



## **RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE**

### **MINUTES**

**28 OCTOBER 2020**

#### **PRESENT**

Cr Cate Cross	Snowy Valleys Council
Cr Dan Hayes	Wagga Wagga City Council
Cr Dallas Tout	Wagga Wagga City Council
Ms Miriam Crane	Cootamundra-Gundagai Regional Council
Mr Tony Donoghue	Coolamon Shire Council
Mr David Smith	Greater Hume Council
Ms Elizabeth Smith	Temora Shire Council
Ms Kristin Twomey	Snowy Valleys Council
Mr Peter Veneris	Lockhart Shire Council

#### **IN ATTENDANCE**

Ms Susan Kane	Greater Hume Council
Ms Cathy Lange	Bland Shire Council
Ms Carolyn Rodney	Wagga Wagga City Council
Ms Madeleine Scully	Wagga Wagga City Council
Ms Janice Summerhayes	Wagga Wagga City Council
Ms Natalie Te Pohe	Wagga Wagga City Council

#### **RIVERINA REGIONAL LIBRARY STAFF**

Mr Zac Armistead	Digital Engagement Coordinator
Ms Amy Heap	Outreach & Promotions Coordinator
Mr Robert Knight	Executive Director
Ms Karen Wendt	Business & Communications Coordinator

The meeting of the Riverina Regional Library Advisory Committee commenced at 9:34am.

## **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land that we are meeting on today. I would also like to pay my respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal people who are present today.

## **APOLOGIES**

Cr Leigh Bowden	Cootamundra-Gundagai Regional Council
Cr Yvonne Braid	Wagga Wagga City Council
Cr Pam Halliburton	Junee Shire Council
Cr Rod Kendall	Wagga Wagga City Council
Cr Annette Schilg	Greater Hume Council
Cr Greg Verdon	Lockhart Shire Council
Cr Jan Wyse	Bland Shire Council
Ms Alison Balind	Bland Shire Council
Ms Jo Shannon	Federation Council
Mr Glenn Sheehan	Junee Shire Council
Mr Peter Thompson	Wagga Wagga City Council

### **Recommendation**

On the motion of Ms Kristin Twomey and Mr David Smith

**That the Apologies of the Riverina Regional Library Advisory Committee meeting held on 28 October 2020 be received and accepted.**

**CARRIED**

## **REPORTS FROM STAFF**

### **RP-1 CONFIRMATION OF MINUTES OF THE RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING HELD 22 APRIL 2020**

### **Recommendation**

On the motion of Cr Cate Cross and Ms Kristin Twomey

**That the Committee endorse the minutes of the Riverina Regional Library Advisory Committee meeting held on 22 April 2020 as a true and accurate record.**

**CARRIED**

**RP-2 RRL ADVISORY COMMITTEE AND EXECUTIVE COMMITTEE  
DELEGATE ELECTIONS**

**Recommendation**

On the motion of Cr Dan Hayes and Ms Kristin Twomey

**That the Committee endorse the postponement of RRL Advisory Committee and Executive Committee elections until the meeting following the Local Government elections in September 2021.**

**CARRIED**

**RP-3 MANAGER FINANCE REPORT**

**Recommendation**

On the motion of Ms Kristin Twomey and Cr Dan Hayes

**That the Committee:**

- a note the final result for the year ended 30 June 2020**
- b endorse the Riverina Regional Library Asset Register as at 30 June 2020**
- c endorse the signing of the 2019/20 Riverina Regional Library Financial Statements pursuant to s413(2)(c) of the *Local Government Act 1993***
- d note the budget review for the quarter ended September 2020.**

**CARRIED**

**RP-4 NOTICE OF INTENT FROM WAGGA WAGGA CITY COUNCIL**

**Recommendation**

On the motion of Cr Dan Hayes and Ms Kristin Twomey

**That the Committee note the correspondence from Wagga Wagga City Council dated 26 June 2020.**

**CARRIED**

**RP-5 EXECUTIVE DIRECTOR REPORT**

**Recommendation**

On the motion of Ms Kristin Twomey and Mr David Smith

**That the Committee receive and note the report.**

**CARRIED**

**RP-6 RRL ADVISORY COMMITTEE MEETINGS 2021**

**Recommendation**

On the motion of Cr Cate Cross and Ms Kristin Twomey

**That the Committee endorse the following meeting dates in Wagga Wagga during 2021:**

- **Wednesday 31 March 2021**
- **Wednesday 27 October 2021**

**CARRIED**

**RP-7 RRL STATISTICAL COLLECTION**

**Recommendation**

On the motion of Ms Miriam Crane and Mr Peter Veneris

**That the Committee receive and note the report.**

**CARRIED**

**RP-8 LIBRARY ACTIVITY STATISTICS REPORT**

**Recommendation**

On the motion of Ms Kristin Twomey and Ms Miriam Crane

**That the Committee receive and note the report.**

**CARRIED**

**RP-9 RRL CUSTOMER SURVEY 2020**

**Recommendation**

On the motion of Mr Peter Veneris and Ms Kristin Twomey

**That the Committee receive and note the report.**

**CARRIED**

**RP-10 RRL COVID-19 RESPONSE**

**Recommendation**

On the motion of Mr David Smith and Cr Cate Cross

**That the Committee receive and note the report.**

**CARRIED**

Mr Tony Donoghue vacated the meeting at 10:53am

**RP-11 PARTIAL REBATE OF 2020-2021 MOBILE LIBRARY EXPENSES TO COUNCILS RECEIVING MOBILE LIBRARY SERVICES**

**Recommendation**

On the motion of Mr David Smith and Cr Cate Cross

**That the Committee:**

- a endorse the reimbursement of 25% of 2019-20 mobile library contributions to councils that receive mobile library services in recognition of the loss of service provision during the COVID-19 shutdown**
- b approve the amount of \$74,599 to be transferred from the Mobile Library Reserve Fund to the 2020-21 budget for distribution to councils that receive mobile library services in the same proportions to their contributions**

**CARRIED**

**RP-12 CHRISTMAS FOOD APPEAL 2020**

**Recommendation**

On the motion of Ms Miriam Crane and Ms Kristin Twomey

**That the Committee endorse the revised Riverina Regional Library Christmas food donations campaign, under the new name of Christmas Food Appeal, for consideration by member Councils to be applied at their libraries for a four (4) week period concluding on Christmas Eve.**

**CARRIED**

**GENERAL BUSINESS**

Mr David Smith acknowledged Greater Hume Council's Customer Service, Library & Youth Officer, Emily Jones, for her NSW Trainee of the Year Award win. Emily passed her traineeship in November last year and is now the youth officer for Greater Hume Council libraries in Henty, Culcairn and Holbrook. Emily will now go on to compete at national level at the Australian Training Awards.

**CLOSE OF MEETING**

The Riverina Regional Library Advisory Committee rose at 11:02am.