed by public health experts, community organisations, people with lived experience and independent reviews.

Council also asks that the particular circumstances of regional communities be considered in developing and implementing future reforms, including access to specialist support services and community education.

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Ph: (02) 6926 9111
mayor@wagga.nsw.gov.au



OFFICE OF THE MAYOR

CITY OF WAGGA WAGGA

Council recognises that effective reform will require careful consultation and implementation involving government, industry, health professionals and the community. However, Council believes that a clear and sustained program of evidence-based reform is necessary to reduce the social, health and economic impacts of gambling harm.

Council would welcome advice regarding the NSW Government's current and proposed gambling harm minimisation initiatives and how regional councils and communities may contribute to their development and implementation.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Dallas Tout'.

Cr Dallas Tout
Mayor

cc: The Hon David Harris MP, Minister for Gaming and Racing
cc: Dr Joe McGirr MP, Member for Wagga Wagga

From: noreply@salesforce.com on behalf of DPC Correspondence
<premier@premiersdepartment.nsw.gov.au>
Sent: Thursday, 6 August 2026 3:09 PM
To: Councillor Dallas Tout
Subject: Ref: 00098098 - A response on behalf of the Premier of New South Wales

 **This message needs your attention**

- This is their first email to your company.

[Report this Email or Mark as Safe](#)



Premier's Department

Dear Mayor

Thank you for your correspondence regarding Gambling Harm in NSW Communities. I am replying on behalf of the Premier and I appreciate you expressing your views on this matter.

I note you have also written to the The Hon David Harris MP, Minister for Gaming and Racing and it is appropriate that the Minister considers your correspondence.

If you have any further enquiries about this matter, please contact the Office of Ministers portfolio.

Thank you for taking the time to bring this matter to the Government's attention.

Sincerely

A handwritten signature in blue ink, appearing to read "Simone Walker".

Simone Walker
Deputy Secretary, Corporate Services

CC: The Hon David Harris, Minister for Aboriginal Affairs and Treaty, Minister for Gaming and Racing, Minister for Veterans, Minister for Medical Research and Minister for the Central Coast

Please note that this email address is not monitored for replies. Any further correspondence should be submitted through the [Premier's webform](#).

RP-2 MANGOPLAH AND HUMULA FLOOD STUDY FINALISATION**Author:** Andrew Mason**Executive:** Henry Pavitt

Summary: | This report recommends that Council adopt the Mangoplah and Humula Study completed by WMAwater.

Recommendation

That Council:

- a notes the recommendation from the Floodplain Risk Management Advisory Committee from the meeting held on 17 September 2026
- b adopts the Final Report prepared by consultants regarding the Mangoplah and Humula Flood Study
- c approve the budget variations as detailed in the financial implications section of the report

Report

Wagga Wagga City Council engaged WMAwater to undertake the Mangoplah and Humula Flood Study. The study defines the existing flood behaviour within the townships of Mangoplah and Humula using computer models with the objective to improve the understanding of flood behaviour and impacts and better inform Council of the flood risk in the study areas. The study's aim to provide an understanding of the full range of flood behaviour and consequences in the study areas as per the requirements of the NSW Government Flood Risk Management Manual.

WMAwater has completed the development of the flood models for both Mangoplah and Humula and completed the associated reports.

At its 27 July 2026 meeting, Council resolved as below to place the Flood model Report for Mangoplah and Humula on public exhibition and to receive a further report following the public exhibition and submission period.

RP-16 MANGOPLAH AND HUMULA FLOOD STUDY PUBLIC EXHIBITION

26/252 **RESOLVED:**
On the Motion of Councillors R Foley and G Davies

That Council:

- a notes the recommendation from the Floodplain Risk Management Advisory Committee from the meeting held on 16 April 2026
- b receives the draft Report prepared by consultants regarding the Mangoplah and Humula Flood Study and place that Report on public exhibition for a minimum period of 28 days from 1 August 2026 and invite public submissions until 28 August 2026 on the draft Reports
- c receive a further report following the public exhibition and submission period addressing any submission received

The plans were placed on public exhibition for 33 days from 1 August 2026 to 2 September 2026. No extensions of time were requested.

This report summarises feedback from the public exhibition period and is intended to brief and inform the Council about the report to enable it to adopt the study as recommended by the Floodplain Risk Management Advisory Committee.

For the Public Exhibition stage of this project, the villages were targeted with a range of engagement practices including specific drop-in sessions, targeted online engagement and opportunities for face-to-face communication in the hope of getting a better response and increased engagement from the affected residents.

A draft version of this report was placed on public exhibition from 1 August 2026 to 2 September 2026 to invite comment from the community. A copy of the report was available for download from Council's 'Have Your Say' website, as well as a hard copy available at Council's office. The 'Have Your Say' page also included other information about the project and details about how to make a submission providing feedback on the report and its outcomes.

Drop-in information sessions were held where the community could attend and speak to Council and WMAwater staff in person about the study. Attendees were also able to review information summarised in poster format.

The following sessions were conducted:

- Wednesday 26 August 2026 6:00pm – 8:00pm at Mangoplah Hotel, 29 Kyeamba Street, Mangoplah
- Friday 28 August 2026 6:00pm – 8:00pm at Humula Citizen Sports Club, Mate Street, Humula

Public exhibition of the study was advertised through Council's communication channels (website, news and Facebook). Feedback on the study was gathered during the drop-in sessions and from formal submissions.

Submissions from the community and interested stakeholders were accepted via an online survey available on Council's website and in written and email form directly to Council.

Sessions were well attended with around 20 community members participating in the consultation at each session at Mangoplah and Humula. One formal submission was received, with a number of community members also noting their feedback during the information sessions.

The following provides a summary of the feedback received:

Mangoplah

- Attendees were keen to view the flood mapping, a number generally confirming the flood behaviour produced by the study, with deeper inundation through both Burkes Creek and Paper Forest Creek and shallow inundation across the residential area. Attendees also noted the broader inundation to the south east of the residential area.

- Attendees also sought to understand the consequences of the mapping produced, including hydraulic hazard and the flood planning area.
- Attendees were concerned about access to Mangoplah during flood events, with both ends of Holbrook Road, to the north and south of town cut. Attendees suggested upgrading both the bridge across Burkes Creek and Holbrook Road, to the south of town.
- Nearly all attendees sought to discuss the potential impacts associated with the proposed Battery Energy Storage System (BESS) site on the outskirts of town, particularly worsening flood behaviour at Holbrook Road and access to the site during flood events. The BESS site is outside the urban study area and is subject to a separate independent flood related investigation.
- The community also took the opportunity to raise other aspects with Council representatives, such as flood sign placement on Holbrook Road, a stop sign needed and garbage collection.

Humula

- Attendees were keen to view the flood mapping, a number generally confirming the flood behaviour produced by the study, particularly for the October 2010 event.
- Attendees were keen to understand if a warning system was being proposed for the town.
- Attendees are concerned that a number of aspects are worsening flood behaviour, including the bridge over Umbango Creek, debris piles next to the creek and creek vegetation downstream of Humula Public School.
- Attendees also sought to understand how the mapping would be used.
- A few attendees mentioned that they found the report difficult to follow as it covers both Mangoplah and Humula.
- Attendees were concerned about access to Humula during flood events.
- The community also took the opportunity to raise other aspects with Council representatives, such as damage following heavy rainfall to Downfall Road, potholes on Scrubby Creek bridge, a street sign for Mate Street, and that the proposed bridge on Humula Eight Mile Road at Carabost Creek is not proposed on the optimal alignment.

Discussion

The Mangoplah and Humula Flood Study aims to improve an understanding of flood behaviour and impacts in the townships of Mangoplah and Humula to better inform the management of the flood risk in the area. The Study Area (Figure A 1 and Figure B 1) lies within the Wagga Wagga City Council Local Government Area (LGA).

Mangoplah is subject to mainstream flooding from Burkes Creek and Humula is impacted by Carabost Creek and Umbango Creek. In addition, both towns are also impacted by local overland flow affectation.

No previous formal flood studies have been undertaken for Mangoplah or Humula. As such, Council seeks to use the latest available tools and data to provide a definition of flood risk in Mangoplah and Humula under current catchment conditions.

Council is responsible for managing development of flood prone land under guidance provided in the NSW Flood Risk Management Manual (Department of Planning and

Environment, 2023) and previous Floodplain Development Manual (NSW Government, 2005).

The flood modelling tools have been calibrated using observations from historical floods and subsequently used to estimate the impacts of flooding for a range of standardised “design” flood probabilities. This modelling has been completed in accordance with the guidelines in Australian Rainfall and Runoff (Ball, et al., 2019)

This study will enable Council to:

- Understand the current flood risk across the catchment
- Provide up to date flood data for all end users
- Enable current understanding of flood risk to inform future development planning
- Assess cumulative impacts of future development on flood behaviour
- Assess the effectiveness of potential flood mitigation measures to reduce flood risk in the next phase of the process
- Inform emergency management and planning (in collaboration with NSW State Emergency Service)

Financial Implications

Total project budget (Funding split: 2/3 Department Planning & Environment Grant -\$80,000 1/3 Council Stormwater Levy Reserve \$40,000)	\$120,000
Expended and committed to date (as at 30/09/2026)	(\$143,413)
Project overspend*	(\$23,413)

* The majority of the project overspend relates to internal staff project management costs that the grant body has confirmed are not claimable under the grant. As a result, additional Council funding is required to meet the project costs. It is proposed that the \$23,413 project overspend be funded from the Stormwater Levy Reserve, which has sufficient available capacity.

Job consolidation number: 22127 – Humula & Mangoplah Flood Study 2022/FMP/0103

Policy and Legislation

NSW Flood Prone Land Policy

NSW Flood risk management manual: The policy and manual for the management of flood liable land. 2023

Link to Strategic Plan

Vibrant

Our community feels safe.

Support public safety.

Risk Management Issues for Council

The completion of the study, models and plans assists Council in identifying flood liable land that can then be better managed to minimise risk via planning controls, infrastructure works and management plans.

Internal / External Consultation

	Mail			Traditional Media				Community Engagement				Digital				
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform																
Consult			☒													
Involve				☒				☒	☒		☒		☒			☒
Collaborate																
Other methods (please list specific details below)																

Attachments

1. Mangoplah and Humula Flood Study - Provided under separate cover.

RP-3 WAGGA WAGGA CENTRAL BUSINESS DISTRICT (CBD) PARKING AND TRAFFIC STUDY**Author:** Sue Hanrahan**Executive:** Ben Creighton**Summary:**

The draft Wagga Wagga Central Business District (CBD) Parking and Traffic Study was placed on public exhibition for a period of 28 days from 31 July 2026 to 4 September 2026.

A total of 14 submissions were received through Council's Have Your Say platform, along with one direct email submission and one phone enquiry. The submissions received did not identify any substantial issues requiring amendment to the study or a further period of public exhibition.

Recommendation

That Council:

- a note that 14 submissions were received through the Have Your Say platform, together with one email submission and one phone enquiry
- b adopt the Wagga Wagga Central Business District (CBD) Parking and Traffic Study
- c utilise the findings and recommendations of the study to inform future parking, traffic and access initiatives within the CBD and the development of the CBD Masterplan
- d note that there is currently no funding allocated in the Long Term Financial Plan for the actions identified in the study and that implementation of any actions will be subject to future Council reports and funding decisions

Report

At the Ordinary Meeting of Council held 27 July 2026, Council resolved as follows.

RP-19 WAGGA WAGGA CENTRAL BUSINESS DISTRICT (CBD) PARKING AND TRAFFIC STUDY**26/255 RESOLVED:**

On the Motion of Councillors R Foley and G Davies

That Council:

- a endorse the Draft Wagga Wagga Central Business District (CBD) Parking and Traffic Study and place on public exhibition for a period of 28 days from 31 July 2026 and invite public submissions until 28 August 2026 on the study
- b receive a further report following the public exhibition and submission period:
 - i addressing any submission made in respect of the proposed study

- ii proposing adoption of the study unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

This report has been prepared in response to part b of the 27 July 2026 resolution.

The Draft CBD Parking and Traffic Study was placed on public exhibition from 31 July 2026 until 4 September 2026.

A comprehensive engagement program was undertaken to encourage community and stakeholder participation, including:

- Publication of the study on Council's Have Your Say platform.
- Direct engagement with CBD businesses and visitors through distribution of promotional material. Distribution of approximately 500 promotional postcards to businesses within the CBD containing a QR code and Council contact details linking directly to the survey and study information.
- Presentation of the study to the Business Roundtable – 3 August 2026
- Promotion through the Wagga Wagga Business Chamber, Committee 4 Wagga (C4W) and Dr Joe McGirr's communication channels, including websites, newsletters and electronic direct mail (EDM) distributions.
- Wagga Wagga City Council static display of study information, visual materials and promotional posters at a static information point within the Civic Centre during the exhibition period to encourage public review and feedback.

As a result of this engagement, 14 submissions were received through Council's Have Your Say page along with one email and one phone enquiry. Overall feedback demonstrated broad support for the study and its recommendations. No submissions identified factual inaccuracies, strategic issues or deficiencies in the study that would require substantive amendments.

Two submissions representing a single landowner on the fringe of the Traffic and Parking Study area requested that the boundary be expanded to include the hotel development on Lake Albert Road. Although this development is an important accommodation provider to the City, the CBD study area is defined having regard to the NSW Planning Framework and the established role of the CBD as the primary commercial, retail, civic and social core of the city centre and therefore it is not recommended that the area be amended.

Key Issues Raised Through Public Exhibition

- **Parking availability and parking mix** – Requests for additional and better-distributed parking, particularly all-day parking for CBD workers.
- **Parking time limits and future paid parking** – Requests to retain or increase 2-hour parking, provide longer parking periods in some locations, and concerns regarding the potential introduction of paid parking. Please note the study does not recommend introducing paid parking across the CBD.
- **Pedestrian safety, accessibility and connectivity** – Strong feedback regarding safer pedestrian crossings, accessible kerb ramps, clearer sightlines, pedestrian connections and improvements to walkability throughout the CBD.
- **Public transport and alternative transport options** – Requests for improved bus frequency, better bus stop facilities including shade and seating, improved

connections to outer suburbs and growth areas, and greater consideration of alternative transport options to reduce reliance on private vehicles.

- **Active transport and pedestrian-friendly streets** – Support for increased walking and cycling infrastructure, more pedestrian-prioritised streets, reduced vehicle speeds, additional bike lanes and greater tree planting/greening within the CBD.
- **Safety, anti-social behaviour and after-dark access** – Significant concerns were raised about personal safety, anti-social behaviour, crime and perceived safety, particularly around car parks, laneways and arcades after dark. These concerns were identified as influencing where people choose to park and whether they use certain areas of the CBD.
- **Traffic movement, congestion and intersection improvements** – Feedback included concerns about traffic flow and troublesome intersections.
- **Future CBD activation, events and development** – Submissions supported opportunities for more pedestrian-friendly and activated spaces, temporary street closures for events, consideration of future multi-storey parking, CBD redevelopment and stronger connections between the CBD, visitor accommodation and surrounding areas.

The submissions received during the public exhibition period for the Wagga Wagga CBD Parking and Traffic Study, together with Council's detailed responses to the matters raised, are attached to this report for Council's consideration.

Financial Implications

There is currently no funding allocated in the Long Term Financial Plan for the actions identified in the study. Prior to implementation, all projects will require design, a business case development and feasibility assessments with the funding to be determined.

Policy and Legislation

N/A

Link to Strategic Plan

Growing

A growing business sector

Develop Wagga Wagga as an attractive place to invest, establish and operate a business

Risk Management Issues for Council

Risk management considerations related to the CBD Parking and Traffic Study include:

- **Strategic risk** – Without an adopted Parking and Traffic Plan, future development, transport planning, parking infrastructure investment, and network improvements may be undertaken in an ad hoc and inefficient manner resulting in increased traffic congestion and reduced parking availability as the city grows.

- Reputational risk – Community expectations for future traffic and parking improvements are high and will need to be carefully managed. Detailed engagement and communication will be required particularly where implementation is dependent on future investigations, traffic modelling, prioritisation and funding.
- Financial risk – The Parking and Traffic Study identifies potential actions and infrastructure improvements that may require significant future investment. These actions will require funding that will be considered through future budget processes, grant opportunities and long-term financial planning, with implementation subject to Council priorities and available resources.

Internal / External Consultation

Internal consultation has been undertaken with all Directorates within Council.

External consultation has been undertaken via:

- Publication of the study on Council's Have Your Say platform.
- Direct engagement with CBD businesses and visitors through distribution of promotional material. Distribution of approximately 500 promotional postcards to businesses within the CBD containing a QR code and Council contact details linking directly to the survey and study information.
- Presentation of the study to the Business Roundtable – 3 August 2026
- Promotion through the Wagga Wagga Business Chamber, Committee 4 Wagga (C4W) and Dr Joe McGirr's communication channels, including websites, newsletters and electronic direct mail (EDM) distributions.
- Wagga Wagga City Council static display of study information, visual materials and promotional posters at a static information point within the Civic centre during the exhibition period to encourage public review and feedback.

Attachments

1. CBD Parking and Traffic Study - Wagga Wagga Final Report - Provided under separate cover.
2. [CBD Parking and Traffic Study – Submissions and Council Response.](#)

CBD Parking and Traffic Study – Submissions and Council Response

Comment	Staff Response
As car travel appears to be main form of transport. Will there be a review for increased public transport, bus stopping zone and bus route analysis to decrease the future expected car travel volume? Will there be a review to increase public transport into the CBD from outer suburbs and identified growth areas? Will there be evidence to show the maximum activity capacity of the CBD which shows a roll on effect to major routes around Wagga and outer suburbs?	Council is providing input into the draft Transport for NSW Regional Riverina Murray Travel Plan. Issues raised include improving bus travel to make it more affordable, timely, quicker and on demand. Council will continue to advocate to the State Government and others for transport improvements in Wagga. Council is continuing to monitor and model traffic conditions across the growing city including the knock-on effects from busy junctions and backed up traffic.
I've no comments on parking specifically. However, I'd like to see more emphasis on lowering speed limits, ensuring pedestrians are prioritised over cars through the design of the roads (simple things like raised pedestrian crossings and narrower roads to force a reduction in speed). Additionally, if we can narrow the roads, we should add more bike lanes and trees. Lastly, a big stretch as this needs state approval and money, I'd love to see a light rail in Wagga, that travels the CBD and beyond, such as going up through Lake Albert. And in the short term, an increase in the frequency of busses from 1 hour to 15 minutes. Overall, the CBD should not care much about cars, but people and the environment. Naturally, this will drive more business as it will create a more inviting space for families.	Pedestrian safety and improvements options are identified within the study proposed actions. Improvements to the Active Transport Infrastructure are included in the study. Council will continue to advocate to the State Government and others for public transport improvements in Wagga. Council will seek to balance the needs of all types of different road users using different modes of transport.

Comment	Staff Response
Some areas of concern to the Wagga Access Reference Group (WARG) are as follows: • Accessible kerb ramps close to parking - particularly in the streets around the CBD where the gutters are high. • Safer crossings - clearer sightlines for pedestrians and vehicles especially where parking is close to roundabouts. • An increase in mobility parking kerbside in streets surrounding the main street. • More mobility parking spaces in car parks - we should aim for gold standard instead of ratios. Is it possible look at seniors parking for the aging community. • Look at the riverside car park. Take away the lips at the end of each mobility parking space. Modified vehicles are unable to load from these as the fold down ramps do not lie flat on the asphalt surface.	These parking accessibility comments will be shared internally with the community and infrastructure teams and will help shape the CBD Masterplan including a review of the parking mix.
This is a separate submission on behalf of the International Hotel Wagga Wagga, 2 Lake Albert Road (Lot 7 DP 1190149). What I see: More and more of our guests are not travelling by car. We are a corporate hotel. People come here for work, for meetings and for conferences. If they do arrive by car, they are rarely travelling alone. They are usually carpooling with a colleague, or they have come in by plane or train and only have a vehicle because they need one while they are here. I know this because we ask every guest for a car registration when they check in. Quite often, they do not have one to give. That also matches what I look at from reception. Our car park is, at best, a third full. Most of the time it is emptier than that. As you know, the hotel currently sits just outside the line drawn around the centre. From where I stand, that line does not match how this part of	The hotel parking comments will help shape the review of the DCP including parking ratios for CBD hotels. Further evidence will be sought from the community members. Despite being on the fringe of the CBD, the hotel intersection location is considered a vital gateway and location into the CBD and traffic movement has been considered from this intersection. The CBD study area is defined as having regards the NSW planning framework and the established role of the CBD as the primary commercial, retail, civic and social core of the city centre. The hotel and all accommodation will continue to be considered as vital assets supporting Wagga's visitor economy.

Comment	Staff Response
Wagga works. Guests arrive here, stay here, and walk into the CBD. If the Masterplan is meant to plan the heart of the city, this site is already part of that heart. Why the site belongs in the study area: The International is two minutes from the CBD, on a main entry from the south and east. It houses business travellers and conference guests who then shop and work in the centre. Leaving it out of the Masterplan would mean: • Planning the CBD without one of the places people actually stay when they come here for work • Ignoring a southern gateway that every visitor on this road already sees • Making it harder to plan walking routes, crossings, lighting and signage between the hotel and the centre • Locking a large, well-located site out of the conversation about where Wagga's next rooms and visitor facilities should go The International already serves the CBD. The Masterplan should say so too. What I would like Council to do: • Expand the Masterplan study area to include 2 Lake Albert Road. • Treat the hotel as part of the city's visitor and business-travel offer. • Allow this land to be used for more accommodation, not left as a half-empty car park. • In the Parking and Traffic Study, do not assume our guests are filling CBD parking. Most are not arriving with a car. I would be happy to discuss this further with Council staff.	

Comment	Staff Response
Thankyou for the opportunity to provide a submission and feedback. I think we have enough car parks, the issue stems from a safety perspective around anti-social behaviour. In my experience this has gotten significantly worse over the last 12 - 18 months in areas around the public car park between Tongaboo Lane and Baylis street in the block of Forsyth to Tompson St including the laneway back to Baylis street and across to the Sturt mall and the carpark behind sturt mall. I have had my vehicle damaged and our workplace graffiti, I have witnessed drug deals, violence, assault and disgraceful anti social behaviour such as foul language, verbal abuse, littering etc These matters cause community members to avoid these areas and park under the marketplace and in other locations.	These comments relate to safety and law and order enforcement. The CBD Masterplan will support measures around crime prevention in the CBD. Council is working with NSW Police, through the Business Roundtable and Community teams, to address law and order concerns in the main street.
More all day parking in town easy accessible for workers in town. We often have to move our cars.	Increased signage and awareness for available all-day CBD parking is highlighted in the report. At present there is availability in all-day car parks although this may involve a short walk to locations.
More all-day parking in town	Increased signage and awareness for available all-day CBD parking is highlighted in the report. At present there is availability in all-day car parks although this may involve a short walk to locations.

Comment	Staff Response
More parking up the train station end. I work at Eyecare plus and our elderly patients no longer have anywhere close by to park now the carpark next to vinnies has been blocked off. Also need a right turning lane down the main street when right turns are permitted instead of left turning lanes.	The loss of public access to this car park (post-study) has reduced vacancies in nearby parks, particularly for those unable to walk to services. This issue will be included as part of the CBD Masterplan including review of the parking mix around CBD medical and health hubs. Lack of current and future parking at the train station has been raised with Transport for NSW via the Draft Riverina Murray Transport Plan. Comments on right turns will be passed on to the traffic team for consideration as part of the CBD Masterplan process.
Please consider my submission for the future development of the Northern end of the CBD. My suggestion is to make Fitzmaurice street between Travers street and Crampton street 'one way' in a north to south direction with parking on either side of the road and a reduced speed limit. In conjunction with this, have a major upgrade of the intersection of Trail street and Travers street. This would include a three way roundabout with an extra slip lane travelling west to east on travers street. These upgrades would improve two troublesome and dangerous intersections, add extra parking, and reduce vehicle traffic in a future high pedestrian area.	Comments on this specific area will be passed on to the traffic team for consideration and reviewed as part of the CBD Masterplan process.
Change it so the carparks currently available in the CBD such as kerbside on Peter Street have a time limit of more than 2 hours. No paid parking in the future in the CBD.	Parking mix will be considered as part of the next steps in the CBD Masterplan process. The consultant notes that there are no recommendation to introduce paid parking across the CBD.

Comment	Staff Response
Active Transport (by pedestrians and cyclists) in all directions would decrease the need for increased car traffic into the CBD via the current four North South cross city routes, particularly with the Edmonson Bridge north south route out of action for most of the next two years. 6 years ago, WWCC staff mentioned that WWCC's Wiradjuri Track Strategic Plan would see the track have an option to cross from Willan's Hill across Rocky Hill to join up with the Wiradjuri Track again on Koorringal Rd. This would provide a benefit to cyclists and walkers and enhance transport options. How close to action is this strategy?	The study notes Active transport needs in the CBD will be important to be considered as part of the CBD Masterplan. Other non-CBD comments passed to active transport team for review.
You should close off the street between the malls and have an outdoor mall. Make the main drag paid parking. Add a two story carpark.	Temporary closure of roads for festival and large events will be considered as part of the CBD Masterplan process. The consultant notes that there are no plans to introduce paid parking across the CBD. The need for multi storey car parks in the future is considered in the report.
I think Doing Something is definitely the best option. If public transport was better I would use it more BUT I would not like to wait long in heatwave conditions without shade, or seating. Many bus stops do not seem to have these basic things. I would also not like to lose too many 2 hr parking spots in the top block of Baylis St or behind it. If you want a massage or relaxed lunch/ coffee, or the GP is running late, you don't want to have to move the car in the middle of things and we seem to have lost the use of the carpark next to Vinnies now. And some of the walk through arcades for many car parks do not feel safe to walk through alone, either for women or anyone physically frail and	Council has provided feedback with Transport for NSW via the Draft Riverina Murray Transport Plan on public transport within Wagga. Parking mix will be considered as part of the next steps in the CBD Masterplan process. Crime prevention measures in arcades will be considered as part of the CBD Masterplan process. Mobility issues as Riverside car park will be reviewed as part of the CBD Masterplan process, as will examination of a bus service linking the Wagga beach to the CBD.

Comment	Staff Response
vulnerable. That could be improved. I like the idea of more pedestrian friendly and bike friendly streets in the CBD. Make it easier for buses to stop without impeding traffic and you're onto something. I like the idea of better signage for how to access parking and info on how long you can park. For example, I've never used the car park opposite the pool, because it's too hard to get into and I don't know how long I can park. And I've lived in Wagga 23 yrs. Also, the Riverside carpark might be close to the main Street but it's all up a steep slope - not great for people with mobility issues. With regards to the Riverside (and the Botanic gardens, I might add) there is no bus stop there that I'm aware of. This means parking during events is challenging and I often give up and go home because of failure to park. Thanks for the opportunity to give input.	
I am requesting you consider changing the 3-hour parking in between Tongaboo lane and Peter Street; the section between Forsyth Street and Morgan Street. To all day parking for staff working in that block. I have spent a year working in this block and during winter all staff in this area need to walk down the lane, or through the arcades after dark to the all-day parking in the next block. I wish I could say its safe but both myself and a staff member have be followed 4 paces behind us for nearly a block until someone else entered the lane. I have watched a young staff member from another store literally run until she got to her car. Walking the main street then cutting through the arcades is also not a safe option after dark. It seems a reasonably easy solution to a potential injury/police matter.	Parking mix in this area will be considered as part of the next steps in the CBD Masterplan process. Crime prevention measures will also be considered alongside the advocacy work with NSW police on CBD crime.

Comment	Staff Response
Email Re: Submission to the Wagga Wagga CBD Masterplan & CBD Parking and Traffic Study 1. Introduction This submission is made on behalf of The International Hotel Wagga Wagga, located at 2 Lake Albert Road, East Wagga Wagga. The International Hotel is a major accommodation provider, conference venue, and hospitality business serving the Wagga Wagga region, including the CBD, tourism sector, business travellers, and local community. The Hotel wishes to provide feedback on both the Wagga Wagga CBD Masterplan and the CBD Parking and Traffic Study, with particular emphasis on the exclusion of the International Hotel site from the Masterplan study area, despite its clear functional, economic and spatial relationship with the CBD. 2. Submission – Wagga Wagga CBD Masterplan 2.1 Primary Submission Issue – Exclusion of The International Hotel Site The International Hotel is not included within the proposed CBD Masterplan study area. This is respectfully considered to be a significant oversight. 2.1.1 The Hotel is a Natural Inclusion in the CBD Study Area Although the site sits just outside the mapped boundary, it is: • Directly connected to the CBD via Lake Albert Road, Tarcutta Street and Edward Street. • Functionally integrated with CBD activity, servicing CBD workers, visitors, events, conferences, and hospitality demand. • A major accommodation provider supporting CBD businesses, restaurants, retail, and tourism. • A key gateway site for visitors entering the CBD from the south and	The CBD study area is defined having regard to the NSW planning framework and the established role of the CBD as the primary commercial, retail, civic and social core of the city centre. Traffic and movement around the Hotel and Lake Albert Road have been considered as part of the broader assessment. The Hotel's parking comments will also help inform the consideration of appropriate parking ratios for CBD hotels and accommodation. Further evidence will be sought from the submitter to inform this review. The Hotel and broader accommodation sector will continue to be recognised as important contributors to Wagga Wagga's visitor economy, tourism, hospitality and business activity.

Comment	Staff Response
east. • A strategic landholding with future development potential that should be considered in CBD planning. The Masterplan's boundary appears to be drawn tightly around the commercial core but excludes a site that materially contributes to CBD function, visitation, and economic activity. 2.1.2 Planning Logic Supports Inclusion The International Hotel site should be included because: • It is part of the CBD's economic catchment. • It is within walking distance of the CBD core. • It forms part of the CBD visitor accommodation network, alongside Quest, Mantra Pavilion, Mercure, and other hotels. • It is located on a major arterial approach to the CBD. • It is a high-value tourism and business asset that directly supports CBD vitality. 2.1.3 Risks of Exclusion Excluding the site may lead to: • Missed opportunities for integrated CBD tourism and accommodation planning. • Inconsistent planning outcomes for future redevelopment or expansion. • Lack of recognition of the Hotel's role in CBD activation and visitor economy. • Fragmented infrastructure planning, particularly regarding traffic, pedestrian movement, and parking. 2.1.4 Requested Outcome The International Hotel formally requests: That the CBD Masterplan study area be expanded to include 2 Lake Albert Road (Lot 7 DP 1190149), recognising the site's functional integration with	

Comment	Staff Response
the CBD, Lake Alberts Road as a natural and spatial study area boundary and its importance to the city's visitor economy. 2.2 Additional Masterplan Submission Items 2.2.1 Visitor Accommodation Strategy The Masterplan does not adequately address: • The role of hotels in CBD activation • Future accommodation demand • Integration of hotels into CBD pedestrian networks • Wayfinding, signage, and transport connections for visitors The International Hotel requests that the Masterplan include a Visitor Accommodation and Tourism Movement Framework. 2.2.2 Gateway and Arrival Experience Lake Albert Road is a key southern gateway into the CBD. The Masterplan should: • Recognise this entry corridor • Improve landscaping, signage, and pedestrian connections • Integrate gateway sites such as the International Hotel into CBD identity and branding 2.2.3 Pedestrian Connectivity the Masterplan should strengthen: • Pedestrian links between the Hotel and the • CBD • Wayfinding signage • Safe crossing points along Lake Albert Road • Lighting and public domain improvements 2.2.4 Future Redevelopment Considerations The Hotel is a large, strategically located site with potential for:	

Comment	Staff Response
• Expansion • Conference facilities • Mixed-use development • Tourism-related uses The Masterplan should ensure flexible planning controls that support future investment. 3 Submission – CBD Parking and Traffic Study 3.1 Inclusion of the International Hotel in Traffic and Parking Analysis Although the Hotel sits just outside the CBD boundary, it: • Generates significant visitor traffic • Supports CBD parking demand • Relies on safe and efficient access to the CBD • Is part of the CBD's broader transport network • The Parking and Traffic Study should include: • Traffic movements along Lake Albert Road • Visitor parking patterns • Conference/event-related traffic • Pedestrian movements between the Hotel and CBD • Impacts of any proposed CBD traffic changes on hotel access • Requested Outcome That the CBD Parking and Traffic Study incorporate the International Hotel into its analysis of traffic flows, parking demand, and pedestrian connectivity. 3.2 Specific Traffic and Parking Issues requiring consideration 3.2.1 Lake Albert Road Traffic Flow Any CBD traffic changes may affect: • Access to the Hotel	

Comment	Staff Response
• Visitor arrival experience • Safety of pedestrians crossing toward the CBD 3.2.2 Event and Conference Traffic The Hotel hosts: • Conferences • Weddings • Corporate events • Large group bookings These generate periodic traffic peaks that should be recognised in the study. 3.2.3 Pedestrian Safety and Connectivity The study should address: • Safe pedestrian routes from the Hotel to the CBD • Lighting • Footpath upgrades • Wayfinding signage 3.2.4 Parking Demand Interaction with CBD Hotel guests frequently: • Walk to CBD restaurants • Attend CBD events • Park in or near the CBD The study should consider this relationship. 4 Summary and Requested Actions On behalf of The International Hotel Wagga Wagga, we request: <i>CBD Masterplan</i> 1. Expand the study area to include 2 Lake Albert Road. 2. Recognise the Hotel's role in CBD tourism, business travel, and activation. 3. Strengthen pedestrian, gateway, and visitor accommodation planning.	

Comment	Staff Response
4. Ensure flexible planning controls for future redevelopment. <i>CBD Parking and Traffic Study</i> 1. Include the Hotel in traffic and parking modelling. 2. Address pedestrian connectivity and safety. 3. Consider event-related traffic peaks. 4. Assess Lake Albert Road as a key CBD access corridor. The International Hotel is a major contributor to the CBD's economic, tourism and hospitality ecosystem. Its inclusion in both studies is logical, beneficial, and necessary for comprehensive planning.	
Phone Call Submission A phone call was received on 24 August 2026 by staff who advised that he did not wish to lodge his feedback online. The community member expressed support for pedestrian safety improvements at all pedestrian crossings throughout the CBD, including crossings on side streets where vehicles are turning right. As a frequent pedestrian in the CBD, he advised that he regularly observes motorists speeding and failing to adequately observe pedestrian crossings. They also recommended that the speed limit within the CBD be reduced to 40 km/h to improve pedestrian safety and create a safer environment for people walking in the city centre.	Speed limits and pedestrian safety improvements are identified with the study as important considerations and will be considered as part of the next steps in the CBD Masterplan process.

RP-4 PROPOSED EXPRESSION OF INTEREST CAMPAIGN - EXPANSION AND ELECTRIFICATION FOR HEAVY VEHICLE EV CHARGING AT TARCUTTA TRUCK STOP

Author: Ann Sutton
Executive: Ben Creighton

Summary: This report proposes a 28-day Expression of Interest campaign, commencing 16 October 2026, to assess potential interest in the expansion and electrification of the Tarcutta Truck Parking Facility to support heavy vehicle EV charging.

Recommendation

That Council:

- a endorse the Expression of Interest campaign for the development of Heavy Vehicle EV charging infrastructure at the Tarcutta Truck Parking Facility at 14 Sydney Street, Tarcutta, for a period of 28 days commencing 16 October 2026
- b receive a further report regarding the submissions received at the conclusion of the expression of Interest process

Report

Council officers have been approached by multiple parties over the past 12-18 months proposing to construct electric heavy vehicle charging facilities in preparation for the future demand at the Council owned Tarcutta Truck Parking Facility. The truck parking facility is located on Council owned, operationally classified land and is well positioned being approximately halfway between Melbourne and Sydney.

There is currently parking for 40 trucks on approximately 17,000m². The proposal from the parties that have approached Council is that a third party could install the heavy vehicle charging facilities and Council would receive an ongoing rental return. Given the nature of the site, this is being identified as a commercial licensing opportunity and any licence amount accepted should be based on commercial terms.



It is proposed that a condition of the Expression of Interest (EOI) that any future development would minimise interruption or displacement of the existing onsite uses. This may result in the proponent being required to extend the footprint to cater for the future infrastructure.

In accordance with Council's Acquisition, Disposal and Management of Land Policy POL 038, a public Expression of Interest campaign should be undertaken to identify new potential lessees, ensuring equal opportunity to apply, and to optimise the property's commercial potential.

Given the enquiries already received it is anticipated that there will be interest in the development proposal however the timing, level of investment, feasibility of the proposal and return to Council are unknown.

Given the size and scale of the EOI, it is proposed that the campaign would be administered using internal staff capabilities within the Property team.

It is anticipated that the campaign would run for a period of 28 days. Following the EOI, it is proposed that a further report be provided to Council evaluating the submissions received and making a recommendation on future actions, and possible negotiations with one or more parties.

Although Heavy Vehicle charging is not specifically considered, the proposed EOI process is broadly consistent with Council's Electric Vehicle Charging Infrastructure on Public Land Policy – POL 054.

Financial Implications

The cost of completing the EOI is expected to be less than \$2,000 and would be covered by existing budgets.

The potential financial implications of Council entering an arrangement to deliver a Heavy Vehicle Charging Station on Council land are currently unknown but will be discussed in detail in the Council Report following the EOI.

Policy and Legislation

Local Government Act 1993

Acquisition, Disposal and Management of Land Policy (POL 038)

Electric Vehicle Charging Infrastructure on Public Land Policy (POL 054)

Link to Strategic Plan

Growing

A growing business sector

Support existing businesses to grow, expand and remain viable through activation, innovation and collaboration.

Risk Management Issues for Council

Council has a responsibility to appropriately manage its property assets. The advertising of an Expression of Interest campaign in order to determine interest in the use of the site ensures that Council is undertaking its dealings with property assets in an open and transparent manner.

Internal / External Consultation

Internal consultation has been undertaken within Council's Economy, Business and Workforce and Infrastructure Services Directorates.

The EOI will be advertised through Council's website, Council News and social media platforms.

RP-5 PETITION - RETENTION OF ROUNDABOUT AT THE INTERSECTION OF MACLEAY & COLEMAN STREET WAGGA WAGGA**Author:** Henry Pavitt

Summary: Council has received a petition requesting the retention of the roundabout at the intersection of Macleay Street and Coleman Street, Wagga Wagga. In accordance with the Petitions Management Policy (POL 086), the petition is presented to Council for noting, with a further report to be provided following the investigation of options.

Recommendation

That Council:

- a receive and note the petition regarding the retention of the roundabout at the intersection of Macleay Street and Coleman Street, Wagga Wagga
- b receive a further report at a future Council meeting following additional review of potential options and a recommended approach

Report

Council received a petition on 16 September 2026 from Kym Witney-Soanes (petition organiser) titled "*Submission of community petition supporting retention of round-about at Macleay & Coleman Street Wagga Wagga*".

The petition meets the requirements of Council's Petitions Management Policy (POL 086), having received more than the minimum ten signatories from the Wagga Wagga Local Government Area (with 242 signatures) and presenting a clear request for Council action. The purpose of this report is to formally note and acknowledge the petition.

Staff are undertaking further investigations in response to the petition and will prepare a subsequent report for Council outlining potential options, with a recommended approach to be presented at a future Council meeting.

Financial Implications

N/A

Policy and Legislation

Petitions Management Policy (POL 086)

Link to Strategic Plan

Growing

Enabling infrastructure

Provide essential infrastructure; including sewer, roads, key housing enabling infrastructure to support growth.

Risk Management Issues for Council

N/A

Internal / External Consultation

Internal and external consultation will form part of the further investigations undertaken by staff for a future report to Council.

Attachments

1. Macleay & Coleman Street Roundabout Petition Signatures

This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: personnel matters concerning particular individuals. - Provided under separate cover.

RP-6 RIVER ROAD APPENDIX TO WAGGA WAGGA LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN (LICP) 2019 - 2034**Author:** Belinda Maclure**Executive:** Julie Costa**Summary:**

A draft Appendix to the LICP for the River Road new urban release area at Gobbagombalin was publicly exhibited in 2021, together with an addendum to the Development Servicing Plans (DSPs) for sewer and stormwater.

Following the exhibition period, the matter was not reported back to Council due to a submission raising concerns that urban development north of Old Narrandera Road was adversely impacting water quality within Gobbagombalin Lagoon. In response, Council undertook a water quality monitoring program to investigate whether stormwater runoff from urban areas was affecting lagoon water quality. The results of the investigation were inconclusive and did not establish a definitive link between urban stormwater runoff and water quality impacts.

The River Road land is now being offered for sale and future development is anticipated. Accordingly, adoption of Appendix G is necessary to ensure Council can collect appropriate Section 7.11 contributions to fund the local infrastructure required to support development of the area.

Recommendation

That Council:

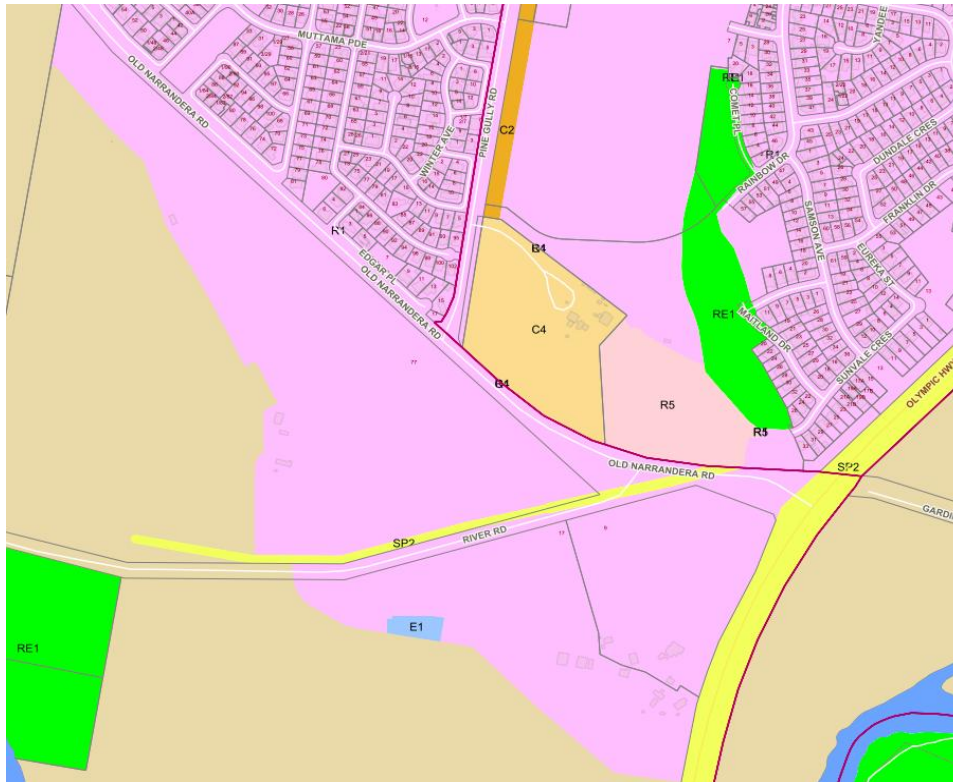
- a endorse the draft Appendix G River Road of the Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034 to be placed on public exhibition for a minimum of 28 days and invite public submissions on the draft document
- b receive a further report following the public exhibition period:
 - i addressing any submission made in respect of the proposed document
 - ii proposing adoption of the Appendix unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period
- c authorise the General Manager or their delegate to seek approval from the Minister for Planning and Public Spaces to identify River Road as an Urban Release Area and increase the infrastructure contribution cap to \$30,000

Report

Background

On 11 July 2021, the Wagga Wagga Local Environmental Plan 2010 was amended to facilitate the development of a new residential neighbourhood south of Estella and Gobbagombalin. The area, known as the River Road growth area, is located north of the Murrumbidgee River, immediately west of the Olympic Highway, and south of Old Narrandera Road.

The River Road neighbourhood represents a significant opportunity for residential growth and will form a southern extension of the existing suburbs of Boorooma, Estella and Gobbagombalin. Development of the area will support the creation of a connected and integrated community, providing opportunities to link the established northern suburbs with key natural assets, including the Murrumbidgee River and Gobbagombalin Lagoon. It is anticipated the development of the area will enable 582 new lots to be created accommodating a future population of approximately 1,513 residents. The location of the River Road area is shown in the map below.



The River Road new urban release area is not currently identified as a growth area within the LICP. Consequently, if a development application is received, the applicable Section 7.11 contribution would be \$12,746 per lot (in 2026/27 dollars). This contribution does not provide adequate funding for the infrastructure required to support development within the River Road area. This rate is based on the cost to provide the local infrastructure across the whole city (like the upgrade of Glenfield Road for example) and is the rate for areas not identified as growth areas, like Koorungal, Mt Austin and Turvey Park, which have adequate open space, active travel and traffic infrastructure required to support the neighbourhoods.

Section 7.11, contributions of up to \$20,000 per lot may be levied in identified growth areas where an approved contributions plan has been prepared, which includes the infrastructure necessary to support future development in the area. This cap may be increased to \$30,000 per lot in new urban release areas with the approval of the Minister for Planning and Public Spaces.

The draft Section 7.11 contribution rate for the River Road area is \$29,375 per lot. As this exceeds the current State-imposed cap of \$20,000 per lot, Council will seek approval from the Minister to increase the cap to \$30,000 per lot for the River Road urban release area. Subject to Council endorsement of the draft contributions plan, an application requesting the increased cap will be submitted to the Minister.

It is noted that the current standard Section 64 sewer and stormwater contributions of the adjacent areas will be charged for development in River Road which will be subject to change in line with updates to the sewer and stormwater DSPs.

In 2021, a draft Section 7.11 Appendix G to the LICP and amendments to the DSPs for sewer and stormwater were placed on public exhibition. Following the public exhibition period, the draft plans were not reported back to Council. This was due to a submission received during the exhibition period which raised concerns that Water Sensitive Urban Design infrastructure was required to address potential impacts on the water quality of the Gobbagombalin Lagoon arising from development occurring north of Old Narrandera Road.

Stormwater Quality Assessment Project

From 2022 to 2025 Council collected samples after storm events at the Gobbagombalin lagoon, Lake Albert, Flowerdale Lagoon, Tony Ireland Lagoon and two Murrumbidgee River locations. A consultant was engaged to review the data and evaluate the potential for stormwater discharge from urban release areas to influence water quality in a downstream lagoon. The consultant's report states stormwater from Estella, Boorooma and Gobbagombalin does not appear to be influencing overall water quality in the Gobbagombalin lagoon.

The DSP stormwater for the whole city is currently being updated with a draft plan expected to be presented to Council this financial year. The draft plan will be placed on public exhibition as part of this project.

Draft Appendix to LICP

Given the land at River Road is currently for sale and development is anticipated, it is important to finalise the draft Appendix to the LICP.

In 2021, the draft Appendix included a Section 7.11 rate of \$18,720. Given the increase in costs since 2021, Council staff have reviewed the costings and in some cases the scope of the projects in the draft Appendix to the LICP. This has resulted in a draft Section 7.11 contribution of \$29,375 (in 2026/27 dollars).

The changes are summarised below:

- Land valuation costs increased from \$325,000 to \$390,000, an overall increase of \$65,000.
- Open space embellishment at Area 5 Central Park costs have increased from \$600,000 to \$635,000, an increase of \$35,000. The increase is attributable to the inclusion of shade sails over the playground, which are now a requirement of playgrounds.
- Area 9 North West Park has been upgraded from a local minor playground to a local major playground, reflecting Council's current policy of no longer installing minor playgrounds. As a result, the estimated cost has increased from \$356,709 to \$635,000, representing an increase of \$278,291. The higher cost is associated with the enhanced amenities required for a major playground.
- Active travel paths are now proposed to be constructed in concrete and have been increased in width. As a result, the construction cost has increased from \$1,109,074 to \$3,279,750. The revised cost estimate also includes associated infrastructure requirements such as traffic islands, handrails, signage, and drainage works necessary to support the path network. These design

enhancements improve safety, accessibility, durability, and long-term functionality of the active travel corridors.

- The apportioned cost of the roundabout has increased from \$982,181 to \$3,000,000, an increase of \$2,017,819. This is due to a change from River Road from making a contribution to the overall cost of the roundabout to River Road contributions funding the construction of the entire roundabout. In 2023/24 Council upgraded the intersection at Old Narrandera Road and Pine Gully Road. Based on actual traffic volumes, together with the remaining development potential in Estella, Boorooma and Gobbagombalin, a roundabout is not considered necessary unless the River Road area is developed. Therefore, the full cost of the roundabout is being apportioned to the River Road precinct.
- The cost estimate of the Old Narrandera Road active travel underpasses has increased from \$1,075,860 to \$1,800,000.

Overall, the cost of the infrastructure required to support the development in River Road is up from \$5M in 2021 to \$10.4M in 2026/27 in the draft Appendix.

The draft Appendix G to the LICP provides further detail on the River Road location, concept and the associated infrastructure items. The draft Appendix G should be read in conjunction with the LICP. A copy of Draft Appendix G is attached for Council's consideration.

Financial Implications

The River Road new urban release area is not currently identified as a growth area within the LICP. Consequently, if a development application is received, the applicable Section 7.11 contribution would be \$12,746 per lot (in 2026/27 dollars). This contribution does not provide funding for the infrastructure required to support development within the River Road area.

Section 7.11, contributions of up to \$20,000 per lot may be levied in identified growth areas where an approved contributions plan has been prepared, which includes the infrastructure necessary to support future development. This cap may be increased to \$30,000 per lot in new urban release areas with approval of the Minister.

The Section 7.11 infrastructure contribution rate consists of precinct and citywide components. The precinct component is the cost of works apportioned to the new precinct population divided by the new population of the area. The total cost of the infrastructure works required to support the River Road development is \$10,419,750. The citywide component is the cost of the works for those projects which will support the development of the whole city, divided by the projected population increase of the whole city. The Section 7.11 contribution in this draft Appendix is shown in the table below.

Type	Contribution rate (\$/type)		
	Precinct	Citywide*	Total
Per resident	\$6,886	\$4,903	\$11,789
Per self-contained dwelling in a seniors housing development	\$10,329	\$7,353	\$17,682

Type	Contribution rate (\$/type)		
	Precinct	Citywide*	Total
Per 1-bed dwelling	\$10,329	\$7,353	\$17,682
Per 2-bed dwelling	\$13,772	\$9,805	\$23,577
Per 3+bed dwelling, standard subdivision lot	\$17,903	\$11,471*	\$29,375

*The citywide contribution in the River Road precinct will be 90% of the citywide rate in 2026/27 as Section 7.11 contributions will need to remain under \$30,000 (if approved by the Minister). This will decrease over time due to CPI increases to the rate and the cap remaining.

Given the draft Section 7.11 contribution rate is over \$20,000, an application will be sent to the Minister requesting the cap is increased to \$30,000 for this new urban release area, if endorsed by Council.

It is anticipated that the Appendix will be reported back to Council before the Minister approves the increase in the Section 7.11 cap to \$30,000. In this case, an interim Section 7.11 rate of \$20,000 per lot may be applied to development applications received during this time. This will be included in the report back to Council after the public exhibition period.

If the application to increase the Section 7.11 contribution cap to \$30,000 for the River Road area is not approved by the Minister, the Section 7.11 contribution rate will need to be revised to remain below the existing \$20,000 cap. Consequently, the draft Appendix will be reviewed, amended and placed on public exhibition again.

Policy and Legislation

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment (Local Infrastructure Contributions) Direction 2012

Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034

Wagga Wagga City Council Development Servicing Plan No 1 Sewerage Services July 2013

Wagga Wagga City Council Development Servicing Plan Stormwater November 2007

Link to Strategic Plan

Sustainable

Sustainable built environment

Balance the built and natural environment in planning decisions.

Risk Management Issues for Council

1. Cost escalation due to timing and construction inflation

The infrastructure required to support River Road has been costed in 2025/26 dollars, with delivery scheduled progressively over future development stages. This creates an inherent risk of cost escalation due to changes in project scope or timing, which may affect the accuracy of infrastructure planning and the calculation of contribution rates under Section 7.11.

Council's ability to apply indexation is also limited by the Section 7.11 contribution cap of \$30,000.

2. Funding shortfall if Section 7.11 cap increase is not approved

If the application to increase the Section 7.11 contributions cap is not approved, the projects identified in draft Appendix G of the LCP will need to be reconsidered or potentially deferred. These projects were identified by Council's internal stakeholders as critical to supporting the River Road development. A reduction in available funding could compromise the delivery of essential infrastructure, affect development feasibility, limit positive community outcomes.

3. Extensive infrastructure program

The River Road infrastructure program is extensive, and the scale of required works increases exposure to risk. The combination of cost escalation, funding limitations and staged delivery over time makes careful monitoring and management essential to ensure infrastructure can be delivered in line with development progress.

Internal / External Consultation

Council's key internal stakeholders from across the organisation have been engaged with the process to develop the infrastructure list (including the cost) required to support the development of River Road.

The delivery priority of the infrastructure list is based on the latest information available regarding the staging of the development.

The Draft Appendix G of the LCP will be placed on public exhibition after the Council meeting. A Council Have Your Say page will be fundamental to the public exhibition.

Attachments

1. [Draft Appendix G River Road to Wagga Wagga Local Infrastructure Contributions Plan 2019 – 2034.](#)

Draft Appendix G

River Road Section 7.11

September 2026

Wagga Wagga Local Infrastructure Contributions Plan
2019 - 2034



G.1 Background

On 11 July 2021, Wagga Wagga Local Environmental Plan 2010 was amended to enable the development of a new residential neighbourhood south of the existing Estella and Gobbagombalin neighbourhoods.

The River Road Precinct is located at Old Narrandera Road and River Road, Gobbagombalin. The LEP amendment occurred after this development Contributions Plan first commenced on 1 July 2019.

The amended planning controls enable the development of approximately 582 new dwelling tenements/lots within the precinct accommodating approximately 1,513 new residents. The new population will generate a demand for new and upgraded local infrastructure.

Council will provide a range of precinct and citywide infrastructure to address this demand using contributions from development. Development within the precinct will pay a reasonable contribution towards the cost of the local infrastructure that Council will provide, both within the precinct and citywide.

This appendix outlines:

- Relationship of this appendix to other parts of this Plan
- Land to which this appendix applies
- The contribution rates applicable to development within the precinct
- Development anticipated within the precinct
- Infrastructure to be provided using contributions from development within the precinct
- Nexus and apportionment of costs to development within the precinct
- How the contribution rates have been calculated
- An infrastructure schedule and location map of River Road precinct infrastructure.

G.2 Relationship to other parts of this Plan

This appendix should be read in conjunction with all preceding sections of this Plan, including provisions relating to:

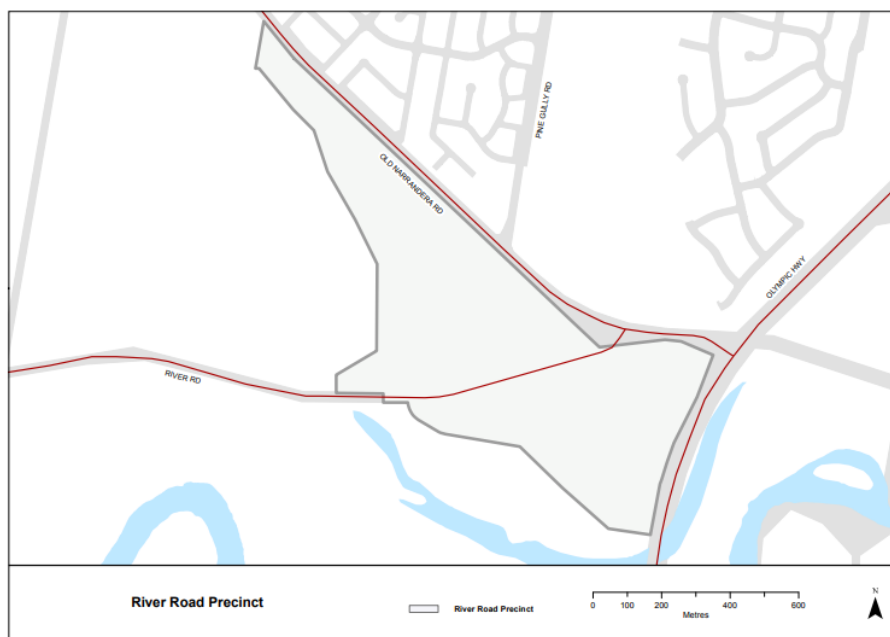
- Development that is exempt from contributions under this Plan
- How and when contributions will be imposed on development
- How and when a contribution requirement can be settled
- Other administration matters.

This appendix applies to development as outlined in **section 1.6** of this Plan.

G.3 Land to which this appendix applies

This appendix applies to the River Road precinct, as shown in **Figure G1**. The precinct is located at Old Narrandera Road and River Road, Gobbagombalin, and comprises approximately 60 hectares of land.

Figure G1: River Road precinct



G.4 Contribution rates

Contribution rates for development in River Road precinct are shown in **Table G1**. This should be read in conjunction with other provisions of this Plan relating to contribution rates, as set out in **Section 1** to **Section 4** of this Plan.

Development in the River Road precinct will also be required to make contributions towards citywide facilities included in **Appendix A** and **Appendix E** of this Plan.

Table G1: River Road precinct Section 7.11 infrastructure contributions

Type	Contribution rate (\$/type)		
	Precinct	Citywide*	Total
Per resident	\$6,886	\$4,903	\$11,789
Per self-contained dwelling in a seniors housing development	\$10,329	\$7,353	\$17,682
Per 1-bed dwelling	\$10,329	\$7,353	\$17,682
Per 2-bed dwelling	\$13,772	\$9,805	\$23,577
Per 3+bed dwelling, standard subdivision lot	\$17,903	\$11,471*	\$29,375

* Citywide infrastructure contributions are indexed from \$10,012 in the Infrastructure Contributions Plan 2019 – 2034 by CPI (101.81/79.97). Please note the 3 bedroom, standard subdivision rate has been reduced to 90% of the current amount.

G.5 Anticipated development and proposed infrastructure

It is anticipated that the amended planning controls will allow for 582 new dwelling tenements/lots to accommodate a future population of around 1,513 new residents.

Council will use infrastructure contributions collected from development in the precinct to:

- (i) fully fund the cost of providing various open space and traffic and transport works within and adjacent to the precinct, and
- (ii) partially fund the cost of providing citywide infrastructure.

Precinct works addressed by this Plan are listed below:

- **Open space** – the acquisition of 3 new open spaces (areas 4,5 and 9) and embellishment of land within the precinct for 4 new open spaces and natural open space trails:
 - Hilltop Park – Area 4 comprising approximately 4,000 square metres
 - Central Park – Area 5 comprising approximately 4,000 square metres
 - East Lineal Park – Area 7 comprising approximately 8,000 square metres
 - Natural Open Space Trails – Area 8 comprising 80,000 square metres
 - North West Park – Area 9 comprising approximately 5,000 square metres
- **Traffic and transport** – transport and traffic works comprising of:
 - Active travel paths
 - Two Active travel underpasses beneath Old Narrandera Road
 - New roundabout and approaches at the intersection of Old Narrandera Road and Pine Gully Road

The River Road precinct infrastructure schedule is shown in **Table G2**. A map detailing the location of the infrastructure is shown in **Figure G2** at the end of this appendix.

The total cost of the works within the precinct is estimated at \$10,419,750. All costs are fully apportioned to anticipated development within the precinct, for the reasons outlined in the following subsection.

All works are designated as “high” priority and expected to be delivered in the next 5 years.

G.6 Nexus and apportionment

Open space

As noted, Council will use development contributions from development in the precinct to fund the acquisition and embellishment of land for 4 new open spaces and natural open space trails within the precinct. The objective is to provide new open spaces to meet the new population's open space needs.

Various opportunities will be provided for public open space areas including a new linear park, embellished drainage corridor for natural open space corridors and 2 neighbourhood parks in the precinct. A major design principle includes active travel paths which promote healthy living, connecting the River Road precinct to the northern suburb areas of Estella, Boorooma and Gobbagombalin, and the residents of the precinct to and through the open space.

The area of local open space to be provided using development contributions is approximately 2.1 hectares. The open space will be needed by the 1,513 residents anticipated within the precinct. It is therefore reasonable for development contributions required from development within the precinct to fully fund the associated open space acquisition and embellishment costs.

Traffic and transport

Council will use development contributions from development in the precinct to fund the construction of a new active travel pathway, two new pedestrian underpasses and a new road connection to a future roundabout at the intersection of Old Narrandera Road and Pine Gully Road. The objective is to enable the future population to meet their transport and recreation needs in a convenient, safe, efficient and reliable manner.

The new access road and proposed roundabout at the intersection of Old Narrandera Road and Pine Gully Road is needed to connect the precinct to the wider road network. In 2023/24, Council upgraded the intersection of Old Narrandera Road and Pine Gully Road. Based on actual traffic volumes at this upgraded intersection, together with the remaining development potential in Estella, Gobbagombalin and Boorooma, a roundabout is not considered necessary unless the River Road precinct is developed. Accordingly, the full cost of the roundabout has been apportioned to the new urban release area River Road. The new active travel underpasses beneath Old Narrandera Road will connect to existing networks adjacent to the precinct. They are needed to provide residents with safe and convenient walking and cycling access both within the precinct and to surrounding neighbourhoods. Council will use contributions from precinct development to fully fund the infrastructure costs. This is reasonable as the works will be needed to support the development within the precinct.

Citywide infrastructure

Developments in the River Road precinct will also demand and contribute towards off-site infrastructure with a Citywide nexus.

This development Contributions Plan assumes that the city's population will grow by about 11,800 new residents between 2019 and 2034. This is equivalent to a growth rate of about 1.1 per cent each year. The inclusion of River Road precinct's anticipated 582 new allotments is unlikely to alter the city's population growth rate.

The inclusion of the River Road precinct is not expected to significantly alter the city's overall population growth rate. Development within River Road area is likely to accommodate a portion of the city's anticipated population growth and Council will reassess both growth rates and the distribution of growth during the next comprehensive review of the Wagga Wagga Local Infrastructure Contributions Plan 2019–2034.

G.7 Contribution rates calculation

The Section 7.11 contribution rates specified in **Table G1** are calculated using the approach specified in **section 2.2.4** of this Plan.

The infrastructure contribution rate consists of a precinct component and citywide component. The precinct component is the cost of works apportioned to the new precinct population divided by the new precinct population. The total cost of the infrastructure works required to support the River Road development is \$10,419,750.

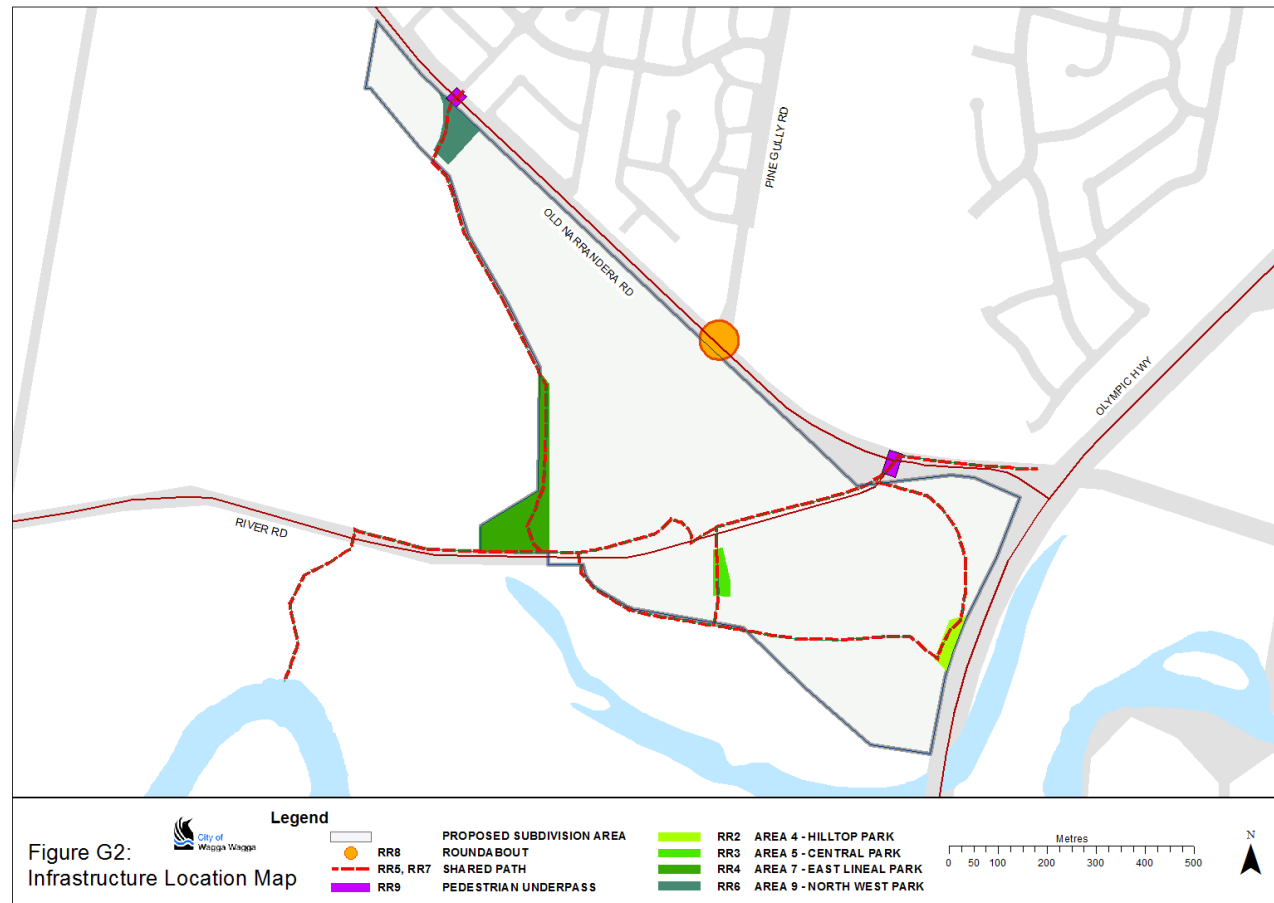
The citywide component is the cost of works apportioned across the city divided by the new citywide population. This remains unchanged from 2019 when the Plan was first adopted (excluding indexation).

The citywide contributions will be reduced over time to ensure the Section 7.11 contributions remain under the cap applied by the State Government. In 2026/27 Section 7.11 contributions for the River Road precinct will be \$11,471 (90% of the current citywide rate).

Table G2: River Road precinct infrastructure schedule

Item	Description	Cost	Apportionment	Apportioned Cost	Contribution Rate (\$/resident)	Contribution Rate (\$/lot)
RR1	Open space land acquisition - Area 4, Area 5, Area 9	\$390,000	\$390,000	100%	\$257.73	\$670.10
RR2	Open space embellishment - Area 4 Hill Top Park	\$250,000	\$250,000	100%	\$165.21	\$429.55
RR3	Open space embellishment -Area 5 Central Park - Local Major Playground	\$635,000	\$635,000	100%	\$419.64	\$1,091.07
RR4	Open space embellishment - Area 7 East - Lineal Park	\$280,000	\$280,000	100%	\$185.04	\$481.10
RR5	Open space embellishment - Area 8 – Natural Open Space Trails	\$150,000	\$150,000	100%	\$99.13	\$257.73
RR6	Open space embellishment - Area 9 North West Park - Local Major Playground	\$635,000	\$635,000	100%	\$419.64	\$1,091.07
RR7	Transport and traffic – active travel	\$3,279,750	\$3,279,750	100%	\$2,167.43	\$5,635.31
RR8	Transport and traffic - Pine Gully Rd / Old Narrandera Rd	\$3,000,000	\$3,000,000	100%	\$1,982.55	\$5,154.64
RR9	Traffic and Transport - active travel underpasses under Old Narrandera Road	\$1,800,000	\$1,800,000	100%	\$1,189.53	\$3,092.78
	Total Section 7.11 Rate for precinct infrastructure	\$10,419,750			\$6,886	\$17,903

Figure G2: Infrastructure Location Map



RP-7 APPLICATIONS FOR SUBSIDY FOR WASTE DISPOSAL FOR CHARITY ORGANISATIONS - 2026/27 FINANCIAL YEAR

Author: Andrea Baldwin

Executive: Fiona Piltz

Summary: Applications have been submitted to Council by local charitable organisations, community groups and individuals seeking relief from fees for the disposal of waste at Council's Gregadoo Waste Management Centre (GWMC) for the 2026/27 financial year, on the basis that they are providing a benefit to the community.

Recommendation

That Council endorse the annual 2026/27 Financial Assistance Subsidy for waste disposal subsidy for an additional amount of \$250.00 for the below listed charities and note the budget available for the remainder of the 2026/27 financial year.

Report

Council's Financial Assistance Policy (POL 078) along with the Delivery Program and Operational Plan contain a deliverable which refers to the waiving of Gregadoo Waste Management Centre Fees and outlines a budget allocation of \$10,300 for the 2026/27 financial year.

As part of this program, individuals, registered not-for-profit, non-government registered charities or community groups located in the Wagga Wagga Local Government Area are eligible to apply for a waiver or subsidised waste disposal fees.

There are two types of waivers or subsidised waste disposal fees that may be applied for:

1. An annual waiver or reduction to a maximum value of \$1,000, or
2. A waiver or fee reduction for a single, specific project up to a maximum value of \$250. This may be for advertised events such as Clean-Up Australia Day or the Adopt-A-Road Program.

The following table outlines the applicants who have applied for a waiver under the 2026/27 program, along with the proposed subsidy amounts for consideration:

No.	Name of Applicant	Subsidy amount proposed
1	Wagga Wagga Baptist Church	\$250
	Total	\$250

The above listed organisation are well known to Council for providing valuable charitable and social services that benefit the community of Wagga Wagga.

It is recommended to approve the above application and given that there are many more registered charities listed in the Wagga Wagga Local Government Area, it is proposed that the remaining budget amount of \$5,500 be retained to fund any further applications for subsidised fees that may be received during the 2026/27 financial year.

Financial Implications

An allowance of \$10,300 for subsidised waste disposal has been made in the Solid Waste budget for 2026/27, funded from the Solid Waste Reserve.

The approval of this report will leave \$5,500 for Council to consider any further applications received for the remainder of the 2026/27 financial year.

Subsidised waste disposal budget - 2026/27 financial year	\$10,300
Subsidies approved at the 9 June 2026 Council meeting	(\$3,550)
Subsidies approved at the 22 June 2026 Council meeting	<u>(\$1,000)</u>
Budget remaining prior to this proposed report resolution	\$5,750
Proposed subsidy included in this report	<u>(\$250)</u>
Budget remaining after this proposed report resolution, for any further applications for the remainder of the 2026/27 financial year	\$5,500

Job consolidation 70035 - Charity Subsidies for Waste Disposal.

Policy and Legislation

Section 356 of the Local Government Act 1993
Financial Assistance Policy (POL 078)

Link to Strategic Plan

Regional Leadership

Engaged Community

Establish partnerships and relationships with community and foster opportunities for collaboration and action.

Risk Management Issues for Council

No risk management issues were identified in respect to the provision of subsidised waste disposal fees provided they are applied as per the Policy.

Internal / External Consultation

Internal consultation with the relevant sections within Council is undertaken to ensure the operators of the landfill and finance staff are advised of the subsidy to ensure it is applied correctly and monitored appropriately.

The applicants will be advised of the resolution of Council regarding their application for subsidised disposal fees, how the subsidy will be applied and the conditions of entry into the landfill.

RP-8 REQUESTS FOR FINANCIAL ASSISTANCE - SECTION 356**Author:** Carolyn Rodney

Summary: Council has received one (1) fee waiver request for Council's consideration.

Recommendation

That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following community group:
 - i UNISONg Community Choir for \$1,170.00
- b note the proposed budget available for financial assistance requests for the remainder of the 2026/27 financial year

Report

One (1) Section 356 financial assistance request is proposed for consideration at this Ordinary Council meeting:

1. UNISONg Community Choir - \$1,170.00

UNISONg Community Choir has requested a waiver of Council's booking fees for the use of the second room at the Duke of Kent Community Hall for its Monday night Women's Choir.

Council has previously resolved to provide the group with a fee waiver of \$1,260.00 for the use of one room at the Community Hall for the full financial year.

Due to an increase in choir numbers, UNISONg Community Choir has advised that it now requires use of the full space at the Duke of Kent Community Hall. The group is therefore seeking an additional fee waiver of \$1,170.00 for the use of the second room for the remainder of the current financial year.

If approved, the additional waiver would bring the total value of fee waivers provided to UNISONg Community Choir for the current financial year to \$2,430.00.

The above request aligns with Council's Strategic Plan "Strong sense of place and identity – Objective: *Create a sense of identity and pride within our community*"

Financial Implications

Budget Summary (rounded to the nearest dollar where applicable)	
Total Section 356 Contributions, Grants and Donations 2026/27 Budget allocation	\$2,500,836

Total of Section 356 Contributions, Grants and Donations budget allocations approved during 2026/27 Operational Plan adoption*	(\$2,488,635)
Total of fee waivers approved to date this financial year	<u>(\$495.00)</u>
Revised Balance of Section 356 budget available for requests received during the 2026/27 financial year	\$11,706
1) UNISONg Community Choir	(\$1,170.00)
Subtotal Fee Waivers included in this report proposed to be funded from the Section 356 Budget	<u>(\$1,170.00)</u>
Proposed Balance of Section 356 fee waiver financial assistance budget for the remainder of the 2026/27 Financial Year	\$10,536.00

Policy and Legislation

POL 078 – Financial Assistance Policy

Link to Strategic Plan

Vibrant

Strong sense of place and identity

Create a sense of identity and pride within our community

Risk Management Issues for Council

N/A

Internal / External Consultation

Cross Directorate consultation has been undertaken as required.

Attachments

- 1 [📄](#). UNISONg Community Choir Fee Waiver Request



Monday 21 September 2026

Dear Wagga Wagga City Council,

Re: Application for a fee waiver for Duke of Kent Community Hall Room 2 until 30 June 2027

As the co-founder and president of UNISONg Community Choir Inc. (a singing for health, wellbeing and connection women's choir), I am writing to you to provide some clarification to the previous email sent by our Treasurer, Emma Kidson. After discussing our Duke of Kent Room 2 fee waiver application with Chief Financial Officer, Carolyn Rodney last week, I would like to provide some additional information and context for the above application.

1. UNISONg Community Choir **has recently booked the second room** at Duke of Kent Community Hall **and will pay for the use of this space in addition to** the Duke of Kent room the choir currently uses (the choir meets in the first room and has a fee waiver for that space until June 30 2027). UNISONg was encouraged to apply for an additional fee waiver.
2. The choir now require the use of the full space at Duke of Kent because **it needs the extra space due to growth in numbers**. The Monday night **choir numbers have significantly increased** (approximately 40 women ranging in ages from 18 to 90+ attend). Chairs need to be set up with adequate space between them to allow members to move, sit and stand, hold music, move easily to fill water bottles or get to toilet facilities. Some choir members have mobility issues, and we need to take extra care to provide enough space for them to also navigate around the room (around/between chairs, to the kitchen and to the bathrooms).
3. As we operate using **trauma informed practice**, we are **required to provide a safe, secure, grounded and predictable space for our female members** to sing together under the direction of our Choir Director. To provide this sort of environment at night, the Committee has also made the **decision to hire the second room**.

UNISONg began meeting at the Duke of Kent Community Hall when it first opened. It is a wonderful community venue. When we discussed the rehearsal space requirements for our choir with Council, we felt very supported and understood and have been extremely grateful for their commitment to providing this community women's choir with a safe space for local women to come and sing together on Monday nights to improve their health and wellbeing.

Kind regards,

Dr Annabel Bowcher
Co-founder & President, UNISONg Community Choir Wagga Wagga

RP-9 PUBLIC INTEREST DISCLOSURE POLICY (POL 097)**Author:** Nicole Johnson**Executive:** Scott Gray

Summary: The Public Interest Disclosure Policy (POL 097) has been reviewed following revisions to the NSW Ombudsman's Model Public Interest Disclosure Policy and PID Guidelines for agencies. This report seeks Council's endorsement of the revised Policy for placement on public exhibition.

Recommendation

That Council:

- a endorse the draft Public Interest Disclosure Policy (POL 097) and place on public exhibition for a period of 28 days from 17 October 2026 and invite public submissions until 27 November 2026 on the draft Policy
- b receive a further report following the public exhibition and submission period
 - i addressing any submission made in respect of the draft Public Interest Disclosure Policy
 - ii proposing adoption of the policy unless there are any recommended amendments deemed to be substantial and requiring a further public exhibition period

Report

Council is required under section 42 of the *Public Interest Disclosures Act 2022* (PID Act) to have a Public Interest Disclosure Policy. The Policy establishes Council's framework for receiving and dealing with reports of serious wrongdoing and outlines the protections available to public officials who make a public interest disclosure. In developing its Policy, Council must have regard to the relevant guidelines issued by the NSW Ombudsman.

Council's current Public Interest Disclosure Policy was adopted in July 2025 and sets out how Council will support and protect people who report serious wrongdoing, how reports will be dealt with, who reports can be made to and the protections available under the PID Act.

In March 2026, the NSW Ombudsman revised seven of its PID Guidelines for agencies. The revisions provide additional clarification and guidance on the operation of the PID Act, including the management of anonymous and de-identified disclosures, internal review of agency decisions, reporting and notification requirements and detrimental action offences.

The revisions also included amendments to the NSW Ombudsman's *Developing your PID Policy* guideline and Model Public Interest Disclosure Policy, including corrections and clarification to information contained in the previous Model Policy.

As Council's Policy is substantially based on the NSW Ombudsman's Model Policy, it has been reviewed against the revised guidelines and updated Model Policy.

The review does not represent a significant change to Council's overall PID framework, however, the proposed amendments update and clarify the Policy to ensure it continues to accurately reflect the requirements of the PID Act and current guidance issued by the NSW Ombudsman.

The key changes to the Policy include:

- Anonymous and de-identified voluntary PIDs – the Policy has been updated to distinguish between anonymous and de-identified voluntary PIDs and provide further information on how these disclosures are managed, including assessment of the disclosure, communication with the PID maker and Council's obligations when dealing with these disclosures.
- Reports to Members of Parliament and journalists – the Policy has been amended to reflect the correction to the Model Policy regarding the circumstances in which a disclosure to a Member of Parliament or journalist may qualify as a voluntary PID.
- Protection from liability for a PID maker's own past conduct – the Policy has been amended to clarify that an undertaking from the Attorney General in relation to a PID maker's own past conduct can only be given following an application by an integrity agency.
- Internal review of decisions – further information has been included on the decisions that may be subject to internal review and the process for requesting and undertaking an internal review.
- Reporting and notifications to the NSW Ombudsman – the Policy has been updated to clarify Council's reporting and notification requirements, including decisions not to investigate or to cease investigating a disclosure and notifications relating to detrimental action.
- Detrimental action offences – further information has been included to distinguish between an allegation of detrimental action and evidence of a detrimental action offence, and the matters to be considered when assessing whether there is evidence of an offence.
- PIDs received from Ministers – information has been included on how Council will deal with a voluntary PID received from a Minister or a member of a Minister's staff.
- Serious and substantial waste of public money – the definition has been updated in line with the revised NSW Ombudsman guidance.

The Policy also includes minor wording and consequential amendments arising from the revised Model Policy and PID Guidelines.

The proposed amendments do not significantly change Council's existing PID framework but ensure the Policy remains consistent with the current NSW Ombudsman Model Policy and PID Guidelines.

Financial Implications

N/A

Policy and Legislation

Public Interest Disclosures Act 2022 (PID Act)
Public Interest Disclosure Policy (POL 097)

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

Maintaining a Public Interest Disclosure Policy that reflects the PID Act and current NSW Ombudsman guidance assists Council to identify and appropriately manage public interest disclosures and meet its statutory reporting, confidentiality and protection obligations.

Failure to maintain appropriate processes may increase the risk that a disclosure is not identified or managed in accordance with the PID Act, including risks associated with confidentiality, detrimental action and statutory notification requirements.

Internal / External Consultation

The draft Public Interest Disclosure Policy (POL 097) has undergone internal review by Council officers to ensure it aligns with the revised NSW Ombudsman PID Guidelines and Model Public Interest Disclosure Policy.

To ensure transparency and facilitate both internal and external engagement, the following consultation activities will be undertaken during and after the public exhibition period:

- The draft Policy will be made available on Council's website for the duration of the exhibition period.
- A notice will be published in Council News and through the required formal advertisements.

	Mail			Traditional Media			Community Engagement				Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform				☒												☒
Consult																
Involve																
Collaborate																
Other methods (please list specific details below)																

Attachments

- 1 [↓](#). Draft Public Interest Disclosure Policy (POL 097)

Public Interest Disclosures Policy

Reference number:	POL 097
Approval date:	21 July 2025
Policy owner:	Manager Corporate Governance and Performance
Next review:	September 2029

Purpose

All agencies in NSW are required to have a Public Interest Disclosure (PID) Policy under section 42 of the *Public Interest Disclosures Act 2022* (PID Act).

At Wagga Wagga City Council, we take reports of serious wrongdoing seriously. We are committed to building a 'speak up' culture where public officials are encouraged to report any conduct that they reasonably believe involves wrongdoing.

The integrity of our agency relies upon our staff, volunteers, contractors and subcontractors speaking up when they become aware of wrongdoing.

This policy sets out:

- how Wagga Wagga City Council will support and protect you if you come forward with a report of serious wrongdoing
- how we will deal with the report and our other responsibilities under the PID Act
- who to contact if you want to make a report
- how to make a report
- the protections which are available to you under the PID Act.

This policy also documents our commitment to building a speak up culture. Part of that speak up culture is having in place a framework that facilitates public interest reporting of wrongdoing by:

- protecting those who speak up from detrimental action
- imposing duties on agencies who receive reports of wrongdoing to take appropriate action to investigate or otherwise deal with them.

In NSW, that framework is the PID Act.

Scope

Who does this policy apply to?

This policy applies to, and for the benefit of, all public officials in NSW. You are a public official if you are:

- an employee of Council (permanent full-time and part-time employee and temporary or casual employee)
- a Councillor
- an individual appointed to an advisory committee of Council
- a person providing services or exercising functions on behalf of Council, including a contractor, subcontractor or volunteer
- an employee, partner or officer of an entity that provides services, under contract,

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subcontract or other arrangement, on behalf of Council or exercises functions of Council, and are involved in providing those services or exercising those functions

The General Manager, other nominated disclosure officers and managers within Council, have specific responsibilities under the PID Act. This policy also provides information on how people in these roles will fulfil their responsibilities. Other public officials who work in and for the public sector, but do not work for Council may use this policy if they want information on who they can report wrongdoing to within Council.

Who does this policy not apply to?

This policy does not apply to:

- people who have received services from Council and want to make a complaint about those services
- people, such as suppliers who provide services to Council. For example, employees of a company that sold computer software to Council.

This means that if you are not a public official, this policy does not apply to your complaint (there are some circumstances where a complaint can be deemed to be a voluntary PID, see section 1(i) of this policy for more information).

However, you can still make a complaint to Council. This can be done through Council's complaints handling process outlined in the Complaints Handling Policy and by contacting Council on 1300 292 442 or visiting [Council's website](#).

Policy Provisions

What is contained in this policy?

This policy will provide you with information on the following:

- ways you can make a voluntary PID to Council under the PID Act
- the names and contact details for the nominated disclosure officers in Council
- the roles and responsibilities of people who hold particular roles under the PID Act and who are employees of Council
- what information you will receive once you have made a voluntary PID
- protections available to people who make a report of serious wrongdoing under the PID Act and what we will do to protect you
- Council procedures for dealing with disclosures
- Council procedures for managing the risk of detrimental action and reporting detrimental action
- Council record-keeping and reporting requirements
- how Council will ensure it complies with the PID Act and this policy.

If you require further information about this policy, how public interest disclosures will be handled and the PID Act you can:

- confidentially contact a nominated disclosure officer within Council (refer Annexure A)
- contact the PID Advice Team within the NSW Ombudsman by phone: (02) 9286 1000 or email: pidadvice@ombo.nsw.gov.au, or
- access the NSW Ombudsman's PID guidelines which are available on its website.

If you require legal advice with respect to the PID Act or your obligations under the PID Act,

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you may need to seek independent legal advice.

Definitions for this policy

Anonymous voluntary PID means a voluntary public interest disclosure made without the maker providing their name or any information that would identify them. A report will only be anonymous where there is no reasonable or practical way for Council to identify or communicate with the maker of the report.

De-identified voluntary PID means a voluntary public interest disclosure where information that identifies, or may tend to identify, the maker of the report has been removed, withheld or separated from the report. Council may still be able to communicate with the maker through an agreed process or intermediary, where practicable.

Council will assess anonymous and de-identified reports to determine whether they meet the requirements of a voluntary PID and will deal with them in accordance with this policy and the PID Act. Council's ability to seek further information, provide updates, conduct an investigation or manage confidentiality may be limited where the maker is anonymous or cannot be contacted.

1. How to make a report of serious wrongdoing

(a) Reports, complaints and grievances

When a public official reports a suspected or possible wrongdoing in the public sector, their report will be a PID if it has certain features which are set out in the PID Act.

Some internal complaints or internal grievances may also be PIDs, as long as they have the features of a PID. If an internal complaint or grievance is a report of serious wrongdoing, we will consider whether it is a PID. If it is a PID, we will deal with it as set out in this policy, but we will also make sure we follow our Complaint Handling Policy, as applicable.

It is important that we quickly recognise that we have received a PID. This is because once a PID is received, the person who has made the report is entitled to certain protections and we have certain decisions that we have to make on how we will deal with the PID and how we will protect and support the person who has made the report.

(b) When will a report be a PID?

There are three (3) types of PIDs in the PID Act. These are:

1. **Voluntary PID:** This is a PID where a report has been made by the public official because they decided, of their own accord, to come forward and disclose what they know.
2. **Mandatory PID:** This is a PID where the public official has made a report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.
3. **Witness PID:** This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

This policy mostly relates to making a voluntary PID and how we will deal with voluntary PIDs. People who make a mandatory PID or a witness PID are still entitled to protection. More information about protections is available in section 2 of this policy.

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- such matters,
- o protecting persons from reprisals that might otherwise be inflicted on them because of these disclosures, and
- o providing for those disclosures to be properly investigated and dealt with

- Public Interest Disclosures Act 2022
- Local Government Act 1993
- Work Health and Safety Act 2011
- Government Information (Public Access) (GIPA) Act 2009
- Independent Commission Against Corruption Act 1988
- Ombudsman Act 1974
- [NSW Ombudsman Public Interest Disclosure Guidelines for Agencies](#)
- [NSW Ombudsman Model Public Interest Disclosure Policy](#)

Related Documents

- Code of Conduct
- Administrative Procedures for the Code of Conduct
- Complaints Handling Framework and Policy
- Conflicts of Interest Policy
- Fraud and Corruption ~~Prevention~~ Control Framework and Policy
- Good Governance Framework

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 07/367.6	24 September 2007
2	Res No: 09/077	27 July 2009
3	Res No: 11/237	26 September 2011
4	Res No: 13/224.1	26 August 2013
5	Res No: 14/009	28 January 2014
6	Res No: 17/279	28 August 2017
7	Res No: 17/324	25 September 2017
8	General Manager Approval	12 December 2019
9	General Manager Approval	17 December 2021
10	Res: 22/354	17 October 2022
11	Res: 23/320	11 December 2023
12	Revision approval under General Managers Delegated Authority	24 June 2025

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(c) Who can make a voluntary PID?

Any public official can make a voluntary PID - see Section 'Who this policy applies to'. You are a public official if:

- you are employed by Council
- you are a contractor, subcontractor or volunteer who provides services, or exercises functions, on behalf of Council, or
- you work for an entity (such as a non-government organisation) who is contracted by Council to provide services or exercise functions on behalf of Council — if you are involved in undertaking that contracted work.

A public official can make a PID about serious wrongdoing relating to *any* agency, not just the agency they are working for. This means that we may receive PIDs from public officials outside our agency. It also means that you can make a PID to any agency, including an integrity agency like the Independent Commission Against Corruption (ICAC) and the NSW Ombudsman. Annexure B of this policy has a list of integrity agencies.

(d) What is serious wrongdoing?

Reports must be of one or more of the following categories of *serious wrongdoing* to be a voluntary PID (in addition to having the other features set out here). Serious wrongdoing is defined in the PID Act as the following.

Corrupt Conduct

Corrupt conduct is defined in Sections 8 and 9 of the *Independent Commission Against Corruption Act 1988* and is broadly:

- (a) any conduct of any person, including a Councillor official that adversely affects, or that could adversely affect, either directly or indirectly, the honest or impartial exercise of official functions by any public official, any group or body of public officials or any public authority
- (b) any dishonest or partial exercise of any official functions by a Council official
- (c) any conduct by a Council official that constitutes or involves a breach of public trust, or
- (d) any conduct of a Council official that involves the misuse of information or material that he or she has acquired in the course of his or her official functions, whether or not for his or her benefit or for the benefit of any other person.

Some examples of corrupt conduct include, but are not limited to:

- Bribery
- Obtaining or offering secret commissions
- Collusive tendering
- Defrauding the public revenue
- Voting on a development matter in which the Councillor has an undisclosed financial interest
- Selling confidential information
- Election fraud

Serious Maladministration

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives.

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For example, this could include, but is not limited to:

- making a decision and/or taking action that is unlawful
- refusing to grant someone a licence for reasons that are not related to the merits of their application.
- an agency systemically failing to comply with proper recruitment processes when hiring staff

Privacy contravention

A breach of the Privacy Act is a failure to properly fulfil functions under the *Privacy and Personal Information Protection Act 1998* (PPIP Act):

For example, this could include unlawfully accessing a person's personal information on an agency's database.

Government information contravention

A breach of the GIPA Act is a failure to properly fulfil functions under the *Government Information (Public Access) Act 2009* (GIPA Act).

For example, this could include:

- destroying, concealing or altering records to prevent them from being released
- intentionally overlooking documents that are clearly covered by an access application
- knowingly making decisions that are contrary to the legislation
- directing another person to make a decision that is contrary to the legislation

Local Government pecuniary interest contravention

A Local Government pecuniary interest contravention is a failure to fulfil certain functions under the *Local Government Act 1993* relating to the management of pecuniary interests. These include obligations to lodge disclosure of interests returns, lodge written declarations and disclose pecuniary interests at Council and Council committee meetings. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

The onus is on Councillors, Council delegates, Council staff and other people to determine whether they are affected by the pecuniary interest provisions in relation to a matter under consideration by Council.

For example, this could include:

- a Council staff member recommending a family member for a Council contract and not declaring the relationship
- the General Manager holding an undisclosed shareholding in a company competing for a Council contract
- A Councillor participating in consideration of a Development Application for a property they or their family have an interest in

Serious and Substantial Waste of Public Money

Serious and substantial waste is the uneconomical, inefficient or ineffective use of resources that could result in the loss or wastage of public money. This includes all revenue, loans and other money collected, received or held by, for or on account of Council.

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This may include a significant or systemic misuse of public resources, or conduct that results in, or could result in, substantial loss or wastage of public money.

For example, this could include but is not limited to:

- misappropriation or misuse of public property
- not following a competitive tendering process for a large-scale contract
- having bad or no processes in place for systems involving large amounts of public funds
- the purchase of unnecessary or inadequate goods or services

Other wrongdoing

Although reports about the previous five categories of conduct can attract the specific protections of the PID Act, you should report all activities or incidents that you believe are wrong.

For example, these could include:

- harassment or unlawful discrimination
- practices that endanger the health or safety of staff or the public

These types of issues should be reported to a supervisor, in line with Council's policies.

Even if these reports are not dealt with as public interest disclosures, Council will consider each matter and make every attempt to protect the staff member making the report from any form of reprisal.

When you make your report, you do not need to state to Council what category of serious wrongdoing you are reporting or that you are reporting serious wrongdoing.

(e) Who can I make a voluntary PID to?

For a report to be a voluntary PID, it must be made to certain public officials.

Making a report to a public official who works for Council

You can make a report inside Council to:

- the General Manager
- a disclosure officer for Council - a list of disclosure officers for Council and their contact details can be found at Annexure A of this policy
- a manager - this is the person who directly, or indirectly, supervises you. It can also be the person who you directly, or indirectly, report to. You may have more than one manager. Your manager will make sure that the report is communicated to a disclosure officer on your behalf or may accompany you while you make the report to a disclosure officer
 - for a public official who is a person providing services or exercising functions on behalf of an agency (including a contractor, subcontractor or volunteer) or an employee, partner or officer of an entity that provides services on behalf of an agency or exercises functions of an agency their manager is taken to be the public official in that agency who oversees those services or functions, or who manages the relevant contract or volunteering arrangement.

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Making a report to a recipient outside of Council

You can also make your report to a public official in another agency (meaning an agency you do not work for) or an integrity agency. These include:

- the head of another agency - this means the head of any public service agency
- an integrity agency - a list of integrity agencies is located at Annexure B of this policy
- a disclosure officer for another agency - ways to contact disclosure officers for other agencies is located in an agency's PID policy which can be found on their public website
- a Minister or a member of a Minister's staff but the report *must be made in writing*.

If you choose to make a disclosure outside of Council, it is possible that your disclosure will be referred back to Council so that appropriate action can be taken.

If Council receives a voluntary PID from a Minister or member of a Minister's staff, Council will promptly assess whether the report relates to Council, whether it should be referred to another agency or integrity agency, and how Council's obligations under the PID Act will be met.

Making a report to a Member of Parliament or journalist

Disclosures to MPs or journalists are different to other reports. You can only disclose a report of wrongdoing as a voluntary PID to an MP or journalist in the following circumstances:

- You must have first made substantially the same disclosure (described here as a 'previous disclosure') to someone who can receive disclosures.
- The previous disclosure must be substantially true.
- You did not make the previous disclosure anonymously.
- You did not give a written waiver of your right to receive information relating to your previous disclosure.

~~• In respect of your previous disclosure, you either: You did not receive the following from Council:~~

- ~~– received notification that Council will not investigate notification that Council will not investigate~~ the serious wrongdoing and will also not refer the previous disclosure to another agency, or
- ~~– did not receive~~ the following information at the end of the investigation period:
 - o notice of Council's decision to investigate the serious wrongdoing
 - o a description of the results of an investigation into the serious wrongdoing
 - o details of proposed or recommended corrective action as a result of the previous disclosure or investigation.

Investigation period means:

- after six months from the previous disclosure being made, or
- after 12 months if you applied for an internal review of the agency's decision within six months of making the disclosure.

If all the above requirements are met, your disclosure to an MP or journalist may be a voluntary PID.

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(f) What form should a voluntary PID take?

You can make a voluntary PID:

- **In writing** - this could be an email or letter to a person who can receive voluntary PIDs.
- **Orally** - have a private discussion with a person who can receive voluntary PIDs. This can be face-to-face, via telephone or virtually.
- **Anonymously** - write an email or letter or call a person who can receive PIDs to make a report without providing your name or anything that might identify you as the maker of the report. A report will only be considered anonymous if there is no reasonable or practical way of communicating with the person making the report. Even if you choose to remain anonymous, you will still be protected under the PID Act. It may be difficult, however, for Council to investigate the matter(s) you have disclosed if we cannot contact you for further information.
- **De-identified** - you may make a report where identifying information has been removed or withheld. Council will still assess a de-identified report and take appropriate action where sufficient information is available. Council may be limited in its ability to provide updates, manage confidentiality or seek further information if the maker cannot be contacted.

(g) Anonymous and de-identified voluntary PIDs

Council will assess all anonymous and de-identified reports to determine whether they meet the requirements for a voluntary PID. Where the report provides sufficient information, Council will take appropriate action to deal with the report, including investigation, referral or other action as required.

For anonymous and de-identified reports, Council will document the assessment undertaken, any limitations affecting the matter, the action proposed, and the reasons for any decision not to investigate, cease investigation or refer the matter.

Where the identity of the maker later becomes known, Council will review confidentiality and detrimental action risks and update any risk assessment or support arrangements as required.

(g)(h) What should I include in my report?

You should provide as much information as possible so we can deal with the report effectively. The type of information you should include is:

- date, time and location of key events
- names of person(s) involved in the suspected wrongdoing, their role, title and how they are involved
- your relationship with the person(s) involved, such as whether you work closely with them
- your explanation of the matter you are reporting
- how you became aware of the matter you are reporting
- possible witnesses
- other information you have that supports your report

(h)(i) What if I am not sure if my report is a PID?

You should report all wrongdoing you become aware of regardless of whether you think it is serious wrongdoing. It is important for Council to understand what is or may be occurring.

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We are then responsible for making sure your report is handled appropriately under the PID Act, or if it is not a PID, in line with our other procedures. Even if your report is not a PID, it may fall within another one of Council's policies for dealing with reports, allegations or complaints.

(j) Deeming that a report is a voluntary PID

The General Manager can, in certain circumstances, determine that a report is a voluntary PID even if the report does not otherwise have all the features of a voluntary PID. This is known as the 'deeming power'.

By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

If you make a report that has not met all the requirements of a voluntary PID, you can refer your matter to the General Manager or their delegate to request that they consider deeming your report to be a voluntary PID.

A decision to deem a report to be a voluntary PID is at the discretion of the General Manager or their delegate. For more information about the deeming power, see the Ombudsman's guideline 'Deeming that a disclosure is a voluntary PID'.

(k) Who can I talk to if I have questions or concerns?

If a public official, including Council Officials, have any questions or concerns, the public official should contact a nominated disclosure officer listed in Annexure A by email, phone or in person. If a public official wishes for their discussion to be confidential, the public official should mark any communications as confidential, for example, in the subject line of their email. Further information can be found at the NSW Ombudsman's website at www.ombo.nsw.gov.au.

2. Protections**(a) How is the maker of a voluntary PID protected?**

When you make a voluntary PID you receive special protections under the PID Act.

We are committed to taking all reasonable steps to protect you from detriment as a result of having made a PID. We are also committed to maintaining your confidentiality as much as possible while the PID is being dealt with.

We will not tolerate any type of detrimental action being taken against you because you have made a report, might make a report or are believed to have made a report.

The maker of a voluntary PID is protected in the following ways:

- *Protection from detrimental action*
 - A person cannot take detrimental action against another person because they have made a voluntary PID or are considering making a PID. Detrimental action includes bullying, harassment, intimidation or dismissal.
 - Once we become aware that a voluntary PID by a person employed or otherwise associated with Council, that concerns serious wrongdoing relating to Council has been made, Council will undertake a risk assessment and take steps to mitigate the risk of detrimental action occurring against the person who made the voluntary PID.
 - It is a criminal offence for someone to take detrimental action against a person because they have made or may make a voluntary PID. It is punishable by a maximum penalty of 200 penalty units or imprisonment for five years or both.

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- A person may seek compensation where unlawful detrimental action has been taken against them.
- A person can apply for a court order (injunction) where detrimental action is threatened or has occurred (for example, an order to prevent dismissal or to require reinstatement).

Note that a person who makes a PID can still be subject to reasonable management action (such as ordinary performance reviews and performance management). Provided such action is not taken because of the PID, it is not detrimental action under the PID Act.

- *Immunity from civil and criminal liability*

Some public officials are often subject to a duty of confidentiality that prevents them disclosing certain information that they obtain or become aware of at work. Sometimes, in order to make a PID, public officials will need to breach or disregard such confidentiality duties. If that happens, a public official cannot be disciplined, sued or criminally charged for breaching confidentiality.

- *Confidentiality*

Public officials and agencies must not disclose information tending to identify a person as the maker of a voluntary PID unless doing so is permitted by the PID Act.

- *Protection from liability for own past conduct*

The Attorney General can give the PID maker an undertaking that a disclosure of their own past conduct will not be used against them if a person discloses their own wrongdoing or misconduct while making a report. This undertaking can only be given on application by an integrity agency to the Attorney General.

When a staff member or Councillor reports wrongdoing, Council will undertake a thorough risk assessment to identify the risk to you of detrimental action in reprisal for reporting, as well as indirect but related risks of workplace conflict or difficulties. The risk assessment will also identify strategies to deal with those risks and determine the level of protection and support that is appropriate.

Depending on the circumstances, Council may:

- relocate the reporter or the staff member who is the subject of the allegation within the current workplace
- transfer the reporter or the staff member who is the subject of the allegation to another position for which they are qualified
- grant the reporter or the staff member who is the subject of the allegation leave of absence during the investigation of the disclosure

These courses of action are not punishment and will only be taken in consultation with the reporter.

(b) Protections for people who make mandatory and witness PIDs

Apart from PIDs that are made voluntarily by public officials, there are other types of reports that are recognised as PIDs under the PID Act:

- *A mandatory PID:* This is a PID where the public official has made the report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.

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- *A witness PID*: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

Protections for makers of mandatory and witness PIDs are detailed in the table below.

Protection	Mandatory PID	Witness PID
Detrimental action — It is an offence to take detrimental action against a person based on the suspicion, belief or awareness that a person has made, may have made or may make a PID.	✓	✓
Right to compensation — A person can initiate proceedings and seek compensation for injury, damage or loss suffered as a result of detrimental action being taken against them.	✓	✓
Ability to seek injunction — An injunction can be sought to prevent the commission or possible commission of a detrimental action offence against a person. For example, an order to prevent dismissal or to require reinstatement.	✓	✓
Immunity from civil and criminal liability — a person will not incur civil or criminal liability if the person breaches a duty of confidentiality while making a disclosure. This means that legal action cannot be taken against a person for: • breaching a duty of secrecy or confidentiality, or • breaching another restriction on disclosure.	✓	✓

3. Reporting detrimental action

If you experience adverse treatment or detrimental action has been or is being taken against you or someone else in reprisal for reporting wrongdoing, you should tell your manager, the Disclosures Coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, you can alternatively report this to the Mayor.

All managers must notify the Disclosures Coordinator or the General Manager if they suspect that detrimental action against a staff member is occurring or has occurred, or if any such allegations are made to them. In the case of an allegation of detrimental action by the General Manager, the Mayor can alternatively be notified.

Alternatively, any experience of adverse treatment or detrimental action can be reported directly to an integrity agency. A list of integrity agencies is located at Annexure B or this policy.

4. General support

If Council becomes aware of or suspects that detrimental action is being or has been taken against a person who has made a disclosure, Council will:

- assess the allegation of detrimental action to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue

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- if the detrimental action allegation warrants investigation, ensure this is conducted in accordance with Council policy procedure
- if it is established that detrimental action is occurring against someone who has made a report, take all steps possible to stop that activity and protect the reporter
- take appropriate disciplinary action against anyone proven to have taken or threatened any detrimental action in reprisal for making a disclosure
- refer any breach of Part 9.9 of Council's Code of Conduct (detrimental action) by a councillor or the General Manager to the Office of Local Government.
- refer any evidence of an offence under section 20 of the PID Act to the ICAC or NSW Police Force

If you allege detrimental action or adverse treatment has been or is being taken against you, you will be kept informed of the progress and outcome of any investigation or other action taken in response to your allegation.

If you have reported wrongdoing and are experiencing detrimental action which you believe is not being dealt with effectively, contact the Office of Local Government, the Ombudsman or the ICAC (depending on the type of wrongdoing you reported). Contact details for these investigating authorities are included at the end of this policy.

Council may also link you to wellbeing support through the Employee Assistance Program or other suitable program.

5. Roles and responsibilities of Council employees

Certain people within Council have responsibilities under the PID Act.

(a) General Manager

The General Manager has ultimate responsibility for maintaining the internal reporting system and workplace reporting culture, and ensuring Council complies with the PID Act. The General Manager can receive reports from staff and Councillors and has a responsibility to:

- receive disclosures from public officials
- assess reports received by or referred to them, to determine whether or not the report should be treated as a public interest disclosure, and to decide how the report will be dealt with
- deal with reports made under Council's Code of Conduct in accordance with Council's adopted Administrative Procedures for Code of Conduct Procedures
- foster a workplace culture where reporting is encouraged
- ensure that Council has appropriate systems for:
 - overseeing internal compliance with the PID Act
 - supporting public officials who make voluntary PIDs, including by minimising the risk of detrimental action
 - implementing corrective action if serious wrongdoing is found to have occurred
 - complying with reporting obligations regarding allegations or findings of detrimental action
 - complying with yearly reporting obligations to the NSW Ombudsman.
- ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report
- make decisions following any investigation or appoint an appropriate decision-maker
- take appropriate remedial action where wrongdoing is substantiated, or systemic problems are identified

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- refer actual or suspected corrupt conduct to the Independent Commission Against Corruption (ICAC)
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC

(b) Disclosure Coordinator

The Disclosures Coordinator has a central role in Council's internal reporting system. The Disclosures Coordinator can receive and assess reports and is the primary point of contact in Council for the reporter. The Disclosures Coordinator has a responsibility to:

- assess reports to determine whether or not a report should be treated as a public interest disclosure, and to decide how each report will be dealt with (either under delegation or in consultation with the General Manager)
- deal with reports made under Council's Code of Conduct in accordance with Council's adopted Administrative Procedures for the Code of Conduct
- coordinate Council's response to a report
- acknowledge reports and provide updates and feedback to the reporter
- assess whether it is possible and appropriate to keep the reporter's identity confidential
- assess the risk of reprisal and workplace conflict related to or likely to arise out of a report, and develop strategies to manage any risk identified
- where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interests of any officer the subject of a report
- ensure Council complies with the PID Act
- provide annual reports to the NSW Ombudsman in accordance with the PID Act
- coordinate required notifications to the NSW Ombudsman, including reportable decisions and other notification obligations under the PID Act and Ombudsman guidelines
- act in the role of a Disclosure Officer as per the responsibilities set out below

(c) Disclosure officers

Disclosures Officers are additional points of contact within the internal reporting system. They can provide advice about the system and the internal reporting policy, receive reports of wrongdoing and assist staff and Councillors to make reports.

Disclosures Officers have a responsibility to:

- receive reports from public officials
- receive reports when they are passed on to them by managers
- document in writing any oral reports, and have the document signed and dated by the reporter
- make arrangements to ensure reporters can make reports privately and discreetly when requested, if necessary, away from the workplace
- discuss with the reporter any concerns they may have about adverse treatment or workplace conflict
- carry out preliminary assessment and forward reports to the Disclosures Coordinator or General Manager for full assessment

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(d) The Mayor

The Mayor can receive reports from staff and Councillors about the General Manager. Where the Mayor receives such reports, the Mayor has a responsibility to:

- assess the reports to determine whether or not they should be treated as a public interest disclosure, and to decide how they will be dealt with
- deal with reports made under Council's Code of Conduct in accordance with Council's adopted Administrative Procedures for the Code of Conduct
- refer reports to an investigating authority, where appropriate
- liaise with the Disclosures Coordinator to ensure there are strategies in place to support reporters, protect reporters from detrimental action and manage workplace conflict that may arise in relation to a report
- refer actual or suspected corrupt conduct to the ICAC
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC

(e) Managers

The responsibilities of managers include:

- receiving reports from persons that report to them or that they supervise
- passing on reports they receive to a disclosure officer or coordinator.

Managers and supervisors also play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. Supervisors and line managers should be aware of the internal reporting policy and are responsible for creating a work environment where staff are comfortable and confident about reporting wrongdoing. They have a responsibility to:

- encourage staff to report known or suspected wrongdoing within the organisation and support staff when they do
- identify reports made to them in the course of their work which could be public interest disclosures, and assist the staff member to make the report to an officer authorised to receive public interest disclosures under this Policy
- implement strategies, in consultation with the Disclosures Coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report
- notify the Disclosures Coordinator or General Manager immediately if they believe a staff member is being subjected to detrimental action as a result of reporting wrongdoing, or in the case of suspected adverse treatment by the General Manager, notify the Mayor.

Note: Section 15(e,i) of the PID Act 2022, defines Managers as *a public official to whom the public official reports directly or indirectly, or a public official who directly or indirectly supervises the public official in the exercise of the public official's functions.*

(f) All employees

All employees must:

- report suspected serious wrongdoing or other misconduct
- use their best endeavours to assist in an investigation of serious wrongdoing if asked to do so by a person dealing with a voluntary PID on behalf of Council
- treat any person dealing with or investigating reports of serious wrongdoing with respect.

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All employees must not take detrimental action against any person who has made, may in the future make, or is suspected of having made, a PID.

6. How Council will deal with voluntary PIDs

(a) How Council will acknowledge that we have received a report and keep the person who made it informed

When a disclosure officer in Council receives a report which is a voluntary PID, or looks like it may be a voluntary PID, the person who made the report will receive the following information:

You will receive an acknowledgment that the report has been received. This acknowledgment will:

- state that the report will be assessed to identify whether it is a PID
- state that the PID Act applies to how Council deals with the report
- provide clear information on how you can access this PID policy
- provide you with details of a contact person and available supports.
- If the report is a voluntary PID, we will inform you as soon as possible how we intend to deal with the report. This may include:
 - that we are investigating the serious wrongdoing
 - that we will refer the report to a different agency (if appropriate) to deal with the voluntary PID. If we do this, we will provide you with details of this referral
 - if we decide to not investigate the report and to not refer it to another agency for it to be investigated, we will tell you the reasons for this decision. We will also notify the NSW Ombudsman of this decision.
- If we decide to investigate the serious wrongdoing, we will provide you with updates on the investigation at least every three months. During this time, if you would like more frequent updates, you should contact the contact person who was the nominated disclosure officer when you made the report.
 - If we investigate the serious wrongdoing, we will provide you with the following information once the investigation is complete:
 - o a description of the results of the investigation — that is, we will tell you whether we found that serious wrongdoing took place.
 - o information about any corrective action as a result of the investigation/s — this means we will tell you what action we took in relation to the person who engaged in the serious wrongdoing or if the serious wrongdoing was by our agency, what we have put in place to address that serious wrongdoing.
 - Corrective action could include taking disciplinary action against someone or changing the practices, policies and procedures that we have in place which led to the serious wrongdoing.
- There may be some details about both the findings made as a result of the investigation and the corrective action taken that cannot be revealed to you. We will always balance the right of a person who makes a report to know the outcome of that report, with other legal obligations we have.
- If you have made an anonymous report, in many cases we may not be able to provide this information to you.
- If you have made a de-identified report, Council will provide information where there is a practical and lawful way to communicate with you without compromising confidentiality or the handling of the matter.

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(b) How Council will deal with voluntary PIDs

Once a report that may be a voluntary PID is received Council will look at the information contained in the report to see if it has the features of a voluntary PID. This assessment is undertaken to identify whether the report is a voluntary PID or another type of disclosure, and to make sure that the right steps are followed. If it is a voluntary PID, we will ensure that we comply with the requirements in the PID Act.

Report not a voluntary PID

Even if the report is not a voluntary PID, it will still need to be dealt with in a manner consistent with our Complaint Handling Policy or through an alternate process.

If the report is not a voluntary PID, we will let you know that the PID Act does not apply to the report and how we will deal with the concerns raised in the report.

If you are not happy with this assessment or otherwise disagree with it, you can raise it with the person who has communicated the outcome with you or a disclosure officer, request an internal review or request that the matter be conciliated. Council can, but do not have to, request the NSW Ombudsman to conciliate the matter.

Cease dealing with report as voluntary PID

Where Council decides to cease investigating a voluntary PID, Council will notify the maker of the report of the decision and reasons, where required and practicable, and will notify the NSW Ombudsman in accordance with the PID Act and Ombudsman reporting requirements.

Council may stop dealing with a voluntary PID because it is not actually a voluntary PID (meaning it does not have all the features of a PID). In this event you will be given information to show that adequate and appropriate action has been taken in the assessment of the report, reasoning for ceasing the review and how we will deal with the concerns raised in the report.

Where the report is a voluntary PID

If the report is a voluntary PID:

- In most cases we will conduct an investigation to make findings about whether the serious wrongdoing disclosed in the report occurred, who was involved, who was responsible, and whether the people involved, or the agency engaged, in serious wrongdoing. There may be circumstances where we believe an investigation is not warranted — for example, if the conduct has previously been investigated.
- There may also be circumstances where we decide that the report should be referred to another agency, such as an integrity agency. ~~For example, reports concerning possible corrupt conduct may be required to be reported to the ICAC in accordance with section 11 of the Independent Commission Against Corruption Act 1988.~~
- Before referring a matter, we will discuss the referral with the other agency, and we will provide you with details of the referral and a contact person within the other agency.
- If we decide not to investigate a report and to not refer the matter to another agency, we must let you know the reasons for this and notify the NSW Ombudsman.

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(c) How Council will protect the confidentiality of the maker of a voluntary PID

We understand that people who make voluntary PIDs may want their identity and the fact that they have made a report to be confidential.

This includes taking reasonable steps to protect identifying information where a report has been made on a de-identified basis.

Under the PID Act, information tending to identify a person as the maker of a voluntary PID (known as identifying information) is not to be disclosed by a public official or an agency.

There are certain circumstances under the PID Act that allow for the disclosure of identifying information. These include:

- where the person consents in writing to the disclosure
- where it is generally known that the person is the maker of the voluntary PID because of their voluntary self-identification as the maker
- when the public official or Council reasonably considers it necessary to disclose the information to protect a person from detriment
- where it is necessary the information be disclosed to a person whose interests are affected by the disclosure
- where the information has previously been lawfully published
- when the information is disclosed to a medical practitioner or psychologist for the purposes of providing medical or psychiatric care, treatment or counselling to the individual disclosing the information
- when the information is disclosed for the purposes of proceedings before a court or tribunal
- when the disclosure of the information is necessary to deal with the disclosure effectively
- if it is otherwise in the public interest to disclose the identifying information.

We will not disclose identifying information unless it is necessary and authorised under the PID Act.

We will put in place steps to keep the identifying information of the maker and the fact that a report has been made confidential. It may not be possible for us to maintain complete confidentiality while we progress the investigation, but we will do all that we practically can to not unnecessarily disclose information from which the maker of the report can be identified. We will do this by:

- limiting the number of people who are aware of the maker's identity or information that could identify them
- disclosing information that may identify the maker of the PID, we will still not disclose the actual identity of the maker of the PID, unless we have their consent to do so
- ensuring that any person who does know the identity of the maker of a PID is reminded that they have a legal obligation to keep their identity confidential
- ensuring that only authorised persons have access to emails, files or other documentation that contain information about the identity of the maker
- undertaking an assessment to determine if anyone is aware of the maker's identity and if those persons have a motive to cause detrimental action to be taken against the maker or impede the progress of the investigation
- providing information to the maker of the PID about the importance of maintaining confidentiality and advising them how best to protect their identity, for example, by telling them not to discuss their report with other staff

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If confidentiality cannot be maintained or is unlikely to be maintained, Council will:

- advise the person whose identity may become known
- update the agency's risk assessment and risk management plan
- implement strategies to minimise the risk of detrimental action
- providing additional supports to the person who has made the PID
- remind persons who become aware of the identifying information of the consequences for failing to maintain confidentiality and that engaging in detrimental action is a criminal offence and may also be a disciplinary matter.

(d) How Council will assess and minimise the risk of detrimental action

Council will not tolerate any detrimental action being taken by any person against a person who has made a PID, investigators, witnesses or the person the report is about.

Council will assess and take steps to mitigate detrimental action from being taken against the maker of a voluntary PID, the person whose conduct is the subject of a PID, investigators and witnesses.

Council will take steps to assess and minimise the risk of detrimental action by:

- explaining that a risk assessment will be undertaken, and a risk management plan will be created (including reassessing the risk throughout the entirety of the matter)
- providing details of the officers that will be responsible for undertaking a risk assessment
- explaining the approvals for risk assessment and the risk management plan, that is, rank or role of the person who has final approval
- explaining how the agency will communicate with the maker to identify risks
- listing the protections that will be offered, that is, the agency will discuss protection options with the maker which may include remote working or approved leave for the duration of the investigation
- outlining what supports will be provided.

Detrimental action against a person is an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied). Detriment to a person includes:

- injury, damage or loss
- property damage
- reputational damage
- intimidation, bullying or harassment
- unfavourable treatment in relation to another person's job
- discrimination, prejudice or adverse treatment
- disciplinary proceedings or disciplinary action, or
- any other type of disadvantage.

Detrimental action does not include:

- lawful action taken by a person or body to investigate serious wrongdoing or other misconduct
- the lawful reporting or publication of a finding of serious wrongdoing or other misconduct
- the lawful making of adverse comment, resulting from investigative action
- the prosecution of a person for a criminal offence
- reasonable management action taken by someone in relation to a person who made or may make a PID. For example, a reasonable appraisal of a PID maker's work performance.

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(e) How Council will deal with allegations of a detrimental action offence

If Council becomes aware of an allegation that a detrimental action offence has occurred or may occur, Council will:

- take all steps possible to stop the action and protect the person(s)
- take appropriate disciplinary action against anyone that has taken detrimental action
- refer any evidence of a detrimental action offence to the Commissioner of Police and the ICAC or the Law Enforcement Conduct Commission (whichever is applicable)
- notify the NSW Ombudsman about the allegation of a detrimental action offence being committed.

For the purpose of this section, Council will distinguish between an allegation of detrimental action and evidence of a detrimental action offence. An allegation is a claim or concern that detrimental action has occurred or may occur. Evidence may include information, documents, witness accounts or other material that indicates a detrimental action offence may have been committed.

When assessing whether there is evidence of a detrimental action offence, Council will consider the available information, whether there is a causal link to a PID or suspected PID, the seriousness of the conduct, and whether referral to an appropriate authority is required.

If you believe that detrimental action has been or is being taken against you or someone else in reprisal for reporting wrongdoing, you should tell your supervisor, the Disclosures Coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, you can alternatively report this to the Mayor.

All managers must notify the Disclosures Coordinator or the General Manager if they suspect that reprisal against a staff member is occurring or has occurred, or if any such allegations are made to them. In the case of an allegation of reprisal by the General Manager, the Mayor can alternatively be notified.

Once Council become(s) aware of an allegation that a detrimental action offence has occurred or may occur, Council will:

- assess the allegation of detrimental action to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue
- if the detrimental action allegation warrants investigation, ensure this is conducted in accordance with Council policy procedure
- if it is established that detrimental action is occurring against someone who has made a report, take all steps possible to stop that activity and protect the reporter including appropriate disciplinary action against anyone that has taken detrimental action
- refer any breach Council's Code of Conduct (detrimental action) by a councillor or the General Manager to the Office of Local Government
- refer any evidence of a detrimental action offence to the Commissioner of Police and the ICAC or the Law Enforcement Conduct Commission (whichever is applicable)
- notify the NSW Ombudsman about the allegation of a detrimental action offence being committed.

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(f) What Council will do if an investigation finds that serious wrongdoing has occurred

If, after an investigation, it is found that serious wrongdoing or other misconduct has occurred, Council will take the most appropriate action to address that wrongdoing or misconduct. This is also known as corrective action.

Corrective action can include:

- a formal apology
- improving internal policies to adequately prevent and respond to similar instances of wrongdoing
- providing additional education and training to staff where required
- taking employment action against persons involved in the wrongdoing (such as termination of employment, relocation, a caution or reprimand)
- payment of compensation to people who have been affected by serious wrongdoing or other misconduct.

7. Review and dispute resolution**(a) Internal review**

People who make voluntary PIDs can seek internal review of the following decisions made by Council:

- that Council is not required to deal with the report as a voluntary PID
- to stop dealing with the report because Council decided it was not a voluntary PID
- to not investigate the serious wrongdoing and not refer the report to another agency
- to cease investigating the serious wrongdoing without either completing the investigation or referring the report to another agency for investigation.

Council will ensure internal reviews are conducted in compliance with the PID Act.

If you would like to make an application for an internal review, you must apply in writing to the Disclosure Coordinator within 28 days of being informed of Council's decision. The application should state the reasons why you consider Council's decision should not have been made. You may also submit any other relevant material with your application.

An internal review will, where practicable, be conducted by an appropriately authorised officer who was not substantially involved in making the original decision. Council will consider the material provided, the original decision and the requirements of the PID Act, and will advise the applicant of the outcome and reasons for the review decision within a reasonable timeframe.

Council will also consider whether any related decision gives rise to a reportable event or notification obligation to the NSW Ombudsman.

(b) Voluntary dispute resolution

If a dispute arises between Council and a person who has made a report which is, or may be, a voluntary PID, we may request the NSW Ombudsman to conciliate the dispute. Conciliation is a voluntary process and will only be suitable for disputes where Council and the maker of the report are willing to resolve the dispute.

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8. Other agency obligations**(a) Record-keeping requirements**

Council will keep secure full and accurate records with respect to all information received in connection with the PID Act. This ensures that Council complies with its obligations under the *State Records Act 1998*.

Any documentation relating to reports of wrongdoing will be captured in our official record keeping system ECM with the appropriate confidential classification, and in accordance with Council's Records Management Policy.

(b) Reporting of voluntary PIDs and Council's annual return to the Ombudsman

Each year Council provide an annual return to the NSW Ombudsman which includes:

- information about voluntary PIDs received by Council during each return period (yearly with the start date being 1 July)
- action taken by Council to deal with voluntary PIDs during the return period
- how Council promoted a culture in the workplace where PIDs are encouraged.

Corporate Governance and Performance service area will:

- have oversight of all internal reports of wrongdoing
- maintain a confidential register of PID reports
- prepare and submit reports to the NSW Ombudsman

In addition to the annual return, Council will make notifications to the NSW Ombudsman required by the PID Act and NSW Ombudsman guidelines, including notifications relating to decisions not to investigate a disclosure, decisions to cease investigating a disclosure, and allegations or evidence of detrimental action offences where required.

(c) How Council will ensure compliance with the PID Act and this policy

Review and assessment of the process will be undertaken by the Manager Corporate Governance and Performance in conjunction with the review of this Policy to be undertaken every two years.

The Disclosure Coordinator will:

- report annually to the Audit and Risk Committee on completion of training
- report non-compliance of PID Act to Executive Committee annually and Audit and Risk Committee
- propose an audit of the PID framework be included Internal Audit Plan as appropriate

Legislative Context

The PID Act has the purpose of ensuring that public officials who wish to make disclosures under the legislation receive protection from reprisals, and that the matters raised in the disclosures are properly investigated.

The Act aims to encourage and facilitate the disclosure - in the public interest - of corrupt conduct, maladministration, the serious and substantial waste of public money, contravention of the GIPA Act or Local Government Pecuniary Interest contravention. This is achieved by:

- enhancing and augmenting established procedures for making disclosures concerning

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- such matters,
- protecting persons from reprisals that might otherwise be inflicted on them because of these disclosures, and
- providing for those disclosures to be properly investigated and dealt with

- Public Interest Disclosures Act 2022
- Local Government Act 1993
- Workplace Health and Safety Act 2011
- Government Information (Public Access) (GIPA) Act 2009
- Independent Commission Against Corruption Act 1988
- Ombudsman Act 1974
- [NSW Ombudsman Public Interest Disclosure Guidelines for Agencies](#)
- [NSW Ombudsman Model Public Interest Disclosure Policy](#)

Related Documents

- Code of Conduct
- Administrative Procedures for the Code of Conduct
- Complaints Handling Framework and Policy
- Conflicts of Interest Policy
- Fraud and Corruption [Prevention-Control](#) Framework and Policy
- Good Governance Framework

Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 07/367.6	24 September 2007
2	Res No: 09/077	27 July 2009
3	Res No: 11/237	26 September 2011
4	Res No: 13/224.1	26 August 2013
5	Res No: 14/009	28 January 2014
6	Res No: 17/279	28 August 2017
7	Res No: 17/324	25 September 2017
8	General Manager Approval	12 December 2019
9	General Manager Approval	17 December 2021
10	Res: 22/354	17 October 2022
11	Res: 23/320	11 December 2023
12	Revision approval under General Managers Delegated Authority	24 June 2025

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Revision number	Council resolution	Council meeting date
13	Res No: 25/215	21 July 2025
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Annexure A - Names and contact details of disclosure officers for Wagga Wagga City Council

Title of Authorisation	Description of Authorisation	Worksite	Position Number and Title
General Manager	The General Manager has ultimate responsibility for maintaining the internal reporting system and workplace reporting culture, and ensuring Council complies with the PID Act. The General Manager can assess and receive reports from staff and Councillors in accordance with the Public Interest Disclosure Policy (this policy)	Civic Centre	General Manager
Mayor	The Mayor can assess and receive reports from staff and Councillors in accordance with the Public Interest Disclosure Policy (this policy)	Civic Centre	Mayor
Disclosure Coordinator	Authority to act as the Disclosures Coordinator and to deem a report to be a voluntary PID. In accordance with the Public Interest Disclosure Policy (this policy)	Civic Centre (Including Art Gallery, Glass Gallery, Wagga Library, Historic Council Chambers Museum, Civic Theatre, Visitor Information Centre)	Manager Corporate Governance and Performance
Disclosure Coordinator (Alternate)	Authority to act as the Disclosures Coordinator and to deem a report to be a voluntary PID. In accordance with the Public Interest Disclosure Policy (this policy)	Civic Centre	Manager People & Culture Executive-Director People & Culture-
Disclosure Officers	Authority to act as a Disclosure Officer. In accordance with the Public Interest Disclosure Policy (this policy).	Civic Centre	Corporate Governance Coordinator People and Culture Coordinator
		Bob Osborne Skills Centre (BOSC)	Learning & Organisational Development Coordinator

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Title of Authorisation	Description of Authorisation	Worksite	Position Number and Title
		Alan Turner Depot	Manager Plant, Fleet & Buildings
		Sewer Treatment Plants	Manager Sewer and Stormwater Services
		Parks Depot	Manager Parks & Strategic Operations
		Victory Memorial Gardens and CBD	Team Leader Parks Operations (VMG/Collins Park/Civic Precinct)
		Sportsgrounds	Team Leader Parks Operations (Sportsgrounds)
		Cemetery	Team Leader Cemetery
		Airport	Airport Facility Manager
		Gregadoo Waste Management Centre	Resource Recovery Facilities Manager Waste Services Manager
		Livestock Marketing Centre	Livestock Marketing Centre Facility Manager
		Wagga Leisure (Oasis Aquatic Centre, Workout Gym, Jim Elphick Tennis Centre, Multipurpose Stadium, Bolton Park Stadium)	Manager Wagga Leisure
		Glenfield Road Animal Shelter & Weeds Depot	Animal Welfare Supervisor
		Museum of the Riverina	Manager Museum

Contact details for Disclosure Officers can be found on Council's Intranet Page.

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General Manager

Wrongdoing can be directly reported to the General Manager. The General Manager is responsible for deciding if a report is a public interest disclosure, determining what needs to be done next, including referring it to other authorities and deciding what needs to be done to address any problem that has been identified.

The General Manager may be contacted by:

Telephone: 6926 9120

In person: Civic Centre, Cnr Baylis & Morrow Streets, Wagga Wagga

By mail: marked "Private & Confidential", PO Box 20, Wagga Wagga NSW 2650

Mayor

If you are making a report about the General Manager, you should make your report to the Mayor. The Mayor is responsible for deciding if a report is a public interest disclosure, determining what needs to be done next, including referring it to other authorities and deciding what needs to be done to correct the problem that has been identified.

The Mayor may be contacted by:

Telephone: 6926 9110

In person: Civic Centre, Cnr Baylis & Morrow Streets, Wagga Wagga

By mail: marked "Private & Confidential", PO Box 20, Wagga Wagga NSW 2650

Disclosures Coordinator

The Disclosures Coordinator is the Manager Corporate Governance and Performance and has a central role in dealing with reports made by staff. They receive them, assess them, and refer them to the people within Council who can deal with them appropriately.

The Manager Corporate Governance and Performance may be contacted by:

Telephone: 6926 9573

In person: Civic Centre, Cnr Baylis & Morrow Streets, Wagga Wagga

By mail: marked "Private & Confidential", PO Box 20, Wagga Wagga NSW 2650

Disclosures Officers

Disclosures Officers work with the Disclosures Coordinator, and are responsible for receiving, forwarding and/or dealing with reports made in accordance with this policy. Disclosures being made by persons external Council can be made to the following disclosures Officers.

Corporate Governance Coordinator

Corporate Governance Coordinator may be contacted by:

Telephone: 6926 9175

In person: Civic Centre, Cnr Baylis & Morrow Streets, Wagga Wagga

By mail: marked "Private & Confidential", PO Box 20, Wagga Wagga NSW 2650

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~~Manager People & Culture~~ ~~People and Culture Officer~~

The People and Culture Officer may be contacted by:

Telephone: 6926 9288

In person: Civic Centre, Cnr Baylis & Morrow Streets, Wagga Wagga

By mail: marked "Private & Confidential", PO Box 20, Wagga Wagga NSW 2650

Internally Council have Disclosure Officers at all Council facilities and worksites. Contact details for all Disclosure Officers can be found on Council's Intranet Page.

Managers

Managers include Directors, Managers Supervisors, Team Leader and any other staff member how has supervisory responsibilities. Managers work with the Disclosures Coordinator, and are responsible for receiving, forwarding and/or dealing with reports made in accordance with this policy.

Contact details for all Managers can be found on Council's Intranet Page.

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Annexure B - List of integrity agencies

Integrity agency	What they investigate	Contact information
The NSW Ombudsman	Most kinds of serious maladministration by most agencies and public officials (but not NSW Police, judicial officers or MPs)	Telephone: 1800 451 524 between 9am to 3pm Monday to Friday Writing: Level 24, 580 George Street, Sydney NSW 2000 Email: info@ombo.nsw.gov.au
The Auditor-General	Serious and substantial waste of public money by auditable agencies	Telephone: 02 9275 7100 Writing: GPO Box 12, Sydney NSW 2001 Email: governance@audit.nsw.gov.au
Independent Commission Against Corruption	Corrupt conduct	Telephone: 02 8281 5999 or toll free on 1800 463 909 (callers outside Sydney) between 9am and 3pm, Monday to Friday Writing: GPO Box 500, Sydney NSW 2001 or faxing 02 9264 5364 Email: icac@icac.nsw.gov.au
The Inspector of the Independent Commission Against Corruption	Serious maladministration by the ICAC or the ICAC officers	Telephone: 02 9228 3023 Writing: PO Box 5341, Sydney NSW 2001 Email: oiicac_executive@oiicac.nsw.gov.au
The Law Enforcement Conduct Commission	Serious maladministration by the NSW Police Force or the NSW Crime Commission	Telephone: 02 9321 6700 or 1800 657 079 Writing: GPO Box 3880, Sydney NSW 2001 Email: contactus@lecc.nsw.gov.au
The Inspector of the Law Enforcement Conduct Commission	Serious maladministration by the LECC and LECC officers	Telephone: 02 9228 3023 Writing: GPO Box 5341, Sydney NSW 2001 Email: olecc_executive@olecc.nsw.gov.au
Office of the Local Government	Local government pecuniary interest contraventions	Email: olg@olg.nsw.gov.au
The Privacy Commissioner	Privacy contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: ipcinfo@ipc.nsw.gov.au

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Integrity agency	What they investigate	Contact information
The Information Commissioner	Government information contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: ipcinfo@ipc.nsw.gov.au

RP-10 2027 COUNCIL MEETING DATES**Author:** Nicole Johnson**Executive:** Scott Gray

Summary: Council is required under section 365 of the Local Government Act 1993 (NSW) to meet at least 10 times each year, with each meeting held in a different month. This report proposes a schedule for the continuation of Council's twice-monthly meeting cycle, consistent with Council's current adopted position.

Recommendation

That Council endorse the schedule of Ordinary Council Meetings for the period January 2027 to December 2027, providing for two meetings per month, as outlined in the report.

Report

Council is required under Section 365 of the *Local Government Act* 1993 (NSW) to meet at least 10 times per year, each time in a different month. The proposed dates reflect the continuation of two meetings per month according to the adopted position of Council.

At its meeting held on 27 October 2025, Council considered the timing of Council meetings when adopting the 2026 Council Meeting Dates. Councillors discussed the officer's recommendation, which outlined the advantages and challenges of holding meetings on different days of the week.

Considerations included the potential to move meetings from Mondays to Wednesdays to allow additional time for Councillors to ask questions and receive feedback from staff prior to the meeting, providing Councillors with more time to review business papers, allowing greater flexibility for staff and Councillor availability, and supporting improved community access to meeting information.

Following discussion of the options presented, Council resolved to continue holding meetings on Mondays for 2026.

Scheduling Options

Outlined below are the proposed Ordinary Council Meeting dates for the period January 2027 to December 2027, based on the second and fourth Monday of the month, with a number of exceptions as noted below. In the draft schedule a meeting is currently scheduled for 18 January 2027; however, there is no legislative requirement for Council to meet in January. If Council were inclined not to hold a January meeting, the meeting currently scheduled for 8 February 2027 could instead be brought forward to 1 February 2027.

The meeting date proposed for December 2027 lessens the gap between the December and January meeting dates, with January typically being the period of increased staff absence due to planned leave, with a consequent smaller agenda anticipated. The December date proposed also accommodates the legislative

requirements for the investment portfolio reporting. It is also proposed that Council Meeting start times remain at 5.30pm.

The Corporate Calendar and other factors have been checked for any conflicting commitments and any overlapping conference dates including:

- Public Holidays and NSW School holidays
- Adoption of Audited Financial Statements within legislated timeframes
- Financial and investment reporting requirements
- Adoption of IP&R documentation
- The National General Assembly has a tentative date of mid to late June 2027
- LGNSW Conference has not released dates yet, however it is estimated to be held in late November 2027
- One monthly meeting proposed for January 2027 and December 2027 to accommodate the Christmas / New Year Holiday periods

Option 1: Fortnightly Meeting Cycle

Meeting Date	Time	Comments
18 January 2027	5:30pm	Australia Day - 26 January 2027 School Holidays end 3 February 2027 Council to consider not adopting a January 2027 meeting date and moving forward the 8 February to 1 February 2027
8 February 2027	5:30pm	Pending consideration above
22 February 2027	5:30pm	
8 March 2027	5:30pm	
22 March 2027	5:30pm	
5 April 2027	5:30pm	School Holidays – 9 April – 23 April 2027
19 April 2027	5:30pm	ANZAC Day Floodplain Risk Management Conference scheduled for 21 – 24 April 2027
10 May 2027	5:30pm	2027 ALGWA Conference dates not released to date – generally early May
24 May 2027	5:30pm	
7 June 2027	5:30pm	King's Birthday – 14 June 2027
28 June 2027	5:30pm	NGA date not released to date – generally late June Consider adoption of DPOP and Budget
12 July 2027	5:30pm	School Holidays - 5 July to 16 July 2027

Meeting Date	Time	Comments
26 July 2027	5:30pm	
9 August 2027	5:30pm	
23 August 2027	5:30pm	
6 September 2027	5:30pm	LGNSW Water Management Conference date not released to date – generally mid-September
20 September 2027	5:30pm	School Holidays – 27 September – 8 October 2027
11 October 2027	5:30pm	
25 October 2027	5:30pm	
15 November 2027	5:30pm	LGNSW 2027 Conference date not released to date - usually mid/late November Consider adoption of financial statements
29 November 2027	5:30pm	
13 December 2027	5:30pm	

Financial Implications

There are costs involved in conducting Council meetings, including the livestreaming of the Council meetings which requires certain equipment and services. Council has an annual budget allocation to conduct the livestreaming of all Council meetings, which is provided by an external contractor.

Policy and Legislation

In accordance with Chapter 12, Part 2, Section 365 of the *Local Government Act 1993* (NSW), the Council is required to meet at least 10 times per year, each time in a different month.

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

RP-11 DISCLOSURE OF PECUNIARY INTEREST RETURNS - COUNCILLORS AND DESIGNATED PERSONS 2026

Author: Timothy Pankhurst

Executive: Scott Gray

Summary: | Clause 4.21 of the Model Code of Conduct requires all Councillors and Designated Persons to complete an annual Disclosure of Pecuniary Interest Return.

Recommendation

That Council receive and note the Register of Pecuniary Interest Returns, containing the current returns of Councillors and Designated Persons for the period 1 July 2025 to 30 June 2026, tabled in accordance with clause 4.21 of the Model Code of Conduct.

Report

Under clause 4.21 of Council's Code of Conduct, councillors and designated persons are required to disclose their interests in written returns lodged with the General Manager. These returns provide an important transparency mechanism that supports community confidence in Council's decision-making processes.

A pecuniary interest is defined in clause 4.1 of the Code of Conduct as an interest a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person referred to in clause 4.3 of the Code.

Clause 4.21 of the Code requires a councillor or designated person to make and lodge with the General Manager a return in the prescribed form within three months after becoming a councillor or designated person, within three months after 30 June each year, and within three months after becoming aware of an interest required to be disclosed that has not previously been disclosed.

The General Manager is required to keep a register of returns lodged under the Code. In accordance with clause 4.25 of the Code and section 440AAB of the *Local Government Act 1993*, annual returns are required to be tabled at the first Council meeting held after the last day on which the returns are required to be lodged.

The General Manager reviewed the list of designated persons in a previous return period, resulting in a reduction in the number of persons required to complete and lodge a return under clause 4.21. The outcome of that review continues to be reflected in the current register.

Returns of Interests for the period ending 30 June 2026 were required to be lodged by 30 September 2026. As of 1 October 2026, returns had been received from all nine (9) Councillors and all designated persons required to lodge a return in accordance with the Code of Conduct.

Accordingly, Council's Register of Pecuniary Interest Returns for 2026 is submitted to this meeting of Council in accordance with the Code of Conduct and the *Local Government Act 1993*.

Returns of interests are open access information under the *Government Information (Public Access) Act 2009* and the *Government Information (Public Access) Regulation 2018* and are required to be made publicly available, subject to the public interest considerations under the GIPA Act and applicable guidelines issued by the NSW Information Commissioner.

Requests for the redaction of information contained in individual returns have been assessed in accordance with the GIPA Act and applicable guidance issued by the NSW Information Commissioner. Where it has been determined that particular information should not be disclosed and it is practicable to release the remainder of the return, a redacted version of the return is included in the attachment to this report.

The Register of Pecuniary Interest Returns is available for inspection at Council's Civic Centre during ordinary business hours and will also be made available on Council's website.

Financial Implications

N/A

Policy and Legislation

The Wagga Wagga City Council Code of Conduct (Code of Conduct) sets out the requirements in relation to the completion and lodgement of returns of interests. Under the Code of Conduct, a person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the Council, the Departmental Chief Executive or the NSW Civil and Administrative Tribunal.

The following legislation and guidelines were also considered as part of the assessment of the request for redaction:

- *Government Information (Public Access) Act 2009* (NSW) (GIPA Act)
- Information and Privacy Commission NSW, *Information Access Guideline 1 – For Local Councils on the Disclosure of Information (Returns Disclosing the Interests of Councillors and Designated Persons)*
- *Privacy and Personal Information Protection Act 1998* (NSW) (PPIP Act)

Link to Strategic Plan

Regional Leadership

Ethical Leadership

Deliver accountable and transparent leadership.

Risk Management Issues for Council

There is a risk of non-compliance with legislative and Code of Conduct requirements if returns of interests are not appropriately disclosed or redacted. This risk is mitigated by assessing requests for redaction in accordance with the applicable legislative requirements and relevant Information and Privacy Commission guidelines.

Internal / External Consultation

N/A

Attachments

1. 2026 Register of Pecuniary Interest Returns - Provided under separate cover.

RP-12 QUESTIONS WITH NOTICE**Author:** Scott Gray

Summary: This report is to respond to questions with notice raised by Councillors in accordance with Council's Code of Meeting Practice.

Recommendation

That Council receive and note the report.

Report

The following questions with notice were received prior to the meeting, in accordance with the Code of Meeting Practice.

Councillor R Foley

1. What is the cumulative total number of individuals from the identified encampments (CBD Riverside, Wagga beach, Wilks Park and Oura) who have been placed into any form of accommodation since 7 May 2026, as distinct from the point-in-time headcount reported in RP-1 at Councils previous Ordinary Council Meeting?
 - a. Of that total, how many were placed into commercial hotel or motel accommodation?
 - b. How many were placed into crisis and refuge accommodation, including Edel Quin Harmlessness Shelter and De Marcilla House Women's Refuge?
 - c. How many were placed into transitional housing, social or public housing, private rental or reunified with family?
2. How many individuals are currently residing in commercial hotel or motel accommodation as part of the Emergency Response Plan, as at the most recent available date?
 - a. What is the average nightly cost per soon, and the total cost to date, of hotel or motel accommodation used under the Plan?
 - b. Which agency or budget funds this accommodation, and is any cost borne by Council?
 - c. What is the average length of stay for individuals placed in hotel or motel accommodation, and what is the intended exit pathway from that accommodation?
3. Of all individuals placed into accommodation since May 2026, how many remain in that accommodation as at the most recent available date, and how many are known to have returned to rough sleeping or reappeared at any encampment location?

4. What method is used to produce the encampment headcount (such as the figure of 14 people as of 9 September 2026 reported in RP-1 at Council's previous Ordinary Council Meeting?
5. What is the current timeline and accommodation capacity plan for engagement with people at the Oura encampment site? Given that land tenure planning is still being finalised?
6. What is the total whole of Government expenditure to date on the emergency Response Plan, broken down by accommodation brokerage, health services, compliance operations, and Council's own costs?

The questions that relate to Homes NSW responsibility were referred to Homes NSW for response. Their responses have been received, with responses to questions 1-3 and 6 attributed accordingly. Where Council can provide a response related to our responsibilities these have also been noted below:

Question 1 - Homes NSW has been successfully working with each person facing housing insecurity along Wilks Park, Wagga Beach and Oura since April, which has seen the encampments reduce significantly.

Homes NSW has supported numerous rough sleepers from the identified areas and continues to do so. We do not provide public updates on the individual housing circumstances or location of people experiencing homelessness, recognising their right to privacy and safety.

There is also no one-size-fits-all approach, which means we need to ensure support is tailored to each individual's circumstances. Support remains available for anyone who needs to access it.

Question 2 – Homes NSW does not disclose the cost or circumstances of individual accommodation arrangements as pricing and terms and conditions vary between providers and may be subject to commercial-in-confidence arrangements.

Question 2b - Council does not fund accommodation services.

Question 3 - Homes NSW does not provide public updates on the individual housing circumstances or location of people experiencing homelessness, recognising their right to privacy and safety.

Question 4 - It is a simple count of individuals. No, it does not include other areas of the city.

Homes NSW staff continue to conduct outreach at known areas and hotspots for rough sleeping to offer housing assistance and support to people experiencing homelessness.

Question 5 - There is not a current timeline.

Question 6 - Council is not aware of the sum of the total expenditure across agencies.

Homes NSW could only comment on accommodation expenditure and as outlined we do not disclose the cost or circumstances of individual accommodation arrangements as pricing and terms and conditions vary between providers and may be subject to commercial-in-confidence arrangements.

Councillor R Foley

The road surface near Kincaid Street near the Sporties Hotel is in poor condition. Can Council investigate and repair the road resurface.

Council is aware of the deteriorating pavement condition on Kincaid Street near the Sporties Hotel. The design for the rehabilitation of this section of road is scheduled for completion during the current financial year and will determine the scope of works required to address the pavement issues and improve the road's long-term performance.

Subject to the outcomes of the design process and the adoption of future budgets, Council anticipates commencing rehabilitation works on the identified sections during the 2027/28 financial year.

In the meantime, Council will continue to monitor the road condition and undertake maintenance works as required to ensure the safety of all road users.

Councillor J McKinnon

Is Council receiving any money from Inland Rail for the road rehabilitation for the roads affected by rerouting the traffic such as Copland Street, Railway Street, Lord Baden Powel Drive and Bourke Street?

Yes, Inland Rail is required under the condition of project approval issued by the Department of Planning, Housing and Infrastructure to fix or pay for the fixing of roads and other Council infrastructure damaged by their works. To date Inland Rail has continued to engage with Council over real or potential damage. Council is working with Inland Rail to identify impacted and damaged areas, develop solutions and determine a program for completing these works. The majority of rectification works will be done towards the end of the project to minimise further damage. This would occur from around March 2027 to October 2027 weather permitting.

Councillor J McKinnon

Recently become aware of aware of organisation that makes use of first aid kit items that have expired by redistributing them to animal rescue groups. Does Council currently participate in any programs like this? Would Council investigate donating expired First Aid items to either the Glenfield Road Animal Shelter or WIRES groups in the future?

Council does not currently participate in any program for the redistribution of expired first aid supplies to animal rescue organisations. Council's first aid supplies are managed under contractual arrangements with its first aid provider. Expired items are removed from service and are generally not considered suitable for redistribution.

To assess the suitability of this type of arrangement Staff have reached out to Council's first aid provider to seek further advice, however, a response is yet to be received. Any advice received will assist staff in considering whether there are appropriate options for the reuse of such supplies however not all First aid products supplied for human use may be appropriate for veterinary purposes.

Any future proposal to donate expired first aid supplies to organisations such as Glenfield Road Animal Shelter or WIRES will need to be assessed having regard to product suitability, safety, liability and risk management, as well as Council's existing contractual arrangements with its first aid provider.

Councillor J McKinnon

Requested traffic information on the intersection of Lord Baden Powel Drive and Lake Albert Road. In particular the numbers of impacts on road users in this location to include, Traffic Counts, Accident data, fatality and injury information.

Does Council need to be considering alternative traffic management measures at this location.

There have been five crashes at and around this intersection in the last 5 years, including the most recent one in May of this year. Of these, two were classified as non-casualty (towaway) and three as moderate injury. Three involved vehicles turning right from Lake Albert Rd into Lord Baden Powel. One was a rear-end collision on Lake Albert Rd. And one was a head-on collision on the Lord Baden Powel leg of the intersection.

The nearest traffic counts we have for Lake Albert Rd were taken in March 2020 between Copland St and Hammond Ave. These recorded an average of 13,500 vehicles per day.

We have a 2023 count for Lord Baden Powel Dr taken east of Macleay St that recorded an average of 6705 vehicles per day.

Based on the available data, there is no evidence to suggest that alternative traffic management measures are currently required at this location. Over the five-year period, approximately 18.4 million vehicle movements occurred, with five recorded crashes, equating to one crash per year or approximately one crash for every 3.7 million vehicle movements.

Further relevant information to note is that, due to the constrained nature of the surrounding area, options for alternative intersection treatments would be limited without significant property acquisitions.

Councillor L Tanner

When will the Pedestrian and Mobility Plan be made available?

The planned review of the PAMP will be delayed to align with the broader review and redevelopment of Council's Asset Management Plans. Aligning these activities will ensure that future PAMP priorities and interventions are supported by a

consistent, evidence based asset management framework and associated strategic documentation.

Over the next two years, Council's recently established Asset Surveillance Team will be focused on developing and implementing the supporting operational asset management methodology and strategic documentation required to strengthen our approach to footpath asset management. This work will include:

- Development of an Asset Criticality Framework.
- Establishment of footpath exposure and risk assessment tables.
- Evaluation and adoption of AI-enabled defect identification and condition assessment technologies.
- Spatial recording and mapping of compliant and non-compliant pedestrian infrastructure identified through the current PAMP.
- Development of supporting asset management methodologies, standards, and decision-making frameworks.
- Consideration of the Transport NSW *Local Area Pedestrian Planning Interim Practice Note - 2026* to ensure alignment between pedestrian planning objectives and Council's developing asset management framework.

This foundational work will provide a more robust basis for future PAMP reviews and help ensure that investment decisions are prioritised using consistent risk, condition, and service-level considerations.

In the interim, PAMP projects will continue to be incorporated into Council's annual works program. Delivery priorities will be coordinated with planned footpath, kerb and gutter renewal programs and will continue to consider customer requests and identified needs, assessed against the developing asset management methodology.

We anticipate that the updated PAMP will be informed by the outcomes of this strategic work, together with the principles outlined in the Transport NSW *Local Area Pedestrian Planning Interim Practice Note - 2026*, resulting in a more comprehensive, integrated and data-driven plan for pedestrian infrastructure across our Local Government Area.

Councillor L Tanner

Can we get a report from Inland Rail on their progress and any complaints they may be dealing with from a community perspective.

Councillors were provided with an update from Inland Rail in August 2026 following Council's regular project coordination meeting with Inland Rail representatives.

At that time, Inland Rail advised that the Albury to Illabo project was approximately 34% complete, with the Wagga Wagga works approximately 30% complete. The update also covered progress at key Wagga Wagga construction sites, including Mothers Bridge, Edmondson Street Bridge and Cassidy Footbridge, upcoming rail possessions, traffic and road impacts, and community complaints received by Inland Rail.

Inland Rail advised that 11 community complaints had been received during the relevant reporting period, relating to matters including noise, out-of-hours works, traffic, worker behaviour, air quality and access around Cassidy Footbridge. All complaints had been closed at the time of the briefing, with the exception of one out-of-hours work matter that remained under consideration.

Inland Rail will be contacted to provide an updated position on project progress and any community complaints received since the August briefing. A further response will be provided to Councillors at the next Ordinary Council Meeting.

Councillor L Tanner

Can Councillors get the FY27 Road and Footpath renewal maintenance network program.

Roads Program

Unsealed Resheets

- Pulletop Rd
- The Rock-Narrandera Road
- O'Briens Creek Road
- Downfall Road
- Humula-Eight Mile Road
- Rohans Road Lockhart
- Oura Beach Road
- Henty Road

Unsealed Maintenance Grade

- Coreinbob Road
- Central Island Road
- Weir Road
- Galore Road
- Roping Pole Road
- Kings Road
- Mary Gilmore Road
- Toonga Settlement Road
- Oberne Umbango Road
- Cookardinia Road
- Henty Road
- Burkes Creek Road
- Brunskill Road
- River Road
- Wattle Hill Road
- Old Station Road
- Ganmurra Road
- Kerfoot Road
- Lower Middle Road
- Windamarra Road
- Borambola North

- Borambola South
- Gap Hall Downside
- Windmill Road
- Fire Trails
- Kapooka Drive
- The Gap Road
- Shepherds Siding Road
- Seventeen Mile Mail Route Road
- Willis Road
- Boundary Road
- Downside Road
- Dunnings Road
- Clarendon Road
- Poiles Road
- Prices Road
- Pine Gully Road
- Flowerdale Road

Sealed Roads

Reseals

Bomen

- Byrnes Road

Bourkelands

- Glenvale Place
- Berembee Road
- Weeroona Street
- Brooklyn Drive
- Tubbo Place

Forest Hill

- Kurrajong Avenue
- Melaleuca Drive
- Simpson Avenue

Glenfield

- Melkin Avenue
- Mirrul Street
- Undurra Drive
- Wonkana Road
- Yulong Street
- Red Hill Road

Gumly Gumly

- Eunony Bridge Road
- Pioneer Avenue
- Graham Avenue
- Bakers Lane

Koorinal

- Ziegler Avenue
- Grove Street
- Wilson Street

Lake Albert

- Eyre & Bass Street
- Graham Street
- Inglis Street
- Vincent Road
- Gregadoo Road
- King Street
- Main Street
- Lake Albert Road
- Inglewood Road

North Wagga

- Arthur Street
- Elizabeth Street
- Frederick Street
- George Street
- McPherson Street

Tatton

- Derwent Avenue
- Hotham Place
- Budawang Place
- Grampian Place
- Kimberley Drive

Tolland

- Maher Street
- Fraser Street
- Awaba Avenue
- Adjin Street

Turvey Park

- Macleay Street
- Blamey Street
- Rudd Street
- Heydon Avenue

Seal after stabilisation

- Mates Gully Road
- Gumly Road
- Argus Avenue
- Old Narrandera Road

AC Works

- Shaw Street (Bolton St to Albury St)
- Trail Street
- Horsley Road & Red Hill Road

- Stuart Road
- Stillman Road
- Tasman Road
- Lord Baden Powell Drive
- Copland Street
- Grandview Avenue

Shoulder Works

- Milwood Road
- The Gap Road
- The Rock-Collingullie Road

Footpath Program

- Berry Street 63 lm
- Best Street 70 lm
- Blake Street 5.5 lm
- Dobbs Street 49 lm
- Docker Street 66 lm
- Fernleigh road 33 lm
- Forsyth Street 39 lm
- Gormly Ave 10 lm
- Hardy Ave 41 lm
- Lake Albert Rd 219 lm
- Peter Street 84 lm
- Shaw Street 71 lm
- Simmons Street 29 lm

Program is subject to change due to budget and resource availability. Works will be advertised on Council's website and affected residents will be notified prior to the commencement of works.

Financial Implications

N/A

Policy and Legislation

Code of Meeting Practice

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

N/A

Internal / External Consultation

N/A

COMMITTEE MINUTES

M-1 CONFIRMATION OF MINUTES - FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - 17 SEPTEMBER 2026

Author: Andrew Mason

Executive: Henry Pavitt

Summary:

This report presents the minutes of the Floodplain Risk Management Advisory Committee (FRMAC) meeting held on 17 September 2026 for Council's information and noting.

The FRMAC was provided with an update on the four (4) current flood mitigation projects underway, being:

- The Investigation & Design Study for the Uranquinty Levee Upgrade
- Levee system upgrade- North Wagga
- Humula and Mangoplah Flood Studies
- WWCC Major Overland Flood Flow Study Amendment Review

Recommendation

That Council receive the minutes of the Floodplain Risk Management Advisory Committee Meeting held on 17 September 2026.

Report

The Minutes of the Floodplain Risk Management Advisory Committee (FRMAC) Meeting held on 17 September are presented to Council for consideration. Below is a summary of items considered at the meeting.

RP-1 2021-22-FM-0032 - URANQUINTY LEVEE UPGRADE - INVESTIGATION AND DESIGN

The levee detailed design and all of the associated reports are complete and have been provided to Council.

The project has been finalised, all invoices from the consultant received and paid and milestone claims have been put into the DCCEEW Portal for closure. The final acquittal has been approved and the project closed out.

RP-2 2022-FMP-0103 HUMULA AND MANGOPLAH FLOOD STUDIES

The Draft Flood Study report has been provided to Council and placed on Public Exhibition for the required 28 days. Community consultations were conducted in Mangoplah on 26 August and Humula on 28 August.

In response to the poor attendance at the first community session in 2023, the consultation meeting in Mangoplah was conducted in the local Hotel on a more suitable night. There were over 20 people in attendance and feedback was provided on the

flood study and other issues in the village such as the flood model for the BESS development. The BESS development area is outside the scope of the Mangoplah flood model and while not a direct issue with the flood model, the concerns from the affected residents were noted and will be considered as part of the planning process.

The Humula consultation meeting was held in the Humula Citizens Sports Club with around 20 people in attendance. The feedback covered a wide range of information and issues and the response to the flood study was positive with no real concerns or issues being raised.

After receiving feedback from the community and Public Exhibition, WMAwater has finalised the update of the Flood Study and the report and WMAwater presented the final report to this meeting of FRMAC.

A time extension until December 2026 has been requested by Council and approved by DCCEEW. This allows time for finalisation of the Public Exhibition, presentation to a FRMAC meeting and presentation of the final model and report to a Council meeting for adoption.

RP-3 17866- LEVEE SYSTEM UPGRADE - NORTH WAGGA

The North Wagga Levee Upgrade Project continues to progress, with the focus currently on completing the detailed design and associated third-party impact mitigation measures.

NSW Public Works has been engaged as the design consultant for the North Wagga Levee Upgrade Project. Detailed design for the Mill Street and Hampden Avenue sections has reached approximately 50% completion, with design development and coordination continuing across the remaining project areas.

Detailed design for Wilks Park has also reached approximately 50% completion and is currently under review by NSW Public works. The review will inform the next stage of design development and progression towards detailed design completion.

An updated indicative timeline for the implementation of the raised levee and third-party mitigation options is provided below.

Project Phase/ Milestone	Start Date	End Date	Status
Initiation: Engage specialist design consultants to finalise design details and prepare construction specifications and tender documentation.	13/04/2026	13/11/2026	In progress
Planning / Design: Contractor engagement and completion of required approvals, including REF, permits, licences and works approvals.	14/11/2026	14/03/2027	Not due

Project Phase/ Milestone	Start Date	End Date	Status
Pre-construction: Finalise design and commence initial levee works, stormwater upgrades, property protection works, surveys and community consultation.	15/03/2027	15/09/2027	Not due
Construction / Delivery – 25% Completion: Complete 25% of construction works, including levee and stormwater works.	16/09/2027	16/09/2028	Not due
Construction / Delivery – 50% Completion: Complete 50% of construction works, including earthen levee works, stormwater upgrades and sheet piling.	17/09/2028	17/05/2029	Not due
Construction / Delivery – 75% Completion: Complete 75% of construction works and external building protection works.	18/05/2029	18/01/2030	Not due
Closure: Complete all construction works and final project reporting.	19/01/2030	19/04/2030	Not due

RP-4 WWCC MOFFS FFL AMENDMENT REVIEW

Council currently has a grant application lodged with DCCEEW to fund the review and update of the Wagga Wagga MOFFs model. It is therefore recommended that Council await the outcome of this application before deciding how to proceed with the model update.

RP-5 FLOOD PROJECT IMPLEMENTATION STATUS

Council has over 80 recommendations from the recently completed studies and is working its way through the studies as funding becomes available.

Financial Implications

N/A

Policy and Legislation

The outcomes from the various studies will be critical in the terms of future amendments to the Council Local Environmental Plan and its Development Control Plan.

Link to Strategic Plan

Regional Leadership

Good governance

Provide professional, innovative, accessible and efficient services.

Risk Management Issues for Council

No specific issues identified.

Internal / External Consultation

Risk Management Issues for Council

No specific issues identified.

Internal / External Consultation

The NSW Department of Climate Change, Environment, Energy and Water (DCCEEW) (previously the Office of Environment and Heritage) has been heavily consulted throughout the process of planning and executing these projects. DCCEEW is the responsible funding body and receives quarterly status update reports.

	Mail			Traditional Media			Community Engagement				Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news	Media release	Media opportunity	TV/radio advertising	One-on-one meeting(s)	Community meeting(s)	Stakeholder workshop(s)	Drop-in session(s)	Survey/feedback form(s)	Have your Say	Email newsletter	Social media	Website
Inform																
Consult										☒						
Involve																
Collaborate																
Other methods (please list specific details below)																

CONFIDENTIAL REPORTS**CONF-1 RFT CT2027006 LMC SHEEP LOADING RAMPS RENEWAL DESIGN
& CONSTRUCT****Author:** Ben Creighton

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-2 RFT2026036 ORCHESTRA PIT UPGRADE CONSTRUCTION CIVIC
THEATRE****Author:** Daniel Davey**Executive:** Henry Pavitt

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

**CONF-3 PROPOSED COMPULSORY ACQUISITION OF LAND - PART LOT
124 IN DEPOSITED PLAN 757246****Author:** Matthew Dombrovski**Executive:** Ben Creighton

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-4 PROPOSED COMPULSORY ACQUISITION OF EASEMENT OVER
LOT 16 IN DEPOSITED PLAN 855254****Author:** Matthew Dombrovski**Executive:** Ben Creighton

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CONF-5 PROPOSED DISPOSAL OF LAND**Author:** Fiona Hamilton**General Manager:** Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and
- (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

PRESENT

Councillor Allana Condon
Councillor Georgie Davies
Councillor Richard Foley
Councillor Jenny McKinnon
Councillor Amelia Parkins
Councillor Karissa Subedi
Councillor Lindsay Tanner
Councillor Dallas Tout

IN ATTENDANCE

General Manager	(Mr P Thompson)
Chief Financial Officer	(Mrs C Rodney)
Chief Operating Officer	(Mr S Gray)
Director Community, Environment & Partnerships	(Mrs C Priest)
Director Economy, Business & Workforce	(Mrs F Piltz)
Director Infrastructure Services	(Mr H Pavitt)
Director Planning & Regulatory Services (Acting)	(Mr C Collins)
Manager City Growth & Projects	(Mr B Creighton)
Manager Community Services	(Ms M Scully)
Manager Plant, Fleet & Buildings	(Mr D Davey)
Manager Engineering Design Services	(Mr G Paxton)
Manager Civil Operations	(Mr G Oosterhoff)
Development Assessment Coordinator	(Mrs A Gray)
Senior Town Planner	(Mr S Cook)
Senior Strategic Planner	(Mr M Yeomans)
Destination & Events Coordinator	(Ms C Farquharson)
Property Coordinator	(Mr M Dombrovski)
Library Services Manager	(Ms C Bolton)
Community Development Coordinator	(Ms A Osgood)
Corporate Governance Coordinator	(Mrs N Johnson)
Communications & Engagement Officer	(Ms L Magrath)
Corporate Governance Officer	(Ms K West)

NOTICE TO MEETING

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

Council Meetings are also subject to filming and photographing by media agencies which may form part of news and media broadcasts. Members of the gallery are also advised that recording the proceedings of the meeting of the council is prohibited without the prior authorisation of the council.

This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

ACKNOWLEDGEMENT OF COUNTRY

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

REFLECTION

Councillors, let us in silence reflect upon our responsibilities to the community which we represent, and to all future generations and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement.

MINUTE OF SILENCE

Councillors and members of the gallery observed a minute of silence in recognition of the tragic domestic violence incident that occurred in the city over the weekend.

APOLOGIES

No apologies were received.

LEAVE OF ABSENCE

Council noted that a leave of absence had been granted to Councillor M Henderson for 21 September 2026 at its meeting held on 24 August 2026.

CONFIRMATION OF MINUTES

CM-1

CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING - 7 SEPTEMBER 2026

26/321

RESOLVED:
On the Motion of Councillors G Davies and J McKinnon

That the Minutes of the proceedings of the Ordinary Council Meeting held on 7 September 2026 be confirmed as a true and accurate record.

CARRIED

This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

DECLARATIONS OF INTEREST

Councillor A Condrón declared a Significant Non-Pecuniary Interest in CONF-3 RFT CT2026063 ASSETS & FACILITIES WASTE COLLECTION, the reason being that she has a professional relationship with a business mentioned in the report, and vacated the Chamber during its consideration.

Councillor G Davies declared a Non-Significant Non-Pecuniary Interest in RP-3 AIRPORT LEASE UPDATE, the reason being that a family member has a sublease on a hangar at Wagga Wagga Airport, and remained in the Chamber during its consideration.

Councillor L Tanner declared a Non-Significant Non-Pecuniary Interest in CONF-5 RFT CT2026067 BRADMAN DRIVE BOX CULVERT BRIDGE CONSTRUCTION, the reason being that he knows a person named in the report, and remained in the Chamber during its consideration.

Chief Operating Officer, Mr S Gray, declared a Significant Non-Pecuniary Interest in RP-7 COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT, the reason being that he is the President of Wagga Basketball, which holds a Licence Agreement with Council, and vacated the Chamber during its consideration.

PROCEDURAL MOTION - ENGLOBO

26/322 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That the standing orders be varied for the meeting as set out hereunder:

- **Items where councillors wish to speak**
- **Items where no councillors wish to speak**
- **Confidential**
- **Matter of urgency**
- **Closure of Meeting**

That CR-1, M-1 to M-4, CONF-2, CONF-4 and CONF-6, be adopted as recommended in the business papers.

CARRIED

This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026**.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

PUBLIC DISCUSSION FORUM

RP-2 RESPONSE TO NOTICE OF MOTION - FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT

- Mr Ben Morgan – Speaking in favour of the Report

RP-5 POST EXHIBITION: SOUTHERN GROWTH AREA ZONE 1 - DEVELOPMENT CONTROL PLAN 2010 - AMENDMENT NO. 29

- Dr Gretchen Foster – Speaking against the Report
- Mr Paul Thompson – Speaking in favour of the Report

Chief Operating Officer, Mr S Gray, having declared a Significant Non-Pecuniary Interest, vacated the Chamber, the time being 6:03pm.

RP-7 COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT

- Mr Jim Rees – Speaking in favour of the Report

Chief Operating Officer, Mr S Gray, re-entered the Chamber, the time being 6:10pm.

PROCEDURAL MOTION – CHANGE OF STANDING ORDERS

26/323 RESOLVED:

On the Motion of Councillors J McKinnon and A Parkins

That Council move forward consideration of the following reports to immediately follow the Public Discussion Forum:

- **RP-2 - RESPONSE TO NOTICE OF MOTION - FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT**
- **RP-5 - POST EXHIBITION: SOUTHERN GROWTH AREA ZONE 1 - DEVELOPMENT CONTROL PLAN 2010 - AMENDMENT NO. 29**
- **RP-7 - COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT**

CARRIED

This is page 4 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condron	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

REPORTS FROM STAFF

RP-2 RESPONSE TO NOTICE OF MOTION - FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT

A MOTION was moved by Councillor R Foley and Councillor G Davies

That Council:

- a note this proposal is not conditional on the Sailing Club's endorsement; the original Notice of Motion never sought their exclusive consent
- b note the Sailing Club is "not averse to the concept" and has raised no objection to this proposal, only questions on funding and siting
- c note the report's objection relates to a different, earlier design; this proposal has not been assessed
- d note BIDS (open) and the Growing Regions Program (opening soon) are identified but unpursued funding pathways
- e note the original Notice sought options for Council's own decision, and this report instead recommends closing the matter without that choice
- f note Council's obligations under the Disability Discrimination Act 1992 (Cth) to provide non-discriminatory access, not addressed in this report
- g direct staff to undertake a site, options and grant-pathway assessment within existing budgets, with universal access mandatory
- h require that assessment to consult all listed stakeholders and quantify tourism/visitation benefit
- i receive a further report before any decision on construction
- j note this does not commit Council to construction

An AMENDMENT was moved by Councillor A Parkins and seconded by Councillor L Tanner

That Council:

- a note the potential benefits and constraints associated with a proposed sailboat dock and lifting crane facility at Lake Albert

This is page 5 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

- b note the estimated cost and number of staff hours required to complete a feasibility study
- c not proceed with the feasibility study at this time due to the anticipated unbudgeted cost

The AMENDMENT on being put to the meeting was CARRIED and became the MOTION.

RECORD OF VOTING ON THE AMENDMENT

<u>For the Amendment</u>	<u>Against the Amendment</u>
D Tout	G Davies
J McKinnon	A Condron
A Parkins	R Foley
K Subedi	
L Tanner	

An AMENDMENT was moved by Councillor G Davies and seconded by Councillor R Foley

That Council:

- a note the potential benefits and constraints associated with a proposed sailboat dock and lifting crane facility at Lake Albert
- b note the estimated cost and number of staff hours required to complete a feasibility study
- c not proceed with the feasibility study at this time due to the anticipated unbudgeted cost
- d consider a detailed feasibility study for a sailboat dock and lifting crane facility at Lake Albert once the pipeline project is completed

The AMENDMENT being put to the meeting was CARRIED and became the MOTION.

RECORD OF VOTING ON THE AMENDMENT

<u>For the Amendment</u>	<u>Against the Amendment</u>
D Tout	
G Davies	
A Condron	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 6 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

26/324 RESOLVED:

On the Motion of Councillors G Davies and R Foley

That Council:

- a note the potential benefits and constraints associated with a proposed sailboat dock and lifting crane facility at Lake Albert**
- b note the estimated cost and number of staff hours required to complete a feasibility study**
- c not proceed with the feasibility study at this time due to the anticipated unbudgeted cost**
- d consider a detailed feasibility study for a sailboat dock and lifting crane facility at Lake Albert once the pipeline project is completed**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-5 POST EXHIBITION: SOUTHERN GROWTH AREA ZONE 1 - DEVELOPMENT CONTROL PLAN 2010 - AMENDMENT NO. 29

26/325 RESOLVED:

On the Motion of Councillors J McKinnon and L Tanner

That Council:

- a notes all submissions received relating to the exhibited draft Development Control Plan Amendment No.29**
- b endorse the recommended amendments to the draft Development Control Plan as outlined within this report**
- c adopt Wagga Wagga Development Control Plan 2010, Amendment No. 29 – Rowan Urban Release Area’ to come into effect on the date of publication of the related local environmental plan amendment (LEP24/0003)**
- d delegate authority to the General Manager (or their delegate) to make any minor variations to correct any minor errors prior to the development control plan coming into effect**

CARRIED

This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026.**

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

RP-7 COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT

Chief Operating Officer, Mr S Gray, having declared a Significant Non-Pecuniary Interest, vacated the Chamber, the time being 6:38pm.

A Motion was moved by Councillors J McKinnon and L Tanner

That Council:

- a note the update provided in this report
- b direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 1 contained in the body of this report
- c receive a further report at its meeting of 30 November 2026, including proposed draft amended policies

An AMENDMENT was moved by Councillor K Subedi and seconded by Councillor L Tanner

That Council:

- a note the update provided in this report
- b direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 1 contained in the body of this report and in particular note:
 - i. That a community lease / licence holder should be responsible for the payment of all legal costs associated with the preparation of an agreement
 - ii. That a community lease / licence holder should be responsible for the payment of Council land rates (where levied)
 - iii. That a community lease / licence holder should be responsible for undertaking the general maintenance of the leased / licenced premises
 - iv. That a property that is the subject of a community lease or licence should be taken to market by way of an Expression of Interest campaign at the conclusion of each such lease or licence

This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

- c receive a further report at its meeting of 30 November 2026, including proposed draft amended policies

With the vote being four votes each, the Mayor exercised his casting vote FOR the AMENDMENT, which was CARRIED and became the MOTION.

RECORD OF VOTING ON THE AMENDMENT

<u>For the Amendment</u>	<u>Against the Amendment</u>
D Tout	G Davies
A Condrón	R Foley
K Subedi	J McKinnon
L Tanner	A Parkins

26/326 RESOLVED:
On the Motion of Councillors K Subedi and L Tanner

That Council:

- a note the update provided in this report
- b direct the General Manager or delegate to proceed with review of Acquisition, Disposal and Management of Land Policy POL 038 and Financial Assistance Policy POL 078 on the basis of Option 1 contained in the body of this report and in particular note:
 - i. That a community lease / licence holder should be responsible for the payment of all legal costs associated with the preparation of an agreement
 - ii. That a community lease / licence holder should be responsible for the payment of Council land rates (where levied)
 - iii. That a community lease / licence holder should be responsible for undertaking the general maintenance of the leased / licenced premises
 - iv. That a property that is the subject of a community lease or licence should be taken to market by way of an Expression of Interest campaign at the conclusion of each such lease or licence
- c receive a further report at its meeting of 30 November 2026, including proposed draft amended policies

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	G Davies
A Condrón	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 9 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

Chief Operating Officer, Mr S Gray re-entered the chamber the time being 7:16pm.

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

NOM-1 NOTICE OF MOTION – CLOSED CIRCUIT TELEVISION AT PUBLIC PLAYGROUNDS

A Motion was moved by Councillors R Foley and K Subedi

That Council:

- a requests the General Manager to bring a report to Council within six (6) months on the installation of closed circuit television at public playgrounds within the Wagga Wagga Local Government Area, for the purpose of deterring criminal activity and predatory behaviour towards children, with the report to address:
 - i the playgrounds that should be treated as the highest priority, having regard to reported incidents, damage and antisocial behaviour, isolation from passive surveillance, and any advice from the Riverina Police District, and whether existing Council closed circuit television infrastructure already covers or could be extended to cover those locations
 - ii indicative capital and ongoing operating cost, including power, connectivity, data storage, signage, maintenance, replacement following vandalism, and the staff cost of administering footage requests
 - iii the legal and policy framework governing any such installation, including signage, retention periods and access by NSW Police, and the available evidence on the effectiveness of closed circuit television in open park settings, and
 - iv potential external funding sources, and any works that could be delivered within existing budgets
- b notes that no funds are committed by this resolution and that any installation would be a matter for Council following consideration of that report

Councillor J McKinnon abstained from voting, which was recorded as a vote against the motion.

The MOTION on being PUT to the Meeting was LOST.

RECORD OF VOTING ON THE MOTION

For the Motion

R Foley
K Subedi

Against the Motion

D Tout
G Davies
A Condron
J McKinnon
A Parkins
L Tanner

This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

COUNCILLOR REPORT

CR-1 DELEGATE REPORT - 2026 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) 75TH ANNIVERSARY CONFERENCE

26/327 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council receives and notes the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Against the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

REPORTS FROM STAFF

RP-1 RESPONSE TO NOTICE OF MOTION - TEMPORARY SUSPENSION OF WINTER DISPLACEMENT OF PEOPLE SLEEPING ROUGH

26/328 RESOLVED:

On the Motion of Councillors R Foley and L Tanner

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

Against the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

RP-2 - RESPONSE TO NOTICE OF MOTION - FEASIBILITY OF A SAILBOAT DOCK AND LIFTING CRANE FACILITY AT LAKE ALBERT was moved forward to follow the public discussion forum.

This is page 11 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

RP-3 AIRPORT LEASE UPDATE

26/329 RESOLVED:

On the Motion of Councillors R Foley and L Tanner

That Council:

- a note the progress of negotiations with the Commonwealth of Australia, represented by the Department of Defence, in relation to the proposed Commonwealth National Lease for Wagga Wagga Aerodrome and the significant resolution of key matters previously identified by Council, the Wagga Wagga Airport Special Purpose Committee, legal advisers and stakeholders
- b authorise the General Manager, or their delegate, to finalise the terms and conditions of the proposed Commonwealth National Lease with the Commonwealth of Australia, represented by the Department of Defence (ABN 68 706 814 312), for the operation of Wagga Wagga Airport on land comprising:
 - Lot 1 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 2 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 3 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 4 DP 1113351 (Part Volume 7330 Folio 149)
 - Lot 141 DP 757232 (Part Volume 7330 Folio 149), and
 - Lot 1 DP 436207 (Part Volume 7330 Folio 149)
- c authorise the Mayor and General Manager, or their delegate, to execute and enter into the Commonwealth National Lease and any ancillary agreements, deeds, licences, notices, plans or associated documentation necessary to give effect to the lease arrangement between Wagga Wagga City Council (ABN 56 044 159 537) and the Commonwealth of Australia represented by the Department of Defence; (ABN 68 706 814 312), generally in accordance with the attached draft terms of lease subject to minor alterations or amendments
- d authorise the affixing of Council's Common Seal to any associated documentation required to implement the lease arrangement where required by law or Council policy
- e note that the proposed lease provides for a term of 50 years with an option term of 49 years expiring, providing long-term tenure and supporting future investment, master planning, grant funding opportunities and operational certainty for Wagga Wagga Airport
- f note the financial implications and future obligations associated with the lease arrangement as outlined in the body of this report, including Council's responsibility for the operation, maintenance and future development of Wagga Wagga Airport

CARRIED

This is page 12 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026.**

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

Councillor A Condrón vacated the chamber, the time being 8:00pm.

Councillor A Condrón re-entered the chamber, the time being 8:04pm

RP-4 VISITOR INFORMATION CENTRE LOCATION

A MOTION was moved by Councillors L Tanner and A Condrón

That Council:

- a approve the permanent re-establishment of the Wagga Wagga Visitor Information Centre at 183 Tarcutta Street, Wagga Wagga
- b approve Option 1 scope of works to proceed
- c approve the budget variations for the preferred option as detailed in the Financial Implications section of the report

An AMENDMENT was moved by Councillor J McKinnon and seconded by Councillor D Tout

That Council:

- a approve the permanent re-establishment of the Wagga Wagga Visitor Information Centre at 183 Tarcutta Street, Wagga Wagga
- b approve Option 2 scope of works to proceed
- c approve the budget variations for the preferred option as detailed in the Financial Implications section of the report

The AMENDMENT on being put to the meeting was LOST.

RECORD OF VOTING ON THE AMENDMENT

For the Amendment

D Tout

R Foley

J McKinnon

Against the Amendment

G Davies

A Condrón

A Parkins

K Subedi

L Tanner

This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026.**

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

- 26/330

RESOLVED:
On the Motion of Councillors L Tanner and A Condron
- That Council:**
- a

approve the permanent re-establishment of the Wagga Wagga Visitor Information Centre at 183 Tarcutta Street, Wagga Wagga
- b

approve Option 1 scope of works to proceed
- c

approve the budget variations for the preferred option as detailed in the Financial Implications section of the report
- CARRIED**

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	R Foley
G Davies	J McKinnon
A Condron	
A Parkins	
K Subedi	
L Tanner	

RP-5 - POST EXHIBITION: SOUTHERN GROWTH AREA ZONE 1 - DEVELOPMENT CONTROL PLAN 2010 - AMENDMENT NO. 29 was moved forward to follow the public discussion forum.

RP-6 DRAFT WAGGA WAGGA DEVELOPMENT CONTROL PLAN 2027 - PUBLIC EXHIBITION

- 26/331

RESOLVED:
On the Motion of Councillors A Parkins and R Foley
- That Council:**
- a

place the draft Wagga Wagga Development Control Plan 2027, attached as Attachment A, on public exhibition for a period of 28 days
- b

note Attachment B - Draft Wagga Wagga Development Control Plan 2027: Structure Overview, Key Outcomes and Issues Considered
- c

note Attachment C - Draft Wagga Wagga Development Control Plan 2027 - Future Amendment Implementation Plan and Schedule
- d

receive a further report following the exhibition period addressing submissions received and recommending any necessary amendments prior to adoption of the Wagga Wagga Development Control Plan 2027
- CARRIED**

This is page 14 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

RP-7 - COMMUNITY LEASES & LICENCES POLICY REVIEW - INTERIM REPORT was moved forward to follow the public discussion forum.

RP-8 FINANCIAL PERFORMANCE REPORT AS AT 31 AUGUST 2026

26/332 RESOLVED:

On the Motion of Councillors L Tanner and R Foley

That Council:

- a approve the proposed budget variations and note the balanced budget position as presented in this report**
- b approve the proposed budget variations to the Long Term Financial Plan Capital Works Program including new projects and timing adjustments**
- c note the Responsible Accounting Officer's reports, in accordance with the Local Government (General) Regulation 2021 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above**
- d note the details of the external investments as at 31 August 2026 in accordance with section 625 of the Local Government Act 1993**
- e rescind resolution 26/165 of 25 May 2026 to enter into a contract with WesTrac Pty Ltd (ABN 63 009 342 572) for the supply, delivery and servicing of one medium articulated wheel loader**
- f not proceed with the execution of the contract with WesTrac Pty Ltd due to the inability to reach agreement on Council's standard contract terms and conditions**
- g undertake a Request for Quotation process under the LGP Panel contract NPN123 for the supply, delivery and servicing of one medium articulated wheel loader**

CARRIED

This is page 15 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

RP-9 REGIONAL CAPITALS AUSTRALIA MEMBERSHIP

A MOTION was moved by Councillors A Parkins and J McKinnon

That Council:

- a continue its membership with Regional Capitals Australia (RCA) at the end of the 2026/27 Financial Year
- b provide written notice to RCA of this decision and thank them for their support over a long period of time

An AMENDMENT was moved by Councillor L Tanner and seconded by Councillor G Davies

That Council:

- a discontinue its membership with Regional Capitals Australia (RCA) at the end of the 2026/27 Financial Year
- b provide written notice to RCA of this decision and thank them for their support over a long period of time

RECORD OF VOTING ON THE AMENDMENT

<u>For the Amendment</u>	<u>Against the Amendment</u>
D Tout	R Foley
G Davies	A Parkins
A Condrón	
J McKinnon	
K Subedi	
L Tanner	

The AMENDMENT on being put to the meeting was CARRIED and became the MOTION.

This is page 16 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026.**

26/333 RESOLVED:

On the Motion of Councillors L Tanner and G Davies

That Council:

- a** **discontinue its membership with Regional Capitals Australia (RCA) at the end of the 2026/27 Financial Year**
- b** **provide written notice to RCA of this decision and thank them for their support over a long period of time**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
J McKinnon
K Subedi
L Tanner

Against the Motion

R Foley
A Parkins

RP-10 QUESTIONS WITH NOTICE

26/334 RESOLVED:

On the Motion of Councillors J McKinnon and R Foley

That Council receive and note the report.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026.**

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

COMMITTEE MINUTES

M-1 AUDIT, RISK AND IMPROVEMENT COMMITTEE CONFIRMATION OF MINUTES - 27 AUGUST 2026

26/335 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council receive the minutes of the Audit, Risk and Improvement Committee Meeting held on 27 August 2026.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

M-2 CONFIRMATION OF MINUTES - WAGGA TO LADYSMITH RAIL TRAIL STEERING COMMITTEE - 26 AUGUST 2026

26/336 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a receive the minutes of the Wagga to Ladysmith Rail Trail Steering Committee Meeting held on 26 August 2026**
- b note the request from the Rail Trail Committee for staff to prepare a submission to Council's internal Grants Working Group regarding the potential to apply for funding to support planning activities for the Wagga to Ladysmith Rail Trail**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condrón
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

This is page 18 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026**.

M-3 CONFIRMATION OF MINUTES - LOCAL TRANSPORT FORUM - 3 SEPTEMBER 2026

26/337 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council receive the minutes of the Local Transport Forum Meeting held on 3 September 2026.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

M-4 CONFIRMATION OF MINUTES - WAGGA WAGGA AIRPORT SPECIAL PURPOSE COMMITTEE - 16 SEPTEMBER 2026

26/338 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

a receive and note the minutes of the Wagga Wagga Airport Special Purpose Committee meeting held on 16 September 2026

b note the update in relation to the timing of the lease negotiations

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

This is page 19 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

PROCEDURAL MOTION - SUSPEND STANDING ORDERS

26/339 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council suspend standing orders and adjourn for a short recess, the time being 8:58pm.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

PROCEDURAL MOTION - RE-INSTATE STANDING ORDERS

26/340 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council resume the meeting and re-instate standing orders, the time being 9:03pm.

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

CLOSED COUNCIL

26/341 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That the Council now resolve itself into a Closed Council, the time being 9:03pm.

CARRIED

This is page 20 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026.**

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

AT THIS STAGE OF THE MEETING THE PRESS AND PUBLIC GALLERY RETIRED FROM THE COUNCIL MEETING.

PROCEDURAL MOTION – CHANGE OF STANDING ORDERS

26/342 **RESOLVED:**
On the Motion of Councillors J McKinnon and G Davies

That Council move consideration of MM-CONF-1 - General Manager's Performance Review – 2025/2026 to the last item of business.

CARRIED

RECORD OF VOTING ON THE MOTION

<u>For the Motion</u>	<u>Against the Motion</u>
D Tout	
G Davies	
A Condrón	
R Foley	
J McKinnon	
A Parkins	
K Subedi	
L Tanner	

This is page 21 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026.**

.....**MAYOR** **GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

CONFIDENTIAL REPORTS

CONF-1 ACQUISITION OF PROPERTY FOR PARKLAND IN LLOYD

26/343 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a delegate authority to the General Manager or their delegate to negotiate acquisition of part of Lot 1044 in Deposited Plan 1313995 upon the parameters identified in the body of this report**
- b authorise payment of the compensation sums identified in the body of the report**
- c delegate authority to the General Manager or their delegate to execute any necessary documents on behalf of Council to give effect to this resolution**
- d authorise the affixing of Council's common seal to all relevant documents**
- e approve the budget variations as detailed in the Financial Implications section of the report**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

This is page 22 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

CONF-2 EXPRESSION OF INTEREST OUTCOME REPORT - 11 FARRER ROAD, BOOROOMA (LOT 2 IN DEPOSITED PLAN 702230)

26/344 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a acknowledge the submissions received through the Expression of Interest campaign relating to Lot 2 in Deposited Plan 702230, known as 11 Farrer Road, Boorooma**
- b reject all three submissions received**
- c authorise the General Manager or delegate to enter further discussions with TCLPC Consortium to explore further development of their initial proposal in line with Council's housing goals including provision of innovative housing solutions.**
- d receive a further report on the outcomes of the negotiation**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

CONF-3 RFT CT2026063 ASSETS & FACILITIES WASTE COLLECTION

Councillor A Condrón declared a Significant Non-Pecuniary Interest and vacated the chamber, the time being 9:11pm.

26/345 RESOLVED:

On the Motion of Councillors J McKinnon and R Foley

That Council:

- a accept the schedule of rates offer from J.J. Richards & Sons Pty Ltd t/as JJ's Waste & Recycling (ABN: 40 000 805 425) for the Assets and Facilities Waste Collection**
- b authorise the General Manager or their delegate to enter into a Contract with J.J. Richards & Sons Pty Ltd t/as JJ's Waste & Recycling (ABN: 40**

This is page 23 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....MAYORGENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

000 805 425) for the Assets and Facilities Waste Collection for a term of two (2) years

- c authorise the General Manager or their delegate to extend the contract for 2 x 12-month periods as allowed for in the contract and at the sole discretion of Council
- d authorise the affixing of Council's Common Seal to all relevant documents as required

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

Councillor A Condron re-entered the chamber, the time being 9:12pm.

CONF-4 PURCHASE OF AN ALL TERRAIN WATER CART FOR GREGADOO WASTE MANAGEMENT CENTRE

26/346 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a in accordance with section 55(3)(i) of the Local Government Act 1993, resolve not to invite tenders for the purchase of the all-terrain water cart, as Council is satisfied that a satisfactory result would not be achieved by inviting tenders for the reasons outlined in this report, including the limited availability of suitable specialised second-hand units, the immediate availability of the proposed vehicle and the need to address the identified operational and fire risk
- b purchase the used Caterpillar 730C2 Artic Water Truck for Gregadoo Waste Management Centre for the lump sum of \$435,000, excluding GST, with three (3) months warranty.
- c authorise the General Manager or their delegate to enter into a contract with Colemans Equipment Pty Ltd (ABN: 49 131 568 717) for the supply, delivery, servicing, inspection and commissioning works for the Caterpillar 730C2 Artic Water Truck
- d authorise the affixing of Council's Common Seal to all relevant documents as required

This is page 24 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 21 SEPTEMBER 2026.

.....MAYORGENERAL MANAGER

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026**.

- e approve the budget variations as detailed in the financial implications section of this report**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

CONF-5 RFT CT2026067 BRADMAN DRIVE BOX CULVERT BRIDGE CONSTRUCTION

26/347 RESOLVED:

On the Motion of Councillors K Subedi and L Tanner

That Council:

- a accept the tender of Ladex Construction Group Pty Ltd (ABN 18 082 076 784) for the Bradman Drive Box Culvert Bridge Construction**
- b authorise the General Manager or their delegate to enter into a contract with Ladex Construction Group Pty Ltd (ABN 18 082 076 784) for the Bradman Drive Box Culvert Bridge Construction for the lump sum amount of \$1,176,009.04 (excluding GST)**
- c authorise the affixing of Council's Common Seal to all relevant documents as required**
- d approve the budget variations as detailed in the Financial Implications section of the report**

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

This is page 25 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 21 September 2026.

CONF-6 PROPOSED LEASE OF COUNCIL LAND - PART LOT 16 IN DEPOSITED PLAN 203067 - 30 VINCENT ROAD, LAKE ALBERT NSW 2650

26/348 RESOLVED:

On the Motion of Councillors L Tanner and J McKinnon

That Council:

- a** authorise the General Manager or delegate to enter into a lease with Amplitel Pty Ltd ACN 648 133 073 over part of Lot 16 in Deposited Plan 203067 (being the Koorungal Sewage Treatment Works, 30 Vincent Road, Lake Albert) on the terms outlined in the body of this report
- b** authorise the General Manager or delegate to enter into an access licence with Amplitel Pty Ltd ACN 648 133 073 over part of Lot 16 in Deposited Plan 203067 (being the Koorungal Sewage Treatment Works, 30 Vincent Road, Lake Albert) on the terms outlined in the body of this report
- c** authorise the affixing of Council's common seal to all relevant documents

CARRIED

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout

G Davies

A Condrón

R Foley

J McKinnon

A Parkins

K Subedi

L Tanner

Against the Motion

CONFIDENTIAL MAYORAL MINUTE

All staff, excluding the Director Economy, Business and Workforce, Mrs F Piltz, vacated the Chamber the time being 9:14pm.

MM-CONF-1 GENERAL MANAGER'S PERFORMANCE REVIEW - 2025/2026

26/349 RESOLVED:

On the Motion of Councillors L Tanner and R Foley

That Council:

- a** receive and note the separate cover Confidential Memo of the General Manager's Annual Review of Performance conducted by the Performance Review Committee on 25 August 2026
- b** adopt the recommendations contained therein

CARRIED

This is page 26 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026**.

.....**MAYOR****GENERAL MANAGER**

MINUTES of the **ORDINARY MEETING OF COUNCIL** held on **Monday 21 September 2026.**

RECORD OF VOTING ON THE MOTION

For the Motion

D Tout
G Davies
A Condron
R Foley
J McKinnon
A Parkins
K Subedi
L Tanner

Against the Motion

All staff re-entered the Chamber the time being 9:23pm.

REVERSION TO OPEN COUNCIL

26/350 RESOLVED:

On the Motion of Councillors L Tanner and R Foley

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 9:23pm.

CARRIED

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT 9:26pm

.....
MAYOR

This is page 27 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **21 SEPTEMBER 2026.**

.....MAYORGENERAL MANAGER