



# Agenda and Business Paper

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## Ordinary Meeting of Council

To be held on  
**Monday 18 July 2022**  
at 6:00pm

Civic Centre cnr Baylis and Morrow Streets,  
Wagga Wagga NSW 2650 (PO Box 20)  
P 1300 292 442  
P [council@wagga.nsw.gov.au](mailto:council@wagga.nsw.gov.au)

[wagga.nsw.gov.au](http://wagga.nsw.gov.au)

## **NOTICE OF MEETING**

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.



Mr Peter Thompson  
General Manager

## **WAGGA WAGGA CITY COUNCILLORS**



**Mayor  
Councillor Dallas  
Tout**



**Deputy Mayor  
Councillor Jenny  
McKinnon**



**Councillor Georgie  
Davies**



**Councillor Richard  
Foley**



**Councillor Dan  
Hayes**



**Councillor Michael  
Henderson**



**Councillor Rod  
Kendall**



**Councillor Tim  
Koschel**

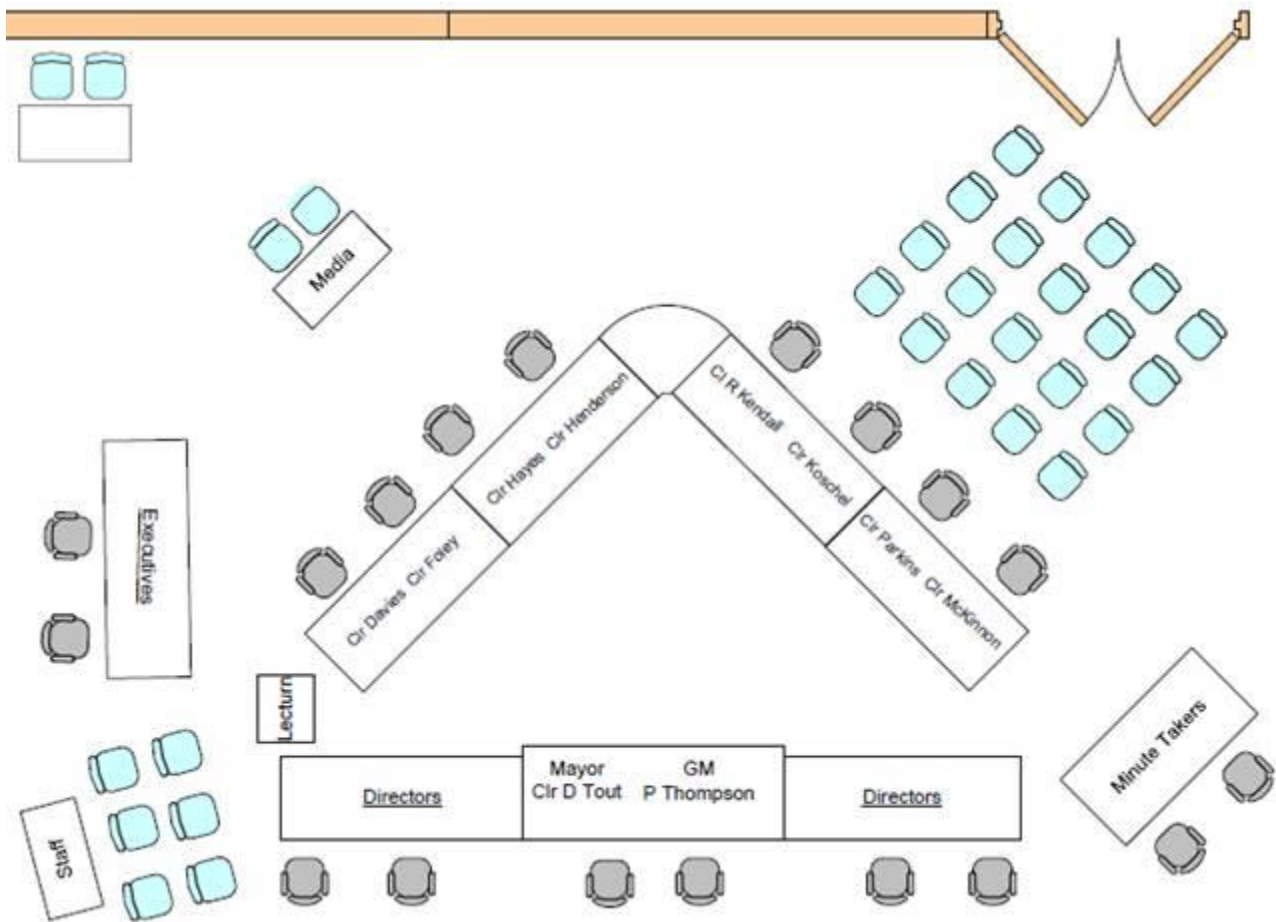


**Councillor Amelia  
Parkins**

## **QUORUM**

The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office for the time being who are eligible to vote at the meeting.

## COUNCIL MEETING ROOM



## ORDINARY MEETING OF COUNCIL AGENDA AND BUSINESS PAPER

MONDAY 18 JULY 2022

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## **PRAYER**

Almighty God,

Help protect our Mayor, elected Councillors and staff.

Help Councillors to govern with justice, integrity, and respect for equality, to preserve rights and liberties, to be guided by wisdom when making decisions and settling priorities, and not least of all to preserve harmony.

Amen.

## **ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities

## **APOLOGIES**

## **CONFIRMATION OF MINUTES**



**CM-1          ORDINARY COUNCIL MEETING - 27 JUNE 2022**

### **Recommendation**

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 27 June 2022 be confirmed as a true and accurate record.**

## **Attachments**

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## **DECLARATIONS OF INTEREST**

**MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****NOM-1 NOTICE OF MOTION - CAT CONTAINMENT**

**Author:** Councillor Jenny McKinnon

**Summary:** | Encourage change to the NSW Companion Animals Act 1988 in regard to cat containment and management strategies

**Recommendation**

That Council receive a report that considers, but is not limited to, the following cat containment and management strategies:

- a NSW cat containment legislation and strategies to be added to Council's advocacy plan.
- b The General Manager writes on behalf of Council to the Office of Local Government and to any other relevant agency to request an amendment to legislation for NSW to provide a mechanism for Councils to introduce cat curfews in their LGAs to more responsibly manage cats.
- c The General Manager prepares a draft Notice of Motion for the LGNSW annual conference on the responsible ownership of cats and the need for legislation similar to that in other States/ Territories to allow Councils to implement a cat curfew as part of the management of cats in their LGAs.
- d Any additional actions or policy changes open to Council at this time in order to encourage responsible cat management and cat containment in the Wagga Wagga LGA, such as offering subsidised cat desexing programs more broadly than currently offered and Rangers collecting trapped cats such as the service offered by Coolamon Council.

**Report**

In NSW the Companion Animals Act 1988 does not allow for local councils to enforce any form of responsible cat containment or curfew - Council's only option is to 'encourage' responsible cat ownership, and no local financial penalties are applicable or enforceable in relation to cat containment. However, cats are required to be registered and micro-chipped.

Cats are known to range widely when uncontained, resulting in extensive loss of native fauna including reptiles, birds, amphibians, and small mammals. Cats are also identified in the Wagga Wagga City Council Biodiversity Strategy, Maldhangilhanha, as one of the main pest species in our LGA.

Many Australian states / territories have much stricter cat containment measures that support enforcement by local government authorities. The most recent change was made in the ACT. From 1 July this year, new cats in the ACT are required to be registered and to be on a leash when outdoors, or their owners can be fined up to \$300.

The RSPCA recommends full-time cat containment, and many vets recommend that cats be kept indoors when unsupervised for their own welfare to keep them safe from dog attacks and cat fights.

Cats are an important companion animal for many people, and this is acknowledged. However, they can be a nuisance issue for neighbours who are impacted by roaming cats, in addition to the numbers of native fauna that are lost to cat hunting. It seems illogical that cats may roam freely while dogs and other companion animals are required to be contained.

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**Financial Implications**

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N/A

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**Policy and Legislation**

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Companion Animals Act 1988

Advocacy Plan

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**Link to Strategic Plan**

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**The Environment**

Objective: We create a sustainable environment for future generations

Outcome: We minimise our impact on the environment

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**Risk Management Issues for Council**

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N/A

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**Internal / External Consultation**

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N/A

## **COUNCILLOR REPORT**

### **CR-1 REPORT ON LGNSW SPECIAL CONFERENCE**

**Author:** Councillor Dan Hayes

**Co-Author:** Councillor Dallas Tout

#### **Recommendation**

That Council receive and note the report

#### **Report**

The Local Government NSW [\(LGNSW\) Special Conference](#) was held at the Hyatt Regency Sydney from Monday 28 February to Wednesday 2 March 2022. The Special Conference included debate and resolution of motions setting the LGNSW advocacy agenda for 2022.

Day 1

##### **Politician panel**

Discussed night-time economy. Asked about non-alcohol related activation. Rate pegging discussed, but no major party announced any changes. Lack of transparency and confidence in the grants program was discussed. Greg Warren (Shadow Minister Local Government)- funding model for councils isn't working, needs to be looked at. Panellist highlighted that fees which were charged to developers to fund compliance has been restricted by State Government.

Day 2

##### **Michael Pascoe**

##### **Economic Outlook 2022-23 and Beyond**

"Forecasting is a mugs game 4-year estimates for budgets is a farce as treasury only do two years". 2023-23- Households have pent up savings ready to spend. Labour market is tight in some areas. Closed borders has led to increased domestic spending. But...

- Interest rates will increase
- Housing boom will end
- Post-election fiscal tightening
- Covid stimulus mainly has not been an "investment"
- NSW stock in public housing has fallen.
- The increased investment recently was filling a gap left by previous years cuts to spending.
- Grants rorts are hurting us because they are not being spent where they need to be spent and not being seen as an investment.
- Wages have not been rising.
- Wage increases are less than inflation.
- How much of the recent spending will actually have a long term benefit for Australia. Sugar hit vs investment.

**Panel- Economic outlook 2022-23 and beyond**

NSW Budget question asked by delegate- will the budget have an increase in social housing spending- Couldn't answer as the budget isn't released. Cost shifting continues to occur. Ad hoc grants destroys the ability for councils to do long term planning.

**Panel- Climate Change: The Gap between recognition and action**

Panel was asked about green procurement. Recognised there is a gap between not only options for green procurement, but lack of investment in looking at recycling options of many materials that could be used for different uses.

**Panel- Working together to combat the housing crisis**

Minister- recognised there is a housing crisis.

Supports IPART reviewing its model for determining rates.

Assessing DAs- facing a shortage of planners in NSW, especially in regional NSW.

Regional Housing Flying Squad- will respond to recommendations from housing taskforce. Will help councils assess DAs and help fill the gaps in local government. Also looking at attracting town planners from overseas. No announcement about increasing education/traineeships etc for local town planners.

**Professor Hal Pawson**

Blaming the housing crisis solely due to a supply issue or on by red tape and onerous planning laws is a simplistic view.

What is needed- Fed Govt to help, but if they don't, then the following could be looked at.

- Reform rental regulation to rebalance interests of landlords and tenants
- Expand rent to buy homes programs
- Enact affordable housing contribution schemes
- Make best use of existing social housing through redevelopment
- Self funded social housing supply programs

"Unfortunately the NSW Govt Housing 2041 is an empty document and a missed opportunity."

**HG Nelson**

Rules for planning and projects

- Never set a start date
- Never set an end date
- Never estimate the jobs created by a project ends with a round number
- All projects follow this rule: Plan, build, replace

**Financial Implications**

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N/A

**Policy and Legislation**

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POL 025 – Councillor Expenses and Facilities Policy

POL 113 – Councillor Induction and Professional Development Policy

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## **Link to Strategic Plan**

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### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We are accountable and transparent

### **Risk Management Issues for Council**

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N/A

### **Internal / External Consultation**

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N/A

## **REPORTS FROM STAFF**

### **RP-1            2021/22 MULTI-SPORT COMMUNITY FACILITY FUND - GRANT OFFER**

**Author:** Ben Creighton

**Executive:** Scott Gray

**Summary:** Council recently received two offers of funding for the upgrade of facilities under the NSW Governments 2021/22 Multi-Sport Community Facility Fund. The facilities to be upgraded are the Jim Elphick Tennis Centre and Bill Jacob Athletics Centre.

### **Recommendation**

That Council:

- a accept the funding offer of \$5,000,000 for Stage 1 of the Bolton Park Sports Hub project
- b accept the funding offer of \$2,741,255 for the construction of a synthetic running track at the Bill Jacob Athletics Centre
- c authorise the General Manager or delegate to enter funding agreements with the NSW Office of Sport for these projects
- d authorise the General Manager or delegate to enter a funding agreement with Tennis NSW for the Bolton Park Sports Hub contribution
- e authorise the affixing of Council's common seal to any relevant documents as required
- f approve the budget variations as detailed in the financial implication section of the report

### **Report**

In early 2022 staff submitted grant funding applications through the State Governments Multi-Sport Community Facility Fund for two projects that met the funding criteria. They were:

- Stage 1 of the Bolton Park Sports Hub (Jim Elphick Tennis Centre upgrade)
- Upgrade of the Bill Jacobs Athletics Centre to a synthetic running track

These projects were selected for application because they had previously been identified as strategic priorities and Council had funding allocations within the Infrastructure Contribution Plan which could be used as co-contributions for the grants.

The scope of the projects funded, and the proposed funding models are provided below.

Project	Scope and Budget	Grant Funding Received	Other Funding Source
Bolton Park Sports Hub  Stage 1  (Jim Elphick Tennis Centre Upgrade)	<p>This upgrade was identified within the Bolton Park Master Plan and will see the upgrade of the Jim Elphick Tennis Centre.</p> <p>The project scope includes:</p> <ul style="list-style-type: none"> <li>- Demolition of existing tennis facility</li> <li>- Eight new ITF approved masters cushion plus surface competition courts</li> <li>- Seven new synthetic grass community courts</li> <li>- Multi-use hot shot court, hitting wall, and two multi use netball courts</li> <li>- Sports court lighting and fencing</li> <li>- New tennis club house inclusive of amenities and spectator viewing area</li> <li>- Reconfiguration and expansion of Geoff Lawson Oval</li> </ul> <p>Total Project Value: \$8,220,326</p>	\$5,000,000	\$1,970,326 S7.11 Infrastructure Contribution Plan  \$1,250,000 Contribution from Tennis NSW
Bill Jacob Athletics Centre upgrade	<p>This upgrade was identified in the Recreation, Open Space and Community Strategy and Implementation Plans 2040 and will see the upgrade of the Bill Jacob Athletics Centre. The scope of the project includes:</p> <p>400-metre synthetic running track – two straights both 110 metres (front 10 lane, back 8 lane)</p> <p>Warm up area to the west of the track approximately 30 x 70 metres</p> <p>Two long/triple jump runways (four pits), steeplechase pit, three shot put throwing circles, two javelin runways, discus throw cage, shared discus hammer throw, and high jump area</p> <p>Site drainage and automatic irrigation system</p> <p>Advanced trees plantings along the south western side of the track</p> <p>Total Project Value: \$4,111,883</p>	\$2,741,255	\$1,370,628 S7.11 Infrastructure Contribution Plan

These projects when completed will address existing asset issues whilst delivering high quality facilities capable of hosting a wide range of events.

### Financial Implications

#### Existing 2022/23 Long Term Financial Plan (LTFP) Pending Budgets

Project	Project Timing	Grant Funding (To be confirmed)	S7.11 Contribution	External Borrowings	Total Project Budget
Bolton Park Precinct Upgrade (all stages)	2022/23-2026/27	\$32,152,307	\$6,034,593	\$1,496,581	<b>\$39,683,481</b>
Jubilee Park Athletics Centre upgrade	2022/23	\$4,111,885	\$1,394,477	\$0	<b>\$5,506,362</b>

#### Revised 2022/23 Long Term Financial Plan Budgets

Project Budget	Confirmed Grant Funding	S7.11 Contrib	Additional Contrib	Total Project Budget	Confirmed	Pending
Bolton Park Sports Hub Stage 1 (Jim Elphick Tennis Centre Upgrade)	\$5,000,000	\$1,970,326	\$1,250,000	<b>\$8,220,326</b>	\$250,000	\$7,970,326
Bill Jacob Athletics Centre upgrade	\$2,741,255	\$1,370,628	\$0	<b>\$4,111,883</b>	\$250,000	\$3,861,883

Both projects are currently listed as pending projects in the LTFP. It is proposed to allocate \$250K for each of these projects to the 2022/23 delivery program, with the remaining 2022/23 budgeted funds allocated to the pending category subject to the tender report.

The additional contribution from NSW Tennis will reduce the existing LTFP grant budget allocation in future years which is still to be confirmed for the remaining stages of the Bolton Park Precinct Upgrade.

The remaining funding for the Bolton Park Precinct Upgrade will remain as a pending allocation in the Long-Term Financial Plan from 2023/24 to 2026/27 as detailed in the table below:

Project	Funding	2023/24	2024/25	2025/26	2026/27	Total Remaining LTFP Pending Budget
Bolton Park Precinct Upgrade	\$25,902,307 (TBC) + S7.11 \$4,064,267 + Borrowings \$1,496,581	\$3,779,674	\$10,000,000	\$10,000,000	\$7,683,481	\$31,463,155

## Policy and Legislation

Recreation, Open Space and Community Strategy and Implementation Plans 2040  
Bolton Park Master Plan 2019.

## Link to Strategic Plan

### Safe and Healthy Community

Objective: We promote a healthy lifestyle

Outcome: We promote participation across a variety of sports and recreation

### Risk Management Issues for Council



The risks associated with implementing these projects relate to process, cost, environmental, WHS and contractor performance. These risks are addressed as part of Council's project management and contractor performance management systems.

### Internal / External Consultation

Significant Internal and External engagement was undertaken during the development of the Recreation, Open Space and Community Strategy and Bolton Park Master Plan.

Ongoing consultation with key stakeholder groups will occur during the planning and delivery of both projects.

### Attachments

1.  Bill Jacob Athletic Centre Funding Letter
2.  Stage 1 - Bolton Park Sports Hub Funding Letter

**The Hon. Stuart Ayres MP**

Minister for Enterprise, Investment and Trade

Minister for Tourism and Sport

Minister for Western Sydney

CDGS22/256

Mr Peter Thompson  
General Manager  
Wagga Wagga City Council  
PO Box 20  
WAGGA WAGGA NSW 2650

Dear Mr Thompson,

I am pleased to inform you that Wagga Wagga City Council's application for funding under the 2021/22 Multi-Sport Community Facility Fund has been successful.

I have approved a grant of \$2,741,255.00 to Wagga Wagga City Council for the project titled, 'Bill Jacob Athletics Centre' (MSCFF-21/22-0145).

The terms and conditions of the grant, including eligible and ineligible project costs, will be provided to you by the Office of Sport. As you are aware, projects must commence construction in 2022, and project construction is expected to be completed by 30 June 2025. Projects must be delivered substantially in line with the scope, budget and timeframes indicated in the application that has been approved for funding.

Your project will support the NSW Government's commitment to ensuring that NSW has a network of spaces and places that enable quality sport and active recreation participation and performance at all levels.

In order to progress the funding arrangements, the Office of Sport will be in contact with you shortly to prepare a funding agreement. If you have any immediate questions, please email [infrastructuregrants@sport.nsw.gov.au](mailto:infrastructuregrants@sport.nsw.gov.au) or phone the Infrastructure Grants Team on 13 13 02.

Thank you for spending the time and effort on your application. I look forward to the successful implementation of your project and hearing of its progress throughout the delivery and completion of the project.

Yours sincerely

The Hon. Stuart Ayres MP  
**Minister for Enterprise, Investment and Trade**  
**Minister for Tourism and Sport**  
**Minister for Western Sydney**

27 June 2022

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Level 19, 52 Martin Place, Sydney NSW 2000  
Phone: (61 2) 8574 6500 Fax: (61 2) 9339 5522 Email: [www.nsw.gov.au/ministerayres](http://www.nsw.gov.au/ministerayres)

**The Hon. Stuart Ayres MP**

Minister for Enterprise, Investment and Trade

Minister for Tourism and Sport

Minister for Western Sydney

CDGS22/256

Mr Peter Thompson  
General Manager  
Wagga Wagga City Council  
PO Box 20  
Wagga Wagga NSW 2650

Dear Mr Thompson,

I am pleased to inform you that Wagga Wagga City Council's application for funding under the 2021/22 Multi-Sport Community Facility Fund has been successful.

I have approved a grant of \$5,000,000.00 to Wagga Wagga City Council for the project titled, 'Bolton Park Sports Hub - Stage 1' (MSCFF-21/22-0154).

The terms and conditions of the grant, including eligible and ineligible project costs, will be provided to you by the Office of Sport. As you are aware, projects must commence construction in 2022, and project construction is expected to be completed by 30 June 2025. Projects must be delivered substantially in line with the scope, budget and timeframes indicated in the application that has been approved for funding.

Your project will support the NSW Government's commitment to ensuring that NSW has a network of spaces and places that enable quality sport and active recreation participation and performance at all levels.

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Thank you for spending the time and effort on your application. I look forward to the successful implementation of your project and hearing of its progress throughout the delivery and completion of the project.

Yours sincerely

The Hon. Stuart Ayres MP  
**Minister for Enterprise, Investment and Trade**  
**Minister for Tourism and Sport**  
**Minister for Western Sydney**

27 June 2022

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**RP-2 PECK STREET PARKING - WAGGA WAGGA BASE HOSPITAL****Author:** Warren Faulkner**General Manager:** Peter Thompson**Summary:**

The Murrumbidgee Local Health District has operated an Authorised Vehicles Only parking arrangement on Peck Street adjacent to the hospital for a number of years to facilitate restricted parking for authorised MLHD/NSW Health vehicles and patients attending the Renal Unit. MLHD recently requested changes to the arrangements which was referred to the Local Traffic Committee for advice. The unanimous advice of the Local Traffic Committee was that the arrangement does not comply with the Transport for NSW Permit Parking Guidelines. In light of the off-street car parking developments occurring on the hospital campus, it is timely that Council considers whether to continue the “MLHD Authorised Vehicles Only” arrangement or return the on-street parking to public use.

**Recommendation**

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That Council:

- a revoke the Murrumbidgee Local Health District “Authorised Vehicles Only” arrangement on Peck Street, Wagga Wagga
- b notify the Murrumbidgee Local Health District in writing of Councils decision, and
- c remove the “MLHD Authorised Vehicles Only” parking signs on Peck Street to change the on-street parking to unrestricted parallel parking, 14 days after the notification is provided to the Murrumbidgee Local Health District

**Report**

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**Background**

At its Ordinary Meeting on 30 May 2022, the minutes of the Local Traffic Committee meeting held on the 12 May 2022 were presented.

The minutes advised that the Local Traffic Committee were unanimously against the officers recommendation to change the on-street parking in Peck Street to six 1 hour timed parking bays between the hours 8am-4pm Mon-Fri as well as making the remaining seven parking bays “No Parking – Authorised Vehicles Excepted”.

The Committee’s advice was that the proposal does not comply with the Transport for NSW Permit Parking Guidelines under the Road Transport (General) Regulation 2021. The Committee recommended officers further investigate and report into:

1. Time restricted parking and the appropriate length of time.
2. Unrestricted parking

With a report to be provided back to the Committee for further consideration and advice to the Council.

However, Council resolved to receive a report at the next Council Meeting regarding Peck Street parking.

### **Comment**

The Transport for NSW Permit Parking Guidelines set out 'Eligibility criteria and features of a permit parking scheme' as follows:

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- There must be high demand for parking in the area.
  - There is inadequate off-street parking and no potential to modify [remises or create off-street parking in the area.
  - There is little or no unrestricted on-street parking close by.
  - A vehicle, for the purpose of a permit, is not a truck, bus, tram, tractor or trailer (boat or caravan)
  - A vehicle must be registered in NSW or classified as a vehicle temporarily in NSW under Schedule 1 of the Road Transport (Vehicle Registration) Regulation 2017.
  - Parking authorities have discretion over the total number of permits issued in their areas of operations.
  - A permit parking scheme that operates solely within a council's or declared organisation's area of operations must be distinct from other parking authorities' schemes.
- 

Whilst there is a high demand for parking in the area, the hospital redevelopment is providing in the order of an additional 500 off-street car parking bays on the hospital grounds. In particular, in the order of 75 additional restricted access car parking bays have already been provided for MLHD vehicles in the basement carpark of the building as well as 81 off-street car parking bays for staff following the demolition of the Yathong lodge. In the order of 140 additional car parking bays are expected to be completed on the Docker Street side of the hospital by Christmas with the multi-storey carpark on track for completion in 2023 that will provide in the order of a further 300 off-street car parking bays. There is also considerable unrestricted on-street parking close by.

Given the current redevelopment of the MLHD premises to create significant off-street parking, it is difficult to justify the continued need for MLHD Authorised Vehicle Only parking on the Peck Street public road.

It is therefore recommended that the existing MLHD parking permit scheme on Peck Street be revoked by Council and the current signage removed to create unrestricted parallel parking.

### **Financial Implications**

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There are no financial implications.

### **Policy and Legislation**

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Road Transport (General) Regulation 2021  
TfNSW Permit Parking Guidelines

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## Link to Strategic Plan

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### Growing Economy

Objective: We are a Regional Capital

Outcome: We have complete and accessible transport networks, building infrastructure, improving road travel reliability, ensure on-time running for public transport

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### Risk Management Issues for Council

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There are no significant risks to Council in revoking and removing the MLHD Authorised Vehicles Only parking on Peck Street.

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### Internal / External Consultation

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Only internal consultation has occurred with respect to the recommendation.

This matter was reviewed by the Traffic Committee 12 May 2022 and then presented to Council at its Ordinary Council Meeting 30 May 2021.

MLHD has not been consulted with respect to the recommendation

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### Attachments

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1   TfNSW Permit Parking Guidelines

Transport  
for NSW

# Permit Parking Guidelines

[transport.nsw.gov.au](https://transport.nsw.gov.au)



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**Figure 1.** Examples of permissive parking signs

**Figure 2.** Examples of special event parking signs

## Introduction

Parking permits help to improve amenity for road users in locations where there is insufficient off-street parking and where on-street parking is restricted. Permit parking also helps to balance the needs of the local community in areas of high demand.

The provisions of the Road Transport (General) Regulation 2021 have replaced the six previously existing classes of permit parking with the general concept of a 'parking permit'.

The intention is to provide for greater flexibility in the operation of permit parking schemes and reduce the administrative load on parking authorities.

Parking authorities (local councils and declared organisations) are under no obligation to establish permit parking in their areas of operations. However, if they do propose to establish a permit parking scheme, it must comply with the Regulation and this guideline.



## Legislation

The following legislation (available at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)) provides the framework for permit parking schemes.

### [Transport Administration Act 1988](#)

Section 31 gives TfNSW the authority to delegate functions to an authorised person.

### [Transport Administration \(General\) Regulation 2018](#)

Section 19-20 prescribes additional classes of people to whom TfNSW may delegate functions.

### [Road Transport Act 2013](#)

Sections 121 to 126 set out the requirements relating to traffic control devices and the authority for installing, displaying or removing them.

### [Road Transport \(General\) Regulation 2021 \(made under the Road Transport Act 2013\)](#)

Sections 120-127 provide for the issue of parking permits and special event parking schemes.

Sections 161 and 162 provide offence provisions for failing to comply with requirements or giving false or misleading information, for example, misuse of permits.

Schedule 2 lists declared organisations.

Schedule 4 prescribes authorised officers for the purposes of the Regulation.

Schedule 5 prescribes penalty notice offences for the purposes of the Act.

### [Road Rules 2014 \(made under the Road Transport Act 2013\)](#)

Rules 204 to 207, 317 and 318 describe the application of signs and driver responsibilities relating to permissive parking signs and fees.

# Definitions and abbreviations used in this manual

<b>Area of operations</b>	<p>a) A council's local government area</p> <p>b) A declared organisation's area of operations as specified in Schedule 2 of the Regulation.</p>
<b>Car share operations</b>	<p>Car share schemes may operate on the basis of fixed parking spaces or non-fixed parking spaces, or a mixture of both. In order to comply with regulations, fixed and non-fixed parking spaces are administered differently:</p> <ul style="list-style-type: none"> <li>Fixed space – vehicle is picked up from and returned to the same designated car space. Parking is administered by signage</li> <li>Non-fixed space – operates without designated parking spaces. Depending on the terms and conditions of the scheme, vehicles may have to be returned to a designated neighbourhood or they may be used for one way journeys. Parking is administered by permit.</li> </ul> <p>Refer to TfNSW Technical Direction TDD 2018/001 Guidelines for on-street fixed space car share parking (see References).</p>
<b>Classified road</b>	Roads declared under Part 5 of the <i>Roads Act 1993</i> and published from time to time on the TfNSW website.
<b>Council</b>	Local government authority
<b>Declared organisation</b>	An organisation that has been declared the parking authority for an area of operations in Schedule 2 of the Regulation.
<b>Household</b>	A house, home-unit, flat or apartment where one person resides alone or a group of people reside together. A hotel is not considered a household.
<b>Motor vehicle</b>	A vehicle (other than a bicycle) that is built to be propelled by a motor that forms part of the vehicle.
<b>Park, parking or parked</b>	As defined in the <i>Road Rules 2014</i> , where a driver stops a vehicle and allows the vehicle to stay (whether or not the driver leaves the vehicle).

## Parking area

As defined in the Regulation, means the following:

- Pay parking area
- Permissive parking area
- Special event parking area.

## Parking authority

A council or declared organisation.

## Parking permit

A permit authorises the parking of a vehicle without charge or time restrictions in a parking space:

- Located within a parking areas or roads specified in the permit
- Designated by the parking authority for use by the holders of the permit.

A permit might be issued in printed or electronic form.

## Pay parking area

Is a parking area designated by one or more permissive parking signs where information on or with the sign indicates that a fee is payable for parking in the area.

## Permissive parking area

The part of a road to which a permissive parking sign applies.

## Permissive parking sign

The part of a road to which a permissive parking sign applies.

## Permissive parking space

Means a parking bay in a permissive parking area.

## Special event parking schemes

The Regulation (section 127) allows Transport for NSW to establish and operate a special event parking scheme for a road and may set aside the whole or part of a road as a special event parking area.

## TfNSW

Transport for NSW

## Road and road related area

Has the same meaning as rules 12 and 13 of the Road Rules 2014. References to a road also include a road related area unless otherwise stated.

## The Regulation

The Road Transport (General) Regulation 2021.

## Trailer

As defined in the Road Rules 2014: a vehicle that is built to be towed, or is towed, by a motor vehicle, but does not include a motor vehicle that is being towed.

## Truck

As defined in the Road Rules 2014: a motor vehicle with a GVM over 4.5 tonnes, except a bus, tram or tractor.

# Responsibilities

## Transport for NSW

TfNSW is responsible for the control of traffic on all roads in New South Wales. Traffic is controlled by the installation of prescribed traffic control devices, such as regulatory signs for parking, or traffic control facilities, such as medians. Certain aspects of the control of traffic have been delegated to councils of local government areas and other organisations as prescribed by legislation.

The Regulation provides that TfNSW may issue guidelines relating to the issue of parking permits (these guidelines) and, if it does so, must publish the guidelines on a publicly accessible website. Parking authorities must not issue permits except in accordance with the TfNSW guidelines.

TfNSW will provide advice on matters relating to traffic management, traffic efficiency and road safety, including proposals involving parking schemes on roads and road related areas. Parking authorities may engage with TfNSW either directly or through the local traffic committee.



## Councils

Councils are responsible for:

- Referring all proposed permit parking schemes to the local traffic committee for consideration
- Ensuring that parking permit schemes comply with TfNSW guidelines
- Establishing and operating permit parking schemes on roads and road related areas within their area of operations, except on classified roads if approved by TfNSW
- Developing a parking strategy that includes proposed permit parking schemes, supported by parking studies and community consultation
- Installing and maintaining parking control signs associated with the permit parking scheme
- Installing parking control signs associated with declared organisations' permit parking schemes, if and as required
- Installation, maintenance, enforcement and other administrative costs associated with the permit parking scheme
- Keeping records of the types of traffic control devices installed, time and date of installation, and display, alteration or removal of signs.

For more information on TfNSW delegation to councils and the operation of traffic committees, refer to A Guide to the Delegation to Councils for the Regulation of Traffic (see References).

## Declared organisations

Declared organisations are listed in Schedule 2 of the Regulation. As parking authorities, declared organisations are able to issue parking permits in accordance with the Regulation and these guidelines.

However, declared organisations are **not** delegated the authority to install, display, alter or remove prescribed traffic control devices. Accordingly, declared organisations must work with local council/s or TfNSW to implement a parking scheme in their area of operations.

Declared organisations are responsible for:

- Establishing and operating permit parking schemes on roads and road related areas within their area of operations, except on classified roads unless approved by TfNSW
- Developing a parking strategy that includes proposed permit parking schemes, supported by parking studies and community consultation
- Liaising with local council/s to install and maintain parking control signs associated with the permit parking scheme. This will involve referral to the local traffic committee
- Bearing all installation, maintenance, enforcement and other administrative costs associated with the permit parking scheme
- Keeping records of the types of traffic control devices installed, time and date of installation, and display, alteration or removal of signs.

## Parking strategies

Key to the NSW Government's congestion management, urban planning and liveability strategies are the promotion of public transport use and the encouragement of walking and cycling. A parking strategy is one of the tools available to local authorities to realise these objectives and to meet the local community's needs for mobility, access and equity. In NSW, there are no areas set aside exclusively for permit parking.

Parking authorities should develop their parking strategies to align with State government and other planning and transport strategies. In addition, strategies should include:

- reference to Australian Standard 2890: Parking facilities, the Austroads Guide to Traffic Management Part 11: Parking
- reference to TfNSW supplements to the Australian Standard and Austroads Guide
- evidence of consultation with stakeholders.

In developing parking strategies, councils and declared organisations are encouraged to work together where parking operations may benefit from cross boundary policies.

Parking authorities may be required from time to time to share parking information with TfNSW. This will help the development of evidence-based traffic and transport plans and strategies.

Parking authorities and car share operators may be required from time to time to share parking information with TfNSW. This will help the NSW Government develop evidence-based traffic and transport plans and strategies.

### Parking permits

For the purposes of this guideline, a parking permit may be:

- a virtual product held in an electronic or other database that contains all relevant information about the permit, permit holder and vehicle (such as class of permit, applicant's name, residential or business address, vehicle registration, area or road to which the permit applies, expiry date, unique alpha-numeric code, any other relevant information, terms or conditions of use).
- A printed permit with sufficient information to ensure that it can be understood by the user and allow effective enforcement.

**Long term parking permits** may be issued where an extended length of stay is expected or frequency of use is high.

**Short term parking permits** may be issued for casual or one-off uses, for durations of a few hours to a maximum of 30 days. Short term permits may be issued directly to a user or in bulk to a resident or business which can issue permits to visitors or business services.

Examples of long and short term permit formats are in Appendix A.

### Eligibility criteria and features of a permit parking scheme

- There must be high demand for parking in the area
- There is inadequate off-street parking and no potential to modify premises or create off-street parking in the area
- There is little or no unrestricted on-street parking close by
- A vehicle, for the purposes of a permit, is not a truck, bus, tram, tractor or trailer (boat or caravan)
- A vehicle must be registered in NSW or classified as a vehicle temporarily in NSW under Schedule 1 of the Road Transport (Vehicle Registration) Regulation 2017
- Parking authorities have discretion over the total number of permits issued in their areas of operations
- A permit parking scheme that operates solely within a council's or declared organisation's area of operations must be distinct from other parking authorities' schemes
- A permit parking scheme that crosses council or declared organisation boundaries may have a common identification code across all areas of operation, but must be distinct from other permit parking schemes
- A permit parking scheme must be established and administered so users can readily identify which scheme applies to their vehicle
- Scheme identification codes must be displayed on permissive or pay parking signs

### Reasons for issuing parking permits

The Regulation no longer specifies different permit classes. This is to allow parking authorities flexibility in the types of permits that are issued. Nevertheless, there are certain criteria which will help determine the basis for permit issue in the parking authority's area of operation.

Parking permit criteria include:

- Business needs where there is inadequate on-street parking to allow local businesses (principals and employees) to pick up or deliver goods and/or provide services
- Business needs where tradespeople require short term access to areas of high demand
- Needs of car share operations using non-fixed parking spaces where vehicles may have to be returned to a designated neighbourhood or used for one way journeys<sup>1</sup>
- Needs of commuters accessing public transport who may or may not reside in the parking authority's area of operations but who can demonstrate public transport travel needs
- Needs of residents who live in areas of high parking demand and can demonstrate that they have access to a registered vehicle which they own or use. Household permit issue to residents (including those for boarding houses) should take into account:
  - o Access to off street parking
  - o Number of available on street parking spaces
  - o Number of permits already on issue to household.
- Determining the issue of permits: where the number of requests exceeds the number of available on-street parking spaces, parking authorities should ensure that only residents who do not have access to unrestricted parking along the kerbside are eligible to apply for a permit. Applications should be prioritised as follows:
  - o No off-street parking space
  - o One off-street car space
  - o Two or more off-street car spaces
- Needs of residents of short term rental accommodation who can demonstrate to the satisfaction of the parking authority that they are residents
- Needs of residents' visitors for permit issue where:
  - o There is no off street parking at the resident's address
  - o There are no unrestricted on-street parking spaces in front of the residence or along the kerbside
  - o The visitor is a carer of a resident who can provide:
- Written consent of the resident or their representative
- The resident's address
- Information about the duration and frequency of the use of the permit
- Needs of residents or businesses where parking is affected by special events (see definition of Special Event Parking Schemes). These permits may be:
  - o issued for individual events and the permit should include information to facilitate enforcement such as the date/s and location of the special event
  - o issued for longer periods according to the requirements of the parking authority.
- Needs of employees or contractors in the area of operation of declared organisations where suitable parking is not available or is in high demand (for example, for hospital staff).



### Fees

A parking authority may charge fees for its permit parking schemes at its own discretion. Pricing should be based on cost recovery, for example, for administration of the scheme/s and the provision of infrastructure, taking into account the parking authority's return on investment policy. Fees levied by councils should be fixed by a council resolution.

### Terms and conditions

Instructions and conditions of use must be made available to the permit holder. Terms and conditions should include:

- Eligibility requirements
- Requirements for displaying printed permits where appropriate
- Conditions for use of the permit including:
  - o printed permits are not transferrable
  - o driver or rider must ensure that permit is valid
  - o renewal requirements on expiry of permit
  - o where eligibility changes, the permit must be returned to the parking authority
  - o penalties for misuse of a permit
- Notice that exemptions from time restrictions and parking fees only when parked in an area to which the permit applies
- Notice that a parking permit does not guarantee a parking space within a permit parking area
- Reminder that a parking permit does not provide exemptions from other parking restrictions.

<sup>1</sup>For further information, see [Guidelines for on-street fixed space car share parking 26 October 2018 TTD 2018/01 \(nsw.gov.au\)](#)

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Permit Parking Guideline

Transport for NSW

### Enforcement

Parking authorities are responsible for the enforcement of permit parking schemes in their areas of operation and should not rely on the NSW Police for enforcement.

Schedule 4 of the Regulation sets out the relevant classes of officers that are authorised by councils and declared organisations as enforcement officers.

### Parking signs

Section 26 of the Regulation authorises traffic signs while Road Rule 204 describes the information which must be included on signs in relation to permit parking schemes.

For all **new** permit parking schemes, the permissive parking signs must have the words PERMIT HOLDERS EXCEPTED and an area identifier - to allow permit holders to be excepted from the period restrictions or charges for parking.

For **existing** permits issued for resident and resident's visitor parking scheme, permissive parking signs displaying the words AUTHORISED RESIDENTS VEHICLES EXCEPTED

While these old AUTHORISED RESIDENTS VEHICLES EXCEPTED parking signs remain enforceable, they should be replaced through normal maintenance practice with new signs using the words PERMIT HOLDERS EXCEPTED. Refer to Figure 1 for examples of permissive parking signs.

Special event parking signs will include the words SPECIAL EVENT PARKING AREA. Refer to Figure 2 for examples of special event parking signs.



Figure 1  
Examples of permissive parking signs

Sign	Number	Use
	R5-60-4	Entrance to scheme from major arterials
	R5-207-2	
	R5-61-4	All other entrances to scheme
	R5-207-1B	
	R5-62-4	Internal or repeater, with scheme
	R5-207-1A	
	R5-63-4	Exit from scheme

#### Notes:

① Time panels are removable to suit event and to display 'NOT CURRENTLY IN USE' panel, sample only

Figure 2

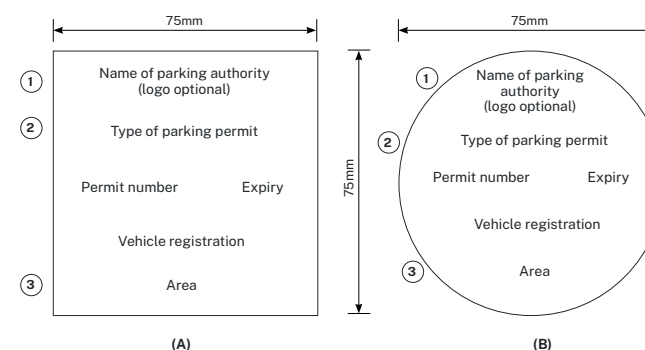
Examples of special event parking signs

# References

Document	Location	Comment
Australian Standard 2890: Parking facilities	SAI Global	This series (5 parts) has been adopted as practice by TfNSW except as modified by the associated Supplement (see following).
RMS Supplement to AS 2890	<a href="https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/documents/guidelines/australianstandardsupplement-as2890-version2b.pdf">https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/documents/guidelines/australianstandardsupplement-as2890-version2b.pdf</a>	This Supplement defines TfNSW practice for parking facilities against the requirements of AS 2890 series.
Australian Standard 1742: Manual of uniform traffic control devices	SAI Global	This series (15 Parts) has been adopted as practice by TfNSW except as modified by the associated Supplements (see following). Part 11 of this series is relevant to parking facilities.
RMS Supplement to AS 1742	<a href="https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/document-types/supplements-australian-standards.html#sec1">https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/document-types/supplements-australian-standards.html#sec1</a>	Supplement series which defines TfNSW practice for traffic control devices against the requirements of the AS 1742 series.
Austrorads Guide to Traffic Management Part 11: Parking Permit Parking Guidelines	Austrorads website	This document has been adopted as practice by TfNSW except as modified by the associated Supplement (see following)
RMS Supplement to the Austrorads Guide to Traffic Management Part 11	<a href="https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/documents/austrorads-supplements/austroradssupplement_gtm_part11.pdf">https://roads-waterways.transport.nsw.gov.au/business-industry/partners-suppliers/documents/austrorads-supplements/austroradssupplement_gtm_part11.pdf</a>	Supplement which defines TfNSW practice for parking against the requirements of Austrorads Guide to Traffic Management Part 11.
A guide to the delegation to councils for the regulation of traffic (TfNSW)	A Guide to the delegation to councils for the regulation of traffic including the operation of Traffic Committees ( <a href="https://nsw.gov.au">nsw.gov.au</a> )	These guidelines provide the policy and framework for Councils to exercise the traffic functions delegated to them by TfNSW.
Technical direction TTD 2018-001 Guidelines for on-street fixed space car share parking	<a href="https://roads-waterways.transport.nsw.gov.au/trafficinformation/downloads/ttd_2018-001.pdf">https://roads-waterways.transport.nsw.gov.au/trafficinformation/downloads/ttd_2018-001.pdf</a>	This technical direction provides the guiding principles for implementing on-street car share parking facilities for fixed space car share parking.

# Appendix A

## Long term permit example



### Notes:

- 1 The parking authority is responsible for the final design, layout and colour of the permit. The colour should be different from the registration label (still required on some vehicles), which follows a 6 year cycle: orange – blue – red – purple – brown – green. The permit may be either a label or a card.
- 2 Type of permit, ie business, resident, resident's visitor, commuter, special event or declared organisation.
- 3 Area identifier/s may be preceded by an alphabetic code to identify the parking authority.

### Short term permit card example

①	Name of parking authority (logo optional)					
②	Type of parking permit					
	Permit number			Expiry		
③	Area					
④	Space for vehicle registration					
Scratch date, month and year:						
Date						
1	2	3	4	5	6	
7	8	9	10	11	12	
13	14	15	16	17	18	
19	20	21	22	23	24	
25	26	27	28	29	30	
31						
Date						
Jan	Feb	Mar	Apr	May	Jun	
Jul	Aug	Sep	Oct	Nov	Dec	
Year	2019	2020	2021			

#### Notes:

- ① The parking authority is responsible for the final design, layout and colour of the permit.
- ② Type of permit, ie business, resident, resident's visitor, commuter, special event or declared organisation. Or a generic term, eg Visitor Permit, Temporary Permit, as long as the class of permit is recorded in the permit database.
- ③ Area identifier/s may be preceded by an alphabetic code to identify the parking authority.
- ④ A blank space may be provided so the vehicle registration can be written on the permit as required for all permits other than resident's visitor permits.

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**RP-3 MAJOR EVENTS FESTIVALS AND FILMS SPONSORSHIP - ROUND ONE****Author:** Kimberly Parker**Executive:** Janice Summerhayes

**Summary:** Council is in receipt of three applications for the first round of the 2022/23 Major Events, Festivals and Films Sponsorship Program. This funding is available to support events held from 20th July 2022 to 30 June 2023. All applications were assessed against the criteria for the Incubator Events category of the program which aims to support new innovative events as detailed in this report.

**Recommendation**

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That Council:

- a authorise the General Manager or their delegate to enter into an agreement to sponsor the following events through the 2022/23 Major Events and Sponsorship budget:
  - i. Bush Fringes 'Wagga Wagga Fringe Festival' to the amount of \$10,000 with spending conditions
  - ii. Apex Club of South Wagga Wagga's 'Motor Mania' to the amount of \$10,000
- b decline the application for sponsorship from the Rywang Community Wagga Wagga for Australia Rvwang Dvci Oqa Wa

**Report**

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Council is in receipt of three applications for the first round of the 2022/23 Major Events, Festivals and Films Sponsorship Program. This funding is available to support events held from 20 July 2022 to 30 June 2023.

These applications have been assessed by the Major Events Advisory Panel (the Panel) in line with the Major Events, Festivals and Films Sponsorship guidelines. The details of the applications received along with the recommended sponsorship funding amounts are summarised as follows.

	Organisation Name	Event Name	Amount Requested	Event Budget	Reason
1	Bush Fringes	'Wagga Wagga Fringe Festival'	\$10,000	Income: \$15,000 (not including Council funds) Expenditure: \$25,000 Profit: \$0  Recommended funding: \$10,000	The applicant has demonstrated strong collaboration with local artists and businesses, as a result their application scored well for event benefits.  The event organisers have demonstrated a strong track record of hosting and organising events and the Panel commended the applicant on planning an event which runs across four days which will encourage visitors to stay in the region longer.  The Panel has recommended that the sponsorship funds be used for venue hire to support local businesses, and marketing initiatives to attract both local and visiting attendees.
2	Apex Club of South Wagga Wagga	'Motor Mania'	\$10,000	Income: \$22,000 (not including Council funds) Expenditure: \$32,000 Profit: \$0  Recommended funding: \$10,000	This is a new innovative event, and the Panel noted the potential to deliver both community and business benefits.  The applicant has demonstrated strong partnerships with local businesses and suppliers, as well as attracting visitors from across the state through the national association.
3	Rywang Community Wagga Wagga	Australia Rvwang Dvci Oqa Wa Kung	\$10,000	Income: \$13,000 (including Council funds from Annual Grants) Expenditure: \$34,000 Profit: \$0	The Panel recognised that the event is new and has broad appeal to the community.  The Panel noted that this event has already been funded \$6,000 through Council's Annual Grants Program which was initially awarded in 2020, postponed due to COVID-19 and will be used to proceed with the 2022 event.

	Organisation Name	Event Name	Amount Requested	Event Budget	Reason
				Not recommended for funding due to ineligibility.	<p>In accordance with the Sponsorship Guidelines, applications that are already receiving support through another Council funding program are considered ineligible to receive further funding.</p> <p>The Panel also noted the applicant did not submit a comprehensive application, with limited description of the event along with limited information for a management plan. The applicant will however be encouraged to apply in 2023 or their next annual event and be provided with feedback for a full application to made in the future.</p>

**Event Details:****Wagga Wagga Fringe Festival | 17 – 12 November 2022**

The Wagga Wagga Fringe Festival is an initiative of Bush Fringes with the aim to establish a new Fringe Festival in Wagga Wagga taking place across four days in four to five local venues in November 2022.

The Wagga Wagga Fringe Festival programming plans to include theatre, music, cabaret, children's shows, comedy, dance, performance art and spoken word.

The events are designed to be open access, with no barriers for participation, and anyone can perform. The model encourages diverse and creative acts to stimulate a broad range of artists and audiences.

Wagga Wagga Fringe Festival will offer performers an excellent opportunity to develop new work and to engage with local audiences. It will play a vital role in providing employment and work experience in the creative industries for local emerging artists and regional youth.

Many successful touring shows have been launched at Fringe Festivals, and they act as a valuable platform for young people seeking employment in the arts. Bush Fringes seeks to establish the inaugural Wagga Wagga Fringe Festival across four days on the third weekend of November 2022.

Bush Fringes has demonstrated an extensive track record of organising and hosting fringe festivals events in locations such as Dubbo and Newcastle, with a focus on working closely with local business owners to make the events a success.

Wagga Wagga Fringe Festival has the potential to engage beyond the venues by also working with other local businesses by encouraging performers to present pop-up performances across the Central Business District.

Event summary for Wagga Wagga Fringe Festival:

- Date: 17 - 20 November 2022
- Expected attendance: 1,000
- Visitors (from outside of Local Government Area): 20%
- Program duration: 4 days
- Proposed venues:
  - Wagga Wagga School of Art Community Theatre (SoACT) Basement Theatre
  - Romano's Hotel
  - Que Bar and Nightclub
  - The Victoria Hotel
  - 5<sup>th</sup> location to be confirmed
- Programming: Three performances per evening across 4-5 venues at 6:00pm, 7:30pm and 9:00pm with the addition of Saturday and Sunday performances as required.
- Total income: \$15,000 (does not include Council's funds)
- Total event cost: \$25,000
- Total amount requested: \$10,000
- Cost to attend: \$15-\$35 per ticket with proceeds being split 70/30, with 70% going to the artists and 30% going back to the festival to cover operational costs.

The Applicant is seeking \$10,000 in cash funding from Council's Major Events, Festivals and Films Sponsorship for the event. They have indicated are reliant on this funding to proceed with the event.

If successful in securing the requested funding the applicant will acknowledge Council's funding through logo placement on all marketing material and promotion through media opportunities.

The Panel has assessed this application against the Major Events, Festival and Films Sponsorship Guidelines for Incubator Events and recommends this event receives the full request of funding of \$10,000 with some conditions in place including funds to spend on:

- (a) venue hire fees and services to support local business
- (b) marketing initiatives to attract local and regional audiences for improved economic benefit.

The Panel's assessment and recommendation is summarised as follows:

- The benefits and value of this project scored well in terms of event experience, management, innovation, and ongoing benefit to business
- The event organiser has successfully developed and delivered other fringe festivals and has demonstrated how this can successfully be implemented in Wagga Wagga
- The timing of the event works well from an annual calendar point of view
- The Panel noted the visitor numbers estimated were conservative based on the programming and events outlined in the event management plan. The Panel believe the event would attract more people and has potential to grow in the future
- The festival aligns to the eligibility criteria to attract regional and state media exposure

### **Motor Mania | 3 September 2022**

Motor Mania is a new event initiative by the Apex Club of South Wagga Wagga to be held on 3 September 2022 at the Riverina Kart Racing Track. This new annual event will be the first lawn mower racing meet held in the city which will create an exciting experience for both community members and visitors.

The event is set to attract participants from members across the state as well as South Australia, Victoria and Queensland through the Australian Ride on Lawn Mowing Association (AROLMRA).

The event will see Wagga Wagga's first lawn mower race meet take place at the Wagga Go-Kart Track, on Tasman Road. The family fun day will be supported by a program of live music, local food vendors, lawn mower building and children's amusements. A collaboration with local high school bands has been proposed allowing local musical talent to support the main stage act.

Motor Mania has demonstrated strong community commitment in their application and has already received \$7,500 in sponsorship funds from two local businesses.

### Event summary for Motor Mania:

- Date: 3 September 2022
- Expected attendance: 1500
- Visitors (from outside of Local Government Area): 13.33% (200)
- Program Duration: One day
- Proposed venue: Riverina Kart Racing Track
- Programming: Ride-On Lawn Mower Races, live music from local talents, and food vendors
- Total income: \$22,000 (not including council funds)
- Total event cost: \$32,000
- Total amount requested: \$10,000
- Cost to attend: \$5 single ticket or \$15 family ticket (3 or more family members)

The Applicant has requested \$10,000 in funding from Council's Major events, Festivals and Films Sponsorship for this event. They have indicated that if their application is unsuccessful the event would still be able to proceed.

If successful in securing the requested funding the applicant will acknowledge Council's funding through logo placement on all marketing material and promotions through media opportunities.

The Panel has assessed this application against the Major Events, Festival and Films Sponsorship Guidelines for Incubator Events and recommends this event receives \$10,000 requested funds.

The Panel's assessment and recommendation is summarised as follows:

- The event aligns well to offering a new and innovative event for the city which will attract visitation to the City
- The benefits and value of this project scored well in terms of event experience, event management, innovation and direct benefit to the community
- The timing of the event is in spring which is traditionally a busy time of the year from an annual calendar point of view
- The event organiser has a proven track record of hosting and delivering events in the Wagga Wagga Local Government Area
- The Applicant has demonstrated strong community connections and demonstrated support from a variety of local industries and organisations
- The Panel has recommended that they receive \$10,000 toward the inaugural event.

### **Australia Rvwang Dvci Oqa Wa Kung | 30 September – 1 October 2022**

Australia Rvwang Dvci Oqa Wa Kung is an indoor and outdoor event to be held at Oura Hall between 30 September to 1 October 2022. The purpose of the event is to introduce the Rawang tradition of culture, music, dance and art to the wider community.

The event seeks to build a foundation of support and engagement by the Burmese community with the broader community living in the Wagga Wagga Local Government Area. The applicant has requested \$10,000 in the Major Events, Festivals and Films Sponsorship as an Incubator Event.

The Panel has assessed the application against the Sponsorship Guidelines and have noted that this application is ineligible for further funding for the 2022, this is due to:

- The Panel identified the organiser has already received \$6,000 through Council's Annual Grants Program. This was awarded in 2020 and will be used in the 2022 event. The Panel noted the delay in delivery of this event was due to restrictions of the COVID-19 public health orders
- In accordance with the Sponsorship Guidelines, applications that are already receiving support through another Council funding program are considered ineligible to receive further funding.
- The Panel encouraged the applicant based on the outcome of this year's inaugural event, to make an application seeking funding support in the future

### Financial Implications

2022/23 Major Events Sponsorship Budget	\$100,000
2021/22 Major Events Sponsorship Budget Proposed Carryover	\$21,032
<b>Total Events Sponsorship Budget</b>	<b>\$121,032</b>
<b>Less Current Commitments</b>	
• Academy Games	(\$20,000)
• Bidgee Theatre Productions	(\$5,000)
• Showroom Australia Fitz Fest	(\$7,250)
• Australian National Pigeon Association	(\$2,660)
• Rotary Club Gears + Beers	(\$15,000)
<b>Total Current Commitments</b>	<b>(\$49,910)</b>
<b>Recommended sponsorship</b>	
• Bush Fringes' Wagga Wagga Fringe Festival	(\$10,000)
• Apex Club of South Wagga Wagga's Motor Mania	(\$10,000)
<b>Total Major Events Sponsorship funding recommended</b>	<b>(\$20,000)</b>
<b>Remaining budget for 2022/23 Major Events, Festivals and Films Sponsorship</b>	<b>\$51,122</b>

### Policy and Legislation

POL087 – Major Events, Festivals and Films Sponsorship

## Link to Strategic Plan

### Growing Economy

Objective: We are a hub for activity

Outcome: We have vibrant precincts

### Risk Management Issues for Council

Risk management will be addressed as part of any future sponsorship agreement, with terms and conditions ensuring events are managed in a COVID-19 safe framework based on the current Public Health Order in place at the time. A staged payment schedule based on event planning and delivery milestones will also be implemented to mitigate against non-delivery of event with each applicant.

### Internal / External Consultation

	Mail			Media				Community Engagement						Digital			
	Rates notices insert	Direct mail	Letterbox drop	Council news story	Council News advert	Media releases	TV/radio advertising	One-on-one meetings	Your Say website	Community meetings	Stakeholder workshops	Drop-in sessions	Surveys and feedback forms	Social media	Email newsletters	Website	Digital advertising
TIER																	
Consult																	
Involve				✖		✖		✖						✖	✖	✖	✖
Collaborate																	

### Attachments

1. Bush Fringes Application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

2. Bush Fringes Budget

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

3. Bush Fringes Event Business Plan

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a*

*confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

4. Bush Fringes Letter of Support

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

5. Motor Mania Application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

6. Motor Mania Event Management Plan

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

7. Motor Mania Risk Management Plan

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

8. Motor Mania Event Budget

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

9. Motor Mania Certificate of Currency

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

10. Motor Mania Event Layout

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

11. Rvwang Festival Application

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

12. Rvwang Festival Event Budget

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a*

*confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

13. Rvwang Festival Event Concept

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

14. Rvwang Festival Management Plan

*This matter is considered to be confidential under Section 10A(2) of the Local Government Act 1993, as it deals with: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. - Provided under separate cover*

## RP-4 APPLICATIONS FOR SUBSIDY FOR WASTE DISPOSAL FOR CHARITY ORGANISATIONS

**Author:** Ray Graham  
**General Manager:** Peter Thompson

**Summary:** This report has been prepared for applications submitted to Council by local charitable organisations and community groups seeking relief from fees for the disposal of waste at Council's Gregadoo Waste Management Centre (GWMC) for the 2022/23 financial year, on the basis that they are providing a benefit to the community.

### Recommendation

That Council endorse the annual waste disposal subsidies for the total amount of \$5,050.00 for 2022/23 for the applicants as referred to in this report.

### Report

Council's Financial Assistance Policy (POL 093) along with the Delivery Program and Operational Plan incorporate the specific program of Waiving of Gregadoo Waste Management Centre Fees and outlines a \$10,300 budget allocation for 2022/23.

As part of this program, not-for-profit, non-government registered charities or community groups located in the Wagga Wagga Local Government Area are able to apply for a waiver or subsidised disposal fees. There are two types of waivers or subsidised disposal fees that may be applied for:

1. An annual waiver or reduction to a maximum value of \$1,000, or
2. A waiver or fee reduction for a single, specific project up to a maximum value of \$250. This may be for advertised events such as Clean-Up Australia Day or the Adopt-A-Road Program.

An advertisement was placed in regional newspapers and on Council's website during April and May 2022 inviting applications for subsidised waste disposal fees. Seven applications were received by the advertised closing date of 31 May 2022.

The following table lists the applicants and the amount of the subsidy requested:

No.	Name of Applicant	Requested Subsidy \$
1	Defence Shed Wagga Wagga Inc.	\$1,000.00
2	Kurrajong Waratah	\$1,000.00
3	Riding for the Disabled (NSW) Wagga Centre	\$1,000.00
4	South Wagga Anglican Church Chain Gang	\$300.00
5	Anglican Opportunity Shop	\$500.00
6	Rotary Club of South Wagga Wagga Inc	\$1,000.00
7	Wagga Wagga Baptist Facilities Inc	\$250.00
	<b>Total</b>	<b>\$5,050.00</b>

The Seven organisations/community groups that submitted applications for subsidised waste disposal fees are well known to Council for providing valuable charitable and social services that benefit the community of Wagga Wagga.

It is recommended to approve all seven applications that were received. It is proposed that the remaining budget amount of \$5,250.00 be retained to fund any further applications for subsidised fees that may be received during the 2022/23 financial year.

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### **Financial Implications**

An allowance of \$10,300.00 for subsidised waste disposal has been made in the Solid Waste budget for 2022/23, funded from the Solid Waste Reserve. The approval of the seven applications recommended in this report totalling **\$5,050.00** will leave \$5,250.00 for Council to consider any further applications received for the remainder of the financial year.

*Job consolidation 70035 - Charity Subsidies for Waste Disposal*

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### **Policy and Legislation**

Section 356 of the Local Government Act 1993

POL 093 - Subsidy for waste disposal by charitable organisations & community groups policy

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### **Link to Strategic Plan**

#### **The Environment**

Objective: We create a sustainable environment for future generations

Outcome: We demonstrate sustainable practices

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### **Risk Management Issues for Council**

No risk management issues were identified in respect to the provision of subsidised waste disposal fees provided they are applied as per the Policy.

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### **Internal / External Consultation**

The opportunity to apply for the subsidies was advertised widely in media and newsprint across the Wagga Wagga LGA. Submissions were invited and 7 submissions were received.

Internal consultation with the relevant sections within Council will be undertaken to ensure the operators of the landfill and finance staff are advised of the subsidy to ensure it is applied correctly and monitored appropriately.

The charitable organisations, and community groups will be advised of the resolution of Council regarding their application for subsidised disposal fees, how the subsidy will be applied and the conditions of entry into the landfill.

**RP-5 LEASE OF BOLTON PARK INDOOR RECREATION FACILITY - PART LOT 7069 DP 1043666 - CHANGE OF LEASING ENTITY****Author:** Matthew Dombrovski**Executive:** Scott Gray**Summary:**

Council resolved on 25 October 2021 for the General Manager or delegate to negotiate with the existing Lessee for occupation of the indoor recreation facility at Bolton Park for a period of 5 years with an option for a further five years (Resolution 21/365).

Council staff were advised on 30 June 2022 that the Lessee on any documentation should be Airborne Gymnastics Pty Ltd (ACN 142 471 056) in its capacity as Trustee of the Appleton-Seymour Family Trust, and Council's endorsement is sought to that arrangement.

**Recommendation**

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That Council:

- a authorise the General Manager or delegate to enter into a Lease with Airborne Gymnastics Pty Ltd (ACN: 142 471 056) in its capacity as Trustee of the Appleton-Seymour Family Trust for occupation of the indoor recreation facility at Bolton Park for a period of five years with an option for a further five years
- b authorise the General Manager or delegate to complete and execute any necessary documents on behalf of Council
- c authorise the affixing of Council's common seal to any relevant documents as required

**Report**

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Council resolved on 25 October 2021 for the General Manager or delegate to negotiate with the existing Lessee (being as per the existing Lease, Hayden Campbell Appleton-Seymour and Lyndall Appleton-Seymour) for occupation of the indoor recreation facility at Bolton Park for a period of five years with an option for a further five years.

On 30 June 2022, Council was advised that the Lessee name for the purpose of the Lease documentation should be Airborne Gymnastics Pty Ltd (ACN: 142 471 056) as trustee for Appleton-Seymour Family Trust, as this is the entity that is conducting the business on the premises. The sole Director, Secretary and Shareholder of the Trustee Company is Lyndall Appleton-Seymour.

It is recommended that Council authorise the General Manager or delegate to enter into a Lease with Airborne Gymnastics Pty Ltd (ACN: 142 471 056) in its capacity as Trustee of the Appleton-Seymour Family Trust.

**Financial Implications**

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As this recommendation relates to adjustment to legal entity names only, there are no financial implications if resolved as recommended.

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## **Policy and Legislation**

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Local Government Act 1993  
POL038 Lease & Licence Policy

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## **Link to Strategic Plan**

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### **Growing Economy**

Objective: We are a Regional Capital

Outcome: We attract and support local businesses and industry

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## **Risk Management Issues for Council**

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Failure to endorse a Lease to the proposed entity may lead to the proponent being unable or unwilling to enter into a formal Lease with Council. This may create financial implications for Council as anticipated revenue will not be collected and Council may need to conduct a further Expression of Interest campaign to find an alternative tenant

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## **Internal / External Consultation**

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External consultation has been ongoing with representatives of Airborne Gymnastics Pty Ltd ACN 142 471 056.

**RP-6 ACQUISITION, DISPOSAL AND MANAGEMENT OF LAND POLICY  
POL 038****Author:** Matthew Dombrovski**Executive:** Scott Gray

**Summary:** This report advises Council on the outcome of the public exhibition process for the draft Acquisition, Disposal and Management of Land Policy (POL 038). The Policy is presented to Council for endorsement, following public exhibition.

**Recommendation**

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That Council:

- a note that there were no public submissions received during the exhibition period for Acquisition, Disposal and Management of Land Policy (POL 038)
- b adopt the Acquisition, Disposal and Management of Land Policy (POL 038)

**Report**

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Council staff recently undertook a review of Leasing and Licensing Policy (POL 038). The review noted that Council does not currently have any formal policy in relation to the acquisition and/or disposal of land, and it was considered appropriate to incorporate this into the existing policy to create a broader land management policy.

Council resolved on 11 April 2022 (Resolution 22/117) to place the draft Acquisition, Disposal and Management of Land Policy (POL 038) on public exhibition for a period of 28 days from 13 April 2022 to 11 May 2022.

During the submission period, no public submissions were received.

It is recommended that Council adopt the Policy as exhibited.

**Financial Implications**

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N/A

**Policy and Legislation**

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Local Government Act 1993

Acquisition, Disposal and Management of Land Policy – POL 038

**Link to Strategic Plan**

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**Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We are accountable and transparent

## Risk Management Issues for Council

Council policies are essential to ensure transparent legal, fair, and consistent decision making across the Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, Councillors, and other stakeholders. In the absence of effective policies there is a greater risk of inconsistency, confusion and inefficiency and can lead to non-compliance with the requirements of legislation and regulations.

## Internal / External Consultation

The Acquisition, Disposal and Management of Land Policy (POL 038) was reviewed internally by staff from the Regional Activation directorate and the Executive.

Following endorsement by Council at the 11 April 2022 Council meeting, the draft policy was placed on public exhibition for a period of 28 days from 13 April 2022 to 11 May 2022.

	Mail			Media			Community Engagement					Digital					
	Rates notices insert	Direct mail	Letterbox drop	Council news story	Council News advert	Media releases	TV/radio advertising	One-on-one meetings	Your Say website	Community meetings	Stakeholder workshops	Drop-in sessions	Surveys and feedback forms	Social media	Email newsletters	Website	Digital advertising
TIER																	
Consult					☒											☒	

## Attachments

1   POL 038 - Acquisition, Disposal and Management of Land Policy

# ACQUISITION, DISPOSAL AND MANAGEMENT OF LAND POLICY

**Reference number:** POL 038  
**Approval date:** September 2000  
**Policy owner:** Director, Regional Activation  
**Next review:** September 2024

The acquisition, disposal and management of Council Land requires a formal and transparent process that is underpinned by probity, due diligence, commerciality, risk analysis and adherence to legislation.

## Purpose

This Policy sets out the principles, framework, responsibilities, and processes relating to the acquisition, disposal and management of Council Land.

## Objectives

- To ensure the processes adopted in the management of acquisition, disposal and management of Council Land are transparent, consistent, efficient, impartial, accountable, and comply with legislation.
- To identify, manage and mitigate risks associated with the acquisition, disposal and management of Council Land
- To provide appropriate levels of discretion and flexibility in achieving desired outcomes recognising the potentially complex nature of Land transactions, the wide variety of circumstances, and range of acquisition, disposal and management methods available to Council.
- To ensure that dealings involving Council Land deliver best value, benefit the community, and assist Council in providing services and facilities.
- To ensure that Council acquires Land by agreement wherever it is fair and reasonable to do so, and only acquires land by compulsory process where agreement cannot be reached within a reasonable time and the public interest would be disadvantaged by Council not acquiring the Land or where compulsory acquisition is a requirement of the landowner, such as acquisitions from other government authorities.

## Scope

This Policy applies to:

- all acquisitions and disposals of Land by Council excluding Land acquired from the State of New South Wales under part 5 of the Crown Land Management Act 2016, and Land acquired under Section 64 of the Local Government Act or Section 7 of the Environmental Planning and Assessment Act 1979, including Planning Agreements.



- all Land leased, licensed or otherwise managed by Council in both its personal capacity and its capacity as Crown Land Manager.
- all Councillors, staff and agents of Council and to any other person involved in the acquisition and disposal of Land for or on behalf of Council.

## Fundamental Principles

All decisions and actions in relation to the acquisition, disposal and/or management of Land should have due regard to the following fundamental principles: -

- Best value for money – achieving ‘best value’ for the whole of the community may include both direct and indirect benefits in relation to economic, financial, social and environmental outcomes.
- Transparency – processes should be open to scrutiny and provide full information and record the reasons behind decisions.
- Accountability – demonstrate the best use of public resources and the highest level of performance through appropriate record keeping and audit trails.
- Impartiality – address perceived and/or actual conflicts of interest.

## Policy Provisions

### 2. Land Acquisitions

#### 2.1 Council Resolution

The acquisition of Land within the terms of this policy cannot be delegated by Council and can only be effected by a resolution of Council in accordance with section 377 (1) (h) of the Act.

Note: There are exclusions to the policy under item 1.1.3

#### 2.2 Classification of Land

Whenever Council considers the purchase or other acquisition of Land, Council should consider whether the land is to be classified as Community Land or as Operational Land as defined in section 27 of the Act.

Council may:

- resolve to classify the Land at the time that it resolves to acquire the land, or
- resolve to classify the Land within 3 months of the time at which the Land is acquired, or
- fail to resolve to classify the land within 3 months of the time it is acquired, in which case the Land will be deemed to be classified as Community Land.

In accordance with the Act, Council must give public notice of a proposed resolution to classify or reclassify public land.

Land being acquired for dedication as a public road does not require classification.

#### 2.3 Acquisition of Land Framework

Section 186 of the Act states:

- (1) A council may acquire land (including an interest in land) for the purpose of exercising any of its functions.

- (2) Without limiting subsection (1), a council may acquire:
  - (a) land that is to be made available for any public purpose for which it is reserved or zoned under an environmental planning instrument, or
  - (b) land which forms part of, or adjoins or lies in the vicinity of, other land proposed to be acquired under this Part.
- (3) However, if the land acquired is, before its acquisition, community land vested in a council, the acquisition does not discharge the land from any trusts, estates, interests, dedications, conditions, restrictions or covenants that affected the land or any part of the land immediately before that acquisition.

In summary, Council may acquire land for either statutory purposes or non-statutory purposes.

Statutory purposes means for the carrying out of its functions pursuant to legislation (such as the *Local Government Act 1993*, or the *Roads Act 1993*), being for public purposes including but not limited to public roads, recreation uses, open space, sporting grounds, sewer and stormwater management.

Non-statutory purposes include for strategic, redevelopment and/or investment purposes.

Where Land is to be acquired for statutory purposes and it is publicly advertised as being available for sale, or the owner otherwise indicates that the land is available for sale, the terms of the *Land Acquisitions (Just Terms Compensation) Act 1991* do not apply, and Council can negotiate an agreed purchase price and terms of acquisition to achieve the best outcome.

In all other Land acquisitions governed by the *Land Acquisitions (Just Terms Compensation) Act 1991*, the principles set out in the *Land Acquisitions (Just Terms Compensation) Act 1991* apply.

**These principles apply irrespective of whether the acquisition is with or without the agreement of the Landowner.**

## 2.4 Independent Valuation Benchmark

Ordinarily, Land acquisition price should be benchmarked to:

- The Valuer General's Land value (on a pro-rata basis per square metre) where the value is estimated at less than \$50,000, or
- an independent valuation provided by a suitably qualified valuer where the value is estimated at between \$50,000 and \$500,000, or
- at least two independent valuations provided by a suitably qualified valuer where the value is estimated at more than \$500,000.

Valuations should follow the principles set out in Part 3, Division 4 of the *Land Acquisition (Just Terms Compensation) Act 1991* where that Act applies

In specific circumstances, it may also be relevant to take account of one or more market appraisals prepared by a licensed real estate agent, in which case the methodology that is applied by the agent to establish the appraisal price must be fully documented (e.g. comparative sales, canvassing of owners of like or adjacent properties).

This may be of particular relevance in circumstances where it is considered that a valuation would not capture the full strategic value of a proposed purchase but Council wishes to consider the acquisition of particular land to secure the land and carry out Council's functions and/or achieve Council's strategic aims.

## 2.5 Acquisition Process

No binding actions may be commenced in the acquisition of Land until a report has been considered by Council and an appropriate resolution adopted.

Discussions, negotiations or correspondence should be qualified as “subject to a resolution of Council” if there is no current resolution to acquire the land.

The process of acquiring Land should include the following steps:

- Identification of the Land acquisition opportunity or requirement,
- Preparation of an information brief for the Executive Team regarding the proposed Land acquisition including:
  - i. description of Land including current use, improvements and encumbrances;
  - ii. reason/s for recommended Land acquisition;
  - iii. recommended timing and method of acquisition;
  - iv. assessment of value;
  - v. recommended acquisition price range and justification if range is more than the assessment of value;
  - vi. any terms, conditions, or negotiation parameters associated with the acquisition;
  - vii. any actions to be undertaken prior to acquisition
  - viii. costs to be incurred as a prerequisite to the acquisition;
  - ix. identification of funding source for the acquisition and associated costs and assessment against Council's Long Term Financial Plan;
  - x. recommendation as to whether the Land should be acquired in conjunction with other Land; and
  - xi. details of any risks that have been identified in relation to the Land, together with an explanation of how such risks might be managed or mitigated.
- An in-principle decision, in accordance with the delegation provided by the General Manager, being made by the Executive Team to progress the acquisition of the Land.
- A report being submitted to Council regarding the land acquisition seeking resolution that the General Manager (or other appropriate delegate) can proceed to conclude negotiations and execute documents under seal where required.
- The General Manager (or appropriate delegate) completing negotiations and all other matters necessary for the preparation and execution of any Contract or other documentation required to complete the acquisition.

## 3. Land disposal

### 3.1 Council Resolution

The disposal of Land cannot be delegated by Council and can only be effected by a resolution of Council in accordance with section 377 (1) (h) of Act.

### 3.2 Land Types

Land cannot be sold by Council unless it is:

- classified as Operational Land. Section 45 of the Act specifically prohibits Council from selling, exchanging or otherwise disposing of Community Land other than to become or be added to a Crown Reserve or National Park.
- Surplus Council public road Land where a road closure application has been approved in accordance with Crown Land road closure procedures and the Land has been vested in Council as Operational Land.

### 3.3 Identifying Land for Disposal

Land may be disposed of for any reason considered relevant by Council, subject to any restriction in dealing in the land that exists at the time that the land is disposed of (e.g. a restriction in dealing on title or classification as Community Land).

### 3.4 Disposal Process

No binding actions may be commenced in the disposal of Land until a report has been considered by Council and an appropriate resolution adopted. Informal discussions or negotiation must always be qualified as “subject to resolution of Council” if there is no current resolution of Council to dispose of the Land.

The process of disposing of Land should include the following steps:

- Identification of the Land disposal opportunity or requirement
- Preparation of an information brief for the Executive Team regarding the Land disposal including (where applicable):
  - i. description of Land including current use, improvements, zoning, holding costs and encumbrances;
  - ii. details of how, why and when Council acquired the Land, including any restrictions on dealing in the land that may have been associated with the acquisition of the land;
  - iii. reasons for recommended disposal;
  - iv. details of consultation with internal / external parties including any approaches by external parties to purchase the Land;
  - v. assessment of value and recommendation for the setting of a price benchmark;
  - vi. recommended method and timing of disposal;
  - vii. any legal means by which Council may wish to control the future use of the Land e.g. covenant, easement, restriction, right of way, lease;
  - viii. any pre-requisites which must be addressed prior to the disposal;
  - ix. details of costs which will be incurred to undertake prerequisites and dispose of the Land;
  - x. information regarding GST and the application of the margin scheme;
  - xi. parameters for future actions delegated to the General Manager (or other appropriate delegate) if the Land fails to sell; and
  - xii. how the net proceeds of the sale will be used or allocated to deliver Council’s objectives.
- In principle decision in accordance with the delegation provided by the General Manager, will be made by the Executive Team to progress disposal of the Land
- A report is submitted to Council regarding the Land disposal seeking resolution that the

General Manager (or other appropriate delegate) can proceed to conclude negotiations and execute documents under seal where required.

- The General Manager (or appropriate delegate) complete negotiation and all other matters necessary for the preparation and execution of any Contract or other documentation required to complete the acquisition.

### 3.5 Valuation of Land (for Disposal)

Ordinarily, Land disposals should be benchmarked to:

- The Valuer General's Land value (on a pro-rata basis per square metre) where the value is estimated at less than \$50,000, or
- an independent valuation provided by a suitably qualified registered valuer where the value is estimated at between \$50,000 and \$500,000, or
- at least two independent valuations provided by a suitably qualified registered valuer where the value is estimated at more than \$500,000, or the proposed disposal of land where the value is estimated at more than \$50,000 is not undertaken by way of a competitive process. Council may require the a proposed Purchaser to supply the second valuation.

The valuation instructions must clearly state the following:

- Purpose of the valuation being "disposal";
- Basis of valuation being "market value highest and best use", unless an alternative basis is considered more appropriate in the circumstances;
- Valuation is to be marked confidential; and
- Valuation must include market commentary, details of sales evidence and adjustments, valuation rationale and methodology, a valuation range (for negotiations) and comments on marketability, most appropriate method of sale and opportunities to add value.

An updated valuation should be obtained if more than 12 months has elapsed since the initial valuation was obtained, or if it is considered that factors have changed so significantly as to materially affect the value.

In specific circumstances, it may be relevant to take account of one or more market appraisals prepared by a licensed real estate agent, in which case the methodology that is applied by the agent to establish the appraisal price must be fully documented (e.g. comparative sales, canvassing of owners of like or adjacent properties).

This may be of particular relevance in circumstances where it is considered that a valuation would not capture the current market circumstances of a proposed disposal but Council wishes to dispose of the land to achieve Council's strategic aims.

### 3.6 Methods of Disposal

Disposal of Land should occur by an open competitive process such as auction, tender or expression of interest (EOI) unless exceptional circumstances warrant disposal by means of direct negotiation with a single party.

### 3.7 Auction Guidelines

Auctions are to be conducted by a suitably qualified and experienced licenced auctioneer. The auctioneer should be appointed by Council or, in accordance with the delegation provided by Council, by the General Manager.

The reserve price is to be set by Council or, in accordance with the delegation provided by Council, by the General Manager. In specific circumstances, the view of other parties may need to be taken into account, for example, when property and/or land has been developed with the benefit of public funds and an agreement exists as to the process of on-sale.

The reserve price (specifically noting whether GST is included or excluded) is to be notified in writing to the auctioneer on the day of the auction. The reserve price is not to be disclosed to any party apart from the real estate agent and auctioneer whether before or after the auction.

Where possible Council officers will attend the auction for the purpose of delivering the reserve instructions, facilitating exchange of contracts and observing the auction process.

### 3.8 Tender Guidelines

The use of sale by tender is recommended in certain circumstances. If the sale is subject to complex conditions of sale which may need to be refined to effect an outcome, or where the sale of land may be considered controversial, contentious or political, sale by tender may be the most appropriate approach.

Also, if land is in the process of being subdivided and is the subject of an off-the-plan contract, this may be the best method of disposal to ensure certainty of outcome, as sale by auction cannot be used to effect a sale in such circumstances.

### 3.9 Expression of Interest (EOI) Guidelines

An EOI process may be conducted inhouse using Council resources by Council or through a real estate agent appointed by Council, or, in accordance with the delegation provided by Council, by the General Manager

The EOI documentation will include specific criteria against which responses will be evaluated. The criteria will be included in the report to Council and may vary depending upon the intended outcomes of the disposal of the land.

### 3.10 Direct Negotiation Guidelines

Direct negotiations can be conducted by Council, or by a third party appointed by Council

Direct negotiations may be carried out subject to clearly documented reasons and the employment of risk mitigation measures. Potential risk mitigation measures for direct negotiations may include:

- obtaining at least two valuations where the value is estimated at more than \$500,000;
- pre-establishing a range for negotiation, having regard to the valuation/s;
- establishing a Probity Plan to manage conflicts of interest, ensure transparency, ensure fair treatment of potential purchasers, maintain confidentiality and ensure accountability;
- establishing a Negotiation Protocol, describing the way meetings, negotiations, decisions and progress reporting are to be managed and documented; and
- Upper and lower limits on marketing budgets.

Examples of situations where direct negotiations might occur include:

- Where marketing costs exceed expected income to be derived from the sale;
- There is only one identifiable purchaser;

- Council is bound by a Contract or Agreement such as a first right of refusal or option to purchase;
- The disposal is to another government agency or utility provider for establishment of infrastructure
- Where competitive marketing undertaken within the last 12 months has failed to achieve an outcome
- In response to a proposal which achieves specific objectives of Council

### 3.11 Sales to Adjoining Owners Guidelines

In circumstances where the only potential purchasers are adjoining owners; the Land should in the first instance be offered in equal proportions to each adjoining owner on similar sale terms and conditions.

Where an adjoining owner does not wish to purchase their proportion of the Land, the rejected Land will be equally offered to the remaining adjoining owner/s.

Contracts in these circumstances should include a Special Condition requiring the purchaser to consolidate the subject Land with their existing Land holdings at no cost to Council.

The costs associated with the sale of land to adjoining owners should ordinarily be borne by the prospective purchaser/s.

### 3.12 Sale of Closed Public Road Guidelines

No road can be sold until it is formally closed in accordance with the provisions of the *Roads Act 1993*.

For purchaser-initiated closures and sales, the costs associated with administering the road closure will be borne by the prospective purchaser in the form of a Road Closure Application Fee charged in accordance with Council's Fees & Charges.

In addition, the prospective purchaser will be responsible for the payment of all costs associated with the road application including legal fees and disbursements, survey fees, registration fees.

When Council initiates the road closure (in order to realise the value of surplus Land), the costs will be borne by Council.

In accordance with Section 43 of the *Roads Act 1993*, funds from the sale of closed public roads are required to be set aside for acquiring Land for public roads or for carrying out work on public roads.

### 3.13 Disposal Below Assessed Market Value Guidelines

In some circumstances it may be desirable to dispose of land below assessed value to achieve strategic outcomes. In such situations, financial, environmental or social benefits may be taken into account in addition to the benchmarked valuation price. These benefits should be clearly identified in the information brief.

## 4. Land Management

### 4.1 Leasing and Licensing of Council Land

All proposed leases or licences should be executed by the lessee or licensee within six months of a Council resolution being obtained unless otherwise agreed by Council.

Should the proposed Lease or Licence Agreement not be finalised within the nominated time frame then a further report should be submitted to Council outlining the reasons for the delay in executing the documentation and seeking direction as to how to proceed, which may include taking the property back to market.

Leases / Licences should include a clause granting Council the right to terminate the Lease / Licence on giving an appropriate amount of notice. The appropriate amount of notice will be dependant on the nature of the Lease / Licence.

#### 4.2 Calculation of Rental Charges

Where a property is subject to a normal commercial, retail or residential Lease (or to a licence that is comparable in intent) a market rental amount shall be charged. This applies whether or not the property is on Operational Land or on Community Land.

Market rental should be determined by reference to a formal valuation for the premises obtained within the last 12 months. Any sporting group occupying premises on Council Land that hold a "non-temporary" liquor licence shall be treated as if they were a commercial tenant and charged a market rental amount.

Where the circumstances of a lease or licence are not comparable to a normal commercial, retail or residential lease, and the lessee / licensee of Community Land or Crown land is a not-for-profit organisation, community organisation or sporting group the rental / licence fee is to be calculated in accordance with Council's Annual Fees and Charges.

Where the Licence is a grazing licence the rental is to be determined by way of Expression of Interest. It is considered that the costs savings to Council in vegetation management and hazard reduction offset any shortfall in market rent.

Where the Licence is a road licence / enclosure permit, the rental is to be calculated by reference to 1% of the Valuer General's valuation of the property (or adjoining land), subject to a maximum threshold of \$750.00.

The Lessee/Licensee will be required to pay GST (Goods and Services Tax), if such is applicable, in addition to any rent / licence fee payable.

#### 4.3 Rent Reviews

All commercial, retail or residential Leases should be subject to rental reviews every year by way of a fixed increase. The level of increase should be not less than a fixed percentage, which should be varied whenever this policy is reviewed. For the time being, the percentage increase should be not less than two percent (2%), with the first review to take place on the anniversary of commencement of the Lease.

A full market rental review should occur on the exercise of any option to renew or, if the Lease exceeds five years, on the fifth anniversary of the start of the Lease and every subsequent five-year period thereafter.

All Leases and Licences to a not for profit organisation, community organisation or sporting group shall be subject to rental reviews every year in accordance with Council's Annual Fees and Charges with the first review to take place on the anniversary of commencement of the Lease or Licence.

#### 4.4 Outgoings / Maintenance

All Lessees/Licensees including not for profit organisations, community groups or sporting groups should be responsible for the payment of all outgoings including rates (if applicable), land tax, water, electricity, gas, telephone, and any other operating costs associated with their respective activities unless otherwise approved by Council.

Where appropriate any invoices for payment of outgoings are to be issued the name of the lessee / licensee. If it is not possible for invoices for payment of outgoings to be issued in the name of the lessee / licensee, or there are multiple tenancies on the subject Land and each tenancy is not separately metered, then the cost of outgoings should be paid by Council and on costed to the relevant lessees / licensees. The apportionment of outgoings should be determined in consultation with the impacted lessees / licensees.

All lessees / licensees of Council Land will be responsible for any building/ construction work to the property that is of a cosmetic or improvement nature, where such work is desired by the lessee / licensee. Council will be responsible for structural maintenance of the property as it existed at the commencement of the lease / licence. Any improvements made by the lessee / licensee are to be maintained by the lessee / licensee at their cost.

On termination of the lease/ licence, ownership of any improvements paid for by the lessee / licensee will either:

- a) if Council is prepared to accept the improvement, revert to Council ownership for no additional cost, or
- b) if Council is not prepared to accept the improvement, or the lessee / licensee wishes to remove or retain the improvement, be removed by the lessee / licensee and the property otherwise reinstated to pre-improvement condition.

Regular inspections of tenancies will be conducted to ensure that the lessee / licensee is complying with its maintenance obligations under their respective lease / licence.

#### 4.5 Indemnities

Each Lease or Licence Agreement should include provisions that incorporate the following:-

- The lessee / licensee unconditionally releases all claims, suits, demands, actions or proceedings (whether at law, in equity or arising under any statute) which lessee / licensee has or may have against Wagga Wagga City Council, its councillors, officers, employees or agents (other than lessee / licensee) arising out of or in connection with an act, default or omission of lessee / licensee or any of its officers, employees or agents. The lessee / licensee agrees not to sue or make any claim or demand against the Wagga Wagga City Council, its councillors, officers, employees or agents in respect of matters covered by this release.
- The lessee / licensee indemnifies, holds harmless and defends Wagga Wagga City Council, its Councillors, officers, employees or agents (other than the lessee / licensee) against loss (including legal costs and expenses) or liability reasonably incurred or sustained by any of the indemnified persons arising from a claim, suit, demand, action or proceeding by any person against any of the indemnified persons where the loss or liability arises out of or in connection with an act, default or omission of the lessee / licensee or any of its officers, employees or agents.
- The Release and Indemnity above do not extend to a claim, suit, demand, action or proceeding where the claim, suit, demand, action or proceeding is based upon errors,

negligent omissions negligence or work performed or advice given in a negligent manner by the Wagga Wagga City Council or any of its councillors, officers, employees or agents (not including the lessee / licensee). The indemnity provided by the above is reduced proportionally to the extent that the negligence of Wagga Wagga City Council, its councillors, officers, employees or agents (other than the lessee / licensee) as contemplated in this clause contributed to the loss or liability.

#### 4.6 Insurance Requirements

All lessees / licensees must hold Public Liability insurance for the entire duration of their lease / licence. Any claims excess payable under the terms and conditions of the insurance policy are entirely the responsibility of the lessee / licensee.

All insurance policies must be held with approved insurers. To be acceptable for the purposes of this agreement, an insurance policy must be underwritten by:

- An Australian registered insurance company, approved by the Australian Prudential Regulation Authority (APRA) to conduct general insurance business in Australia; or
- A Lloyds of London Underwriter;

All insurance policies must meet the insurance requirements set out by Council as varied from time to time.

The Lessee must provide to Wagga Wagga City Council evidence of the insurances nominated whenever requested to do so. A copy of the Policy is to be provided to Council at the commencement of any new Agreement. The evidence must be in a form acceptable to Council and should be as issued by the insurer (not an Insurance Broker or other intermediary).

#### 4.7 Costs associated with Lease & Licence Agreements

Lessees / licensees will be responsible for payment of Council's costs in relation to the preparation or renewal of leases/licence agreements as follows:-

- All costs incurred by Council in relation to the preparation of agreements including legal fees and disbursements, survey fees, registration fees and other related costs are to be reimbursed by the lessee / licensee.
- In respect of any agreements prepared by Council staff (including Community and Grazing Licences and Road Enclosure Permits), a preparation fee will be charged in accordance with Council's Annual Fees and Charges.
- Should work be commenced but not completed due to default by the lessee / licensee or should the lessee / licensee decide not to proceed, the lessee / licensee remains responsible for costs incurred up to the date of default or such other time as Council staff are notified in writing that the lessee / licensee is not proceeding with the matter.

#### 4.8 End of Tenancy

Where a property is vacant or will become vacant at the expiry of an existing lease / licence, a report will be submitted to Council presenting a range of options for future use. Options shall include but not be limited to retention for community or commercial lease / licence or other purpose, modifications/alterations to the property and disposal.

In circumstances where Council has determined that a Council property will be retained for community or commercial lease, recommended criteria for selection of a preferred tenant will be

reported to Council for approval, prior to proceeding to invite expressions of interest from the community.

Once expressions of interest have been invited, received and assessed against the criteria, a further report detailing all applicants and assessment against the selection criteria will be submitted together with a recommendation for a preferred applicant.

Council reserve the right to renew a lease or licence on operational land without advertising for expressions of interest. Each property is to be assessed on an individual basis and advertised at the discretion of the relevant Director.

#### 4.9 Additional Provisions – Crown Land

The grant of any lease or licence over Crown Land managed by Council is subject to the following additional considerations:

- Entry into a lease or licence over Crown Land should not be considered unless the proposed lease or licence is:
  - compatible with the purpose of the reserve / dedication; and / or
  - authorised by a Plan of Management for the relevant reserve / dedication; and / or;
  - otherwise authorised by legislation such as *Crown Land Management Act 2016* and associated regulations.
- The term of the lease or licence should be for an appropriate period of time, provided it is consistent with the obligations contained in the relevant Plan of Management and or the *Crown Land Management Act 2016* and associated regulations.. A longer term may be justified if major capital investment is involved or if the lessor / licensee is directly associated with the existence of the Reserve (e.g. Racing clubs and Racecourses, Show Societies and Showgrounds).
- If an option to renew is included in the lease/ licence then the agreement must specify that no further option will be granted on exercise of the option (to avoid creating a Perpetual Lease).
- Clauses conferring a right to compensation for improvements are not acceptable. In appropriate cases the lessee / licensee should be required to clear and / or restore the land to the satisfaction of the Minister. In all circumstances the lease / licence should clearly reflect the intentions with respect to improvements within the leased land at the determination of the lease / licence.

### 5. General provisions

#### 5.1 Conflicts of Interest

Conflicts of interest will be appropriately managed through open and competitive processes.

#### 5.2 Contracts

Contracts for the Sale of Land will usually contain standard conditions of sale. In accordance with the delegation provided by the General Manager the relevant Director will approve the final form of any Contract for execution on behalf of Council in relation to any Land transactions

### 5.3 Real Estate Agency Appointments

Council may engage a suitably qualified licenced real estate agency to assist with the acquisition or disposal of Land.

Appointment of real estate agencies will be via a competitive process in accordance with the delegation provided by Council directly, or as delegated by Council to the General Manager. For standard sales and purchase transactions, the duration of any exclusive agency agreement between Council and a real estate agency shall not exceed six (6) months.

### 5.4 Use of the Common Seal

Where application of Council's Common Seal is required for execution of documents this requirement will be clearly articulated in the resolution of Council noting the appropriate delegation/s.

Council will delegate authority to the Mayor and General Manager to execute all Lease and Licence Agreements.

### 5.5 Confidentiality

Commercial details and personal particulars referred to in reports to Council on the acquisition and disposal of Land (including granting of easements or other interests) and commercial lease arrangements will generally be deemed confidential in accordance with Section 10A (2)(c) or (d) of the *Local Government Act 1993*.

### 5.6 Departure from this Policy

Any provision of this Policy may be varied to meet the needs of a particular matter, by way of a resolution of Council. The reasons for change will be clearly articulated within the report submitted for consideration by Council in adopting such resolution.

### 5.7 Review of Policy

Council should review the Leasing Policy in 2 years unless circumstances or legislative changes required an interim review.

## Legislative Context

- Local Government Act 1993
- Valuation of Land Act 1916
- Conveyancing Act 1919
- Environmental Planning and Assessment Act 1979
- Land Acquisition (Just Terms Compensation) Act 1991
- Roads Act 1993
- Crown Lands Management Act 2016
- Real Property Act 1900
- Interpretation Act 1987
- Regulations under each of the above Acts
- Office of Local Government, Land Acquisition Information Guide, December 2014
- Commonwealth Legislation (where relevant)

## Related Documents

- Long Term Financial Plan
- Community Engagement Strategy
- Council's Asset Management Plans
- Direct Negotiations: Guidelines for Managing Risks
- Wagga View: Community Strategic Plan 2040
- Recreation, Open Space and Community Strategy & Implementation Plan 2040
- Wagga Wagga Integrated Transport Strategy & Implementation Plan 2040
- Wagga Wagga Local Strategic Planning Statement

## Definitions

Term	Definition
<b>Act</b>	Means the <i>Local Government Act 1993</i> , except where the context indicates otherwise.
<b>Community Land</b>	Is as defined in the Act
<b>Contract</b>	Means any form of contract which legally binds the Council (or potentially binds the Council) and includes formal contracts and other forms of contractual arrangements including deeds, heads of agreement, in principle agreement, options to purchase etc.
<b>Council Land</b>	Includes Land owned directly by Council and Land otherwise managed or controlled by Council, including Crown land of which Council is the appointed Crown Land Manager or management has otherwise devolved to Council pursuant to Section 48 of the Act.
<b>Land</b>	Is as defined in Section 21 of the <i>Interpretation Act 1987</i> . For the purpose of this Policy, Land is defined as a physical entity including: <ul style="list-style-type: none"> <li>(i) any building or structure on, or an improvement to Land; or</li> <li>(ii) any stratum of Land whether below or above ground; or</li> <li>(iii) a strata lot pursuant to relevant strata subdivision legislation</li> </ul> a closed road or any part of it which has been vested in Council.
<b>Operational Land</b>	Is as defined in the Act

### Revision History

Revision number	Council resolution	Council meeting date
1	Res No: 1155/00	25 September 2000
2	Res No: 827/01	27 August 2001
3	Res No: 141/03	24 February 2003
4	Res No: 04/243	23 August 2004
5	Res No: 07/121.8	23 April 2007
6	Res No: 09/077	27 July 2009
7	Res No: 13/224.1	26 August 2013
8	Res No: 17/279	28 August 2017
9	Res No: TBC	18 July 2022

## RP-7      2022/23 BUDGET VARIATIONS AND 30 JUNE 2022 INVESTMENT REPORT

**Author:** Carolyn Rodney

**General Manager:** Peter Thompson

**Summary:**

This report is for Council to consider and approve the proposed budget variations required to manage the 2022/23 budget and Long-Term Financial Plan.

This report is also for Council to consider its external investments and performance as at 30 June 2022.

### Recommendation

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That Council:

- a    approve the proposed 2022/23 budget variations as presented in this report
- b    note the Responsible Accounting Officer's reports, in accordance with the *Local Government (General) Regulation 2005* (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above
- c    note the details of the external investments as at 30 June 2022 in accordance with section 625 of the *Local Government Act 1993*

### Report

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The usual monthly financial report is not included in the Business paper due to the commencement of the year-end process and preparation of the financial statements for auditing. The 2021/22 Financial Statements will be presented to Council in October 2021 which will highlight and provide analysis on Council's overall financial performance and position for the 2021/22 financial year. Council's Independent Auditor will present the 2021/22 Audit Report at the November 2022 Council meeting.

This report includes proposed 2022/23 budget variations for Council's consideration and adoption. Council is forecasting a balanced budget position for the 2022/23 financial year as at 18 July 2022.

This report also includes details on the performance of Council's investments as at 30 June 2022. Council has experienced a negative monthly investment performance for the month of June when compared to budget (\$5,624 down on the monthly budget). Council's investment portfolio continues to perform strongly in the current low interest rate environment with the portfolio returning 1.27% for the 2021/22 financial year, outperforming the AusBond Bank Bill Index by 1.18%.

## 2022/23 Budget Variations

2022/23 Revised Budget Result – <b>(Surplus)</b> / Deficit	\$'000s
Original 2022/23 Budget Result as adopted by Council	\$0
Budget Variations for 2022/23	\$0
Proposed Revised Budget result for 2022/23, as at 18 July 2021 - <b>(Surplus)</b> / Deficit	\$0

The proposed Budget Variations to 18 July 2022 are listed below:

<b>Budget Variation</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Net Impact (Fav)/ Unfav</b>
<b>1 – Community Leadership and Collaboration</b>			
<b>RRL Advance Payment</b>	<b>\$200K</b>	<b>RRL (\$200K)</b>	<b>Nil</b>
As discussed with Councillors in late June 2022, with the dissolution of the Riverina Regional Library (RRL) from WWCC not being finalised, an advance payment of \$200K has been processed to RRL to enable the continuation of their day to day operations in 2022/23. The \$200K will be factored into the net share of the asset's distribution. <i>Job Number: 21865</i>			
<b>2 – Safe and Healthy Community</b>			
<b>Indoor Stadium Cleaning</b>	<b>\$39K</b>	<b>Buildings Reserve (\$39K)</b>	<b>Nil</b>
To ensure the Indoor Stadium located at Bolton Park is maintained to an acceptable standard it is proposed to engage contract cleaners. At present the Oasis staff undertake the cleaning however due to the limited staff availability, this has been deemed not feasible moving forward. It is proposed to fund the current year variation from the Buildings Reserve and future years (incremented at 3%) to be added to the existing bottom-line deficit. <i>Job Number: 20950</i>			
<b>Bidgee Rugby League Development Carnival</b>	<b>\$9K</b>	<b>Sport Australia Regional Sports Events Grant (\$9K)</b>	<b>Nil</b>
Council has been successful in securing grant funds under the Sport Australia Regional Events Fund for the Bidgee Rugby League Development Carnival. The carnival will be held over two days (24 and 25 September 2022) with up to 2,000 people travelling to Wagga and up to 500 players participating in the actual event. Estimated Completion: 30 September 2022 <i>Job Consolidation Number: 21834</i>			

<b>Budget Variation</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Net Impact (Fav)/Unfav</b>
<b>Brucedale Tennis Courts Refurbishment</b>	<b>\$140K</b>	<b>Responsible Gambling NSW Grant (\$128K) Parks &amp; Recreation Reserve (\$12K)</b>	<b>Nil</b>
<p>The Brucedale Tennis Club has been successful in securing grant funding from Responsible Gambling NSW for the refurbishment of three tennis courts at the Brucedale Tennis Centre. The grant will be auspiced by Council, with Council also overseeing the project management of the refurbishment. It is proposed to fund Councils contribution for the project from the Parks and Recreation Reserve.</p> <p>Estimated Completion: 30 June 2023</p> <p>Job Consolidation Number: 21860</p>			
<b>4 – Community Place and Identity</b>			
<b>Visual Art Commissioning</b>	<b>\$70K</b>	<b>Create NSW Grant (\$60K) Museum Operational Budgets (\$10K)</b>	<b>Nil</b>
<p>Council has been successful in securing Create NSW funding that will allow the Museum of the Riverina to commission a new contemporary artwork by senior Waradgerie (Wiradjuri) Contemporary Artist Lorraine Connelly-Northey. The work will respond to the theme 'Land and Custodianship in the time of Climate Change'. It is proposed to fund Councils contribution for the project from existing operational budgets and works in-kind through staff time of project management.</p> <p>Estimated Completion: 30 June 2023</p> <p>Job Consolidation Number: 21859</p>			
<b>5 – The Environment</b>			
<b>Management of High Priority Weeds</b>	<b>\$30K</b>	<b>Riverina Local Lands Grant (\$30K)</b>	<b>Nil</b>
<p>Council has been successful in securing State Government grant funds under the Riverina Local Lands Grant Program for the management of high priority weeds within the Wagga Wagga Local Government Area. Council will undertake the management of 'weeds of concern in the Riverina Region' as per Appendix 2 of the Riverina Regional Strategic Plan 2017-2022, on riverside reserves within the Wagga Wagga LGA. The river reserves to be treated are:</p> <ul style="list-style-type: none"> <li>- Kohlhagen Reserve</li> <li>- Oura Reserve</li> <li>- Shanty Reserve</li> <li>- Ashmont Reserve</li> </ul>			

<b>Budget Variation</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Net Impact (Fav)/Unfav</b>
<ul style="list-style-type: none"> <li>- Wilks Park Reserve</li> <li>- Pipers Reserve</li> </ul> <p>Estimated Completion: 30 June 2023</p> <p>Job Consolidation Number: 21853</p>			
<b>Gobbagombalin Stormwater Infrastructure Project</b>	<b>\$100K</b>	<b>Stormwater Section 64 DSP Reserve (\$100K)</b>	<b>Nil</b>
<p>Additional funds are required for the Gobbagombalin Stormwater Infrastructure project due to a reconfiguration of the drainage reserve. The variation will allow for Council to acquire the drainage reserve located at 86 Harris Road. It is proposed to fund the variation from the Stormwater Section 64 Development Service Plan (DSP) Reserve, this will bring the total project budget to \$2,061K.</p> <p>Estimated Completion: 30 June 2023</p> <p>Job Consolidation Number: 19534</p>			
<b>Queen's Jubilee Tree Planting</b>	<b>\$9K</b>	<b>Department of Industry, Science, Energy and Resources (\$9K)</b>	<b>Nil</b>
<p>Council has been successful in securing Department of Industry, Science, Energy and Resources grant funding for the planting of trees for the Queen's Jubilee. The grant will allow Council to hire a contractor to plant 27 mature trees (natives and non-natives) within two Council Parks - Jack Mission Oval and Crawford Street Park. Commemorative signs will be installed at each location with a commemorative event held in the Queen's honour at Jack Mission Oval. The project is aimed at reducing urban heat effects and enhance community wellbeing.</p> <p>Estimated Completion: 30 June 2023</p> <p>Job Consolidation Number: 21866</p>			
<b>Incarnie Crescent Stormwater Augmentation</b>	<b>\$462K</b>	<b>Department of Industry Grant (\$231K) Stormwater Levy Reserve (\$231K)</b>	<b>Nil</b>
<p>Council has been successful in securing a Department of Industry grant for the augmentation of the existing stormwater in Incarnie Crescent. The project will involve the diversion of stormwater to floodgate 7 instead of floodgate 8. This will lower the risk of flooding in Incarnie Crescent by removing the water quicker and more efficiently. Floodgate 8 has a large catchment and by diverting some of the water to floodgate 7 the risk of overfloor flooding in Incarnie Crescent is significantly reduced. The works include survey, design, construction of new side entry pits and installation of</p>			

Budget Variation	Amount	Funding Source	Net Impact (Fav)/Unfav																									
600m of stormwater pipe. It is proposed to fund Councils required 50% contribution from the Stormwater Levy Reserve. Project Completion: 30 June 2023 Job Consolidation Number: 21855																												
NSW Planning Portal API Grant	\$80K	Department of Planning & Environment Grant (\$80K)	Nil																									
Council has been successful in securing Department of Planning and Environment grant funding under the NSW Planning Portal API Grant. The purpose of the grant is to support Council in achieving digital integration of Council's IT systems with the NSW Planning Portal Online. Project Completion: 30 June 2023 Job Consolidation Number: 21864																												
NSW RFS, SES and Fire and Rescue Contributions	(\$325K)	Emergency Event Reserve \$275K; Emergency Event Operational \$50K	Nil																									
Council has been advised of the amounts payable for the 2022/23 annual NSW State Emergency Service, Fire & Rescue NSW and NSW Rural Fire Service Contributions and also subsidies that will be received for the three contributions as per the table below: <table><tr><th>Contribution</th><th>Budget</th><th>Actuals</th><th>Refund</th><th>Variance</th></tr><tr><td>NSW RFS</td><td>\$704,074</td><td>\$669,837</td><td>(\$188,471)</td><td>\$222,708</td></tr><tr><td>NSW SES</td><td>\$109,247</td><td>\$176,247</td><td>(\$38,286)</td><td>(\$28,608)</td></tr><tr><td>Fire &amp; Rescue</td><td>\$597,563</td><td>\$596,116</td><td>(\$129,573)</td><td>\$131,020</td></tr><tr><td>Total</td><td>\$1,410,884</td><td>\$1,442,200</td><td>(\$356,330)</td><td>\$325,120</td></tr></table> The result is a saving on budget for Council of \$325K. It is proposed to transfer \$275K of this saving to the Emergency Events Reserve, and \$50K to an Emergency Events annual budget allocation. Job Numbers: 15100, 15012 & 15013			Contribution	Budget	Actuals	Refund	Variance	NSW RFS	\$704,074	\$669,837	(\$188,471)	\$222,708	NSW SES	\$109,247	\$176,247	(\$38,286)	(\$28,608)	Fire & Rescue	\$597,563	\$596,116	(\$129,573)	\$131,020	Total	\$1,410,884	\$1,442,200	(\$356,330)	\$325,120	
Contribution	Budget	Actuals	Refund	Variance																								
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			\$0K																									

**Investment Summary as at 30 June 2022**

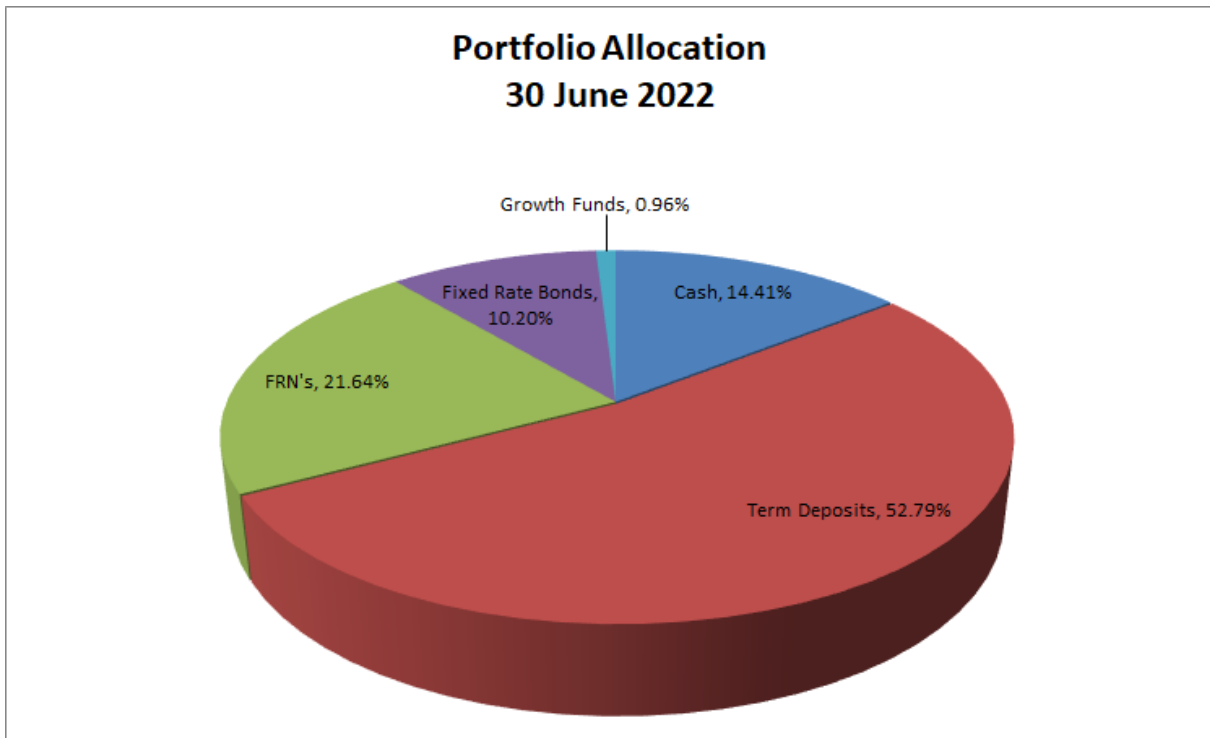
In accordance with Regulation 212 of the *Local Government (General) Regulation 2005*, details of Wagga Wagga City Council's external investments are outlined below.

Institution	Rating	Closing Balance Invested 31/05/2022 \$	Closing Balance Invested 30/06/2022 \$	June EOM Current Yield %	June EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
<b>At Call Accounts</b>								
NAB	AA-	127,175	47,818	0.85%	0.03%	N/A	N/A	N/A
Rabobank	A+	0	1,031,556	0.15%	0.57%	N/A	N/A	N/A
CBA	AA-	6,163,602	4,953,765	0.85%	2.75%	N/A	N/A	N/A
CBA	AA-	10,835,176	10,838,801	0.90%	6.02%	N/A	N/A	N/A
Macquarie Bank	A+	9,057,275	9,063,132	1.00%	5.04%	N/A	N/A	N/A
<b>Total At Call Accounts</b>		<b>26,183,228</b>	<b>25,935,072</b>	<b>0.90%</b>	<b>14.41%</b>			
<b>Short Term Deposits</b>								
Community First	NR	1,000,000	1,000,000	1.00%	0.56%	7/12/2021	7/07/2022	7
CBA	AA-	2,000,000	2,000,000	2.22%	1.11%	20/04/2022	20/04/2023	12
CBA	AA-	0	2,000,000	3.68%	1.11%	8/06/2022	8/06/2023	12
<b>Total Short Term Deposits</b>		<b>3,000,000</b>	<b>5,000,000</b>	<b>2.56%</b>	<b>1.67%</b>			
<b>Medium Term Deposits</b>								
RaboBank	A+	1,000,000	0	0.00%	0.00%	5/06/2017	6/06/2022	60
Auswide	BBB	2,000,000	2,000,000	0.85%	1.11%	6/10/2020	6/10/2022	24
BOQ	BBB+	2,000,000	2,000,000	1.20%	1.11%	4/01/2022	4/01/2024	24
BOQ	BBB+	1,000,000	1,000,000	3.78%	0.56%	1/06/2022	3/06/2024	24
Westpac	AA-	2,000,000	2,000,000	1.32%	1.11%	28/06/2021	29/06/2026	60
BOQ	BBB+	3,000,000	3,000,000	3.25%	1.67%	28/08/2018	29/08/2022	48
Westpac	AA-	2,000,000	2,000,000	1.80%	1.11%	15/11/2021	17/11/2025	48
P&N Bank	BBB	1,000,000	1,000,000	3.30%	0.56%	20/11/2018	21/11/2022	48
Bendigo-Adelaide	BBB+	1,000,000	1,000,000	3.25%	0.56%	30/11/2018	30/11/2022	48
BoQ	BBB+	1,000,000	1,000,000	2.15%	0.56%	8/07/2019	10/07/2023	48
Auswide	BBB	1,000,000	1,000,000	1.95%	0.56%	12/08/2019	12/08/2022	36
Judo Bank	BBB-	1,000,000	1,000,000	1.90%	0.56%	10/09/2019	9/09/2022	36
Auswide	BBB	1,000,000	1,000,000	1.72%	0.56%	3/10/2019	4/10/2022	36
ICBC	A	2,000,000	2,000,000	2.03%	1.11%	6/11/2019	6/11/2024	60
ICBC	A	2,000,000	2,000,000	1.83%	1.11%	28/11/2019	28/11/2024	60
Judo Bank	BBB-	1,000,000	1,000,000	1.30%	0.56%	3/12/2021	4/12/2023	24
ICBC	A	1,000,000	1,000,000	1.75%	0.56%	6/01/2020	8/01/2024	48
BOQ	BBB+	1,000,000	1,000,000	2.00%	0.56%	28/02/2020	28/02/2025	60
Police Credit Union	NR	1,000,000	1,000,000	2.20%	0.56%	1/04/2020	1/04/2025	60
ICBC	A	1,000,000	1,000,000	1.85%	0.56%	29/05/2020	29/05/2025	60
ICBC	A	1,000,000	1,000,000	1.86%	0.56%	1/06/2020	2/06/2025	60
ICBC	A	2,000,000	2,000,000	1.75%	1.11%	25/06/2020	25/06/2025	60
ICBC	A	2,000,000	2,000,000	1.75%	1.11%	25/06/2020	25/06/2025	60
ICBC	A	2,000,000	2,000,000	1.60%	1.11%	29/06/2020	28/06/2024	48
ICBC	A	3,000,000	3,000,000	5.07%	1.67%	30/06/2022	30/06/2027	60
ICBC	A	2,000,000	2,000,000	1.42%	1.11%	7/07/2020	8/07/2024	48
ICBC	A	2,000,000	2,000,000	1.50%	1.11%	17/08/2020	18/08/2025	60
BoQ	BBB+	1,000,000	1,000,000	1.25%	0.56%	7/09/2020	8/09/2025	60
BoQ	BBB+	2,000,000	2,000,000	1.25%	1.11%	14/09/2020	15/09/2025	60
NAB	AA-	1,000,000	1,000,000	0.60%	0.56%	14/09/2021	14/09/2023	24

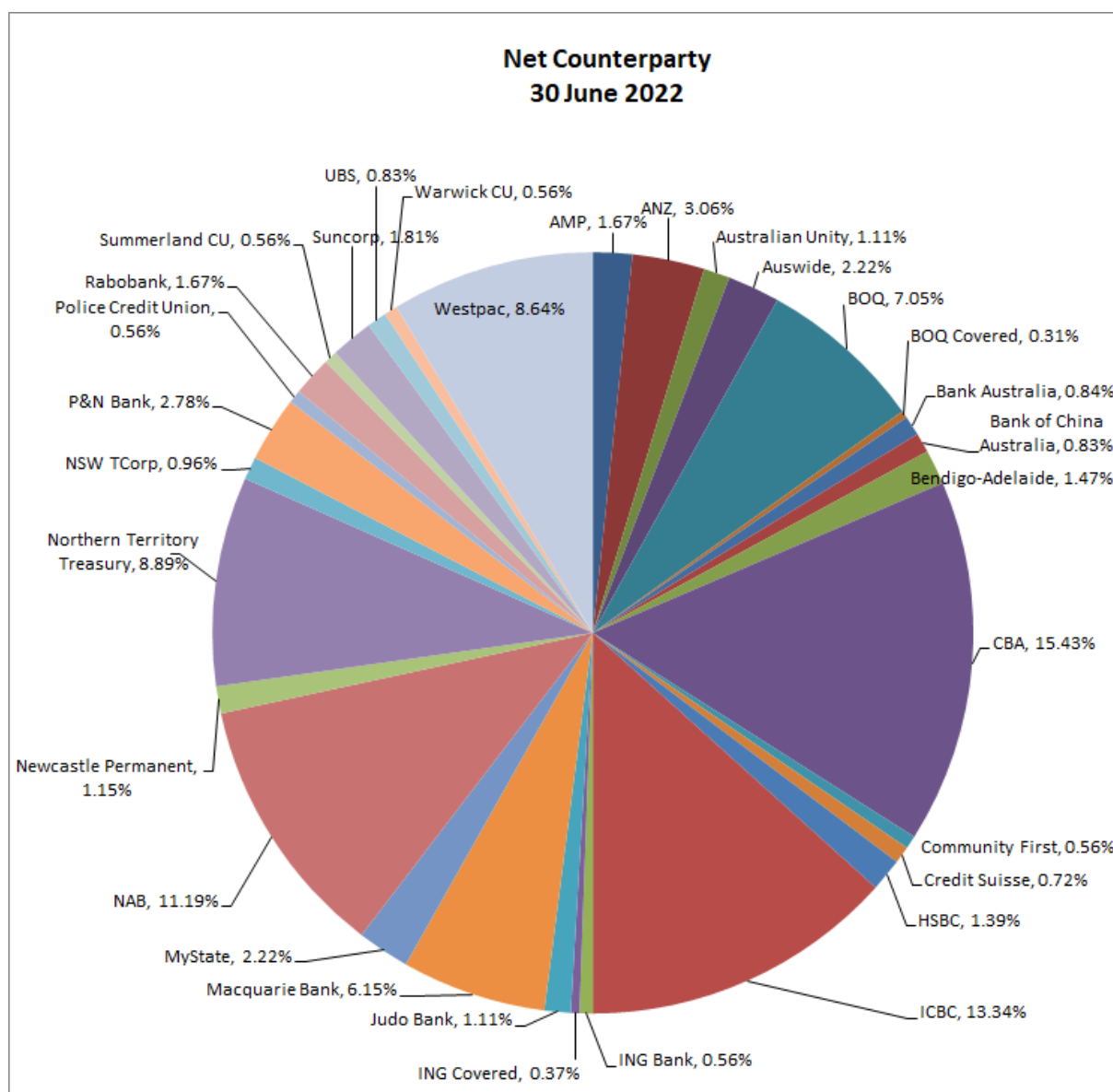
Institution	Rating	Closing Balance Invested 31/05/2022 \$	Closing Balance Invested 30/06/2022 \$	June EOM Current Yield %	June EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
AMP	BBB	1,000,000	1,000,000	3.30%	0.56%	25/05/2022	27/11/2023	18
AMP	BBB	2,000,000	0	0.00%	0.00%	7/12/2020	6/06/2022	18
ICBC	A	1,000,000	1,000,000	1.20%	0.56%	7/12/2020	8/12/2025	60
Warwick CU	NR	1,000,000	1,000,000	0.75%	0.56%	29/01/2021	30/01/2023	24
NAB	AA-	2,000,000	2,000,000	0.95%	1.11%	29/01/2021	29/01/2026	60
NAB	AA-	1,000,000	1,000,000	1.08%	0.56%	22/02/2021	20/02/2026	60
NAB	AA-	2,000,000	2,000,000	1.25%	1.11%	3/03/2021	2/03/2026	60
Summerland CU	NR	1,000,000	1,000,000	0.75%	0.56%	29/04/2021	28/04/2023	24
NAB	AA-	2,000,000	2,000,000	1.40%	1.11%	21/06/2021	19/06/2026	60
NAB	AA-	2,000,000	2,000,000	0.65%	1.11%	25/06/2021	26/06/2023	24
Westpac	AA-	2,000,000	2,000,000	1.32%	1.11%	25/06/2021	25/06/2026	60
ICBC	A	1,000,000	1,000,000	1.32%	0.56%	25/08/2021	25/08/2026	60
NAB	AA-	2,000,000	2,000,000	0.65%	1.11%	31/08/2021	31/08/2023	24
AMP	BBB	2,000,000	2,000,000	1.00%	1.11%	18/10/2021	17/10/2024	36
Westpac	AA-	2,000,000	2,000,000	1.56%	1.11%	30/11/2021	29/11/2024	36
Westpac	AA-	2,000,000	2,000,000	2.00%	1.11%	8/02/2022	10/02/2025	36
P&N Bank	BBB	2,000,000	2,000,000	2.40%	1.11%	9/03/2022	10/03/2025	36
P&N Bank	BBB	2,000,000	2,000,000	2.00%	1.11%	10/03/2022	11/03/2024	24
MyState	BBB	2,000,000	2,000,000	2.20%	1.11%	2/03/2022	3/03/2025	36
CBA	AA-	2,000,000	2,000,000	3.28%	1.11%	26/04/2022	26/04/2024	24
CBA	AA-	2,000,000	2,000,000	3.78%	1.11%	4/05/2022	6/05/2024	24
CBA	AA-	2,000,000	2,000,000	3.99%	1.11%	4/05/2022	5/05/2025	36
ING Bank	A	1,000,000	1,000,000	3.76%	0.56%	23/05/2022	23/05/2024	24
ICBC	A	0	2,000,000	3.95%	1.11%	6/06/2022	6/06/2024	24
Australian Unity	BBB+	0	2,000,000	4.15%	1.11%	8/06/2022	11/06/2024	24
Suncorp	A+	0	2,000,000	4.40%	1.11%	22/06/2022	14/12/2023	18
MyState	BBB	0	2,000,000	4.45%	1.11%	29/06/2022	28/06/2024	24
<b>Total Medium Term Deposits</b>		<b>85,000,000</b>	<b>90,000,000</b>	<b>2.17%</b>	<b>50.01%</b>			
<b>Floating Rate Notes - Senior Debt</b>								
Westpac	AA-	3,027,956	3,031,031	BBSW + 114	1.68%	24/01/2019	24/04/2024	63
NAB	AA-	2,012,735	2,014,473	BBSW + 104	1.12%	26/02/2019	26/02/2024	60
Westpac	AA-	2,509,613	2,511,711	BBSW + 88	1.40%	16/05/2019	16/08/2024	63
Suncorp	A+	1,249,875	1,249,692	BBSW + 78	0.69%	30/07/2019	30/07/2024	60
ANZ	AA-	2,001,417	2,003,723	BBSW + 77	1.11%	29/08/2019	29/08/2024	60
HSBC	A+	2,505,697	2,502,431	BBSW + 83	1.39%	27/09/2019	27/09/2024	60
Bank Australia	BBB	1,507,014	1,504,386	BBSW + 90	0.84%	2/12/2019	2/12/2022	36
ANZ	AA-	1,499,707	1,502,181	BBSW + 76	0.83%	16/01/2020	16/01/2025	60
NAB	AA-	2,000,087	2,002,104	BBSW + 77	1.11%	21/01/2020	21/01/2025	60
Newcastle Permanent	BBB	1,101,249	1,100,306	BBSW + 112	0.61%	4/02/2020	4/02/2025	60
Macquarie Bank	A+	1,994,800	1,994,868	BBSW + 84	1.11%	12/02/2020	12/02/2025	60
BOQ Covered	AAA	553,398	551,895	BBSW + 107	0.31%	14/05/2020	14/05/2025	60
Credit Suisse	A+	1,303,704	1,304,477	BBSW + 115	0.72%	26/05/2020	26/05/2023	36
UBS	A+	1,497,261	1,498,498	BBSW + 87	0.83%	30/07/2020	30/07/2025	60
Bank of China Australia	A	1,499,752	1,500,157	BBSW + 78	0.83%	27/10/2020	27/10/2023	36
CBA	AA-	1,977,363	1,979,983	BBSW + 70	1.10%	14/01/2022	14/01/2027	60
Rabobank	A+	1,975,995	1,977,766	BBSW + 73	1.10%	27/01/2022	27/01/2027	60
Newcastle Permanent	BBB	981,817	977,788	BBSW + 100	0.54%	10/02/2022	10/02/2027	60
NAB	AA-	2,369,923	2,374,654	BBSW + 72	1.32%	25/02/2022	25/02/2027	60
Bendigo-Adelaide	BBB+	1,648,071	1,645,501	BBSW + 98	0.91%	17/03/2022	17/03/2025	36

Institution	Rating	Closing Balance Invested 31/05/2022 \$	Closing Balance Invested 30/06/2022 \$	June EOM Current Yield %	June EOM % of Portfolio	Investment Date	Maturity Date	Term (months)
ANZ	AA-	1,999,889	2,000,292	BBSW + 97	1.11%	12/05/2022	12/05/2027	60
NAB	AA-	1,702,534	1,704,907	BBSW + 90	0.95%	30/05/2022	30/05/2025	36
<b>Total Floating Rate Notes - Senior Debt</b>		<b>38,919,857</b>	<b>38,932,825</b>		<b>21.64%</b>			
<b>Fixed Rate Bonds</b>								
ING Covered	AAA	660,524	660,153	1.10%	0.37%	19/08/2021	19/08/2026	60
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.00%	1.67%	24/08/2021	16/12/2024	40
Northern Territory Treasury	AA-	3,000,000	3,000,000	1.50%	1.67%	24/08/2021	15/12/2026	64
BoQ	BBB+	1,732,957	1,694,107	2.10%	0.94%	27/10/2021	27/10/2026	60
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.50%	1.11%	6/08/2021	15/12/2026	64
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.50%	0.56%	14/07/2021	15/12/2026	65
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.30%	1.11%	29/04/2021	15/06/2026	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	1.11%	30/11/2020	15/12/2025	60
Northern Territory Treasury	AA-	1,000,000	1,000,000	1.00%	0.56%	20/11/2020	15/12/2025	61
Northern Territory Treasury	AA-	2,000,000	2,000,000	1.00%	1.11%	21/10/2020	15/12/2025	62
<b>Total Fixed Rate Bonds</b>		<b>18,393,481</b>	<b>18,354,260</b>	<b>1.30%</b>	<b>10.20%</b>			
<b>Managed Funds</b>								
NSW Tcorp	NR	1,755,391	1,728,513	-1.53%	0.96%	17/03/2014	1/06/2027	158
<b>Total Managed Funds</b>		<b>1,755,391</b>	<b>1,728,513</b>	<b>-1.53%</b>	<b>0.96%</b>			
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>173,251,958</b>	<b>179,950,670</b>		<b>100.00%</b>			
<b>LESS: RIVERINA REGIONAL LIBRARY (RRL) CASH AT BANK</b>		<b>3,661,487</b>	<b>3,461,441</b>					
<b>TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>		<b>169,590,471</b>	<b>176,489,229</b>					

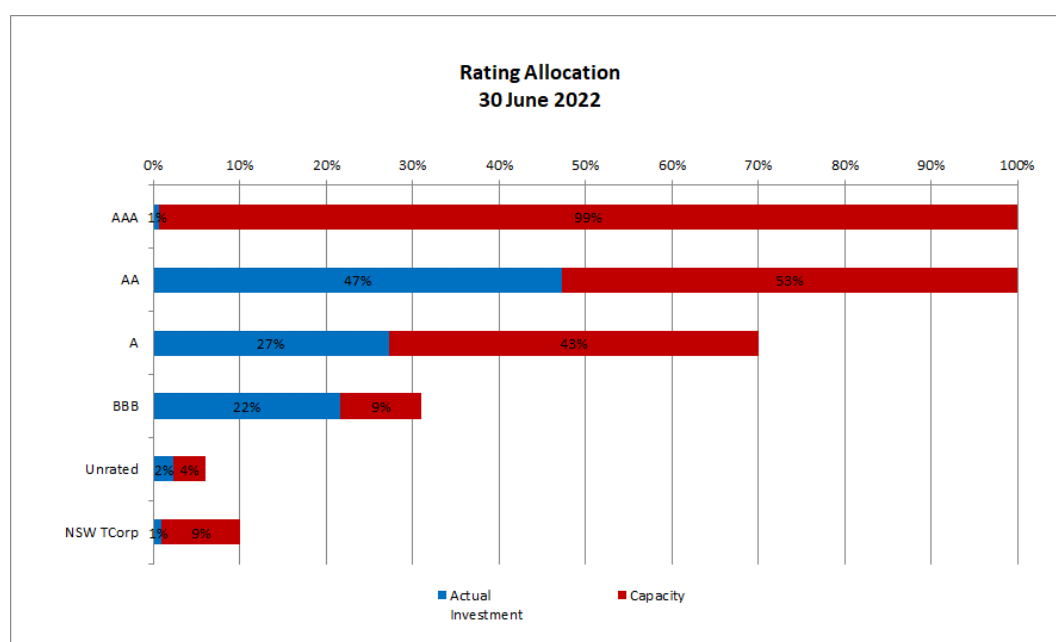
Council's investment portfolio is dominated by Term Deposits, equating to approximately 53% of the portfolio across a broad range of counterparties. Cash equates to 14%, with Floating Rate Notes (FRNs) around 22%, fixed rate bonds around 10% and growth funds around 1% of the portfolio.



Council's investment portfolio is well diversified in complying assets across the entire credit spectrum. It is also well diversified from a rating perspective. Credit quality is diversified and is predominately invested amongst the investment grade Authorised Deposit-Taking Institutions (ADIs) (being BBB- or higher), with a smaller allocation to unrated ADIs.



All investments are within the defined Policy limits, as outlined in the Rating Allocation chart below:



## Investment Portfolio Balance

Council's investment portfolio balance has increased over the past month, up from \$169.6M to \$176.5M. In early June, Council drew down on its 2021/22 loan facility with \$8.3M being received.

	Closing Balance Invested 30/04/2022 \$	Closing Balance Invested 31/05/2022 \$	Closing Balance Invested 30/06/2022 \$
<b>TOTAL WWCC CASH ASSETS, CASH EQUIVALENTS &amp; INVESTMENTS</b>	<b>165,602,162</b>	<b>169,590,471</b>	<b>176,489,229</b>

## Monthly Investment Movements

**Redemptions/Sales** – Council redeemed the following investment securities during June 2022:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Rabobank (A+) Term Deposit	\$1M	5 years	3.16%	This term deposit was redeemed on maturity due to poor reinvestment rates offered by Rabobank.
AMP Bank (BBB) Term Deposit	\$2M	18 months	2.40%	This term deposit was redeemed on maturity and funds reinvested in a new 2-yr ICBC term deposit (as below).

**New Investments** – Council purchased the following investment securities during June 2022:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
ICBC (A) Term Deposit	\$2M	2 years	3.95%	The ICBC rate of 3.95% compared favourably to the rest of the market for this term. The next best rate for this term was 3.80%.
CBA (AA-) Term Deposit	\$2M	12 months	3.68%	The CBA rate of 3.68% compared favourably to the rest of the market for this term. The next best rate for this term was 3.65%.
Australian Unity Bank (BBB+) Term Deposit	\$2M	2 years	4.15%	The Australian Unity rate of 4.15% compared favourably to the rest of the market for this term. The next best rate for this term was also 4.15%, with Australian Unity chosen due to having a higher credit rating.

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Suncorp Bank (A+) Term Deposit	\$2M	18 months	4.40%	The Suncorp rate of 4.40% compared favourably to the rest of the market for this term. The next best rate for this term was 4.35%.
MyState Bank (BBB) Term Deposit	\$2M	2 years	4.45%	The MyState rate of 4.45% compared favourably to the rest of the market for this term. The next best rate for this term was 4.32%.

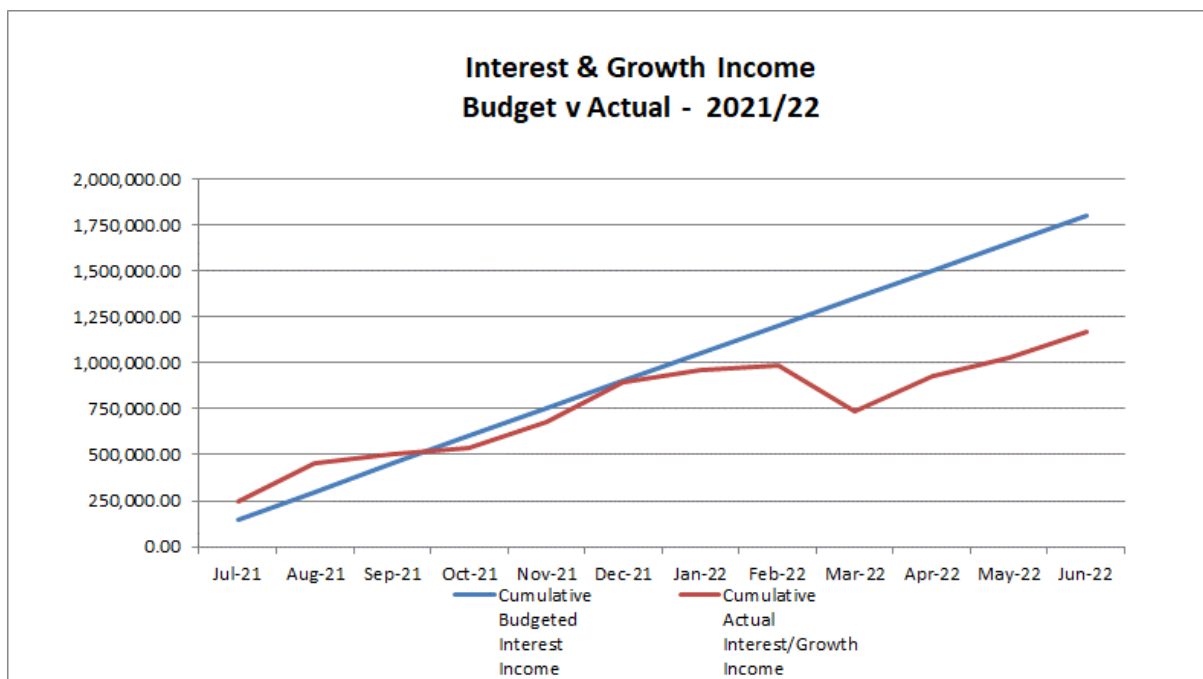
**Rollovers** – Council rolled over the following investment securities during June 2022:

Institution and Type	Amount	Investment Term	Interest Rate	Comments
Bank of Queensland (BBB+) Term Deposit	\$1M	2 years	3.78%	This term deposit was a 4-year investment earning 3.50% and was rolled at maturity into a new 2-year term deposit at 3.78% - with the next best rate for this term also being 3.78% with another institution.
ICBC (A) Term Deposit	\$3M	5 years	5.07%	This term deposit was a 2-year investment earning 1.25% and was rolled at maturity into a new 5-year term deposit at 5.07% - with the next best rate for this term being 4.85%.

### Monthly Investment Performance

Interest/growth/capital gains/(losses) for the month totalled \$144,415, which compares unfavourably with the budget for the period of \$150,039 - underperforming budget for the month by \$5,624.

Council's underperformance to budget for June was mainly due to a negative movement in the value of its TCorp Long Term Growth fund, returning -1.53% (or - \$26,878) as domestic and global shares lost -8.77% and -8.69% respectively.



As can be seen from the above graph, Council's interest on investments underperformed when compared to budget for the 2021/22 financial year. Interest and Investment income for the year totalled \$1.17M, underperforming the original budget of \$1.8M for the financial year. This reduction in income was mainly due to a negative movement in the principal value of Council's floating rate note portfolio in March 2022. Council's TCorp Long Term Growth fund (LTGF) also experienced a negative return for the 2021/22 financial year, returning -5.24% (or -\$95,587), which further contributed to the deficit result against budget for the year.

In comparison to the AusBond Bank Bill Index\* of 0.60% (annualised), Council's investment portfolio returned 1.44% (annualised) for the month of June. Cash and At-Call accounts returned 0.84% (annualised) for the month as the RBA raised the official cash rate to 0.85% in early June. These funds are utilised for daily cash flow management and need to be available to meet operating and contractual payments as they fall due.

Over the past year, Council's investment portfolio has returned 1.27%, outperforming the AusBond Bank Bill index by 1.18%.

Performance	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.07%	0.11%	0.13%	0.18%	0.18%	0.17%	0.33%
AusBond Bank Bill Index	0.05%	0.07%	0.08%	0.10%	0.10%	0.08%	0.33%
Council's Cash	0.07%	0.14%	0.20%	0.31%	0.31%	0.33%	0.69%
Council's T/D	0.16%	0.44%	0.84%	1.72%	1.72%	1.90%	2.16%
Council's FRN	0.14%	0.36%	0.75%	1.29%	1.29%	1.22%	1.45%
Council's Bonds	0.11%	0.32%	0.65%	1.27%	1.27%	-	-
Council's TCorp LTGF	-1.53%	-4.11%	-9.13%	-5.24%	-5.24%	5.77%	3.86%
TCorp Benchmark	-1.58%	-4.27%	-9.37%	-4.81%	-4.81%	5.91%	4.23%
<b>Council's Portfolio</b>	<b>0.12%</b>	<b>0.32%</b>	<b>0.59%</b>	<b>1.27%</b>	<b>1.27%</b>	<b>1.48%</b>	<b>1.73%</b>
<b>Outperformance</b>	<b>0.07%</b>	<b>0.25%</b>	<b>0.51%</b>	<b>1.18%</b>	<b>1.18%</b>	<b>1.40%</b>	<b>1.40%</b>

\* *The AusBond Bank Bill Index is the leading benchmark for the Australian fixed income market. It is interpolated from the RBA Cash rate, 1 month and 3-month Bank Bill Swap rates.*

## Report by Responsible Accounting Officer

I hereby certify that all of the above investments have been made in accordance with the provision of Section 625 of the *Local Government Act 1993* and the regulations there under, and in accordance with the Investments Policy adopted by Council on 29 November 2021.

**Carolyn Rodney**  
**Responsible Accounting Officer**

## Policy and Legislation

Budget variations are reported in accordance with Council's *POL 052 Budget Policy*.

Investments are reported in accordance with Council's *POL 075 Investment Policy*.

### **Local Government Act 1993**

*Section 625 - How may councils invest?*

### **Local Government (General) Regulation 2021**

*Section 212 - Reports on council investments*

## Link to Strategic Plan

### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We are accountable and transparent

## Risk Management Issues for Council

This report is a control mechanism that assists in addressing the following potential risks to Council:

- Loss of investment income or capital resulting from ongoing management of investments, especially during difficult economic times
- Failure to demonstrate to the community that its funds are being expended in an efficient and effective manner

## Internal / External Consultation

All relevant areas within the Council have consulted with the Finance Division in relation to the budget variations listed in this report.

The Finance Division has consulted with relevant external parties to confirm Council's investment portfolio balances.

**RP-8 REQUESTS FOR FINANCIAL ASSISTANCE****Author:** Toni Writer**Executive:** Carolyn Rodney

**Summary:** Council has received three (3) fee waiver request which is detailed for Council's consideration.

**Recommendation**

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That Council:

- a in accordance with Section 356 of the Local Government Act 1993, provide financial assistance to the following groups:
  - i. Wagga Wagga Circus Quirkus \$2,400.00 (Request 1)
  - ii. St Vincent de Paul Society \$1,680.00 (Request 2)
  - iii. PCYC Savannah Pride Program \$1,188.10 (Request 3)
- b note the proposed budget available for financial assistance requests for the remainder of the 2022/23 financial year

**Report**

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Three (3) Section 356 financial assistance request is proposed for consideration at the 18 July 2022 Ordinary Council meeting, which is shown below:

**1. Wagga Wagga Circus Quirkus – Request for Sponsorship – \$2,400.00**

Michael Dove, of Wagga Wagga Circus Quirkus in the attached letter requests:

*"Hi Craig,*

*Thank you so much for your past support of the Wagga Wagga Circus Quirkus, hosted by the Rotary Club of South Wagga Wagga.*

*We are delighted to say we're back again holding the Circus Quirkus for local special needs and disadvantaged children; and supporting the Rotary Club with their work in the community.*

*Please find attached our sponsor's letter for your consideration."*

The above request aligns with Council's Strategic Plan "We activate our community spaces to promote connectedness" – Objective: "We have opportunities to connect with others".

Wagga Wagga Circus Quirkus have not received any other financial assistance from Council this financial year.

## **2. St Vincent de Paul – Request for fee waiver of McDonald Centre – \$1,680.00**

Carole Parkinson, President of St Vincent de Paul in the attached letter requests:

*“Dear Lyn,*

*It is that time of year when I am in the process of organizing our Christmas Hamper supply and distribution, this correspondence is asking the Council to allow us to have access to McDonald Centre once again for the month of December 2022.*

*Would it also be possible for Wagga Wagga City Council to see fit to allow us to use this space "free of Charge" again this year.*

*Because of its size the site is a great benefit to our Society, allowing us to store the many donations which come in during the month; we are then able to assemble the hampers, donations and toys and distribute them to the many families in the Wagga area who are dependent on this Christmas service.*

*Our expectation is that demand for hampers this year will increase from the previous number of 280.”*

The above request aligns with Council’s Strategic Plan “We are proud of where we live and our identity” – Objective: “We have a strong sense of place”.

St Vincent de Paul have not received any other financial assistance from Council this financial year.

## **3. PCYC’s Savannah Pride Program – Proposed financial assistance – \$1,188.10**

Roger Ansell, PCYC Savannah Pride Coordinator writes:

*“Dear Mr Mayor*

*As discussed earlier this year, I am writing requesting the possible waiving of the Bolton Park Stadium Basketball court hire fees for next year 2022, for the PCYC administered Savannah Pride Basketball program. As you know the Savannah Pride Program is targeted at “new” Australian families and “first” Australian families, offering local youth pathways to better employment and educational opportunities through sport. I’ve attached the Savannah Pride mission statement and other documents for your information.*

*Initially PCYC received a grant to run Savannah Pride here in Wagga, however that grant has now expired, and the new operational costs exceed the new grant’s expenditure budget. Therefore I have been advised by PCYC Head Office to try to find in-kind sponsors or donations to assist with the program’s costs.*

*I have also attached the booking agreement from Bolton Park Stadium for the first term of next year as a guide to the costs. It will work out at roughly four times the term costs set out in the agreement, for the full year.*

*As I mentioned, PCYC would be very proud to register Wagga Wagga City Council as a sponsor to the program if we come to an agreement re the above costs. If successful, I would like to then meet with you or a Council representative again to determine what WWCC would like in return for the financial assistance.*

*Again thanks for your time and consideration.”*

The above request aligns with Council’s Strategic Plan “We activate our community spaces to promote connectedness” – Objective: “We have opportunities to connect with others”.

PCYC Savannah Pride Program have not received any other financial assistance from Council this financial year.

Due to Council’s limited budget allocation to fund future 2022/23 financial assistance requests, Council staff are proposing to fund 50% of the *Applicants Contribution* stated in the Grant application of \$2,376.20, equating to \$1,188.10. Council staff are suggesting that PCYC fund the remaining 50% of the Applicants Contribution noted in their budget for this program.

### Financial Implications

<b>Section 356 Budget Summary</b>	
<b>2022/23 Budget</b>	<b>\$54,380.02</b>
1) Wagga Wagga Circus Quirkus	<u>(\$2,400.00)</u>
2) St Vincent de Paul Society	<u>(\$1,680.00)</u>
3) PCYC Savannah Pride Program	<u>(\$1,188.10)</u>
<b>Subtotal Fee Waivers included in this report – proposed to be funded from the Section 356 Budget</b>	<b><u>(\$5,268.10)</u></b>
<b>Balance of Section 356 fee waiver financial assistance budget for the remainder of the 2022/23 Financial Year</b>	<b>\$49,111.92</b>

### Policy and Legislation

POL 078 – Financial Assistance Policy

### Link to Strategic Plan

#### Safe and Healthy Community

Objective: We are safe

Outcome: We are responsive to emergencies

### Risk Management Issues for Council

N/A

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## Internal / External Consultation

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Cross Directorate consultation has been undertaken as required.

## Attachments

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1. [Wagga Circus Quirks Show](#)



2. [FW Sponsor information for the Wagga Wagga Circus Quirkus](#)



3. [Request to use McDonald Centre for the month of December 2022 & waive booking fee - St Vincent de Pa](#)



4. [PCYC Stronger Together Project Budget](#)



5. [SP Media release 22 final](#)





PO BOX 2149, Wagga Wagga, 2650  
 ABN 64-526-249-919  
 President elect: Raymond Pankhurst  
 Treasurer: Vicki Woodhouse  
[waggarotary@showsponsor.com.au](mailto:waggarotary@showsponsor.com.au)  
 Phone: 1800 727 857

## CIRCUS QUIRKUS 2022

To Craig / Been a terrific major sponsor once a year . Kind Regards Michael

From Michael Dove

Co. Wagga City Council

Date 26 May 2022

The Rotary Club is proud to once again be hosting the Wagga CIRCUS QUIRKUS show in this, **the 18th year**. After two years of restrictions, the children are truly looking forward to being able to come to our live show at the Joyes Hall CSU. Additionally, we will be offering a separate streamed show for the safe viewing of those unable or too vulnerable to attend a live event, or should COVID affect proceedings. Both options are guaranteed to provide the children and their families with some much-needed happiness.

As well as providing the show, our annual Circus Quirkus event helps the club raise much needed funds for local charitable organisations and causes: **Cerebral Palsy Alliance Wagga, and Cycling Without Age.**

### THANK YOU FOR YOUR PAST SUPPORT!

Please consider helping again this year by providing sponsorship to our show. Every supporter receives a certificate of appreciation. We are grateful for any level of support, and we are happy to suggest the following:

**40 Tickets = \$2400      50 Tickets = \$3000      60 Tickets = \$3600**

If you would like to help again this year, you can make your contribution with the following methods:

#### CREDIT CARD

Card No: \_\_\_\_\_

Exp: \_\_\_\_ / \_\_\_\_      Amount: \$ \_\_\_\_\_

#### DIRECT CREDIT

Account name: Rotary Club of South Wagga

BSB 062-614 Account 1034 1911 **PLEASE QUOTE REFERENCE 87**

Thank you for helping our event again in 2022. We look forward to speaking with you in the next few days.

Kind regards

Vicki Woodhouse



**Writer, Toni**

---

**From:** Writer, Toni <writer.toni@wagga.nsw.gov.au>  
**Sent:** Tuesday, 7 June 2022 4:49 PM  
**To:** Writer, Toni  
**Subject:** FW: Sponsor information for the Wagga Wagga Circus Quirkus  
**Attachments:** documents.pdf

---

**From:** Wagga Wagga Rotary Club <[waggarotary@showsponsor.com.au](mailto:waggarotary@showsponsor.com.au)>  
**Sent:** Thursday, 26 May 2022 11:59 AM  
**To:** Katsoolis, Craig <[Katsoolis.Craig@wagga.nsw.gov.au](mailto:Katsoolis.Craig@wagga.nsw.gov.au)>  
**Subject:** Sponsor information for the Wagga Wagga Circus Quirkus

**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe. If you know this is a phishing email please forward to [servicedesk@wagga.nsw.gov.au](mailto:servicedesk@wagga.nsw.gov.au).

Hi Craig,

Thank you so much for your past support of the Wagga Wagga Circus Quirkus, hosted by the Rotary Club of South Wagga Wagga.

We are delighted to say we're back again holding the Circus Quirkus for local special needs and disadvantaged children; and supporting the Rotary Club with their work in the community.

Please find attached our sponsor's letter for your consideration.

Thank you again and I hope to reach out again soon.

Michael Dove



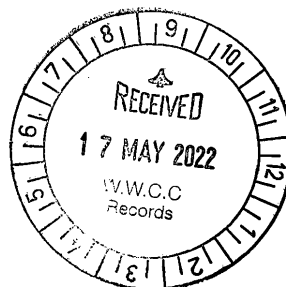
## St Vincent de Paul Society

*good works*

Care and Support Centre, Wagga Wagga  
Corner Trail and Gurwood Streets  
Wagga Wagga NSW 2650

12<sup>th</sup> May 2022

Mrs. Lyn McDermott,  
Wagga Wagga City Council  
P.O.Box 20  
WAGGA WAGGA NSW 2650



Dear Lyn,

It is that time of year when I am in the process of organizing our Christmas Hamper supply and distribution, this correspondence is asking the Council to allow us to have access to McDonald Centre once again for the month of December 2022.

Would it also be possible for Wagga Wagga City Council to see fit to allow us to use this space "free of Charge" again this year

Because of its size the site is a great benefit to our Society, allowing us to store the many donations which come in during the month; we are then able to assemble the hampers, donations and toys and distribute them to the many families in the Wagga area who are dependent on this Christmas service.

Our expectation is that demand for hampers this year will increase from the previous number of 280

If you need any information regarding this request please contact me on [carole.parkinson@vinnies.org.au](mailto:carole.parkinson@vinnies.org.au) or 0428470743

Yours sincerely

A handwritten signature in cursive script that reads "Carole Parkinson".

Carole Parkinson  
Wagga Wagga Regional President  
S.D.V.P

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

The budget **MUST** balance (**TOTAL INCOME = TOTAL EXPENDITURE**). Please include these areas in your budget INCOME and EXPENDITURE columns. All figures are GST exclusive.

**Multicultural NSW strongly encourages co-contributions from applicants towards the projects. It is unlikely that the project will be funded if there is no co-contribution.**

Please don't add commas to figures, eg. write \$1000 not \$1,000

Income	\$	Expenditure	\$
Multicultural NSW Grant (not more than \$40,000)	\$19,000.00	Wages - program co-ordinator/coach	\$9,773.20
Applicants Contribution	\$2,376.20	Program supervision	\$2,403.00
Other Income - Active kids vouchers	\$4,000.00	Basketball venue hire	\$4,100.00
Sponsorship and donations	\$2,000.00	basketball competition entries	\$1,100.00
		3on3 tournaments and prizes	\$2,000.00
		PCYC memberships	\$1,000.00
		Uniforms and equipment	\$3,000.00
		Education materials and consumables	\$2,000.00
		Evaluation	\$2,000.00
Total Income		Total Expenditure	
	Total: \$27,376.20		Total: \$27,376.20
Amount sought from Multicultural NSW cannot exceed \$40,000	Must be a dollar amount.		

**PART F INCOME & EXPENDITURE**

**What is the amount requested in this application? \***

\$19,000.00

Must be a dollar amount.

Amount requested must be no more than \$40,000.

**What is the total estimated income for the project? \***

\$27,376.00

Must be a dollar amount.

**What is the total estimated expenditure for the project? \***

\$27,376.00

Must be a dollar amount.

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4.35pm AEST

What is the total budgeted cost (dollars) of your project?

**PART G DECLARATION**

\* indicates a required field

**By clicking the submit button Multicultural NSW will assume that the management committee has endorsed this application. The management committee declares that they:**

Are not aware of any circumstances which adversely affect or might adversely affect the organisation's ability to carry out the project.

Have read and understood the Grants Program Terms and Conditions and if awarded a grant, acknowledge that an agreement based on those terms and conditions will apply to the grant.

Agree to comply with those terms and conditions in acquitting the grant.

The information contained in this application is true and correct in every detail and have ensured that all required information is enclosed.

The information in this application may be disclosed to other government agencies, reviewers and staff assisting with the administration or promotion of NSW government funding programs administered by Multicultural NSW. Please refer to our Privacy Policy on our website.

**Signatory (1)****Name \***

Dominic Teakle  
Applicant signatory 1

**Position in Organisation \***

Chief Executive Officer  
President, Chairperson or similar position

**Telephone \***

0408 632 698

**Email \***[dteakle@pcycnsw.org.au](mailto:dteakle@pcycnsw.org.au)**Date \***

28/05/2021

**Signatory (2)****Name \***

Craig Becroft  
Applicant Signatory 2

**Position in Organisation \***

Chief Financial Officer  
President, Chairperson or similar position

**Telephone \***

0434 077 373

**Email \***[cbecroft@pcycnsw.org.au](mailto:cbecroft@pcycnsw.org.au)

**20/21 Stronger Together Projects**  
**20/21 Stronger Together Projects**  
**Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**  
 Form Submitted 28 May 2021, 4:35pm AEST

**Date \*** 28/05/2021  
 Must be a date

## PART H: CHECKLIST AND ATTACHMENTS

\* indicates a required field

### CHECKLIST FOR APPLICANTS

#### PLEASE CHECK THAT (TICK BOXES):

##### The following attachments are included:

Maximum 25MB but suggest no more than 5MB

##### **A copy of the organisation's certificate of registration \***

Filename: Certificate of Registration on Change of Name - PCYC.pdf  
 File size: 22.9 kB

Filename: PCYC Certificate of Incorporation.pdf  
 File size: 55.2 kB

##### **A copy of the organisation's ABN and GST registration confirmation from the Australian Taxation Office**

Filename: ABN Registration Certification.pdf  
 File size: 67.1 kB

Filename: Endorsement as Income Tax Exempt Charitable Entity Certificate.pdf  
 File size: 39.2 kB

Filename: PCYC NSW Tax concession certificate.pdf  
 File size: 25.1 kB

##### **A copy of the organisation's constitution or Memorandum and Articles of Association \***

Filename: Policy - Governance - PCYC Constitution (002).pdf  
 File size: 7.3 MB

##### **A copy of the organisation's most recent financial statements approved by the directors of the organisation with statements being not more than two years old at the time of submitting this application, including contact details for the auditor (in accordance with the requirements of the organisation's constitution).**

Filename: PCYC NSW - Audited financials 2019.pdf  
 File size: 858.0 kB  
 Not required if the organisation is less than 12 months old

##### **Last annual report**

Filename: PCYC Annual Report 2019 Update Flipbook.pdf  
 File size: 7.7 MB

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

**Please note that if the above documents are not provided, your application will not be considered for funding.**

**Insurance, Accreditation and Approvals**

**Provide any insurance details, certifications, accreditation, authorisations relevant to this project \***

PCYC has other certificate of currencies for motor vehicles, workers compensation and professional indemnity.

**Certificate of Currency for Public Liability \***

Filename: 2021-22-PCYC-NSW-Combined General liability \$100M.pdf  
File size: 76.7 kB

**Provide supporting documentation**

Filename: Establishment of Savannah Pride Wagga Wagga Program - Mayor Chagai.pdf  
File size: 374.9 kB

**Where did you hear/learn about this program \***

Email - Multicultural NSW

**YOUR APPLICATION WILL NOT REACH MULTICULTURAL NSW UNTIL YOU CLICK THE SUBMIT BUTTON.**

**PLEASE ENSURE YOU CLICK THE SUBMIT BUTTON WHEN YOUR APPLICATION IS COMPLETE.**

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

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**A. Eligibility Check**

\* indicates a required field

PLEASE REMEMBER TO SAVE YOUR APPLICATION EVERY 20 MINUTES TO AVOID LOSING DATA

**Is the Applicant Organisation a non-profit sharing organisation \***☒ Yes ☐ No**Is the project located in NSW? \***☒ Yes ☐ No**Has the organisation acquitted all grants that are due for acquittal? \***☒ Yes ☐ No**Have all appropriate insurances and licenses \***☒ Yes ☐ No**Can you confirm other funding sources that are contributing to the total event budget \***☒ Yes ☐ No**Can you confirm that you will deliver the project within 12 months of commencement? \***☒ Yes ☐ No**Demonstrate how the Project aligns with Multicultural NSW's strategic plan \***☒ Yes ☐ No**Can you demonstrate how the Project will measure outcomes \***☒ Yes ☐ No**Can you demonstrate that the Project is cost effective and viable with an accurate budget \***☒ Yes ☐ No**Will promote the Multicultural NSW and NSW Government**☒ Yes ☐ No

Page 1 of 13

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

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**funded event or project  
on their website and  
social media platforms \*****EXCLUDED ACTIVITIES**

The following activities are excluded from receiving funding through a Celebrating Diversity Grants Program:

- party political activities
- religious festivals, rituals, events or promotions, except multi-faith events which involve people from more than one religion
- activities that are dependent on recurrent funding
- applications that seek support for supplementing, increasing or continuing ongoing service delivery or for funding the core business of the organisation.
- projects that duplicate existing services
- Building works (including maintenance) and equipment purchases
- media productions that have not been endorsed by Multicultural NSW prior to publication or broadcast
- commercial or fundraising activities

**Is the project an  
excluded activity? \***☒ No ☐ Yes

If any of these eligibility criteria are not met you will not be able to proceed with the application.

**Focus Areas****Multicultural NSW encourages applications for projects that focus on any or all of the following areas:**

- ☐ Language Services
- ☐ Sector Capability
- ☒ Community resilience
- ☐ Settlement
- ☒ A shared sense of value

Where relevant, please identify focus areas that your project will address.

**PART B: APPLICANT ORGANISATION**

\* indicates a required field

**Organisation Details****Name of Organisation \***

Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)

If applicant is a Local Council then please provide the name of the partner organisation below.

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

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**Partner's Name**

Local Councils in partnership with non-profit sharing community organisation are eligible to apply.

**Street Address \***228 Gurwood St  
Wagga Wagga NSW 2650 Australia**Postal Address \***228 Gurwood St  
Wagga Wagga NSW 2650 Australia**Principal Office Bearers or Members of the Management Committee****OFFICE BEARER 1****Name \***Mr Dominic Teakle  
OFFICE BEARER 1**Position Title \***

PCYC Chief Executive Officer

**Telephone BH \***(02) 9625 9111  
Must be an Australian phone number**Mobile**0408 632 698  
Must be an Australian phone number**Telephone AH**0408 632 698  
Must be an Australian phone number**Email \***dteakle@pcycnsw.org.au  
Must be an email address**OFFICE BEARER 2****Name \***Mr Craig Becroft  
OFFICE BEARER 2**Position Title \***

Chief Financial Officer and Company Secretary

**Telephone BH \***(02) 9625 9111  
Must be an Australian phone number**Mobile**0434 077 373  
Must be an Australian phone number**Telephone AH**0434 077 373  
Must be an Australian phone number**Email \***cbecroft@pcycnsw.org.au  
Must be an email address

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

**OFFICE BEARER 3**

**Name** Mr Scott Murray  
OFFICE BEARER 3

**Position Title** General Manager Operations

**Telephone BH** (02) 9625 9111  
Must be an Australian phone number

**Mobile** 0428 275 640  
Must be an Australian phone number

**Telephone AH** 0428 275 640  
Must be an Australian phone number

**Email** smurray@pcycnsw.org.au  
Must be an email address

**Contact Person for this Application**

**Name \*** Mr Mayor Chagai

**Position Title \*** PCYC Youth Engagement Coordinator/Head Coach of Basketball

**Telephone \*** 0432 108 496  
Must be an Australian phone number

**Mobile** 0432 108 496  
Must be an Australian phone number

**Email \*** mchagai@pcycnsw.org.au  
Must be an email address

**Organisation Details**

**Type of Organisation \***

- ☐ Incorporated under the Associations Incorporations Act
- ☒ Company limited by guarantee under the Corporations Act 2001
- ☐ Cooperative registered under Co-operatives Act 1992
- ☐ Incorporated by an Act of Parliament
- ☐ Corporate trustee of a trust that has deductible gift recipient status under the Commonwealth Taxation laws
- ☐ Local Council

**ABN Number** 89 401 152 271

<b>Information from the Australian Business Register</b>
--

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

<b>ABN</b>	89 401 152 271
<b>Entity name</b>	Police Citizens Youth Clubs Nsw Ltd
<b>ABN status</b>	Active
<b>Entity type</b>	Australian Public Company
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	Yes (Item 1)
<b>ATO Charity Type</b>	Public Benevolent Institution <a href="#">More information</a>
<b>ACNC Registration</b>	Registered
<b>Tax Concessions</b>	FBT Exemption, GST Concession, Income Tax Exemption
<b>Main business location</b>	2127 NSW
<i>Information retrieved at 5:36am today</i>	

**PART C ABOUT THE PROJECT**

\* indicates a required field

**Event Details**

<b>Name of the Project *</b>	PCYC Savannah Pride - Basketball engagement
<b>Brief description of the project *</b>	<p>To build momentum and reinvigorate the Savannah Pride Regional Basketball Project, PCYC Wagga Wagga will conduct multicultural 3X3 basketball tournaments during the school holidays. With the growing popularity of 3X3 basketball since its inclusion in the 2021 Olympics, this fast paced, fun and flexible game can be played by all.</p> <p>Prior to the tournament, PCYC will conduct weekly skills sessions with young people leading into the tournament. Following the first tournament, PCYC will promote ongoing involvement through weekly training which includes a homework/tutoring component and entry into the local competition.</p> <p>Must be no more than 100 words. Provide a short description of your project - what are you out to do?</p>
<b>Project Start Date *</b>	02/08/2021 Must be a date and between 1/7/2021 and 30/6/2022.
<b>Project Finish Date *</b>	30/06/2022 Must be a date and between 1/7/2021 and 30/6/2022.

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

**Provide details of diversity of communities that will be involved in the project \***

PCYC Wagga Wagga is well established Club, welcoming participation in club activities across all cultural groups and nationalities. PCYC Wagga Wagga commenced the pilot of Savannah Pride basketball model in Wagga Wagga in 2019 cementing new partnerships across the community. The focus is a celebration of multiculturalism with workshops, training sessions and school holiday programs attended by participants from many different cultural groups including African, Chinese, Afghani, Yazidi, Asian, Pacific, Islander, Middle Eastern, Indian, Indigenous and Australian.

In the initial phase of rolling out Savannah Pride, PCYC conducted workshops and trials for basketball teams which was promoted through the community. PCYC found there was more interest from male participants and two male basketball teams were entered into the local competition. While there was female interest, there was not enough females (who were not already involved in competition) to form teams. PCYC knows that basketball is an inclusive sport played by many cultural groups with 3on3 is an emerging variation with great youth appeal. We believe the introduction of 3on3 provides an new opportunity to involve more females as all teams can be mixed participation.

no more than 250 words

**Demonstrate how the project will address Multicultural NSW Strategic priorities of Language Services, Sector Capability, Community resilience, Settlement, A shared sense of value \***

This project aligns with Multicultural NSW Strategic Priorities of Community Resilience and A shared Sense of value as PCYC will partner with other service providers to build participation and ongoing engagement. The vision is for the 3on3 tournaments to create a festival format which will bring a broad section of the community together through a common interest of sports, youth culture and multiculturalism. The project will bring together migrant, anglo and indigenous youth across the Wagga Wagga region and work in partnership with local services like Wagga Wagga Multicultural Council, local Police, Wagga Wagga Basketball Association and Wagga Wagga City Council. PCYC knows that sports programs are a great medium to break down barriers, promote participation opportunities across age, cultural groups and genders, promote language opportunities and encourage social interaction amongst young culturally diverse people.

Like Multicultural NSW, PCYC wants to engage with the community and encourage participation in our Clubs across a range of sport, education and cultural activities. With this support from Multicultural NSW, PCYC will assist to bring the community back together and reunite diverse youth sub-cultural groups in a fun, safe and supervised 3on3 tournaments, basketball training sessions, homework support and a broad promotion of cultural respect and understanding.

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

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The use of Active Kids Vouchers and contribution of local services and parents/volunteers will support the sustainability of the program.  
no more than 250 words

**Demonstrate how the project will measure outcomes. Please provide details of measurement tools, analysis and ongoing monitoring. \***

PCYC Wagga has the experience and capability to deliver successful outcomes for youth and the community throughout this project.

- Objective 1: Plan, prepare and conduct two school holiday 3on3 basketball tournaments
- Outcome 1: Two 3on3 tournaments are advertised, teams registered and competitions are delivered successfully during the Term III (2021) and Term I (2022) school holidays
- Measures: 120 young people participate, events are held and deemed successful through attendance and participant feedback
- Objective 2: Ongoing involvement of young people from multicultural backgrounds involved in weekly training and homework club sessions
- Outcome 2: Regular attendance at training sessions with a team entered into the local competition.
- Measures: Weekly sessions held with of 10+ young people attending. One team entered into local basketball competition
- Objective 3: Local organisations, young people, parents and volunteers support the delivery of the training sessions and school holiday tournaments
- Outcome 3: Community members support the program in various volunteer roles.
- Measures: Number of young people and community members engaging as volunteers, number of volunteers hours and roles.

Project staff in wagga are supported by Mayor Chagai, founder of Savannah Pride and a dedicated Research and Evaluation Manager who assists with data collation, capture and analysis. This allows , monitoring and evaluation of the Savannah Pride program deliverables, outcomes and post program impacts.

Must be no more than 250 words.

**Demonstrate how you will promote Multicultural NSW and the NSW Government on your website and social media platforms \***

As a project partner, Multicultural NSW will referenced at every opportunity. The Savannah Pride will be widely advertised throughout the local schools and cultural communities. Pull up banners and posters with Multicultural NSW logo will be on site and acknowledgement during workshops and tournaments to promote NSW Governments support. PCYC has a number of different social media platforms from local club level to state level.

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

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The tournament events would be promoted through our state PCYC and PCYC Wagga Wagga, Facebook, Instagram Twitter page. All promotional material will feature the Multicultural NSW and NSW Government logo.

Leading up to the tournaments, media releases and on the day media would acknowledge the generous support of Multicultural NSW.

With the consent of young people involved, PCYC will do a number of "most significant change" stories to featured in local community press, school

networks and on our PCYC social media platforms in the lead up to, and after the final performance event.

Multicultural NSW, as a PCYC partner, feature in the PCYC NSW annual reports and on our website as a project partner.

Must be no more than 250 words.

**Which geographic area(s) does the project cover? \* \***

Wagga Wagga - Riverina Region

**Street address project will operate from including suburb and postcode \***

50 Edward St  
Wagga Wagga NSW 2650 Australia  
Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

**What research did your organisation undertake to develop the project and how did it prove that there was a real need? \***

In response to a growing multicultural community, PCYC selected Wagga Wagga as a regional site to launch the successful Savannah Pride program. Over the past two years the program's progress has been tracked with, barriers to participation identified and partnerships established. PCYC has collected data in order to evaluate the program effectively, by reporting attendance records, achievement of negotiated goals and follow up progress. Ongoing connection with community partners and schools suggest the services provided were worthwhile, however a new relaunch will attract new participants as well as keeping current participants engaged in sport and their community.

It is well documented that social networks and structures that support diversity can provide support, influence and opportunities for engagement with young people, thus facilitation links to others. This promotes a sense of belonging and meaningful connections, fostering social inclusion and reducing disengagement (Inspire Foundation and ORYGEN Youth Health Research Centre for the Australian Research Alliance for Children and Youth, August 2008).

PCYC believes the added benefit of the 'homework/tutoring' aspect of the program has provided positive outcomes. The Centre for Multicultural Youth (CMY) suggests that

**20/21 Stronger Together Projects****20/21 Stronger Together Projects****Application 20/21STP203 From Police Citizens Youth Club NSW Ltd (PCYC Wagga Wagga)**

Form Submitted 28 May 2021, 4:35pm AEST

these types of programs provide support to disengaged young people from migrant and refugee backgrounds. This type of opportunity combined with involvement of young people in volunteering/mentoring has positive outcomes for our young people.

Mr Major Chagai is changing lives (Australian Story, 2017. <http://www.abc.net.au/news/2017-06-26/mayor-chagai-making-a-difference-with-basketball/8639904>)

Must be no more than 300 words.

**Are you aware of any other organisations that are undertaking similar projects? Please describe what they are doing and where. \***

No - to our knowledge there are no other organisations doing a similar program

Must be no more than 300 words.

**Past and Current Funding Sources for the past three years**

<b>Name of the Funding Source</b>	<b>Amount</b>
Multi-cultural NSW COMPACT II - Savannah Pride Regional	\$80,312.45
SCCF Wagga cadets	\$79,113.00
Club grants	\$10,000.00
	Must be a dollar amount.

**PART D MANAGEMENT OF THE PROJECT**

**Name of the person managing the project \*** Mr Mayor Chagai

**Mobile \*** 0432 108 496  
Must be an Australian phone number

**Phone Number** 0432 108 496  
Must be an Australian phone number

**Email \*** mchagai@pcycnsw.org.au  
Must be an email address

**PART E ITEMISED BUDGET**

Outline your project budget. Clear item descriptions must be given.

**Funding can only cover costs associated directly with the project with no more than 10% of the budget used for the administration of the project. Also please note that catering can account for no more than 5% of the total budget.**



09 Nov 2021

Client ID: 159

BookingID: 22629

POLICE CITIZENS YOUTH CLUB NSW

BLAKE DUNN

228 GURWOOD STREET

WAGGA WAGGA NSW 2650

0269215873

BDUNN@PCYCNSW.ORG.AU

Dear BLAKE,

Please find below a confirmation of your booking made with Bolton Park Stadium.

### Booking particulars

Booking Reference Number	52762 to 52781 inclusive
Event Description	Term 1 2022
Booking Status	Confirmed
Payment Arrangement	Invoice on Account
Specified instructions	Junior Train
Phone number on file	

### Booking Details

Facility Booked	Date	From	To	GST	Charges Ex GST	Charges	Hourly Rate
BP Court 1	31 Jan 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	31 Jan 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	07 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	07 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	14 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	14 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	21 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	21 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	28 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	28 Feb 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	07 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	07 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	14 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	14 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	21 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	21 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	28 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	28 Mar 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 1	04 Apr 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00
BP Court 2	04 Apr 2022	05:00 PM	07:00 PM	\$5.27	\$52.73	\$58.00	\$29.00

**Total Bookings: \$1 160.00**

The key to the stadium is to be collected and returned from the Oasis reception (all keys must be signed in and out and a mobile number provided).

All user groups are responsible for ensuring that the facility is locked, lights & air conditioning unit is switched off after every use. All user groups are responsible for ensuring that food and drink are not taken onto the courts surface and ensuring that the facility is left clean and tidy. Not abiding by these guidelines may affect all future bookings in the facility.

Please be aware that the period that is booked in on our system and confirmed in writing is the amount that will be charged. No alterations can be made to bookings after an event, however if a booking is cancelled with 24 hours' notice this will not be charged.



If you have any questions regarding these allocations or wish to make a further booking, please feel free to contact us on the below details.

Ph: 02 69269390  
Fax: 02 69373747  
Email: [stadium@wagga.nsw.gov.au](mailto:stadium@wagga.nsw.gov.au)



### Media Release

21/02/'22

#### PCYC Savannah Pride Basketball Program Set for Restart

Wagga PCYC's popular Savannah Pride basketball program is set to launch for another year from next Monday February 28<sup>th</sup> at Bolton Park Stadium. After a break due to Covid and funding restrictions, the youth program, which is primarily aimed at first Nations and new Australians, is set to return to coaching young basketballers and developing both boys and girl's teams to play in the Wagga Basketball Association's summer competition and play 3x3 carnivals during school holidays.

Savannah Pride is a community of mentors, educators, coaches and students based in Wagga who aim to inspire young people to achieve their potential career and life ambitions through sports and education. The program originated out of PCYC Blacktown in Western Sydney where it continues. PCYC Wagga is proudly the only other club delivering the same program in NSW due to the City's connections with our multi-cultural and first Nations communities.

Each Monday for the last two years Savannah Pride participants have trained for 2 hours under the instruction of local coaches. This training started after an hour's 'homework' or 'personal development session', where mentoring and life coaches presented talks and training to the kids. To add to the program's already successful outcomes, the Savannah Pride Boys under 18's won the local summer Basketball Wagga competition while the Girls under 16 team were runners-up in their age group.

The program is open to boys and girls aged between 12 and 16 from a multi-cultural, or first Nations background. Along with developing a training squad with the intention of entering teams in the local competition, Savannah Pride also intends to be involved with Basketball Wagga and Basketball NSW in running the popular 3x3 carnivals during the school holidays.

If you or someone you know would like to be involved, and already have some basic basketball knowledge and experience, then Savannah Pride is a program that will be fun and could just change your life and future!

Come along and try out at The Bolton Park Stadium, next Monday February 28<sup>th</sup>, from 5pm to 7pm. Please bring a drink bottle, and be prepared for some skills training and some fun activities that will give you a taste of what Savannah Pride is all about!  
For more information, please call PCYC Wagga on 69215873, or Roger Ansell on 0419602149.

**Be a Proud 'Pride' Member!**



ABN 89 401 152 271 | ACN 000 041 056  
PCYC NSW State Office, L2 6B Figtree Drive, Sydney Olympic Park 2127  
(02) 9625 9111 | [www.pcy NSW.org.au](http://www.pcy NSW.org.au) | [stateoffice@pcy NSW.org.au](mailto:stateoffice@pcy NSW.org.au)

**RP-9 RESPONSE TO QUESTIONS/BUSINESS WITH NOTICE****Author:** Scott Gray**General Manager:** Peter Thompson

**Summary:** This report is to provide responses to Questions/Business with Notice arising from previous Ordinary Council Meetings.

**Recommendation**

That Council receive and note the report.

**Report**

The following is in response to Questions/Business with Notice raised at previous Ordinary Council meetings.

At the Ordinary Meeting of Council on 14 June 2022 Councillor D Hayes requested a status update on the October 2021 question, regarding billboards and improved signage from the highway to the CBD.

An internal working group is being established to progress work in this area. It is acknowledged that our city entrances and directional signage are less than desirable for a city of our size. Once a plan is developed Council will be able to take advantage of grant opportunities that provide funding for these sort of projects.

Councillor G Davies requested an update on the timing of the installation of the “No Scooter” signage on the BMX Track at the Pomingalarna Cycling Complex, as scooters are still going over the jumps causing damage.

A sign has been ordered and is expected to be installed shortly.

Councillor R Kendall requested an update on approval conditions and future plans for the temporary structure on Dalkeith Avenue, granted for the purpose of renovating a bus, given reports that it has been completed a number of years ago.

The subject “carport” was approved in 2012 under DA12/0099 and modified under ADA12/0066. It was approved as a permanent structure, not a temporary structure and therefore could remain on the site indefinitely.

A Development Application was approved in 2020 under DA20/0254 for the demolition of the subject “carport” and construction of a new garage and skillion carport in its place. The Construction Certificate has also been approved (CC21/0132) however works have not commenced in relation to this approval.

Contact has been made with the applicant who has advised that some demolition has started but doesn’t want to go any further until he knows all his tradesman are lined up to start works. The applicant is hoping works on the new garage and skillion carport will commence in August 2022 if not earlier.

Councillor M Henderson requested information on the current timeframe for the purchase and installation of memorial plaques at the Wagga Wagga Lawn Cemetery, including the reason for the lengthy timeframe.

The current lead time for the purchase and installation of memorial plaques at the lawn cemetery is in the order of 9-10 weeks.

To supply an initial quote and draft to the customer is normally between 1-2 weeks but due to a staff shortage, this has been closer to 3 weeks. For material supplies in the current environment, the present wait time from the contracted suppliers for Bronze plaques is 6-8 weeks from placement of an order. For granite suppliers it is 4-6 weeks. Recruitment to fill the staff vacancy is in progress.

Councillor D Hayes requested an update on the emergency boat ramp proposed for the Wagga Beach area.

Following completion of the Riverside project quotes for the design of the ramp have been sought. Once the design is finalised additional funds will be required for the construction of the project.

Councillor D Hayes requested an update on improvements to access to the Rocks area at the river including entry and egress to the river at the Rocks area itself.

The proposed access improvements to the Rocks will be discussed further with the Wiradjuri community members. During the Riverside Stage 2 project staff became aware of the significant cultural heritage aspects of this site.

Councillor R Foley requested information on Council's policy and process for graffiti removal.

Council has an Operational Graffiti Management Plan that was developed in response to the previous Crime and Safety Plan 2017-2021. This plan which is currently on public exhibition is now named the Community Safety Action Plan 2022-2026.

An action in the Community Safety Action Plan 2022-2026 is to review and update the Graffiti Management Plan. The link to the current Graffiti Management plan is <https://wagga.nsw.gov.au/services/graffiti-management>

In response to the Graffiti Management Plan staff proactively respond to reports and promote preventative strategies including:

- Proactive maintenance of Council property impacted by graffiti
- Types of fencing and paint colour selections to reduce tagging impact
- Application of graffiti protection coating on community infrastructure
- Vegetation, plantings and screening and landscaping
- Security for example CCTV
- Lighting
- Utilising Crime Prevention Through Environmental Design principles

## **Council Response areas:**

### **Clean Up and Removal**

Council takes a prioritised approach to removal of illegal graffiti from Council assets, responding urgently to offensive and obscene graffiti in highly visible locations. Council encourages, private, government, and community-based owners of infrastructure to undertake similar approaches. One of the most effective strategies against illegal graffiti is to remove it as quickly as possible and to persist in removing it every time it occurs. This approach considers the surface type and substance to be removed and the appropriate removal method. Council has also undertaken preventative or anti-graffiti coatings to some public infrastructure which are effective ways to prevent graffiti vandalism.

Council's Graffiti Management Action Plan 1.2 provides a service level framework for Council's operations team and subject to available resources the following service levels are:

### **Removal of Graffiti**

Graffiti removal is assessed and removed based on the following service levels:

**High impact** relating to obscene pictures or phrases in highly visible areas. A target of 1 hour has been set for responding to high impact graffiti and 4 hours for rectification.

**Medium impact** relating to non-offensive graffiti in highly visible areas. A target of 8 hours for response and 7 days for rectification.

**Low impact** relating to non-offensive, nuisance graffiti e.g. tagging Council signage. A Target response time is 1 day and target rectification for lower impact is 30 days, becoming part of normal operational schedules.

Removal without consent must be carried out from public land at the council's own expense. Unless there are specific, agreements in place Council removes illegal graffiti from Council owned assets and will refer to other asset owners for their responsibility to remove such incidences.

### **Clean Up Graffiti Days**

Council liaises with community members and community groups to support their efforts for clean-up days e.g. local rotary clubs and annual graffiti removal days which are also promoted on our website along with other preventative approaches.

### **Community Partnerships**

Council is working with Department of Communities and Justice – Corrective Services NSW for the implementation of the DETAG program. This program provides offenders with hours towards their Community Service Order. DETAG allows for those persons on community service orders to remove illegal graffiti from identified infrastructure throughout the city. In an ongoing partnership with Department of Communities and Justice – Corrective Services NSW, Council provides funds annually toward the purchase of consumable such as paint supplies to be used in this program.

**Street Art Projects**

Council has initiated and collaborated with various stakeholders and business owners on street art projects to claim back public domain. By commissioning such artwork, a creative solution has been found to deter illegal graffiti. Recent successful community projects include the Wilga Park community mural project in Koorringal, Cadell Place murals in the Fitzmaurice Street Precinct, Morning Light largescale mural located on the corner of Tompson and Baylis streets, 2 x Sewer Pump stations located in the Simmons Street neighbourhood park and Bolton Park (adjacent to the skatepark). Riverina Water has also invested in a large-scale mural on their storage tank asset on Willans Hill and other businesses have also followed this practice for example Romano's mural wall located at the lights on Fitzmaurice Street.

**Reporting Graffiti**

Anyone can report acts of graffiti vandalism against public assets, community facilities or private property. The NSW Graffiti Hotline (free call 1800 707 125) operates from 9 am to 5 pm Monday to Friday excluding public holidays. The Hotline makes it easier to report graffiti in NSW, resulting in faster clean ups. Anyone can phone the hotline to report graffiti in NSW and callers can remain anonymous if they are concerned for their privacy or safety. After receiving a report, hotline operators send the information to the government agency or the local council responsible for the clean-up.

The NSW Graffiti Hotline also provides the Government with statistics on the extent of the graffiti problem and the locations most often attacked. Graffiti can also be reported via the Police assistance line 131 444 or online through the NSW Police Force Community Portal. With the Police community portal, the community can report graffiti and individuals will be issued with a Portal ID reference number that can be given to their insurance company while the report is processed for an official event number. This website is <http://portal.police.nsw.gov.au>. Currently on this portal there are three reports available: Theft, Intentional Damage & Graffiti and Lost Property. Council's reporting number for graffiti incidences on Council property is 1300 292 442 or online at [wagga.nsw.gov.au/onlineservices](http://wagga.nsw.gov.au/onlineservices).

Council has \$20K allocated each year toward Graffiti Removal Services.

Councillor R Foley requested that Council investigate the option of solar lighting and a potential trial of new products displayed at the recent ALGA Expo for the Pine Gully Road intersection.

Contact was made with the solar lighting supplier to explain that low voltage power for lighting at the intersection was now available as a result of the completion of a new subdivision on the corner of Pine Gully Road and Old Narrandera Road and that Council is pursuing the installation of street lights that will become an Essential Energy asset and be maintained by them.

Councillor T Koschel requested that Council investigate lighting above the Koorinal Road and Faye Avenue intersection.

There is a power pole on the north side of the intersection that may be able to have an outreach streetlight attached to it. Enquiries will be made with an Essential Energy accredited designer to determine if the installation of an additional street light is feasible.

Councillor T Koschel requested information regarding any potential future plans for fencing at the Riverside Playground.

No further fencing has currently been identified for the Riverside playground.

Staff are currently monitoring all aspects of the project and will complete a full review three (3) months post implementation to determine any future requirements.

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### **Financial Implications**

N/A

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### **Policy and Legislation**

Wagga Wagga City Council Code of Meeting Practice

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### **Link to Strategic Plan**

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#### **Community Leadership and Collaboration**

Objective: We have strong leadership

Outcome: We have leaders that represent us

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### **Risk Management Issues for Council**

N/A

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### **Internal / External Consultation**

N/A

## **QUESTIONS/BUSINESS WITH NOTICE**

## **CONFIDENTIAL REPORTS**

### **CONF-1      RAIDERS NRL MATCH 2023**

**Author:** Ben Creighton  
**General Manager:** Peter Thompson

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**CONF-2 LICENCE AGREEMENT TO WAGGA WAGGA SCHOOL OF ARTS INC. (SOACT) - 18 MATHOURA AVENUE, MOUNT AUSTIN****Author:** Matthew Dombrovski**Executive:** Scott Gray

This report is **CONFIDENTIAL** in accordance with Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) (i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and
- (d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret.

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 27 June 2022**.

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**PRESENT**

Councillor Georgie Davies  
Councillor Dan Hayes  
Councillor Michael Henderson  
Councillor Richard Foley  
Councillor Rod Kendall  
Councillor Tim Koschel  
Councillor Jenny McKinnon  
Councillor Amelia Parkins

**IN ATTENDANCE**

Acting General Manager	(Mr S Gray)
Director Community	(Ms J Summerhayes)
Director Infrastructure Services	(Mr W Faulkner)
Chief Financial Officer	(Mrs C Rodney)
Manager Governance & Risk	(Ms I Hensley)
Manager Environmental & City Compliance	(Mr M Gardiner)
Manager Development Assessment & Building Certification	(Mr P O'Brien)
Senior Strategic Planner	(Mrs C Atkinson)
Property Coordinator	(Mr M Dombrovski)
Corporate Governance Coordinator	(Mrs N Johnson)
Communications & Engagement Officer	(Mrs M Schoonmaker)

**PRAYER**

Almighty God,

Help protect our Mayor, elected Councillors and staff.

Help Councillors to govern with justice, integrity, and respect for equality, to preserve rights and liberties, to be guided by wisdom when making decisions and settling priorities, and not least of all to preserve harmony.

Amen.

**ACKNOWLEDGEMENT OF COUNTRY**

Wagga Wagga City Council acknowledges the traditional custodians of the land, the Wiradjuri people, and pays respect to Elders past, present and future and extends our respect to all First Nations Peoples in Wagga Wagga.

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This is page 1 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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We recognise and respect their cultural heritage, beliefs and continuing connection with the land and rivers. We also recognise the resilience, strength and pride of the Wiradjuri and First Nations communities.

**APOLOGIES**

An apology for non-attendance was received and accepted for The Mayor, Councillor Dallas Tout, The General Manager, Peter Thompson and Director Projects, Mr Silas Darby on the Motion of Councillors D Hayes and R Kendall.

**NOTICE TO MEETING**

The proceedings of all Council meetings in open session, including all debate and addresses by the public, are recorded (audio visual) and livestreamed on Council's website including for the purpose of facilitating community access to meetings and accuracy of the Minutes.

In addition to webcasting council meetings, audio recordings of confidential sessions of Ordinary Meetings of Council are also recorded, but do not form part of the webcast.

**CONFIRMATION OF MINUTES**

**CM-1 ORDINARY COUNCIL MEETING - 14 JUNE 2022**

**22/192 RESOLVED:**

On the Motion of Councillors T Koschel and D Hayes

**That the Minutes of the proceedings of the Ordinary Council Meeting held on 14 June 2022 be confirmed as a true and accurate record.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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This is page 2 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

.....**MAYOR** .....**GENERAL MANAGER**

**MINUTES** of the **ORDINARY MEETING OF COUNCIL** held on **Monday 27 June 2022**.

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### **DECLARATIONS OF INTEREST**

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in RP-2 PLANNING PROPOSAL - LEP18/0007 - GREGADOO ROAD - AMENDMENT TO MINIMUM LOT SIZE PROVISIONS OF THE WAGGA WAGGA LOCAL ENVIRONMENTAL PLAN 2010 the reason being he has a family member that lives in the area and vacated the chamber during its consideration.

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest in RP-7 PROPOSED SALE OF LAND - EDISON ROAD, EAST WAGGA WAGGA the reason being he works for a financial institution and remained in the chamber during its consideration.

Councillor M Henderson declared a Non-Significant Non-Pecuniary Interest in RP-3 CORPORATE NET ZERO EMISSIONS 2040 STRATEGY the reason being that he has personal dealings with person/s who put in a submission and vacated in the chamber during its consideration.

Councillor J McKinnon declared a Non-Significant Non-Pecuniary Interest in RP-4 REVISED COMMUNITY STRATEGIC PLAN (CSP) 2040 FOR ADOPTION the reason being she is involved with community groups (Climate Action Wagga and Climate Rescue Wagga) that public discussion applicants also attend and remained in the chamber during its consideration.

Councillor J McKinnon declared a Non-Significant Non-Pecuniary Interest in RP- 5 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DOCUMENTS ADOPTION the reason being that she is a member of community groups (Climate Action Wagga and Climate Rescue of Wagga) that public discussion applicants also attend and remained in the chamber during its consideration.

### **PROCEDURAL MOTION - CHANGE OF STANDING ORDERS**

#### **22/193 RESOLVED:**

On the Motion of Councillors R Kendall and D Hayes

**That Council bring forward consideration of EnGlobo.**

**CARRIED**

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This is page 3 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

.....**MAYOR** .....**GENERAL MANAGER**

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.

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**PROCEDURAL MOTION - ENGLOBO**

**22/194 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That the standing orders be varied for the meeting as set out hereunder:**

- Items where councillors wish to speak
- Items where no councillors wish to speak
- Confidential
- Matter of urgency
- Closure of Meeting

**That RP-6, RP-8, RP-9 to RP-11, M-1, CONF-1 and CONF-2 be adopted as recommended in the business papers.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**PUBLIC DISCUSSION FORUM**

**RP-1 DA21/0675 - ALTERATIONS AND ADDITIONS TO EXISTING CAFÉ AND PROPOSED NEIGHBOURHOOD SHOP EXTENSION**

- Kim Wilson - Speaking in favour of the report

**RP-4 REVISED COMMUNITY STRATEGIC PLAN (CSP) 2040 FOR ADOPTION**

- Paul Funnell - Speaking against the report
- Keith Roberts - Speaking in favour of the report
- Dr Patricia Murray - Speaking in favour of the report

**RP-5 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DOCUMENTS**

- Dr William Adlong - Speaking against the report
- Gordan Murray - Speaking in favour of the report

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This is page 4 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 27 JUNE 2022.

.....MAYOR .....GENERAL MANAGER

MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.

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**PROCEDURAL MOTION - CHANGE OF STANDING ORDERS**

**22/195 RESOLVED:**

On the Motion of Councillors D Hayes and T Koschel

That Council bring forward consideration of the following reports to follow the public discussion Forum:

- **RP-1 - DA21/0675 - Alterations and additions to existing café and proposed neighbourhood shop extension**
- **RP-4 - Revised Community Strategic Plan (CSP) 2040 for adoption**
- **RP-5 - Integrated Planning and Reporting - adoption of documents**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**RP-1 DA21/0675 - ALTERATIONS AND ADDITIONS TO EXISTING CAFÉ AND PROPOSED NEIGHBOURHOOD SHOP EXTENSION**

**22/196 RESOLVED:**

On the Motion of Councillors D Hayes and T Koschel

That Council approve DA21/0675 for alterations and additions to existing café and proposed neighbourhood shop extension at 67 Coleman Street, Turvey Park NSW 2650 subject to the conditions outlined in the Section 4.15 Assessment Report.

**CARRIED**

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This is page 5 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 27 JUNE 2022.

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MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.

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**RECORD OF VOTING ON DEVELOPMENT OR PLANNING MATTERS - SECTION 375A(3) LOCAL GOVERNMENT ACT 1993**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**RP-4 REVISED COMMUNITY STRATEGIC PLAN (CSP) 2040 FOR ADOPTION**

**22/197 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a receive and note the submissions received during the exhibition period**
- b adopt the revised Community Strategic Plan 2040**
- c note minor changes will be made to the document before being published to include the 2021 Census data which is due to be released 28 June 2022**
- d include an action in the Operational Plan 2022/2023 titled "Commence the Process for conducting a full review of the Community Strategic Plan 2040"**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

M Henderson

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This is page 6 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 27 JUNE 2022.

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**RP-5 INTEGRATED PLANNING AND REPORTING - ADOPTION OF DOCUMENTS**

A Motion was moved by Councillors A Parkins and D Hayes

That Council:

- a adopt the Delivery Program 2022/2026
- b adopt the Operational Plan 2022/23 as a sub-plan of the Delivery Program 2022/2026, with the following amendments:
  - i a new action titled *"Develop a Community Net Zero Emissions Roadmap in consultation with our community and key stakeholders"*
  - ii a new action titled *"Facilitate 6 monthly forums comprising of representatives of relevant community and business groups with State Government agencies to discuss the approach to community net zero emissions"*
  - iii a new action titled *"Review and update the Botanic Gardens masterplan"*
  - iv a new action in the Operational Plan 2022/2023 titled *"Commence the Process for conducting a full review of the Community Strategic Plan 2040"*
- c adopt the Fees and Charges for the financial year 2022/23
- d adopt the Long-Term Financial Plan 2022/23
- e adopt the Asset Management Strategy
- f adopt the Asset Management Plans: Buildings, Recreational Assets, Sewer, Stormwater and Transport Infrastructure Networks 2022/23
- g adopt the Workforce Resourcing Strategy 2022/2026
- h note minor changes will be made to the document before being published to include the 2021 Census data which is due to be released 28 June 2022
- i note the approval by IPART for the Additional Special Variation (ASV) for the 2022/23 property rates
- j sets the interest on overdue rates and charges for 2022/23, in accordance with Section 566(3) of the Local Government Act 1993 at 6.00% per annum calculated on a daily simple interest basis.
- k makes and levy the following Rates and Annual Charges for 2022/23 (including the approved ASV under the relevant sections of the Local Government Act 1993:
  - i Residential – City and Suburbs rate of 0.785640 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value in respect of all rateable lands situated in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, excluding Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated

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This is page 7 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population

A minimum rate of \$744.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate

- ii Residential – Other rate of 0.448142 cents in the dollar calculated on the land value in respect of all rateable land within the Council's area, which, in the Council's opinion, is land which:
  - (a) is not less than two (2) hectares and not more than 40 hectares in area
  - (b) is either:
    - (i) not zoned or otherwise designated for use under an environmental planning instrument
    - (ii) zoned or otherwise designated for use under such an environmental planning instrument for non-urban purposes
  - (c) does not have a significant and substantial commercial purpose or character

Excludes Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population

A minimum rate of \$333.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- iii Residential – Villages rate of 0.527716 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value of all rateable land situated in the centres of population defined as the villages of San Isidore, Gumly Gumly, Tarcutta, Humula, Uranquinty, Mangoplah, Oura, Currawarna, Ladysmith, Galore, Collingullie, Belfrayden and North Wagga excluding Business - Villages and Rural land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population

A minimum rate of \$278.00 for each parcel of land as prescribed under section 548 of the Local Government Act 1993 shall apply to this rate.

- iv Business - City and Suburbs rate of 1.469744 cents in the dollar calculated on the land value of all rateable non-residential land, which cannot be classified as residential, or farmland land in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, in terms of Sections 518 and 529 of the Local Government Act 1993

A minimum rate of \$712.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- v Business - Villages and Rural rate of 0.490934 cents in the dollar calculated on the land value of all rateable land in the Council's area, in terms of Sections 518 and 529 of the Local Government Act 1993,

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This is page 8 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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excluding lands defined as Business - City and Suburbs, Residential, and Farmland

A minimum rate of \$117.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vi Farmland rate of 0.244433 cents in the dollar, calculated on the land value of all rateable land, which, in Council's opinion, qualifies as farmland as defined in Section 515 of the Local Government Act 1993

A minimum rate of \$321.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vii Sewerage Services Annual Charge of \$596.00 per dwelling unit. Multiple residence properties are charged at \$596.00 per residence, for all residences, and non-strata title residential premises on a single allotment (flats/units) situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993

- viii Non Residential Sewer Charges

Access charge based on each and every meter connection per non-residential allotment for all non-residential premises and non-residential allotments situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993.

Access charge based on Meter size for 2022/23 is as follows:

20mm	\$181.00
25mm	\$283.00
32mm	\$464.00
40mm	\$724.00
50mm	\$1,131.00
80mm	\$2,896.00
100mm	\$4,525.00
150mm	\$10,181.00

Non Residential includes:

- (a) Non-residential strata
- (b) Small community property
- (c) land owned by the Crown, not being land held under a lease for private purposes

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This is page 9 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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- (d) land that belongs to a religious body and is occupied and used in connection with:
  - (i) a church or other building used or occupied for public worship
  - (ii) a building used or occupied for the purpose of religious teaching or training
- (e) land that belongs to and is occupied and used in connection with a school (being a government school or non-government school within the meaning of the Education Reform Act 1990 or a school in respect of which a certificate of exemption under section 78 of that Act is in force), including:
  - (i) a playground that belongs to and is used in connection with the school; and
  - (ii) land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity
- (f) land that belongs to a public hospital
- (g) land that is vested in the Minister for Health, the Health Administration Corporation or the New South Wales Health Foundation
- (h) land that is vested in a university, or a university college, and is used or occupied by the university or college solely for its purposes

**Usage charge**

Per kl usage charge of \$2.49 per kl will apply to all Non Residential Sewer customers except excluded by specific Council Policy, such charge being made in accordance with Section 501 of the Local Government Act 1993.

- ix Pressure Sewer Scheme – Annual pump maintenance charge (rural residential and villages). An additional sewerage service charge of \$184.00 per pump for all premises connected to the sewerage system via a pressure service for the maintenance and replacement of the pump unit as necessary
- x Domestic Waste Management Service Charge of \$387.00 per service on a per occupancy basis per annum for a service rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 496 of the Local Government Act 1993
- xi Domestic Waste Management Service Charge Rural Residential of \$387.00 per service to be applied to all properties utilising a waste collection service managed by Council, but outside Council's defined waste collection service areas charged in accordance with the provisions of Section 496 of the Local Government Act 1993
- xii Domestic Waste Management Annual Charge of \$63.00 per service to be applied to all properties utilising an upgraded general waste bin in

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This is page 10 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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accordance with the provisions of Section 496 of the Local Government Act 1993

- xiii Domestic Waste Management Annual Charge of \$68.00 per service to be applied to all properties utilising an upgraded recycling bin in accordance with the provisions of Section 496 of the Local Government Act 1993
- xiv Domestic Waste Management Service Charge of \$39.00 for each parcel of rateable undeveloped land not receiving a service within the scavenging areas of the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, such charge being levied in accordance with the provisions of Sections 496 of the Local Government Act 1993
- xv Domestic Waste Management Service Charge of \$129.00 for each additional domestic bin, being an additional domestic bin provided over and above the three bins already provided by the service, rendered in the centres of population, and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 496 of the Local Government Act 1993. On application, depending on individual circumstances, this fee may be waived.
- xvi Commercial Waste Management Service Charge of \$387.00 per service per annum, for a two-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xvii Commercial Waste Management Service Charge of \$193.50 per service per annum, for a one-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xviii Commercial Waste Management Service Charge of \$129.00 for each additional commercial bin, being an additional bin provided over and above the bin/s already provided by the service, rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993
- xix Commercial Waste Management Annual Charge of \$70.00 per service to be applied to all commercial properties utilising an upgraded recycling bin

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This is page 11 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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in accordance with the provisions of Section 501 of the Local Government Act 1993

- xx Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$507.00 per bin for each commercial service with 1-2 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxi Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$274.00 per bin for each commercial service with 3-5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxii Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$209.00 per bin for each commercial service with over 5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxiii Rural Areas and Villages: Scheduled Off Week Commercial Pickup Service Charge of \$507.00 per bin for each commercial service onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993
- xxiv Multi Unit Developments (Non-Strata) Domestic Waste Management Service Charge of \$387.00 for each rateable property with an additional bin charge of \$129.00 to apply for each additional bin charged in accordance with the provisions of Section 496 of the Local Government Act 1993. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units on a site at a higher density than general housing development. This reduced charge is available on application to Council, otherwise full Domestic Waste Service Charge of \$387.00 applies, per occupancy.
- xxv Multi Unit Developments Wheel Out Wheel In (WOWI) Services Charge of \$230.00 per occupancy. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units, including Strata and Non-Strata properties, on a site at a higher density than general housing development. On application, this service may be available to individual properties. Depending on individual circumstances, this fee may be waived.
- xxvi Stormwater Management Service Charges  
Stormwater Management Service charges will be applicable for all urban properties (i.e. residential and business) as referenced below with the following exceptions in accordance with the Division of Local Government (DLG) Stormwater Management Service Charge Guidelines dated July 2006:

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- Non rateable land
  - Crown Land
  - Council Owned Land
  - Land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998
  - Vacant Land
  - Rural Residential or Rural Business land not located in a village, town or city
  - Land belonging to a charity and public benevolent institutions
- (a) Residential Stormwater Management Service Charge of \$25.00 per residential property levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (b) Residential Medium/High Density Stormwater Management Service Charge of \$12.50 per occupancy: Residential Strata, Community Title, Multiple Occupancy properties (flats and units), and Retirement Village style developments. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (c) Business Stormwater Management Service Charge of \$25.00 per business property. Properties are charged on a basis of \$25.00 per 350 square metres of land area. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993
- (d) Business Medium/High Density Stormwater Management Service Charge of \$5.00 per occupancy - Business Strata and Multiple Occupancy Business properties. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993

An AMENDMENT was moved by Councillor T Koschel and seconded by Councillor M Henderson

That Council adopt the Motion as above with the following amendment to Part (b) (i) and (ii) as below:

- i a new action titled *“Develop a Community Emissions Reductions Roadmap in consultation with our community and key stakeholders”*
- ii a new action titled *“Facilitate 6 monthly forums comprising of representatives of relevant community and business groups with State Government agencies to discuss the approach to community emissions reductions”*

The AMENDMENT on being put to the Meeting was LOST.

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This is page 13 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**RECORD OF VOTING ON THE MOTION**

For the Amendment

G Davies  
D Hayes  
R Foley  
R Kendall  
J McKinnon  
A Parkins

Against the Amendment

M Henderson  
T Koschel

**22/198 RESOLVED:**

On the Motion of Councillors A Parkins and D Hayes

**That Council:**

- a adopt the Delivery Program 2022/2026**
- b adopt the Operational Plan 2022/23 as a sub-plan of the Delivery Program 2022/2026, with the following amendments:**
  - i a new action titled “Develop a Community Net Zero Emissions Roadmap in consultation with our community and key stakeholders”**
  - ii a new action titled “Facilitate 6 monthly forums comprising of representatives of relevant community and business groups with State Government agencies to discuss the approach to community net zero emissions”**
  - iii a new action titled “Review and update the Botanic Gardens masterplan”**
  - iv a new action in the Operational Plan 2022/2023 titled “Commence the Process for conducting a full review of the Community Strategic Plan 2040”**
- c adopt the Fees and Charges for the financial year 2022/23**
- d adopt the Long-Term Financial Plan 2022/23**
- e adopt the Asset Management Strategy**
- f adopt the Asset Management Plans: Buildings, Recreational Assets, Sewer, Stormwater and Transport Infrastructure Networks 2022/23**
- g adopt the Workforce Resourcing Strategy 2022/2026**
- h note minor changes will be made to the document before being published to include the 2021 Census data which is due to be released 28 June 2022**
- i note the approval by IPART for the Additional Special Variation (ASV) for the 2022/23 property rates**
- j sets the interest on overdue rates and charges for 2022/23, in accordance with Section 566(3) of the Local Government Act 1993 at 6.00% per annum calculated on a daily simple interest basis.**
- k makes and levy the following Rates and Annual Charges for 2022/23 (including the approved ASV under the relevant sections of the Local Government Act 1993:**

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This is page 14 of the MINUTES of the ORDINARY MEETING OF COUNCIL of the Council of the CITY OF WAGGA WAGGA held on 27 JUNE 2022.

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- i Residential – City and Suburbs rate of 0.785640 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value in respect of all rateable lands situated in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, excluding Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population**

**A minimum rate of \$744.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate**
- ii Residential – Other rate of 0.448142 cents in the dollar calculated on the land value in respect of all rateable land within the Council's area, which, in the Council's opinion, is land which:**

  - (a) is not less than two (2) hectares and not more than 40 hectares in area**
  - (b) is either:**

    - (i) not zoned or otherwise designated for use under an environmental planning instrument**
    - (ii) zoned or otherwise designated for use under such an environmental planning instrument for non-urban purposes**
  - (c) does not have a significant and substantial commercial purpose or character**

**Excludes Business - City and Suburbs land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population**

**A minimum rate of \$333.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.**
- iii Residential – Villages rate of 0.527716 cents in the dollar in terms of Sections 516 and 529 of the Local Government Act 1993, calculated on the land value of all rateable land situated in the centres of population defined as the villages of San Isidore, Gumly Gumly, Tarcutta, Humula, Uranquinty, Mangoplah, Oura, Currawarna, Ladysmith, Galore, Collingullie, Belfrayden and North Wagga excluding Business - Villages and Rural land, rated in accordance with the provisions of Section 518 of the Local Government Act 1993, Residential (Other) land as defined, and also Farmland, rated in accordance with the provisions of Section 515 of the Local Government Act, within such centres of population**

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This is page 15 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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A minimum rate of \$278.00 for each parcel of land as prescribed under section 548 of the Local Government Act 1993 shall apply to this rate.

- iv **Business - City and Suburbs rate of 1.469744 cents in the dollar calculated on the land value of all rateable non-residential land, which cannot be classified as residential, or farmland land in the centres of population defined as the City of Wagga Wagga and the Village of Forest Hill, in terms of Sections 518 and 529 of the Local Government Act 1993**

A minimum rate of \$712.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- v **Business - Villages and Rural rate of 0.490934 cents in the dollar calculated on the land value of all rateable land in the Council's area, in terms of Sections 518 and 529 of the Local Government Act 1993, excluding lands defined as Business - City and Suburbs, Residential, and Farmland**

A minimum rate of \$117.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vi **Farmland rate of 0.244433 cents in the dollar, calculated on the land value of all rateable land, which, in Council's opinion, qualifies as farmland as defined in Section 515 of the Local Government Act 1993**

A minimum rate of \$321.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

- vii **Sewerage Services Annual Charge of \$596.00 per dwelling unit. Multiple residence properties are charged at \$596.00 per residence, for all residences, and non-strata title residential premises on a single allotment (flats/units) situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993**

- viii **Non Residential Sewer Charges**

Access charge based on each and every meter connection per non-residential allotment for all non-residential premises and non-residential allotments situated within the Council's centres of population, capable of being connected to the sewerage service scheme except when excluded by specific council policy, such charge being made in terms of Section 501 of the Local Government Act 1993.

Access charge based on Meter size for 2022/23 is as follows:

20mm	\$181.00
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This is page 16 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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<b>25mm</b>	<b>\$283.00</b>
<b>32mm</b>	<b>\$464.00</b>
<b>40mm</b>	<b>\$724.00</b>
<b>50mm</b>	<b>\$1,131.00</b>
<b>80mm</b>	<b>\$2,896.00</b>
<b>100mm</b>	<b>\$4,525.00</b>
<b>150mm</b>	<b>\$10,181.00</b>

**Non Residential includes:**

- (a) Non-residential strata**
- (b) Small community property**
- (c) land owned by the Crown, not being land held under a lease for private purposes**
- (d) land that belongs to a religious body and is occupied and used in connection with:**
  - (i) a church or other building used or occupied for public worship**
  - (ii) a building used or occupied for the purpose of religious teaching or training**
- (e) land that belongs to and is occupied and used in connection with a school (being a government school or non-government school within the meaning of the Education Reform Act 1990 or a school in respect of which a certificate of exemption under section 78 of that Act is in force), including:**
  - (i) a playground that belongs to and is used in connection with the school; and**
  - (ii) land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity**
- (f) land that belongs to a public hospital**
- (g) land that is vested in the Minister for Health, the Health Administration Corporation or the New South Wales Health Foundation**
- (h) land that is vested in a university, or a university college, and is used or occupied by the university or college solely for its purposes**

**Usage charge**

This is page 17 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**MINUTES of the ORDINARY MEETING OF COUNCIL held on Monday 27 June 2022.**

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Per kl usage charge of \$2.49 per kl will apply to all Non Residential Sewer customers except excluded by specific Council Policy, such charge being made in accordance with Section 501 of the Local Government Act 1993.

- ix **Pressure Sewer Scheme – Annual pump maintenance charge (rural residential and villages). An additional sewerage service charge of \$184.00 per pump for all premises connected to the sewerage system via a pressure service for the maintenance and replacement of the pump unit as necessary**
- x **Domestic Waste Management Service Charge of \$387.00 per service on a per occupancy basis per annum for a service rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 496 of the Local Government Act 1993**
- xi **Domestic Waste Management Service Charge Rural Residential of \$387.00 per service to be applied to all properties utilising a waste collection service managed by Council, but outside Council's defined waste collection service areas charged in accordance with the provisions of Section 496 of the Local Government Act 1993**
- xii **Domestic Waste Management Annual Charge of \$63.00 per service to be applied to all properties utilising an upgraded general waste bin in accordance with the provisions of Section 496 of the Local Government Act 1993**
- xiii **Domestic Waste Management Annual Charge of \$68.00 per service to be applied to all properties utilising an upgraded recycling bin in accordance with the provisions of Section 496 of the Local Government Act 1993**
- xiv **Domestic Waste Management Service Charge of \$39.00 for each parcel of rateable undeveloped land not receiving a service within the scavenging areas of the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, such charge being levied in accordance with the provisions of Sections 496 of the Local Government Act 1993**
- xv **Domestic Waste Management Service Charge of \$129.00 for each additional domestic bin, being an additional domestic bin provided over and above the three bins already provided by the service, rendered in the centres of population, and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of**

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This is page 18 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**Section 496 of the Local Government Act 1993. On application, depending on individual circumstances, this fee may be waived.**

- xvi Commercial Waste Management Service Charge of \$387.00 per service per annum, for a two-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xvii Commercial Waste Management Service Charge of \$193.50 per service per annum, for a one-bin commercial waste service rendered in the centre of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xviii Commercial Waste Management Service Charge of \$129.00 for each additional commercial bin, being an additional bin provided over and above the bin/s already provided by the service, rendered in the centres of population and within the scavenging areas defined as the City of Wagga Wagga and the villages of North Wagga Wagga, Gumly Gumly, Forest Hill, Kapooka, Tarcutta, Mangoplah, Oura, Ladysmith, Brucedale, Uranquinty, Bomen and Cartwrights Hill, charged in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xix Commercial Waste Management Annual Charge of \$70.00 per service to be applied to all commercial properties utilising an upgraded recycling bin in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xx Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$507.00 per bin for each commercial service with 1-2 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xxi Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$274.00 per bin for each commercial service with 3-5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993**
- xxii Urban Area: Scheduled Off Week Commercial Pickup Service Charge of \$209.00 per bin for each commercial service with over 5 bins onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993**

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This is page 19 of the **MINUTES** of the **ORDINARY MEETING OF COUNCIL** of the Council of the **CITY OF WAGGA WAGGA** held on **27 JUNE 2022**.

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**xxiii Rural Areas and Villages: Scheduled Off Week Commercial Pickup Service Charge of \$507.00 per bin for each commercial service onsite, charged in addition to the Commercial Waste Management Service Charge in accordance with the provisions of Section 501 of the Local Government Act 1993**

**xxiv Multi Unit Developments (Non-Strata) Domestic Waste Management Service Charge of \$387.00 for each rateable property with an additional bin charge of \$129.00 to apply for each additional bin charged in accordance with the provisions of Section 496 of the Local Government Act 1993. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units on a site at a higher density than general housing development. This reduced charge is available on application to Council, otherwise full Domestic Waste Service Charge of \$387.00 applies, per occupancy.**

**xxv Multi Unit Developments Wheel Out Wheel In (WOWI) Services Charge of \$230.00 per occupancy. For the purposes of Council's Fees and Charges the definition of Multi-Unit developments (Non-Strata) involves the development of three or more residential units, including Strata and Non-Strata properties, on a site at a higher density than general housing development. On application, this service may be available to individual properties. Depending on individual circumstances, this fee may be waived.**

**xxvi Stormwater Management Service Charges**

**Stormwater Management Service charges will be applicable for all urban properties (i.e. residential and business) as referenced below with the following exceptions in accordance with the Division of Local Government (DLG) Stormwater Management Service Charge Guidelines dated July 2006:**

- h Non rateable land**
- i Crown Land**
- j Council Owned Land**
- k Land held under lease for private purposes granted under the Housing Act 2001 or the Aboriginal Housing Act 1998**
- l Vacant Land**
- m Rural Residential or Rural Business land not located in a village, town or city**
- n Land belonging to a charity and public benevolent institutions**
  - (a) Residential Stormwater Management Service Charge of \$25.00 per residential property levied in accordance with the provisions of Section 496A of the Local Government Act 1993**
  - (b) Residential Medium/High Density Stormwater Management Service Charge of \$12.50 per occupancy: Residential Strata, Community Title, Multiple Occupancy properties (flats and units), and Retirement Village style developments. Subject to a maximum charge of \$250.00 per rateable assessment levied in**

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accordance with the provisions of Section 496A of the Local Government Act 1993

- (c) **Business Stormwater Management Service Charge of \$25.00 per business property. Properties are charged on a basis of \$25.00 per 350 square metres of land area. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993**
- (d) **Business Medium/High Density Stormwater Management Service Charge of \$5.00 per occupancy - Business Strata and Multiple Occupancy Business properties. Subject to a maximum charge of \$250.00 per rateable assessment levied in accordance with the provisions of Section 496A of the Local Government Act 1993**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

M Henderson

**REPORTS FROM STAFF**

RP-1 - DA21/0675 - Alterations and additions to existing café and proposed neighbourhood shop extension was moved forward to follow the Public Address Forum.

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**RP-2 PLANNING PROPOSAL - LEP18/0007 - GREGADOO ROAD - AMENDMENT TO MINIMUM LOT SIZE PROVISIONS OF THE WAGGA WAGGA LOCAL ENVIRONMENTAL PLAN 2010**

Councillor T Koschel declared a Non-Significant Non-Pecuniary Interest and vacated the chamber, the time being 7:47pm.

**22/199 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a note the results of the public exhibition for planning proposal LEP18/0007**
- b adopt planning proposal LEP18/0007 to amend the Wagga Wagga Local Environmental Plan 2010**
- c gazette the plan and notify landowners and NSW Department of Planning and Environment of the decision**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
J McKinnon  
A Parkins

Against the Motion

Councillor T Koschel re-entered the chamber, the time being 7:48pm.

**RP-3 CORPORATE NET ZERO EMISSIONS 2040 STRATEGY**

Councillor M Henderson declared a Non-Significant Non-Pecuniary Interest and vacated the chamber, the time being 7:49pm.

**22/200 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a note the submissions received during the exhibition period from 21 April 2022 to 19 May 2022**
- b adopt the Wagga Wagga City Council Corporate Net Zero Emissions 2040 Strategy as amended**

**CARRIED**

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**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

Councillor M Henderson re-entered the chamber, the time being 7:59pm.

RP-4 - Revised Community Strategic Plan (CSP) 2040 for adoption was moved forward to follow the Public Discussion Forum.

RP-5 - Integrated Planning and Reporting - adoption of documents was moved forward to follow the Public Discussion Forum.

**RP-6      DRAFT    DEVELOPMENT    SERVICING    PLAN    STORMWATER  
IMPLEMENTATION GUIDE**

**22/201    RESOLVED:**

On the Motion of Councillors Hayes and R Kendall

**That Council:**

- a    notes the Draft DSP Stormwater Implementation Guide was placed on public exhibition in 2020 and one submission was received in support of the document**
- b    notes improvements have been made to the draft Guide placed on public exhibition**
- c    adopt the DSP Stormwater Implementation Guide for application from 1 July 2022, and**
- d    rescind section 2.7 and 2.8 of the Wagga Wagga City Council Development Servicing Plan – Stormwater November 2007**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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**RP-7 PROPOSED SALE OF LAND - EDISON ROAD, EAST WAGGA WAGGA**

**22/202 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a authorise the General Manager or delegate to enter into a Contract for Sale of Land with Flip Screen Industrial Park Pty Ltd ACN 659 868 738 (in its capacity as Trustee for the Flip Screen Industrial Park Unit Trust)**
- b authorise the General Manager or delegate to complete and execute any necessary documents on behalf of Council**
- c authorise the affixing of Council's common seal to any relevant documents as required**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies

D Hayes

R Foley

R Kendall

T Koschel

J McKinnon

A Parkins

Against the Motion

M Henderson

**RP-8 NEW YEAR'S EVE 2022**

**22/203 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a rescind resolution 22/073 endorsed at the 7 March 2022 Council Meeting to sponsor Colab Creative (auspiced through Walsec Industries Pty Ltd) to support the delivery of the 31 December 2022 New Year's Eve event, Light the Lake**
- b sponsor \$56,275 (excluding GST), to Colab Creative Marketing and Events Pty Ltd to support the delivery of the 31 December 2022 New Year's Eve event, Light the Lake**
- c authorise the General Manager or delegate to proceed with (b) above and the signing of the event sponsorship agreement with Colab Creative Marketing and Events Pty Ltd**

**CARRIED**

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**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**RP-9 FINANCIAL PERFORMANCE REPORT AS AT 31 MAY 2022**

**22/204 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a note the Responsible Accounting Officer's reports, in accordance with the Local Government (General) Regulation 2005 (Part 9 Division 3: Clause 203) that the financial position of Council is satisfactory having regard to the original estimates of income and expenditure and the recommendations made above**
- b note the details of the external investments as at 31 May 2022 in accordance with section 625 of the Local Government Act 1993**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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**RP-10 RESOLUTIONS AND NOTICES OF MOTIONS REGISTERS**

**22/205 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council receive and note the following registers:**

- a Active Resolutions as at 20 June 2022**
- b Active Notice of Motions as at 20 June 2022**
- c Resolutions including Notice of Motions completed from 24 May 2022 to 20 June 2022**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

**RP-11 RESPONSE TO QUESTIONS/BUSINESS WITH NOTICE**

**22/206 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council receive and note the report.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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### **COMMITTEE MINUTES**

#### **M-1 CONFIRMATION OF MINUTES AUDIT, RISK AND IMPROVEMENT COMMITTEE - 26 MAY 2022**

##### **22/207 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council endorse the recommendations contained in the minutes of the Audit, Risk and Improvement Committee Meeting held on 26 May 2022.**

**CARRIED**

### **RECORD OF VOTING ON THE MOTION**

#### For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

#### Against the Motion

### **QUESTIONS/BUSINESS WITH NOTICE**

Councillor G Davies requested an update on the timing of the installation of the "No Scooter" signage on the BMX Track at the Pomingalarna Cycling Complex, as scooters are still going over the jumps causing damage.

Councillor R Kendall requested an update on approval conditions and future plans for the temporary structure on Dalkeith Avenue, granted for the purpose of renovating a bus, given reports that it has been completed a number of years ago.

Councillor M Henderson requested information on the current timeframe for the purchase and installation of memorial plaques at the Wagga Wagga Lawn Cemetery, including the reason for the lengthy timeframe.

Councillor D Hayes requested an update on the emergency boat ramp proposed for the Wagga Beach area.

Councillor D Hayes requested an update on improvements to access to the Rocks area at the river including entry and egress to the river at the Rocks area itself.

Councillor R Foley requested information on Council's policy and process for graffiti removal.

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Councillor R Foley requested that Council investigate the option of solar lighting and a potential trial of new products displayed at the recent ALGA Expo for the Pine Gully Road intersection.

Councillor T Koschel requested that Council investigate lighting above the Koorinal Road and Faye Avenue intersection.

Councillor T Koschel requested information regarding any potential future plans for fencing at the Riverside Playground.

**CONFIDENTIAL REPORTS**

**CONF-1 RFT2019-17 CONCRETE WORKS REFRESH**

**22/208 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council:**

- a accept the offer of SMCC Contracting Pty Ltd (ABN: 46 648 139 762) for the provision of concrete works in the schedule of rates supplied with their submission**
- b authorises the General Manager or their delegate to enter a contract with SMCC Contracting Pty Ltd (ABN: 46 648 139 762) for the provision of concrete works**
- c authorises the affixing of Council's Common Seal to all relevant documents as required**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

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**CONF-2 APPOINTMENT OF MAJOR EVENTS, FESTIVALS AND FILMS  
SPONSORSHIP PANEL MEMBER**

**22/209 RESOLVED:**

On the Motion of Councillors D Hayes and R Kendall

**That Council appoint one (1) industry representative to the Major Events,  
Festivals and Films Sponsorship Advisory Panel, as outlined in the report.**

**CARRIED**

**RECORD OF VOTING ON THE MOTION**

For the Motion

G Davies  
D Hayes  
M Henderson  
R Foley  
R Kendall  
T Koschel  
J McKinnon  
A Parkins

Against the Motion

THIS COMPLETED THE BUSINESS OF THE COUNCIL MEETING WHICH ROSE AT  
8:12pm.

.....  
MAYOR

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