

# Community@Work Fund Acquittal Form 2021/22

You must complete and submit this form no later than the date determined in your terms and conditions. If you fail to do so you may not be eligible to apply for further grants until the form is completed and returned to Wagga Wagga City Council.

## PROJECT SUMMARY

Please provide a brief description of the project and its outcomes (max 200 words):  
(Please attach any relevant photographs or other documents)

South Wagga Anglican Church site is on a busy corner and our children's activities require a safe outside play area.  
There is a suitable space but it was unfenced and therefore unusable. We have now fenced this area and made it usable. This is the largest suitable space on the site.

The attached photos show the fenced area. Volunteers prepared the area, including removal of some redundant steps to Mitchelmore Street. Fencing was completed in late August. Due to the Covid, we have not yet been able to use the site, but we anticipate resuming in school Term 4.

The project was roughly costed at \$7,000 and the grant for \$7,000 was gratefully received, but the final price was \$9,000 (see invoice). If Wagga Wagga City Council were prepared to increase the grant amount, we would be extremely grateful.

What strategies did you use to promote or publicise your project (max 200 words):

The need for the project was well established, as it was for existing church run volunteer activities. We advertised the completion in our church weekly newsletter see attached image.

How have you promoted Wagga Wagga City Council (max 200 words):

We placed the Council Logo signs in temporary manner on the fence when it was completed, These will remain in place for a few more weeks.

We advertised the generous Council@work grant in our Parish weekly newsletter - attached

## FINANCIAL

### Income and Expenditure Report

Income (Cash and In-kind)	\$	Expenditure (Expenses)	\$
Council grant	\$7,000	Fencer's invoice	\$9,999
Church general account funds	\$2,000		
<b>Total:</b>	<b>\$9,000</b>	<b>Total:</b>	<b>\$9,000</b>

Final Profit/Loss total = \$ 0.00  
(Total of income column minus total of expenditure column)

### Proof of Expenditure

Please attach copies of receipts of goods or services purchased with grant funds.

## CERTIFICATION

This acquittal, receipts, supporting material and any unexpended funds are required to be forwarded to Wagga Wagga City Council upon completion of project. Any organisation that does not submit an acquittal will be deemed ineligible for any future grant funding.

I certify that the information and attachments within this form are a true and accurate record of the distribution of the grant funds received and the success of the funded project.



Name: Peter Caspersonn  
Position: Parish Council Secretary  
Date: 18 Sept 2021

## PRIVACY NOTICE

In compliance with the *Information Privacy Act 2009* (the Act) personal information on this form may be stored in Wagga Wagga City Council's records database and may also be used for statistical research, information provision and evaluation of services.