



## RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE

### MINUTES

31 MARCH 2021

The meeting of the Riverina Regional Library Advisory Committee commenced at 9:30am.

#### **PRESENT**

Cr Leigh Bowden	Cootamundra-Gundagai Regional Council
Cr Yvonne Braid	Wagga Wagga City Council
Cr Cate Cross	Snowy Valleys Council
Cr Pam Halliburton	Junee Shire Council
Cr Vanessa Keenan	Wagga Wagga City Council
Cr Annette Schilg	Federation Council
Cr Dallas Tout	Wagga Wagga City Council
Cr Greg Verdon	Lockhart Shire Council
Ms Alison Balind	Bland Shire Council
Ms Miriam Crane	Cootamundra-Gundagai Regional Council
Mr Tony Donoghue	Coolamon Shire Council
Ms Stacy Moses	Junee Shire Council
Ms Jo Shannon	Federation Council
Mr David Smith	Greater Hume Council
Mr Peter Thompson	Wagga Wagga City Council
Ms Kristin Twomey	Snowy Valleys Council
Mr Peter Veneris	Lockhart Shire Council

#### **IN ATTENDANCE**

Mr Zac Armistead	RRL Digital Engagement Coordinator
Ms Amy Heap	RRL Outreach & Promotions Coordinator
Mr Robert Knight	RRL Executive Director
Ms Nicole Raleigh	Federation Council
Ms Carolyn Rodney	Wagga Wagga City Council
Ms Madeleine Scully	Wagga Wagga City Council
Ms Karen Wendt	RRL Business & Communications Coordinator

#### **ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land that we are meeting on today. I would also like to pay my respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal people who are present today.

## **APOLOGIES**

Cr Dan Hayes	Wagga Wagga City Council
Cr Rod Kendall	Wagga Wagga City Council
Cr Kerrilee Logan	Coolamon Shire Council
Cr Dennis Sleigh	Temora Shire Council
Cr Jan Wyse	Bland Shire Council
Mr James Davis	Junee Shire Council
Ms Elizabeth Smith	Temora Shire Council

### **Recommendation**

On the motion of Cr Pam Halliburton and seconded by Ms Kirstin Twomey

**That the Apologies of the Riverina Regional Library Advisory Committee meeting held on 31 March 2021 be received and accepted.**

**CARRIED**

## **REPORTS FROM STAFF**

### **RP-1 CONFIRMATION OF MINUTES OF THE RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING HELD 28 OCTOBER 2020**

#### **Recommendation**

On the motion of Mr Peter Veneris and seconded by Ms Kristen Twomey

**That the Committee endorse the minutes of the Riverina Regional Library Advisory Committee meeting held on 28 October 2020 as a true and accurate record.**

**CARRIED**

### **RP-2 CONFIRMATION OF MINUTES OF THE RIVERINA REGIONAL LIBRARY EXECUTIVE COMMITTEE MEETING HELD 26 NOVEMBER 2020**

#### **Recommendation**

On the motion of Cr Pam Halliburton and seconded by Cr Cate Cross

**That the Committee endorse the minutes of the Riverina Regional Library Executive Committee meeting held on 26 November 2020 as a true and accurate record.**

**CARRIED**

At this stage of the meeting the Committee resolved to move forward for consideration RP-11 and RP-14 to allow Wagga Wagga City Council delegates to participate in discussions prior to vacating the meeting to attend a prior commitment.

**RP-11 TRANSFER OF UNRESTRICTED RRL FUNDS**

**Recommendation**

On the motion of Ms Kristin Twomey and seconded by Cr Pam Halliburton

**That the Committee:**

- a endorse the transfer of \$500,000 from the unrestricted RRL reserve fund to the Riverina Regional Library Building Reserve**
- b endorse the transfer of \$200,000 from the unrestricted RRL reserve fund to the a newly established Riverina Regional Library Employees Separation Reserve**

**CARRIED**

**RP-14 WAGGA WAGGA CITY LIBRARY REVIEW**

**Recommendation**

On the motion of Ms Alison Balind and seconded by Cr Vanessa Keenan

**That the Committee:**

- a reaffirm their commitment to the current RRL membership and service delivery model
- b respect and value the principles and vision of our regional library service and acknowledge the mutually beneficial outcomes provided to all
- c note the request from WWCC to provide costings for a potential “Pick and Mix” service delivery model to all member councils
- d note WWCC to confirm its commitment to enter into a new RRL Deed of Agreement commencing from 2022, by 31 December 2021.

The MOTION on being put to the meeting was LOST.

On the motion of Mr David Smith and seconded by Cr Pam Halliburton

**That the Committee:**

- a reaffirm their commitment to the current RRL membership and service delivery model**
- b respect and value the principles and vision of our regional library service and acknowledge the mutually beneficial outcomes provided to all**
- c reject the request from WWCC to provide costings for a “Pick and Mix” service delivery model.**

**CARRIED**

Mr Peter Thompson left the meeting at 10:45am.

**RP-3      MANAGER FINANCE REPORT**

**Recommendation**

On the motion of Cr Greg Verdon and seconded by Ms Kristin Twomey

**That the Committee:**

- a      endorse the draft Riverina Regional Library (RRL) Budget for 2021/22**
- b      note that once endorsed by the RRL Advisory Committee and the Executive Council, the 2021/22 RRL Budget will be placed on public exhibition as part of the Executive Council process**
- c      note the RRL Budget Review for the quarter ended 31 December 2020.**

**CARRIED**

Ms Carolyn Rodney left the meeting at 11:00am.

**RP-4      EXECUTIVE DIRECTOR REPORT**

**Recommendation**

On the motion of Cr Pam Halliburton and seconded by Cr Leigh Bowden

**That the Committee receive and note the report.**

**CARRIED**

Cr Vanessa Keenan left the meeting at 11:15am.

Ms Carolyn Rodney returned to the meeting at 11:20am.

**RP-5      LIBRARY ACTIVITY STATISTICS REPORT**

**Recommendation**

On the motion of Ms Kristin Twomey and seconded by Mr Tony Donoghue

**That the Committee receive and note the report.**

**CARRIED**

**RP-6 DRAFT MEMBER COUNCIL CONTRIBUTIONS 2021-2022**

**Recommendation**

On the motion of Ms Kristin Twomey and seconded by Mr Tony Donoghue

**That the Committee endorse the draft 2021-2022 RRL Member Council Contributions table as an interim document for presentation to the June 2021 meeting of the Executive Council, subject to there being no significant variations prior to that time.**

**CARRIED**

**RP-7 DRAFT RRL MANAGEMENT PLAN 2021-2022**

**Recommendation**

On the motion of Cr Cate Cross and seconded by Cr Pam Halliburton

**That the Committee endorse the draft RRL Management Plan 2021-2022 as an interim document for presentation to the June 2021 meeting of the Executive Council, subject to there being no significant variations prior to that time.**

**CARRIED**

**RP-8 PROPOSED REVISED RRL MEMBER COUNCILS CONTRIBUTIONS MODEL**

**Recommendation**

On the motion of Ms Kristin Twomey and seconded by Mr Peter Veneris

That the Committee endorse the recommendation of the RRL Executive Committee meeting held on 26 November 2020, contingent upon Wagga Wagga City Council retaining RRL membership beyond 30 June 2022, as follows:

That the Executive Committee recommend to the RRL Advisory Committee the adoption of Model 4 - \$190,000 Branch Library Contributions as the basis for future RRL member Councils' financial contributions.

An AMENDMENT was moved by Cr Pam Halliburton and seconded by Cr Leigh Bowden

That the Committee endorse the recommendation of the RRL Executive Committee meeting held on 26 November 2020, contingent upon Wagga Wagga City Council retaining RRL membership beyond 30 June 2022, as follows:

- a That the Executive Committee recommend to the RRL Advisory Committee the adoption of Model 4 - \$190,000 Branch Library Contributions as the basis for future RRL member Councils' financial contributions

- b That the Committee endorse the proposal from Junee Shire Council to exclude the Junee Correctional Centre's inmate population from the Junee population that is used to determine the per capita contribution portion of Council's membership contribution to RRL.

The AMENDMENT on being put to the meeting was LOST.

On the motion of Ms Kristin Twomey and Mr Peter Veneris

**That the Committee endorse the recommendation of the RRL Executive Committee meeting held on 26 November 2020, contingent upon Wagga Wagga City Council retaining RRL membership beyond 30 June 2022, as follows:**

**That the Executive Committee recommend to the RRL Advisory Committee the adoption of Model 4 - \$190,000 Branch Library Contributions as the basis for future RRL member Councils' financial contributions.**

**CARRIED**

**RP-9 RENEWAL OF RRL ADMINISTRATION CENTRE LEASE**

**Recommendation**

On the motion of Ms Alison Balind and seconded by Ms Kristin Twomey

**That the Committee:**

- a **endorse the renewal of the RRL Administration Centre lease for a further five years from 1 October 2021 to 30 September 2026**
- b **authorise the RRL Executive Director to sign the lease renewal documentation.**

**CARRIED**

**RP-10 PROPOSAL TO PURCHASE THE RRL ADMINISTRATION CENTRE BUILDING AT 2 GALING PLACE, WIRADJURI**

**Recommendation**

On the motion of Cr Pam Halliburton and seconded by Ms Kristin Twomey

That the RRL Advisory Committee endorse the following recommendation from the RRL Executive Committee meeting held on 26 November 2020:

That the Executive Committee recommend to the RRL Advisory Committee:

- a negotiations be entered into with Wagga Wagga City Council for the purchase of the Riverina Regional Library Administration Centre building at 2 Galing Place, Wiradjuri.

- b a cost analysis of Riverina Regional Library Administration Centre outgoings (electricity, building insurance, water, land rates and maintenance) be undertaken.

An AMENDMENT was moved by Cr Greg Verdon and seconded by Mr Peter Veneris

That the Committee:

- a endorse negotiations to be entered into with Wagga Wagga City Council for the purchase of the Riverina Regional Library Administration Centre building at 2 Galing Place, Wiradjuri
- b endorse a cost analysis of Riverina Regional Library Administration Centre outgoings (electricity, building insurance, water, land rates and maintenance) to be undertaken
- c defer the recommendation to a future meeting.

The AMENDMENT on being put to the meeting was LOST.

An AMENDMENT was moved by Mr Kristin Twomey and seconded by Cr Leigh Bowden

That the Committee endorse a cost analysis of Riverina Regional Library Administration Centre outgoings (electricity, building insurance, water, land rates and maintenance) to be undertaken with Wagga Wagga City Council and a report tabled at the RRL Advisory Committee meeting in October 2021.

The AMENDMENT on being put to the meeting was CARRIED and became the Motion.

On the Motion of Mr Kristin Twomey and seconded by Cr Leigh Bowden

**That the Committee endorse a cost analysis of Riverina Regional Library Administration Centre outgoings (electricity, building insurance, water, land rates and maintenance) to be undertaken with Wagga Wagga City Council and a report tabled at the RRL Advisory Committee meeting in October 2021.**

**CARRIED**

**RP-12 RRL DIGITISATION AND PRESERVATION STRATEGY**

**Recommendation**

On the motion of Ms Kristin Twomey and seconded by Cr Pam Halliburton

**That the Committee endorse the RRL Digitisation and Preservation Strategy.**

**CARRIED**

**RP-13 MEMBER COUNCIL REPORT**

**Recommendation**

On the motion of Cr Leigh Bowden and seconded by Ms Kristin Twomey

**That the Committee receive and note the report.**

**CARRIED**

**GENERAL BUSINESS**

A meeting poll will be distributed in September following the Local Government elections to determine the most suitable date for the RRL Advisory Committee AGM in October 2021.

**CLOSE OF MEETING**

The Riverina Regional Library Advisory Committee rose at 12:14pm.